

Application Summary: 2026 - 3322 - Community Impact Grant - Community Programs and Projects

Application ID

2026 - 3322 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Willow Lake Métis Association
6-232 Stony Mountain Road
Anzac, AB, T0P1J0

Primary Contact

Chyane Thiessen
6-232 Stony Mountain Road
Anzac, AB, T0P 1J0

Phone: **s.20(1)**
Email: c.thiessen@wlmn.ca

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Is the organization a registered non-profit?

Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

In the last year, have there been any significant changes to your organization or program?

No

What is your organization's Mission Statement?

To effectively represent the rights bearing community of the Willow Lake Métis, ensuring trust, culture retention, economic stability, a sustainable environment, and a better life for all.

Brief Summary of the Proposed Program(s) and/or Project(s).

Community driven programs allow all citizens to participate in retaining our Métis culture. Programs such as fish camps, harvesting camps, and berry picking will allow us collectively to harvest our lands. We stay day and night, so our elders can teach our youth how to harvest animals, medicinal medicine, foods and share in storytelling.

Please note any restrictions on participating in your organization's programs, projects, services or events.

We have Métis driven events and programs. However, we work closely with the other not for profits of Anzac and surrounding areas to increase the coverage of all events and programs.

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Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Stella Lavallee	President	8
Jessica McKenzie	Secretary	5
Jason McKenzie	Vice President	11
Feather Bourque-Jenner	Director	10
Vacant position	Treasurer	0

Do one or more board representatives or program staff have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; please briefly explain the lived experience or expertise.

Yes, they are all Métis.

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Program/Projects Details

Are you applying for more than one program or project?

If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Elder's Program Status: Completed

Program/Project: Métis Cultural Program Status: Completed

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Finances

Organization's most recent Fiscal Year End date

Please click Save Draft to update the following two questions with this date.

12/31/2024

Unrestricted Net Assets

Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2024

\$396,943.00

Total Operating Expenses

Total Expenses from your Financial Statements Ending: 12/31/2024

\$1,737,871.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Willow Lake Métis Nation has increased efforts for industry fund raising.

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	Willow Lake Métis Services (Group) - community programs	\$5,000.00

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Sponsorship	Willow Lake Métis Services (Group) - cultural camps	\$5,000.00
\$10,000.00		

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	Industry sponsorship for Cultural Camps based on 2025	\$10,000.00
Sponsorship	Industry sponsorship for Truth & Reconciliation Day based on 2025	\$5,000.00
Sponsorship	Industry sponsorship for Red Dress Day based on 2025	\$500.00
Sponsorship	Industry sponsorship for Community Programs based on 2025	\$29,500.00
		\$45,000.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum		\$27,423.98	\$12,947.91
Food Costs		\$12,850.00	\$6,562.50
Gifts for Elders / Honorariums		\$29,400.00	\$17,325.00
Insurance - Program, Project, Service or Event		\$900.00	\$675.00
Program Materials & Supplies		\$42,186.56	\$12,862.50
Program Staff wages & Benefits		\$32,402.00	\$6,817.09
Rent - Venue/Facility/Room/Equipment		\$14,290.00	\$9,142.50
Transportation and Delivery		\$14,038.00	\$8,437.50
Other (Provide Detail)	Hired Craftsperson Contracto	s.20(1)	\$1,125.00
Other (Provide Detail)	Hired Labour - hunter/fisher helpers	\$11,100.00	\$8,325.00
Other (Provide Detail)	Hired Labour - cook	s.20(1)	\$2,475.00
Other (Provide Detail)	Hired Labour - Hunter	s.20(1)	\$4,050.00

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Other (Provide Detail)	Hired Butcher/Fish processor	s.20(1)	\$1,050.00
Other (Provide Detail)	Hired labour for wood		\$4,500.00
Other (Provide Detail)	Hired contractor for snow		\$1,875.00
Other (Provide Detail)	Instructor for Jigging		\$1,830.00
		\$207,130.54	\$100,000.00

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	\$197,130.54

Total RMWB Grant Request

	Amount
Total	\$100,000.00

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Total Cost of Program, Project, or Service

Total cost includes all costs of the entire program, project or service.

\$209,051.09

Total Grant Amount Request

Up to 75% of total program, project cost up to maximum of \$100,000.

\$100,000.00

Grant request as percentage of total cost of program, project or service

Click on the Save Draft button to calculate the percentage.

48%

Outline any expected non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Willow Lake Métis Nation will utilize their staff and volunteers for these programs. We do get some industry donations/sponsorships but none are 100% guaranteed.

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Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

[RMWB - 2026 - 3322 - Community Grant - Community Programs and Projects.xlsx](#)
54.3 KB - 10/14/2025 3:12 PM

Total Files: 1

Please attach a Partnership Letter(s) of Support for the proposed program, project, service or event to demonstrate authentic partnership and collaboration.

Applicants may use the >Partnership Letter of Support Template or submit a customized letter.

Each letter should include the following five key elements:

1. Commitment to the partnership and shared initiatives
2. Confirmation of the community need
3. History of prior collaboration or rationale for a new partnership
4. Defined roles, responsibilities, and resource commitments
5. Contact information for the partner organization

Each letter must be signed by an authorized representative of the partner organization.

Please note: The partnership letter is a mandatory requirement for Community Sustaining applicants and optional for Community Impact Grant application.

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Please attach signed Financial Statements for the most recent fiscal year end.

Year-end date must fall between July 1, 2024 of last year and June 30, 2025.

[Willow_Lake_Metis_Association_Dec_31__2024_Digital_FS_Package_-_784615.pdf](#)

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Total Files: 1

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Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2025-10-14 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2026 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of Section 4(c) of the Protection of Privacy Act and is managed in accordance with the Act. It will be used to process your application and contact you if needed during the review of this application. If you have questions about the collection or use of your personal information, you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at 587-919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Chyane Thiessen

Position/Title

Controller

Date: 10/14/2025

Program, Project or Service Name

Elder's Program

Beginning Date

2026-01-01

Completion Date

Note: The term of the grant is January 1 - December 31, 2026. The program, project, service or event and all expenditures must occur during this term.

2026-12-31

Location program, project or service will be provided:

Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Do not select the rural community if the service is provided to the clients from rural communities through the urban service area.

Anzac, Gregoire Lake Estates

Please complete the following Program/Project or Event Delivery Details.**Program, Project, or Event Delivery Information**

Program/Project/ or Event Location	In Person (Yes/No)	Virtually (Yes/No)	Travel Budget Required (Yes/No)
Willow Lake Métis community	Yes	No	No

How does your organization plan to address barriers related to delivering virtual services in rural areas. This may include limited internet access, lack of devices, and limited technical support. If applicable.

NA - This is an in person event and or delivered to the Elders.



How does your organization plan to address transportation barriers to provide the program, project, service or event? If applicable.

Transportation is provided for Elder's.

Council approved seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- Community support services and wellness
- Accessibility, inclusion and belonging
- Hosting events/new business and visitors
- Partnership and collaboration
- Rural and Indigenous Communities and Relationships
- Social participation
- Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Elder's wood and snow removal program provides Elders traditional methods of fuel. Berry picking is hosted in the summer to allow Elder's to come together and harvest off the land as is tradition. The food sustainability program is aimed to provide lettuce and bison meat to elders as they can no longer hunt traditional meat and grow vegetables. The Elder's Circle program is aimed to carry on cultural and traditional ways of the Métis through Nation decisions and planning.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Children (0-12 years)	0
Youth (13-18 years)	0
Adults	9
Seniors (65+)	10
Families	0
Community	0
Total	19

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Seniors, Women and/or girls, People living with disabilities, People living in rural communities

How does your organization ensure that its programs, projects, services or events are accessible and inclusive for anyone who has an interest? Please share examples and success stories of accessibility and inclusivity.

These are community promoted programs and all Elders can apply.

If applicable, please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The program is aimed to carry on cultural and traditional ways of the Métis.

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

We hope to address the issue of Elder's not being able to cut and gather wood for heating their residence or removing snow from their property. Elder's grew up burning wood as their fuel source, we do not want to change the Métis cultural way because they do not have the resources or physical ability to supply their own wood. Or have to move to a urban community because they cannot remove snow for property access.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Many of our citizens use wood as the main source of heat in their homes. Our wood program takes the pressure off our elderly to go out and gather wood. WLMN ensures to contract local citizens for wood suppliers. Staff, volunteers, contractors, and labours visit our Elder's which help our Elder's feel connected when it is harder for them to leave their home during winter months.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

If Willow Lake Métis Nation provides the Elder's wood and snow removal program then this will allow citizens to remain in the rural community and continue in the Métis traditional way.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff, volunteers, youth, supplies, and local contractors.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Youth stack wood, staff visit elders after the service is done, local contractors cut wood and or remove snow. Mentorship is provided for berry picking as youth and citizens are often invited to help elders.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

We deliver wood and remove snow for 10 elder's that are eligible for this program. They can request as much wood is required and or snow removal depending on weather for the year. The program is used as needed and varies depending on the year. Berry picking, food sustainability, elder's circle, and health spending are offered to 19 Elder's during the year.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

We would like to see Elder's continue in the traditional way of burning wood as a fuel source. As well as allow citizens to remain in the rural community. We want to ensure that Elder's are engaged in the community and have visits so they are not isolated for long periods of time. We want to see our Nation have the resources to service 10 Elder's for the wood and snow program. Then we would also like to see provide Elder programs to our 19 Elder's within the community.

What tools will you use to measure the outcomes of the program, project, service or event?

Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There are no other programs like this available in this area.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Willow Lake Métis Nation	Project delivery

Program, Project or Service Name

Métis Cultural Program

Beginning Date

2026-01-01

Completion Date

Note: The term of the grant is January 1 - December 31, 2026. The program, project, service or event and all expenditures must occur during this term.

2026-12-31

Location program, project or service will be provided:

Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Do not select the rural community if the service is provided to the clients from rural communities through the urban service area.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Please complete the following Program/Project or Event Delivery Details.

Program, Project, or Event Delivery Information

Program/Project/ or Event Location	In Person (Yes/No)	Virtually (Yes/No)	Travel Budget Required (Yes/No)
Willow Lake Métis community	Yes	No	No

How does your organization plan to address barriers related to delivering virtual services in rural areas. This may include limited internet access, lack of devices, and limited technical support. If applicable.

NA - These are in person programs.

How does your organization plan to address transportation barriers to provide the program, project, service or event? If applicable.

Transportation is provided to events when needed.

Council approved seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications.
Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- Community support services and wellness
- Accessibility, inclusion and belonging
- Hosting events/new business and visitors
- Partnership and collaboration
- Rural and Indigenous Communities and Relationships
- Social participation
- Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The program is aimed to carry on cultural and traditional ways of the Métis. All citizen's and community members are invited to attend the programs.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Children (0-12 years)	22
Youth (13-18 years)	7
Adults	54
Seniors (65+)	10
Families	0
Community	566
Total	659

Project Summary Métis Cultural Program

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

How does your organization ensure that its programs, projects, services or events are accessible and inclusive for anyone who has an interest? Please share examples and success stories of accessibility and inclusivity.

This is a community promoted program and all citizens and elders can apply. As well as other community members are invited to learn in the traditional teachings.

If applicable, please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The program is aimed to carry on cultural and traditional ways of the Métis.

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Métis cultural programs are available for all Elders, Citizens, staff (including non Métis), Anzac schools, as well as community members wanting to learn more about culture are welcomed. They learn how to harvest, what to harvest, how to use all of the animals and other cultural learnings. It also includes wilderness survival especially in the cold for camps. There are workshops and lessons planned to hand down teachings and traditions.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Métis citizens keep the culture alive by transferring teaching from Elders to the youth, community, and all who want to learn.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

If Willow Lake Métis Nation continues the Métis cultural programs then this will allow citizens to continue practicing in the Métis traditional way.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff, volunteers, youth, elder circle, supplies, and food.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Camps, teachings, workshops, crafts, lessons, Elder circle, and sustainability steering committee.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

We deliver as much wild food and fish that are gathered to as many citizens as possible. There are 94 citizens eligible for this program. We have a citizen list and we deliver to all possible on this list starting with Elder's and low income until food and supplies are gone. The teachings will continue on indefinitely as they are passed down generation after generation. We aim to host 4 cultural programs and 2 planned lessons annually which will be available to 659 community members, 94 are citizens.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

We would like to see all citizens continue in the cultural and traditional way of gathering and harvesting food from the land. We would like to see a minimum of 10 Elder's and 15 families receive fish and meat from our camps. We want this to be a teaching factor to the entire community on Métis people and the history of Métis in this region.

What tools will you use to measure the outcomes of the program, project, service or event?

Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There are no other local programs.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Willow Lake Métis Nation	Project hosting and delivery

Summary**Program/Project:****Métis Cultural Program**

	Total Expense	Requested RMWB Grant
Fish and Harvest Camps	71,357.50	48,518.13
Cultural Programs and Lessons	37,429.05	28,071.13
Back to school program	2,530.00	-
Métis Day in the Park	5,414.20	-
Truth & Reconciliation	9,085.00	-
Red Dress Day	3,452.30	-
Total Expense	129,268.05	76,589.25
Elder's Program		
Community Elder's wood and snow removal program	21,275.00	15,956.25
Berry Picking	16,606.00	7,454.50
Food sustainability program	15,755.00	-
Elder's Circle	16,560.00	-
Elder's Health Spending Account	9,587.04	-
Total Expense	79,783.04	23,410.75
Total Expense	209,051.09	100,000.00

	Métis Cultural Program		Elder's Program		Total	
	Total	Requested RMWB Grant	Total	Requested RMWB Grant	Total	Requested RMWB Grant
Secured Revenue						
Casinos/Bingos	-	-	-	-	-	-
Government of Alberta Grant	-	-	-	-	-	-
Government of Canada Grant	-	-	-	-	-	-
In-Kind Donation	-	-	-	-	-	-
Program/Event Income (Ticket sales, admission, etc.)	-	-	-	-	-	-
Sponsorship	5,000.00	5,000.00	5,000.00	5,000.00	10,000.00	10,000.00
Other	-	-	-	-	-	-
Total Secured Revenue	5,000.00	5,000.00	5,000.00	5,000.00	10,000.00	10,000.00
Revenue in Progress						
Casinos/Bingos	-	-	-	-	-	-
Government of Alberta Grant	-	-	-	-	-	-
Government of Canada Grant	-	-	-	-	-	-
In-Kind Donation	-	-	-	-	-	-
Program/Event Income (Ticket sales, admission, etc.)	-	-	-	-	-	-
Sponsorship	15,500.00	-	29,500.00	-	45,000.00	-
Other	-	-	-	-	-	-
Total Revenue In Progress	15,500.00	-	29,500.00	-	45,000.00	-
Total Revenue	20,500.00	5,000.00	34,500.00	5,000.00	55,000.00	10,000.00
Expenses						
Administration Costs 15% Max	16,861.05	10,642.16	10,406.48	2,305.75	27,267.53	12,947.25
Advertising/Marketing	-	-	-	-	-	-
Food Costs	10,850.00	5,812.50	2,000.00	750.00	12,850.00	6,562.50
Gifts for Elders/Honorariums	17,400.00	12,825.00	12,000.00	4,500.00	29,400.00	17,325.00
Insurance - Program, Project, Service or Event	900.00	675.00	-	-	900.00	675.00
Program Materials & Supplies	15,750.00	8,137.50	26,436.56	4,725.00	42,186.56	12,862.50
Program Staff wages & Benefits	22,959.00	6,817.75	9,600.00	-	32,559.00	6,817.75
Rent - Venue/Facility/Room/Equipment	9,950.00	7,387.50	4,340.00	1,755.00	14,290.00	9,142.50
Training	-	-	-	-	-	-
Transportation and Delivery	7,538.00	5,437.50	6,500.00	3,000.00	14,038.00	8,437.50
Volunteer Appreciation	-	-	-	-	-	-
Other (Provide Detail)	27,060.00	18,855.00	8,500.00	6,375.00	35,560.00	25,230.00
Total Expenses	129,268.05	76,589.91	79,783.04	23,410.75	209,051.09	100,000.00

Note 1

Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31.

Please include all anticipated sources of revenue for the program, project or event and whether or not it is in progress (applied for but not yet confirmed) or secured (confirmed).

Please list all sources of funding separately and name the sources in the space provided.

Do not include this grant application as a source of revenue.

If there is no revenue for the program, project, or event being applied for please enter "0" in the Revenue section of the budget.

Note 2**2.5 Eligible Expenses**

All direct expenses that are directly related to the delivery of the program, project, or event are considered eligible, unless otherwise listed in the Ineligible Expenses section.

Administration costs that are not directly tied to program, project or events are permitted but are capped at 15% of the total eligible expenses.

2.6 Ineligible Expenses

Alcohol

Costumes or Uniforms including those for participants
Debt retirement, depreciation or financing charges
Donations, Grant, or Scholarship to another person, group, or organization
Financial assistance to individuals or families: Any form of financial support to sustain an individual or family
Expenses for language training or lessons
Fundraising Expenses
Gifts or Gift Cards
Land, Building or other Capital Purchases & Expenses
Media & Print Publications including but not limited to books, magazines, documentaries or podcasts
Medical Equipment or Supplies, and Facilities
Municipal Property Taxes and Levies
Prizes or Prize Money
Retroactive payments
Sabbatical leave or Student Exchange
Travel to attend events, conferences or training courses outside of the Municipality
Other expenses may also be deemed ineligible at the discretion of the municipality

Note 3

Funding Limit: CIP will fund up to 75% of the total eligible expense of the program, project, or event for the grant stream.

Program/Project:
Fish and Harvest Camps

Type of Revenue	Description	Total Revenue	Recognized by RMWB Grant	Notes
Secured Revenue				-
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship	Willow Lake Métis Services (Group) sponsorship	5,000.00	5,000.00	
Other				-

Revenue in Progress				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship	Industry sponsorship based on 2025	10,000.00		-
Other				-

Expense	Harvest Camp		Fish Camp - Winter		Fish Camp Summer		TOTAL	Requested RMWB Grant
Administration Costs 15% Max	Admin, finance, overhead, office supplies	5,355.00	Admin, finance, overhead, office supplies	1,140.00	Admin, finance, overhead, office supplies	2,812.50	9,307.50	6,980.63
Advertising/Marketing							-	-
Food Costs	20 people x \$20 x 5 days	2,000.00	4 people x 2 days x \$125	1,000.00	6 people x 5 days x \$50	1,500.00	4,500.00	3,375.00
Gifts for Elders/Honorariums	2 elders x \$300 x 5 days	3,000.00	1 Elder x 2 days x \$300	600.00	1 Elder x 5 days x \$300	1,500.00	5,100.00	3,825.00
Insurance - Program, Project, Service or Event							-	-
Program Materials & Supplies	Wood \$500, Supplies \$1000, Crafting Supplies \$1500	3,000.00	Fish Processing Supplies \$200; Fishing Supplies \$650	850.00	Fish Processing Supplies \$200; Fishing Supplies \$300, Camping Supplies \$500	1,000.00	4,850.00	3,637.50
Program Staff wages & Benefits	Program Mgmt. - s.20(1)	s.20(1)	Program Mgmt. s.20(1)	s.20(1)	Program Mgmt. s.20(1)	s.20(1)	s.20(1)	s.20(1)
Rent - Venue/Facility/Room/Equipment	Reefer/Trailer \$2500, Porta Potties \$1500, SXS/ATV \$5000	4,000.00	4 Hotel Rooms x 1 night x \$200 night	800.00	Campground Fees \$40/site x 4 sites x 5 days, Boat Rental \$250 day x 5 days	2,050.00	6,850.00	5,137.50
Training							-	-
Transportation and Delivery	Fuel/Propane \$1000, Mileage \$3000	4,000.00	Mileage \$700; Fuel/Propane \$50	750.00	Mileage \$2100, Fuel/Propane \$400	2,500.00	7,250.00	5,437.50
Volunteer Appreciation							-	-
Other (Provide Detail)	Hired Craftsperson Contractor - s.20(1)	s.20(1)					s.20(1)	s.20(1)
Other (Provide Detail)	Hired Labour - (3 x Hunter Helpers) s.20(1)	s.20(1)	Hired Labour - 2 Fisherman Helpers s.20(1)	s.20(1)	Hired Labour - 3 Fisherman Helpers s.20(1)	s.20(1)	s.20(1)	s.20(1)
Other (Provide Detail)	Hired Labour - s.20(1)	s.20(1)			Hired Labour - s.20(1)	s.20(1)		
Other (Provide Detail)	Hired Labour - s.20(1)	s.20(1)						
Other (Provide Detail)	Hired Butcher s.20(1)	s.20(1)	Hired Labour - 2 Fish Process Assistants s.20(1)	s.20(1)			s.20(1)	s.20(1)
Other (Provide Detail)							-	-
TOTAL		41,055.00		8,740.00		21,562.50	71,357.50	53,518.13

Program/Project:
Cultural Programs and Lessons

Type of Revenue	Description	Total Revenue	Recognized by RMWB Grant	Notes
Secured Revenue				
Casinos/Bingos			-	
Government of Alberta Grant			-	
Government of Canada Grant			-	
In-Kind Donation			-	
Program/Event Income (Ticket sales, admission, etc.)			-	
Sponsorship			-	
Other			-	
Revenue in Progress				
Casinos/Bingos			-	
Government of Alberta Grant			-	
Government of Canada Grant			-	
In-Kind Donation			-	
Program/Event Income (Ticket sales, admission, etc.)			-	
Sponsorship			-	
Other			-	
Type of Expense	Description	Total Expense	Requested RMWB Grant (75%)	
Expenses				
Administration Costs 15% Max	Admin, finance, overhead, office supplies	4,882.05	3,661.54	
Advertising/Marketing	Newsletter		-	
Food Costs	Lunch	3,250.00	2,437.50	
Gifts for Elders/Honorariums	10 Elder's meeting 4 times per year	12,000.00	9,000.00	
Insurance - Program, Project, Service or Event	Event insurance	900.00	675.00	
Program Materials & Supplies	Meeting supplies	6,000.00	4,500.00	
Program Staff wages & Benefits	Staff preparation and hosting event	4,957.00	3,717.75	
Rent - Venue/Facility/Room/Equipment	Rec center room rental	3,000.00	2,250.00	
Training			-	
Transportation and Delivery			-	
Volunteer Appreciation			-	
Other (Provide Detail)	Instructor fees for Jigging	2,440.00	1,830.00	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Total Expense		<u>37,429.05</u>	<u>28,071.79</u>	

Program/Project:
Back to school program

Type of Revenue	Description	Total Revenue	Recognized by RMWB Grant	Notes
Secured Revenue				
Casinos/Bingos			-	
Government of Alberta Grant			-	
Government of Canada Grant			-	
In-Kind Donation			-	
Program/Event Income (Ticket sales, admission, etc.)			-	
Sponsorship			-	
Other			-	

Revenue in Progress

Casinos/Bingos	-
Government of Alberta Grant	-
Government of Canada Grant	-
In-Kind Donation	-
Program/Event Income (Ticket sales, admission, etc.)	-
Sponsorship	-
Other	-

Type of Expense **Description** **Total Expense** **Requested RMWB Grant (75%)**

Expenses			
Administration Costs 15% Max	Admin, finance, overhead, office supplies	330.00	- NA - not eligible
Advertising/Marketing			-
Food Costs			-
Gifts for Elders/Honorariums			-
Insurance - Program, Project, Service or Event			-
Program Materials & Supplies	Citizen kids supplies up to max \$100 x 22 kids	2,200.00	- Gift cards are not eligible
Program Staff wages & Benefits			-
Rent - Venue/Facility/Room/Equipment			-
Training			-
Transportation and Delivery			-
Volunteer Appreciation			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-

Total Expense 2,530.00 -

Program/Project:
Métis Day in the Park

Type of Revenue	Description	Total Revenue	Recognized by RMWB Grant	Notes
Secured Revenue				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship				-
Other				-
Revenue in Progress				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship				-
Other				-
Type of Expense	Description	Total Expense	Requested RMWB Grant (75%)	
Expenses				
Administration Costs 15% Max	Admin, finance, overhead, office supplies	706.20		-
Advertising/Marketing				-
Food Costs	Food & Beverages	1,000.00		-
Gifts for Elders/Honorariums				-
Insurance - Program, Project, Service or Event				-
Program Materials & Supplies				-
Program Staff wages & Benefits	Staff preparation and hosting event	2,400.00		-
Rent - Venue/Facility/Room/Equipment	Tickets	100.00		-
Training				-
Transportation and Delivery	Mileage, supply and citizen transportation	288.00		-
Volunteer Appreciation				-
Other (Provide Detail)	Jigger	920.00		-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Total Expense		5,414.20		-

Program/Project:
Truth & Reconciliation

Type of Revenue	Description	Total Revenue	Recognized by RMWB Grant	Notes
Secured Revenue				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship				-
Other				-
Revenue in Progress				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship	Industry sponsorship based on 2025	5,000.00		-
Other				-
Type of Expense	Description	Total Expense	Requested RMWB Grant (75%)	
Expenses				
Administration Costs 15% Max	Admin, finance, overhead, office supplies	1,185.00		-
Advertising/Marketing				-
Food Costs	Food & Beverages	1,600.00		-
Gifts for Elders/Honorariums				-
Insurance - Program, Project, Service or Event				-
Program Materials & Supplies	Shirts and printer materials	1,700.00		-
Program Staff wages & Benefits	Staff preparation and hosting event	3,600.00		-
Rent - Venue/Facility/Room/Equipment				-
Training				-
Transportation and Delivery				-
Volunteer Appreciation				-
Other (Provide Detail)	Guest Speaker	1,000.00		-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Total Expense		9,085.00		-

Program/Project:
Red Dress Day

Type of Revenue	Description	Total Revenue	Recognized by RMWB Grant	Notes
Secured Revenue				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship				-
Other				-
Revenue in Progress				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship	Industry sponsorship based on 2025	500.00		-
Other				-
Type of Expense	Description	Total Expense	Requested RMWB Grant (75%)	
Expenses				
Administration Costs 15% Max	Admin, finance, overhead, office supplies	450.30		-
Advertising/Marketing				-
Food Costs	Food & Beverages	500.00		-
Gifts for Elders/Honorariums	Prayer	300.00		-
Insurance - Program, Project, Service or Event				-
Program Materials & Supplies	Ink and materials for event, shirts	1,000.00		-
Program Staff wages & Benefits	Staff preparation and hosting event	1,202.00		-
Rent - Venue/Facility/Room/Equipment				-
Training				-
Transportation and Delivery				-
Volunteer Appreciation				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Total Expense		3,452.30		-

Program/Project:
Community Elder's wood and snow removal program

Type of Revenue	Description	Total Revenue	Recognized by RMWB Grant	Notes
Secured Revenue				
Casinos/Bingos			-	
Government of Alberta Grant			-	
Government of Canada Grant			-	
In-Kind Donation			-	
Program/Event Income (Ticket sales, admission, etc.)			-	
Sponsorship	Willow Lake Métis Services (Group) sponsorship	5,000.00	5,000.00	
Other			-	
Revenue in Progress				
Casinos/Bingos			-	
Government of Alberta Grant			-	
Government of Canada Grant			-	
In-Kind Donation			-	
Program/Event Income (Ticket sales, admission, etc.)			-	
Sponsorship	Industry sponsorship based on 2025	29,500.00	-	
Other			-	
Type of Expense	Description	Total Expense	Requested RMWB Grant (75%)	
Expenses				
Administration Costs 15% Max	Admin, finance, overhead, office supplies	2,775.00	2,081.25	
Advertising/Marketing			-	
Food Costs			-	
Gifts for Elders/Honorariums			-	
Insurance - Program, Project, Service or Event			-	
Program Materials & Supplies	Wood for the wood program	6,000.00	4,500.00	
Program Staff wages & Benefits			-	
Rent - Venue/Facility/Room/Equipment			-	
Training			-	
Transportation and Delivery	Delivery of the wood to individual houses	4,000.00	3,000.00	
Volunteer Appreciation			-	
Other (Provide Detail)	Hired Labour - Stacking, cutting, loading unloading wood	6,000.00	4,500.00	
Other (Provide Detail)	Hired Contractor - Snow removal	2,500.00	1,875.00	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Total Expense		21,275.00	15,956.25	

Last year	7,480.00
Current YTD	3,900.00
Budgeted Above (Excluded admin costs)	18,500.00

Program/Project:
Elder's Berry Picking

Type of Revenue	Description	Total Revenue	Recognized by RMWB Grant	Notes
Secured Revenue				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship				-
Other				-
Revenue in Progress				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship				-
Other				-
Type of Expense	Description	Total Expense	Requested RMWB Grant (75%)	
Expenses				
Administration Costs 15% Max	Admin, finance, overhead, office supplies	2,166.00	1,624.50	
Advertising/Marketing				-
Food Costs	Lunch	1,000.00	750.00	
Gifts for Elders/Honorariums	10 Elder's meeting 2 times per year	6,000.00	4,500.00	
Insurance - Program, Project, Service or Event				-
Program Materials & Supplies	Meeting supplies	300.00	225.00	
Program Staff wages & Benefits	Staff preparation and hosting event	4,800.00	3,600.00	
Rent - Venue/Facility/Room/Equipment	Tent, cooking equipment, SxS, Argo, and porta potties rental	2,340.00	1,755.00	
Training				-
Transportation and Delivery				-
Volunteer Appreciation				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Other (Provide Detail)				-
Total Expense		<u>16,606.00</u>	<u>12,454.50</u>	

Program/Project:
Food sustainability program

Type of Expense	Description	Total Expense	Requested RMWB Grant (75%)
Expenses			
Administration Costs 15% Max	Admin, finance, overhead, office supplies	2,055.00	- NA - not eligible
Advertising/Marketing			-
Food Costs			-
Gifts for Elders/Honorariums			-
Insurance - Program, Project, Service or Event			-
Program Materials & Supplies	Lettuce \$8/subscription x 25 citizens x 56 weeks	11,200.00	- NA - not eligible
Program Staff wages & Benefits			-
Rent - Venue/Facility/Room/Equipment			-
Training			-
Transportation and Delivery	Delivery of the lettuce to individual houses	2,500.00	- NA - not eligible
Volunteer Appreciation			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Total Expense		15,755.00	-

Program/Project:
Elder's Circle

Type of Expense	Description	Total Expense	Requested RMWB Grant (75%)
Expenses			
Administration Costs 15% Max	Admin, finance, overhead, office supplies	2,160.00	- NA - we get other funding for this program
Advertising/Marketing			-
Food Costs	Lunch	1,000.00	- NA - we get other funding for this program
Gifts for Elders/Honorariums	10 Elder's meeting 4 times per year	6,000.00	- NA - we get other funding for this program
Insurance - Program, Project, Service or Event			-
Program Materials & Supplies	Meeting supplies	600.00	- NA - we get other funding for this program
Program Staff wages & Benefits	Staff preparation and hosting event	4,800.00	- NA - we get other funding for this program
Rent - Venue/Facility/Room/Equipment	Room rental 4 times per year	2,000.00	- NA - we get other funding for this program
Training			-
Transportation and Delivery			-
Volunteer Appreciation			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Total Expense		<u>16,560.00</u>	-

Program/Project:**Elder's Circle**

Type of Expense	Description	Total Expense	Requested RMWB Grant (75%)
Expenses			
Administration Costs 15% Max		1,250.48	- NA - not eligible
Advertising/Marketing			-
Food Costs			-
Gifts for Elders/Honorariums			-
Insurance - Program, Project, Service or Event			-
Program Materials & Supplies	Prorated for 2025 YTD	8,336.56	- NA - not eligible
Program Staff wages & Benefits			-
Rent - Venue/Facility/Room/Equipment			-
Training			-
Transportation and Delivery			-
Volunteer Appreciation			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Other (Provide Detail)			-
Total Expense		9,587.04	-

Removed - we get sufficient funding for this project

Program/Project:
Community Christmas Hampers

Type of Revenue	Description	Total Revenue	Recognized by RMWB Grant	Notes
Secured Revenue				
Casinos/Bingos				-
Government of Alberta Grant				-
Government of Canada Grant				-
In-Kind Donation				-
Program/Event Income (Ticket sales, admission, etc.)				-
Sponsorship				-
Other				-

Revenue in Progress

Casinos/Bingos			-
Government of Alberta Grant			-
Government of Canada Grant			-
In-Kind Donation			-
Program/Event Income (Ticket sales, admission, etc.)			-
Sponsorship	Industry sponsorship for 2025	38,550.00	-
Other			-

Type of Expense

Expenses	Description	Total Expense	Requested RMWB Grant (75%)	
Administration Costs 15% Max	Admin, finance, overhead, office supplies	5,775.00	-	
Advertising/Marketing			-	
Food Costs			-	
Gifts for Elders/Honorariums			-	
Insurance - Program, Project, Service or Event			-	
Program Materials & Supplies	Hamper supplies (gifts, kid's presents, food, etc.) (Target 75 hampers x \$500/hamper)	37,500.00	-	
Program Staff wages & Benefits			-	
Rent - Venue/Facility/Room/Equipment			-	
Training			-	
Transportation and Delivery	Postal delivery and delivery to individual houses	1,000.00	-	
Volunteer Appreciation			-	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Other (Provide Detail)			-	
Other (Provide Detail)			-	

Total Expense 44,275.00 -

Last year	24,674.92
Current YTD	-
Budgeted Above (Excluded admin costs)	38,500.00

Removed - we get sufficient funding for this project

Program/Project:

Métis Festival Red Dress Day

Truth & Reconciliation

Expenses

Type of Expense	Description	Total Expense	Requested RMWB Grant
Administration	15% Max	-	-
Food Costs		-	-
Hired Labour		-	-
Program Materials and Supplies		-	-
Transportation and Delivery		-	-
Hired Contractor		-	-
Other		-	-

Last year

Current year

Removed - Not eligible per guidelines, Willow Lake Métis Nation will apply for a separate grant for this initiative

Program/Project:

History of the Willow Lake Métis book program

Expenses

Type of Expense	Description	Total Expense	Requested RMWB Grant
Administration	15% Max	-	-
Food Costs		-	-
Hired Labour		-	-
Program Materials and Supplies		-	-
Transportation and Delivery		-	-
Hired Contractor		-	-
Other		-	-

Last year

Current year

Willow Lake Metis Association
Financial Statements
December 31, 2024

Willow Lake Metis Association

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Management's Responsibility

To the Board of Willow Lake Metis Association:

The accompanying financial statements of Willow Lake Metis Association are the responsibility of management and have been approved by the Board.

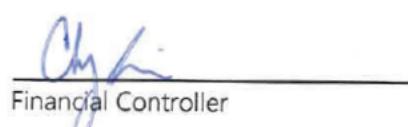
Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial statements. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Association's external auditors.

MNP LLP is appointed by the Board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

May 26, 2025


Financial Controller

To the Members of Willow Lake Metis Association:

Opinion

We have audited the financial statements of Willow Lake Metis Association (the "Organization"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2024, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Organization to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Edmonton, Alberta

May 26, 2025

MNP LLP

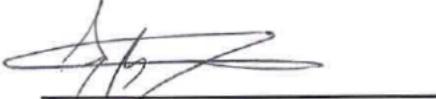
Chartered Professional Accountants

MNP

Willow Lake Metis Association
Statement of Financial Position
As at December 31, 2024

	2024	2023
Financial assets		
Cash	1,166,700	534,308
Accounts receivable	215,456	283,631
Investment in business entities (Note 3)	2,739,071	1,489,426
Total of assets	4,121,227	2,307,365
Liabilities		
Accounts payable and accruals (Note 4)	109,166	55,100
Deferred revenue (Note 5)	876,047	669,061
Total of financial liabilities	985,213	724,161
Net financial assets	3,136,014	1,583,204
Loan guarantees (Note 8)		
Non-financial assets		
Accumulated surplus	3,136,014	1,583,204

Approved on behalf of the Board





Director



Director



Willow Lake Metis Association
Statement of Operations and Accumulated Surplus
For the year ended December 31, 2024

	2024 Budget	2024	2023
Revenue			
Industry funding	752,000	559,773	550,795
Donations	-	73,400	102,075
Grant revenue	755,909	1,248,557	610,433
Miscellaneous	100,000	46,871	40,917
Metis Festival	-	42,427	32,400
Interest income	12,412	29,766	9,692
	1,620,321	2,000,794	1,346,312
Expenses			
Salaries and benefits	593,616	809,362	779,016
Consulting and engagement	605,869	498,394	182,523
Community programs	134,660	138,285	83,480
Travel	28,415	92,592	91,007
Professional fees	101,939	73,534	67,559
Materials	-	40,390	43,805
Office	15,450	36,354	20,439
Advertising	9,000	14,648	74,312
Rent	11,419	11,422	25,993
Board travel, training and honouraria	17,220	7,345	14,294
Training	10,000	6,476	2,794
Food and beverage	2,259	5,089	7,158
Bank charges and interest	2,435	2,713	1,906
Insurance	2,550	1,267	2,623
Repairs and maintenance	-	-	4,384
Administration	5,000	-	2,590
Contingency	71,735	-	-
	1,611,567	1,737,871	1,403,883
Surplus (deficit) before other items	8,754	262,923	(57,571)
Other items			
Earnings from investments in business entities (Note 3)	-	1,289,886	441,115
Surplus	8,754	1,552,809	383,544
Accumulated surplus, beginning of year	-	1,583,204	1,199,660
Accumulated surplus, end of year	8,754	3,136,013	1,583,204

The accompanying notes are an integral part of these financial statements

Willow Lake Metis Association
Statement of Change in Net Financial Assets
For the year ended December 31, 2024

	2024 Budget	2024	2023
Annual surplus	8,754	1,552,809	383,544
Increase in net financial assets	8,754	1,552,809	383,544
Net financial assets, beginning of year	-	1,583,204	1,199,660
Net financial assets, end of year	8,754	3,136,013	1,583,204

Willow Lake Metis Association
Statement of Cash Flows
For the year ended December 31, 2024

	2024	2023
Cash provided by (used for) the following activities		
Operating activities		
Surplus	1,552,809	383,544
Earnings (loss) from investments (Note 3)	(1,289,886)	(441,115)
	262,923	(57,571)
Changes in working capital accounts		
Accounts receivable	68,175	(226,531)
Accounts payable and accruals	54,067	(1,271)
Deferred revenue	206,986	472,342
	592,151	186,969
Investing activities		
Advances (to) from related parties	40,241	(18,514)
Increase in cash resources	632,392	168,455
Cash resources, beginning of year	534,308	365,853
Cash resources, end of year	1,166,700	534,308

Willow Lake Metis Association
Notes to the Financial Statements
For the year ended December 31, 2024

1. Significant accounting policies

These financial statements are the representations of management, prepared in accordance with Canadian public sector accounting standards and including the following significant accounting policies:

Basis of presentation

Sources of revenue and expenses are recorded on the accrual basis of accounting. The accrual basis of accounting recognizes revenue as it becomes available and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

Investment in business entities

The Association's investment in its wholly-owned subsidiaries, Willow Lake Services LP, Willow Lake Holdings LP and Willow Lake Management Corp. (the "subsidiaries") are accounted for using the modified equity method. Under the modified equity method, the equity method of accounting is modified only to the extent that the subsidiaries accounting principles are not adjusted to conform to those of the Association. Accordingly, the investments are recorded at acquisition cost and are increased for the proportionate share of post-acquisition earnings and decreased by post-acquisition losses and distributions received.

All transactions with the subsidiaries are disclosed as related party transactions.

Revenue recognition

Government Transfers

The Association recognizes a government transfer as revenue when the transfer is authorized and all eligibility criteria, if any, have been met. A government transfer with stipulations giving rise to an obligation that meets the definition of a liability is recognized as a liability. In such circumstances, the Association recognizes revenue as the liability is settled. Transfers of non-depreciable assets are recognized in revenue when received or receivable.

Other sources of revenue, including industry funding, are recorded when received or receivable.

Cash and cash equivalents

Cash and cash equivalent include balances with banks.

Loans receivable

Loans are initially recorded at fair value and subsequently measured at their amortized cost less impairment. Amortized cost is calculated as the loans' principal amount, less any allowance for anticipated losses, plus accrued interest. Interest revenue is recorded on a contract basis.

Willow Lake Metis Association
Notes to the Financial Statements
For the year ended December 31, 2024

1. Significant accounting policies *(Continued from previous page)*

Measurement uncertainty (Use of estimates)

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets.

By their nature, these judgments are subject to measurement uncertainty, and the effect on the financial statements of changes in such estimates and assumptions in future years could be material. These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in earnings in the years in which they become known.

Financial instruments

The Organization recognizes its financial instruments when the Organization becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value.

If the Association defines and implements a risk management or investment management strategy to manage and evaluate the performance of a group of financial assets, financial liabilities, or both on a fair value basis, the Association may elect at initial recognition to subsequently measure those items at fair value. The Organization has not made such an election during the year.

The Association subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Transactions to purchase or sell these items are recorded on the trade date. Net gains and losses arising from changes in fair value are recognized in the statement of remeasurement gains and losses. Investments in equity instruments not quoted in an active market and derivatives that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, are subsequently measured at cost. With the exception of those instruments designated at fair value, all other financial assets and liabilities are subsequently measured at amortized cost using the effective interest rate method.

Transaction costs directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in operating surplus. Conversely, transaction costs are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

All financial assets except derivatives are tested annually for impairment. Management considers whether the investee has experienced continued losses for a period of years, recent collection experience for the loan, such as a default or delinquency in interest or principal payments, etc. in determining whether objective evidence of impairment exists. Any impairment, which is not considered temporary, is recorded in the statement of operations. Write-downs of financial assets measured at cost and/or amortized cost to reflect losses in value are not reversed for subsequent increases in value. Reversals of any net remeasurements of financial assets measured at fair value are reported in the statement of remeasurement gains and losses.

Segments

Although the organization has distinguishable activities, they are smaller and all managed as one. Management is accountable for all activities - they do not have separate managers accountable for the distinguishable activities. Therefore conclude that it is acceptable to have all activity aggregated and not broken into segments.

2. Loans receivable

In the 2021 year, the Association provided a loan of \$30,000 to the Alberta Metis Federation Society to be repaid at a future date with a lump sum interest payment of \$3,000. In the 2022 year, an allowance was made for the loan as it is not assured the loan will be received.

Willow Lake Metis Association
Notes to the Financial Statements
For the year ended December 31, 2024

3. Investment in business entities

The Organization has investments in the following entities:

	<i>Opening net contributions and (draws)</i>	<i>Current contributions and (draws)</i>	<i>Opening accumulated earnings (loss)</i>	<i>Current earnings (loss)</i>	<i>2024 Total investment</i>
Limited Partnerships					
Willow Lake Metis Holdings	371,870	(11,794)	939,618	708,283	2,007,977
Willow Lake Metis Services	110,630	(28,447)	(54,044)	403,308	431,447
Corporations					
Willow Lake Metis Management Corp	301,557	-	(180,153)	178,295	299,699
Willow Lake Metis Group Ltd.	100	-	(152)	-	(52)
	784,157	(40,241)	705,269	1,289,886	2,739,071
	<i>Opening net contributions and (draws)</i>	<i>Current contributions and (draws)</i>	<i>Opening accumulated earnings (loss)</i>	<i>Current earnings (loss)</i>	<i>2023 Total investment</i>
Limited Partnerships					
Willow Lake Metis Holdings	347,803	24,067	332,307	607,311	1,311,488
Willow Lake Metis Services	116,081	(5,653)	111,187	(165,231)	56,384
Corporations					
Willow Lake Metis Management Corp	301,609	(50)	(179,188)	(965)	121,406
Willow Lake Metis Group Ltd.	100	150	(102)	-	148
	765,593	18,514	264,204	441,115	1,489,426

Summary financial information for each Association business partnership and corporations, accounted for using the modified equity method, for their respective year-end is as follows:

	<i>Willow Lake Metis Holdings LP As at December 31, 2024</i>	<i>Willow Lake Metis Services LP As at December 31, 2024</i>	<i>Willow Lake Metis Management Corp. As at December 31, 2024</i>	<i>Willow Lake Metis Group Ltd. As at December 31, 2024</i>
Assets				
Cash and equivalent	197,523	403,255	19,602	10
Accounts receivable	5,674	385,840	955	-
Investments	1,450,682	-	-	-
Due from related parties	-	-	282,079	-
Property, plant and equipment	4,205,701	-	-	-
Total assets	5,859,580	789,095	302,636	10
Liabilities				
Accounts payable and accruals	2,202	120,046	2,783	-
Due to related parties	362,112	319,783	301,609	62
Long-term debt	3,848,561	-	-	-
Total liabilities	4,212,875	439,829	304,392	62
Equity	1,646,705	349,266	(1,756)	(52)

Willow Lake Metis Association
Notes to the Financial Statements
For the year ended December 31, 2024

3. Investment in business entities *(Continued from previous page)*

	<i>Willow Lake Metis Holdings LP</i> <i>As at December 31, 2024</i>	<i>Willow Lake Metis Services LP</i> <i>As at December 31, 2024</i>	<i>Willow Lake Metis Management Corp.</i> <i>As at December 31, 2024</i>	<i>Willow Lake Metis Group Ltd.</i> <i>As at December 31, 2024</i>
Total revenue	1,170,762	1,548,732	549,480	-
Total expenses	462,479	1,145,424	371,185	-
	708,283	403,308	178,295	-

4. Accounts payable and accruals

	2024	2023
Accounts payable and accrued liabilities	79,378	48,916
Source deductions payable	6,184	6,184
Vacation payable	15,781	-
Bonus Accrual	7,823	-
	109,166	55,100

5. Deferred revenue

The following table represents changes in the deferred revenue balance attributable to each major category of external restrictions:

	<i>Balance, at December 31, 2023</i>	<i>Contributions received</i>	<i>Revenue recognized</i>	<i>Balance, at December 31, 2024</i>
Government of Alberta - ABIF Grant Ranch	250,000	-	-	250,000
RMWB - Indigenous Community Capacity Grant	125,000	-	-	125,000
Credible Assertions	-	150,000	32,423	117,577
IESG	-	378,438	261,806	116,632
Alberta Government:2024-010 OSM 24-25	-	289,975	202,034	87,941
TC Energy:2024-002 Leming Lake Sales Lateral Loop -				
Sand Section	-	62,700	-	62,700
NorthWest Cooperative	46,000	-	-	46,000
Canadian Energy Regulator:2024-004 CER Meeting Invite	-	35,895	4,529	31,366
OSM Workplan	-	30,000	-	30,000
CNOOC	5,000	-	-	5,000
Enbridge Pipeline - Wilderness and Remote First Aid				
Training	-	2,500	-	2,500
The Benevity Funds - Cenovus:2024-020 Beaver Blasting	-	5,000	3,669	1,331
Oil Sands Monitoring Grant	150,085	-	150,085	-
Indigenous and Rural Skills Employment and Training				
Program	43,200	-	43,200	-
Wabasca Sub-Regional Plan	25,000	-	25,000	-
Pike 2 Foot Print	19,871	-	19,871	-
New Horizon	4,905	-	4,905	-
	669,061	954,508	747,522	876,047

Willow Lake Metis Association
Notes to the Financial Statements
For the year ended December 31, 2024

6. Related party transactions

The Association had the following transactions which were in the normal course of operations, and were measured at the exchange amount, which is the amount of consideration agreed to and established between related parties.

During the year, the Association made payments of \$138,363 (2023 - \$97,103) on behalf of the subsidiaries. In the current year, these payments were subsequently reimbursed.

Included in expenses is \$85,821 (2023 - \$nil) paid the subsidiaries.

During the year, the Association also collected and remitted \$nil (2023 - \$70,467) of revenue on behalf of a subsidiary.

Willow Lake Metis Association
Notes to the Financial Statements
For the year ended December 31, 2024

7. Financial Instruments

The Organization as part of its operations carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

Credit Risk

Credit risk is the risk of financial loss because a counter party to a financial instrument fails to discharge its contractual obligations.

The carrying amount of the Organization's financial instruments best represents the maximum exposure to credit risk.

Risk management

The Organization manages its credit risk by contacting customers monthly to ensure collection will occur.

A credit concentration exists relating to accounts receivable. As at December 31, 2024, four customers (2023 - one customer) accounted for 83% (2023 - 74%) accounts receivable.

Liquidity Risk

Liquidity risk is the risk that the Association will encounter difficulty in meeting obligations associated with financial liabilities. The Association enters into transactions to purchase goods and services on credit.. The Association manages the liquidity risk resulting from accounts payable and accrued liabilities by diversifying its sources of funding.

8. Loan guarantees

As at December 31, 2024, the Organization has guaranteed the ATB Financial ("ATB") long-term debt of Willow Lake Metis Holdings LP and Willow Lake Metis Holdings GP, companies that are subsidiaries, up to a maximum amount of \$4,130,000. The balance payable as at December 31, 2024 is \$3,848,561. Payment under this guarantee, which will remain in place until the loan is repaid, is required when ATB demands payment supported by a General Security Agreement providing a security interest in all present and after acquired personal property. As at December 31, 2024, no liability has been recorded associated with this guarantee.

9. Subsequent event

Subsequent to year, under the terms of an agreement with Growcer, the Organization agreed to purchase goods for consideration of \$452,482 from Growcer payment of which shall be paid in accordance with the terms set in the agreement.