

Council Structure

Duration: 4 Years

Term: 2025 to 2029

Council Composition

The RMWB Council is made up of 11 elected officials:

- 1 Mayor (elected at-large by all voters)
- 10 Councillors (elected through a ward system)



Ward Representation

Ward	Communities	Councillors
Ward 1	Fort McMurray	6
Ward 2	Fort Chipewyan, Fort Fitzgerald, Fort McKay	2
Ward 3	Draper, Saprae Creek Estates	1
Ward 4	Anzac, Conklin, Gregoire Lake Estates, Janvier	1

Time Commitment for Elected Officials

RMWB Council | Term: 2025-2029

Term of Office

The term of office for all elected officials is **four years**, running from 2025 to 2029.



What to Expect If Elected

Following the election and official oath of office, all members of Council are **required** to complete:

- ❖ Organizational Meetings
- ❖ Council Onboarding
- ❖ Orientation & Governance Training
- ❖ Alberta Emergency Management Training
- ❖ Other mandatory sessions as required



Important: All mandatory training must be completed by every elected official.

Role	Employment Type	Responsibilities										
Mayor	<p>Full-Time Role</p> <p>The position of Mayor is a full-time commitment requiring a consistent presence during business hours.</p>	<ul style="list-style-type: none">• Leading Council and chairing meetings• Working closely with the Chief Administrative Officer and community stakeholders• Responding to issues, strategic planning, and representing the municipality• Acting as the official spokesperson for Council										
Councillor	<p>Part-Time Role</p> <p>While the role is considered part-time, Councillors should expect to spend around 20 to 25 hours per week on Council-related activities, depending on the time of year and current priorities.</p> <p>This includes:</p> <table><tr><th>Activity</th><th>Frequency</th></tr><tr><td>Evening Meetings</td><td>3 regular Council Meetings/month (plus special meetings)</td></tr><tr><td>Daytime Meetings</td><td>1 full day/month</td></tr><tr><td>Weekend Meetings</td><td>1 full day/quarter</td></tr><tr><td>Meeting Preparation</td><td>3-6 hours/week</td></tr></table>	Activity	Frequency	Evening Meetings	3 regular Council Meetings/month (plus special meetings)	Daytime Meetings	1 full day/month	Weekend Meetings	1 full day/quarter	Meeting Preparation	3-6 hours/week	<ul style="list-style-type: none">• Consider the well-being and interest of the municipality• Carry out powers, duties, & functions provided by legislation• Develop & evaluate policies, bylaws and programs that guide operations and the delivery of services. Council provides governance but does not manage operations or the day-to-day delivery of services.• Participate in meetings and community events across the region
Activity	Frequency											
Evening Meetings	3 regular Council Meetings/month (plus special meetings)											
Daytime Meetings	1 full day/month											
Weekend Meetings	1 full day/quarter											
Meeting Preparation	3-6 hours/week											



Real Snapshot


Meeting Activity (Q4 2024) From the 2022-2025 Strategic Plan - Q4 Progress Report

View the full Strategic Plan and reporting at rmwb.ca/strategicplan.

Type of Meeting	Community Engagement	Networking/ Events/ Fundraisers	Council/ Committee Meetings	Government Engagements	Stakeholder/ Industry Meetings	Conferences/ Symposiums	Cultural Events	Training	Other
# of events	24	19	12	9	5	4	3	2	5

Council & Committee Meetings

Meeting Type	Public Meetings	In-Camera (Closed) Meetings	Rural Meetings
Frequency	2 nd & 4 th Tuesday of each month	3 rd Tuesday of each month	Held in communities when required.
Stat holidays and recess periods excluded			

 If an active member of a board or committee (B&C) is elected to Council, they will automatically resign from their B&C position.

Additional Meetings

Meeting Type	Details	Frequency
Corporate Planning	Council holds working sessions throughout the year for strategic and business planning.	<ul style="list-style-type: none"> Minimum of 1 full weekday/month Plus 1 Saturday/quarter
Budget Meeting	Held annually, typically in late November. * An interim budget will be presented in December 2025, followed by the 2026 budget presented in February 2026.	<ul style="list-style-type: none"> 2-4 full working days required Additional pre-budget workshops may be scheduled
Municipal Boards & Committees	Councillors serve on several advisory and governing boards. The Mayor is ex-officio on all municipal boards and committees, with full voting rights.	<ul style="list-style-type: none"> Most meetings held in evening or weekends
Quasi-Judicial Tribunals	These include, Assessment Review Board (ARB), Subdivision & Development Appeal Board (SDAB), and Community Standards Appeal Committee. IMPORTANT: Elected officials are not appointed to these boards, to maintain impartiality and independence	

Find more information about the role of Council, including Boards and Committees, at rmwb.ca/council

