



Development Permit Application Form

OFFICE USE ONLY
DP #
Fee:
Receipt No:

Purpose: A Development Permit Application is used to obtain approval to develop or use either land or a building within the RMWB.

This Application Form shall be complete and include an attached Development Permit Checklist. Please Note:

- NO DEVELOPMENT shall commence without a valid Development Permit. Any work started prior shall be subject to a double fee penalty and further enforcement actions;
An Administrative Fee will be withheld for any refunds. Please note that all applicable permit refunds will be issued by cheque only; and,
Submission of a duly signed application form authorizes the Development Officer to enter the property to carry out inspections necessary for this development.

I/We hereby make application under the provisions of the Land Use Bylaw 99/059 for a Development Permit.

PLEASE PRINT

Applicant and Owner Information:

Applicant Name:
Mailing Address:
Postal Code:
Daytime Phone: Alternate: Fax:
Email Address:
Registered Owner(s):
Mailing Address:
Postal Code:
Daytime Phone: Alternate: Fax:
Email Address:

Property Information

Legal Land Description: Lot: Block: Plan:
Alberta Township Grid System: LSD Sec TWP Range W4M
Civic Address:
Project Description:

Has development commenced? Yes No



Existing Use of Land or Building: _____
Size of Proposed Development (m²): _____
Estimated Construction Start Date: _____ End Date: _____
Estimated Construction Cost: _____

Detailed Property Information

Lot Area: _____ Building Area²: _____
Accessory Coverage³: _____ Site Coverage⁴: _____
Building Type: _____ Number of Storeys: _____

Credit Card Information

Credit Card #: _____ Card Type: _____
Card Holders Name: _____ Expiry Date: _____

Registered Owner (or person acting on the registered owner's behalf)

I, _____ hereby certify that
 I am the registered owner, or
 I am the agent authorized to act on behalf of the registered owner
and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application.

Signature Date

The personal information on this form is collected under the authority of Section 33 (c) of the *Alberta Freedom of Information and Protection of Privacy Act*. The personal information will be used as contact information and to process your application. If you have any questions regarding the collection or use of this information contact the Supervisor, Support Services, Planning and Development, Jubilee Centre, 9909 Franklin Avenue, T9H 2K4, or call (780) 793-1069.

² Total includes attached garages, cantilevers, decks, porches, and/or verandas
³ If applicable, note the area of the shed or detached garage
⁴ The percentage of the lot area covered by proposed and existing structures