



**PTARMIGAN COURT HOME RAISING PROGRAM APPLICATION FORM**

I/WE \_\_\_\_\_ and \_\_\_\_\_

*(First, Middle, and Last Name)*

*(First, Middle, and Last Name)*

being the registered property owner(s) \*\* of the residential property located at:

Municipal Address: \_\_\_\_\_

Legal Address (if known): \_\_\_\_\_

**\*\* ALL OWNERS ON TITLE TO THE PROPERTY MUST SIGN THE APPLICATION FORM**

1. As the legal owner(s) of the property, we voluntarily wish to apply for and participate in the Ptarmigan Court Home Raising Program to receive a grant to pay the costs to raise our Manufactured Home to an elevation at which the underside of the floor joists is at 250.9 m above sea level.
2. The property is a residential property as defined in the Land Use Bylaw No. 99/059 and the structure upon the property is a Manufactured Home.
3. The property is located within Ptarmigan Court, as outlined in **Schedule “A”**.
4. I/We understand the following:
  - a. The registered owners of the residence are responsible to hire a contractor to raise the residence on the property to a point where the underside of the floor joists is at an elevation of 250.9 metres above sea level (the “Work”).
  - b. The registered owners of the residence will be responsible to hire a contractor to conduct the Work following approval of this Application by the RMWB including the quote or quotes accompanying the Application and to ensure that all fees pertaining to design, permits, construction and warranties for the Work are included within the contract with the contractor.



- c. The Program is not intended to replace personal insurance or provincial disaster recovery assistance, or cover losses or damages caused by the 2020 spring flood.
  - d. So long as I/We comply with the above requirements, the RMWB will pay the costs of the Work directly to the contractor.
  - e. I/We further confirm that the RMWB is not liable for the Work or the quality of the Work performed and the materials supplied by the contractor nor the future maintenance or repair costs related to the Work.
  - f. I/We further confirm that I/We will be required to enter a contract with the RMWB and agree to assign payment of the grant monies to the contractor that performs the Work.
  - g. I/We further confirm that the RMWB, when making payment to the contractor will comply with the Alberta *Builders' Lien Act* as amended from time to time, and withhold payment to the contractor of statutory lien holdbacks until payment of holdbacks can be made pursuant to that statute.
  - h. I/We further confirm that the RMWB also has the discretion to maintain a deficiency holdback until such time as I/We signify in writing to the RMWB that the Work has been satisfactorily performed.
5. I/We have included two (2) detailed contractor estimates provided by different contractors, for lump sum prices with a break down broken down of itemized materials and components of the Work.
6. In making this application, I/We confirm:
  - a. that the information provided in this application is truthful and accurate;
  - b. that I/We have read and understand Council Policy FIN-340 - Ptarmigan Court Residence Flood Mitigation Program, and the Ptarmigan Court Home Raising Program: Homeowner Guide;
  - c. that I/We understand that costs associated with flood restoration work is ineligible for grant funding.
  - d. that I/We understand that when the Application and supporting documents are considered for approval by the RMWB, the following requirements must be met:



- i. the property taxes and municipal utility bills must not be overdue, the property must not be subject to an unresolved enforcement order, the applicant is not a party to an unresolved legal dispute with the Municipality.

7. The personal information on this form is collected under the authority of Section 33 (c) of the *Alberta Freedom of Information and Protection of Privacy Act*. The personal information will be used to process your application, administer the Program and as contact information. If you have any questions about the collection or use of this information, please contact the FOIP Branch, RMWB, 9909 Franklin Avenue, Fort McMurray, T9H 2K4.

Signed at \_\_\_\_\_ in the Regional Municipality of Wood Buffalo in the Province of Alberta this \_\_\_\_ day of \_\_\_\_\_, 2021.

**Property Owner**

Name: \_\_\_\_\_  
(print)

Signature: \_\_\_\_\_

**Property Owner**

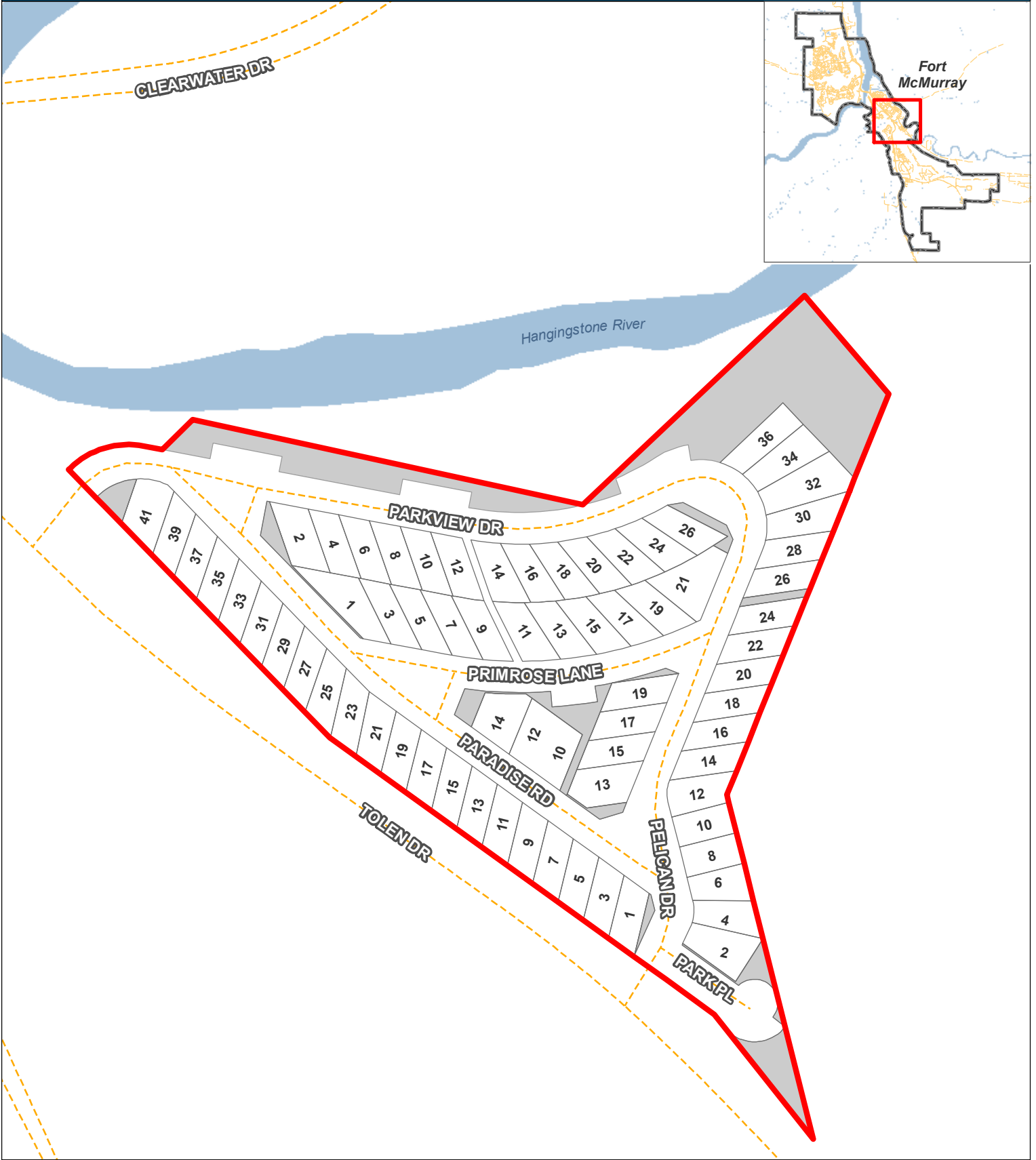
Name: \_\_\_\_\_  
(print)

Signature: \_\_\_\_\_

# SUBJECT AREA MAP

## Pfarmigan Court Home Raising Program

Schedule "A"



-  Subject\_Area
-  Roadways
-  SA\_SurveyParcels
-  Water Bodies
-  RMWB Lands



1 cm = 20 meters



Map Produced by the Geographic Information System Group on 13 Apr 2021  
TICK57226