

COUNCIL POLICY



REGIONAL MUNICIPALITY
OF WOOD BUFFALO

Policy Name: Alternative Capital Financing
Department Name: Financial Services
Policy Number: FIN-170
Effective Date: October 18, 2016

Next Revision Date: October 18, 2019

STRATEGIC PLAN LINKAGE

This Policy safeguards the appropriate use and accounting of Municipal funds, in line with the Municipality's vision of "building a responsible government" by demonstrating principles of accountability, integrity, and transparency.

POLICY STATEMENT

The Municipality will establish a framework to guide evaluation and approval of Alternative Capital Financing Arrangements to ensure that the Municipality achieves Value for Money from each arrangement.

PURPOSE AND OBJECTIVE

The objective of this Policy is to provide a framework governing Alternative Capital Financing Arrangements to ensure the following:

1. Projects identified to be delivered through an Alternative Capital Financing Arrangements are aligned with Municipality's priorities;
2. Project delivery resources are harnessed and appropriately allocated;
3. Project risks, rewards and responsibilities are identified, shared and managed; and
4. Public interest is preserved through a fair competitive and transparent process.

GENERAL PRINCIPLES

1. Definitions:

- 1.1. "Alternative Capital Financing Arrangement" means a long-term contractual arrangement between the Municipality and a private or non-profit partner to deliver priority infrastructure, and some or all related services through proper allocation of resources, risks, rewards and responsibilities. The private or non-profit partner may be responsible for any and all aspects of design, construction, operation and maintenance of the infrastructure and provide a component of private finance and/or expertise.
- 1.2. "Alternative Capital Financing Project Team (Multidisciplinary)" means a team led by a project chair who is responsible for assessment, procurement, delivery and performance monitoring of projects.

- 4.1.1. Grant funding is contingent upon evaluating a project as an Alternative Capital Financing Arrangement;
- 4.1.2. Projects costs are estimated to be \$50 million or greater;
- 4.1.3. Project cost may be a stand-alone project or a bundle of projects; or
- 4.1.4. Resources needed for the evaluation are considered and weighed against the cost of the project and potential benefit of Alternative Capital Financing delivery.

5. Unsolicited Alternative Capital Financing Arrangement Proposals:

- 5.1. All unsolicited Alternative Capital Financing Arrangement proposals will be referred to the Supply Chain Management Department for evaluation.
- 5.2. Unsolicited Alternative Capital Financing Arrangement proposals will be accepted after evaluating and reviewing proposals using the Alternative Capital Financing Administrative Directive FIN-200.
- 5.3. Once an unsolicited Alternative Capital Financing Arrangement proposal is accepted, the Municipality will issue a Request for Expression of Interest to initiate a competitive procurement process.

6. Governance and Oversight:

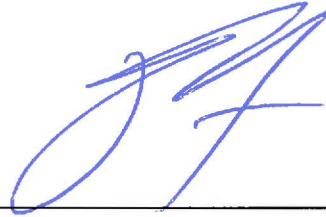
- 6.1. The ACF Committee shall exercise general oversight on all Alternative Capital Financing Arrangements and provide strategic direction, review and recommendation on issues and reports brought forward by the project chair of the Alternative Capital Financing Project Team.
- 6.2. The Committee shall ensure that the Alternative Capital Financing Project Team has adequate resources and direction.

SUPPORTING REFERENCES AND POSITION RESPONSIBLE

Legal References:	Not Applicable
Cross References:	Alternative Capital Financing Administrative Directive FIN-200 Procurement Policy PUR-100
Position Responsible for Policy:	Director, Financial Services

APPROVAL

This Policy was approved by Council. It will be reviewed on its next Revision Date to determine its effectiveness and appropriateness. It may be assessed before that time as necessary to reflect organizational change.



David Leflar, Chief Legislative Officer

October 18, 2016

Council Approval Date