

# ROUTE/HAUL PERMIT APPLICATION



## Checklist

- All applications must be submitted one to two weeks prior to the commencement of the project. Failure to submit the application in a timely manner can cause delays
- This permit application is made in compliance with Bylaw 02/079 and/or any other bylaw replacing it
- Route Permits – Issued if transporting items such as heavy equipment, mobile homes, etc.
- Haul Permits – Issued if transporting items that could cause debris, such as sand, gravel, sod, etc.
- Applicant must complete the following:
  - Attach Dust Control Plan
  - Attach Road Maintenance Plan
  - Attach Map outlining the route from Point A to Point B
  - Attach description of vehicles used
- The following are exempt from Route/Haul Permits:
  - Vehicles delivering or collecting passengers, merchandise, or goods
  - For example: sewage retrieval and water distribution trucks
- Issued development permit corresponding with the project may be required
- Current business license to operate within the Municipality may be required
- Vehicles travelling to Fort McKay without needing light turnovers must travel within the parameters of the bridge crossing hours and call Municipality at 780-588-3703 for a *Road Use Agreement*
- Review attached Guidelines and Restrictions
- Complete attached Request to Turn Traffic Signals if required and return to Streets Resource at [streets.resource@rmwb.ca](mailto:streets.resource@rmwb.ca)
- **All pages of the application are to be returned**

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## Guidelines

### Northbound Traffic Light/Bridge Clearance

Location	Object	Clearance (meters)
MacKenzie Blvd and Highway 63	Traffic Light	6.9
MacKenzie Blvd and Airport Road	Traffic Light	5.5
Beacon Hill Drive and Highway 63	Traffic Light	5.89
King Street	Overpass	5.6
Hospital Street and Highway 63	Traffic Light	6.4
Hospital Street	Overpass	5.5
Morrison Street and Highway 63	Traffic Light	6.79
Confederation Way and Highway 63	Traffic Light	6.3
Thickwood Boulevard	Overpass	Pending
Confederation Way	Overpass	Pending
TEMPO	Traffic Light	6.7

## Restrictions

### Wide Load Clearance

If you do not require light turners (under 5.5 metres), but the oversize load impedes the second lane of traffic and/or is unable to meet the posted speed limit, that load must avoid the following rush hour times. This applies to every day of the week.:

- 7 – 9 a.m.
- 4 – 8 p.m.

### Pilot Vehicles

Loads that impede the second lane of traffic cannot use the shoulder of the road as this poses a safety hazard. The lane may be required for emergency vehicles or there could be a broken-down vehicle.

\*\*\*\*\*Carriers must firstly abide by all restrictions given by Alberta Transportation, e.g. Restricted to night travel. This information will be noted in Alberta Transportation Permit. \*\*\*\*\*

The number of pilot cars required for a vehicle or load depends on the overall vehicle combination dimensions. For further clarification regarding the number of pilot cars needed please refer to:

Escort Drivers' Handbook, available on Alberta Transportation's Website:  
<http://www.transportation.alberta.ca/Content/docType276/Production/teg054.pdf>

# ROUTE/HAUL PERMIT APPLICATION



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

## Application

### Contact Information

Business Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### Route/Haul Information

Starting Date and Completion Date: \_\_\_\_\_ Development Permit and Issue Date: \_\_\_\_\_

What type of permit are you requesting: Haul yes or no      Route yes or no

Starting Location: \_\_\_\_\_

Ending Location: \_\_\_\_\_

Starting \_\_\_\_\_ Completion Date: \_\_\_\_\_

Dust Control Plan Attached: yes or no      Road Maintenance Plan Attached: yes or no

Material being hauled: \_\_\_\_\_

Intended use (reason) of hauled material: \_\_\_\_\_

Total number of loads: \_\_\_\_\_

Number of loads per day: \_\_\_\_\_

I \_\_\_\_\_ understand that by submitting this information I have not been approved until the permit has been issued.

Please submit completed copies to 780-743-7859 or [streets.resource@rmwb.ca](mailto:streets.resource@rmwb.ca)

**Permit Fee:** \$200.00 + GST \$10.00 **Total:** \$210.00 to be paid prior to application acceptance

GL Code – 1.1.32.344.4925.100 Permit Fee and GST – 1.1.01.012.9001.100

Receipt Number: \_\_\_\_\_

# ROUTE/HAUL PERMIT APPLICATION



## Vehicle Details

### Make & Model of Vehicle

Truck Number: \_\_\_\_\_ Truck License Plate Number: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Truck Owner: \_\_\_\_\_  
Truck Driver: \_\_\_\_\_ Truck Configuration (Describe Axles): \_\_\_\_\_  
Truck & Trailer Weight – Empty: \_\_\_\_\_ Truck & Trailer Weight–Loaded: \_\_\_\_\_  
Load Width: \_\_\_\_\_ Load Height: \_\_\_\_\_ Load Length: \_\_\_\_\_

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Truck Number: \_\_\_\_\_ Truck License Plate Number: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Truck Owner: \_\_\_\_\_  
Truck Driver: \_\_\_\_\_ Truck Configuration (Describe Axles): \_\_\_\_\_  
Truck & Trailer Weight – Empty: \_\_\_\_\_ Truck & Trailer Weight–Loaded: \_\_\_\_\_  
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Load Width: \_\_\_\_\_ Load Height: \_\_\_\_\_ Load Length: \_\_\_\_\_

Please print additional pages if more vehicles in use

# ROUTE/HAUL PERMIT APPLICATION



## Dust Control Plan

The dust control sections must be reviewed and maintained at least twice per day to ensure the dust control meets Regional Municipality of Wood Buffalo standards.

A) Location and Length of dust control stretches:

From \_\_\_\_\_  
To \_\_\_\_\_

B) Type of dust control product to be used: \_\_\_\_\_

C) Plan for maintenance of the dust control stretches:

Permittee will clean/water as needed at a minimum of twice per day.

D) Schedule for checking the effectiveness of the dust control and reporting of it. Checklists must be emailed to [streets.resource@rwmb.ca](mailto:streets.resource@rwmb.ca) no later than noon on Friday. Failure to do so will result in cancellation of the permit.

E) Plan for management of the dust control stretch after the haul is complete.

All dust/debris will be removed from the street at the contractors' expense. The permittee will be charged if this does not meet Regional Municipality of Wood Buffalo standards and must be cleaned by municipal staff.

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## Road Maintenance

All roads are to be maintained to ensure they are up to Regional Municipality of Wood Buffalo standards. This includes removal of all tracking/debris from the roadways.

Type of maintenance provided for gravel roads: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of maintenance provided for paved roads: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Drivers to ensure that no debris/dirt is on the exterior of the vehicle prior to leaving demolition area. Any debris en route must be reported immediately to site supervisor for cleanup. An end of workday review of the route will be done to ensure there is no debris/dirt that may impair motorists.

# ROUTE/HAUL PERMIT APPLICATION



## Map

Outlining the Route/Haul from Point "A" to Point "B"

# ROUTE/HAUL PERMIT APPLICATION



## REQUEST TO TURN TRAFFIC SIGNALS

CARRIER		
Company:		
Address:		
City:	Postal Code:	Email:
Office Contact:	Ph:	Fax:
On Site/Field Contact:	Cell:	
<b>LOAD 1 DESCRIPTION:</b>	PO #	
Height (Metres):	Width (Metres):	
<b>LOAD 2 DESCRIPTION:</b>	PO #	
Height (Metres):	Width (Metres):	
<b>LOAD 3 DESCRIPTION:</b>	PO #	
Height (Metres):	Width (Metres):	
<b>LOAD 4 DESCRIPTION:</b>	PO #	
Height (Metres):	Width (Metres):	
ROUTE		
Indicate direction coming from: <input type="radio"/> Hwy 63 <input type="radio"/> Hwy 69 Indicate direction requested: <input type="radio"/> South to North <input type="radio"/> North to South ( <b>RCMP escort required</b> )		
Specify destination:		
MOVEMENT	Date:	Time:
PROVINCIAL PERMIT #		

### Road Maintenance Services

streets.resource@rmwb.ca  
 Main Office: 1-780-792-5544  
 24 Hours: 1-866-743-7859  
 Fax: 1-780-743-7941



# ROUTE/HAUL PERMIT APPLICATION



## Permit Terms and Conditions

It has been and is the responsibility of the carrier to adhere to all instructions from RMWB staff and/or RCMP.

It has been and is the responsibility of the carrier to provide adequate manpower, equipment and service vehicles to safely move all loads along Provincial Highways and within urban areas of the RMWB.

It has been and is the responsibility of the carrier to prevent vehicles accessing the highway at all intersections during pole turning and sign removal.

It has been and is the responsibility of the carrier for removal and replacement of any signage and/or signal fixtures affected by the move.

Item Number	Carrier's Responsibility	Carrier's Initials
1	Adhere to all instructions from RMWB staff and/or RCMP along the specified route in either direction.	
2	Provide adequate manpower equipment and service vehicles to safely move the load along the specified route in either direction.	
3	Provide service vehicles to prevent side street movement while poles are turned at each intersection, immediately prior to the first vehicle of the move and up to the time municipal staff return the pole to its original position. A service vehicle will follow the municipal staff returning the pole to original position preventing the movement of vehicles trying to pass.	
4	Remove and replace all signage encumbering the move along the specified route in either direction, immediately prior to the first vehicle of the move and immediately following the last vehicle of the move.	
5	Notify RMWB at 1-866-743-7859 Monday to Friday and/or 1-866-743-7859 on weekends before 3 p.m. on the day of the scheduled move of any cancellations or changes.	
6	No shows will be charged the full amount. Changes/cancellations received after 3 p.m. will be charged a fee.	

### Permit Declaration

Condition of failure to meet any of these items by the carrier will result in the move being slowed or halted immediately until compliance is met. Please read and initial each item above for understanding. Sign below to confirm adherence to the above responsibility and conditions, as well as receipt of both pages one (1) and two (2) of this document.

Authorized Carrier Employee

Signature

Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_