



## Stockpiling Development Permit Application Checklist

This "checklist" of submission requirements shall be attached to all Development Permit Applications. All of the following information is necessary to facilitate the thorough evaluation and timely decision of your application. To expedite the evaluation, all materials submitted must be clear legible and precise. To achieve this level of customer service, staff are instructed to accept only complete applications, which include plans prepared to professional drafting standards. Thank you for your cooperation.

**All boxes shall be "CHECKED" and information indicated attached to the development permit application. APPLICATIONS WILL NOT BE ACCEPTED WITHOUT THIS LIST ATTACHED.**

- Certificate of Title Indicating Registered Property Owner no more than 30 days old at time of Application.** May be obtained at Alberta Registries Office. If the Applicant is not the registered owner, a letter of authorization from the owner or a copy of the lease agreement indicating the MLL/MSL number issued by Alberta Environmental Protection is required.
- Applicable Fees**  
Development fees have to be made payable to the Regional Municipality of Wood Buffalo. The application fee is \$ 250 for lot areas less than 0.4 ha, and \$ 500 for lot areas of 0.4 ha or greater.
- Minimum of One (1) Copies of a Site Plan**  
This plan shall indicate the area to be used for stockpiling and also the property/ lease boundary must be clearly indicated.
- Minimum of One (1) Copies of Route Map and Traffic Accommodation**  
This map and plan shall indicate the route only when accessing Municipal Roads with over dimensional loads.
- Description of Stockpiling Activity**  
This information will indicate the time period that stockpiling will take place on the property/ lease and what will be stockpiled.

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. The personal information will be used as contact information and to process your application. If you have any questions regarding the collection or use of this information contact the Supervisor, Support Services, Planning and Development, Timberlea Landing, 309 Powder Drive, T9K 0M3, or call (780) 793-1069.