



CANADA DAY PARADE 2018

Please print and send this letter to your insurance company to ensure that the correct information is present upon submission and save you the inconvenience of having to transmit the information.

INSURANCE REQUIREMENTS

All entries must provide evidence that insurance is maintained for your entry.

The purpose of requesting insurance is to ensure that the Regional Municipality of Wood Buffalo (RMWB) is protected in the event of any third-party liability claims arising out of the actions of the parade entrants.

All motor vehicle entries:

A copy of the insurance policy declarations or a certificate of insurance evidencing \$1,000,000 liability is required for personal vehicles and \$2,000,000 liability is required for commercial vehicles; **pink cards will not be accepted as evidence of insurance.**

All non-vehicle entries such as walking groups or self-propelled floats:

(Please forward these requirements directly to your insurance provider)

Walking groups may require insurance or walkers may need to sign a waiver. Please contact us to decide what is appropriate for your group. If insurance is required you must provide a certificate of insurance evidencing \$2,000,000 CGL and include the following:

1. Complete legal name and address of the applicant (insured) for which insurance has been arranged. Please note that the insured name shown **must exactly match the name on the municipal parade registration.**
2. The Regional Municipality of Wood Buffalo added as “additional insured” with respect to liability arising out of the participation of the names insured in the July 1, 2018 RMWB Canada Day Parade.
3. The Certificate of Insurance must require that the insurance provider give the Regional Municipality of Wood Buffalo any notice of cancellation by giving fifteen (15) days’ notice of termination by registered mail or five (5) days written notice hand delivered to the following address: 9909 Franklin Ave, Fort McMurray AB T9H 2K4 attn. Public Works and Transit Services.

*If you are submitting a walking group AND vehicle, please ensure you comply with both insurance requirements listed above. The vehicle information can be reflected on the insurance certificate should they be coming from the same insurance company.