



Clearing & Grading Permit Application

Permit Number: _____

Development Permit Number: _____

Application Date (M/D/Y): _____

Estimated Completion Date (M/D/Y): _____

NOTE: This permit shall expire and no longer be valid after one year from the date of the decision of the permit

Applicant: _____ Mailing Address: _____
 City: _____ Prov: _____ Postal Code: _____ Phone: _____

Contact Person: _____ Mailing Address: _____
 City: _____ Prov: _____ Postal Code: _____ Phone: _____
 Alt Phone: _____ Email Address: _____ Fax: _____

Developer's Engineer: _____ Mailing Address: _____
 City: _____ Prov: _____ Postal Code: _____ Phone: _____

Contractor: _____ Mailing Address: _____
 City: _____ Prov: _____ Postal Code: _____ Phone: _____
 Email Address: _____ Contractor's Business License: _____

Property Location Street Address: _____ Hamlet: _____
 Unit #: _____ Lot: _____ Block: _____ Plan: _____
 Legal Subdivision: Part of: _____ ¼ Sect: _____ Twp: _____ Rg: _____ W of: _____ Subdivision: _____
 Directions: _____

Detailed description of work: _____ Clearing Grading
 _____ Clearing & Grading

Registered Owner (or agent of owner):
 I (print name) _____ hereby certify that (please check one)
 I am the registered owner of the land described above; or
 I have been designated as the representative or agent of the owner (Written Consent Attached)
 Signature: _____ Date: _____

Authority: Land Use Bylaw 99-059, Section 74

Planning Development Officer Contact: _____ **Phone:** _____
Development Services, Engineering Department Contact: _____ **Phone:** _____
Approval: _____ **Date Approved:** _____
 (Manager, Development Services Branch)
Comments: _____

Permit Fee: \$_____ Land Use Bylaw 99-059, Section 74 (Payment in the amount of \$125 is required)
 Payment Method: Visa M/C Debit Cheque Cash Authorization / Cheque Number _____

Note: The personal information provided on this form is protected by the Freedom of Information of Privacy Act. Please see on the next page conditions required for clearing and grading permit.

CONDITIONS REQUIRING A CLEARING & GRADING PERMIT (Must meet one of the following requirements):

- Cut-/Fills greater than 400 cubic meters.
- Slopes greater than 20% on subject property or adjacent properties.
- Sites below 248 meters Geodetic Elevation.
- Sites near water bodies, streams, rivers or wetlands.
- Clearing greater than 1000 square meters.
- Work that will result in publicly owned and operated infrastructure.

REQUIRED REPORTS:

- Biophysical Report
- Geotechnical Report
- Environmental Site Assessment
- Department of Fisheries and Oceans Canada
- Alberta Environment
- Deep Fill Report (if cut/fill is more than 2.0 m)
- Erosion and Sedimentation Control (ESC). Refer to ESS 6.25

PLAN REQUIREMENTS:

- Site Plan
- Grading Plan (existing and proposed)
- Traffic Accommodation Plan
- Abandoned Well Map (if required)

OTHER

REQUIREMENTS:

- Truck Haul Permit
- Construction Schedule
- Development Permit

GLOSSARY:

Clearing and Grading Permit: A Permit issued by the Engineering Department and required by a Developer for site work involving any of the following activities: tree clearing, grubbing, topsoil stripping and stockpiling, excavation and fill.

Engineering Servicing Standards (ESS): This document provides developers with engineering information and defines the minimum acceptable design standards for Public Infrastructure. ESS Document is available on-line:

www.woodbuffalo.ab.ca/Assets/00assets/living/services+utilities/pdf_images/engineering_servicing_standards.pdf

Site Plan: A scaled plan showing the work site and its relation to surrounding area.

Grading Plan: A scaled site plan showing existing vegetation, proposed clearing limits, contours of existing land and proposed grades, location and depth of cut and fill area, engineered fill criteria, existing and proposed surface drainage, erosion and sedimentation control.

Geotechnical Report: A report, prepared by a Geotechnical Engineer, providing a description of surface and subsurface soil conditions, and providing recommendations for site work, construction methodology and foundation design.

Environmental Impact Assessment: A report, prepared by an Environmental Engineer, providing an assessment of the possible positive or negative impacts that a proposed project may have on the environment.

CONTACT INFORMATION:

RMWB Engineering Department

9816 Hardin Street, 3rd Floor
Fort McMurray, AB T9H 4K3
Phone: 780-743-7850
Email: engineering.permits@rmwb.ca

RMWB Planning & Development Department

309 Powder Drive
Fort McMurray, AB T9K 0M3
Phone: 780-799-8695
Email: planningdevelopment@rmwb.ca

Alberta Environment & Parks

Main Floor, Great West Life Building
9920 108 Street
Edmonton, AB T5K 2M4
Phone: 310-3773
Email: esrd.info-center@gov.ab.ca

Department of Fisheries and Oceans Canada

200 Kent Street
13th Floor, Station 13E228
Ottawa, ON K1A 0E6
Phone: 613-993-0999
Email: info@df-mpo.gc.ca

Alberta Energy Regulator (AER) Customer Contact Center

Suite 1000, 250-5 Street SW
Calgary, AB T2P 0R4
Phone: 1-855-297-8311
Email: inquiries@aer.ca
Website: www.aer.ca

ABANDONED WELL SITE INFORMATION: (If the new structure is larger than 47 square metres (505.94 square feet):

Provide a map from AER's Abandoned Well Viewer to confirm:

1. The location of abandoned wells on the land (or)
2. Confirm that the land is not affected by abandoned wells, please contact AER (contact information above)

Any new structures shall be setback a minimum of 5 metres from all abandoned well sites.