



Compliance Certificate Application Form

OFFICE USE ONLY	
DP #	_____
Fee:	_____
Receipt No:	_____

This Application Form shall be **complete** and include an attached Development Permit Checklist. Please Note:

- **NO DEVELOPMENT** shall commence without a valid Development Permit. Any work started prior shall be subject to a double fee penalty and further enforcement actions;
- An **Administrative Fee** will be withheld for any refunds. Please note that all applicable permit refunds will be issued by cheque only; and,
- Submission of a duly signed application form authorizes the Development Officer to enter the property to carry out inspections necessary for this development.

OFFICE	APPLICATION SUBMISSION REQUIREMENTS
<input type="checkbox"/>	<input type="checkbox"/> 1. Real Property Report: no more than 1 year old at the time of application, must be submitted with this application.
<input type="checkbox"/>	<input type="checkbox"/> 2. Copy of Current Certificate of Title(s): no more than 30 days old at time of application and may be obtained from Alberta Registries Office.
<input type="checkbox"/>	3. Is this a Rush Compliance? Please note, rush compliance certificates are completed within 24 hours and fees are doubled. <input type="checkbox"/> Yes <input type="checkbox"/> No

PLEASE PRINT

Applicant and Owner Information:

Applicant Name: _____
Mailing Address: _____

Postal Code: _____
Daytime Phone: _____ Alternate: _____ Fax: _____

Email Address: _____

Registered Owner(s): _____

Mailing Address: _____
Postal Code: _____

Daytime Phone: _____ Alternate: _____ Fax: _____

Email Address: _____

Property Information

Legal Land Description¹: Lot: _____ Block: _____ Plan: _____

Civic Address for Compliance: _____

Alberta Township Grid System: LSD _____ Sec _____ TWP _____ Range _____ W4M

¹ Civic Address Translator: <http://internetapps.woodbuffalo.ab.ca/electronicpermitting/CivicTranslator.aspx>



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

Planning & Development Department
Regional Municipality of Wood Buffalo
Office: 309 Powder Drive, Fort McMurray, AB T9K 0M3
Mailing: 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4
T: 780-799-8695 E: current.planning@rmwb.ca

Credit Card Information

Credit Card #: _____ Card Type: _____
Card Holder's Name: _____ Expiry Date: _____

Registered Owner (or person acting on the registered owner's behalf)

I, _____ hereby certify that

I am the registered owner, or

I am the agent authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application.

Signature

Date