



# Variance Application Form

OFFICE USE ONLY	
VC #	_____
Fee:	_____
Receipt No:	_____

**Purpose:** A Variance Application is used to receive an exception to Land Use Bylaw regulations. Variances may be granted for accessory building coverage, building setbacks, building height, lot coverage or an addition to a non-conforming building. Variances are granted on a discretionary basis to address limitations on a property.

I/We hereby make application under the provisions of the Land Use Bylaw 99/059 for a Variance.

### PLEASE PRINT

**Applicant and Owner Information:**

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Alternate: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Registered Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Alternate: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Property Information**

Legal Land Description<sup>1</sup>: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

Alberta Township Grid System: LSD \_\_\_\_\_ Sec \_\_\_\_\_ TWP \_\_\_\_\_ Range \_\_\_\_\_ W4M

Civic Address: \_\_\_\_\_

Certificate of Title Number: \_\_\_\_\_

**Variance Information**

Variance Requested:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<sup>1</sup> Civic Address Translator: <http://internetapps.woodbuffalo.ab.ca/electronicpermitting/CivicTranslator.aspx>



**Registered Owner** (or person acting on the registered owner's behalf)

**Registered Owner**

I/We hereby give permission to the Regional Municipality of Wood Buffalo to do a site inspection and take photographs of this property as necessary for the purpose of consideration in this variance application.

\_\_\_\_\_  
Signature of Registered Owner

I, \_\_\_\_\_ hereby certify that

I am the registered owner, or

I am the agent authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The personal information on this form is collected under the authority of Section 33 (c) of the *Alberta Freedom of Information and Protection of Privacy Act*. The personal information will be used as contact information and to process your application. If you have any questions regarding the collection or use of this information contact the Supervisor, Support Services, Planning and Development, Jubilee Centre, 9909 Franklin Avenue, T9H 2K4, or call (780) 793-1069.