



# Subdivision Application Form

<b>OFFICE USE ONLY</b>	
File No.	_____
Fee Submitted:	_____
Date of receipt of completed form:	_____

**PLEASE PRINT**

**Name of Registered Owner of land to be subdivided:**

Applicant Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Alternate: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Name of Agent person authorized to act on behalf of registered owner, if any:**

Registered Owner(s): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Alternate: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Name of Agent person authorized to act on behalf of registered owner, if any:**

All/part of the:  
\_\_\_\_\_ ¼ sec. \_\_\_\_\_ twp. \_\_\_\_\_ range \_\_\_\_\_ west of \_\_\_\_\_ Meridian.  
Being all/parts of lot \_\_\_\_\_ block \_\_\_\_\_ Reg. Plan No. \_\_\_\_\_  
C.O.T. No. \_\_\_\_\_  
Area of the above parcel of land to be subdivided: \_\_\_\_\_ hectares.  
Municipal Address (if applicable): \_\_\_\_\_

**Location of Land to be Subdivided:**

The land is situated in the municipality of: \_\_\_\_\_  
Is the land situated immediately adjacent to the municipal boundary?  Yes  No  
If "yes", the adjoining Municipality is: \_\_\_\_\_  
Is the land situated within 0.8 kilometres of the centre line of highway right of way?  Yes  No  
If "yes", the highway is No. \_\_\_\_\_  
Does the proposed parcel contain or is it adjacent to a river, stream, lake or other body of water or by a drainage ditch or canal?  Yes  No  
If "yes", state its name: \_\_\_\_\_  
Is the proposed parcel within 1.5 kilometres of a sour gas facility?  Yes  No

**Existing and Proposed Use of Land to be Subdivided describe:**

Existing use of the land: \_\_\_\_\_  
Proposed use of the land: \_\_\_\_\_  
The designated use of the land as classified under a land use bylaw: \_\_\_\_\_



**Physical Characteristics of Land to be Subdivided (where appropriate):**

Describe the nature of the topography of the land (flat, rolling, steep, mixed) \_\_\_\_\_  
\_\_\_\_\_

Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc.; sloughs, creeks, etc.) \_\_\_\_\_  
\_\_\_\_\_

Describe the kind of soil on the land (sandy, loam, clay, etc.) \_\_\_\_\_  
\_\_\_\_\_

**Existing Buildings on the Land to be Subdivided:**

Describe any buildings and any structures on the land and whether they are to be demolished or moved:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Water and Sewer Services**

If the proposed subdivision is to be served by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage disposal:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Registered Owner** (Or person acting on the registered owner's behalf)

I \_\_\_\_\_ hereby certify that

- I am the registered owner, or
- I am the tenant of the property in which the business identified in this application will be conducted in accordance to the information submitted and upon approval will adhere to the conditions/terms of the Land Use Bylaw 99/059. (Tenant/renter requires a letter of authorization from the Property Owner/Manager)

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The personal information on this form is collected under the authority of Section 33 (c) of the *Alberta Freedom of Information and Protection of Privacy Act*. The personal information will be used as contact information and to process your application. If you have any questions regarding the collection or use of this information contact the Supervisor, Support Services, Planning and Development, Timberlea Landing, 309 Powder Drive, T9K 0M3, or call (780) 793-1069.