



RMWB New Community Garden Application

Applicant Information

Full Name: _____ Date: _____
Last First

Address: _____
Street Address Apartment/Unit #

City

Phone: _____ Email _____

**Proposed New
Community Garden
Location:** _____

Application Information *add additional pages as needed

1. All Community Gardens are managed by a Lead Gardener. **Please list the name(s) of Lead Gardeners and all potential Community Gardeners.** Approved new Community Gardens will be created with 6 above-ground wooden garden boxes. Please review the Community Lead Gardener Guidelines and Agreement and RMWB Community Garden Program Outline and Expectations [here](#).
***note you do not have to fill the garden (all 6 plots) as there may be additional community members who wish to apply for a plot**

2. Please describe your proposed new garden location. Include details on accessibility (parking, wheelchair access, etc.), safety (proximity to roadways, well-lit areas) and community visibility. Detail any additional resources that can/will be provided (i.e. existing water source, rain barrel, composter, etc.) Indicate why you are requesting this new community garden, and the potential benefits to the proposed neighbourhood. You may choose to provide letters of support from neighbours/neighbouring businesses.

3. Please list any other organizations (if any) that may benefit from this new Community Garden or participate in gardening activities.

4. The role of the Lead Gardener is to act as the main liaison between the RMWB and the Gardeners. They are responsible for yearly planning of their respective Community Garden (i.e. garden preparations, planting, maintaining and harvesting) and ensuring the RMWB timelines are upheld. Lead Gardeners are experienced gardeners who mentor and collaborate with Plot Gardeners while implementing all rules and regulations set forth by the RMWB.

Please outline your plans to successfully organize the new Community Garden, inclusive of your garden goals, future garden meetings and plan to implement and uphold the gardener agreements.

Please provide, on a separate attachment, a drawing/visual depiction of your proposed new Community Garden with all 6 boxes placed in the desired location.

The Parks Branch will conduct an internal evaluation according to the following criteria, and any other additional criteria the Parks Branch deems appropriate. If a new Community Garden is not approved for the current year, it may be considered during the next year.

Complete Application	/5
Public Feedback (if any)	/5
Proximity to existing community garden with capacity	/5
Opportunity for future expansion	/5
Accessibility/site suitability	/5

Once approved, new Community Gardens will receive:

- 6 above-ground wooden garden boxes - 10 feet by 3 feet
- A one-time fill of soil
- One water stand that will be filled as needed during the gardening season
- Lead Gardeners may apply for additional garden boxes at the end of the gardening season, based on need and budget availability

Please note that the garden boxes and water stand remain the property of the RMWB. Additions to the community garden must be approved by the RMWB, and any unauthorized additions will be subject to removal. Should the Lead Gardener and Community Gardeners not maintain the garden as per the aforementioned agreement documents, the RMWB reserves the right to close the community garden.

Should you have any questions as you fill out the application, please contact 780-799-5832 or contact.parks@rmwb.ca

Signature: _____ Date: _____

This personal information is being collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act* and will be used for the purpose of (1) further communications with you in regard to the RMWB Community Garden or (2) further communications with you in regard to upcoming RMWB Community Garden-related consultation processes and initiatives or (3) sharing of contact information with other RMWB Community Garden members. It will be treated in accordance with the privacy protection provisions of Part 2 of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection, contact the FOIP Coordinator for the RMWB at 780-743-7000