



Wood Buffalo
TRIBUNALS

Subdivision and Development Appeal Board

Conducted Electronically via Microsoft Teams

January 19, 2023
6:00 p.m.

Agenda

Public Participation for January 19, 2023 Subdivision and Development Appeal Board Meeting

The Subdivision and Development Appeal Board (“The Board”) will be conducting the January 19, 2023 Meeting through electronic communications in accordance with section 199 of the *Municipal Government Act*.

Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of virtual participation via MS Teams or by submitting their delegation comments by email.

- To participate virtually via MS Teams:
 - Anyone wishing to speak via MS Teams to an item on the January 19, 2023 Meeting Agenda must pre-register by 4:00 p.m. on January 18, 2023.
 - To register to speak via MS Teams, please email sdab@rmwb.ca or call 780-743-7001 with your name, your phone number and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address the Board.
- To make a written submission as a delegation before or during the live meeting:
 - Please email sdab@rmwb.ca
 - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be included in the Board Meeting Agenda Package as part of public record.

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the *Alberta Freedom of Information and Protection of Privacy Act*. The personal information will be used as contact information. If you have any questions about the collection or use of this information, contact the Chief Legislative Officer, Legislative Services, 7th Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

- 1. Call to Order**
- 2. Confirmation of Agenda**
- 3. Confirmation of Proceedings**
 - i. November 17, 2022 Record of Proceedings
- 4. Appointment of Chair and Vice-Chair**
- 5. 2023 Meeting Schedule**
- 6. Adherence to Code of Conduct/Alcohol and Drug Directive Declaration**

Adjournment

Record of proceedings of the Subdivision and Development Appeal Board hearing held on November 17, 2022, in the Council Chamber, at 9909 Franklin Avenue, Fort McMurray, AB at 6:30 p.m.

PRESENT:

A. McKenzie, Chair
D. Cleaver
N. Mahgoub
T. Morris

Administration:

H. Fredeen, Clerk of the Subdivision and Development Appeal Board
S. Soutter, Manager, Legislative Services

CALL TO ORDER:

Chairman A. McKenzie called the meeting to order at 6:31 p.m.

AGENDA

Moved by N. Mahgoub that the Agenda be adopted, as presented.

CONFIRMATION OF PROCEEDINGS

Moved by R. Wells that the written Record of Proceedings of the meeting held September 20, 2022, be confirmed, as presented.

APPEALS

1. SDAB FILE NO. 2022-002

APPLICATION No.:	2022-DP-00284
DEVELOPMENT:	Two Bedroom Basement Suite
LAND USE DESIGNATION:	Low Density Residential District
LEGAL DESCRIPTION:	Lot 37A, Block 4, Plan 2625TR
CIVIC ADDRESS:	153 Silin Forest Road, Fort McMurray, Alberta

PRESENT:

For the Appellant:

L. Savoy

For the Respondent:

P. Jani, Development Officer, Regional Municipality of Wood Buffalo

L. Kumka, Supervisor, Development Control and Permitting, Regional Municipality of Wood Buffalo

Following the introduction of the Board, the Chair confirmed with the parties in attendance that there were no objections to the constitution of the Board

Submissions were made by both parties, upon conclusion, the Chair asked the parties present, if they felt that they had a sufficient opportunity to present their evidence. No issues were brought to the Board's attention.

Moved by N. Mahgoub that the appeal hearing for SDAB 2022-002 be closed.

NEXT MEETING

December 22, 2022

CLOSE OF MEETING

The meeting concluded at 8:17 p.m.