

Council Policy

Policy Name: Facility Alcohol
Department Name: Community Services
Policy No.: PRL-110
Effective Date: May 11, 1999

Review Date:

STATEMENT:

The Regional Municipality of Wood Buffalo will ensure the general public is allowed to enjoy activities safely without concern or fear of disruption from intoxicated people.

PURPOSE AND OBJECTIVE:

The objective of this policy is to:

1. Provide clear guidelines on alcohol consumption in Municipal rental facilities and sports fields.
2. Protect public safety.
3. Reduce liability risk of the Regional Municipality of Wood Buffalo.

PROCEDURES:

1. Definitions

- 1.1. Municipal Facilities – Facilities that the Municipality owns and operates which includes leased property.

2. Responsibilities

- 2.1. Regional Council to:
 - 2.1.1. Approve amendments to the policy.
- 2.2. Audit Committee/Community Services Standing Committee to:
 - 2.2.1. Review policy and recommend amendments to this policy to Regional Council.
- 2.3. Department Head to:
 - 2.3.1. Ensure recommendations from any reviews are submitted for approval and implementation.
 - 2.3.2. Implement and enforce Facility Alcohol Policy/Procedure.

2.4. Division Head to:

- 2.4.1. Be responsible to the Department Manager for the adherence of Facility Alcohol Policy/Procedure.

2.5. Employee to:

- 2.5.1. Know and apply all relevant Facility Alcohol Policy/Procedure.

2.6. Risk Management Committee to:

- 2.6.1. Monitor the Facility Alcohol Policy/Procedure.

3. General Procedures

- 3.1. Alcohol is not allowed in any Regional Municipality of Wood Buffalo rental facility or sports field without a Special Events Permit.
- 3.2. Permits for alcohol consumption may be granted for special events. Applications must be made through the Community Services Department and if granted, all conditions must be strictly adhered to.
- 3.3. If a Special Events Permit is issued by Community Services, a liquor license must be obtained from the Alberta Liquor Control Board. All rules, regulations and conditions issued by the Alberta Liquor Control Board must be strictly adhered to.
- 3.4. Where a Special Events Permit has been issued and a liquor license issued by Alberta Liquor Control Board, alcohol insurance must be obtained that indemnifies the Municipality in the amount of two million dollars (\$2 million) and a copy provided to the Municipality prior to the event.
- 3.5. Leased properties which include MacDonald Island Parks Society, Thickwood Heights Community Centre, Frank Lacroix Arena and Vista Ridge are as per their lease agreements and the rules and regulations of the Alberta Liquor Control Board.

APPROVAL, MANAGEMENT AND REFERENCES:

This policy shall be reviewed in three (3) years from its effective date to determine its effectiveness and appropriateness. This policy may be assessed before that time as necessary to reflect organizational change.

Approving Authority: Regional Council
Approval Date: May 11,1999

Revision Approval Dates:
Review Due:

Policy Manager: Director, Community Services
Department Contact: Manager, Community Services

Legal References:
Cross References: