



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

# 2025 - 2029 CANDIDATE NOMINATION INFORMATION PACKAGE

## GENERAL ELECTION

OCTOBER 20, 2025

MAYOR AND COUNCILLORS

## Table of Contents

<b>Contact Information.....</b>	<b>3</b>
<b>Qualifications of Candidates .....</b>	<b>4</b>
<b>Nomination Period.....</b>	<b>5</b>
Notice of Intent .....	5
Obtaining Nomination Forms.....	6
Filing of Nomination Papers.....	6
Withdrawal of Nomination .....	7
Official Agent and Scrutineers .....	8
<b>Forms .....</b>	<b>9</b>
Notice of Intent .....	9
Mayor Nomination Forms .....	9
Councillor Nomination Forms .....	9



# Contact Information

Questions or information relative to the Office of Mayor or Councillor, contact:

Returning Officer  
Elections Office  
Regional Municipality of Wood Buffalo  
9909 Franklin Avenue  
Fort McMurray, AB T9H 2K4  
Tel: (780) 743-7000  
[elections@rmwb.ca](mailto:elections@rmwb.ca)  
[www.rmwb.ca/elections](http://www.rmwb.ca/elections)

Questions or information relative to the Office of Public School Trustee, contact:

Fort McMurray Public School District No. 2833  
231 Hardin Street  
Fort McMurray, AB T9H 2G2  
Tel: (780) 799-7900  
[www.fmpsdschools.ca](http://www.fmpsdschools.ca)

Questions or information relative to the Office of Roman Catholic Separate School Trustee, contact:

Fort McMurray Roman Catholic Separate School Division  
9809 Main Street  
Fort McMurray, AB T9H 1T7  
Tel: (780) 799-5700  
[www.fmcschools.ca](http://www.fmcschools.ca)

Copies of Provincial Legislation, including the *Local Authorities Election Act* (LAEA), the *Municipal Government Act* (MGA), and the *Education Act*, contact:

Alberta King's Printer  
5th Floor Park Plaza Building  
10611 - 98 Avenue  
Edmonton, AB T5K 2P7  
Telephone: (780) 427-4952 Fax: (780) 452-0668  
[qp@gov.ab.ca](mailto:qp@gov.ab.ca)  
[www.alberta.ca/alberta-kings-printer](http://www.alberta.ca/alberta-kings-printer)



# Qualifications of Candidates

## Qualifications

*The Local Authorities Election Act (LAEA)* legislates the qualifications of candidates, including rules of residence.

A person is eligible to be nominated as a candidate if on nomination day the person:

- is at least 18 years old;
- is a Canadian citizen
- has lived in the Regional Municipality of Wood Buffalo and the ward they are running in for at least 6 consecutive months immediately preceding nomination day; and
- is not otherwise ineligible or disqualified.

A candidate must swear or affirm an affidavit (Form 4 – Nomination Paper and Candidate's Acceptance and complete Form 5 – Candidate Financial Information) before the Returning Officer or a Commissioner for Oaths confirming that they have reviewed the legislation and are eligible to be elected.

## Ineligibility

The LAEA also legislates who is ineligible to be nominated as a candidate, such as:

- The person is an auditor of the municipality or school board;
- The person is an employee of the municipality or school board, unless the person takes a leave of absence;
- The person is in tax arrears for more than \$50 (except current taxes or arrears for which a consolidation agreement is in place and not in default);
- The person is in arrears to the municipality for any amount exceeding \$500 for more than 90 days;
- The person has been convicted of an offence within the previous 10 years under the *Local Authorities Election Act*, the *Election Act*, the *Election Finances and Contributions Disclosure Act* or the *Canada Elections Act*;
- The person has not met the campaign disclosure requirements from a previous election.

The above information is not inclusive of all reasons for ineligibility. It is the candidate's responsibility to ensure they read and understand the legislation and ensure they are eligible to be nominated.



# Nomination Period

Nomination period for the 2025 General Election for the positions of Mayor, Councillors, Fort McMurray Public School Trustees, and Fort McMurray Catholic (Separate) School Trustees is **Wednesday, January 1, 2025 until 12 noon on Monday, September 22, 2025**. The dates and times for accepting nomination forms are legislated and **cannot** be changed or extended.

## Notice of Intent

Anyone who intends to run as a candidate in the 2025 General Election **must** submit a Notice of Intent. Prospective candidates can submit their Notice of Intent up until September 22, 2025.

Candidates who plan to run in the 2025 General Election can only accept campaign contributions and incur campaign expenses once their Notice of Intent is complete and they are added to the <sup>1</sup>Register of Candidates. The Notice of Intent must be filed, it can be filed prior to filing nomination papers or filed at the time the nomination papers are filed.

## Obtaining Notice of Intent Form

Please visit [www.rmwb.ca/elections](http://www.rmwb.ca/elections) for the Notice of Intent form.

## Submitting your Notice of Intent

The completed form must be submitted to the Returning Officer in one of the following ways:

Email: [elections@rmwb.ca](mailto:elections@rmwb.ca)

In-Person: RMWB Elections Office, Legislative Services, 7th Floor, Jubilee Building,  
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

**NOTE:** In-person filings require an appointment. Contact [elections@rmwb.ca](mailto:elections@rmwb.ca) to schedule.

Mail: RMWB Elections Office, Legislative Services, Jubilee Building,  
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

## Acknowledging receipt of Notice of Intent

Following receipt of a Notice of Intent, RMWB Elections Office will confirm within 3 business days if the Notice of Intent meets legislated requirements. If the notice meets requirements, the candidate's name and information will be added to the Register of Candidates within 2 business days.

**Note:** It is a candidate's responsibility to notify the Elections Office if there are any changes to the information provided on this form.

---

<sup>1</sup> The Register of Candidates is a record of all candidates who have given notice to RMWB Elections that they intend to seek nomination for office in the next general election, as required by the *Local Authorities Election Act*. As RMWB Elections administers elections for Municipal Council and the Fort McMurray school districts, all candidates registered to run in these jurisdictions will be listed in the Register of Candidates and located on the Municipal website.



## Obtaining Nomination Forms

Please visit [www.rmwb.ca/elections](http://www.rmwb.ca/elections) for the Nomination Form.

Nomination forms for the 2025 General Election for Mayor or Councillors, Fort McMurray Public School Trustees or Fort McMurray Catholic (Separate) School Trustees may also be obtained by calling 780-743-7000 or emailing [elections@rmwb.ca](mailto:elections@rmwb.ca).

Nomination forms for the Fort McMurray Catholic (Separate) School Trustees may be obtained by calling 780-799-5700.

Nomination forms for the Fort McMurray Public School Trustees may be obtained by calling 780-799-7900.

## Filing of Nomination Papers

All candidates running for Mayor or Councillor must submit the completed Notice of Intent form, Nomination Paper and Candidate's Acceptance (Form 4) and must submit the Candidate Financial Information (Form 5) as soon as they are required to open a bank account.

The Nomination Paper **must** be signed by a minimum of ten (10) eligible electors and accompanied by the required deposit of \$250 for the position of Mayor or signed by a minimum of ten (10) eligible electors and accompanied by the required deposit of \$100 for the position of Councillor. The deposit must be paid by either cash, certified cheque, money order, debit card or credit card.

To ensure the validity of their Nomination Papers, a Candidate is encouraged to submit more than the required minimum electors' signatures.

The Returning Officer cannot accept a nomination that is:

- not completed in the prescribed form;
- not signed by at least the required minimum eligible electors;
- not sworn or affirmed by the person nominated;
- not accompanied by the required deposit.

The Returning Officer does not have the authority to challenge the validity of the information provided on the Nomination Paper and Candidate's Acceptance Form or the Candidate Information Form. This is the responsibility of the electors of the Municipality and may be challenged through the Court system.



All Nominations for the 2025 General Election will be accepted at the RMWB Elections Office by appointment **ONLY** during regular business hours (8:30 a.m. to 4:30 p.m.) from Wednesday, January 1, 2025 to 12 noon on Monday, September 22, 2025. [To make arrangements to file your Nomination, please call 780-743-7000 or email \[elections@rmwb.ca\]\(mailto:elections@rmwb.ca\).](#)

**NOTE:** Faxed or electronically submitted Nomination forms **will not** be accepted. The Nomination Paper and Candidate Acceptance Form and the Candidate Information Form are legislated forms and must be received in their original format and not be modified in any way.

A candidate who signs a Nomination Paper and Candidate Acceptance Form that contains a false statement is guilty of an offence and liable to a fine under the *Local Authorities Election Act*.

## Qualifications of Electors Who Sign Nomination Forms

The *Local Authorities Election Act* requires that a person who signs a candidate's nomination forms be eligible to vote in that election and be a resident of the ward for which a candidate is being nominated on the date of signing the nomination.

An elector (voter) is eligible to sign nomination forms for a candidate if on the date of signing the nomination:

- is at least 18 years old;
- is a Canadian citizen;
- resides in Alberta; and
- lives in the Regional Municipality of Wood Buffalo and is a resident of the ward for which the candidate is being nominated on the date they sign the nomination papers.

## Withdrawal of Nomination

A candidate may withdraw their nomination in writing any time during the nomination period up to within 24 hours after the close of nominations at 12 noon on Monday, September 22, 2025. The legislated deadline for withdrawals is 12 noon on Tuesday, September 23, 2025. The Returning Officer cannot accept a withdrawal if it results in less than the required number of candidates to fill that office.



## Official Agent and Scrutineers

When filing a Nomination, a candidate may appoint an eligible elector to be their Official Agent, who:

- cannot have been convicted of an offence within the previous 10 years under the *Local Authorities Election Act*, the *Election Act*, the *Election Finances and Disclosure Contributions Act* or the *Canada Elections Act*;
- is not a candidate in the same election; and
- performs the duties assigned by the candidate.

If it becomes necessary to appoint a new official agent, the candidate must immediately provide in writing to the Returning Officer the name and contact information of the new official agent.

Each candidate may appoint scrutineers to observe the voting process during the advance votes and on election day.

To be a scrutineer, the person must:

- be at least 18 years of age;
- not have been convicted of an offence within the previous 10 years under the *Local Authorities Election Act*, the *Election Act*, the *Election Finances and Disclosure Contributions Act* or the *Canada Elections Act*;
- present to the presiding deputy returning officer a written notice signed by the candidate appointing the person to represent that candidate as scrutineer at the voting station;
- must make a statement at each voting station in the prescribed form that they act on behalf of the candidate and will maintain the secrecy of the vote; and

Only one candidate, official agent or scrutineer is permitted to be present in the voting station at a time.



# FORMS

## FORMS TO BE COMPLETED BY PROSPECTIVE CANDIDATES:

<b>Notice of Intent</b>
<ul style="list-style-type: none"><li>▪ Notice of Intent</li></ul>
<b>Mayor Nomination Forms</b>
<ul style="list-style-type: none"><li>▪ Form 4 - Nomination Paper and Candidate's Acceptance – Mayor of the Regional Municipality of Wood Buffalo.</li></ul>
<ul style="list-style-type: none"><li>▪ Form 5 - Candidate Financial Information</li></ul>
<ul style="list-style-type: none"><li>▪ Election Signs Contact Information</li></ul>
<ul style="list-style-type: none"><li>▪ 2025 Consent for Disclosure</li></ul>
<b>Councillor Nomination Forms</b>
<ul style="list-style-type: none"><li>▪ Form 4 - Nomination Paper and Candidate's Acceptance – Councillor of the Regional Municipality of Wood Buffalo</li></ul>
<ul style="list-style-type: none"><li>▪ Form 5 - Candidate Financial Information</li></ul>
<ul style="list-style-type: none"><li>▪ Election Signs Contact Information</li></ul>
<ul style="list-style-type: none"><li>▪ 2025 Consent for Disclosure</li></ul>

For guidance on completing Nomination Forms 4 and 5 please refer to:

- How to Guide – Nomination Paper and Candidate's Acceptance (Form 4)
- How to Guide – Financial Candidate Information (Form 5)

Copies of guides and forms in PDF fillable format can be found online by visiting [www.rmwb.ca/elections](http://www.rmwb.ca/elections).





## NOTICE OF INTENT

*Local Authorities Election Act (Section 147.22)*

Please select one of these Local Jurisdictions in the Province of Alberta:

- ☐ Regional Municipality of Wood Buffalo
- ☐ Fort McMurray Public School District No. 2833
- ☐ Fort McMurray Roman Catholic Separate School Division

- Individuals who intend to run as a candidate must submit this form to the Returning Officer in their local jurisdiction.
- Once a notice of intent form is accepted as complete by the Returning Officer, an individual can accept contributions and incur campaign expenses.
- Once the Notice of Intent has been filed, the Candidate name will appear on the Register of Candidate list on the RMWB Elections Website.

### Instructions:

1. Send the completed form to the Returning Officer in one of the following ways:

**Email:** [elections@rmwb.ca](mailto:elections@rmwb.ca)

**Deliver In-Person:** Attention RMWB Elections Office,  
Legislative Services  
7<sup>th</sup> Floor, Jubilee Building,  
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

**Mail:** Attention RMWB Elections Office,  
Legislative Services,  
Jubilee Building,  
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

2. Notify the RMWB Elections Office, if there are any changes to the information provided on this form.

### Candidate's contact information

---

Candidate First Name

---

Candidate Last Name

---

Full Address and Postal Code

---

Phone Number

---

Email Address

I intend to be nominated, or have been nominated, to run for election as a candidate for:

**Office**

- ☐ Regional Municipality of Wood Buffalo Mayor
- ☐ Regional Municipality of Wood Buffalo Councillor
- ☐ Fort McMurray Public School District No. 2833 Trustee
- ☐ Fort McMurray Roman Catholic Separate School Division Trustee

Address of Place(s) where candidate records are maintained:

Names(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable):

Name(s) of signing authorities for each depository listed above (if applicable):

I understand that by completing this form, I am declaring my intent to become a candidate as defined in the ***Local Authorities Election Act***, which carries with it certain obligations and responsibilities.

SWORN (AFFIRMED) BEFORE ME at the \_\_\_\_\_  
of, \_\_\_\_\_ in the Province of Alberta,  
this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
Signature of Returning Officer or Commissioner for  
Oaths or Notary Public in and for Alberta

\_\_\_\_\_  
Signature of Candidate

Commissioner for Oaths Stamp

**RETURNING OFFICER'S ACCEPTANCE**

Returning Officer signals acceptance by signing this form:

\_\_\_\_\_  
Signature of Returning Officer

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE STATEMENT**

The personal information on this form is being collected to support the administrative requirements of the local authorities process and is authorized under sections 21 and 27 of the *Local Authorities Elections Act* and section 4(c) of *Alberta's Protection of Privacy Act*. If you have questions concerning the collection of personal information, contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-743-7000.

# Mayor Nomination Forms



## NOMINATION PAPER AND CANDIDATE'S ACCEPTANCE

*Local Authorities Election Act*  
(Sections 12, 21, 22, 23, 23.1, 27, 28,  
47, 68.1, 151, 158.3, Part 5.1)  
*Education Act* (Sections 4(4), 74)

### FORM 4

The personal information on this form is being collected to support the administrative requirements of the local authorities process and is authorized under sections 21 and 27 of the *Local Authorities Elections Act* and section 4(c) of *Alberta's Protection of Privacy Act*. If you have questions concerning the collection of personal information, contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-743-7000.

LOCAL JURISDICTION: **REGIONAL MUNICIPALITY OF WOOD BUFFALO, PROVINCE OF ALBERTA**

We the undersigned electors of the Regional Municipality of Wood Buffalo, nominate

\_\_\_\_\_ of  
Candidate's Surname and Given Names

\_\_\_\_\_  
Complete Address and Postal Code

as a candidate in the election about to be held for the office of:

**MAYOR OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO**

Signatures of at least **10 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act*.

	Printed Name of Elector	Complete Municipal Address and Postal Code or Legal Land Description of Elector's Residence	Signature of Elector
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

## RECEIPT OF NOMINATION PAPER

**Nomination papers must be received by the Returning Officer during the nomination period starting January 1, 2025, and ending at 12 noon on Nomination Day, Monday, September 22, 2025.**

**NOMINATIONS SUBMITTED BY FAX OR EMAIL WILL NOT BE ACCEPTED**

### CANDIDATE'S ACCEPTANCE

I, the above-named candidate, solemnly swear (affirm) that:

I am eligible under sections 21 and 47 of the *Local Authorities Election Act* to be elected to the office;

I am not otherwise disqualified under section 22, 23, or 23.1 of the *Local Authorities Election Act*;

I will accept the office if elected;

I have read sections 12, 21, 22, 23, 23.1, 27, 28, 47, 68.1, and 151 and Part 5.1 of the *Local Authorities Election Act* and understand their contents;

I am appointing \_\_\_\_\_

\_\_\_\_\_  
(name, contact information or complete address and postal code, and telephone number of official agent (if applicable))  
as my official agent;

the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and resident in the local jurisdiction on the date of signing the nomination.

Printed name as it should appear on the ballot:

\_\_\_\_\_  
Candidate's Surname

\_\_\_\_\_  
Candidate's given names  
(may include nicknames but not titles, i.e. Mr. Mrs. Dr.)

SWORN (AFFIRMED) BEFORE ME at the \_\_\_\_\_  
of \_\_\_\_\_, in the Province of Alberta,  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.



\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Signature of Returning Officer or  
Commissioner for Oaths

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE STATEMENT**

### RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

\_\_\_\_\_  
Signature of Returning Officer



## CANDIDATE FINANCIAL INFORMATION

*Local Authorities Election Act (Section 27)*

### FORM 5

LOCAL JURISDICTION: **REGIONAL MUNICIPALITY OF WOOD BUFFALO, PROVINCE OF ALBERTA**

Candidate's Full Name:

\_\_\_\_\_  
(candidate's given name(s), last name)

Candidate's Address:

\_\_\_\_\_  
(complete municipal address or legal land description)

Address of place(s) where candidate records are maintained:

\_\_\_\_\_  
Name(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable):

\_\_\_\_\_  
Name(s) of signing authorities for each deposit listed above (if applicable):

**WHERE THERE IS ANY CHANGE IN THE ABOVE-MENTIONED INFORMATION,  
THE CANDIDATE SHALL NOTIFY THE LOCAL JURISDICTION  
IN WRITING WITHIN 48 HOURS OF SUCH CHANGES  
BY SUBMITTING A COMPLETED CANDIDATE FINANCIAL INFORMATION FORM.**

The personal information on this form is being collected to support the administrative requirements of the local authorities process and is authorized under sections 21 and 27 of the *Local Authorities Elections Act* and section 4(c) of *Alberta's Protection of Privacy Act*. If you have questions concerning the collection of personal information, contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-743-7000.



## 2025 Election Signs Contact Information Form

Information provided on this form is being collected in accordance with the Regional Municipality of Wood Buffalo Land Use Bylaw (LUB) Election Sign Provisions.

**Please note:** All candidates must, prior to placing any election sign, provide the Municipality with the name and contact information of the Agent responsible for the candidate's election signs.

Candidates are responsible for the accuracy of the information provided. If there are any changes to the information provided, please contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-742-7000.

---

Candidate First Name

---

Candidate Last Name

Election Sign Agent      First Name: \_\_\_\_\_      Last Name: \_\_\_\_\_

Office Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Alternate Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

The personal information on this form is collected under the authority of section 4(c) of Alberta's Protection of Privacy Act. The personal information will be used to contact you regarding election signs under Land Use Bylaw No. 990/059, Election Sign Provisions. If you have any questions concerning the collection of this information, please contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-743-7000.

## CANDIDATE CONSENT FOR DISCLOSURE OF INFORMATION

Your personal information is being collected and used for the purpose of receiving communications from the RMWB Elections Office during the 2025 General Election. The personal information on this form is being collected to support the administrative requirements of the local authorities' process and is authorized under sections 21 and 27 of the Local Authorities Elections Act and section 4(c) and will be made publicly available in accordance with section 13(1) of Alberta's Protection of Privacy Act. If you have questions concerning the collection of personal information, contact Returning Officer, RMWB Elections Office at elections@rmwb.ca or call Pulse at 780-743-7000.

### Candidate's contact information *(internal office use only)*

<b>Candidate Name</b>	First Name	Last Name
<b>Candidate for</b>	<input type="checkbox"/> Mayor <input type="checkbox"/> Councillor Ward:	<input type="checkbox"/> Fort McMurray School Division (Public) <input type="checkbox"/> Fort McMurray Catholic Separate School Division

### Mailing Address

☐ Same as Residential Address (on Nomination Form)

Address	City	Postal Code
<b>Personal Phone</b> <i>(Elections use only)</i>	<b>Personal Email</b> <i>(Elections use only)</i>	

Candidates are responsible for ensuring the accuracy of the information provided.  
Please contact RMWB Elections if changes or updates are required.





### Candidate's information for public listing *(public information)*

Release Content	<input type="checkbox"/> Yes, RMWB Elections may release my campaign contact and social media information (below) to the public and/or media for the purposes of the 2025 RMWB General Election
-----------------	---

### Candidate Contact *(Complete any that apply)*

Candidate Campaign Phone/Cell	Campaign Office Phone	
Campaign Email		
Campaign Office Address	City	Postal Code

### Social Media Sites *(Complete any that apply)*

	Website:
	Facebook:
	LinkedIn:
	X:
Other:	



# CANDIDATE CONSENT FOR DISCLOSURE OF INFORMATION

**Official Agent Information** *(internal office use only)*

<b>Official Agent Name</b>	First Name	Last Name
----------------------------	------------	-----------

Official Agents are responsible for ensuring the accuracy of the information provided.  
Please contact RMWB Elections if changes or updates are required.

**Official Agent** *(public information)*

Release Content	<input type="checkbox"/> Yes, RMWB Elections may release my campaign contact and social media information (below) to the public and/or media for the purposes of the 2025 RMWB General Election
--------------------	---

**Official Agent Contact** *(Complete any that apply)*

Agent Phone/Cell	Campaign Office Phone
Email	



# Candidate Profile Form

As part of the 2025 Municipal General Election, we’re making it easier for voters to learn about candidates running for Mayor and Councillor.

Candidates can choose to submit a written profile and request a video as part of their nomination. This can be done using this form. For details, see sections IV and VI about the written profile and video.

Candidate profiles submitted during the Nomination Period will be posted on the Elections RMWB website.

If you would like the public and media to see your information at [rmwb.ca/elections](https://rmwb.ca/elections), please fill out the sections below.

**I. Candidate’s contact information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Office Nominated for:

## II. Campaign Website and Social Media Channels

Facebook: \_\_\_\_\_

YouTube: \_\_\_\_\_

X (Twitter): \_\_\_\_\_

Instagram: \_\_\_\_\_

Website: \_\_\_\_\_

Other: \_\_\_\_\_

## III. Candidate Photograph

By submitting a photograph, the candidate is granting permission to the Returning Officer to publish the photograph for election purposes. The candidate must be the sole owner of all copyrights of the photograph or have the full authority of the copyright owner(s) to grant to the Returning Officer the rights required to publish the photograph for election purposes.

### Image Guidelines:

- A recent head and shoulders shot of the candidate alone
- Full colour photograph
- Photos must be submitted electronically. We recommend high-resolution original files. The following are minimum requirements:
  - Approximately 5 inches wide x 5 inches high (480 pixels x 480 pixels)
  - Resolution of 72 dpi
- .JPG or .PNG format
- Name the file with your first and last name (e.g., "firstname lastname.jpg")

Any technology on which the photo is submitted (i.e., USB) must be clearly labelled with the candidate's first and last name and phone number. If submitted by e-mail attachment, Dropbox, OneDrive, etc., the body of the e-mail must contain the aforementioned information

#### IV. Candidate Profile Statement

Candidate profile statements must be:

- submitted by September 22 or earlier
- submitted in printed copy and electronic format (Microsoft Word format is preferable)
- signed by the candidate

Once submitted, the statement **cannot** be changed. Candidate profile statements will be added to [rmwb.ca/elections](http://rmwb.ca/elections) as they are received. Statements received after the September 22 deadline will not be added to the website.

Statements must be confined to information about the candidate, the candidate's policies and the candidate's intentions, if elected.

Statements may be a **maximum of 150 words**. Statements longer than 150 words will be reduced to end at the last complete sentence or phrase within the 150-word limit.

The Returning Officer will not edit any statements, except to reduce the length to 150 words. Incorrect spelling, grammar or other obvious errors will not be corrected.

Statements must be free of defamatory or vulgar language. The Returning Officer will have the final decision on whether to accept the statement.

Provide an electronic file (preferably in Microsoft Word format) or attach a hard copy to this form.

#### V. Candidate Signature

---

#### Submission Instructions:

When ready, submit your Candidate Profile by email to [elections@rmwb.ca](mailto:elections@rmwb.ca). Be sure to include the following attachments:

- RMWB Candidate Profile Form (this form)
- Candidate Statement (as a MS Word document)
- Candidate Photograph (as a .JPG or .PNG format)

Attached files should include your first and last name in the filename.

You may also bring a printed copy of your Candidate Profile Form, Statement and Photograph when you file your Candidate Nomination papers. The nomination deadline for candidates is noon, September 22, 2025. If you supply these files by USB, please label the USB with name and phone number. Hard copy photographs will not be returned.

## **VI. Request for Candidate Video**

Candidates have the option of addressing voters and laying out their campaign platform in a one-minute video. The video will be produced for free by the Regional Municipality of Wood Buffalo and will be posted on the Elections RMWB website ([rmwb.ca/elections](http://rmwb.ca/elections)) and on YouTube. All candidate videos will be posted together after the September 23 nomination withdrawal deadline. A copy of each candidate video will be emailed to the candidate at the time of posting. Candidates may post their video on their own website and social media.

Videos are a maximum of 60 seconds, which is approximately 150 words. Please be sure your message can be delivered within the allotted timeframe. There will be no exceptions. This video script can be different than your written Profile statement.

Candidates that want a video must use the online booking tool to schedule a time for their shoot. **To book a 20-minute time slot, visit [rmwb.ca/video](http://rmwb.ca/video).**

Bookings must be made for one of the available times online. Cancellations and rescheduling of shoots must be done at least 48 hours in advance through the online booking tool. Candidates that do not reschedule in advance or don't show up for their appointment will not be able to book another time slot to film the video.

**Please submit a written video script at least 48 hours in advance of your booked appointment to film your video. Submit scripts to [elections@rmwb.ca](mailto:elections@rmwb.ca).**

Each candidate will be given a 20-minute time slot. To be prepared in advance, candidates should:

- Submit your video script at least 48 hours in advance. It will be loaded into a teleprompter and be ready at the time of your appointment.
- Practice in advance to be ready to deliver your video statement.
- Arrive 10 minutes prior to your confirmed timeslot
- Be prepared to do multiple takes, but not exceed the 20 allocated minutes

### **Final videos will be:**

- One minute maximum in duration.
- A full single take, without edits or breaks
- Unedited except for transposing of the candidate's name and position sought
- Removed from the RMWB website and YouTube page following the announcement of official election results

**If a candidate statement or photograph, in the sole opinion of the Returning Officer, does not reasonably comply with the criteria above or is otherwise unsuitable for publication, the Returning Officer will request that the candidate re-submit profile information. The candidate will have two business days to re-submit profile information to the satisfaction of the Returning Officer. Requests submitted on Nomination Day September 22 must re-submit no later than 12 p.m. on September 23, 2025.**

# Councillor Nomination Forms

# NOMINATION PAPER AND CANDIDATE'S ACCEPTANCE

*Local Authorities Election Act*  
(Sections 12, 21, 22, 23, 23.1, 27, 28, 47, 68.1, 151, Part 5.1)

## FORM 4

The personal information on this form is being collected to support the administrative requirements of the local authorities process and is authorized under sections 21 and 27 of the *Local Authorities Elections Act* and section 4(c) of *Alberta's Protection of Privacy Act*. If you have questions concerning the collection of personal information, contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-743-7000.

LOCAL JURISDICTION: **REGIONAL MUNICIPALITY OF WOOD BUFFALO, PROVINCE OF ALBERTA**

We the undersigned electors of the Regional Municipality of Wood Buffalo, nominate

\_\_\_\_\_ of  
Candidate's Surname and Given Names

\_\_\_\_\_  
Complete Address and Postal Code

as a candidate in the election about to be held for the office of:

**WARD \_\_\_\_\_ COUNCILLOR OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO**

Signatures of at least **10 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act*.

	Printed Name of Elector	Complete Municipal Address and Postal Code or Legal Land Description of Elector's Residence	Signature of Elector
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

## RECEIPT OF NOMINATION PAPER

Nomination papers must be received by the Returning Officer during the nomination period starting January 1, 2025, and ending at 12 noon on Nomination Day, Monday, September 22, 2025.

**NOMINATIONS SUBMITTED BY FAX OR EMAIL WILL NOT BE ACCEPTED**

### CANDIDATE'S ACCEPTANCE

I, the above-named candidate, solemnly swear (affirm) that:

I am eligible under sections 21 and 47 of the *Local Authorities Election Act* to be elected to the office;

I am not otherwise disqualified under section 22, 23, or 23.1 of the *Local Authorities Election Act*;

I will accept the office if elected;

I have read sections 12, 21, 22, 23, 23.1, 27, 28, 47, 68.1, and 151 and Part 5.1 of the *Local Authorities Election Act* and understand their contents;

I am appointing \_\_\_\_\_

\_\_\_\_\_  
(name, contact information or complete address and postal code, and telephone number of official agent (if applicable))

as my official agent;

the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and resident in the local jurisdiction on the date of signing the nomination.

Printed name as it should appear on the ballot:

\_\_\_\_\_  
Candidate's Surname

\_\_\_\_\_  
Candidate's given names  
(may include nicknames but not titles, i.e. Mr. Mrs. Dr.)

SWORN (AFFIRMED) BEFORE ME at the \_\_\_\_\_

of \_\_\_\_\_, in the Province of Alberta,

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.



\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Signature of Returning Officer or  
Commissioner for Oaths

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE STATEMENT**

### RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

\_\_\_\_\_  
Signature of Returning Officer



## CANDIDATE FINANCIAL INFORMATION

*Local Authorities Election Act (Section 27)*

### FORM 5

LOCAL JURISDICTION: **REGIONAL MUNICIPALITY OF WOOD BUFFALO, PROVINCE OF ALBERTA**

Candidate's Full Name:

\_\_\_\_\_  
(candidate's given name(s), last name)

Candidate's Address:

\_\_\_\_\_  
(complete municipal address or legal land description)

Address of place(s) where candidate records are maintained:

\_\_\_\_\_  
Name(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable):  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name(s) of signing authorities for each deposit listed above (if applicable):  
\_\_\_\_\_  
\_\_\_\_\_

**WHERE THERE IS ANY CHANGE IN THE ABOVE-MENTIONED INFORMATION,  
THE CANDIDATE SHALL NOTIFY THE LOCAL JURISDICTION  
IN WRITING WITHIN 48 HOURS OF SUCH CHANGES  
BY SUBMITTING A COMPLETED CANDIDATE FINANCIAL INFORMATION FORM.**

The personal information on this form is being collected to support the administrative requirements of the local authorities process and is authorized under sections 21 and 27 of the *Local Authorities Elections Act* and section 4(c) of *Alberta's Protection of Privacy Act*. If you have questions concerning the collection of personal information, contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-743-7000.



## 2025 Election Signs Contact Information Form

Information provided on this form is being collected in accordance with the Regional Municipality of Wood Buffalo Land Use Bylaw (LUB) Election Sign Provisions.

**Please note:** All candidates must, prior to placing any election sign, provide the Municipality with the name and contact information of the Agent responsible for the candidate's election signs.

Candidates are responsible for the accuracy of the information provided. If there are any changes to the information provided, please contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-742-7000.

---

Candidate First Name

---

Candidate Last Name

Election Sign Agent      First Name: \_\_\_\_\_      Last Name: \_\_\_\_\_

Office Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Alternate Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

The personal information on this form is collected under the authority of section 4(c) of Alberta's Protection of Privacy Act. The personal information will be used to contact you regarding election signs under Land Use Bylaw No. 990/059, Election Sign Provisions. If you have any questions concerning the collection of this information, please contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-743-7000.



## CANDIDATE CONSENT FOR DISCLOSURE OF INFORMATION

Your personal information is being collected and used for the purpose of receiving communications from the RMWB Elections Office during the 2025 General Election. The personal information on this form is being collected to support the administrative requirements of the local authorities' process and is authorized under sections 21 and 27 of the Local Authorities Elections Act and section 4(c) and will be made publicly available in accordance with section 13(1) of Alberta's Protection of Privacy Act. If you have questions concerning the collection of personal information, contact Returning Officer, RMWB Elections Office at elections@rmwb.ca or call Pulse at 780-743-7000.

### Candidate's contact information *(internal office use only)*

<b>Candidate Name</b>	First Name	Last Name
<b>Candidate for</b>	<input type="checkbox"/> Mayor <input type="checkbox"/> Councillor Ward:	<input type="checkbox"/> Fort McMurray School Division (Public) <input type="checkbox"/> Fort McMurray Catholic Separate School Division

### Mailing Address

☐ Same as Residential Address (on Nomination Form)

Address	City	Postal Code
<b>Personal Phone</b> <i>(Elections use only)</i>	<b>Personal Email</b> <i>(Elections use only)</i>	

Candidates are responsible for ensuring the accuracy of the information provided.  
Please contact RMWB Elections if changes or updates are required.





### Candidate's information for public listing *(public information)*

Release Content	<input type="checkbox"/> Yes, RMWB Elections may release my campaign contact and social media information (below) to the public and/or media for the purposes of the 2025 RMWB General Election
-----------------	---

### Candidate Contact *(Complete any that apply)*

Candidate Campaign Phone/Cell	Campaign Office Phone	
Campaign Email		
Campaign Office Address	City	Postal Code

### Social Media Sites *(Complete any that apply)*

 Website:
 Facebook:
 LinkedIn:
 X:
Other:



# CANDIDATE CONSENT FOR DISCLOSURE OF INFORMATION

**Official Agent Information** *(internal office use only)*

<b>Official Agent Name</b>	First Name	Last Name
----------------------------	------------	-----------

Official Agents are responsible for ensuring the accuracy of the information provided.  
Please contact RMWB Elections if changes or updates are required.

**Official Agent** *(public information)*

Release Content	<input type="checkbox"/> Yes, RMWB Elections may release my campaign contact and social media information (below) to the public and/or media for the purposes of the 2025 RMWB General Election
--------------------	---

**Official Agent Contact** *(Complete any that apply)*

Agent Phone/Cell	Campaign Office Phone
Email	



# Candidate Profile Form

As part of the 2025 Municipal General Election, we’re making it easier for voters to learn about candidates running for Mayor and Councillor.

Candidates can choose to submit a written profile and request a video as part of their nomination. This can be done using this form. For details, see sections IV and VI about the written profile and video.

Candidate profiles submitted during the Nomination Period will be posted on the Elections RMWB website.

If you would like the public and media to see your information at [rmwb.ca/elections](https://rmwb.ca/elections), please fill out the sections below.

**I. Candidate’s contact information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Office Nominated for:

## II. Campaign Website and Social Media Channels

Facebook: \_\_\_\_\_

YouTube: \_\_\_\_\_

X (Twitter): \_\_\_\_\_

Instagram: \_\_\_\_\_

Website: \_\_\_\_\_

Other: \_\_\_\_\_

## III. Candidate Photograph

By submitting a photograph, the candidate is granting permission to the Returning Officer to publish the photograph for election purposes. The candidate must be the sole owner of all copyrights of the photograph or have the full authority of the copyright owner(s) to grant to the Returning Officer the rights required to publish the photograph for election purposes.

### Image Guidelines:

- A recent head and shoulders shot of the candidate alone
- Full colour photograph
- Photos must be submitted electronically. We recommend high-resolution original files. The following are minimum requirements:
  - Approximately 5 inches wide x 5 inches high (480 pixels x 480 pixels)
  - Resolution of 72 dpi
- .JPG or .PNG format
- Name the file with your first and last name (e.g., "firstname lastname.jpg")

Any technology on which the photo is submitted (i.e., USB) must be clearly labelled with the candidate's first and last name and phone number. If submitted by e-mail attachment, Dropbox, OneDrive, etc., the body of the e-mail must contain the aforementioned information

#### IV. Candidate Profile Statement

Candidate profile statements must be:

- submitted by September 22 or earlier
- submitted in printed copy and electronic format (Microsoft Word format is preferable)
- signed by the candidate

Once submitted, the statement **cannot** be changed. Candidate profile statements will be added to [rmwb.ca/elections](http://rmwb.ca/elections) as they are received. Statements received after the September 22 deadline will not be added to the website.

Statements must be confined to information about the candidate, the candidate's policies and the candidate's intentions, if elected.

Statements may be a **maximum of 150 words**. Statements longer than 150 words will be reduced to end at the last complete sentence or phrase within the 150-word limit.

The Returning Officer will not edit any statements, except to reduce the length to 150 words. Incorrect spelling, grammar or other obvious errors will not be corrected.

Statements must be free of defamatory or vulgar language. The Returning Officer will have the final decision on whether to accept the statement.

Provide an electronic file (preferably in Microsoft Word format) or attach a hard copy to this form.

#### V. Candidate Signature

---

#### Submission Instructions:

When ready, submit your Candidate Profile by email to [elections@rmwb.ca](mailto:elections@rmwb.ca). Be sure to include the following attachments:

- RMWB Candidate Profile Form (this form)
- Candidate Statement (as a MS Word document)
- Candidate Photograph (as a .JPG or .PNG format)

Attached files should include your first and last name in the filename.

You may also bring a printed copy of your Candidate Profile Form, Statement and Photograph when you file your Candidate Nomination papers. The nomination deadline for candidates is noon, September 22, 2025. If you supply these files by USB, please label the USB with name and phone number. Hard copy photographs will not be returned.

## **VI. Request for Candidate Video**

Candidates have the option of addressing voters and laying out their campaign platform in a one-minute video. The video will be produced for free by the Regional Municipality of Wood Buffalo and will be posted on the Elections RMWB website ([rmwb.ca/elections](http://rmwb.ca/elections)) and on YouTube. All candidate videos will be posted together after the September 23 nomination withdrawal deadline. A copy of each candidate video will be emailed to the candidate at the time of posting. Candidates may post their video on their own website and social media.

Videos are a maximum of 60 seconds, which is approximately 150 words. Please be sure your message can be delivered within the allotted timeframe. There will be no exceptions. This video script can be different than your written Profile statement.

Candidates that want a video must use the online booking tool to schedule a time for their shoot. **To book a 20-minute time slot, visit [rmwb.ca/video](http://rmwb.ca/video).**

Bookings must be made for one of the available times online. Cancellations and rescheduling of shoots must be done at least 48 hours in advance through the online booking tool. Candidates that do not reschedule in advance or don't show up for their appointment will not be able to book another time slot to film the video.

**Please submit a written video script at least 48 hours in advance of your booked appointment to film your video. Submit scripts to [elections@rmwb.ca](mailto:elections@rmwb.ca).**

Each candidate will be given a 20-minute time slot. To be prepared in advance, candidates should:

- Submit your video script at least 48 hours in advance. It will be loaded into a teleprompter and be ready at the time of your appointment.
- Practice in advance to be ready to deliver your video statement.
- Arrive 10 minutes prior to your confirmed timeslot
- Be prepared to do multiple takes, but not exceed the 20 allocated minutes

### **Final videos will be:**

- One minute maximum in duration.
- A full single take, without edits or breaks
- Unedited except for transposing of the candidate's name and position sought
- Removed from the RMWB website and YouTube page following the announcement of official election results

**If a candidate statement or photograph, in the sole opinion of the Returning Officer, does not reasonably comply with the criteria above or is otherwise unsuitable for publication, the Returning Officer will request that the candidate re-submit profile information. The candidate will have two business days to re-submit profile information to the satisfaction of the Returning Officer. Requests submitted on Nomination Day September 22 must re-submit no later than 12 p.m. on September 23, 2025.**

Candidates must complete and file Form 4 – Nomination Paper and Candidate’s Acceptance to become an official candidate in the 2025 General Election.

## □ Before you start

Make sure you have the official nomination form as only official nomination papers are accepted. These are available:

- Online at [www.rmwb.ca/elections](http://www.rmwb.ca/elections)
- By contacting the Elections Office at 780-743-7000 or [elections@rmwb.ca](mailto:elections@rmwb.ca)

## □ Completing Form 4: Nomination Paper and Candidate’s Acceptance Form

### Candidate Information

The personal information on this form is being collected to support the administrative requirements of the local authorities’ process and is authorized under sections 21 and 27 of the Local Authorities Elections Act and section 4(c) of Alberta’s Protection of Privacy Act. If you have questions concerning the collection of personal information, contact Returning Officer, RMWB Elections Office at [elections@rmwb.ca](mailto:elections@rmwb.ca) or call Pulse at 780-743-7000.

LOCAL JURISDICTION:	REGIONAL MUNICIPALITY OF WOOD BUFFALO, PROVINCE OF ALBERTA	
We the undersigned electors of the Regional Municipality of Wood Buffalo, nominate		
Candidate, A		of
(candidate’s given name(s), last name)		
000 Street, Any Ward, Community, AB A1A 1A1		
(complete address and postal code)		
as a candidate in the election about to be held for the office of:		
MAYOR OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO		

Signatures of at least **10 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act*.

**Ward Number:** This must be indicated correctly in both sections requiring the ward number. The Ward Number is not required for the office of Mayor.

**Candidate Name:** You must use your legal name as it appears on your government issued identification.

**Candidate Address:** You must use your residential address and not a post office box.

**Obtain signatures from Residents.**

	Printed Name of Elector	Complete Municipal Address and Postal Code or Legal Land Description of Elector's Residence	Signature of Elector
1	Elector No. 1	111 Street, Community, AB A1A 1A1	Original Signature Only
2	Elector No. 2	222 Street, Community, AB A1A 1A1	Original Signature Only
3	Elector No. 3	333 Street, Community, AB A1A 1A1	Original Signature Only
4	Elector No. 4	444 Street, Community, AB A1A 1A1	Original Signature Only
5	Elector No. 5	555 Street, Community, AB A1A 1A1	Original Signature Only
6	Elector No. 6	666 Street, Community, AB A1A 1A1	Original Signature Only
7	Elector No. 7	777 Street, Community, AB A1A 1A1	Original Signature Only
8	Elector No. 8	888 Street, Community, AB A1A 1A1	Original Signature Only
9	Elector No. 9	999 Street, Community, AB A1A 1A1	Original Signature Only
10	Elector No. 10	000 Street, Community, AB A1A 1A1	Original Signature Only

Residents who sign your nomination form must:

- Fill out all three parts of this section:
  - Name
  - Complete address with postal code
  - Signature (only handwritten signatures can be accepted)
- Be eligible to vote in the Regional Municipality of Wood Buffalo General Election on the date of signing the nomination:
  - at least 18 years old;
  - a Canadian citizen;
  - reside in Alberta; and
  - reside in the Regional Municipality of Wood Buffalo as well as the ward for which the candidate is being nominated

It is important to note that only original handwritten signatures can be accepted. Electronic or photocopied signatures are not valid. It is advisable to have more than the minimum required number of electors sign the form in case one or more signatures are not eligible to nominate you. If you use additional pages to collect signatures, this section must be completed on every page of the form, you must use your legal name and it must be the same on each page with the ward number indicated correctly.

**It is your responsibility to ensure you collect signatures from eligible residents only.**

## Candidate's Acceptance

### CANDIDATE'S ACCEPTANCE

I, the above named candidate, solemnly swear (affirm)

- THAT I am eligible under sections 21 and 47 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) to be elected to the office;
- THAT I am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;
- THAT I will accept the office if elected;
- THAT I have read sections 12, 21, 22, 23, 27, 28, 47, 68.1 and 151 and Part 5.1 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) and understand their contents;
- THAT I am appointing as my official agent (if applicable)

\_\_\_\_\_  
Name, Contact Information or Complete Address and Postal Code and Telephone Number of Official Agent

- THAT I will read and abide by the municipality's code of conduct; and
- THAT the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and the *Education Act* and resident in the local jurisdiction on the date of signing the nomination.

- It is essential that you read, understand and complete each of the requirements of this section.
- By completing and submitting the Nomination Paper and Candidate's Acceptance Form 4, you are confirming that:
  - You are an eligible candidate;
  - You will accept the office if elected;
  - You have read the sections of the *Local Authorities Election Act* that are listed in this section of the form;
  - You will read and follow the Council Code of Conduct if elected; and
  - All of the individuals who signed your nomination form are eligible to vote in this election.
- THAT I am appointing Agent 1

Any Street, Community, AB A1A 1A1

(123) 456-7890

\_\_\_\_\_  
(name, contact information or complete address and postal code, and telephone number of official agent (if applicable))

As my official agent;

**Official Agents:** You may choose to appoint an Official Agent, who can act on your behalf:

- You can only appoint one other person to be an Official Agent.
- Official Agents are permitted to perform the same duties as the Candidate
- You are not required to appoint an Official Agent.
- You can only appoint an Official Agent on your nomination form, but you may change your Official Agent once one is appointed.

### Name on the Ballot:

Printed name as it should appear on the ballot:

Candidate, A

- The name that you choose to appear on the ballot does not have to match your legal name.
- You cannot include on the ballot:
  - Titles, such as Mr., Ms., or Dr.
  - Symbols such as emojis
  - Characters such as \$, %, +, &, etc.

**Commissioning the Form (to be completed by Commissioner, Notary Public or Returning Officer at time of signing)**

SWORN (AFFIRMED) BEFORE ME at the \_\_\_\_\_  
of Fort McMurray, in the Province of Alberta,  
this dd day of mmmm, 2025.



To be signed in the presence of  
the Commissioner for Oaths,  
Notary Public or Returning Officer

\_\_\_\_\_  
(Candidate's Signature)

\_\_\_\_\_  
Signature of Returning Officer or  
Commissioner for Oaths in and for Alberta

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE STATEMENT**

**RETURNING OFFICER'S ACCEPTANCE**

Returning Officer signals acceptance by signing this form:

\_\_\_\_\_  
(Signature of Returning Officer)

- Nomination forms must be commissioned by a Commissioner for Oaths or Notary Public in and for Alberta or the Returning Officer.

**Candidate's Signature**

- You must sign your nomination form, but it is advisable to have the content reviewed by someone from the Elections Office first as changes, even minor corrections, cannot be made once the form is signed and commissioned.
- You must sign your nomination form in the presence of a Commissioner for Oaths or a Notary Public in and for Alberta or the Returning Officer as it is part of the commissioning process.

**It is an offence to sign a false affidavit or a form that contains a false statement.**

Candidates must complete and file Form 5 –Candidate Financial Information as part of the nomination process along with Form 4 – Nomination Paper and Candidate’s Acceptance and the nomination deposit.

## □ Before you start

Make sure you have the official Candidate Financial Information (Form 5) - only official forms are accepted. These are available:

- Online at [www.rmwb.ca/elections](http://www.rmwb.ca/elections)
- By contacting the Elections Office at 780-743-7000 or [elections@rmwb.ca](mailto:elections@rmwb.ca)

## □ Completing Form 5: Candidate Financial Information

**Candidate Information:** Use your legal name and residential address that you provided on Form 4: Nomination Paper and Candidate’s Acceptance.

Candidate’s Full Name:	Candidate, A
	(candidate’s given name(s), last name)
Candidate’s Address:	000 Street, Community, AB A1A 1A1
	(complete municipal address or legal land description)
Address of place(s) where candidate records are maintained:	
000 Street, Community, AB A1A 1A1	

**Address Where Candidate Records are Maintained:** Candidate records include things like contribution and expense records.

Enter the complete address or addresses, including postal code, of the location(s) where you will keep your candidate records, which could be your residential address, the location of your campaign office, a business office or a combination of locations. You must provide at least one address.

Address of place(s) where candidate records are maintained:
000 Street, Community, AB A1A 1A1

**Financial Institutions:** Enter the names and addresses of the financial institutions where campaign contributions will be deposited.

You must open a bank account as soon as possible after the total amount of contributions received exceeds \$1,000, including self-funded contributions. You may have more than one account.

Do not use personal bank accounts for campaign purposes.

Name(s) and address(es) of financial institutions where campaign contributions will be deposited (if applicable):
Bank ABC
000 Street, Community, AB A1A 1A1

**Signing Authorities:** Enter the names of individuals who have signing authority for each of the campaign accounts opened at the financial institutions listed.

Name(s) of signing authorities for each deposit listed above (if applicable):
Individual A

#### ☐ Changing the information provided on Form 5

When there is any change in the information provided on Form 5 – Candidate Financial Information, the candidate must notify the Elections Office within 48 hours of such changes by submitting another completed Form 5. This includes changes to the location of candidate records, the opening of new bank accounts, the change of signing authorities, etc.

