Community Investment Program
2025 Community Impact Grant - Community Programs and Projects
CIPAC Approval

No.	Applicant	2025 Total Budget	2025 Grant Request	Eligible Grant Request	2025 Grant Approved	Funding Percentage - Approved / Budget
1	2420254 ALBERTA LTD. o/a Ihkapaskwa Indigenous Wellness Collective	588,480	80,000	80,000	80,000	14%
2	Youth With a Mission Society (Alberta)	321,257	49,700	49,700	49,700	15%
3	Wood Buffalo Wellness Society	s.17(1)	80,000	80,000	80,000	44%
4	Wood Buffalo Senior Support Society	s.17(1)	33,263	33,263	33,263	75%
5	Wood Buffalo Safe/Healthy Community Network	201,000	80,000	80,000	80,000	40%
6	Wood Buffalo Food Bank Association	127,550	80,000	80,000	80,000	63%
7	Willow Lake Community Association	82,634	61,234	61,219	30,610	37%
8	Wahkohtowin Sports Circle Foundation	162,000	80,000	80,000	43,125	27%
9	The Hub Family Resource Centre	s.17(1)	80,000	80,000	80,000	14%
10	The Governing Council of The Salvation Army in Canada	s.17(1)	80,000	80,000	80,000	74%
11	The Children's Centre Non-Profit Society	s.17(1)	80,000	74,493	48,000	21%
12	Support Services Wood Buffalo Society	228,599	80,000	80,000	80,000	35%
13	Support 4 Moms Society	5,800	4,350	3,800	3,800	66%
14	Some Other Solutions	477,750	80,000	80,000	80,000	17%
15	Saprae Creek Residents Society	59,300	44,475	44,475	44,475	75%
16	Pets and Wellness Society	s.17(1)	7,418	6,293	6,293	64%
17	Northlife Fellowship Baptist Church of Fort McMurray	s.17(1)	80,000	80,000	80,000	34%
18	King's Kids Promotions Outreach Ministries Incorporated	s.17(1)	74,400	74,400	61,900	51%
19	Janvier Sekweha Youth Centre	263,676	79,568	79,568	79,568	30%
20	Girls Incorporated of Northern Alberta Society	119,400	80,000	80,000	80,000	67%
21	Friends of Suncor Energy Centre for the Performing Arts	175,925	80,000	80,000	80,000	45%
22	Fort McMurray SPCA	885,000	80,000	80,000	80,000	9%
23	Fort Chipewyan Métis Nation Association	s.17(1)	80,000	78,200	78,200	18%
24	Conklin Community Association	111,896	80,000	80,000	80,000	71%
25	Centre of Hope Non-Profit Society of Fort McMurray	124,810	80,000	80,000	80,000	64%
26	BrainSTEM Alliance Ltd.	225,500	50,000	50,000	50,000	22%
27	Big Brothers Big Sisters Association of Wood Buffalo	219,000	80,000	80,000	80,000	37%
28	Association Canadienne Française de l'Alberta, Regionale de Wood Buffalo	26,050	18,300	18,300	8,395	32%
29	Anzac Recreation and Social Society	182,083	80,000	80,000	40,000	22%
30	Anzac Family Community Support Society	221,025	80,000	80,000	80,000	36%
31	2506955 Alberta Ltd.	s.17(1)	37,500	37,500	37,500	44%
32	Alzheimer Society of Alberta and Northwest Territories	81,570	61,178	61,178	-	0%
33	Athabasca Watershed Council	100,000	75,000	75,000	-	0%
34	Community Futures Wood Buffalo	106,000	80,000	80,000	-	0%
35	Fort McMurray Yemeni Canadian Association	51,000	30,000	30,000	-	0%
36	Nipîy Tu Research and Knowledge Centre	178,500	76,750	76,750	-	0%
37	The Apple Schools Foundation	s.17(1)	80,000	80,000	-	0%
38	The Fort McMurray Boys' and Girls' Club	139,017	80,000	80,000	-	0%
		7,899,899	**2,543,135**	**2,534,138**	**1,894,828**	

Application Summary:
2025 - 3166 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3166 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

2420254 ALBERTA LTD.
165 Boisvert Place
Fort McMurray, AB, T9K 1S8

Primary Contact

Madelaine Amyotte
s.17(1)
Fort McMurray
Phone: s.17(1)
Email: maddie@ihkapaskwacollective.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Bridging the gap between westernised health and wellness services and traditional ways of healing for Indigenous Families through the reclamation of traditions and culture.

Brief Summary of the Proposed Program(s) and/or Project(s)

Aunties within Reach (AWR) is an award-winning program that aims to increase access to cultural supports for Indigenous women and expectant parents in the Regional Municipality of Wood Buffalo (RMWB). The AWR program employs a multi-service delivery model that reflects a wrap-around approach to care for Indigenous families and is intentionally geared to removing barriers to accessing reproductive health services, including mental health and crisis support. AWR services are provided by an Indigenous-led multidisciplinary health team, including registered midwives, a nurse practitioner, birth workers, and community resource navigators (Aunties). These services include a dedicated support line, referrals, access to information, resources and advocacy, access to midwifery care, home visitation, cultural mentorship during pregnancy and postpartum, and community education. In Indigenous cultures, Aunties offer advice, emotional support, and mentorship to younger generations, providing a safe, secure, and intimate place in kinship systems. Aunties are integral to the resurgence of Indigenous culture. The program received the 2024 Patient Experience Award from the Health Quality Council of Alberta for its dedication to enhancing client access to reproductive and maternal health services.

Please note any restrictions on participating in your organization's programs or services.

Our programs and services are designed for Indigenous peoples and families. We serve all Indigenous peoples, regardless of them living on or off reserve, or First Nations status.

Minimum number of board members according to the organization's bylaws:

3

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Nick Vardy	vice-chair	1
Shelby Weiss	Treasurer	3
Stephanie Milne	Secretary	1
Carly Henry	director	0

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Our board of directors is currently 100% Indigenous. All with lived experiences representing the diverse region we serve.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Aunties Within Reach Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2023-12-31

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$0.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$203,878.34

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Grant Applications: Actively seeking out and applying for grants from foundations, government agencies, and other funding bodies.

Fundraising Campaigns: Launching targeted fundraising campaigns, including crowdfunding, annual giving drives, and special events.

Corporate Sponsorships: Establishing partnerships with businesses for sponsorship opportunities, which can provide significant financial backing.

Donor Engagement: Enhancing communication and engagement with existing donors to encourage larger contributions and ongoing support.

Membership Programs: Creating or revitalizing membership programs that offer benefits in exchange for financial support.

Online Fundraising: Leveraging digital platforms for online donations and utilizing social media to reach a broader audience.

> Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Alberta Grant	Indigenous Patient Navigator Grant	$117,961.00

Other	CIHR Grant	$390,000.00
		$507,961.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
In-Kind Donation		$3,325.22
		$3,325.22

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Advertising/Marketing		$543.26	$0.00
Travel	fuel	$1,398.58	$0.00
Program Materials & Supplies		$3,627.45	$0.00
Other (Provide Detail)	professional fees	$11,100.49	$0.00
Food Costs		$5,071.81	$0.00
Rent - Venue/Facility/Room/Equipment		$25,243.28	$0.00
Training		$5,760.00	$0.00
Program Staff wages & Benefits		$516,850.10	$70,250.00
Administration Costs 15% Maximum		$18,885.07	$9,750.00
		$588,480.04	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$80,519.04

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$591,313.22

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

14%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

We receive small donations throughout the year. We are working on a campaign to assist with donations. We also receive in kind donations of space to host events, equipment, and flight costs through ATC.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Budget_2025_(1).pdf
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Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

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20241028_104657.jpg
1.2 MB - 2024-10-28 2:43 PM

AWR_BalanceSheet_ending_Dec_2023.pdf
36.1 KB - 2024-10-28 2:42 PM

Total Files: 3

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2023_Logic_Model_Template_-_done.docx
46.6 KB - 2024-10-14 3:18 PM

Total Files: 1

Regional Municipality of Wood Buffalo

Application Summary: 2025 - 3166 - Community Impact Grant - Community Programs and Projects

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Maddie Amyotte

Position/Title

Co-Founder

Date: 2024-10-15

Project Summary
Aunties Within Reach

Program, Project or Service Name

Aunties Within Reach

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-01-01

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Fort Chipewyan, Fort McKay, Fort McMurray, Janvier

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Our program directly addresses community wellness by providing 24-hour support, traditional parenting education, and resource navigation, ensuring families have access to the services they need for holistic well-being.
Our collaboration with the University of Alberta and the involvement of a Community Advisory Circle exemplify a commitment to partnership, ensuring that various stakeholders contribute to the program's success. We partner with available community supports to ensure resources are allocated appropriately, and services are not duplicated.
Our focus on serving Indigenous families and integrating traditional knowledge allows for enhancing social cohesion and support networks in a community centered approach.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	50
Preschoolers (4-5 years)	50
Children (6-12 years)	50
Youth (13-18)	50
Adults	150
Seniors (65+)	50
Families	0
Community	4
Total	404

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

5 of our First Nations communities have declared a state of emergency due to the ongoing addiction and mental health crisis. Many of the client's we serve within the region are affected by this ongoing crisis. Whether it be that they themselves are struggling with addiction or mental health concerns, or their support system, both directly impact the way that these community members are able to maintain healthy family systems. Traditionally, Aunties play a vital role within communities. They are a safe person to confide in, to seek support from, and to rely on when things get hard. Many of our families do not have healthy Aunties to rely on due to the lasting effects of colonialism and the residential school system. Our Aunties fill this gap, and help to close the gap between the western ways and traditional ways of knowing and being.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

We have a 24 hour text/call line to reach an Auntie. We provide culturally appropriate support, referrals, and access to perinatal healthcare and supports.
We provide in community support with resource navigation, assist with developing safety plans, and provide advocacy for those who are pregnant, are parenting, or are dealing with child and family services. Our clients have a dedicated Auntie Support Worker who helps them to ensure their basic needs are met. They often help with housing applications, Income support applications, offer traditional parenting support, and act as a safe person to rely on.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Our project is based on a partnership with the University of Alberta School of Public Health. We are primarily funded through a 6 year research project measuring the impact of having this traditional Auntie Support role on families within our region. We have 3 years of data thus far showing benefits. Our research shows an improved access to cultural activities, traditional parenting supports, improved mental health, improved housing and food security, and a decrease in Child and Family Services involvement.

As an ongoing commitment to Indigenous Research Methodologies, our team has also published 'Indigenous maternal and infant outcomes and women'sexperiences of midwifery care: A mixed-methodssystematic review' for our sister project - Sakhitowin Lodge.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

We currently have 4 full time staff, an administrative office, an urban clinic, and a storage unit.
Our office houses 4 desktop computers, 4 lap tops, 2 ipads, and 4 iphones.
We utilize countless volunteers, and rely on our partnering communities to allow us to implement our out reach programming on reserve.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

- 24 hour on-demand support line
- Dedicated auntie support worker
- In community cultural workshops
- 1 on 1 traditional parenting education and mentorship
- Safe Snagging Youth Programming
- Moontime Youth Programming/Education

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

- 24 hour on-demand support line: average of 200 messages per month
- Dedicated auntie support worker: 60 clients working closely with an Auntie Support Worker
- In community cultural workshops: Monthly gatherings in Fort McMurray, Fort Chipewyan, Fort McKay, Bi-Weekly gatherings in Janvier
- 1 on 1 traditional parenting education and mentorship: 60 clients currently enrolled
- Safe Snagging Youth Programming: Offered Seasonally
- Moontime Youth Programming/Education: Offered Seasonally
- Pop up clinics: Monthly in Fort Chipewyan, Fort McKay, Bi-Weekly in Janvier - average of 20 clients per clinic

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

-Improved access to culturally appropriate support services.
-Improved housing and food security.
-Decreased need for medical evacuation and medical transportation.
-Decreased reports of suicidal ideation.
-Decreased Child and Family Services intervention.
-Improved access to cultural programming.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Our program is designed by Indigenous support workers and practitioners. It is guided by a Community Advisory Circle, which ensures that Elders, knowledge keepers, and community members are guiding the work we do and the programming we offer. Each of our services and offerings are based on direct ask from Community. All of our programming focuses on ensuring we are rekindling traditional ways of knowing and being, and providing access to culturally appropriate resources and supports.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

When designing Aunties Within Reach we did a rigorous community survey to see where the gaps in services were. We work closely with other organizations and Nations to ensure that we are collaborating and not duplicating services. There are currently no other offerings similar to Aunties Within Reach.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
ATC	partner
McMurray Metis	partner
School of Public Health - University of Alberta	partner
The Hub Family Resource Centre	collaborator

2025 Budget

EXPENSES		
Advertising	$	543.26
Bank charges	$	344.96
Dues and Subscriptions	$	983.35
Fuel	$	1,398.58
Job Materials	$	3,627.45
Legal and professional fees	$	11,100.49
Meals and entertainment	$	5,071.81
Office expenses	$	3,525.03
Payroll Expenses		
Wages	$	483,740.10
Promotional	$	1,210.31
Refund		
Rent or lease payments	$	21,718.25
Software Expense	$	3,764.48
Stationery and printing	$	749.05
Subcontractors	$	33,110.00
Travel meals	$	2,013.00
Travel Costs	$	6,000.00
Total Expenses	$	578,900.10
OTHER EXPENSES		
Education	$	5,760.00
Health & Wellness	$	3,789.94
TOTAL BUDGETED EXPENSES	$	588,450.04

Logic Model Template

What is a Logic Model?
A logic model is a visual representation of the links between what our organization works toward, what resources go into the programs, projects or events we deliver, and what change we want to see as a result of implementing or hosting our event, program or project.

What are logic models used for?
Logic models are commonly used to identify the outcomes or change an organization hopes to achieve for the target population they're serving, and how the things we do relate to those outcomes we hope to see. We all develop and implement different programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Ihkapaskwa Indigenous Wellness Collective**
Organization Mission Statement:	Bridging the gap between westernised health and wellness services and traditional ways of healing for Indigenous Families through the reclamation of traditions and culture.
Program/Project/Event Title:	**Aunties Within Reach**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Indigenous people within the RMWB. We work with people in reproductive ages in Fort McMurray, Fort Chipewyan, Fort McKay, Janvier, Fort McMurray 468/Anzac. We incorporate youth and elders into our programming despite our clientele being primarily young women and their children.
Statement of Need: What is the **social problem or gap** you hope to address?	Lack of culturally safe, trauma informed, and equitable access to perinatal healthcare and family supports.
Broad Strategy: ***How*** will we address social problem?	Our dedicated team of Birthworkers, Aunties, and kokums connect families with resources, traditional

(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)	medicines, mitigate CFS involvement, and provide judgement support in a culturally safe environment.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	Evidence shows that culturally safe, in community care improves perinatal health outcomes in terms of both morbidity and mortality.
Inputs: Resources invested to achieve our goal *(e.g., staff labour, venue space, volunteers, computers, etc.)*	Staff labour Cultural knowledge keepers Traditional medicines Volunteers Medical equipment Vehicles Office space
Activities: What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	One on one client support CFS collaboration Community events (treaty days, culture fest, metis fest) Community circles (pre-post natal support circles) Safe snaggin education programs Moontime teachings Birthwork Support for evacuees (fire)
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)*	45 Individual clients served at 6 month mark 6 community events attended 25 community support circles hosted

	4 trips to Fort Chipewyan Over 250 evacuees supported between the two different wild fire evacuations
Outcomes: What **change** do we want to see for the participants by running our program/project/event?	Improved over all health and wellness of Indigenous community members. Improved connection to their culture/land. Bringing birth back to community. Lowered CFS involvement. Improved breastfeeding rates (food sovereignty).

Program/Event Name		Intended Outcomes:
1	*One-on-one Auntie support*	*Rekindle traditional kinship, less CFS involvement*
2	Moontime teachings	Improved connection to culture
3	Safe snaggin programming	Improved access to culturally appropriate reproductive health/information
4	Birthwork	Improved perinatal health outcomes, increased breastfeeding rates, lower c section rates, lower medical transportation costs, improved access to perinatal healthcare
5	Community circles	Improved access to culturally appropriate information and support. Improved mental health outcomes, and connection to peers.

2420254 Alberta Inc

Balance Sheet

As of December 31, 2023

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Chequings (*3778)	18,017.32
Total Cash and Cash Equivalent	**$18,017.32**
Accounts Receivable (A/R)	
Accounts Receivable (A/R)	28,180.00
Total Accounts Receivable (A/R)	**$28,180.00**
Uncategorized Asset	2,000.00
Total Current Assets	**$48,197.32**
Total Assets	**$48,197.32**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
Total Accounts Payable (A/P)	**$0.00**
Direct Deposit Payable	0.00
Due to s.17(1)	s.17(1)
Due to s.17(1)	
Payroll Liabilities	
Federal Taxes	38,862.93
Vacation Pay	251.29
Total Payroll Liabilities	**39,114.22**
Repayment	
Mid-Month Cash Advance	0.00
Total Repayment	**0.00**
Total Current Liabilities	**$39,105.84**
Total Liabilities	**$39,105.84**
Equity	
Retained Earnings	58,993.02
Profit for the year	-49,901.54
Total Equity	**$9,091.48**
Total Liabilities and Equity	**$48,197.32**

2420254 Alberta Inc

Profit and Loss

January - December 2023

	TOTAL
INCOME	
Billable Expense Income	1,500.00
CIP Grant	80,000.00
Donation	14,425.77
Misc. Grant Income	5,000.00
Refunds-Allowances	1,213.53
Sales of Product Income	1,907.49
Uncategorized Income	-0.15
UofA Invoice Payment	44,520.00
UofA Reimbursement for Services	64,954.00
Total Income	$213,520.64
COST OF GOODS SOLD	
Purchases - COS	1,010.00
Total Cost of Goods Sold	$1,010.00
GROSS PROFIT	$212,510.64
EXPENSES	
Advertising	1,018.88
Auto - Maintenance	22.05
Bank charges	1,037.40
Client direct costs	2,886.09
Client Supplies-Mossbag	210.00
Dues and Subscriptions	1,323.62
Education or Training	1,306.17
Honoraria	769.50
Insurance	3,096.00
Job Materials	130.87
Legal and professional fees	1,185.34
Meals and entertainment	3,812.13
Office expenses	6,456.10
Other general and administrative expenses	18.74
Payroll Expenses	162.31
Taxes	9,562.80
Wages	135,267.19
Total Payroll Expenses	144,992.30
Promotional	771.50
Reimbursements	806.45
Rent or lease payments	8,000.00
Stationery and printing	284.71
Subcontractors	6,153.50
Supplies	4,332.92
Travel	10,080.52
Uncategorized Expense	613.83
WCB	4,569.72
Total Expenses	$203,878.34

Signed off by: Shelby Weiss
2023 Treasurer for Ikhapaskwa Collective

1/2

2420254 Alberta Inc

Profit and Loss

January - December 2023

	TOTAL
OTHER INCOME	
Interest earned	0.71
Total Other Income	$0.71
OTHER EXPENSES	
Miscellaneous	0.00
Total Other Expenses	$0.00
PROFIT	$8,633.01

2/2

Application Summary:
2025 - 3098 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3098 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

YOUTH WITH A MISSION SOCIETY (ALBERTA)
101 Spruce Street
Fort McMurray, AB, T9K 1E3

Primary Contact

Matthew Miniely

Phone: 780-748-3737
Email: matt@ywamfortmcmurray.org

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Our mission at YWAM Fort McMurray is to cultivate profound and positive change in youth and families. Giving support that is preventative, builds capacity, community and supports them before needing more drastic services.

Brief Summary of the Proposed Program(s) and/or Project(s)

Family Support Program: Offers a comprehensive service of in-person and direct delivery services for families, elders, and those on the margins including nutritious meals, educational support, engaging activities for kids and the entire family, and access to valuable resources.
With a special focus on indigenous communities, it aims to empower families and individuals to conquer the challenges they face.
Youth Lunch Initiative: Providing two weekly lunches to students in grades 7-12, this program also offers mentorship, fun games, and a safe, nurturing environment that promotes positive mental well-being.

Please note any restrictions on participating in your organization's programs or services.

None

Minimum number of board members according to the organization's bylaws:

7

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Matthew Miniely	President	2
Andrae Braun	Vice President	14
Dulcie Hunt	Member	2
Andrew Solback	Treasurer	1
James Knelson	member	3 months
Minal Thomas	member	3
Tyler Roussel	member	10
Glen Ingram	member	10
Chris Kiem	member	16

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

We have added to our board another Bipoc member expanded our current community members and have a Metis Board advisor as well as a Youth advisor from the sector that we serve.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Youth Lunch Status: Completed

Program/Project: Family Nights Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$0.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$185,964.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We have been creating a new giving campaign, building corporate relationships for sponsorship, expanding our golf tournament, and are considering hiring a fund raising company.

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table.

Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
In-Kind Donation	Space Rental	$25,000.00
In-Kind Donation	3 full time staff	$135,000.00
Other	Donations	$20,000.00
		$180,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Fort City Carshow	$10,000.00
Other	Golf Tournament	$35,000.00
Other	Donations	$30,000.00
Please Select	Alberta Grant	$73,057.00
		$148,057.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Food Costs	Youth Lunch	$30,000.00	$16,700.00
Food Costs	Family Night	$24,000.00	$12,500.00
Program Materials & Supplies	Youth Lunch Activities	$2,400.00	$2,000.00
Program Materials & Supplies	Kitchen Supplies	$4,800.00	$4,000.00
Program Materials & Supplies	Family Night Activites	$4,800.00	$4,000.00
Transportation and Delivery	Family Night Pickup and Deliveries	$7,200.00	$3,500.00
Administration Costs 15% Maximum	Insurance/Admin Work	$15,000.00	$7,000.00
Program Staff wages & Benefits	3 Full-Time Staff	$135,000.00	$0.00
Rent - Venue/Facility/Room/Equipment	Space Donation For both programs	$25,000.00	$0.00

Other (Provide Detail)	Capital Purchase of Van this is not a must have but something we are looking for	$63,506.95	$0.00
Other (Provide Detail)	Up Grade Computers For staff this is not a must have but something we are looking for.	$9,550.48	$0.00
		$321,257.43	**$49,700.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$141,257.43

Total RMWB Grant Request

	Amount
Total	$49,700.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$321,257.43

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$49,700.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

15%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

We have 2 Captial Items that are in this budget that we are trying to fundraise and right grants for. They are a need but if we do not get them it will still work without them. We also have a few lines on grants that we will be looking for in the up coming months. C&B maintenance is sponsoring us this next year and have been huge supporters of the programs we run. We also have a huge amount of private donations that come directly from our community stakeholders.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

YWAM_2025_Budget_.pdf
158 KB - 10/15/2024 1:00 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

2023_Financials.pdf
435.3 KB - 10/17/2024 12:29 PM

Youth_With_A_Mission_Society_23_FS_23_Aug_24.pdf
402.8 KB - 10/15/2024 1:04 PM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Family_Night_PLM.pdf
66.2 KB - 10/14/2024 9:24 PM

2024_Youth_Lunch_PLM.pdf
139.6 KB - 10/14/2024 9:24 PM

Total Files: 2

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Matthew Miniely

Position/Title

Director

Date: 10/15/2024

Project Summary
Youth Lunch

Program, Project or Service Name

Youth Lunch

Beginning Date

01/07/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/18/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

fosters community wellness providing, free meals, reducing stress from food insecurity, offering a safe, supportive space for students. Promotes mental health with access to mentorship, peer support, benefiting both students and their families. Ensuring equal access, helps champion diversity, inclusion, accessibility, removing stigmas tied to poverty encouraging social participation, enhancing social bonds and personal growth. It empowers youth, strengthens community connections, and positively impacts academic and personal development, making it a vital resource for students in grades 7-12. Partnering with FMNI liaison, school counsellors, stepping stones youth services, and working to partner more with the Justin Slade Youth Foundation.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	500
Adults	0
Seniors (65+)	0
Families	0
Community	600
Total	1100

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls, People experiencing poverty and/or homelessness

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Fort McMurray's average annual cost of living is $100,000, according to the Poverty Reduction Network of Wood Buffalo, however the official 2022 income census for Canada shows that 6200 households in Wood Buffalo earn less than that amount. According to the United way15% of Wood Buffalo residents – or 3,000 households – are at risk of homelessness. 28% of households in Wood Buffalo earn less than the average cost of living. The foreclosure rate in our region is 23 times higher since 2015.
Preventative community initiatives are becoming more and more in demand since these pupils are in need or may soon be. 48% of students, according to the Canadian Mental Health Association (CMHA), have seen a decline in their mental health. It became evident through conversations with educators, counsellors, and FMNIA liaisons that this year will be difficult. Healthy emotional and social development in early years is crucial for lifelong mental health and resilience. However, 70% of mental illnesses start before age 18, affecting 1.2 million children and youth. By age 25, this increases to 7.5 million, or one in five Canadians. Taken From the Mental Health Commission of Canada.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

A positive, stress-free environment aids in the recovery from and attention to the high rates of Mental Health issues, and it gives access to youth agencies and adult mentors who can provide valuable resources to those who are struggling. The youth lunch program offers students a safe, enjoyable place to go during their lunch hour where they can access free lunch on an equal playing field as their peers, removing the stigma that comes from poverty and lack of food security. Food Security: Offering complimentary lunches ensures access to nutritious meals, addressing food security for students without consistent food access. Creating a welcoming and inclusive environment indirectly combats bullying, fostering respect and understanding creating a enviroment that is bullying free, a safe, cost-free, and inclusive lunch space, eliminating barriers for students. Addressing youth mental health through mentorship, support, and professional access aligns with critical needs.
In tandem with this program, we provide a comprehensive 10-month leadership development course. This course is designed to deliver instruction and create opportunities for students to acquire knowledge, build self-assurance, and gain practical leadership experience. As well as a Youth Drop-in night, and different trips throughout the year.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Through regular observation and open conversations with students, we gain valuable insight into the challenges they and their families face, such as financial hardship, food insecurity, and mental health struggles. Listening to their personal experiences helps us better understand their unique needs. In addition, we actively engage with school personnel, including teachers and counselors, as well as FMNI (First Nations, Métis, and Inuit) Liaisons, who offer a deeper perspective on cultural and community-specific issues. These discussions allow us to tailor our support services to be more responsive, inclusive, and effective in addressing the diverse difficulties students encounter.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff, Volunteer's, Mentor training
finances,
equipment,
technology,
food,
Community Resource info.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Every Tuesday and Thursday, from 11:30 AM to 1:30 PM, we provide lunches to students during the school day. While voluntary contributions are welcome, no charges are imposed. Our program offers a variety of activities, including pingpong, Spike ball, foosball, Xbox, arcade games, and badminton. Students have access to mentors who are available to discuss any challenges they may be facing. During these sessions, students also receive information about available services they might require. To ensure students success, we collaborate with agencies that station their employees on-site during the lunch program. This removes barriers such as transportation, making it as convenient as possible for students to access the support they need.
In tandem with this program, we provide a comprehensive 10-month leadership development course. This course is designed to deliver instruction and create opportunities for students to acquire knowledge, build self-assurance, and gain practical leadership experience. As well as a Youth Drop-in night, and different trips throughout the year.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Nutritious Meals Served
Data on Academic Performance, Attendance, and Well-being
Funding Sources and Partnerships Identified
Structured Mentorship Program Established
Qualified Mentors Recruited and Trained
Educational Institutions Collaborated With
Diverse Activity Calendar Created
Community Involvement in Activity Planning
Mentoring Services Provided
Conflict Resolution Processes and Guidelines Developed
Updated Program Guidelines Co-created with Students

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Enhances students' mental health, resilience, and social skills through mentorship and activities, fostering stronger peer relationships and communication. Promoting civic engagement, empowering youth with confidence and decision-making abilities strengthening community bonds by creating a safe, inclusive space, improving well-being and collaboration. Access to free meals and support services reduces barriers and financial stress, benefiting both students and their families. This leads to better academic performance, increased school attendance, and active participation. Additionally, the program promotes cultural awareness and inclusivity, encouraging respect and understanding within a diverse community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

We have project staff and mentors that are indigenous, have created relationships with indigenous liaisons in schools, create relationship with indigenous students building respect and trust. Our programs are rooted on Indigenous values, and they empower Indigenous communities while simultaneously promoting cross-cultural understanding and harmony. Our dedication lies in bridging the gaps between different cultures, fostering mutual appreciation, perpetuating the timeless wisdom of Indigenous traditions and building reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

It is the only outside school lunch program, created for students and by students, it is a place where they can come during their break and relax in safe secure environment where they are wanted.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Fmnia liaisons	Referral
School Counsellors	Referral
Stepping Stones	referral/ resource team
Justin Slade Youth Foundation	Working on this and how we can better partner together
Fort City Church	Space Donation
Some Other Solutions	Working on this to see if they can offer a course on mental health resiliency

Project Summary
Family Nights

Program, Project or Service Name

Family Nights

Beginning Date

01/09/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/19/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

This program has been developed for families and individuals on the margins by our indigenous staff with indigenous values, the goal to be inclusive, serve all individuals at a accessible time after regualer work hours. We partner with Wood Buffalo Foodbank, Wood Buffalo Wellness Society, Centre of Hope, Waypoints, FMNI and school counsellors, to serve a wide verity of clients, this year we have also partnered with St Aiden's to help their aging at home program adding seniors/elders that are needing extra help to age well at home. We have 15-20 volunteers that serves this initiative.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	20
Preschoolers (4-5 years)	30
Children (6-12 years)	30
Youth (13-18)	40
Adults	100
Seniors (65+)	30
Families	200
Community	450
Total	900

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Fort McMurray's average annual cost of living is $100,000, according to the Poverty Reduction Network of Wood Buffalo, however the official 2022 income census for Canada shows that 6200 households in Wood Buffalo earn less than that amount. Preventative community initiatives are becoming more and more in demand since these families/individuals are in need or may soon be. It has became evident through conversations with educators, counsellors, and FMNIA liaisons that this year will be difficult. According to the United way15% of Wood Buffalo residents – or 3,000 households – are at risk of homelessness. 81% of the homeless population in the Wood Buffalo region stayed in a homeless shelter in the past 12 months. 28% of households in Wood Buffalo earn less than the average cost of living. The foreclosure rate in our region is 23 times higher since 2015.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Create a setting that strengthens family and individual ties to supportive and caring community, fosters community involvement, eliminates isolation, lack of resources, offers a safe haven. Being a preventative program as well as a supportive recovery space. Being a program space during at time frame that the working class families and individuals can access resources that gives more opportunity for them to have jobs and still attend and get services they need. Developing the program this is a service that is extremely accessible for those who are on the margins of our community whether they can attend in-person or recieve remote services. Being built from a place of indigenous values and inclusion it makes a program that is specially built that builds value from a different perspective that focuses on the assets we bring with us that we can use to overcome the challenges we face day to day.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

We have seen Families and individuals progress from hard and challenging home lives to college, successful careers, stable households, and ending cycles of poverty. Program growth through client referral. This is one of the biggest successes as it shows people referring family and friends in similar circumstances because of what it has done for them. Program Partnerships this year we were sought out by St. Aiden's because of the success they saw in what we were doing. In partnering together we can see even more community members served. Families/Individuals being served by the program will be better able to overcome the challenges they face on the margins whether that be access to safe community, resources, supports, or food security.
Client surveys reveal that over 90% of participants demonstrate improved ability and capacity to overcome challenges, enhanced academic outcomes for children, increased social networks, and greater access to support services.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Funding: Financial resources allocated to the program.
Community Partnerships: Collaborations with local chefs, artists, coaches, volunteers, and community organizations.
Volunteer Engagement: Volunteers and community members involved in planning, preparing, and leading activities.
Survey Tools: Instruments for data collection, including surveys, interviews, and feedback forms.
Educational Resources: Materials and resources for tutoring support.
Indigenous Community Involvement: Engagement of Indigenous community members.
Food Resources: Food supply partnerships, donations, and distribution schedules.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Family Dinner and Activities at 6-8:30pm on Thursday evenings
During this time: Access to reading supports, math supports, games, and support services.
Food distribution: Meals are prepared to take home, as well as food collected through out the week given out.
Thursday Afternoon Supper Deliveries for those who cannot attend in person due to mobility issues, work, or health/life circumstances.
During this time meals are delivered as well as any support services that are requested.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Family Dinners Prepared
Feedback and Survey Data Collected Tutoring Sessions Provided
Student Academic Data Collected
Children's Activities Organized
Attendance Records and Feedback Collected AdultActivities Planned and Organized Par?cipa?on Rates Monitored
Cultural Events and Workshops Hosted Educational Materials Developed
Food Resources Secured and Distributed
Deliveries made
Promotion of Program through Organizations
Connection with Partner Orgs to see how we can work together better.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Families/individuals grow strong and stable.
Have the finances and resources to meet their needs and break the cycles of poverty and don't need to access social services.
Overcome the systemic poverty
Enhanced Family/individual Bonding and Well-being
Improved Academic Success for Students
Child Development and Community Building Fostered
Community Interaction and Support Promoted
Cultural Appreciation and Inclusivity Encouraged
Addressed Food Insecurity and Nutritional Needs
Strengthened Community Bonds and Well-being

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Our organization is committed to serving Indigenous communities and individuals as well as the broader community. We achieve this through a diverse array of activities and initiatives that demonstrate profound respect, honour, and unwavering support for Indigenous peoples. Our programs are rooted on Indigenous values, and they empower Indigenous communities while simultaneously promoting cross-cultural understanding and harmony. Our dedication lies in bridging the gaps between different cultures, fostering mutual appreciation, perpetuating the timeless wisdom of Indigenous traditions and building reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

It is a preventive program that helps families/individuals sustain where they are at or help in the process of recovery from the different systemic issues around poverty. One of the major factors for our cliental is that they have access to the program outside of regular business hours making it possible for them to access supports while not having to take work off and the ability to still access through the remote service delivery side if they can not attend for clients in the place of recovery or coming into housing it gives them a support where they are safe and can access services from their new found homes. The program is built on indigenous values from the ground up creating a space that is empowering and welcoming for both indigenous and non indigenous clients.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
St Aidens	Client referral and Partnership in Food Delivery
Wood Buffalo Food Bank	Referrals and we do client deliveries for them
FMNI Lliasons	referral
Waypoints	referral
School Councellors	referrals
Fort City Church	Space Donation
Centre of Hope	Referral
Wood Buffalo Wellness Society	referral

YWAM 2025 budget

	2025 Budget	Rmwb			Income	$467382.00
Youth Lunch						
Food	$30000.00	$16700.00			Rmwb	$49700.00
Activities	$2400.00	$2000.00			Home Depot	$10000.00
Kitchen Supplies	$4800.00	$4000.00			Alberta Goverment	$73057.00
Advertising	$0.00				Golf Tournament	$35000.00
Space Rental	$12500.00				Miscellaneous grants	$50000.00
Staff	$67500.00					
Total	$117200.00				DTS	$22000.00
					YEG 24	$9625.00
Family Nights					DTS Outreach	$24000.00
Food	$24000.00	$11500.00			Donations	$30000.00
Activities	$4800.00	$4000.00			Coffee Shop	$4000.00
Advertising	$0.00				Staff	$135000.00
Transportation	$7200.00	$3500.00			Space Rental	$25000.00
Space Rental	$12500.00	$1000.00				
Staff	$67500.00					
Vehicle Purchase	$63506.95					
Computer Purchase	$9550.48					
Total	$189057.43					
Family Camp						
Transportation	$7350.00					
Food	$787.50					
Registration	$7875.00					
Total	$16012.50					
Office/Admin		$7000.00				
Banking	$525.00					
Insurance	$10500.00					
Advertising/Promotion	$6300.00					
Rent	$6600.00					
Memberships/ Licenses	$945.00					
Maintenance	$2100.00					
Office Supplies/ Expenses	$5250.00					
Telephone	$2625.00					
Travel	$4200.00					
Accountant	$4200.00					
Total	$43245.00					
			Income	Total		
DTS			$5500.00	4		
Rent	$6930.00			$22000.00		
Travel	$5250.00					
Food	$6825.00					
Supplies	$1050.00					
Books	$315.00					
Hospitality	$630.00					
Honorarium	$3360.00					
Total	$24360.00					
Outreach			$3500.00	4		
Travel	$10500.00		Travel	$24000.00		
Food	$2100.00		$10000.00			
Housing	$6300.00					
Hospitality	$1050.00					
Total	$19950.00					
Golf tournament			Income	$66600.00		
Event	$18900.00		Sponsorships	$45000.00		
Prizes	$1260.00		Golfers	$21600.00		
Total	$20160.00					
YEG in 24 Youth Trip			$275.00	35		
Transportation	$3780.00			$9625.00		
Activities	$5696.25					
Food	$630.00					
Total	$10106.25					
Modesto Leadership Trip			Income	$24000.00		
Food	$3400.00		Deposits	$4000.00		
Transportation	$13300.00		Fundraisers	$20000.00		
Activities	$3400.00					
Housing	$1000.00					
Total	$21100.00					
Transportation						
Vehicle Maintenance	$2100.00					

Gas	$6300.00					
Insurance	$2835.00					
Total	$11235.00					
Total Budget	$472426.18	$49700.00				

Program/Project Title:	**Youth Lunch**
Statement of Need:	Fort McMurray's average annual cost of living is $100,000, according to the Poverty Reduction Network of Wood Buffalo, however the official 2022 income census for Canada shows that 6200 households in Wood Buffalo earn less than that amount. Preventative community initiatives are becoming more and more in demand since these pupils are in need or may soon be. 48% of students, according to the Canadian Mental Health Association (CMHA), have seen a decline in their mental health. It became evident through conversations with educators, counsellors, and FMNIA liaisons that this year will be difficult. According to the United way15% of Wood Buffalo residents – or 3,000 households – are at risk of homelessness. 81% of the homeless population in the Wood Buffalo region stayed in a homeless shelter in the past 12 months. 28% of households in Wood Buffalo earn less than the average cost of living. The foreclosure rate in our region is 23 times higher since 2015.
Overall Goal:	Giving young people in our city a secure environment to hang out in, the Youth Lunch Program will improve their quality of life. a setting where kids are appreciated, looked after, and mentored toward maintaining safe, healthy lives. enabling them to live in a setting that promotes mental health and supports their families financial needs during this time.
Broad Strategy:	A positive, stress-free environment will aid in the recovery from and attention to the high rates of Mental Health issues, and it gives access to youth agencies and adult mentors who can provide valuable resources to those who are struggling. The youth lunch program offers students a safe, enjoyable place to go during their lunch hour where they can access free lunch on an equal playing field as their peers, removing the stigma that comes from poverty and lack of food security.
Rationale:	Observing and listening to students about the difficulties they and their families encounter, as well as speaking with school personnel and FMNI Liaisons.
Who is served?	Families with Students in grade 7-12
Inputs:	Staff, Volunteer’s, finances, equipment, technology, food, transportation, etc...

Outputs: -	Nutritious Meals Served Data on Academic Performance, Attendance, and Well-being Funding Sources and Partnerships Identified Structured Mentorship Program Established Qualified Mentors Recruited and Trained Educational Institutions Collaborated With Diverse Activity Calendar Created Community Involvement in Activity Planning On-site Counselling Services Provided Conflict Resolution Processes and Guidelines Developed Updated Program Guidelines Co-created with Students

1. Students experience well being	1. Better at getting through hard times	1. Do you feel better when facing hard times? 2. Access the resources they need	*Individual outcome 1: Individuals experience wellbeing.*
2.Youth develop positively	1. Have people they look up to	2. Do you have adults in your life that you spend time with and look up to. 3. Go to events together.	Individual Outcome #2: Youth develop positively

Potential Long-term Outcome:
1. Youth are empowered 2. Strengthened Community Bonds and Well-being 3. Positive Effects on Students' Academic and Personal Development

Program/Project Title:	**Family Nights**
Statement of Need:	According to the Poverty Reduction Network of Wood Buffalo, the average cost of living in Fort McMurray is $100,000 per year, and 6200 households in Wood Buffalo make less than that according to the official 2022 income census for Canada. Due to the need these families already have or will soon have, preventative community programs are more in demand. Family night aims to meet the needs of families in our area for preventative social services and secure supportive community events. Our Indigenous employees developed this program, which focuses on appreciating indigenous families, seeing the strengths of their family systems and basing our approach on these strengths. According to the United way15% of Wood Buffalo residents – or 3,000 households – are at risk of homelessness. 81% of the homeless population in the Wood Buffalo region stayed in a homeless shelter in the past 12 months. 28% of households in Wood Buffalo earn less than the
Overall Goal:	Families overcome their financial challenges, have community support, find the resources they require, and do not require access to social services.
Broad Strategy:	Create a setting that strengthens family ties, fosters community involvement, eliminates isolation and lack of resources, offers a safe haven for both parents and children. Being a preventative program as well as a supportive recovery space.
Rationale:	We have seen Families progress from hard and challenging home lives to college, successful careers, stable households, and ending cycles of poverty.
Who is served?	Both indigenous families and non-indigenous families.

Inputs:	Funding: Financial resources allocated to the program. Community Partnerships: Collaborations with local chefs, artists, coaches, volunteers, and community organizations. Volunteer Engagement: Volunteers and community members involved in planning, preparing, and leading activities. Survey Tools: Instruments for data collection, including surveys, interviews, and feedback forms. Educational Resources: Materials and resources for tutoring support. Indigenous Community Involvement: Engagement of Indigenous community members. Food Resources: Food supply partnerships, donations, and distribution schedules.
Outputs: -	**Family Dinners Prepared** **Feedback and Survey Data Collected** **Tutoring Sessions Provided** **Student Academic Data Collected** **Children's Activities Organized** **Attendance Records and Feedback Collected** **Adult Activities Planned and Organized** **Participation Rates Monitored** **Cultural Events and Workshops Hosted** **Educational Materials Developed** **Food Resources Secured and Distributed**

Outcomes
Families grow strong and stable.
Have the finances and resources to meet their needs and break the cycles of poverty and don't need to access social services.
Overcome the system of poverty
Enhanced Family Bonding and Well-being
Improved Academic Success for Students
Child Development and Community Building Fostered
Community Interaction and Support Promoted
Cultural Appreciation and Inclusivity Encouraged
Addressed Food Insecurity and Nutritional Needs
Strengthened Community Bonds and Well-being

Outcomes Statement:	Indicators:	Measures:
1. Families have social supports.	1. Families access resources	1. Connected to community
		2. Access the resources they need
2.Healthy Functioning Families	1. Spend more time with each other.	1. Hangout more together
		2. Go to events together.

YOUTH WITH A MISSION SOCIETY (ALBERTA)

Compiled Financial Information

Year Ended December 31, 2023

YOUTH WITH A MISSION SOCIETY (ALBERTA)
Index to Compiled Financial Information
Year Ended December 31, 2023

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Statement of Financial Position	2
Statement of Operations and Net Assets	3
Notes to Compiled Financial Information	4

Dart Bryant LLP
Chartered Professional Accountants
250, 1319 Edmonton Trail NE
Calgary, Alberta - T2E 4Y8
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P. 403-230-3764
F. 403-230-3766

COMPILATION ENGAGEMENT REPORT

To the Board of Directors of Youth With A Mission Society (Alberta)

On the basis of information provided by management, we have compiled the statement of financial position of Youth With A Mission Society (Alberta) as at December 31, 2023, and the statement of operations and net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Dart Bryant LLP

August 23, 2024

Chartered Professional Accountants

YOUTH WITH A MISSION SOCIETY (ALBERTA)
Statement of Financial Position
December 31, 2023

	2023	2022
ASSETS		
CURRENT		
Cash	**$ 80,677**	$ 143,526
Accounts receivable	**50**	50
Goods and services tax recoverable	**3,665**	4,970
	84,392	148,546
PROPERTY, PLANT AND EQUIPMENT *(Net of accumulated amortization)*	**297,635**	319,490
	$ 382,027	$ 468,036
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	**$ 5,069**	$ 4,238
Security deposit	**1,394**	1,385
	6,463	5,623
DEFERRED INCOME	**100**	100
	6,563	5,723
NET ASSETS	**375,464**	462,313
	$ 382,027	$ 468,036

ON BEHALF OF THE BOARD

Director

Director

YOUTH WITH A MISSION SOCIETY (ALBERTA)
Statement of Operations and Net Assets
Year Ended December 31, 2023

	2023	2022
REVENUES		
Donations	**$ 285,186**	$ 210,040
Program fees	**112,321**	94,769
Grants	**49,350**	56,650
Other income	**5,389**	19,795
Sales	**1,735**	4,087
	453,981	385,341
EXPENSES		
Travel	**196,829**	90,298
Supplies	**86,854**	109,642
Repairs and maintenance	**40,107**	11,269
Utilities	**29,318**	28,620
Management fees	**27,294**	19,922
Amortization	**26,277**	21,410
Insurance	**23,285**	18,560
Professional fees	**19,750**	23,605
Vehicle	**14,794**	16,101
Rental	**13,200**	12,100
Office	**29,944**	9,471
Telephone	**10,325**	7,602
Donations	**6,583**	7,150
Advertising and promotion	**5,527**	6,707
Interest and bank charges	**4,113**	2,500
Property taxes	**3,404**	3,418
Memberships	**1,379**	1,686
Training	**1,145**	-
Meetings and conventions	**537**	281
Business taxes, licenses and memberships	**165**	1,562
Outreach	**-**	12,432
	540,830	404,336
DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS	**(86,849)**	(18,995)
Loss on disposal of assets	**-**	(534)
DEFICIENCY OF REVENUES OVER EXPENSES	**(86,849)**	(19,529)
NET ASSETS - BEGINNING OF YEAR	**462,313**	481,842
NET ASSETS - END OF YEAR	**$ 375,464**	$ 462,313

YOUTH WITH A MISSION SOCIETY (ALBERTA)
Notes to Compiled Financial Information
Year Ended December 31, 2023

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Youth With A Mission Society (Alberta) as at December 31, 2023, and the statement of operations and net assets for the year then ended is the historical cost basis and reflects cash transactions with the addition of:

- accounts receivable
- property, plant and equipment amortized over their useful lives
- accounts payable and accrued liabilities

Andrew Solback
Treasurer
Dated: Sept 13, 2024

Matthew Miniely
Board Chairperson
Dated: Sept 13, 2024

YOUTH WITH A MISSION SOCIETY
FORT MCMURRAY
Statement of Operations
Year Ended December 31, 2023

	2023	2022
REVENUES		
Donations	125,098	78,357
Program fees	7,100	15,000
Grants	49,350	56,650
Other income	4,416	9,735
	185,964	**159,742**
EXPENSES		
Travel	57,238	48,836
Supplies	62,210	60,174
Professional fees	3,460	
Amortization	18,826	13,076
Fundraising	22,007	12,965
Insurance	-	894
Vehicle	11,167	8,129
Repairs & maintnenance	317	
Office	4,213	2,271
Telephone	5,755	3,322
Advertising & promotion	4,706	5,228
Interest and bank charges	1,553	1,373
Rental	13,200	12,100
Training	1,039	
	205,692	**168,368**
NET INCOME (LOSS)	**(19,728)**	**(8,626)**

Application Summary:
2025 - 3155 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3155 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Wood Buffalo Wellness Society
P.O. Box 5748
Fort McMurray, AB, T9H 4V9

Primary Contact

Jo-Anne Packham
Box 5748
Fort McMurray
Phone: s.17(1) [redacted]
Email: ed@woodbuffalowellnesssociety.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Wood Buffalo Wellness Society (WBWS) is a non-profit supporting Indigenous people facing addiction and homelessness in the Regional Municipality of Wood Buffalo. For over 15 years, WBWS has combined cultural practices with evidence-based treatment, rooted in seven traditional values, to promote holistic well-being, safety, and autonomy in the community.

Brief Summary of the Proposed Program(s) and/or Project(s)

The Tawâw Permanent Supportive Housing Initiative by Wood Buffalo Wellness Society is a groundbreaking Indigenous-led program addressing homelessness in Fort McMurray. Rooted in Housing First principles and Indigenous cultural teachings, Tawâw provides rapid access to housing and wrap-around supports for Indigenous individuals experiencing homelessness.

The program integrates daily cultural teachings and ceremonies facilitated by Knowledge Keepers, fostering healing and connection for residents. With a focus on holistic wellness, Tawâw offers tailored supports including addiction and mental health services, life skills development, and community engagement.

Through partnerships with government, community organizations, and Indigenous Elders, Tawâw aims to provide a culturally safe and supportive environment where residents can reclaim their identities, rebuild their lives, and thrive within their communities.

Please note any restrictions on participating in your organization's programs or services.

This project is designed to serve all individuals experiencing homelessness, regardless of their background or circumstances, while placing a strong emphasis on supporting Indigenous Peoples, who make up the majority of our clients. Recognizing the disproportionate impact of homelessness on Indigenous communities, we have tailored our approach to ensure that culturally appropriate services are integrated throughout the program. By fostering an environment that acknowledges the unique challenges faced by Indigenous Peoples, we aim to provide not only housing solutions but also holistic, culturally responsive support that promotes healing, empowerment, and long-term stability for those we serve.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Christine Burton	Presdent	18
Dave Hill	Vice Chair	18
Allison Fleet	Secretary	3
Derrick Trottier	Treasurer	7
Sarah Louitt	Director	3

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

s.17(1) [redacted]

Christine Burton has lived in the Wood Buffalo region with her family for 24 years and is an active volunteer and community leader. s.17(1) [redacted] s.17(1) [redacted]. She has used her education to build a wealth of experience in international issues, community development, policy, governance and legal issues.

She has worked with indigenous communities in the N.W.T and the Wood Buffalo region, non-profit organizations across Canada, indigenous communities in Cambodia and South Africa, and all aspects of the political process both in Canada and abroad.

Christine was elected as a Regional Councilor with the Regional Municipality of Wood Buffalo in 2012/13 and started a highly successful retail food business in Fort McMurray in 2012 and continues to operate the business.

Christine worked for Suncor s.17(1) [redacted] developed further expertise in consultation, issues management, risk communications, multi-stakeholder processes, First Nations and Metis issues and community investment and development. In this role, she worked on a wide range of regional issues and was a frequent speaker at conferences and workshops across North America. s.17(1) [redacted] s.17(1) [redacted]

Christine's practice focuses on Family, Civil Litigation, Real Estate, Wills and Estates, and Employment. Following the 2016 Fort McMurray wildfire, Christine conducted hundreds of free consultations with residents who had fire damaged or destroyed properties and assisted residents with their insurance claims. She has also participated in public information forum on property insurance issues and condo issues and has conducted numerous free consultations on property foreclosures and construction issues.

Christine has chaired the Wood Buffalo Wellness Society Board of Directors for the past 12 years.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Tawâw Housing with Supports PSH Program - Cultural Supports Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2025-01-01

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 01/01/2025

$0.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 01/01/2025

$5,840,579.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We have applied to numerous grants over the past year, mostly for the Tawâw program, for both capital and programming. We have also entered into three separate social enterprise contracts to generate revenue for the Tawâw and Sâkihitowin programs where we have provided services and created programs to solve community issues or provided program management and expertise to other programs and communities on a fee for service basis.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Alberta Grant	Cultural program supplies and honorarium	$50,000.00
Other	Cultural program supplies and honorarium	$52,908.00
Please Select		$0.00
		$102,908.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Please Select		$0.00
		$0.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Cultural Coordinator	s.17(1)	$80,000.00
Gifts for Elders / Honorariums	Elder/ Knowledge Keeeper Honorarium	$28,000.00	$0.00
Program Materials & Supplies	Program/ Cultural materials	$45,280.00	$0.00

Administration Costs 15% Maximum	accounting/payroll	$3,928.00	$0.00
Training	staff training	$4,000.00	$0.00
Travel	staff/elder travel	$12,000.00	$0.00
		s.17(1)	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	s.17(1)

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

44%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

The program is largely funded by Recovery Alberta, where embedded positions are provided for the program as well as a direct connection within AHS and Alberta Health. WE have established relationships with many local medical professionals to ensure quick non-barriered health system access to our residents. Residents/ Staff work with the resident's respective First Nation and Metis communities whenever possible to ensure the highest level of care and access to culturally appropriate and relevant services. In addition Tawâw/WBWS work closely with the other two CPH agencies, the RMWB CPH team and agencies like Northreach, NEAFAN, and the Foodbank.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Tawâw_Cultural_Budget_-_CIP_year_2.xlsx
14 KB - 2024-10-15 4:12 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Draft_Financial_Statements_-_Updated.pdf
254.5 KB - 2024-10-15 2:35 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

Tawaw_Program_Logic_Model_-_October_2023.pdf
212.5 KB - 2024-10-15 2:02 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Jo-Anne Packham

Position/Title

Executive Director

Date: 2024-10-15

Project Summary
Tawâw Housing with Supports PSH Program - Cultural Supports

Program, Project or Service Name

Tawâw Housing with Supports PSH Program - Cultural Supports

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-31

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Tawâw Housing with Supports-Permanent Supportive Housing Program aligns with community support services and wellness by offering holistic supports, including mental health and addiction services, while integrating Indigenous cultural practices such as smudging and talking circles for healing. It promotes diversity, inclusion, and accessibility by being open to all individuals experiencing homelessness, with a focus on Indigenous Peoples. Using a trauma-informed, harm-reduction approach, Tawâw provides a culturally safe environment. The program strengthens relationships with Indigenous communities through daily ceremonies led by Elders and collaboration with Indigenous organizations, fostering connection, identity, and long-term recovery while supporting reconciliation efforts.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	45
Seniors (65+)	5
Families	5
Community	0
Total	55

Please identify the equity deserving population the program, project, service or event will serve.

2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, People experiencing poverty and/or homelessness

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The Tawâw Permanent Supportive Housing Program aims to address the critical issue of chronic homelessness among Indigenous Peoples in the Regional Municipality of Wood Buffalo. Indigenous individuals represent a disproportionately large segment of the homeless population, with 44% of the region's homeless identifying as Indigenous, compared to just 7% of the general population. This stark overrepresentation highlights systemic issues such as intergenerational trauma, colonial legacies, and the lack of culturally appropriate housing and support services.

The 2022 Point-in-Time Count further revealed that 79% of Indigenous individuals on the By-Name List are chronically homeless, and they experience homelessness for an average of two months longer than their non-Indigenous counterparts. The program also addresses the need for culturally safe environments, as current housing models in the region fail to provide consistent access to Indigenous culture, language, and healing practices.

Tawâw fills this gap by providing culturally appropriate housing, daily access to Indigenous ceremonies, and wrap-around supports such as addiction and mental health services. By addressing the root causes of homelessness through a decolonial approach, the program aims to create long-term solutions that promote healing, community inclusion, and stability for Indigenous Peoples facing chronic homelessness.

Project Summary
Tawâw Housing with Supports PSH Program - Cultural Supports

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Tawâw Permanent Supportive Housing Program addresses the social problem of chronic homelessness among Indigenous Peoples through a culturally grounded, trauma-informed approach. The program provides stable housing while integrating daily Indigenous cultural practices such as smudging, talking circles, sweat lodges, and other healing ceremonies. This approach fosters a safe, supportive environment for participants to reconnect with their culture, promoting healing from intergenerational trauma and addressing the root causes of homelessness.

Tawâw operates under a harm-reduction model, ensuring that individuals facing addiction and mental health challenges receive non-judgmental, compassionate care. By offering wrap-around supports, including mental health and addiction services, life skills development, and employment assistance, the program helps participants regain their autonomy and stability. A key component of the program is the involvement of Elders and Knowledge Keepers, who guide participants through cultural teachings and ceremonies, empowering them to rebuild their identities and reclaim their lives.

This holistic, decolonial approach not only addresses immediate housing needs but also fosters long-term recovery, helping participants transition out of homelessness. By offering culturally safe, accessible services, Tawâw creates lasting impacts, reducing homelessness in the Indigenous community and contributing to broader reconciliation efforts.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

The Tawâw Permanent Supportive Housing Program's strategy is rooted in well-researched, evidence-based models, combining Indigenous cultural practices with the Housing First and harm-reduction frameworks. Research shows that Housing First initiatives, which prioritize immediate access to stable housing without preconditions, lead to significant improvements in housing stability and reductions in chronic homelessness. By offering culturally appropriate housing and services, Tawâw addresses both the immediate need for shelter and the underlying factors that contribute to homelessness, such as trauma, addiction, and mental health issues.

Studies, including those conducted on Indigenous housing models like NiGiNan Housing Ventures' Ambrose Place in Edmonton, demonstrate that integrating Indigenous cultural practices into support services promotes healing, increases well-being, and fosters long-term housing retention among Indigenous Peoples. Cultural connection, through ceremonies and teachings, has been shown to improve mental health, reduce substance use, and strengthen community ties, leading to enhanced recovery and stability.

Additionally, the Truth and Reconciliation Commission's Calls to Action emphasize the importance of culturally safe, Indigenous-led services to address the harms of colonization and intergenerational trauma. By combining these elements, the Tawâw program not only provides housing but also supports long-term recovery, well-being, and community reintegration for Indigenous Peoples.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve the goals of the Tawâw Permanent Supportive Housing Program, significant resources will be invested in cultural programming, which is central to the program's approach. A key investment will be the role of a Cultural Facilitator, supported by Elders and Knowledge Keepers. This individual will lead daily cultural activities, such as smudging, talking circles, sweat lodges, fasting, and healing ceremonies. These practices are critical to fostering a sense of belonging and healing for participants, many of whom are Indigenous Peoples grappling with the impacts of intergenerational trauma and colonization.

The Cultural Facilitator will work full-time, dedicating themselves to creating a culturally safe space where participants can reconnect with their traditions and communities. Their role is essential in ensuring that the program offers not just housing, but a comprehensive, holistic healing environment. This cultural programming is designed to empower participants to rebuild their identities and recover from the trauma that contributes to homelessness.

Additionally, the Cultural Facilitator will liaise with other staff and community partners to ensure that cultural practices are fully integrated into the program's broader services, helping participants achieve long-term stability and well-being.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Tawâw Permanent Supportive Housing Program's cultural programming is central to its holistic, healing approach, providing participants with daily opportunities to engage in traditional Indigenous practices that support their recovery and well-being. Key activities include:

Participants are invited to take part in daily smudging ceremonies, where sacred herbs are burned for spiritual cleansing and connection. This practice helps individuals release negative energy, find clarity, and connect with their cultural roots.

Regular talking circles provide a safe, supportive space for participants to share their experiences and emotions. Guided by Elders and Knowledge Keepers, these circles promote communal healing, mutual understanding, and personal reflection, fostering a sense of belonging and community.

Sweat lodge ceremonies are held to offer participants a powerful method of spiritual purification and renewal. These ceremonies help participants heal from trauma, release emotional burdens, and reconnect with traditional ways of knowing.

Participants have access to various healing ceremonies, including prayer sessions led by Elders. These ceremonies are crucial for fostering spiritual well-being and helping individuals reconnect with their sense of identity, purpose, and resilience.

Through these activities, the program emphasizes healing, cultural connection, and spiritual growth as essential components of recovery.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

The Tawâw Permanent Supportive Housing Program delivers a robust set of culturally grounded activities designed to support healing and long-term stability for its participants. Over the course of the year, the program serves up to 48 residents who are chronically homeless, with the majority identifying as Indigenous.

Conducted every day for all participants, these ceremonies serve as spiritual cleansing rituals. Over a year, approximately 350 smudging ceremonies will be facilitated, fostering daily cultural connection for the residents.

Held twice a week, these supportive sessions allow participants to share their experiences and feelings in a safe space. With two sessions per week, the program delivers around 100 talking circles annually, each engaging a portion of the participants and contributing to their emotional and communal healing.

The program offers monthly sweat lodge ceremonies, resulting in 12 ceremonies annually. These events provide opportunities for deep spiritual healing and reconnection with Indigenous traditions.

Weekly healing and prayer sessions are led by Elders, amounting to about 50 sessions annually. These rituals support spiritual growth and recovery, ensuring consistent engagement in cultural practices.

These activities collectively strengthen cultural identity, promote healing, and help participants transition out of homelessness.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Through the Tawâw Permanent Supportive Housing Program, we aim to create meaningful, measurable changes in the lives of participants, focusing on improved well-being, cultural connection, and long-term stability. One key outcome we seek is an increased sense of cultural identity and belonging among participants. By engaging in daily smudging, talking circles, sweat lodge ceremonies, and healing rituals, participants will reconnect with their Indigenous roots, fostering a deeper sense of self and community. This cultural reconnection is crucial for healing from the impacts of intergenerational trauma and colonization, and is directly tied to long-term recovery.

Another desired outcome is enhanced emotional and spiritual well-being. Participants who engage regularly in the program's cultural activities are expected to experience a reduction in feelings of isolation, anxiety, and depression. This will be measured through participant surveys and interviews, assessing their emotional health, sense of community, and overall satisfaction with the program.

Lastly, we aim to see an increase in housing stability. By providing a culturally safe, supportive environment, we expect participants to maintain stable housing and reduce their reliance on emergency services. This outcome will be tracked through case management data and housing retention rates over the grant period.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Observation, Other:

Other:

Conversations with the people involved in the programming.

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The Tawâw Permanent Supportive Housing Program is designed to celebrate Indigenous culture and promote healing by integrating traditional practices and ceremonies into daily life for participants. Central to the program are Indigenous-led activities, such as smudging, talking circles, sweat lodges, and healing rituals, all of which are guided by Elders and Knowledge Keepers. These cultural practices provide participants with spiritual and emotional support, fostering a sense of belonging and identity.

The program actively serves Indigenous communities by addressing the overrepresentation of Indigenous Peoples in the region's homeless population. It creates a culturally safe space where participants can reconnect with their traditions, land, and language—critical aspects of Indigenous healing. This focus on cultural restoration supports participants in reclaiming their heritage and finding strength in their identity as they work through the impacts of intergenerational trauma and colonization.

Furthermore, the Tawâw program promotes reconciliation by operating from a decolonial framework, emphasizing Indigenous knowledge and leadership. By centering Indigenous ways of knowing and being, the program challenges colonial systems of care and instead offers a holistic, community-centered approach. This not only helps participants heal but also contributes to broader efforts of reconciliation within the community.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Tawâw Permanent Supportive Housing Program stands apart from other services in the community by integrating Indigenous cultural practices into the core of its programming. While many housing programs focus on providing shelter and basic needs, Tawâw goes beyond by offering a holistic, culturally rooted approach that fosters healing and long-term recovery. Daily smudging, talking circles, sweat lodge ceremonies, and other traditional activities are woven into the participants' experience, creating a culturally safe environment where Indigenous Peoples can reconnect with their heritage and heal from the intergenerational trauma caused by colonization.

Unlike conventional housing models, Tawâw is led by Indigenous Knowledge Keepers and Elders, ensuring that cultural teachings are not just an add-on but a fundamental part of the program. This approach not only addresses the immediate need for housing but also promotes spiritual, emotional, and mental well-being through culturally appropriate support.

Additionally, Tawâw operates under a harm-reduction model, providing non-judgmental, compassionate care to individuals facing addiction and mental health challenges. By combining stable housing with culturally centered, trauma-informed care, Tawâw fills a critical gap in the community's services, offering a pathway to recovery that acknowledges and honors the unique needs of Indigenous Peoples.

Project Summary
Tawâw Housing with Supports PSH Program - Cultural Supports

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Northreach Society	stakeholder, partner
Recovery Alberta	funder, partner, embedded positions
Recovery Alberta-Street Connect, AOS Team	Client case collaboration
Nistawoyou Friendship Ctr	activity collaboration
Fort McMurray First Nation	Client case collaboration
Fort McKay First Nation	Client Case Collaboration
Fort McMurray Metis local	Client Case Collaboration
Athabasca Chipeweyan First Nation	Client Case Collaboration
Centre of Hope	Client referral
Salvation Army	Client Referral
Neafan	Client case Collaboration

	Total Budget	WBCF	CIP RMWB	GOA- IR	Notes
Revenue	$ 182,908.00	$ 52,908.00	$ 80,000.00	$ 50,000.00	
Salary, Wages, Payroll & Other Misc. Related Compensation					
Elder's Coordinator	$ s.17(1)	$ s.17(1)			
Oskapewis	$ -				
Contract Fees					
Elder Honorariums	$ 28,000.00	$ 20,000.00		$ 8,000.00	
Direct Aid to Clients					
Traditional Medicines	$ -	$ -			
Materials/items for culture	$ 45,280.00	$ 12,280.00		$ 33,000.00	
Logistics (office space, marketing, admin support, etc.)					
Admin (10%)	$ 3,928.00	$ 3,928.00			
Training & Events					
Staff Training	$ 4,000.00			$ 4,000.00	
Cultural Event	$ -				
Travel Expenses					
For Elders travel and lodging	$ 7,000.00	$ 7,000.00			
Staff Travel	$ 5,000.00			$ 5,000.00	
Project Equipment & Inventory					
Equipment	0				
Miscellanious Costs					
Grand Total	$ s.17(1)	$ s.17(1)		$ 50,000.00	

Tawâw Permanent Supportive Housing Project
Program Logic Model

INPUTS	Tawâw ACTIVITIES	Tawâw OUTPUTS	SHORT-TERM OUTCOMES First Year	INTERMEDIATE OUTCOMES 1-2 years	LONG-TERM OUTCOMES 3+ Years
WBWS: • Existing staff & resources o 1 FT Manager o 10 original staff o Executive Director o Admin/Finance Managers o AHS supports-financial & Staffing (15 positions) o 4 Night Attendants o 2 ILS • Referrals of potential clients • Existing programs/Cultural program Elders Advisory Circle/ Contracted Experts • Program guidance and design Niginan Housing (Edmonton): • Guidance from Ambrose Place Model in Edmonton. Funders/Stakeholders: • Capital grants	Accept referrals through Intake process with AHS Delivery of Tawâw program: • In-office interactions • Gatherings and events in common spaces • Indigenous Cultural programming • Daily access to ceremony • Connection to regular ceremony at WBWS Provision of participant support, referrals, fundraising with other community resources Case Management and other supports Housing acquisition and property management: • Searches • Inspections and move-ins • Financial support including damage deposits, rent supplements, arrears payments,	Coordinator provides 40 hrs/week of participant support and program delivery. Staff attendance at relevant and/or required trainings and meetings. Homeless individuals placed within the building. Up to 48 participants. Existing Hosing First clients transitioning to Tawâw. Ownership of building by WBWS. Good Neighbor Policy Strong relationship with the RCMP and Bi-law	Increase in supportive relationship for participants via WBWS staff and referrals to community supports. Creation and initial implementation of participants' self-directed goals. Increase in number of participants connected to appropriate, stable housing. Development of landlord-tenant relationship model, and related landlord tools/processes to change the manner in which tenants/participants are treated within Tawâw, to avoid evictions, encourage consistent rent payment, and generally support landlords in implementing Housing First principles into day-to-day	Increase in participants' actual and perceived well-being. Increase in participants' safety. Increase in participants' social skills. Increase in participants' autonomy—concurrent with resultant decrease in need for and usage of other community supports. Increase in participants' ability to obtain employment and/or a secure source of income support. Increase in participants' sense of belonging to community. Increase in number of participants connected to appropriate, stable housing.	Long-term maintenance of appropriate, stable housing for participants Decrease in number of homeless or at-risk-of-homeless individuals and families within the RMWB. Increased community strength and well-being. Assist in development of responsive community model to discourage future encampments.

Tawâw Permanent Supportive Housing Project
Program Logic Model

INPUTS	Tawâw ACTIVITIES	Tawâw OUTPUTS	SHORT-TERM OUTCOMES First Year	INTERMEDIATE OUTCOMES 1-2 years	LONG-TERM OUTCOMES 3+ Years
• Operational funding RMWB Planning & Development • Planning meetings, Inspections, smooth transition Program Participants (Clients) • Participation Office space, equipment and supplies. Computers & access to ETO. Vehicle(s).	tenant insurance, and start up supplies/furniture. Maintaining connections and monitoring participants' progress. Networking and relationship building and maintenance with other Social Profit agencies. Community engagement and awareness campaigns Participation in local and regional initiatives focused on improving the quality of services to individuals and families who are homeless or at risk of homelessness.		operations, policies and practices. Secure contractors, permitting, project management, etc Partial occupancy for fall 2023 Renovations of Bridgeport Inn building to begin in Spring 2024	Decrease in wait times for participants to receive housing. Strengthen relationship between WBWS staff and tenants Decrease in participants' usage and dependency on emergency and court services. Decrease in seasonal encampments within community Decrease in Hospital/ Willow Square non emergency bed usage	

Outcome Indicators of Success: 1: Achievement of WBWS Contract requirements. 2: Program operates within contract budget. 3: Current and accurate data collection entered into ETO 4: Satisfactory participant enrollment numbers as per contract. 5: Participant satisfaction to be measured by surveys and/or oral interviews.	6. Funder satisfaction to be measured by funders and communicated to Tawâw. 7. Additional funders secured 8. Community participation and investment through philanthropy and volunteerism 9. Renovation on budget and on time 10.Arising renovation issues dealt with promptly, effectively and within contingency budget	

Tawâw Permanent Supportive Housing Project
Program Logic Model

WOOD BUFFALO WELLNESS SOCIETY

Financial Statements

Year Ended March 31, 2024

Draft for discussion purposes only

RUTWIND BRAR

WOOD BUFFALO WELLNESS SOCIETY

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Year Ended March 31, 2024

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INDEPENDENT AUDITOR'S REPORT

To the Members of Wood Buffalo Wellness Society

Opinion

We have audited the financial statements of Wood Buffalo Wellness Society (the organization), which comprise the statement of financial position as at March 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Draft for discussion purposes only

Edmonton, Alberta
October 4, 2024

Rutwind Brar LLP
Chartered Professional Accountants

WOOD BUFFALO WELLNESS SOCIETY

Statement of Financial Position

March 31, 2024

	2024	2023
ASSETS		
CURRENT		
Cash *(Note 3)*	**$ 2,342,170**	$ 1,189,253
Accounts receivable	**1,046,553**	119,743
Goods and services tax recoverable	**33,164**	58,974
Prepaid expenses	**58,720**	35,833
	3,480,607	1,403,803
CAPITAL ASSETS *(Note 4)*	**2,608,165**	2,186,474
	$ 6,088,772	$ 3,590,277
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities *(Note 5)*	**$ 411,348**	$ 343,565
Current portion of long term debt *(Note 8)*	**110,720**	50,098
Deferred revenue *(Note 6)*	**3,157,775**	1,016,450
Funds held in trust	**-**	107,411
	3,679,843	1,517,524
LONG TERM DEBT *(Note 8)*	**936,464**	695,916
DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS *(Note 7)*	**1,286,029**	1,339,825
	5,902,336	3,553,265
NET ASSETS	**186,436**	37,012
	$ 6,088,772	$ 3,590,277

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ON BEHALF OF THE BOARD

_____ *Director* _____ *Director*

_____ *Director* _____ *Director*

RUTWIND BRARE

WOOD BUFFALO WELLNESS SOCIETY

Statement of Revenues and Expenditures

Year Ended March 31, 2024

	2024	2023
REVENUES		
Regional Municipality of Wood Buffalo	**$ 2,775,845**	$ 1,535,845
Indigenous Services Canada	**1,729,058**	1,930,917
Other Revenue	**1,096,368**	244,422
Rent	**207,732**	-
United Way of Fort McMurray	**181,000**	196,000
	5,990,003	3,907,184
EXPENDITURES		
Wages and benefits	**3,435,637**	2,326,534
Rent supplement	**765,722**	587,291
Program resources and supplies	**296,438**	374,496
Rent	**280,429**	64,813
Nutrition program	**280,220**	144,662
Repairs and maintenance	**274,471**	103,344
Travel	**154,656**	112,142
Utilities	**102,648**	5,223
Office	**67,329**	75,077
Interest on long term debt	**63,378**	5,313
Insurance - organization	**44,471**	30,697
Telephone and utilities	**30,242**	21,266
Professional fees	**14,453**	28,187
Insurance - client	**13,095**	4,794
Interest and bank charges	**8,897**	6,933
Advertising and promotion	**8,493**	13,360
	5,840,579	3,904,132
EXCESS OF REVENUES OVER EXPENDITURES	**$ 149,424**	$ 3,052

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WOOD BUFFALO WELLNESS SOCIETY

Statement of Changes in Net Assets

Year Ended March 31, 2024

	Unrestricted Operating	Equity in Capital Assets	**2024**	2023
NET ASSETS - BEGINNING OF YEAR	$ 37,012	$ -	**$ 37,012**	$ 33,960
Amortization of capital assets	-	(53,796)	**(53,796)**	(40,672)
Amortization of deferred contributions related to capital assets	-	53,796	**53,796**	40,672
Excess (deficiency) of revenues over expenditures	149,424	-	**149,424**	3,052
NET ASSETS - END OF YEAR	$ 186,436	$ -	**$ 186,436**	$ 37,012

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WOOD BUFFALO WELLNESS SOCIETY

Statement of Cash Flows

Year Ended March 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Excess of revenues over expenditures	**$ 149,424**	$ 3,052
Changes in non-cash working capital:		
Accounts receivable	**(926,810)**	(22,614)
Accounts payable and accrued liabilities	**67,783**	57,050
Deferred revenue	**2,141,325**	(1,387,134)
Prepaid expenses	**(22,887)**	(3,139)
Goods and services tax payable	**25,810**	(46,618)
Funds held in trust	**(107,411)**	107,411
	1,177,810	(1,295,044)
Cash flow from (used by) operating activities	**1,327,234**	(1,291,992)
INVESTING ACTIVITIES		
Purchase of capital assets	**(970,488)**	(1,993,662)
Proceeds on disposal of capital assets	**495,000**	-
Cash flow used by investing activities	**(475,488)**	(1,993,662)
FINANCING ACTIVITIES		
Deferred contributions related to capital assets	**-**	1,147,013
Proceeds from long term financing	**347,550**	750,000
Repayment of long term debt	**(46,379)**	(3,986)
Cash flow from financing activities	**301,171**	1,893,027
INCREASE (DECREASE) IN CASH FLOW	**1,152,917**	(1,392,627)
Cash - beginning of year	**1,189,253**	2,581,880
CASH - END OF YEAR	**$ 2,342,170**	$ 1,189,253
CASH CONSISTS OF:		
Cash	**$ 2,342,170**	$ 1,189,253

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RUTWIND BRARE

1. NATURE OF OPERATIONS

Wood Buffalo Wellness Society (the "Society") was incorporated provincially under the Societies Act of Alberta on May 3, 2007 as a not-for-profit organization.As a registered charity the organization is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The Wood Buffalo Wellness Society operates the Mark Amy Residential Treatment Centre as well as Community Services, including Housing Programs for individuals and families experiencing, or at risk of, homelessness. The Society's Vision is a community where all are housed and free of addiction. The Society accomplishes this by providing culturally appropriate programs and support for addiction treatment and housing to individuals and families, focusing their efforts towards Indigenous communities, reconciliation, and wellness.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and bank deposits.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Buildings	4%	declining balance method
Computer equipment	55%	declining balance method
Equipment	30%	declining balance method
Furniture and fixtures	20%	declining balance method
Leasehold improvements	10 years	straight-line method
Vehicles	30%	declining balance method

A full year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal.

Amortization of leasehold improvements is recorded over the remaining term of the lease plus the first renewal option.

Capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Fund accounting

Wood Buffalo Wellness Society follows the deferral method of accounting for contributions.

Revenues and expenses related to program delivery and administrative activities are reported in the Operating Fund.

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RUTWIND BRARE

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue recognition

Wood Buffalo Wellness Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Revenue from the sale of services is recognized upon provision of the services to the purchaser.

Contributed services

Volunteers have contributed their time to assist the Society in carrying out its programs. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Financial instruments policy

Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction are initially measured at their fair value. In the case of a financial asset or financial liability not subsequently measured at its fair value, the initial fair value is adjusted for financial fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption. Such fees and costs in respect of financial assets and liabilities subsequently measured at fair value are expensed.

The Society subsequently measures the following financial assets and financial liabilities at amortized cost: cash, accounts receivable, and accounts payable and accrued liabilities.

At the end of each reporting period, management assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired. If there is an indication of impairment, management determines whether a significant adverse change has occurred in the expected timing or the amount of future cash flows from the asset, in which case the asset's carrying amount is reduced to the highest expected value that is recoverable by either holding the asset, selling the asset or by exercising the right to any collateral. The carrying amount of the asset is reduced directly or through the use of an allowance account and the amount of the reduction is recognized as an impairment loss in operations. Previously recognized impairment losses may be reversed to the extent of any improvement. The amount of the reversal, to a maximum of the related accumulated impairment charges recorded in respect of the particular asset, is recognized in operations.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

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RUTWIND BRARE

3. CASH

	2024	2023
Section heading		
Cash	**$ 2,245,322**	$ 1,134,685
AGLC funds, restricted	**96,591**	54,568
	$ 2,341,913	$ 1,189,253

4. CAPITAL ASSETS

	Cost	Accumulated amortization	**2024 Net book value**	2023 Net book value
Land	$ 495,000	$	**$ 495,000**	$ -
Buildings	1,990,792	11,395	**1,979,397**	2,043,167
Computer equipment	58,702	44,894	**13,808**	901
Equipment	20,545	14,711	**5,834**	7,293
Furniture and fixtures	98,113	82,343	**15,770**	16,250
Leasehold improvements	2,122,200	2,040,520	**81,680**	95,040
Vehicles	273,708	257,032	**16,676**	23,823
	$ 5,059,060	$ 2,450,895	**$ 2,608,165**	$ 2,186,474

Costs associated with a new building project were incurred and capitalized during the period. This asset was not placed into use during the year and was not amortized.

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2024	2023
Wages payable	**$ 231,296**	$ 197,950
Amounts to be returned to funding providers	**100,387**	84,300
Trade payables and accrued liabilities	**72,532**	55,776
Government remittances	**7,133**	5,539
	$ 411,348	$ 343,565

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RUTWIND BRARE

6. DEFERRED REVENUE

	March 31, 2023	Funding received	Revenue recognized	March 31, 2024
AGLC	$ 54,784	$ 42,693	$ 886	$ 96,591
Alberta Government	60,000	-	60,000	-
Alberta Health Services	-	385,252	213,227	172,025
Indigenous Services Canada				
Health Planning Management	-	4,185	4,185	-
Accreditation	-	30,000	30,000	-
Community Facilities O & M	300,000	30,000	-	330,000
Mental Wellness Program	504,650	34,373	504,650	34,373
NNADAP	61,323	1,291,330	1,142,763	209,890
Reg. Municipality of Wood Buffalo				
New Housing Project	1,799	-	-	1,799
Community Capital Grant	-	2,178,500	-	2,178,500
Community Impact Grant	-	80,000	-	80,000
Round Dance Donation	-	25,000	22,608	2,392
Suncor Energy Services Inc.	33,894	-	33,894	-
WBCF Grant	-	53,870	1,665	52,205
	$ 1,016,450	$ 4,155,203	$ 2,013,878	$ 3,157,775

7. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent the funding received to purchase capital assets and is amortized on the same basis as the related capital assets. The changes in the deferred contributions balance for the year are as follows.

	2024	2023
Beginning balance	**$ 1,339,825**	$ 233,484
Contribution from funders	**-**	1,147,013
Amortization of deferred contributions	**(53,796)**	(40,672)
Ending balance	**$ 1,286,029**	$ 1,339,825

8. LONG TERM DEBT

	2024	2023
RBC loan bearing interest at prime plus 1.8% compounded monthly, repayable in monthly blended payments of $9,349. The loan matures on January 8, 2033 and is secured by 10021 Biggs Avenue which has a carrying value of $2,043,167.	**$ 704,065**	$ 746,014
Johnson Controls loan bearing interest at 10.487% compounded monthly, repayable in monthly blended payments of $7,468. The loan matures on February 1, 2029 and is secured by Security System which has a carrying value of $-.	**343,119**	-

(continues)

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RUTWIND BRARE

8. LONG TERM DEBT *(continued)*

	2024	2023
	1,047,184	746,014
Amounts payable within one year	**(110,720)**	(50,098)
	$ 936,464	$ 695,916

Principal repayment terms are approximately:

2025	$ 110,720
2026	121,726
2027	133,840
2028	147,173
2029	154,387
Thereafter	379,338
	$ 1,047,184

9. ECONOMIC DEPENDENCE

The organization receives a significant portion of its revenue pursuant to funding agreements with Indigenous Services Canada (2024 - 30%, 2023 - 50%) and the Regional Municipality of Wood Buffalo (2024 - 46%, 2023 - 39%) .

10. FINANCIAL INSTRUMENTS

Transacting in and holding of financial instruments exposes the Society to certain financial risks and uncertainties. These risks, which have not changed from the prior year, include:

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society's exposure to credit risk relates to accounts receivable and arises from the possibility that a debtor does not fulfil its obligations. Management believes this risk is minimized as all receivables are from funding providers which are all government agencies. The Society performs continuous evaluation of its financial assets and records impairment in accordance with the stated policy.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society's exposure to liquidity risk relates to accounts payable and accrued liabilities and arises from the possibility that the timing and amount of its cash inflows will not be sufficient to enable it to meet its financial obligations as they become due. Management believe this risk is minimized by ensuring that it documents when authorized payments become due and maintains an adequate line of credit to repay creditors.

(continues)

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RUTWIND BRARE

10. FINANCIAL INSTRUMENTS *(continued)*

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Society is mainly exposed to interest rate risk.

Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Society is not exposed to currency risk.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk on its investments. The Society only invests in secured investments with guaranteed interest rates to mitigate this risk

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Society is not exposed to other price risk.

Change in risk

There have been no significant changes in the Society's risk exposures from the 2023 fiscal year

11. CONTINGENT LIABILITY

Government contributions related to the projects of the Society are subject to conditions regarding the expenditures of funds. The Society's accounting records are subject to audit by the various funding agencies. Should any instances be identified in which the amounts charged to projects are not in accordance with the agreed terms and conditions, amounts would be refundable to the respective funding agencies. Adjustments to the financial statements as a result of these audits will be recorded in the period in which they become known.

12. LEASE COMMITMENTS

The Society leases office space under a lease agreement for $ 4663 per month. The previous lease agreement ended on April 30, 2021, after this point the lease transitioned to a month to month lease.

The Society occupies space in a Health Canada owned building at no cost, by virtue of their funding agreement, which is not recognized in these financial statements due to the difficulty in determining fair value.

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RUTWIND BRARE

Application Summary:
2025 - 3084 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3084 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Wood Buffalo Senior Support Society
208-10006 Fraser Ave
Fort McMurray, AB, T9H 2C7

Primary Contact

Sarah Lefebvre Janvier
s.17(1) [redacted]
Fort McMurray
Phone: s.17(1) [redacted]
Email: woodbuffaloseniors@gmail.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Helping seniors create connections, maintain independence and participate in the community.

Brief Summary of the Proposed Program(s) and/or Project(s)

Coffee Time is a twice weekly gathering of local seniors, with drinks and snacks provided as well as organized activities such as crafts, bingo, games, breakfast out, etc... We also have a monthly movie night as well as periodic outings into the community.

Please note any restrictions on participating in your organization's programs or services.

Our programming is open to seniors living in the RMWB,

Minimum number of board members according to the organization's bylaws:

3

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Linda Sauverwald	President	1
Karen Archembault	Vice President	1
Sarah Lefebvre Janvier	Secretary / Treasurer	4

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Both the s.17(1) [redacted] are seniors living in the RMWB.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Coffee Time Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$496.81

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$31,670.17

What efforts have been made in the past fiscal year to increase the financial support for your organization?

In this past year we have reached out to several private companies requesting donations or sponsorships. We have also applied for grants through Sobeys & Walmart. We also requested to operate a Bingo through the Legion and are preparing to do a bake sale this Christmas.

> Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events

included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Casinos/Bingos	Legion Bingo	$2,500.00
Other	Member Donations	$1,500.00
		$4,000.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Wages	s.17(1) [redacted]	$12,750.00
Food Costs	Food	$15,000.00	$11,250.00
Travel	Transportation	$400.00	$300.00
Other (Provide Detail)	Outings	$8,000.00	$6,000.00
Program Materials & Supplies	Bingo & Crafts	$3,500.00	$2,625.00
Administration Costs 15% Maximum	Insurance	$450.00	$337.50
		s.17(1) [redacted]	**$33,262.50**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	s.17(1) [redacted]

Total RMWB Grant Request

	Amount
Total	$33,262.50

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$33,262.50

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

75%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Our meeting location is donated by Wood Buffalo Housing. Our participants provide baking, sandwiches to supplement our purchased food, as well as donate items to support our bingos. Culligan Water donates our bottled water as well as delivery.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

2023_Detailed_Financial.pdf
83.4 KB - 10/14/2024 10:45 PM

Statement_of_Financial_position_2023.pdf
131 KB - 10/14/2024 10:45 PM

signed_detailed_financial_position_2023.pdf
2.3 MB - 10/28/2024 4:13 PM

signed_financial_position_2023.pdf
825.6 KB - 10/28/2024 3:59 PM

Total Files: 4

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_Template.docx
45.9 KB - 10/14/2024 10:49 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Sarah Lefebvre Janvier

Position/Title

Secretary / Treasurer

Date: 10/14/2024

Project Summary
Coffee Time

Program, Project or Service Name

Coffee Time

Beginning Date

01/07/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/18/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

By offering regular gatherings in an intimate setting, we encourage seniors in our community to participate in social outings they may not normally access. We bring in representatives from various community businesses and government services to inform participants about services and supports available in the community. Our program is appealing to a diverse range of seniors who may otherwise struggle to participate in other activities due to barriers such as poor eyesight & hearing, as well as mobility issues due to age.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	45
Families	0
Community	0
Total	45

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, First Nations, Métis, and/or Inuit Peoples, Seniors, People experiencing poverty and/or homelessness, People living with disabilities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Many seniors struggle with feelings of isolation and loneliness. As they age they sometimes feel segregated from the community. They need places to connect with other seniors, form friendships and feel part of a community. In addition to needing spaces where they can connect with each other, many seniors face additional barriers, such as hearing / vision loss or reduced mobility that make it difficult for them to participate in larger program settings.
National Institute of Ageing found that 41% of people over 50 years are at risk of social isolation and 58% in that age group have experienced loneliness.19% of seniors report experiencing loneliness. If an individual is never married, widowed or divorced that number increases from 29%-32% (Stats Canada 2023).

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Our program with provide a space for seniors to gather and make connections with others. We are smaller and more intimate, which caters to individuals with different needs and preferences for their social outings. By hosting regular gatherings for our members, we are able to create meaningful relationships, and provide support to each other as they navigate their unique life experiences and challenges.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

If the Wood Buffalo Senior Support Society hosts Coffee Time, seniors in the RMWB will get out of the house, have fun, and make friends, thus reducing social isolations and feelings of loneliness.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Program Coordinator labour
Venue Space
Tables & Chairs
Food and Drinks
Activity Supplies
Volunteer support

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

snacks & drinks
crafts
bingos
movie nights
breakfast outings
community presentations

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

96 coffee time gatherings
2200 (approx) participants served
12 movie nights
12 breakfast outings
12-20 bingos
12 craft days
10 community presentations

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

We want our participants to feel a sense of belonging in the community, and increased feelings of connection.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Our program does not directly celebrate, serve or promote Indigenous culture, community, healing, language, restoration or reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

While there are other programs in the community that offer coffee and snacks, we are a small scale group. Our program capacity is capped at 30 participants, which creates a more intimate space where the seniors can make authentic connections. We also keep an eye on our members, and check in to see how they're doing in their lives outside of coffee time and provide social support where able and link them to community supports and programming when applicable. Many of our members reach out to our program coordinator as a first point of contact for various needs as they have built trust with each other.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Wood Buffalo Housing	Donates use of meeting space
Culligan Water	Bottled water sponsorship
Alberta Health Services	Various presentations on mental health, emergency preparedness, etc...
The Medicine Shop	flu shot offered
St. Aidens	presentations

Logic Model Template

What is a Logic Model?
A logic model is a visual representation of the links between what our organization works toward, what resources go into the programs, projects or events we deliver, and what change we want to see as a result of implementing or hosting our event, program or project.

What are logic models used for?
Logic models are commonly used to identify the outcomes or change an organization hopes to achieve for the target population they're serving, and how the things we do relate to those outcomes we hope to see. We all develop and implement different programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Wood Buffalo Senior Support Society**
Organization Mission Statement:	**Helping seniors create connections, maintain independence and participate in our community.**
Program/Project/Event Title:	**Coffee Time**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Seniors in Fort McMurray
Statement of Need: What is the **social problem or gap** you hope to address?	Seniors in our city need a place to connect with others where they can form friendships, feel seen, valued and missed when they aren't there. Some seniors find large gatherings to be intimidating, unenjoyable or too loud. They need programming on a smaller scale so they feel comfortable and safe to participate.
Broad Strategy: ***How*** will we address social problem?	By organizing a program with a small membership, we will create a space with familiar faces. We will get to

(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)	know our members, they will get to know each other, and form authentic connections and bonds. Our lower numbers will also allow for seniors who feel intimidated by or don't enjoy large gathers to participate feeling comfortable and safe.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If we offer seniors a place to gather, visit and have fun, then they will feel happier, have more friends and feel more connected.
Inputs: Resources invested to achieve our goal *(e.g., staff labour, venue space, volunteers, computers, etc.)*	Staff labour to organize and plan programming. Donated gathering space. Volunteers to share their knowledge. Transportation to community activities.
Activities: What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	Coffee Time Movie Night Breakfasts out Community outings Craft days bingos
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)*	96 regular coffee time gatherings 12 movie nights 12 breakfasts out 12 craft days 12-20 bingos

Outcomes: What **change** do we want to see for the participants by running our program/project/event?	Our members will feel connected, supported, cared for and valued.

	Program/Event Name	Intended Outcomes:
1	*(e.g., Mentoring program)*	*(e.g., Youth develop positive identities)*
2	Coffee Time	Seniors develop positive connections with each other and the community.
3		
4		
5		

Regional Municipality of Wood Buffalo

Wood Buffalo Senior Support Society

Statement of Financial Position 2023

	Year Ending Dec. 31/2022	Year ending Dec. 31/2023
Assets		
Cash and Cash Equivalents	2,512.77	5,316.98
Grants Receivable	28,640.00	26,850.00
Accounts Receivable	3,216.50	0.00
Total Assets	34,369.27	32,166.98
Liabilities & Net Assets		
Office Expenses	2,030.00	73.17
Senior Outings	5,821.20	5,371.78
Groceries	7,440.91	9,537.52
Bingo	2,717.45	1,584.43
Crafts	566.57	623.80
Insurance	420.00	420.42
Bank Charges	223.08	198.05
Transportation	187.54	61.00
Payroll	[redacted]	[redacted]
Total Expenses	[redacted]	
Unrestricted Net Assets	592.52	496.81

George Hillyard
member at large

2023 Expenses

Month	Staff Wages	Admin	Snacks & Drin	Transportation	Materials & Supplies - Bingo	Materials & Supplies - Crafts	Outings	Bank Fees
Grant Funds	$ 12,000.00	$ 375.00	$ 5,625.00	$ 375.00	$ 3,600.00	$ 1,125.00	$ 3,750.00	$ -
January	[redacted]		$ 706.56		$ 37.09			$ 14.50
February		$ 42.00	$ 998.03		$ 176.73	$ 63.04	$ 399.20	$ 20.95
March			$ 1,027.23		$ 162.97	$ 259.83	$ 687.80	$ 10.00
April			$ 651.04			$ 91.94	$ 518.98	$ 16.75
May			$ 1,080.85		$ 468.49	$ 164.88	$ 826.25	$ 23.30
June		$ 451.59	$ 108.59	$ 61.00	$ 66.00		$ 410.47	$ 20.00
July		$ -	$ 944.63	$ -	$ 154.00	$ 3.00	$ 370.65	$ 19.75
August			$ 425.30				$ 651.32	$ 13.00
September			$ 1,145.20		$ 87.00		$ 547.50	$ 13.00
October			$ 917.22		$ 40.00			$ 12.00
November			$ 906.14		$ 67.00	$ 41.11	$ 473.87	$ 15.80
December			$ 626.73		$ 325.15		$ 485.74	$ 19.00
	[redacted]	$ 493.59	$ 9,537.52	$ 61.00	$ 1,584.43	$ 623.80	$ 5,371.78	$ 198.05

Lorraine Billson

Lorraine Billson
Member at Large

2023 Revenues

$ 26,850.00			
Total	Date	Description	Amount
$ 1,458.15	February 7, 2023	mem. Deposit	$ 443.00
$ 1,699.95	March 16, 2023	mem. Deposit	$ 187.00
$ 5,347.83	May 26, 2023	mem. Deposit	$ 372.00
$ 1,878.71	August 31, 2023	Legion Bingo Fundraiser	$ 3,775.38
$ 4,513.77	October 4, 2023	Superstore Refund	$ 12.60
$ 2,017.65	November 23, 2023	Anonymous Donation	$ 300.00
$ 3,442.03	November 28, 2023	mem. Deposit	$ 227.00
$ 1,539.62			
$ 2,392.70			
$ 2,419.22			
$ 1,503.92			
$ 3,456.62			
$ 31,670.17			$ 5,316.98

Lorraine Billson

Lorraine Billson
Member at Large

Application Summary:
2025 - 3096 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3096 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Wood Buffalo Safe/Healthy Community Network
10019 MacDonald Ave 25B, Unifor Local 707a - Basement
Fort McMurray, AB, T9H 1S9

Primary Contact

Tiffany Stagg
10019 MacDonald Ave 25B
Fort McMurray
Phone: (587) 646-0160
Email: ed@scwb.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Our mission is to deliver inclusive safety awareness programming while providing injury prevention skills in the region.

Brief Summary of the Proposed Program(s) and/or Project(s)

A summary of the proposed "Safe Community" program to address safety concerns or issues in the community includes:

Impact Community - is aimed to reduce collisions, injuries and emergencies on the road while fostering a proactive safety culture among drivers. This is a comprehensive initiative to build a community of responsible drivers thus creating safer roadways that will lead to reducing the number of collisions, injuries and fatalities in the RMWB region. By educating & engaging community members of all ages, this program can enhance safety awareness and injury prevention to promote safer lives for residents.

Community Engagement - This combines a variety of safety strategies & resources to address safety concerns, promote community involvement and foster a sense of unity among all residents. It was enhance collaborations with other partner agencies, local businesses, law enforcement and emergency services to address safety issues while creating a secure environment for all community members.

Childhood Injury Prevention - This prioritizes the safety & well-being of child passengers by providing the support, guidance and resources to ensure the proper installation & use of car seats. It focuses on the safe transport of children by educating caregivers, assisting in the enforcement of car seat regulations with the RCMP, and raising awareness of best safety practices. It is designed to empower families on a wide range of safety strategies to promote a culture of safety consciousness.

Rural Safety Programming - This recognizes the challenges faced in rural areas and aims to combine resources and people to increase accessibility to updated safety practices, improve safety response to emergencies and enhance the quality of life in rural communities. It is dedicated to engaging residents to create a more resilient & thriving community to meet their evolving safety needs through education, training and resource development.

Please note any restrictions on participating in your organization's programs or services.

There are no restrictions on participating in our organization's programs or services. We encourage individuals of all ages, cultures, backgrounds, ethnicities, gender and incomes to attend our programs as a part of our on-going commitment to developing inclusivity & diversity within our organization.

Minimum number of board members according to the organization's bylaws:

4

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Lesley Pearcey	Board Chair	3
Orville Davis	Treasurer	3
Les Howlett	Vice Chair	3
Dawn Collier	Secretary	Less than 1 year
Tina Tremblett	Member at Large	1
Alexdel Amor	Member at Large	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

s.17(1) "I have been a proud resident of the Wood Buffalo community for over 10 years. While there are numerous programs that promote safety, Safe Community Wood Buffalo focuses on a unique demographic compared to my past experiences. One notable initiative is the P.A.R.T.Y. program for Grade 9 students, held in our schools, which fosters collaboration between emergency responders, police, and healthcare workers to instill safe driving habits from the earliest stages. Another program is the Family Safety Day event, which I have been involved with for nearly six years. It's incredibly rewarding to see families come together to learn about safety both at home and within the community. Safe Community Wood Buffalo is a nonprofit that greatly benefits our community beyond these two initiatives."

s.17(1) s.17(1), we rely very much on the many organizations in the community that have stepped up and helped in many areas of support. I have watched my daughter navigate through Family Safety Day from as early as her toddler years, right up to her teenage years. She has been very interested in the demonstrations and find them very engaging and informative, even as a teenager. This last year she volunteered assisting with one of the demonstrations and enjoyed it fully. She has also attended PARTY this past year at her junior high school, this program was life changing for her - learning about vehicle collision safety, as well as the use of drugs and alcohol and its affects on your body has really shifted how she perceives these substance abuses. s.17(1) don't always see through the same lenses as other peers their age, but basic safety is a universal language, and education around this is imperative."

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Childhood Injury Prevention, Community Impact & Engagement, Rural Programming Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$70,369.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$315,319.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

In the past fiscal year, we have implemented:
Increased Grant Applications: We intensified our efforts to secure funding by submitting a higher number of grant applications to various foundations and government programs. These applications targeted funding areas closely aligned with our mission, enhancing our chances of securing vital resources.
More Fundraising Events: We organized additional community fundraising activities, such as 50/50 raffles and on-site 50/50 raffles in collaboration with ConocoPhillips. These events not only generated significant funds but also increased community awareness and engagement with our programs.
Leadership Wood Buffalo Participation: Our participation in Leadership Wood Buffalo provided valuable networking opportunities with local leaders and businesses. These connections have opened new avenues for financial support and collaboration, strengthening our ties to the community.
Creation of a Fund Development Plan: Per continuation of our strategic planning, we have started developing a comprehensive fund development plan to guide our fundraising efforts. This plan outlines specific strategies for securing financial support, including identifying potential donors, sponsorship opportunities, and grant sources, as well as setting clear targets for annual fundraising goals.
Extensive Grant and Sponsorship Tracker: We implemented a detailed tracking system for grants and sponsorship requests, ensuring we could efficiently manage application deadlines, progress, and follow-ups. This tracker has helped us stay organized and maximize our chances of securing funds from diverse sources.
Community Networking Opportunities: We actively participated in various community networking events to build relationships with local businesses, leaders, and potential donors. By attending these events, we have broadened our reach and established valuable connections that contribute to our fundraising efforts.
Chamber of Commerce Membership: We joined the Chamber of Commerce to gain greater visibility within the local business community. This membership has provided opportunities to network with business leaders, attend chamber events, and advocate for support of our organization’s mission.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events

included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	Pembina (PARTY Program 2025-2026)	$10,000.00
Program/Event Income (Ticket sales, admission, etc.)	Program Revenue	$5,000.00
Casinos/Bingos	50/50	$2,000.00
Casinos/Bingos	Casino	$30,000.00
Other	AHS Health Iniative SOAR Program	$4,000.00
Other	Fundraising	$5,000.00
Other	UW Grant (Jan-Mar 2025)	$2,000.00
		$58,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Grant	New Horizon Grant For Seniors	$20,000.00
Grant	United Way	$6,000.00
Grant	ConocoPhillips	$5,000.00
Grant	CN	$5,000.00
Grant	Honda Canada	$5,000.00
Sponsorship	Syncrude	$20,000.00
		$61,000.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Payroll Wages	$140,000.00	$65,000.00
Program Materials & Supplies	Program Costs	$25,000.00	$2,500.00
Rent - Venue/Facility/Room/Equipment	Office Rental	$11,000.00	$0.00

Training	Staff Training & Development	$1,500.00	$1,500.00
Food Costs	Food Expenses	$2,500.00	$2,500.00
Advertising/Marketing	Agency/Program Marketing	$1,500.00	$1,000.00
Travel	Staff Mileage	$2,500.00	$1,500.00
Administration Costs 15% Maximum	Office Supplies, Telephone, Insurance, Subscriptions, Storage Fees, Bank Charges	$10,000.00	$6,000.00
Other (Provide Detail)	Accounting	$7,000.00	$0.00
		$201,000.00	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$143,000.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$201,000.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

40%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

There are no expected in-kind contributions or other non-financial resources being leveraged for these programs to demonstrate community support at this time.
As an agency, we have created sponsorship packages with personalized pitches to outline the benefits of in-kind donations, we will be featuring a new "in kind" donations page on our website, utilizing a donor recognition program, engaging past donors so that we can build on relationships with donors to grow and maintain sustainable in-kind support.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

Year end date must fall between July 1st of last year and June 30th of this year.

Wood_Buffalo_Safe_Health_Community_2023_-_Signed_Financial_Statements.pdf
325.2 KB - 10/04/2024 12:32 PM

Total Files: 1

Please upload a relevant Logic Model(s).

Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Program_Logic_Model_UPDATED.pdf
1.2 MB - 10/11/2024 12:09 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Tiffany Stagg

Position/Title

Executive Director

Date: 10/11/2024

Project Summary
Childhood Injury Prevention, Community Impact & Engagement, Rural Programming

Program, Project or Service Name

Childhood Injury Prevention, Community Impact & Engagement, Rural Programming

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

This program fosters safe behaviors in transportation, recreation, and injury prevention, enhancing community wellness. By decreasing preventable injuries, it alleviates healthcare burdens, enhances safety, and improves overall quality of life.

Workshops and events provide community members with essential resources, such as helmets and safety gear, accessible to all regardless of socioeconomic status. The program tailors its approach to the community's diverse needs, using culturally relevant materials to ensure safety messages resonate with everyone.

Collaborating with other organizations, it expands safety education and outreach while addressing unique challenges faced by rural and Indigenous communities through respectful partnerships with Indigenous leaders.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	500
Preschoolers (4-5 years)	2800
Children (6-12 years)	8000
Youth (13-18)	4000
Adults	8000
Seniors (65+)	500
Families	1000
Community	2000
Total	26800

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Our program seeks to address the growing issue of preventable injuries and fatalities in our community, especially among youth, pedestrians, cyclists, and vulnerable groups. The problem is exacerbated by a lack of public awareness and education around safety measures, resulting in unsafe behaviors at home, on the road, and in recreational areas.

Evidence of Need:
Injury and Fatality Statistics: Local data shows an increase in road-related incidents, such as pedestrian and bicycle accidents, as well as improper car seat use through our collaborative road stops with the RCMP. These incidents disproportionately affect youth and underserved communities, who often lack access to safety education.

Youth Risk Behaviors: Programs like Prevent Alcohol & Risk Related Trauma in Youth (P.A.R.T.Y.) reveal that adolescents are engaging in dangerous behaviors, including impaired/distracted driving, not wearing helmets, and ignoring crosswalk laws.

Vulnerable Populations: Neurodiverse and Senior groups we work with face challenges navigating spaces safely due to limited safety education.

Community Feedback: Partners like Autism Society, STHT, The Hub and St. Aiden's, show the ongoing need for engaging, consistent safety education.

By offering our program, we aim to close this gap, equipping individuals with knowledge and skills to reduce injuries and promote a safer community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Our program takes a community-based approach to addressing preventable injuries and fatalities. By focusing on safety education, awareness, and skill-building, we engage individuals of all ages through targeted outreach, workshops, and events. The goal is to foster a culture of safety and well-being by identifying key safety concerns in the region, mobilizing stakeholders, and coordinating initiatives that serve as preventive services for all community members.

We offer a range of safety presentations on topics that address regional concerns or proactively safeguard residents. These include Newcomer safety, pedestrian safety, bicycle safety, child passenger safety, and road safety. These presentations are accessible to everyone in the community, encouraging widespread participation.

In collaboration with local partners and agencies, we work to identify gaps in safety services and ensure that our efforts complement, rather than duplicate, those of other organizations. For instance, we partner with St. Aiden's to address senior safety concerns that they may not have the resources to manage. By communicating and working together, we ensure a comprehensive, inclusive approach to safety, meeting the diverse needs of our community while enhancing overall safety and reducing preventable risks.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Safe Community Wood Buffalo can build a strong case for the effectiveness of its strategies by using a combination of research, data, case studies, and impact metrics. This evidence is essential for securing funding, gaining community support, and influencing policies for positive social change.

SCWB can leverage research studies and data analysis to highlight the impact of their work in safety, injury prevention, and education. Case studies of individuals or families who have benefited from SCWB's programs showcase real-life successes, while quantitative metrics demonstrate measurable outcomes such as improved safety knowledge, mental and physical well-being, and the number of individuals served.

By collecting feedback through surveys (offered in virtual or paper), SCWB ensures inclusivity and can assess program effectiveness. Regular program evaluations highlight areas for improvement and the agency's commitment to continuous learning.

Comparing our results with similar programs in other regions provides further evidence of its strategies' success. Demonstrating secured funding and resource allocation supports the sustainability of SCWB's programs, while public awareness efforts promote broader support from both the public and private sectors.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve our goals, we will invest a variety of resources, including:

Staff: Time and expertise of employees dedicated to program development, coordination, and service delivery.
Venue space: Facilities for hosting educational workshops, community events, and support groups.
Volunteers: Community members who contribute their time and skills to assist with program implementation and events.
Computers and technology: Tools for data management, communications, and virtual program delivery.
Board support: Guidance and oversight from the board of directors in strategy development and decision-making.
Funding: Financial resources used for program costs, outreach, materials, and operational expenses.
Donations: Contributions from businesses, individuals, or other entities to support initiatives, whether monetary or in-kind (e.g., equipment, supplies).
Partnerships: Collaborations with local organizations, businesses, schools, and health agencies to enhance program reach and impact.
Sustainability planning: Efforts to ensure long-term viability through strategic resource management, fundraising, and partnerships.
Cultural competency: Integrating culturally sensitive practices into programming to ensure inclusivity for all community members.
Program development: Ongoing creation and refinement of educational and safety programs.
Ongoing training: Professional development for staff and volunteers to maintain effectiveness and adapt to new challenges.
These inputs are essential for the successful execution of SCWB’s initiatives and long-term community impact.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The program consists of a variety of activities designed to engage the community, promote safety education, and foster awareness. These activities include:

Workshops: Interactive sessions on topics like injury prevention, cyber safety, or vehicle safety for families and individuals.
Presentations: Educational presentations on safety awareness, delivered to schools or community agencies.
One-on-one safety checks with families: Personalized safety assessments, such as car seat safety checks, tailored to individual family needs.
Instructor training: Training programs for individuals such as day home providers, RCMP, By-Law or EMS to become certified Child Passenger Safety Technicians.
Clinics: Specialized events such as car seat installation clinics, where families receive hands-on guidance from Child Passenger Safety Technicians/Educators.
Community outreach events: Hosting local events to engage the public and raise awareness of safety practices such as Family Safety Day or Summer Safety Splash.
Support groups: Facilitating discussions and meetings for special interest groups (e.g., Autism Society, St. Aiden's, YMCA, The Children's Centre), offering guidance and resources.
School programs: In-school safety education tailored to youth, covering topics like pedestrian safety, Halloween safety, scooter safety, bicycle safety, and cyber safety.
Online Info-sessions: Facilitating information sessions for parents and caregivers to discuss safety concerns and share resources for injury prevention.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Workshops:
# of workshops conducted (8 safety workshops per year)
# of participants attending workshops (1,075 students participated)

Presentations:
# of safety presentations delivered (10 presentations at schools or workplaces)
# of organizations or institutions reached (8 local/rural schools included in presentations)

One-on-one safety checks with families:
# of families receiving personalized safety checks (75 car seat checks)
# of safety issues identified and addressed (114 car seat corrections)

Classes:
# of safety classes conducted (12 Learn to Drive classes)
# of individuals completing courses (150 youth and adults trained)

Instructor training:
# of new technicians trained (12 individuals certified as Child Passenger Safety Technicians)
# of training sessions held (2 instructor certification workshops)

Clinics:
# of safety clinics hosted (4 car seat installation clinics)
# of participants served at clinics (100 families receiving hands-on guidance)

Community outreach events:
# of community events participated in (3 events hosted)
# of attendees engaged at outreach booths (1000 people reached at events)

Support groups:
# of support group sessions held (10 sessions per year for Car Seats & other agencies such as the Hub, The Children's Centre, Autism Society, AHS)
# of participants in support groups (100 individuals attending in total)

School programs:
# of school safety programs conducted (10 school safety programs)
# of students participating (1,800 students participated)

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

We anticipate several key outcomes for participants in the proposed program based on our organization's logic model:

Increased Knowledge: Participants will show a notable enhancement in their understanding of safety practices and injury prevention strategies.
Safer Behaviors: Particularly among youth, we expect a measurable reduction in risky behaviors, such as biking without helmets or misusing car seats.
Community Engagement: We aim for heightened participation in community safety initiatives, promoting a culture of responsibility and safety among residents.
Collaboration: We foresee improved collaboration and resource-sharing among local organizations dedicated to safety and injury prevention.

Focusing on these outcomes will allow us to evaluate the program's effectiveness and its impact on participants' knowledge, behaviors, and the overall safety culture within the community. We will assess these changes using pre- and post-workshop surveys to measure knowledge gain. We will also monitor local injury data and track event attendance and community engagement through attendance records and feedback forms. Furthermore, we will document the number and effectiveness of partnerships formed and the joint initiatives executed during the grant period.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

SCWB provides cultural awareness training for staff, board members, and volunteers to enhance understanding and respect for Indigenous cultures. We collaborate with local Indigenous communities to create safety programs that address their specific needs. Our organization supports reconciliation by acknowledging historical injustices and fostering relationships between Indigenous and non-Indigenous communities. We honor traditional Indigenous territories through land acknowledgments at our events. To ensure cultural respect, we strengthen partnerships with Indigenous leaders and organizations in our safety initiatives. Additionally, SCWB is updating policies to be inclusive and honor Indigenous rights. We actively participate in cultural workshops and festivals organized by Indigenous communities to deepen our appreciation of their traditions. We also offer equitable employment opportunities to promote diversity within our staff and board.
We are addressing the following calls to action:
10 vi. enabling parents to fully participate in the education of their children.
10 vii. Respecting and honoring Treaty relationships.
19. ...to establish measurable goals to identify and close gaps in health outcomes between Aboriginal and non-aboriginal communities.
55 iv. Progress on closing the gaps between Aboriginal and non-aboriginal communities in a number of health indicators such as:... injury incidence and the availability of appropriate health services.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Our program differs from other services being offered in the community by:
There are currently no other safety awareness & injury prevention programming available to the community for all ages within the community.
We customize our programming to address the unique safety concerns that our community faces while adapting to any changes.
We continuously collaborate with a variety of different community groups across many sectors to create safety solutions along with partnering on service delivery.
We are committed to on-going improvement as an agency by taking all feedback within community as a chance to grow internally.
We strive to ensure our programs & events are accessible to all ages, cultures, backgrounds and financial status of individuals, we are working towards being inclusion at every level.
We host community events that engage the community in a fun and informative way, making safety appealing to all ages.
We are committed to on-going training & development as an agency, we believe that training is vital in skill development and growth.
We have a strong safety culture where safety is a core value & is a part of the identity of each of our members.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
RCMP	Law Enforcement/Service Delivery
Bylaw Services	Law Enforcement/Service Delivery
RMWB	Funder/Collaborator
United Way	Funder/Service Delivery/Collaborator
The Hub	Collaborator
ATC	Collaborator
YMCA	Community Centre for Service Delivery
Regional Emergency Services	Emergency Services/Service Delivery
SADD	Collaborator/Funder

Westwood SADD Chapter	Collaborator/Service Delivery
Victim Services	Emergency Services/Service Delivery
AHS	Healthcare/Service Delivery
Fort McMurray Catholic School Board	Educational Institute/Service Delivery/Collaborator
Fort McMurray Public School Board	Educational Institute/Service Delivery/Collaborator
Prenatal Groups	Service Delivery/Collaborator/Healthcare
Child Passenger Association of Canada	Regulatory Service/Collaborator
Alberta Motor Association	Collaborator
Blue Heron	Service Delivery/Collaborator
Child Development Day Homes	Healthcare/Service Delivery
MacDonald Island Park	Community Centre/Venue/Collaborator
Unifor	Community Centre/Service Delivery
Sparksman Transportation	Collaborator/Service Delivery
Wood Buffalo Public Library	Community Centre/Collaborator/Service Delivery
Diversified	Collaborator/Service Delivery
Northreach	Service Delivery
Canadian Mental Health Association of Wood Buffalo	Service Delivery/Collaborator/Volunteers
St. Aiden's	Collaborator
The Children's Centre	Collaborator/Service Delivery
Boys & Girls Club	Collaborator/Service Delivery
Fuse Social	Collaborator
Canada Safety Council	Educational Institute
Coverall	Funder/Volunteer/Collaborator
Summit GM	Collaborator/Service Delivery
Syncrude	Funder
Hilltop Smoke Shop	Collaborator/Sponsor
Wood Buffalo Regional Safety Committee	Collaborator/Sponsor
Support Through Housing Team	Collaborator

Organization Name:	**Wood Buffalo Safe/Healthy Community Network o/a Safe Community Wood Buffalo**
Organization Mission Statement:	**To deliver inclusive safety awareness programming while providing injury prevention skills in the region.**

Program/Event Name:	**Childhood Injury Prevention, Community Impact & Engagement, Rural Programming**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	All residents within the Regional Municipality of Wood Buffalo region.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Our program seeks to address the growing issue of preventable injuries and fatalities in our community, especially among youth, pedestrians, cyclists, and vulnerable groups. The problem is exacerbated by a lack of public awareness and education around safety measures, resulting in unsafe behaviors at home, on the road, and in recreational areas. **Evidence of Need:** **Injury and Fatality Statistics**: Local data shows an increase in road-related incidents, such as pedestrian and bicycle accidents, as well as improper car seat use through our collaborative road stops with the RCMP. These incidents disproportionately affect youth and underserved communities, who often lack access to safety education.

	Youth Risk Behaviors: Programs like Prevent Alcohol & Risk Related Trauma in Youth (P.A.R.T.Y.) reveal that adolescents are engaging in dangerous behaviors, including impaired/distracted driving, not wearing helmets, and ignoring crosswalk laws. **Vulnerable Populations**: Neurodiverse and Senior groups we work with face challenges navigating spaces safely due to limited safety education. **Community Feedback**: Partners like Autism Society, STHT, The Hub and St. Aiden's, show the ongoing need for engaging, consistent safety education. By offering our program, we aim to close this gap, equipping individuals with knowledge and skills to reduce injuries and promote a safer community.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	Our program takes a community-based approach to addressing preventable injuries and fatalities. By focusing on safety education, awareness, and skill-building, we engage individuals of all ages through targeted outreach, workshops, and events. The goal is to foster a culture of safety and well-being by identifying key safety concerns in the region, mobilizing stakeholders, and coordinating initiatives that serve as preventive services for all community members. We offer a range of safety presentations on topics that address regional concerns or proactively safeguard residents. These include Newcomer safety, pedestrian safety, bicycle safety, child passenger safety, and road safety. These presentations are accessible to everyone in the community, encouraging widespread participation. In collaboration with local partners and agencies, we work to identify gaps in safety services and ensure that our efforts complement, rather than duplicate,

	those of other organizations. For instance, we partner with St. Aiden's to address senior safety concerns that they may not have the resources to manage. By communicating and working together, we ensure a comprehensive, inclusive approach to safety, meeting the diverse needs of our community while enhancing overall safety and reducing preventable risks.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	Using a combination of the below forms of evidence can help Safe Community Wood Buffalo build a compelling case for the effectiveness of their strategies in addressing social problems through the agency's support areas. This evidence can be crucial for securing funding, gaining community support, and influencing policies to create a positive impact. Research and data: Utilize research studies, surveys, and data analysis to understand the scope and impact of safety, injury prevention, education, and community engagement. Case Studies: Share the successes of individuals or families who have benefited from the agency's engagements. These real-life examples can illustrate the agencies' strategies' positive impact on all. Impact Metrics: SCWB collects and presents quantitative metrics that show the outcomes of the agency's initiatives. Metrics might include data on the number of individuals served, improved mental and physical health and overall well-being, and increased safety knowledge among participants. Surveys and Feedback:

	Gather feedback from program participants and stakeholders to assess their satisfaction and the effectiveness of the agency's programs and services. The accessibility of offering surveys through virtual, paper, or verbal means is to ensure we are inclusive to all individuals. Use of surveys and testimonials to highlight the impact of SCWB's strategies. Program Evaluation: Regularly evaluate the agencies' programs to identify areas for improvement and demonstrate a commitment to ongoing learning and enhancement. Comparative Data: Comparing the agencies' outcomes and impacts with similar programs or initiatives in other regions. Comparing data will provide evidence of the effectiveness of the agencies' strategies compared to alternative approaches. Funding and Resource Allocation: Document funding sources and resource allocation, demonstrating that SCWB's strategy has secured the necessary support to implement and sustain education and programs. Public Awareness and Education: Highlight efforts to increase safety awareness, which can lead to more public and private sector support.

Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	Resources and investments are needed to provide inclusive safety education and programs within Wood Buffalo. These resources can include financial, human, infrastructure, and community support: 1. Funding 2. Grants & In-Kind Donations 3. Engaged Board 3. Human resources, including ED, Staff, and volunteers 4. Program Development: service programs, community service delivery, community engagement 6. Awareness, Training & Education 7. Research and Program Evaluation 8. Collaborative partnerships 9. Cultural competency and sensitivity 10. Sustainability planning to ensure long-term sustainability through Strategic Planning implementation
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The transformation of resources (inputs) into outputs involves activities and processes typically carried out by the organization or initiative responsible for providing safety education, awareness, and programs within Wood Buffalo. These activities are essential to achieving the intended goals and outcomes. Here are the key activities involved in this transformation: Workshops: Interactive sessions on topics like injury prevention, cyber safety, or vehicle safety for families and individuals. Presentations: Educational presentations on safety awareness, delivered to schools or community agencies.

	One-on-one safety checks with families: Personalized safety assessments, such as car seat safety checks, tailored to individual family needs. Instructor training: Training programs for individuals such as day home providers, RCMP, By-Law or EMS to become certified Child Passenger Safety Technicians. Clinics: Specialized events such as car seat installation clinics, where families receive hands-on guidance from Child Passenger Safety Technicians/Educators. Community outreach events: Hosting local events to engage the public and raise awareness of safety practices such as Family Safety Day or Summer Safety Splash. Support groups: Facilitating discussions and meetings for special interest groups (e.g., Autism Society, St. Aiden's, YMCA, The Children's Centre), offering guidance and resources. School programs: In-school safety education tailored to youth, covering topics like pedestrian safety, Halloween safety, scooter safety, bicycle safety, and cyber safety. Online Info-sessions: Facilitating information sessions for parents and caregivers to discuss safety concerns and share resources for injury prevention. The success of turning inputs into outputs depends on effective planning, coordination, and the organization's commitment to meeting the community's needs and addressing safety in Wood Buffalo. When carried out efficiently, these activities can lead to positive outcomes and impacts within the Regional Municipality of Wood Buffalo.

Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	SCWB's outputs of a program or initiative focused on providing increased safety knowledge in Wood Buffalo would be the tangible and measurable results of the activities and resources invested in addressing regional safety. These outputs reflect the immediate and intermediate outcomes of the program. The specific outputs can vary depending on the goals and objectives of the program. 1. Number of individuals served 2. Number of resources provided 3. Population served 4. Number of Events hosted 5. Communities Served 6. Increased awareness 7. Client satisfaction surveys and feedback 8. Increased community involvement and volunteer engagement 9. The number of partnerships and collaborative initiatives formed with other organizations and agencies 10. Evidence of sustained positive outcomes for individuals and families 11. Sustainable funding sources such as grants and donations

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. **Increased Knowledge**: Participants gain a better understanding of key safety practices (e.g., proper helmet use, car seat installation) and the importance of injury prevention.	a. Participants can accurately identify safety risks in their homes, vehicles, or communities.	i. Percentage of participants who score higher on post-workshop safety knowledge quizzes compared to pre-workshop assessments during Learn to Drive & CPST Training.
		ii. Number of participants who correctly answer scenario-based safety questions.
	b. Participants can correctly describe safety protocols (e.g., proper helmet fit, car seat use).	i. Survey responses showing a percentage increase in participants' understanding of safety rules and guidelines.
		ii.
2. **Improved Skills**: Participants develop practical skills, such as correctly installing a car seat, or navigating traffic safely as a pedestrian or cyclist.	a. Participants demonstrate proper car seat installation or helmet fitting techniques.	i. Percentage of participants who successfully install car seats or fit helmets during hands-on clinics or demonstrations.
		ii. Observation checklists during hands-on activities (e.g., car seat clinics or bicycle rodeos)

		showing the percentage of participants who perform tasks correctly.
	b. Participants show proficiency in basic safety awareness skills and injury prevention along with road safety skills during all seasons & situations.	i. Number of participants who pass a practical skills test post-training
		ii.
3. **Positive Attitudes**: Participants adopt more proactive attitudes toward personal and community safety, recognizing the value of preventative measures and showing greater commitment to integrating safety practices into their daily lives.	a. Participants express increased confidence in their ability to prevent collisions or injuries.	i. The post-program surveys measuring the percentage of participants who indicate they plan to implement the learned safety behaviors.
		ii. Percentage of participants reporting higher confidence in their safety practices through post-event surveys.
	b. Participants express greater commitment to implementing safety measures in their daily lives (e.g., wearing helmets, safety belts, car seat usage).	i. Percentage of participants who commit to safety actions (e.g., signing safety pledges at PARTY program) or report behavior changes in follow-up surveys.
		ii.

Intermediate outcomes: *Changes in behaviours and actions.* *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	**Implementation of Home and Workplace Safety Measures**: Families and individuals install smoke detectors, secure hazardous materials, or create emergency plans at home, while workplaces adopt safer practices based on training or workshops. **Increased Participation in Community Safety Initiatives**: Participants become more engaged in community efforts, such as neighborhood watch programs, safety advocacy, or volunteering at local safety events.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**Improved Community Health and Well-being**: Overall improvements in physical and mental health because of fewer injuries, reduced trauma, and increased safety consciousness, leading to a healthier, more resilient population. **Stronger Community Partnerships**: Ongoing collaboration between community organizations, businesses, schools, and local government, leading to shared responsibility in maintaining and promoting safety. **Reduced Injury and Accident Rates**: A measurable decrease in preventable injuries, collisions, and fatalities in the RMWB region, including traffic-related incidents, falls, or home safety hazards.

GALLO LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK

Financial Statements

Year Ended December 31, 2023

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK
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Year Ended December 31, 2023

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Wood Buffalo Safe/Health Community Network

We have reviewed the accompanying financial statements of Wood Buffalo Safe/Health Community Network (the Association) that comprise the statement of financial position as at December 31, 2023, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, the Association derives revenue from fundraising activities, the completeness of which is not susceptible to us obtaining evidence we considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of the Association. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2023, current assets and net assets as at December 31, 2023. Our review conclusion on the financial statements for the year ended December 31, 2022 was modified accordingly because of the possible effects of this limitation of scope.

(continues)

Independent Practitioner's Review Engagement Report to the Members of Wood Buffalo Safe/Health Community Network ***(continued)***

Qualified Conclusion

Based on our review, except for the possible effects of the matter described in the ***Basis for Qualified Conclusion*** paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Wood Buffalo Safe/Health Community Network as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Sherwood Park, Alberta
June 25, 2024

CHARTERED PROFESSIONAL ACCOUNTANTS

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK
Statement of Revenues and Expenditures
Year Ended December 31, 2023

	2023	%	2022	%
REVENUES				
Grants and funding	**$ 185,069**	**72**	$ 130,867	73
Casino proceeds	**54,860**	**21**	47,460	26
Donations and program revenue ***(Note 3)***	**16,897**	**7**	1,634	1
Interest income	**55**	**-**	119	-
	256,881	**100**	180,080	100
EXPENDITURES				
Salaries and benefits	**186,610**	**73**	196,717	109
Program expense	**58,537**	**23**	33,591	19
Office	**10,707**	**4**	9,898	5
Subcontractors	**19,910**	**8**	9,579	5
Professional fees	**13,261**	**5**	6,000	3
Rent	**11,597**	**5**	14,204	8
Travel	**3,599**	**1**	291	-
Insurance	**3,039**	**1**	1,924	1
Advertising and promotion	**3,004**	**1**	1,541	1
Utilities	**2,027**	**1**	-	-
Meals and entertainment	**1,547**	**1**	-	-
Business taxes, licenses and memberships	**1,320**	**1**	1,798	1
Interest and bank charges	**161**	**-**	632	-
	315,319	**124**	276,175	152
DEFICIENCY OF REVENUES OVER EXPENDITURES	**$ (58,438)**	**(24)**	$ (96,095)	(52)

See notes to financial statements

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK
Statement of Changes in Net Assets
Year Ended December 31, 2023

	General Fund	**2023**	2022
NET ASSETS - BEGINNING OF YEAR	$ 128,807	**$ 128,807**	$ 230,614
DEFICIENCY OF REVENUES OVER EXPENDITURES	(58,438)	**(58,438)**	(96,095)
PRIOR PERIOD ADJUSTMENT	-	**-**	(5,712)
NET ASSETS - END OF YEAR	$ 70,369	**$ 70,369**	$ 128,807

See notes to financial statements

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WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK

Statement of Financial Position

December 31, 2023

	2023	2022
ASSETS		
CURRENT		
Cash	**$ 85,452**	$ 147,585
Goods and services tax recoverable	**2,091**	1,271
Prepaid expenses	**1,759**	642
	89,302	149,498
RESTRICTED CASH *(Note 4)*	**37,309**	46,131
	$ 126,611	$ 195,629
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	**$ 8,148**	$ 13,191
DEFERRED INCOME *(Note 5)*	**48,094**	53,631
	56,242	66,822
NET ASSETS	**70,369**	128,807
	$ 126,611	$ 195,629

LEASE COMMITMENTS *(Note 6)*

ON BEHALF OF THE BOARD

X DocuSigned by: Lesley Pearcey C259E088DDCE4E0... *Director*

X *Director*

See notes to financial statements

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK
Statement of Cash Flows
Year Ended December 31, 2023

	2023	2022
OPERATING ACTIVITIES		
Deficiency of revenues over expenditures	**$ (58,438)**	$ (96,095)
Item not affecting cash:		
Prior period adjustments	**-**	(5,713)
	(58,438)	(101,808)
Changes in non-cash working capital:		
Prepaid expenses	**(1,117)**	3,496
Accounts payable	**(5,043)**	6,984
Goods and services tax payable	**(820)**	28
Deferred income	**(5,537)**	(7,855)
	(12,517)	2,653
DECREASE IN CASH FLOW	**(70,955)**	(99,155)
Cash - beginning of year	**193,716**	292,871
CASH - END OF YEAR	**$ 122,761**	$ 193,716
CASH CONSISTS OF:		
Cash	**$ 85,452**	$ 147,585
Restricted cash ***(Note 4)***	**37,309**	46,131
	$ 122,761	$ 193,716

See notes to financial statements

1. NATURE OF OPERATIONS

Wood Buffalo Safe/Health Community Network (SCWB) is a not-for-profit organization of Alberta. As a not-for-profit organization, SCWB is exempt from the payment of income tax under Section 149(1)(l) of the Income Tax Act.

SCWB operates for the purpose of providing a safe environment in Wood Buffalo to live, learn, work, and play. It aims to deliver programs and initiatives that promote education, awareness, support of injury prevention, and advocacy of effective policies and programs.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO). Significant policies observed in the preparation of the financial statements are summarized below.

Cash and cash equivalents

Cash includes balances with banks. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are recorded at cost.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Financial assets measured at amortized cost include cash.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Donated services and materials

Volunteers contribute a significant amount of time each year to assist the organization in carrying out its events and services. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements. Contributed materials are estimated using the fair market value of the materials and are reflected in these financial statements.

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES ***(continued)***

Revenue recognition

Wood Buffalo Safe/Health Community Network follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions related to general operations are recognized as revenue in the year in which the related expenses are incurred.

Deferred income

Deferred income consists of funding for future programs, and is recognized in the period in which the service is provided.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Significant estimates made by management include the collectible amounts of accounts receivable and completeness of accounts payable and accrued liabilities. Actual results could differ from these estimates.

3. CONTRIBUTED MATERIALS

During the year, the organization received 7,500 coasters as a donation for a campaign that was held this year. This donation has been estimated at the fair market value to produce coasters. The fair market value of these coasters is estimated at $11,438.

4. EXTERNALLY RESTRICTED CASH

$37,308 (2022 - $46,131) is held in a separate cash account and has limitations in use as provided by the Alberta Gaming and Liquor Commission.
The regulations of Alberta Gaming, Liquor and Cannabis provide that the use of the net proceeds from casinos is restricted to certain approved expenditures of the Association. The Association defers recognition of casino revenues until such time as the allowable expenditures are incurred.

5. DEFERRED INCOME

	Opening balance	Received	Recognized	Closing balance
Alberta Gaming and Liquor Commission	$ 46,131	$ 48,684	$ 57,507	$ 37,308
Community Services Recovery Fund grant	-	46,654	35,869	10,785
P.A.R.T.Y. program	7,500	-	7,500	-
	$ 53,631	$ 95,338	$ 100,876	$ 48,093

Deferred income consists of funds received towards events and program that will take place in 2024.

6. LEASE COMMITMENTS

Wood Buffalo Safe/Health Community Network has a long term lease which ends February 28, 2025.

Future minimum lease payments as at December 31, 2023, are as follows:

2024	$	7,718
2025		1,432
	$	9,150

7. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Association's risk exposure and concentration as of December 31, 2023.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is not currently exposed to credit risks due to the fact that funding and levels of service are predetermined via grants and subsidies.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect to its accounts payable.

8. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Application Summary:
2025 - 3169 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3169 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Wood Buffalo Food Bank Association
10010 Centennial Dr
FORT MCMURRAY, AB, T9H 4A2

Primary Contact

Dan Edwards
10010 Centennial Dr 10010 Centennial Dr
FORT MCMURRAY
Phone: (780) 743-1125
Email: ed@woodbuffalofoodbank.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Providing Wood Buffalo with education and tools to access safe and nutritious food.

Brief Summary of the Proposed Program(s) and/or Project(s)

The Food Bank's Mobile Pantry Program is unique and progressive because we directly address geographically isolated low-income communities where residents experience chronic hunger and food insecurity.

The Mobile Pantry Program was established to assist low-income individuals and families who live in rural communities within the Regional Municipality of Wood Buffalo (RMWB), where residents have little or no access to transportation and/or where there might be no full-service grocery stores within reasonable walking distance.

While the non-profit and government agencies that serve these areas are able to pre-screen potential participants for eligibility so that the WBFB can provide services, these agencies often lack the infrastructure and resources (space, large volunteer force, etc.) needed to handle the actual food distributions. In response, the WBFB will establish the MPP where pre-assembled hampers will be delivered to a designated community sites via a Food Bank Vehicle and Food Bank staff. The Food Bank staff will then distribute the hampers based on pre-screened applications.

Because the Food Bank has a powerful volunteer force, we are able to sort food, assemble boxes, and manage the distribution logistics. In some cases, the Food Bank is able to tailor the Mobile Pantry food items to meet the cultural and special dietary needs of the communities it serves. The rural communities will be asked to provide local volunteers to assist with the distribution of food in each rural community.

Food Bank hampers are pre-packaged to allow families 30 days' worth of food. Each hamper follows a list that may be varied based on special diets, availability of products at the food bank, and time of year.

Please note any restrictions on participating in your organization's programs or services.

Applicants must undergo a vetting process and disclose their income.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Jose Alvarado	Chair	2 years 8 months
Prasan Naik	Secretary	1 year
Aleksandra Plemic Thomas	Treasurer	5 years
Pieter Van Zyl	Director	7 months
Narcisa Ryan	Director	2 years 1 month
Valerie Skinner	Director	1 year 7 months
Linda Mywaart	Director	3 years
Melanie Asher	Vice Chair	1 year 5 months
Martin	Byaruhanga	3 months

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

No

If no; please explain how board decisions meet the need of the demographics served by your organization.

We operate a governance board and the board is made up of various levels of experience to develop a fiscally responsible organization that meets the need of Food Insecurity in the Wood Buffalo Region, ensuring proper use of public funds.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Mobile Pantry Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

08/31/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 08/31/2024

$198,604.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 08/31/2024

$3,820,892.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

By continuing our efforts to fundraise in the community, we have also created a monthly giving campaign as well as created two new events to generate income

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table.

Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	internal resources	$47,550.00
		$47,550.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Please Select		$0.00
		$0.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Travel	transportation costs for food and staff	$35,000.00	$30,000.00
Food Costs	Produce and Meat	$43,000.00	$34,000.00
Other (Provide Detail)	Shelter	$2,000.00	$2,000.00
Rent - Venue/Facility/Room/Equipment	Storage	$6,000.00	$6,000.00
Administration Costs 15% Maximum	admin	$16,550.00	$8,000.00
Program Staff wages & Benefits	Staff cost	$15,000.00	$0.00
Program Materials & Supplies	boxes for transport	$10,000.00	$0.00
		$127,550.00	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$80,000.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$127,650.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

63%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

In-Kind Contributions**: Food donations, transportation support, facilities, and volunteer time.
Financial Resources: Grants, corporate sponsorships, fundraising campaigns, and individual donations.
Leveraging Resources: Strategic partnerships, community engagement, and technology use.
Impact Assessment: Measuring effectiveness and reporting to stakeholders.
Emphasizing the significance of contributions and encouraging community involvement.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

(2024)_-_Wood_Buffalo_Food_Bank_Association_-_FS.pdf
733.9 KB - 10/23/2024 3:46 PM

Summary.pdf
147.5 KB - 10/23/2024 3:46 PM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

MPP_logic_model-fort_chip.docx
48.8 KB - 10/23/2024 3:47 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Michelle Scott

Position/Title

Communications and Community Development Manager

Date: 10/15/2024

Project Summary
Mobile Pantry

Program, Project or Service Name

Mobile Pantry

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-08-01

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Fort Chipewyan, Fort McKay, Janvier

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Mobile Pantry Program from the Wood Buffalo Food Bank serves rural and Indigenous communities by delivering essential food supplies directly to Indigenous reserves. This program addresses food insecurity by providing fresh produce, pantry staples, and culturally relevant items, ensuring accessibility for those living in remote areas. By fostering partnerships with local organizations, the program promotes community engagement and supports healthier lifestyles. The initiative not only alleviates hunger but also empowers Indigenous communities, respecting their unique needs and traditions while striving to enhance overall well-being and food sovereignty.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	15
Preschoolers (4-5 years)	15
Children (6-12 years)	15
Youth (13-18)	15
Adults	15
Seniors (65+)	25
Families	0
Community	0
Total	100

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

This program addresses food insecurity by providing fresh produce, pantry staples, and culturally relevant items, ensuring accessibility for those living in remote areas. By fostering partnerships with local organizations, the program promotes community engagement and supports healthier lifestyles.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Mobile Pantry Program addresses the larger problem of food insecurity in rural and Indigenous communities by providing consistent access to nutritious food. By directly delivering supplies to remote areas, it significantly reduces barriers such as transportation and availability of fresh produce. This initiative helps combat hunger, improve health outcomes, and support food sovereignty by offering culturally appropriate food options. Additionally, it fosters community resilience by encouraging local partnerships and educational opportunities around nutrition and healthy eating. Overall, the program aims to create a sustainable solution to food access issues, promoting long-term well-being for marginalized populations.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Evidence of the Mobile Pantry Program's effectiveness can be drawn from various sources, including:

Client Feedback: Surveys and testimonials from community members highlight the positive impact on food security and overall well-being, demonstrating increased access to nutritious options.

Increased Participation: Over the years, the program has seen a steady rise in the number of families served, indicating growing trust and reliance on the service.

Partnership Growth: Increased collaboration with local organizations and Indigenous groups reflects the program's integration into community support systems.

Program Reports: Regular assessments and reports from the Wood Buffalo Food Bank document the program's reach, effectiveness, and adaptations based on community needs.

These indicators collectively demonstrate the Mobile Pantry Program's success in addressing food insecurity in rural and Indigenous communities.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Inputs:
Travel within RMWB
Food Costs (other than snacks and drinks)
shelter
local storage
Administration
Program Staff wages and Benefits
Program Materials and Supplies

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

This program addresses food insecurity by providing fresh produce, pantry staples, and culturally relevant items, ensuring accessibility for those living in remote areas

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

This program addresses food insecurity by providing fresh produce, pantry staples, and culturally relevant items, ensuring accessibility for those living in remote areas

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

the ability to continue serving the communities with its current growth.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The Mobile Pantry Program addresses the larger problem of food insecurity in rural and Indigenous communities by providing consistent access to nutritious food. By directly delivering supplies to remote areas, it significantly reduces barriers such as transportation and availability of fresh produce. This initiative helps combat hunger, improve health outcomes, and support food sovereignty by offering culturally appropriate food options. Additionally, it fosters community resilience by encouraging local partnerships and educational opportunities around nutrition and healthy eating. Overall, the program aims to create a sustainable solution to food access issues, promoting long-term well-being for marginalized populations.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There is no other program that currently provides the same service at the scale that we do.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
all nations church	Volunteers

Mobile Pantry Program-Fort Chipewyan (August 2021)

INPUTS	ACTIVITIES	OUTPUTS	OUTCOMES		
			Short Term	Medium Term	Long Term Outcome: Increased Food Security
-MPP part-time staff 24 hrs./ week - Warehouse Manager -Warehouse assistant -Executive Director -Client Services Manager -Industry Funders -RMWB Rural Coordinators -Rural Band & Council per location -Rural Location coordinators -Food Donors -grocery stores	-Delivery of MPP in Fort Chipewyan -Network with other Agencies serving Similar rural locations	-Provide local service to rural communities -Decrease the instances of "No Show" appointments -Decrease transportation costs for clients -Work with a diverse portfolio of clients -Rural clients are satisfied with services -Increase nutrition of rural populations.	-decrease in "No Show" client activities. (1) -Clients report increased nutrition (2) - Clients receive referrals to additional services (1) -Rural communities have local access to food bank services. (4)	-rural food security is increased -clients report fewer barriers to service in rural communities (2) -community sees WBFB as a regional service. -rural communities consider WBFB a trusted partner and service. (2&3) -	

Outcome Indicators of Success

1. 50% decrease in "No Show" client appointments
2. 80% of clients report increased nutrition
3. 25% of clients receive referrals to additional programs and services
4. MPP Schedule is created and has a 95% completion rate.
5. 75% satisfaction rate of clients and stakeholders.

Measurement Tools

1. Link2Feed Statistics
2. Client Satisfaction Survey
3. Stakeholder Satisfaction Survey
4. MPP Schedule

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WOOD BUFFALO FOOD BANK ASSOCIATION

Financial Statements

Year Ended July 31, 2024

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WOOD BUFFALO FOOD BANK ASSOCIATION
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Year Ended July 31, 2024

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KING & COMPANY
CHARTERED PROFESSIONAL ACCOUNTANTS

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Edmonton, AB T5J 3N9

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INDEPENDENT AUDITOR'S REPORT

To the Members of Wood Buffalo Food Bank Association

Opinion

We have audited the financial statements of Wood Buffalo Food Bank Association (the Association), which comprise the statement of financial position as at July 31, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at July 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

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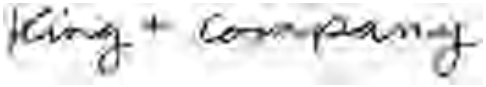
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Edmonton, AB
October 7, 2024

CHARTERED PROFESSIONAL ACCOUNTANTS

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WOOD BUFFALO FOOD BANK ASSOCIATION

Statement of Financial Position

As at July 31, 2024

	2024	2023
ASSETS		
CURRENT		
Cash	**$ 198,604**	$ 595,498
Accounts receivable	**64,493**	34,412
Prepaid expenses	**54,536**	33,191
	317,633	663,101
TERM DEPOSITS *(Note 3)*	**1,150,000**	1,284,204
CAPITAL ASSETS *(Note 4)*	**2,370,501**	2,490,313
	$ 3,838,134	$ 4,437,618
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	**$ 84,680**	$ 109,476
Deferred contributions related to operations *(Note 5)*	**183,905**	287,584
	268,585	397,060
DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS *(Note 6)*	**877,246**	917,746
	1,145,831	1,314,806
NET ASSETS		
Invested in capital assets	**1,493,255**	1,572,567
Internally restricted *(Note 7)*	**566,000**	566,000
Unrestricted	**633,048**	984,245
	2,692,303	3,122,812
	$ 3,838,134	$ 4,437,618

ON BEHALF OF THE BOARD

DocuSigned by:
JOSE ALVARADO
6C8713A31AC647F...
Director

Director

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WOOD BUFFALO FOOD BANK ASSOCIATION

Statement of Operations

Year Ended July 31, 2024

	2024	2023
REVENUE		
Donated food products	**$ 1,824,677**	$ 1,909,937
Donations	**711,095**	538,264
Program	**328,187**	271,144
Fundraising	**322,713**	474,312
Interest	**63,152**	44,511
Casino *(Note 5)*	**61,591**	2,282
Amortization of deferred capital contributions *(Note 6)*	**40,500**	43,879
Grants	**34,000**	191,000
Other revenue	**4,468**	9,632
	3,390,383	3,484,961
EXPENSES		
Donated food products - distributed	**1,824,677**	1,909,937
Salaries and benefits	**815,570**	804,339
Food purchases	**524,254**	612,933
Amortization of capital assets	**180,538**	183,252
Fundraising	**108,055**	37,037
Office	**65,817**	52,252
Travel	**61,351**	59,035
Insurance	**40,644**	25,247
Warehouse	**35,289**	40,142
Utilities	**33,356**	27,875
Licenses and fees	**28,776**	2,956
Facility	**27,618**	42,882
Professional fees	**25,858**	23,788
Supplies	**23,439**	24,521
Advertising and promotion	**11,852**	7,071
Contribution to Wood Buffalo Community Foundation *(Note 8)*	**10,000**	-
Interest and bank charges	**3,445**	2,875
Board	**353**	269
	3,820,892	3,856,411
DEFICIENCY OF REVENUE OVER EXPENSES	**$ (430,509)**	$ (371,450)

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WOOD BUFFALO FOOD BANK ASSOCIATION

Statement of Changes in Net Assets

Year Ended July 31, 2024

	Invested in capital assets	Internally restricted	Unrestricted	**2024**	2023
NET ASSETS - BEGINNING OF YEAR	$ 1,572,567	$ 566,000	$ 984,245	**$ 3,122,812**	$ 3,494,262
Deficiency of revenue over expenses	(140,038)	-	(290,471)	**(430,509)**	(371,450)
Purchase of capital assets	60,726	-	(60,726)	**-**	-
NET ASSETS - END OF YEAR	$ 1,493,255	$ 566,000	$ 633,048	**$ 2,692,303**	$ 3,122,812

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WOOD BUFFALO FOOD BANK ASSOCIATION

Statement of Cash Flows

Year Ended July 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Cash received from fundraising, donations, grants and other contributions	**$ 1,328,297**	$ 1,405,118
Interest income	**63,152**	44,512
Cash paid for program service expenses	**(1,861,820)**	(1,750,304)
Cash flow used by operating activities	**(470,371)**	(300,674)
INVESTING ACTIVITIES		
Proceeds on disposal of guaranteed investment certificates	**1,284,203**	250,000
Purchase of capital assets	**(60,726)**	(266,619)
Purchase of guaranteed investment certificates	**(1,150,000)**	(31,322)
Cash flow from (used by) investing activities	**73,477**	(47,941)
DECREASE IN CASH	**(396,894)**	(348,615)
CASH - BEGINNING OF YEAR	**595,498**	944,113
CASH - END OF YEAR	**$ 198,604**	$ 595,498

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NATURE OF OPERATIONS

Wood Buffalo Food Bank Association (the "Association") was incorporated under the Societies Act of Alberta on December 22, 1983. The Association operates a food bank to alleviate hunger in the Regional Municipality of the Wood Buffalo area by soliciting donations and collecting food for distribution through a network of programs that serve target population groups. The Association receives support from the community, charitable organizations and corporate sponsorships.

1. SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Fund Accounting

The Association maintains three funds in accordance with the principles of fund accounting: Unrestricted fund, Invested in capital assets fund and Internally restricted fund.

The Unrestricted fund is used to account for all revenue and expenses related to general and ancillary operations of the Association.

The Invested in capital assets fund is used to account for all capital assets of the Association and to present the flow of funds related to their acquisition and disposal and unspent capital resources.

The Internally restricted fund is used to account for net assets of the Association that have been designated by the Board of Directors for a specific purpose. These amounts are not available for other purposes without the approval of the Board of Directors.

Revenue Recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized in the year which related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Deferred contributions that are restricted for the acquisition of tangible capital assets are deferred and recognized on the same basis as the amortization of the related tangible capital asset.

Revenue from all other sources is included in revenue in the year in which it is received or receivable and collection is reasonably assured.

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1. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Contributed Materials and Services

Volunteers contribute time each year to aid the Association in carrying out its services and fundraising activities. Due to the difficulty in determining the fair value , the financial value of contributed services is not recognized in these financial statements.

The Association receives a significant volume of food products from the community. During the year, the volume of donated food products acquired and distributed through operations was 516,530 pounds (2023 - 594,966) with a value of $3.52 (2023 - $3.21) per pound based on an estimate provided by Food Banks Canada. Donated food products revenue and expense is recognized in the statement of operations in the period in which the items are received and distributed within the community. The Association does not record ending inventory.

Cash

Cash is comprised of cash held in financial institutions.

Financial Instruments

Initial Measurement

The Association initially measures its financial assets and liabilities originated or exchanged in arm's length transactions at fair value. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the Association is in the capacity of management, are initially measured at cost.

The cost of a financial instrument in a related party transaction depends on whether the instrument has repayment terms. If it does, the cost is determined using its undiscounted cash flows, excluding interest and dividend payments, less any impairment losses previously recognized by the transferor. Otherwise, the cost is determined using the consideration transferred or received by the Association in the transaction.

Subsequent Measurement

The Association subsequently measures all its financial assets and liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in earnings in the period incurred.

Financial assets measured at amortized cost using the straight-line method include cash, accounts receivable and term deposits. Financial liabilities measured at amortized cost using the straight-line method include accounts payable and accrued liabilities.

Transaction Costs

Transaction costs attributable to financial instruments subsequently measured at fair value and to those originated or exchanged in a related party transaction are recognized in earnings in the period incurred. Transaction costs related to financial instruments originated or exchanged in an arm’s length transaction that are subsequently measured at cost or amortized cost are recognized in the original cost of the instrument. When the instrument is measured at amortized cost, transaction costs are recognized in earnings over the life of the instrument using the straight-line method.

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1. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Impairment

For financial assets measured at cost or amortized cost, the Association determines whether there are indications of possible impairment. When there are, and the Association determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in earnings. If the indicators of impairment have decreased or no longer exist, the previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may be no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in earnings.

Capital Assets

Capital Assets are stated at cost or deemed cost less accumulated amortization. Capital Assets are amortized over their estimated useful lives at the following rates and methods:

Automotive	30%	declining balance method
Building	4% - 8%	declining balance method
Computer equipment	50%	declining balance method
Furniture and equipment	20%	straight-line method
Computer software	55%	declining balance method

The Association regularly reviews its capital assets to eliminate obsolete items.

Measurement Uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

2. CASH

Cash includes unexpended casino funds of $740 (2023 - $28,694) externally restricted for expenses approved by Alberta Gaming, Liquor, and Cannabis Commission.

3. TERM DEPOSITS

Term deposits consist of non-redeemable GIC's with maturity dates ranging from September 2024 to September 2025 and with interest rates ranging from 4.95% to 5.25%.

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4. CAPITAL ASSETS

	Cost	Accumulated amortization	**2024 Net book value**	2023 Net book value
Land	$ 240,000	$ -	**$ 240,000**	$ 240,000
Automotive	139,444	102,316	**37,128**	53,040
Building	2,444,576	419,677	**2,024,899**	2,104,926
Computer equipment	4,178	3,777	**401**	802
Computer software	9,513	2,616	**6,897**	-
Furniture and equipment	185,238	124,062	**61,176**	91,545
	$ 3,022,949	$ 652,448	**$ 2,370,501**	$ 2,490,313

5. DEFERRED CONTRIBUTIONS RELATED TO OPERATIONS

Deferred contributions related to operations represent contributions received for specific purposes which have not yet been expended. Changes in the deferred contributions related to operations balance are as follows:

	Casino	Slow Cooker/Basic Shelf Program	Community Impact Grant	**2024**	2023
Balance,beginning of year	$ 28,694	$ 258,890	$ -	**$ 287,584**	$ 418,264
Contributions received	33,637	28,085	160,000	**221,722**	84,001
Recognized as revenue	(61,591)	(166,294)	(93,259)	**(321,144)**	(214,681)
Repayment	-	-	(4,257)	**(4,257)**	-
Balance, end of year	$ 740	$ 120,681	$ 62,484	**$ 183,905**	$ 287,584

6. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

The Association's deferred contributions related to capital assets is compromised as follows:

	2024	2023
Balance, beginning of year	**$ 917,746**	$ 961,625
Recognized as revenue	**(40,500)**	(43,879)
Balance, end of year	**$ 877,246**	$ 917,746

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7. INTERNALLY RESTRICTED NET ASSETS

Internally restricted net assets are broken down as follows:

	2024	2023
Emergency operating fund	**$ 500,000**	$ 500,000
Capital replacement expenditure reserve	**66,000**	66,000
	$ 566,000	$ 566,000

8. WOOD BUFFALO FOOD BANK ASSOCIATION FUND

During the year, the Association contributed $10,000 to the Wood Buffalo Community Foundation to establish a permanent endowment fund ("the Fund") called the Wood Buffalo Food Bank Association Fund. The charitable intent and purpose of the fund is to support qualified donees that carry out charitable activities and/or programs to provide resources and/or education to alleviate hunger and/or enhance food security for all citizens in the Wood Buffalo region. The Fund is open ended and any Charity or person or entity may make contributions. Net income from the Fund is distributed annually to the Association to be utilized within the intent and purpose of the Fund. The Fund is not considered to be an asset of the Association.

9. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Association's risk exposure and concentration as of July 31, 2024.

Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Association's financial instruments that are exposed to credit risk are primarily cash and accounts receivable. The Association maintains its cash and term deposits in a major financial institution. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Association has a significant number of customers which minimizes concentration of credit risk.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Association manages exposure through its normal operating and financing activities. The Association is exposed to interest rate risk primarily through its term deposits.

10. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Application Summary:
2025 - 3124 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3124 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Willow Lake Community Association
7-232 Stony Mountain Road Anzac, Alberta
Anzac, AB, T0P 1J0

Primary Contact

Karen Janvier
7-232 Stony Mountain Road
Anzac
Phone: s.17(1) [redacted]
Email: willowlakeca@gmail.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

WLCA is a dynamic, collective organization focusing on rural inclusivity, services and our economy. Our mission is to recognize and advocate for our community while improving our quality of life and promote services, local business, development and growth within our Rural communities.

Brief Summary of the Proposed Program(s) and/or Project(s)

The Community Connection consists of the following: The internet cafe, where community members can come use the internet, scan and print documents. The Anzac Corner, a monthly community email where organizations can promote their activities. There are several activities within the community connection. The Anzac Daze Community BBQ, Community Christmas Dinner & Parade, Block Party, Night Out in Anzac and Family Day Celebration all provide an opportunity for community member to get together and celebrate. The Anzac Volunteer Appreciation Dinner and awards celebrates all the volunteers in and around Anzac who make this community an amazing place to live.

Please note any restrictions on participating in your organization's programs or services.

Our programs and services are offered to anyone in the Rural areas (Anzac, GLE, First Nation 468 and surrounding areas) Some programs may have age restrictions.

Minimum number of board members according to the organization's bylaws:

7

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
James Collins	president	4
June Catton	secretary	2
Rose Pratt	director	13
Jordon Huppie	director	7
John Fraser	director	13
Wade Chouinard	director	10
Jane Woytkiw	vice president	2

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Our organization serves rural community members and all of our board members have lived in this rural area for years. s.17(1) [redacted] have all lived in Anzac for over 20 years. They understand the challenges and needs of those living in rural RMWB.
Our Family Day and Christmas Dinner serve families in our community. s.17(1) [redacted] s.17(1) [redacted] have raised families here. s.17(1) [redacted] are currently raising families here. They all understand the challenges and needs of those raising families in rural RMWB.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Community Connection Status: Completed

Program/Project: Anzac Community Christmas Dinner & Parade Status: Completed

Program/Project: Anzac Daze BBQ Kick Off Status: Completed

Program/Project: Family Day Status: Completed

Program/Project: Fall Feast Status: Completed

Program/Project: Anzac Volunteer Appreciation Dinner Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$33,521.50

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$46,544.62

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We have held a raffle, applied for grants and sponsorships with local industry.

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the

Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	Pembina for Family Day	$5,000.00
		$5,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Canada Grant	Volunteer Appreciation	$1,500.00
Sponsorship	CNOOC for Christmas	$5,000.00
Sponsorship	Suncor for Christmas	$1,000.00
Sponsorship	TC Energy for Fall Feast	$5,000.00
Sponsorship	Enbridge for Volunteer Appreciation	$2,000.00
Sponsorship	local businesses for BBQ	$1,900.00
		$16,400.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	all programs	$11,350.00	$8,000.00
Advertising/Marketing	for community connection	$400.00	$400.00
Food Costs	for all programs	$17,550.00	$9,000.00
Gifts for Elders / Honorariums	Family day	$200.00	$200.00
Program Materials & Supplies	all programs	$15,900.00	$10,000.00
Program Staff wages & Benefits	All programs	$24,500.00	$24,500.00
Rent - Venue/Facility/Room/Equipment	Christmas, BBQ, Volunteer appreciation, Family day	$4,540.00	$4,540.00
Travel	to pick up materials for al programs	$1,094.00	$1,094.00
Volunteer Appreciation	awards for volunteers	$3,000.00	$2,000.00

Other (Provide Detail)	horse and wagon for family day	$2,600.00	$0.00
Other (Provide Detail)	labour for Christmas, BBQ, Family Day and fall Feast	$1,250.00	$1,250.00
Other (Provide Detail)	cleaning fee for volunteer appreciation	$250.00	$250.00
		$82,634.00	**$61,234.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$77,634.00

Total RMWB Grant Request

	Amount
Total	$61,234.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$82,634.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$61,234.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

74%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Venue space for Fall Feast with Anzac and Bill Woodward Schools.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

20241105-CI-CPP-WLCA-2025_budget_Christmas.pdf
69.1 KB - 11/05/2024 3:31 PM

20241105-CI-CPP-WLCA-2025_budget_bbq_new.pdf
66.4 KB - 11/05/2024 3:30 PM

2025_budget_BBQ.pdf
66.1 KB - 10/14/2024 8:35 PM

2025_budget_Christmas.pdf
66.1 KB - 10/14/2024 8:21 PM

2025_budget_Fall_Feast.pdf
65.3 KB - 10/15/2024 7:45 AM

2025_budget_Family_Day.pdf
66.9 KB - 10/15/2024 8:19 AM

2025_budget_community_connection.pdf
66.1 KB - 10/14/2024 8:10 PM

2025_budget_volunteer_appreciation.pdf
65.7 KB - 10/15/2024 6:06 AM

Total Files: 8

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

2023_statement_of_operations_WLCA.pdf
2.6 MB - 10/11/2024 5:36 PM

financial_position_WLCA_2023.pdf
1 MB - 10/11/2024 5:36 PM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2025_Logic_Model_Anzac_Daze_BBQ.docx
61.6 KB - 10/14/2024 8:31 PM

2025_Logic_Model_Christmas_Dinner___Parade.docx
62.4 KB - 10/14/2024 8:18 PM

2025_Logic_Model_Community_Connection.docx
60.6 KB - 10/14/2024 8:04 PM

2025_Logic_Model_Fall_Feast.docx
61.8 KB - 10/15/2024 7:43 AM

2025_Logic_Model_Volunteer_Appreciation.docx
60.3 KB - 10/15/2024 5:59 AM

2025_Logic_Model_family_day.docx
61.9 KB - 10/15/2024 7:21 AM

Total Files: 6

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Karen Janvier

Position/Title

Grant and Finance Coordinator

Date: 10/15/2024

Project Summary
Community Connection

Program, Project or Service Name

Community Connection

Beginning Date

01/02/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

This program aligns with "Diversity, inclusion and accessibility" by making sure all residents are aware of the events, activities and programs that happen in the community.
It aligns with "Rural and Indigenous Communities and relationships" in that it occurs in the rural area of the RMWB where many members are indigenous.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	25
Adults	150
Seniors (65+)	50
Families	0
Community	0
Total	225

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Our rural residents need to foster a sense of connection, ensuring that everyone feels included, involved, and engaged in the community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

We will give residents the opportunity to feel connected by insuring they have the latest information and calendars so they know what is happening in their community.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

If we provide the Community Connection then residents will feel connected to others. They will be informed and included in the community.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

2 computer stations with photocopiers and scanners. Board room space for projects and or meetings/training. Supplies/ materials and stronger internet service.
1 part time staff
12 Anzac Corner newsletters printed and sent digitally

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

This program will consist of the following: The internet cafe, where community members can come use the internet, computers, scan and print documents. The Anzac Corner, a monthly community email where organizations can promote their activities.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

12 monthly “Anzac Corner” emails 200 residents informed of events and activities.
10 residents using the internet cafe

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

We want our residents to feel a sense of belonging by keeping them up to date on what is happening in the community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The Community Connection serves indigenous people in Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

This is the only community newsletter with unlimited inserts for all organizations serving the community.

REGIONAL MUNICIPALITY OF WOOD BUFFALO

Project Summary
Community Connection

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Camp Yogi Society	Helps with promotion and content of Anzac Corner
Anzac Family Community Support Society	Helps with promotion and content of Anzac Corner
Anzac Recreation and Social Society	Helps with promotion and content of Anzac Corner

Project Summary
Anzac Community Christmas Dinner & Parade

Program, Project or Service Name

Anzac Community Christmas Dinner & Parade

Beginning Date

12/05/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/07/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The RMWB's funding priority of "Rural and Indigenous Communities and Relationships" is addressed in that all of the community members who attend the community Christmas Dinner and Parade live in the rural communities of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations. Of those people approximately 45% are Indigenous.

The funding priority of social participation is addressed by providing an opportunity for residents to get together and socialize while promoting overall well-being and belonging.

Diversity, inclusion and diversity is addressed by including seniors, children, youth, indigenous, disabled and LGBTQ+ individuals to plan and attend this activity.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	50
Preschoolers (4-5 years)	50
Children (6-12 years)	100
Youth (13-18)	50
Adults	150
Seniors (65+)	80
Families	0
Community	300
Total	780

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Our rural residents need social participation to feel connected to each other, be inclusive, involved and engaged. This need is evident in our surveys, interviews, and conversations. In one survey residents stated "Having events and activities to look forward to is so good for my mental health" and another "I appreciate my family having things in our town we can participate in" and "Without this it would mean having to drive to Fort McMurray to do any activities." These comments show there is a need for residents to have the opportunity to participate and feel connected.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Community Christmas Dinner and parade present an ideal opportunities for community members to connect and socialize, fostering overall well-being, safety, and a sense of belonging. It stands out as a significant highlight of the community's annual calendar, serving as a meaningful way to embrace the upcoming New Year.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

If the Willow Lake Community Association hosts the Community Christmas Dinner and Parade community members will have the opportunity to gather and participate in a social setting. We have conducted surveys in the past year and found 96% of residents answered strongly agree or agree when presented with the statement "I feel a sense of belonging to my neighborhood/community" when I participate in activities in the community. 90% of residents strongly agree or agree to the statement "As a result of attending this event or activity I am connected to others in my neighborhood/community." These show evidence that these activities have a positive impact on residents.

Project Summary
Anzac Community Christmas Dinner & Parade

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

1 part time staff member
Camp Yogi
Anzac Recreation Centre
25 volunteers
Santa float
meals
activities

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

This year will be starting off with 2 Christmas Parades, one in Anzac and the other in Gregoire Lake Estates. There is a chance for everyone to decorate their Side by Side, quad, snowmobile or another vehicle and enter to win. We also have local groups and businesses enter floats as well as a Santa Float that delivers presents to all the children who register. The Sunday after the parade AFCSS will hold their 41st Annual Community Christmas Dinner. A local caterer prepares a meal for everyone to enjoy. The community school chore sings carols and everyone has a chance to win door prizes. It provides the perfect opportunity for community members to get together and socialize while promoting overall wellbeing and belonging. It is truly a highlight of the Community's year while getting ready to welcome the New Year ahead.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

200 Christmas gifts given
300 parade spectators
10 organizations/residents putting floats/cars in parade
300 Christmas Dinners served

Project Summary
Anzac Community Christmas Dinner & Parade

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Participants will feel connected to others because they increase their participation in the community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation, Other:

Other:

Social media comments

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

All of our programs and projects include local Metis and First Nations community members. Close to 40% of the residents who come to our programs are indigenous. We have an elder say grace at our Community Christmas Dinner. The local Willow Lake Metis Nation submits a float in the parade. Indigenous people sit on our board, have input in our programming, and volunteer where needed.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

This is currently the only community Christmas Dinner and Parade in our community that is open to all residents of Anzac, Gregoire Lake Estates and FM468FN.

Project Summary
Anzac Community Christmas Dinner & Parade

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Anzac Family Community Support Society	Assist with planning, Volunteering, support and give input and advise.
Camp Yogi Society	Provide venue for staging of parade
Anzac Volunteer Fire Department	lead the parade with fire trucks and volunteer fire fighters
Wood Buffalo Food Bank	participate in parade and collect food bank items

Project Summary
Anzac Daze BBQ Kick Off

Program, Project or Service Name

Anzac Daze BBQ Kick Off

Beginning Date

08/15/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

08/15/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Our Activity aligns with the "Rural and Indigenous Communities and Relationships" in that everyone who attends the activity is from a rural community. Close to 50% of the attended are indigenous.
This activity addresses diversity by including different dimensions (seniors, youth, indigenous, rural and mobility restrictions) during the planning and implementation of the event. We also make sure that all dimensions can access the venue and feel welcome in attending.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	0
Families	0
Community	500
Total	500

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Our rural community is struggling with issues of diversity, inclusion, and accessibility. Many residents, particularly those from marginalized backgrounds, feel isolated and disconnected. Addressing this gap is essential for fostering a more connected, inclusive, and vibrant community where everyone feels valued and empowered to participate

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

We will address this need by providing an opportunity for residents to come together to socialize while including, involving and engaging everyone.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

In the past we have hosted the Anzac Daze BBQ Kick Off for the community. Participants consistently express their appreciation for these initiatives, highlighting the benefits of socialization and engagement. Our survey shows that 88% of respondents strongly agree or agree that as a result of attending the BBQ they feel connected to others in their community.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff
Volunteers
Venue space
meals
activities

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

This BBQ is a free community social project to kick off Anzac Days, an annual community event hosted by Anzac Recreation and Social Society. The BBQ will be held at Camp Yogi where community members of all ages will be able to participate in different activities such as a scavenger hunt, crafts, and games. Volunteers cook up burgers and hot dogs and everyone takes the time to enjoy each other's company.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

100 residents engaged at the BBQ

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Participants will feel connected to others because they increase their participation in the community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Regional Municipality of Wood Buffalo

Project Summary
Anzac Daze BBQ Kick Off

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Our activity welcomes all residents' in Anzac, Gregoire Lake Estates and Fm468FN including First Nations and Metis in the area. We make sure to include everyone in the planning and facilitating of the activity. We have indigenous people on our board who have input to all of our activities.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

This is the only Anzac Daze BBQ kick off.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Camp Yogi Society	provide venue at no or discounted cost
Anzac Family Community Support Society	Help plan and facilitate activity

Project Summary
Family Day

Program, Project or Service Name

Family Day

Beginning Date

02/17/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

02/17/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Family Day activity effectively addresses the need for social participation by offering this opportunities for members to engage, meet, and socialize within their own environment. This initiative promotes inclusivity within our rural and Indigenous community, allowing residents to participate in local programming without the need to travel to Fort McMurray.
The program aligns with "Rural and Indigenous Communities and Relationships" in that all of our residents live in rural RMWB and over 40% of
those who participated last year were indigenous.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	0
Families	0
Community	200
Total	200

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Our rural residents need social participation to feel connected to each other, be inclusive, involved and engaged. This need is evident in our surveys, interviews, and conversations. In one survey residents stated "Having events and activities to look forward to is so good for my mental health" and another "I appreciate my family having things in our town we can participate in" and "Without this it would mean having to drive to Fort McMurray to do any activities." These comments show there is a need for residents to have the opportunity to participate and feel connected.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Family Day Activity presents an ideal opportunities for community members to connect and socialize, fostering overall well-being, safety, and a sense of belonging.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

If the Willow Lake Community Association hosts the Family Day activity community members will have the opportunity to gather and participate in a social setting. We have conducted surveys in the past year and found 96% of residents answered strongly agree or agree when presented with the statement "I feel a sense of belonging to my neighborhood/community" when I participate in activities in the community. 90% of residents strongly agree or agree to the statement "As a result of attending this event or activity I am connected to others in my neighborhood/community." These show evidence that these activities have a positive impact on residents.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

1 part time staff member
Camp Yogi
meals
activities

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The communities of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations come together and celebrate family. There will be a horse and wagon ride, games and activities as well as a bon fire with hot dogs and bannock. Our last three Family Day Events were a great success. We had over 100 people attend the event with very positive feedback. We expect the 2025 Family Day event to be an even bigger success

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

200 community members engaged and celebrating family

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Participants will feel connected to others because they increase their participation in the community

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Our family day celebrate indigenous culture by making sure to include indigenous voices when planning events. We also have an elder make bannock with families while enjoying the great outdoors.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There are no other Family Celebrations in Anzac.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Anzac Family Community Support Society	Help with planning and facilitating activity

Project Summary
Fall Feast

Program, Project or Service Name

Fall Feast

Beginning Date

11/13/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

11/13/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The RMWB's funding priority of "Rural and Indigenous communities and Relationships" is addressed in that all of the community members who attend the Fall Feast live in the rural communities of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations. Of those people approximately 45% are Indigenous. The funding priority of social participation is addressed by providing an opportunity for residents to get together and socialize while promoting overall well-being and belonging.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	0
Families	0
Community	200
Total	200

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Our rural residents need social participation to feel connected to each other, be inclusive, involved and engaged. This need is evident in our surveys, interviews, and conversations. In one survey residents stated "Having events and activities to look forward to is so good for my mental health" and another "I appreciate my family having things in our town we can participate in" and "Without this it would mean having to drive to Fort McMurray to do any activities." These comments show there is a need for residents to have the opportunity to participate and feel connected.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Fall Feast presents an ideal opportunities for community members to connect and socialize, fostering overall well-being, safety, and a sense of belonging.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

If the Willow Lake Community Association hosts the Fall Feast community members will have the opportunity to gather and participate in a social setting. We have
conducted surveys in the past year and found 96% of residents answered strongly agree or agree when presented with the statement "I feel a sense of belonging to my neighborhood/community" when I participate in activities in the community. 90% of residents strongly agree or agree to the statement "As a result of attending this event or activity I am connected to others in my neighborhood/community." These show evidence that these activities have a positive impact on residents

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

1 part time staff member
Bill Woodward School gym
25 volunteers
meals
activities

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Fall Feast is a joint effort between Willow Lake Community Association, Anzac Family Community Support Society, Anzac Community School and Bill Woodward School. We invite all community members from Anzac, Gregoire Lake Estates, Willow Lake Metis Nation and Fort McMurray 468 First Nations to come out for a meal, activities, entertainment, games and prizes. This event gives all community members a chance to get to know each other while promoting individual and community well-being, safety, and belonging. Living in a rural community there are few opportunities for community members to socialize and get to know each other. It is important for everyone to have this opportunity as socialization helps develop relationships and improve sense of belonging and self-esteem in return helping residents develop positively.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

200 community members engaged
200 meals served

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Participants will feel connected to others because they increase their participation in the community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

All of our programs and projects include local Metis and First Nations community members. Close to 40% of the residents who come to our programs are indigenous. We have an elder say grace at our Fall Feast and try to some type of indigenous performance. Indigenous people sit on our board, have input in our programming, and volunteer where needed.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There is currently no other fall feast in the community

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Anzac Family Community Support Society	Help with planning and facilitating activity
Anzac and Bill Woodward School	Help with planning and facilitating activity. Provide venue space and volunteers.

Project Summary
Anzac Volunteer Appreciation Dinner

Program, Project or Service Name

Anzac Volunteer Appreciation Dinner

Beginning Date

04/14/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

04/14/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

This program aligns with "Rural and Indigenous Communities and Relationships" in that it celebrates all the rural volunteers in the community, many of which are indigenous.

It also aligns with "Partnership and Collaboration" in that all organizations in the community come together to celebrate their volunteers.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	20
Adults	150
Seniors (65+)	50
Families	0
Community	0
Total	220

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Seniors, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

We need to make sure the volunteers in our community feel appreciated and valued.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

This program celebrates all the hard work volunteers put into the community.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

If we have an event to appreciate them, they will feel appreciated.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff
Volunteers
Venue space
Catered dinner
awards

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Meeting to plan
Appreciation Dinner

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

220 Dinners served
150 Volunteers recognized and celebrated

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The volunteer appreciation dinner will increase a sense of belonging with the volunteer therefore increasing community involvement.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

During the volunteer appreciation dinner we have a community resident say grace at the meal. We also make sure to include all the indigenous residents/volunteers in the event.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Currently there are no other volunteer appreciation activities in the community that celebrate all the volunteers.

Project Summary
Anzac Volunteer Appreciation Dinner

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Anzac and Bill Woodward School	Invite and celebrate all their volunteers
Camp Yogi Society	Invite and Celebrate all their volunteers
Anzac Family Community Support Society	Invite and celebrate all their volunteers
Anzac Recreation and Social Society	Invite and celebrate all their volunteers
Anzac Volunteer Fire Department	Invite and celebrate all their volunteers

Volunteer Appreciation

	Budget
wages	$ 1,000.00
cleaning	$ 250.00
materials	$ 500.00
travel	$ 177.00
food	$ 3,600.00
venue	$ 700.00
awards	$ 3,000.00
admin	$ 1,700.00
total	**$ 10,927.00**

CE Anzac Daze BBQ	
	Budget
wages	$ 1,500.00
materials	$ 1,500.00
labour	$ 300.00
travel	$ 177.00
food	$ 2,000.00
venue	$ 800.00
admin	$ 1,100.00
total	**$ 7,377.00**

Community Christmas Dinner & Parade	
	Budget
wages	$ s.17(1) [redacted]
labour	$ 500.00
materials/gifts	$ 11,400.00
food	$ 7,250.00
travel	$ 236.00
venue - RRC	$ 2,200.00
admin	$ 3,687.00
Total	**$** s.17(1) [redacted]

Community Connection	
	Budget
wages	$ s.17(1) [redacted]
advertising	$ 400.00
materials	$ 1,000.00
snacks	$ 200.00
travel	$ 177.00
admin	$ 2,763.00
Total	s.17(1) [redacted]

Fall feast	
	Budget
wages	s.17(1) [redacted]
materials	$ 1,000.00
labour	$ 225.00
food	$ 3,500.00
travel	$ 150.00
admin	$ 1,100.00
Total	s.17(1) [redacted]

Family Day	
	Budget
wages	$ s.17(1) [redacted]
labour	$ 225.00
materials	$ 500.00
food	$ 1,000.00
travel	$ 177.00
elders gifts	$ 200.00
horse & sleigh	$ 2,600.00
venue	$ 840.00
admin	$ 1,000.00
Total	s.17(1) [redacted]

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Willow Lake Community Association**
Organization Mission Statement:	WLCA is a dynamic, collective organization focusing on rural inclusivity, services and our economy. Our mission is to recognize and advocate for our community while improving our quality of life and promote services, local business, development and growth within our Rural communities.

Program/Event Name:	**Anzac Community Connection**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Residents of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Our rural residents need to foster a sense of connection, ensuring that everyone feels included, involved, and engaged in the community.

Logic Model Template

Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	We will give residents the opportunity to feel connected by insuring they have the latest information and calendars so they know what is happening in their community.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If we provide the Community Connection then residents will feel connected to others. They will be informed and included in the community.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	2 computer stations with photocopiers and scanners. Board room space for projects and or meetings/training. Supplies/ materials and stronger internet service. 1 part time staff 12 Anzac Corner newsletters printed and sent digitally
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	This program will consist of the following: The internet cafe, where community members can come use the internet, computers, scan and print documents. The Anzac Corner, a monthly community email where organizations can promote their activities.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	12 monthly "Anzac Corner" emails 200 residents informed of events and activities. 10 residents using the internet cafe

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
We want our residents to feel a sense of belonging by keeping them up to date on what is happening in the community.	a. 80% of participants will report feeling connected and engaged	i. Because of the Community Connection I feel connected to others in my community
		ii. Because of the Community Connection I feel a sense of belonging to my community
[redacted]	b.	i.
		ii.
	a.	i.
		ii.
[redacted]	b.	i.
		ii.
	a.	i.
		ii.

	b.	i.
		ii.

Intermediate outcomes: *Participants will feel connected to others because they increase their knowledge of what is happening in the communituy.*	
Long-term outcomes/Impact: *Participants will feel a sense of belonging.*	

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Willow Lake Community Association**
Organization Mission Statement:	WLCA is a dynamic, collective organization focusing on rural inclusivity, services and our economy. Our mission is to recognize and advocate for our community while improving our quality of life and promote services, local business, development and growth within our Rural communities.

Program/Event Name:	**Fall Feast**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Residents of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Our rural residents need social participation to feel connected to each other, be inclusive, involved and engaged. This need is evident in our surveys, interviews, and conversations. In one survey residents stated "Having events and activities to look forward to is so good for my mental health" and another "I appreciate my family having things in our town we can participate in" and "Without this it would mean having to drive to Fort

	McMurray to do any activities." These comments show there is a need for residents to have the opportunity to participate and feel connected.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The Fall Feast presents an ideal opportunities for community members to connect and socialize, fostering overall well-being, safety, and a sense of belonging.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If the Willow Lake Community Association hosts the Fall Feast community members will have the opportunity to gather and participate in a social setting. We have conducted surveys in the past year and found 96% of residents answered strongly agree or agree when presented with the statement "I feel a sense of belonging to my neighborhood/community" when I participate in activities in the community. 90% of residents strongly agree or agree to the statement "As a result of attending this event or activity I am connected to others in my neighborhood/community." These show evidence that these activities have a positive impact on residents.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	1 part time staff member Bill Woodward School gym 25 volunteers meals activities
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The Fall Feast is a joint effort between Willow Lake Community Association, Anzac Family Community Support Society, Anzac Community School and Bill Woodward School. We invite all community members from Anzac, Gregoire Lake Estates, Willow Lake Metis Nation and Fort McMurray 468 First Nations to come out for a meal, activities, entertainment, games and prizes. This event gives all community

	members a chance to get to know each other while promoting individual and community well-being, safety, and belonging. Living in a rural community there are few opportunities for community members to socialize and get to know each other. It is important for everyone to have this opportunity as socialization helps develop relationships and improve sense of belonging and self-esteem in return helping residents develop positively.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	200 community members engaged 200 meals served

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
Increased participation in the community	a. 80% of participants will report feeling connected and engaged	i. Because of the Fall Feast I feel connected to others in my community

		ii.Because of the Fall Feast I feel a sense of belonging to my community
	b.	i.
		ii.
	a.	i.
		ii.
	b.	i.
		ii.
	a.	i.
		ii.
	b.	i.
		ii.

Intermediate outcomes: *Participants will feel connected to others because they increase their participation in the community.*	

Long-term outcomes/Impact: *Participants will feel a sense of belonging.*	

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Willow Lake Community Association**
Organization Mission Statement:	WLCA is a dynamic, collective organization focusing on rural inclusivity, services and our economy. Our mission is to recognize and advocate for our community while improving our quality of life and promote services, local business, development and growth within our Rural communities.

Program/Event Name:	**Anzac Community Christmas Dinner & Parade**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Residents of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Our rural residents need social participation to feel connected to each other, be inclusive, involved and engaged. This need is evident in our surveys, interviews, and conversations. In one survey residents stated "Having events and activities to look forward to is so good for my mental health" and another "I appreciate my family having things in our town we can participate in" and "Without this it would mean having to drive to Fort

	McMurray to do any activities." These comments show there is a need for residents to have the opportunity to participate and feel connected.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The Family Day Activity presents an ideal opportunities for community members to connect and socialize, fostering overall well-being, safety, and a sense of belonging.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If the Willow Lake Community Association hosts the Family Day Activity community members will have the opportunity to gather and participate in a social setting. We have conducted surveys in the past year and found 96% of residents answered strongly agree or agree when presented with the statement "I feel a sense of belonging to my neighborhood/community" when I participate in activities in the community. 90% of residents strongly agree or agree to the statement "As a result of attending this event or activity I am connected to others in my neighborhood/community." These show evidence that these activities have a positive impact on residents.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	1 part time staff member Camp Yogi meals activities
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The communities of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations come together and celebrate family. There will be a horse and wagon ride, games and activities as well as a bon fire with hot dogs and bannock. Our last three Family Day Events were a great success. We had over 100 people attend the event with very positive feedback. We expect the 2025 Family Day event to be an even bigger success

Logic Model Template

Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	200 community members engaged and celebrating family

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
Increased participation in the community	a. 80% of participants will report feeling connected and engaged	i. Because of the Family Day Activity I feel connected to others in my community
		ii.Because of the Family Day Activity I feel a sense of belonging to my community
[redacted]	b.	i.
		ii.
	a.	i.
		ii.

	b.	i.
		ii.
	a.	i.
		ii.
	b.	i.
		ii.

Intermediate outcomes: *Participants will feel connected to others because they increase their participation in the community.*	
Long-term outcomes/Impact: *Participants will feel a sense of belonging.*	

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Willow Lake Community Association**
Organization Mission Statement:	WLCA is a dynamic, collective organization focusing on rural inclusivity, services and our economy. Our mission is to recognize and advocate for our community while improving our quality of life and promote services, local business, development and growth within our Rural communities.

Program/Event Name:	**Volunteer Appreciation**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Volunteers of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	We need to make sure the volunteers in our community feel appreciated and valued.

Logic Model Template

Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	This program celebrates all the hard work volunteers put into the community.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If we have an event to appreciate them, they will feel appreciated.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	Staff Volunteers Venue space Catered dinner awards
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	Meeting to plan Appreciation Dinner
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	220 Dinners served 150 Volunteers recognized and celebrated

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
The volunteer appreciation dinner will increase a sense of belonging with the volunteer therefore increasing community involvement.	a. 80% of participants will report feeling a sense of belonging	i. Because of the Volunteer Appreciation Dinner I am interested in being involved in my community
		ii. Because of the Volunteer Appreciation Dinner I feel good about my involvement in the community
	b.	i.
		ii.
	a.	i.
		ii.
	b.	i.

		ii.
	a.	i.
		ii.
	b.	i.
		ii.

Intermediate outcomes: *The volunteer appreciation dinner will increase a sense of belonging with the volunteer therefore increasing community involvement.*	
Long-term outcomes/Impact: *Participants will increase their positive participation in the community.*	

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

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Logic Model Template

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Organization Name:	**Willow Lake Community Association**
Organization Mission Statement:	WLCA is a dynamic, collective organization focusing on rural inclusivity, services and our economy. Our mission is to recognize and advocate for our community while improving our quality of life and promote services, local business, development and growth within our Rural communities.

Program/Event Name:	**Anzac Daze BBQ Kick Off**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Residents of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Our rural community is struggling with issues of diversity, inclusion, and accessibility. Many residents, particularly those from marginalized backgrounds, feel isolated and disconnected. Addressing this gap is essential for fostering a more connected, inclusive, and vibrant community where everyone feels valued and empowered to participate

Logic Model Template

Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	We will address this need by providing an opportunity for residents to come together to socialize while including, involving and engaging everyone
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	In the past we have hosted the Anzac Daze BBQ Kick Off for the community. Participants consistently express their appreciation for these initiatives, highlighting the benefits of socialization and engagement. Our survey shows that 88% of respondents strongly agree or agree that as a result of attending the BBQ they feel connected to others in their community.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	Staff Volunteers Venue space meals activities
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	This BBQ is a free community social project to kick off Anzac Days, an annual community event hosted by Anzac Recreation and Social Society. The BBQ will be held at Camp Yogi where community members of all ages will be able to participate in different activities such as a scavenger hunt, crafts, and games. Volunteers cook up burgers and hot dogs and everyone takes the time to enjoy each other's company.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)*	100 residents engaged at the BBQ

Note, you should have the same number of outputs as activities – each activity should deliver outputs.	

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
Increased participation in the community	a. 80% of participants will report feeling connected and engaged	i. Because of the Anzac Daze BBQ I feel connected to others in my community
		ii.Because of the Anzac Daze BBQ I feel a sense of belonging to my community
[redacted]	b.	i.
		ii.
	a.	i.
		ii.
[redacted]	b.	i.
		ii.

	a.	i.
		ii.
	b.	i.
		ii.

Intermediate outcomes: *Participants will feel connected to others because they increase their participation in the community.*	
Long-term outcomes/Impact: *Participants will feel a sense of belonging.*	

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

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Organization Name:	**Willow Lake Community Association**
Organization Mission Statement:	WLCA is a dynamic, collective organization focusing on rural inclusivity, services and our economy. Our mission is to recognize and advocate for our community while improving our quality of life and promote services, local business, development and growth within our Rural communities.

Program/Event Name:	**Anzac Community Christmas Dinner & Parade**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Residents of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Our rural residents need social participation to feel connected to each other, be inclusive, involved and engaged. This need is evident in our surveys, interviews, and conversations. In one survey residents stated "Having events and activities to look forward to is so good for my mental health" and another "I appreciate my family having things in our town we can participate in" and "Without this it would mean having to drive to Fort

	McMurray to do any activities." These comments show there is a need for residents to have the opportunity to participate and feel connected.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The Community Christmas Dinner and parade present an ideal opportunities for community members to connect and socialize, fostering overall well-being, safety, and a sense of belonging. It stands out as a significant highlight of the community's annual calendar, serving as a meaningful way to embrace the upcoming New Year.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If the Willow Lake Community Association hosts the Community Christmas Dinner and Parade community members will have the opportunity to gather and participate in a social setting. We have conducted surveys in the past year and found 96% of residents answered strongly agree or agree when presented with the statement "I feel a sense of belonging to my neighborhood/community" when I participate in activities in the community. 90% of residents strongly agree or agree to the statement "As a result of attending this event or activity I am connected to others in my neighborhood/community." These show evidence that these activities have a positive impact on residents.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	1 part time staff member Camp Yogi Anzac Recreation Centre 25 volunteers Santa float meals activities
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	This year will be starting off with 2 Christmas Parades, one in Anzac and the other in Gregoire Lake Estates. There is a chance for everyone to decorate their Side by Side, quad, snowmobile or another vehicle and

	enter to win. We also have local groups and businesses enter floats as well as a Santa Float that delivers presents to all the children who register. The Sunday after the parade AFCSS will hold their 41st Annual Community Christmas Dinner. A local caterer prepares a meal for everyone to enjoy. The community school chore sings carols and everyone has a chance to win door prizes. It provides the perfect opportunity for community members to get together and socialize while promoting overall wellbeing and belonging. It is truly a highlight of the Community's year while getting ready to welcome the New Year ahead.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	200 Christmas gifts given 300 parade spectators 10 organizations/residents putting floats/cars in parade 300 Christmas Dinners served

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Logic Model Template

Short Term Outcome(s)	Indicator(s)	Measure(s)
Increased participation in the community	a. 80% of participants will report feeling connected and engaged	i. Because of the Anzac Christmas Dinner and Parade I feel connected to others in my community
		ii.Because of the Anzac Christmas Dinner and Parade I feel a sense of belonging to my community
[redacted]	b.	i.
		ii.
	a.	i.
		ii.
[redacted]	b.	i.
		ii.
	a.	i.
		ii.
[redacted]	b.	i.
		ii.

Intermediate outcomes: *Participants will feel connected to others because they increase their participation in the community.*	
Long-term outcomes/Impact: *Participants will feel a sense of belonging.*	

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

Willow Lake Community Association
Statement of Financial Position
As of Dec 31, 2023

ASSETS	Restricted Cash	$40,974.77
	Unrestricted Cash	$33,521.50
	Raffle Income	$3,070.00
	Equipment & Supplies	$25,000.00
	Total Assets	$102,566.27
LIABILITIES	Accounts Payable	$0.00
	Bank Loan	$0.00
	Total Liabilities	$0.00
NET ASSETS	Restricted Assets	$69,044.77
	Unrestricted Assets	$33,521.50
	Total Net Assets	$102,566.27
	Total Liabilities and net Assets:	$102,566.27

Signing Authority/audited/approved by:
Officer #1

Jane Catton

signature

June Catton President

Print Name & position Date Feb 27/24

Signing Authority/audited/approved by:
Officer #2

signature

Jane Woytkiw

Print Name & Position Date

Jane Woytkiw Vice President Feb 27/24

Willow Lake Community Association
Statement of Operations
January 1 - December 31, 2023

INCOME	
CIP RMWB Grant 2023	$39,207.00
revenue from Camp Yogi for wages 2022	$14,092.88
office rental - Waypoints	$3,150.00
Raffles income	$3,070.00
total income:	**$59,519.88**
DISBURSEMENTS	
RAFFLE EXPENSES	
total disbursements	**$1,653.34**
PROGRAMS AND PROJECTS Internet cafe	
Advertising and Marketing	$0.00
Program Materials & Supplies	$0.00
Program Wages	[redacted]
Snacks and drinks	$197.43
Training	$0.00
Travel within the RMWB	$177.00
Administration costs	$11,082.94
total disbursements:	[redacted]
PROGRAMS AND PROJECTS 881 rural crime watch	
Advertising and Marketing	$0.00
Program Materials & Supplies	$0.00
Program Wages	[redacted]
Snacks and drinks	$0.00
Training	$0.00
Travel within the RMWB	$0.00
venue Rental	$1,000.00
Administration costs	$3,000.00
total disbursements:	[redacted]

COMMUNTY EVENTS Trade Show	
Advertising and Marketing	
Program Materials & Supplies	$1,315.99
Program Wages	s.17(1) [redacted]
Snacks and drinks	$0.00
Training	$0.00
Travel within the RMWB	$0.00
venue Rental	$1,719.38
Administration costs	$1,500.00
total disbursements:	s.17(1) [redacted]
COMMUNTY EVENTS Volunteer Appreciation	
Advertising and Marketing	$0.00
Program Materials & Supplies	$70.18
Program Wages	s.17(1) [redacted]
food	$1,764.51
Training	$0.00
Travel within the RMWB	$69.00
awards	$2,207.58
venue Rental	$511.88
Administration costs	$1,578.34
total disbursements:	s.17(1) [redacted]
COMMUNTY EVENTS BBQ	
Advertising and Marketing	
Program Materials & Supplies	$577.09
Program Wages	s.17(1) [redacted]
food	$955.52
labour	$245.00
Travel within the RMWB	$118.00
venue Rental	$708.75
Administration costs	$1,286.00
total disbursements:	s.17(1) [redacted]
TOTAL DISBURSEMENTS	**$46,544.62**
Net income (Loss)	$12,975.26

Signing Authority/audited/approved by: Officer #1
June Catton signature
June Catton President — Feb 27/24 Print Name & position — Date
Signing Authority/audited/approved by: Officer #2 signature
Jane Waytkiw signature
Print Name & position — Date Jane Waytkiw Vice President — Feb 27/24

Application Summary:
2025 - 3147 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3147 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Wahkohtowin Sports Circle Foundation
196 Pliska Crescent
Fort McMurray, AB, T9K 0A8

Primary Contact

Kelly Tole
s.17(1) [redacted]
Fort McMurray
Phone: s.17(1) [redacted]
Email: wahkohtowinsportscircle@outlook.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

To engage youth, foster kinship, provide support needed to participate in sports while sharing Indigenous cultures

Brief Summary of the Proposed Program(s) and/or Project(s)

In 2025, our programs/projects will include working with the leaders in the communities of Conklin, Anzac, Janvier,
Fort McKay and Fort Chipewyan including traveling to each community 1-3 times per year, hosting a community meal, offer cultural teachings and creating an educational opportunity regarding healthy lifestyles and promoting kinship. We will incorporate this with activities in the community along with equipment deliveries, and other youth focused initiatives.

Please note any restrictions on participating in your organization's programs or services.

Indigenous Youth, ages 3-19 that live in the RMWB's Indigenous communities.

Minimum number of board members according to the organization's bylaws:

4

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Allison Flett	Director / Founder	7
Kelly Tole	D	7
Andrew Boutilier	Director	7
Patsy Campbell	Director	4

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

s.17(1) [redacted] was born and raised in the community of Fort Chipewyan s.17(1) [redacted] ral s.17(1) [redacted]. She brings the knowledge of the Indigenous culture and teachings and has a personal commitment to remove financial and logistical barriers that keep Indigenous youth from participating in a sport they choose.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Game Changer Program 2025 Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

09/30/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 09/30/2024

$82,932.15

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 09/30/2024

$86,979.40

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We have applied for more funding through organizations such as TELUS, Oilers Foundation, and expanded our reach to local business to support our Foundation.

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table.

Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Donations and Sponsorships	$23,000.00
		$23,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	local businesses	$70,000.00
Casinos/Bingos	GOLF RAFFLES	$3,000.00
Grant	Hockey Alberta	$3,500.00
Sponsorship	Oilers Foundation	$10,000.00
Grant	Telus Friendly Fund	$20,000.00
		$106,500.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	BOD Insurance, training on social media, accounting costs	$12,000.00	$10,000.00
Advertising/Marketing	Banners, social media, promotional gifts	$10,000.00	$10,000.00
Food Costs	Meals & Snacks for 10 community visits	$20,000.00	$20,000.00
Transportation and Delivery	Travel to communities 10 x per year	$10,000.00	$10,000.00
Gifts for Elders / Honorariums	Traditional Teachings, blessings, gratitude shares	$10,000.00	$10,000.00
Volunteer Appreciation	Reconition	$10,000.00	$5,000.00
Program Materials & Supplies	Gear and Donations to Athletes	$70,000.00	$0.00
Training	Cultural related speakers and materials for the community	$20,000.00	$15,000.00

	$162,000.00	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$139,000.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$162,000.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

49%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Having team building opportunities with local businesses, equipment delivery, use of the volunteers branded vehicles.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

BalanceSheet_Oct_1__2023_-_Sept_30th__2024_(1).pdf
37.5 KB - 10/23/2024 1:08 PM

ProfitandLoss_Oct_1__2023_-_September_30th_2024.pdf
110.6 KB - 10/23/2024 1:07 PM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

Wahkohtowin_Logic_Model_2024_10_11.pdf
94.5 KB - 10/15/2024 8:28 AM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Kelly Tole

Position/Title

Director

Date: 10/08/2024

Project Summary
Game Changer Program 2025

Program, Project or Service Name
Game Changer Program 2025

Beginning Date
12/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Fort Chipewyan, Fort McKay, Fort McMurray, Janvier

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
Through sporting gear donations and financial support, the Indigenous youth in that reside in the rural communities of the RMWB have opportunities to experience a level of support and wellness. They have access to new gear that isn't available in their community, access to funding to assist with travel, accommodations outside their local community to participate in tournaments for example. Our organization works directly with the community leadership to ensure collaboration. We value the culture, heritage and regional pride of each Indigenous community and incorporate Indigenous teachings in each event.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	50
Preschoolers (4-5 years)	150
Children (6-12 years)	200
Youth (13-18)	200
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	600

Please identify the equity deserving population the program, project, service or event will serve.
First Nations, Métis, and/or Inuit Peoples

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
We work directly with First Nations and Métis youth and their leadership within the Municipality to address barriers they face, such as the lack of access to new, safe sporting gear and financial constraints that may prevent them from joining teams or participating in sporting events outside their region. Wahkohtowin's mission is to ensure no child is left out of any game while encouraging youth to embrace their cultural identities and teachings.
Many Indigenous youth experience a disconnection from their cultural heritage and traditions. Our programs, aimed at cultural revitalization, have shown positive impacts on the mental health and identity of Indigenous youth. By promoting participation in physical activities, we also foster a vision of wellness and community.
We strive to alleviate the stress for underserved youth in their communities and promote wellness through sports.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
1. By integrating cultural teachings and traditions into sports programs, our goal is to strengthen cultural identity and pride among Indigenous Youth
2. By providing new, safe sporting equipment to youth in underserved communities, our goal is to ensure all youth have the necessary tools to participate. Increases participation in physical activities and reduced injury risk.
3. By eliminating financial barriers by covering costs for registrations, travel, will make sports accessible , regardless of their financial situation. A higher participation rates and equal opportunities for all youth and impacts their community
4. By collaborate with community leaders and elders to guide program development will ensure programs are culturally relevant and supported by the community. This will enhanced community support and sustainability of the programs
5. By promoting physical, mental, and emotional wellness through sports and cultural activities will foster overall well-being and resilience among youth. Healthier, more resilient youth who are better equipped to face life's challenges.
By combining these strategies, we aim to create a comprehensive program that not only addresses the immediate needs of Indigenous youth but also fosters long-term positive outcomes in their lives and communities.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
With the close relationship Wahkohtowin Sports Circle has fostered with the Leadership in each Nation and partnerships/friendships with various organizations serving youth in each community, we have evidence based data, surveys, and testimonials of the impact made.
By leveraging these evidence-based strategies, Wahkohtowin can create meaningful and lasting positive changes for Indigenous youth in the RMWB

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
With the close relationship Wahkohtowin Sports Circle has fostered with the Leadership in each Nation and partnerships/friendships with various organizations serving youth in each community, we have evidence based data, surveys, and testimonials of the impact made.
By leveraging these evidence-based strategies, Wahkohtowin can create meaningful and lasting positive changes.
Looking to the Future:
Technological Resources: Digital Platforms: Online tools for program management, communication, and virtual events. and data management systems to track participation, progress, and outcomes.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
To effectively support Indigenous youth in the RMWB, we have planned community visits to Fort Chipewyan, Conklin, Janvier, Fort McKay, and Anzac at least twice a year. These visits will include:
Delivery of Sporting Gear: provide new, safe sporting equipment requested by the communities.
Community Meals: Foster a sense of community and togetherness by organizing a group meal at each gathering
Cultural Teachings: To strengthen cultural identity and heritage by incorporate cultural teachings and traditions into the events.
Guest Speakers and Fun Events to inspire and engage youth through various activities. For example: Invite guest speakers to share their experiences and wisdom and organize fun, inclusive events such as community skates, ball tournaments, and golf outings.
These visits aim to create a supportive and enriching environment for Indigenous youth, promoting both physical activity and cultural connection.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

For each planned visit to Fort Chipewyan, Conklin, Janvier, Fort McKay, and Anzac to deliver sporting gear
Output: Number of communities visited: 5 (Fort Chipewyan, Conklin, Janvier, Fort McKay, Anzac)
Number of visits per year: 2
Total number of sporting gear sets delivered: 50 (25 per community per visit)
Community Meals during the planned visits to Fort Chipewyan, Conklin, Janvier, Fort McKay, and Anzac
Output: Number of community meals organized: 10 (2 per community per year)
Average number of participants per meal: 50
Total number of meals served: 500
Cultural Teachings during the planned visit/meal
Output: Number of cultural teaching sessions: 10 (2 per community per year)
Average number of participants per session: 50
Total number of participants engaged in cultural teachings: 500
Guest Speakers and Fun Events:
Output: Number of guest speaker sessions: 10 (2 per community per year)
Average number of participants per session: 50
Total number of participants engaged with guest speakers: 500
Number of fun events organized: 10 (2 per community per year)
Average number of participants per event: 50
By tracking these outputs, we can measure the reach and impact of our program, ensuring that we are effectively supporting Indigenous youth in the RMWB.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

By running our program, we aim to achieve the following measurable outcomes for Indigenous youth participants:
1. Increased Physical Activity: With participants engaging in regular physical activities, leading to improved physical health.
Measurement: Track the number of participants regularly attending sports events and practices.
2. Enhanced Cultural Connection: Participants will develop a stronger connection to their cultural heritage and traditions.
Measurement: Use pre- and post-program surveys to assess changes in cultural knowledge and engagement.
4. Increased Community Engagement: Participants will feel more connected to their community and peers.
Measurement: Monitor attendance and participation in community events and activities.
Reduced Financial Barriers: Participants and their families will have fewer financial obstacles to joining sports and cultural activities.
Measurement: Track the number of participants receiving financial support and their continued involvement in the program. This portion of our measurement is confidential and names are not released.
By focusing on these outcomes, we aim to create a positive and lasting impact on the lives of Indigenous youth in the RMWB. These outcomes will be measured throughout the grant period to ensure the effectiveness of our program.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
Our mission aligns with several Calls to Action from the Truth and Reconciliation Commission (TRC) of Canada, which aim to address the legacy of residential schools and advance the process of reconciliation. Here's how our program supports these goals:
We promote and support Indigenous sports initiatives, integrating cultural elements into our sports programs to celebrate and preserve Indigenous heritage.
Our focus wellness, including mental health support, aligns with the call to close the health gap between Indigenous and non-Indigenous communities.
We engage with community leaders and elders to ensure our programs are culturally relevant and supported, fostering community-driven initiatives.
Our events and celebrations, which highlight and honor Indigenous culture, contribute to the commemoration and recognition of Indigenous heritage.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
The Wahkohtowin Sports Circle Foundation stands out from other services in the community through several key areas: We strive to integrate cultural teachings and traditions into our events. This focus on both physical
activity and cultural heritage is designed to strengthen the identity and mental health of Indigenous youth.
We provide comprehensive support, including financial assistance, and access to safe sporting gear. This ensures that all barriers to participation are addressed.
Unlike other programs that may address only one aspect of youth development, our program offers a full spectrum of support, making it more accessible and inclusive.
Our program is developed and guided by community leaders, elders, and youth. This ensures that the initiatives are culturally relevant and supported by the community. This grassroots approach fosters stronger community ties and ensures that the program meets the specific needs and preferences of the community
Since our program is aligned with the Calls to Action from the Truth and Reconciliation Commission, our efforts contribute to broader goals of reconciliation and cultural restoration. This alignment not only supports individual youth but also contributes to the healing and reconciliation of the broader community of the RMWB.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Fort Chipweyan Minor Hockey	Connecting to needs of the community
Fort Mckay Community Recreation	Connecting to needs of the community
Youth Centre in Janvier	Connecting to needs of the community
Fort Chipewyan High School	Connecting to needs of the community

Wahkohtowin Sports Circle Foundation – Program Logic Model

Inputs

- Financial resources (Grants, donations, and sponsorships)
- Volunteers (Community members and elders)
- Sporting Equipment
- Cultural Materials (e.g. traditional crafts and teachings)
- Partners (schools, community organizations, and Indigenous leadership)
- Youth
- Staff
- Support networks e.g. Indigenous families
- Technology (Digital platform) for program management

Activities

- Conduct Community visits
- Arrange, deliver and distribute sporting gear to Indigenous youth
- Organize and prepare community meals
- Provide cultural teachings
- Identify and coordinate Play/sporting activities such as community skates, ball tournaments, and golf outings.
- Hire Guest Speakers
- Create partnership with community organizations and local schools
- Provide financial support to families with youth to engage in sports activities.

Outputs

- Number of participants disaggregated by activity
- Number of visits per year per community
- Total number of sporting gear sets delivered
- Number of community meals organized per community
- Total number of meals served
- Number of cultural teaching sessions per community
- Number of Guest speakers hired, and guest speaker sessions delivered per community
- Number of youth/families provided with financial assistance to engage in sports activities.

Outcomes

- Increased youth participation in physical activity
  Indicator: Number of participants regularly attending sports events and practices.
- Improved physical health
  Indicator: Number of youth participants who agree to improved physical health.
- Enhanced Cultural Connection (cultural heritage and traditions)
  Indicator: Knowledge of cultural heritage, traditions and engagement.

- Increased Community Engagement
  Indicator: Number of community members who attend and participate in community events
- Reduced financial barriers in joining sports and cultural activities.
  Indicator: Number of participants receiving financial support and their continued involvement in the program.

Wahkohtowin Sports Circle Foundation

Balance Sheet

As of September 30, 2024

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
18010 Gift Card Donations	0.00
18600 Bank Account	33,785.89
Suspense Account	2,800.00
12000 Undeposited Funds	-280.00
Total Cash and Cash Equivalent	**$36,305.89**
Accounts Receivable (A/R)	
11200 Pledges Receivable	-12,000.00
11400 Grants Receivable	0.00
46431 Refunds	0.00
Total Accounts Receivable (A/R)	**$ -12,000.00**
13000 Prepaid Expenses	295.90
13500 Supplies Inventory	0.00
Total Current Assets	**$24,601.79**
Total Assets	**$24,601.79**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
20000 Accounts Payable	4.09
Total Accounts Payable (A/P)	**$4.09**
25500 GST/HST Payable	0.00
Total Current Liabilities	**$4.09**
Total Liabilities	**$4.09**
Equity	
30000 Opening Balance Equity	0.00
Retained Earnings	28,619.04
Profit for the year	-4,021.34
Total Equity	**$24,597.70**
Total Liabilities and Equity	**$24,601.79**

Wahkohtowin Sports Circle Foundation

Profit and Loss

October 2023 - September 2024

	TOTAL
INCOME	
43400 Sponsorship	
43410 Corporate Contributions	60,132.15
43440 Gifts in Kind - Goods	2,800.00
Total 43400 Sponsorship	**62,932.15**
44800 Grants	20,000.00
Total Income	**$82,932.15**
GROSS PROFIT	**$82,932.15**
EXPENSES	
60900 Business Expenses	
60920 Business Registration Fees	1,296.08
Total 60900 Business Expenses	**1,296.08**
62100 Contract Services	
62110 Accounting Fees	1,049.39
Advertising/Promotional	2,377.82
Total 62100 Contract Services	**3,427.21**
62800 Facilities and Equipment	1,029.82
65000 Operations	
65001 Gear paid bank account	60,145.18
65020 Postage, Mailing Service	220.61
65055 Bank Charges	22.68
Total 65000 Operations	**60,388.47**
65100 Other Types of Expenses	
65120 Insurance - Liability, D and O	-200.00
Total 65100 Other Types of Expenses	**-200.00**
69800 CIP Grant Expenses	
69801 Advertising	4,606.95
69802 Meals	3,624.18
69803 Travel	2,906.19
69804 Cultural	9,870.50
Total 69800 CIP Grant Expenses	**21,007.82**
Total Expenses	**$86,949.40**
OTHER EXPENSES	
80000 Ask My Accountant	4.09
Total Other Expenses	**$4.09**
PROFIT	**$ -4,021.34**

Kelly Tolo

dated October 11, 2024

Application Summary: 2025 - 3102 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3102 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

The Hub Family Resource Centre
1 C.A. Knight Way
Fort McMurray, AB, T9H5C5

Primary Contact

Samantha Simpson
1 C.A. Knight Way
Fort McMurray
Phone: (780) 743-9225
Email: s.simpson@thehubfrc.ca

Application Summary: 2025 - 3102 - Community Impact Grant - Community Programs and Projects

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The Hub Family Resource Centre works to strengthen the well-being and resiliency of parents, caregivers, children and families in Wood Buffalo.

Brief Summary of the Proposed Program(s) and/or Project(s)

The Early Parenting Supports program provides parents/caregivers with free, accessible, tools and opportunities to ensure the best possible start in life for their children. The program offers evidence-based supports that build resiliency in families and prevent family violence, toxic stress, and child maltreatment. The Early Parenting Supports program connects families to their community, reduces isolation, provides basic mental health supports, and helps parents/caregivers increase their parenting capacity. Healthy development in the first six years of life is critical to lifelong health and wellbeing.

Please note any restrictions on participating in your organization's programs or services.

No restrictions on program participation.

Minimum number of board members according to the organization's bylaws:

5

Application Summary:
2025 - 3102 - Community Impact Grant - Community Programs and Projects

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Kate Buczulak	President	8
Jadene Spitzer	Vice President	5
Amanda Stuart	Treasurer	4
Caileigh Rhind	Secretary	3
Rhonda Blanchette	Director	3
Olivia Best	Director	2
Dennis Banks	Director	New

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Approximately 57% of our board either currently or has previously used Hub services as a participant. One board member works for the Fort McMurray Public School District and directly refers clients to our services.

Application Summary: 2025 - 3102 - Community Impact Grant - Community Programs and Projects

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Early Parenting Supports Status: Completed

Application Summary:
2025 - 3102 - Community Impact Grant - Community Programs and Projects

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

03/31/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

$83,515.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$993,886.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

The Hub Family Resource Centre has made significant efforts to increase the financial support for our organization this year including a capital campaign that raised approximately $100,000 over five years, moving to a location that had lower rent, and diversifying the grants that we applied to.
The Hub Family Resource Centre's Board of Directors developed a reserve fund policy in 2020 with the goal of reaching a reserve fund of one third of the operating budget for emergencies. The Hub has increased the reserve fund since that time.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Alberta Grant	Family Resource Networks	$69,416.00
Other	United Way	$27,250.00
Other	Suncor (Hub on Wheels)	$15,000.00
Sponsorship	Rural Sponsorships	$10,000.00
Casinos/Bingos	AGLC	$7,259.00
Other	Fundraising	$22,500.00
		$151,425.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Alberta Grant	Family Resource Networks	$152,749.00
Other	United Way	$37,500.00
Other	Suncor (Hub on Wheels)	$48,750.00
Sponsorship	Rural Sponsorship	$30,000.00
Casinos/Bingos	AGLC	$25,000.00
Other	Fundraising	$26,250.00
		$320,249.00

Expenses

Application Summary: 2025 - 3102 - Community Impact Grant - Community Programs and Projects

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Program facilitation	$406,037.00	$72,000.00
Rent - Venue/Facility/Room/Equipment	Rent	$47,500.00	$8,000.00
Program Materials & Supplies	Program Supplies	$9,000.00	$0.00
Training	Staff Training	$7,839.00	$0.00
Advertising/Marketing	Program Advertisement	$5,500.00	$0.00
Administration Costs 15% Maximum	Insurance	$4,500.00	$0.00
Volunteer Appreciation	Volunteer/staff appreciation	$2,500.00	$0.00
Other (Provide Detail)	Janitorial	$2,400.00	$0.00
Travel	Gas	$5,500.00	$0.00
Administration Costs 15% Maximum	Accounting	$20,809.00	$0.00
Administration Costs 15% Maximum	Computers	$5,300.00	$0.00
Other (Provide Detail)	Fundraising Expenses	$20,000.00	$0.00
Administration Costs 15% Maximum	Telephone, internet	$1,500.00	$0.00
Administration Costs 15% Maximum	Administrative Wages	s.17(1) [redacted]	$0.00
Gifts for Elders / Honorariums	Honorariums	$1,000.00	$0.00
Other (Provide Detail)	Sponsor Recognition	$2,000.00	$0.00
Other (Provide Detail)	Board Expenses	$1,000.00	$0.00
Other (Provide Detail)	Bank Charges	$1,000.00	$0.00
Other (Provide Detail)	Meeting Expenses	$1,500.00	$0.00
Administration Costs 15% Maximum	Photocopier Expenses	$2,500.00	$0.00
Other (Provide Detail)	Vehicle Maintenance	$4,000.00	$0.00
Administration Costs 15% Maximum	Vehicle Insurance	$4,500.00	$0.00
		s.17(1) [redacted]	**$80,000.00**

Shortfall

Application Summary:
2025 - 3102 - Community Impact Grant - Community Programs and Projects

	Total
(Total Secured Revenue - Total Expenses)	s.17(1) [redacted]

Total RMWB Grant Request

	Amount
Total	$80,000.00

Application Summary:
2025 - 3102 - Community Impact Grant - Community Programs and Projects

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

14%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

The Hub Family Resource Centre partners with numerous agencies in rural communities to utilize free space. We also receive donations of food and supplies for clients as needed. Over the past four years we have worked diligently to capitalize on fundraisers and raise money through community supporters. The Hub utilizes volunteers whenever possible to support programming and fundraisers.

Application Summary:
2025 - 3102 - Community Impact Grant - Community Programs and Projects

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Financial_Statements_The_Hub_Family_Resource_Centre_2024.pdf
176.5 KB - 10/08/2024 4:26 PM

Signed_-_Financial_Statements_The_Hub_Family_Resource_Centre_2024.pdf
342.7 KB - 10/16/2024 3:09 PM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

Early_Parenting_Supports_Logic_Model_2025.docx
26.4 KB - 10/10/2024 3:15 PM

Total Files: 1

Application Summary:
2025 - 3102 - Community Impact Grant - Community Programs and Projects

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Samantha Simpson

Position/Title

Executive Director

Date: 10/11/2024

Project Summary
Early Parenting Supports

Program, Project or Service Name

Early Parenting Supports

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Fort McKay, Fort McMurray, Janvier

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

- Reducing barriers to services through rural programming, increasing equitable access.
- Working collaboratively with rural and Indigenous partners to offer supports to the community.
- Promote a sense of community through opportunities for socialization between families.
- Strengthening social infrastructure through social supports and programs such as Moms Matter and Drop-in Play.
- Bringing families and community together to engage with and learn from one another. Increasing family wellness and resiliency through parental capacity building, child development and social supports.
- Intentionally encourage diversity, inclusivity and accessibility through policies and practices in Fort McMurray and rural communities.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	500
Preschoolers (4-5 years)	120
Children (6-12 years)	50
Youth (13-18)	0
Adults	500
Seniors (65+)	0
Families	500
Community	5
Total	1675

Please identify the equity deserving population the program, project, service or event will serve.

Women and/or girls, People living in rural communities, Other

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Parents are facing social isolation and difficulty with parenting and supporting their child's development during the first years of life. There is an increase in mental-heath related challenges for mothers related to stress, isolation and other factors during the postpartum period. According to the Alberta Wellbeing and Resiliency Framework, access to services that focus on child and family mental well-being and programs that strengthen parenting capacity and social connections help to prevent families from requiring more intrusive interventions later. Increased protective factors result in decreased toxic stress during the early years, decreased abuse and neglect, and increased parental resilience.

According to the Alberta Government, in 2017-18, child intervention staff responded to approximately 55,000 reports of child maltreatment, neglect and/or abuse (approximately 4,600 reports each month) . Of these reports, 88 per cent did not require an open child intervention file, but were at risk. Prevention and early intervention supports may mitigate that risk and build protective factors. Compared to older children and adolescents, the vulnerability of infants and young children places them at a disproportionate risk of developmental delay, serious injury or death resulting from abuse or neglect.

Project Summary
Early Parenting Supports

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Maternal Mental Health: introducing mothers to positive social supports and education. When mothers are mentally healthy, they are better able to promote healthy practices emotionally and physically for their children, create stability of self, emotional regulation for children, and support strong parent-child attachment.
Family Resilience: providing tools for couples to navigate the transition to parenthood. When couples have tools and strategies for healthy communication and problem solving, relationships are more likely to be healthy and stable and promote positive interactions between parents and baby. Supportive environments rich in serve-and-return interactions and by providing tools to help prevent experiences that may cause toxic stress. Knowing where to turn to for support during challenges.
Child Development: Opportunities to learn and interact with their child. Education and screening tools for parents. Exposure to rich learning environment.
Social Connection: Opportunities for families to connect to their community and build natural social supports. Reduced isolation.

Providing supports that are universal, voluntary, free, and de-stigmatized, families access the supports they need before significant disruptions to brain development occur. Families learn to create nurturing, stable, responsive relationships, supporting healthy brain development in young children. Healthy brain development in the early years is the foundation for life-long health.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

If parents receive group and/or personalized support during the postpartum period, they have more positive mental health and parenting outcomes.
If parents receive supports that increase protective factors, families experience less toxic stress during the early years and increased resilience.
Five key protective factors that help families thrive:
1. Parental resilience:
- Because of Moms Matter 80% of participants have new information on how to measure stress
2. Social Connections
- Because of Moms Matter 87% of participants have met people from their community
- Because of Free Play 89% of parents feel less isolated
3. Knowledge of parenting and child development
- Because of Parent-Child Play programs 80% of participants have more information on how to support their child's development
- Because of Bringing Baby Home, 100% of participants better understand how to respond to their child's needs.
4. Concrete support in times of need
- Because of Free Play 72% of participants have more knowledge of community resources and how to access them.
5. Social and emotional competence of children
- Because of Free Play 100% of children have had more opportunities to engage in social-emotional development
- Because of Parent-Child Play programs 97% of children have had more opportunities to engage is social-emotional development

Project Summary
Early Parenting Supports

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

- Program staff
- Program space
- Resources including class booklets, website
- Vehicle and gas for rural programming
- Program materials including toys, sensory items, etc.
-Technology (computers, internet, telephone, etc.)
- Program advertising
- Administrative staff and space

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

- Moms Matter Postpartum Support Group
- Bringing Baby Home
- Play-based programs for parents/caregivers and infants
- Play-based programs for parents/caregivers and toddlers
- Drop-in play-based program for parents/caregivers and their children 0-6 years.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

- 30 hours of drop-in programming weekly (a percentage of outputs will be allocated to this grant based on overall budget)
- A minimum of three Bringing Baby Home series
- Weekly Moms Matter program
- Two toddler/infant play programs weekly
- Rural programming four days per week (a percentage of outputs will be allocated to this grant based on overall budget)

Project Summary
Early Parenting Supports

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

1. Families have social supports.
2. Individuals experience personal well-being.
3. Healthy functioning within families.
4. Children develop positively.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Hub staff are provided training around Truth and Reconciliation and understand that there is no one "right way" to raise a child. We are working towards not imposing Western ideas of parenting onto Indigenous Peoples. The Hub has worked to include Indigenous culture into our play space including an Indigenous corner and signage letting clients know that smudging materials available when a community member asks for it.
The Hub has formed a Truth and Reconciliation working group that includes staff and board members to work towards including Indigenous worldviews in our policies, procedures and processes.
When hiring for roles that are specific to working with Indigenous families, the Hub prioritizes hiring an Indigenous staff member whenever possible.
The Hub prioritizes offering all of our family support and early learning programming in the surrounding Wood Buffalo communities, when wanted by the community. This increases equitable access to prevention and early intervention programs for Indigenous families living outside of Fort McMurray. The Hub works collaboratively with Indigenous Peoples and agencies to ensure cultural relevance and to best meet the needs of each community. All programs are designed to build parent capacity, keep families together, and prevent the involvement of Children's Services.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Hub Family Resource Centre is a leader in our region in prevention and early intervention services for families. The Hub works collaboratively with other agencies to ensure families are connected to the services that will best meet their needs.
The Hub is a proud partner in the Wood Buffalo Family Resource Network which is a province-wide Government of Alberta initiative offering programs and services that promote healthy environments and positive experiences during infancy, the early years, and adolescence. In Wood Buffalo, the network is a partnership between the Hub, the YMCA of Northern Alberta, and WJS Canada that offers inclusive and accessible family-focused, child and youth-centered, community-based programs and services for families with children ages 0-18 years. These programs all have similar goals but work collaboratively to meet the needs of the community.
There are numerous recreation and play programs in Wood Buffalo, but the Hub is unique in offering free, inclusive, in-depth child development and caregiver support programming.

Project Summary
Early Parenting Supports

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Alberta Health Services (Public Health)	Co-facilitate Moms Matter weekly in centre
YMCA of Northern Alberta	The Hub Family Resource Centre is proud to be a part of the Wood Buffalo Family Resource Network. Family Resource Networks are a province-wide Government of Alberta initiative offering programs and services that promote healthy environments and positive experiences during infancy, the early years of childhood and adolescence.In Wood Buffalo, the Family Resource Network is a partnership between The Hub Family Resource Centre, the YMCA of Northern Alberta, and WJS Canada that offers inclusive and accessible family-focused, child and youth-centred, community-based programs and services for families and children and youth ages 0-18.
WJS Canada	The Hub Family Resource Centre is proud to be a part of the Wood Buffalo Family Resource Network. Family Resource Networks are a province-wide Government of Alberta initiative offering programs and services that promote healthy environments and positive experiences during infancy, the early years of childhood and adolescence.In Wood Buffalo, the Family Resource Network is a partnership between The Hub Family Resource Centre, the YMCA of Northern Alberta, and WJS Canada that offers inclusive and accessible family-focused, child and youth-centred, community-based programs and services for families and children and youth ages 0-18.
Athabasca Tribal Council	Offering program space, rides for clients, flights, and snacks for some Hub programs in Chipewyan Prairie, Fort Chipewywan and Fort McMurray First Nation 468.
Regional Recreation Corporation	Offering program space in Anzac and Conklin
RMWB	Offering program space in Janvier
Chipewyan Prairie First Nation	Offering program space in Chipewyan Prairie
The Children's Centre	Reciprocal referral relationship.

2025 Logic Model

What is a Logic Model?
A logic model is a visual representation of the links between what our organization works toward, what resources go into the programs, projects or events we deliver, and what change we want to see as a result of implementing or hosting our event, program or project.

What are logic models used for?
Logic models are commonly used to identify the outcomes or change an organization hopes to achieve for the target population they're serving. We all develop and implement different programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**The Hub Family Resource Centre**
Organization Mission Statement:	The Hub Family Resource Centre works to strengthen the well-being and resiliency of parents, caregivers, children and families in Wood Buffalo.
Program/Project/Event Title:	**Early Parenting Supports**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Parents/caregivers with children ages prenatal to three years old in Wood Buffalo.
Statement of Need: *What* community social problem are we responding to? *(e.g., What is the issue this target population is facing? What is the gap in service? etc.)*	- maternal mental health - social connection - positive early child development - family resiliency Parents are facing social isolation and difficulty with parenting and supporting their child's development during the first years of life. There is an increase in mental-heath related challenges for mothers related to stress, isolation and other factors during the postpartum period.
Outcomes: What **change** do we want to see for the participants by running our program/project/event?	Parents and caregivers feel connected to others in their community. They have healthy strategies for early parenting (ages 0-3) and personal wellness. Parents and caregivers have knowledge of

	available community supports for themselves and their children. Parents and caregivers are resilient.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking to address this community need?)*	Parents and children will have opportunities for social connection, learning and supporting the parent-child bond through fun, play-based activities. Parents will also have formal learning opportunities woven into the structured Moms Matter support group, early parenting sessions and other parenting workshops.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If parents receive group and/or personalized support during the postpartum period, they have more positive mental health and parenting outcomes. If parents receive supports that increase protective factors, families experience less toxic stress during the early years and increased resilience. Resiliency is the ability to maintain or quickly return to a state of well-being, even in the face of significant hardship, adversity or stress. Programs build protective factors including social connection leading to natural supports and nurturing environments. Increased protective factors result in decreased toxic stress during the early years and increased resilience. https://open.alberta.ca/dataset/520981c4-c499-4794-af55-bc932811cb1e/resource/7fda0ae8-8d97-49e7-b94b-7f0088cd767d/download/well-being-resiliency-framework-march2019.pdf Positive child development in the first six years of life leads to lifelong health. https://developingchild.harvard.edu/science/deep-dives/lifelong-health/

	According to the Center for the Study of Social Policy, Protective factors are characteristics or strengths of individuals, families, communities or societies that act to mitigate risks and promote positive well-being and healthy development. They list five key protective factors that help families thrive: (measures below from January 1 2024 to current) 1. Parental resilience: - Because of Moms Matter 80% of participants have new information on how to measure stress 2. Social Connections - Because of Moms Matter 87% of participants have met people from their community - Because of Free Play 89% of parents feel less isolated 3. Knowledge of parenting and child development - Because of Parent-Child Play programs 80% of participants have more information on how to support their child's development - Because of Bringing Baby Home, 100% of participants better understand how to respond to their child's needs. 4. Concrete support in times of need - Because of Free Play 72% of participants have more knowledge of community resources and how to access them. 5. Social and emotional competence of children - Because of Free Play 100% of children have had more opportunities to engage in social-emotional development - Because of Parent-Child Play programs 97% of children have had more opportunities to engage is social-emotional development
Inputs: Resources invested to achieve our goal *(e.g., staff labour, venue space, volunteers, computers, etc.)*	- Program staff - Program space - Resources including class booklets, website - Vehicle and gas for rural programming - Program materials including toys, sensory items, etc. -Technology (computers, internet, telephone, etc.) - Program advertising - Administrative staff and space

Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, etc.)*	- 30 hours of drop-in programming weekly (a percentage of outputs will be allocated to this grant based on overall budget) - A minimum of three Bringing Baby Home series - Weekly Moms Matter program - Two toddler/infant play programs weekly - Rural programming four days per week (a percentage of outputs will be allocated to this grant based on overall budget)
Activities: What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, etc.)*	- Moms Matter Postpartum Support Group - Bringing Baby Home - Play-based programs for parents/caregivers and infants - Play-based programs for parents/caregivers and toddlers - Drop-in play-based program for parents/caregivers and their children 0-6 years.

The Intended Outcomes of this Program/Project/Event:	
1	Families have social supports. Indicator: Family can access community resources when they need them Measure: I know what resources are available for my family
2	Individuals experience personal well-being. Indicator: Resilience Measure: Because of Moms Matter I have some new information on how to better manage my stress.

3	Healthy functioning within families. Indicator: Family members communicate effectively and positively Measure: Because of Bringing Baby Home I am better able to communicate effectively with my partner.
4	Children develop positively. Indicator: Family support Measure: Because of Drop-in Play my family plays together more often.

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GALLO LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

THE HUB FAMILY RESOURCE CENTRE

Financial Statements

Year Ended March 31, 2024

EDMONTON
Suite 6, 12415 Stony Plain Road
Edmonton, AB T5N 3N3

SHERWOOD PARK
130 Sioux Road
Sherwood Park, AB T8A 3X5

SOLUTIONS THAT AREN'T TAXING.

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THE HUB FAMILY RESOURCE CENTRE
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Year Ended March 31, 2024

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GALLO LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Members of The Hub Family Resource Centre

Qualified Opinion

We have audited the financial statements of The Hub Family Resource Centre (the Organization), which comprise the statement of financial position as at March 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Organization derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Organization. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended March 31, 2024, current assets and net assets as at March 31, 2024. Our audit opinion on the financial statements for the year ended March 31, 2023 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Sherwood Park, Alberta
September 16, 2024

CHARTERED PROFESSIONAL ACCOUNTANTS

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THE HUB FAMILY RESOURCE CENTRE
Statement of Revenues and Expenditures
Year Ended March 31, 2024

	2024	2023
REVENUES		
Grants	**$ 927,417**	$ 928,759
Donations	**74,372**	14,178
Fundraising	**30,236**	63,794
	1,032,025	1,006,731
EXPENSES		
Salaries and benefits	**667,864**	627,489
Rent	**136,463**	171,805
Materials	**32,554**	13,686
Facility repair and maintenance	**25,430**	7,985
Office	**21,631**	19,193
Insurance	**15,948**	13,353
Computer network maintenance	**15,708**	17,808
Professional fees	**13,313**	12,813
Amortization	**12,612**	9,462
Advertising and promotion	**10,513**	15,384
Telephone	**10,241**	10,024
Training	**9,747**	12,614
Program development	**6,643**	27,897
Repairs and maintenance	**4,701**	634
Photocopying	**4,363**	3,957
Vehicle	**2,916**	2,980
Utilities	**1,505**	10,926
Interest and bank charges	**984**	725
Fundraising expenses	**750**	1,110
	993,886	979,845
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	**38,139**	26,886
OTHER INCOME		
Rental revenue	**8,000**	-
Interest income	**8**	-
Expense recoveries	**-**	23,193
	8,008	23,193
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 46,147**	$ 50,079

See notes to financial statements

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THE HUB FAMILY RESOURCE CENTRE

Statement of Financial Position

March 31, 2024

	2024	2023
ASSETS		
CURRENT		
Cash *(Note 6)*	**$ 738,683**	$ 544,489
Goods and services tax receivable	**2,945**	7,574
Prepaid expenses	**4,737**	13,473
	746,365	565,536
PROPERTY AND EQUIPMENT *(Net of accumulated amortization) (Note 4)*	**56,252**	35,404
	$ 802,617	$ 600,940
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	**$ 33,630**	$ 63,932
Wages payable	**32,648**	37,938
Source deductions payable	**7,266**	6,863
Deferred revenue *(Note 5)*	**415,558**	223,602
Other payables *(Note 9)*	**-**	1,237
	489,102	333,572
NET ASSETS		
General fund	**83,515**	197,824
Board designated reserve fund *(Note 7)*	**230,000**	69,544
	313,515	267,368
	$ 802,617	$ 600,940

LEASE COMMITMENTS *(Note 10)*

ON BEHALF OF THE BOARD

DocuSigned by:
15A7D130B001422...
Director

DocuSigned by:
CF6CB4F35D094CE...
Director

See notes to financial statements

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THE HUB FAMILY RESOURCE CENTRE

Statement of Changes in Net Assets

Year Ended March 31, 2024

	General Fund	Board Designated Reserve Fund	**2024**	2023
NET ASSETS - BEGINNING OF YEAR	$ 197,824	$ 69,544	**$ 267,368**	$ 217,289
EXCESS OF REVENUES OVER EXPENSES	46,147	-	**46,147**	50,079
Transfers *(Note 8)*	(160,456)	160,456	**-**	-
NET ASSETS - END OF YEAR	$ 83,515	$ 230,000	**$ 313,515**	$ 267,368

See notes to financial statements

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THE HUB FAMILY RESOURCE CENTRE

Statement of Cash Flows

Year Ended March 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Excess of revenues over expenses	**$ 46,147**	$ 50,079
Item not affecting cash:		
Amortization of property and equipment	**12,612**	9,462
	58,759	59,541
Changes in non-cash working capital:		
Goods and services tax recoverable	**4,629**	(3,939)
Prepaid expenses	**8,736**	1,049
Accounts payable	**(30,300)**	19,623
Wages payable	**(5,290)**	3,354
Source deductions payable	**403**	(336)
Deferred revenue	**191,956**	61,451
Other payables	**(1,237)**	-
	168,897	81,202
Cash flow from operating activities	**227,656**	140,743
INVESTING ACTIVITY		
Purchase of property and equipment	**(33,462)**	(23,063)
INCREASE IN CASH FLOW	**194,194**	117,680
Cash - beginning of year	**544,489**	426,809
CASH - END OF YEAR	**$ 738,683**	$ 544,489

See notes to financial statements

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1. DESCRIPTION OF ORGANIZATION

The Hub Family Resource Centre (the "Organization") is a not-for-profit organization incorporated provincially under the Companies Act of Alberta on April 8, 2004. As a registered charity, the Organization is exempt from the payment of income tax under Section 149(1) of the Income Tax Act, provided it maintains its registration.

The Organization operates to provide a facility which enhances access and delivery of available community resources which focus on the promotion of healthy childhood development through the promotion of positive parenting skills.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Organization determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Organization expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Financial assets measured at amortized cost include cash and GST receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

When the Organization issues financial instruments that include both a debt and equity component, the entire proceeds are allocated to the debt component, and the equity component is assigned a measurement amount of $nil.

When financial instruments that include both a debt and an equity component are issued, the proceeds are allocated firstly to the component for which the fair value is more readily determinable, and the residual is allocated to the other component.

Preferred shares that would otherwise be classified as liabilities, are classified as equity when issued as part of certain tax planning arrangements.

(continues)

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue recognition

The Organization uses the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Cash

Cash and cash equivalents are made up of cash balances that are available for immediate use except for $37,060 (2023 - $15,345), which has limitations in use as provided by the Alberta Gaming and Liquor Commission.

Property and equipment

Property and equipment is stated at cost or deemed cost less accumulated amortization and is amortized over its estimated useful life on a declining balance basis at the following rates and methods:

Leasehold improvements	5 years	straight-line method
Equipment	20%	declining balance method
Furniture and fixtures	30%	declining balance method
Vehicles	30%	declining balance method
Computer equipment	45%	declining balance method
Computer software	100%	declining balance method

The Organization regularly reviews its property and equipment to eliminate obsolete items. Government grants are treated as a reduction of property and equipment cost.

Property and equipment acquired during the year but not placed into use are not amortized until they are placed into use.

Fund accounting

The Hub Family Resource Centre follows the deferral method of accounting for contributions.

General fund

The General Fund accounts for the Organization's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.

Board designated reserve fund

The Board designated reserve fund was established on September 23, 2021. The purpose of the Board designated reserve fund is to help ensure the long-term ability of the organization to meet its mission. The Hub Family Resource Centre will maintain the reserve to achieve the following objectives:

- To provide an internal source of funds to respond during an unexpected deficit or disaster;
- To enable the organization to sustain operations through delays in payments of committed funding;
- To pay one-time, non-recurring expenses that will build capacity.

(continues)

Docusign Envelope ID: 63E8618E-33B3-423B-BDE1-CE36A9A6179B

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Impairment of long lived assets

The Organization tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

Contributed goods and services

The operations of the Organization depend on both the contribution of time by volunteers and donated goods from various sources. The fair value of donated goods and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. ECONOMIC DEPENDENCE

Like many not for profit organizations, The Hub Family Resource Centre is dependent on funding from government and other agencies, and donations in order to provide services. The level of services performed is dependent on the level of funding obtained.

4. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	**2024 Net book value**	2023 Net book value
Leasehold improvements	$ 422,890	$ 402,268	**$ 20,622**	$ -
Equipment	65,608	47,268	**18,340**	22,925
Furniture and fixtures	58,293	48,131	**10,162**	1,709
Vehicles	69,560	63,290	**6,270**	8,958
Computer equipment	98,012	97,154	**858**	1,812
Computer software	10,546	10,546	**-**	-
	$ 724,909	$ 668,657	**$ 56,252**	$ 35,404

Docusign Envelope ID: 63E8618E-33B3-423B-BDE1-CE36A9A6179B

5. DEFERRED REVENUE

	2023	Additions	Allocations	2024
Other Funds	$ 96,126	$ 127,791	$ (129,894)	$ 94,023
Hub on Wheels Program	50,000	75,000	(50,000)	75,000
Community Initiatives Program	-	74,000	-	74,000
Family Resource Network Funding	-	74,000	-	74,000
RMWB	40,607	100,000	(79,132)	61,475
Casino	15,345	37,060	(15,345)	37,060
June Bug Fundraiser	15,000	18,500	(33,500)	-
Safe Visitation Program	6,524	134,190	(140,714)	-
	$ 223,602	$ 640,541	$ (448,585)	$ 415,558

Deferred revenue consists of funds that are externally restricted for use on specific program expenses as outlined in each agreement.

6. EXTERNALLY RESTRICTED FUNDS

$37,060 (2023 - $15,345) of the cash account has limitations in use as provided by the Alberta Gaming and Liquor Commission.

7. BOARD DESIGNATED RESERVE FUNDS

The Board has internally restricted amounts to help ensure the long-term ability of the organization to meet its mission.

	2024	2023
Opening balance	**$ 69,544**	$ 69,544
Transfers (Note 8)	**160,456**	-
	$ 230,000	$ 69,544

8. INTERFUND TRANSFERS

	General Fund	Board Designated Reserve Fund	**Net Transfers**
Reserve fund allocations	$ (160,456)	$ 160,456	**$ -**

All transfers from the General Fund to the Board Designated Reserve Fund must be approved. These internally restricted funds are not available for any other purpose without approval of the Board of Directors.

9. OTHER PAYABLES

The Organization held $0 (2023 - $1,237) on behalf of the Early Years Coalition. The funds were due on demand and therefore has been classified as a short term liability in prior year. The amount payable was interest free and had no set repayment terms.

Docusign Envelope ID: 63E8618E-33B3-423B-BDE1-CE36A9A6179B

10. LEASE OBLIGATIONS

The Organization has long term lease agreements with respect to its premises. Future minimum lease payments as at March 31, 2024 are as follows;

Contractual obligation repayment schedule:

2025	$ 126,000
2026	126,000
2027	126,000
2028	115,500
	$ 493,500

11. FINANCIAL INSTRUMENTS

The Organization's carrying value of cash and cash equivalents, accounts receivable, and accounts payable approximates its fair value due to the immediate or short term maturity of these instruments.

The Organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Organization's risk exposure and concentration as of March 31, 2024.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Organization is exposed to credit risk from customers. The Organization is exposed to limited credit risk as most of its revenues are derived from funding agreements and contributions.

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly in respect of its accounts payable.

(c) Currency risk

Currency risk is the risk to the company's earnings that arise from fluctuations of foreign exchange rates and the degree of volatility of these rates. The Organization is exposed to minimal foreign currency exchange risk as all transactions are in Canadian funds.

(d) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Organization manages exposure through its normal operating and financing activities.

(e) Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Organization is minimally exposed to other price risk as they have no investments.

12. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Application Summary: 2025 - 3120 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3120 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

The Governing Council of the Salvation Army in Canada
Unit A, 8219 Fraser Ave
Fort McMurray, AB, T9H 0A2

Primary Contact

Edna Olsen-Moman

Phone: s.17(1) [redacted]
Email: edna.moman@salvationarmy.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The Salvation Army exists to share the love of Jesus Christ, meet human needs and be the transforming influence in the communities of our world.

Brief Summary of the Proposed Program(s) and/or Project(s)

The Community Services Centre Social Missions department in partnership with the Corps will improve the well being of residents of the Regional Municipality of Wood Buffalo by (1) providing the community with an Outreach program/worker who operates 5 days per week from 2:00 pm to 10:00 pm. The Outreach Worker interactions are mostly with our communities homeless population.
(2) The Community Response Unit is available and ready for call-out should the need arise
The Outreach Worker is supervised by the Housing First Team Lead. When out in the community the Outreach Worker provides water, bag lunches, personal care items, warm clothing, referrals to community agencies. Providing services to homeless and vulnerable individuals during the evenings is so important. Northreach and other agencies/volunteers accompany the Outreach worker when he/she goes into the community. Harm reduction kits are always available to those individuals who require them. The Outreach Worker always encourages those homeless individuals on the street to access the shelter.
The CRU program is an important and impactful service that our community requires. When we are dispatched by the ESS team we respond. The CRU is also visible at community BBQ's, events for seniors, First responders pancake breakfasts etc. We also travel to the rural area with the CRU delivering food products to the school so the students are not hungry and as well to participate in community events.

Please note any restrictions on participating in your organization's programs or services.

The majority of individuals who access our services are men/women over the age of 18. Community Services provides services/support to individuals and families who are struggling within our community. There are no restrictions on participating in The Salvation Army's programs or services.

Minimum number of board members according to the organization's bylaws:

4

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Commissioner Lee Graves	Chair	2
Colonel John Chamness	Vice Chair	2
Lt. Colonel Keith Pike	Treasurer	2
Lt. Colonel Roxanne Jennings	Secretary for Personnel	2

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

No

If no; please explain how board decisions meet the need of the demographics served by your organization.

Due to the structure of TSA our Board of Directors is out of our Territorial headquarters in Toronto. Our Ministry Unit makes decisions that impact the day to day lives of individuals and our programs and services. Our decisions are supported by our District Headquarters and Territorial Headquarters.
We are in the process of building a local Community Council which will be made up of 6-7 community members. We will look to those who have lived experience sitting on the Council. It is not an option to not have a few individuals with lived experience as a part of our Community Council. The Community Council will provide guidance to the Social Missions departments.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: The Salvation Army CRU/Street Outreach Program Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

03/31/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

$2,576,011.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$957,662.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Over the last fiscal year we submitted a request for additional financial support through Inter Pipeline Community Engagement Program. We were successful in this submissions and was able to get addition financial support through Benevity.
We submitted a proposal to Food Bank Alberta and were successful in securing 10,000.00 for food for the Outreach Program.
The Red Shield campaign provided the CRU with 35,000.00 for operating costs.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

REGIONAL MUNICIPALITY OF WOOD BUFFALO

Application Summary: 2025 - 3120 - Community Impact Grant - Community Programs and Projects

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Outreach Coordinator	s.17(1)	$73,500.00
Transportation and Delivery	Program Vehicle	$3,480.00	$3,480.00
Program Materials & Supplies	Food, Water, Hygiene Kits, Clothing etc.	$10,000.00	$3,020.00
Other (Provide Detail)	Office Supplies	$500.00	$0.00
Administration Costs 15% Maximum	Admin Fee	$9,000.00	$0.00
		s.17(1)	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	s.17(1)

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

74%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

We have had many donations come from the community such as water, coffee, and snacks. These items are being used in our outreach program for those who are in need.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Outreach_-_FY2025_Budget.xlsx
17.1 KB - 10/11/2024 11:48 AM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Consolidated_Financial_Statements_2023-24.pdf
17.7 MB - 10/22/2024 9:37 AM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

Outreach_Logic_Model_2024.docx
47.4 KB - 10/03/2024 1:39 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Edna Olsen-Moman

Position/Title

Executive Director

Date: 10/10/2024

Project Summary
The Salvation Army CRU/Street Outreach Program

Program, Project or Service Name

The Salvation Army CRU/Street Outreach Program

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Salvation Army's core values for all programs and services are: Hope-We give hope through the power of the gospel of Jesus Christ. Service-We reach out to support others without discrimination. Dignity-We respect and value each other recognizing everyone's worth. Stewardship: We responsibly manage the resources entrusted to us. The Salvation Army meets the needs and strives to be a transforming influence in the communities of our Municipality.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	80
Preschoolers (4-5 years)	160
Children (6-12 years)	400
Youth (13-18)	160
Adults	700
Seniors (65+)	200
Families	1200
Community	4
Total	2904

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

It is our intention of reaching out to individuals who are homeless and who are living on the street, or in encampments. We provide bag lunches to those who are hungry and are facing food security issues. We refer individuals who are on the street to community services including shelters, harm reduction agencies, mental health and emergency medical services. Our goal is to care for those who are homeless and on the streets and reduce the number who are homeless on the street and in encampments to shelters where the can receive care and attention and have a safe, comforting place to stay where they can be referred to other supporting services. We know that this need exists and our daily and monthly data collection supports this problem/gap. Goal: Giving Hope Today! The Salvation Army (TSA) offers a variety of services and programs throughout Alberta and the Northern Territories for members of the communities that we serve. These activities are motivated by a belief that everyone possesses an inherent worth and dignity. It is the goal of The Salvation Army to restore dignity and hope in the lives of those we serve through programs as they experience times of need.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

We will support the homeless issue within our city by providing an outreach program. The Outreach Worker will do street outreach 5 days per week from 4:00 to 10:00 pm. The Outreach Worker will provide bag lunches, warm clothing, hygiene products, water etc. The Outreach Worker will strive to try and get the homeless population of the streets, into shelter and will refer to housing agencies.
Our Community Response Unit CRU is associated with the RMWB Emergency and Disaster Services. The CRU responds to serve whenever there are hardships, natural or man made disasters or other emergency situations.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Ian Dejong Org Code research
Canadian Alliance to End Homelessness research and results/lessons learned
Literature review

If The Salvation Army provides the community with an Outreach Worker then those living on the streets of our community will decrease due to community referrals and the Outreach Worker inviting those living on the streets to access the shelter and other housing options. The Outreach Worker is an access point and can complete VI SPADAT's on individuals.

If The Salvation Army provides a Community Response vehicle to our community then individuals and first responders who are facing hardships, natural and man-made disasters will find comfort, food, drink, blankets, referrals to agencies and overall support.

Project Summary
The Salvation Army CRU/Street Outreach Program

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Executive Director

Team Lead

1 Outreach Worker

Funding

The Salvation Army Services 24 hours daily

Encampment Outreach and Response
CRU

Consults, Evaluators

Community supports and resources/partnerships

The Salvation Army internal programs and resources

Daily outreach programs after business hours and on weekends

Providing access to safer, indoor spaces including shelter and housing

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

A CRU vehicle that responds to natural and man-made disasters.
One Outreach Worker who is trained as an access point and can complete VISPDAT'S as required.
Outreach Worker is in the community 5 nights per week from 4:00 to 10:00 pm.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Intake:
Provide outreach services to vulnerable persons.

Encampment Outreach & Response

Complete Wellness Checks

Work with partners to provide essential supports focusing on health and wellbeing and the safety of those living in encampments

Assess needs and available supports and Provide basic needs such as food, clothing, and blankets

Refer patrons to appropriate services providers such a medical and other health services

Advocate for services and supports

• Reporting to GOA/RMWB as required

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Reduce the Stigma of discrimination for people with complex needs

Provision of Support unique to each individual

Holistic individual centered support systems created

Decrease in:

Isolation due to one-on-one support, interdepartmental, community and agency referrals

Decrease in encampments

Increase in:

• Social Participation

• Recreation and cultural activities

• Ongoing involvement with the community and its agencies

• Self-referring

• Increased circle of support

• Self esteem

• Ability to contact supports

• Self-value

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Project Summary
The Salvation Army CRU/Street Outreach Program

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

TSA responded to the Truth and Reconciliation Commissions call to Action 48.1. TSA Fort McMurray and our THQ, DHQ have developed a comprehensive plan in respect to Indigenous Peoples . Workshops at the Territorial level have been developed alongside literature and resources. Pow-Wow's are held where managers and staff are invited to come alongside our Indigenous friends. TSA employs Indigenous staff to come alongside Indigenous Elders and Leaders to teach, and mentor
TSA leaders, management and staff.
TSA Fort McMurray has built great relationships with the rural communities within our Municipalities. We provide the schools in Janvier, Conklin, Ft. McMurray First nations with food so that children coming to school in these areas are able to access the food so they are not hungry and can learn more readily. In Conklin we hold end of school or beginning of a new school year BBQ's with great food, games and prizes. This has most certainly assisted us in developing excellent relationships within these communities.
Our executive director is Indigenous
69% of the population that accesses TSA are Indigenous

Please provide details of how your program, project, service or event differs from other services being offered in the community.

TSA has the only CRU in our community
Our Outreach Worker is the only worker out on the streets 5 nights per week from 4:00-10:00 pm
We are the only program that offers a wide continuum of services from shelter to diversion where we meet the needs of homeless men and women within our community
We are open 24 hours per day
We provide food/snacks to three rural outlying communities at lease twice per year each so children don't go hungry.

Project Summary
The Salvation Army CRU/Street Outreach Program

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Conklin CRDAC	partnership in respect to accepting our service in the rural community
Janvier School	partnership in respect to accepting our service in the rural community
Fort McMurray First Nation 468	partnership in respect to accepting our service in the rural community
Community Volunteers	volunteering time with our street Outreach Worker
North Reach	going out with the street Outreach Worker providing harm reduction kits

Budget Summary

Responsibility Center: 121602 - Fort McMurray Shelter and Housing

5146 Outreach Programs

Account	2025 BUD
54001 Municipal government Grant - Operating	80,000
Total Revenue	**80,000**
71001 Salaries	s.17(1
71003 Benefits - Payroll	) (9,229)
71007 Employee Health Benefits	(2,770)
71009 Workers' Compensation	(1,304)
72009 Program Supplies	(10,000)
72025 Program Cost Recovery - Contra	(3,480)
73007 Travel & Meals	(500)
76007 MSA (Mission Support Fee FY25)	(9,000)
Total Expenses	s.17(1)
Net surplus/(deficit)	s.17(1)

The Salvation Army OUTREACH LOGIC MODEL Fort McMurray

Inputs	Outputs		Outcomes – Impact		
	Activities	Participation	Short Term Results	Medium Term Results	Long Term Results

What we will invest:

Executive Director

Team Lead

1 Outreach Worker

Funding

The Salvation Army Services 24 hours daily

Encampment Outreach and Response

Consults, Evaluators

Community supports and resources/partnerships

The Salvation Army internal programs and resources

Daily outreach programs after business hours and on weekends

Providing access to safer, indoor spaces including shelter and housing

What we will do:

Intake:

Provide outreach services to vulnerable persons.

Encampment Outreach & Response

Complete Wellness Checks

Work with partners to provide essential supports focusing on health and wellbeing
And the safety of those living in encampments

Assess needs and available supports and Provide basic needs such as food, clothing, and blankets

Refer patrons to appropriate services providers such a medical and other health services

Advocate for services supports

- Reporting to GOA/RMWB as required

Who we will reach:

Homeless/near homeless

Individuals living in Encampments

Services Providers

Community

Funding sources

Emergency situations

Government Departments

Community agencies provided opportunity to referrals to support individuals

What the short terms results are:

Ongoing partnership with vulnerable persons

Partnership with other Community agencies

Individuals / families provided education to ensure informed choices

Provide nutritional meals and offered other services

Persons have all basic needs meet

Discussion of immediate needs occurs

Individuals / family's feel supported and develop trusting relationships

Connections to community supports

Referrals to internal TSA programs/services

Referrals to community supports

Basic needs met

What the intermediate terms results are:

Develop trusting relationships

Ongoing relationship with service providers creating a circle of care

Staff provides non-judgmental support

Beneficiaries are Providing input and offering suggestions

Participants begin to share about their mental health/addictions

Individuals are more aware and seek out supports for mental health and addiction

Individual builds a support network and professional network

Self referrals

What the ultimate impact is:

Reduce the Stigma of discrimination for people with complex needs

Provision of Support unique to each individual

Holistic individual centered support systems created

Decrease in:

Isolation due to one-on-one support, interdepartmental, community and agency referrals

Decrease in encampments

Increase in:

- Social Participation
- Recreation and cultural activities
- Ongoing involvement with the community and its agencies
- Self-referring
- Increased circle of support
- Self esteem
- Ability to contact supports
- Self-value

The Salvation Army Community Response Unit (CRU) Logic Model – Fort McMurray (Continued)

Output Activities
What We Will Do: **Framework for practice:** Non-judgmental consideration to all people All persons have the right to food and service. Provide outreach during extreme weather. Be present in community Safe practices/AHS/FOIP Evaluation: Monthly surveys to be completed Participant input and program development Funders evaluations and expectations Reporting to RMWB at required Logic and Structure Model

2023/24

CONSOLIDATED FINANCIAL STATEMENTS

The Governing Council of The Salvation Army in Canada

Year Ended March 31, 2024

The Salvation Army gives hope and dignity to vulnerable people today and every day in more than 400 communities across Canada and Bermuda and in 134 countries around the world!

The Salvation Army Consolidated Financial Statements
© The Governing Council of The Salvation Army in Canada
Charitable Registration No. 107951618 RR 0001

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Commentary and statements: Finance Department
Auditors: KPMG LLP Canada
Design: Marketing and Communications 7/24

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Management Commentary

Introduction

These consolidated financial statements present the assets, liabilities, fund balances, revenues, expenses and cash flows of The Governing Council of The Salvation Army in Canada ("The Salvation Army" or "the Army" or "the Council") and all of the entities it controls for the year ended March 31, 2024. The financial statements were audited by KPMG LLP, Licensed Public Accountants, who issued their opinion on them on June 20, 2024.

This management commentary is provided to enhance readers' understanding of the financial statements and the notes which accompany them. It highlights key financial results for the year, as well as key features of The Salvation Army's policy and internal control framework. This framework helps to provide assurance that the financial statements can be relied upon.

Financial Highlights for the Year Ended March 31, 2024

Revenue and Expenses

Consolidated revenues increased by 27.7% during the year, from $932.4 million in the year ended March 31, 2023 ("fiscal 2023") to $1,190.2 million in the year ended March 31, 2024 ("fiscal 2024). The most significant factor contributing to revenue growth was an increase in investment income, which ended the year at $181.2 million, an increase of $144.3 million over the prior year. While favourable this year, these returns are quite volatile year over year and as such, the Army takes a long-term approach to the management of investments and use of investment income, as described in the securities section of this report.

Revenue derived from government funding also saw significant growth, increasing by 12.8% year over year from $390.0 million in fiscal 2023 to $440.6 million in fiscal 2024, to support an increase in services provided, particularly in our residential and health care related programs.

The Army continues to experience strong results from the sale of donated goods, which ended the year with revenues of $184.9 million compared to $177.9 million in the prior year. The impact of inflation on the rising cost of consumer goods has led to increased patronage in our thrift stores.

Revenue derived from charitable donations has also increased slightly over the prior year, with revenues of $237.2 million recorded at March 31, 2024. Charitable donations are comprised of several categories, the most significant of which are the National Red Shield Appeal, the Army's primary fundraising appeal, which saw a record $59.7 million raised in fiscal 2024, and legacy donations, which recorded results of $61.9 million, an increase of 11.5% over the prior year.

Consolidated expenses rose 9.1% during the year, from $921.5 million in fiscal 2023 to $1,005.3 million in fiscal 2024. The most significant increase relates to spending on charitable programs and services, which increased 12.8%, from $604.1 million in 2023 to $681.6 million in 2024. Programs in addictions, corrections and residential, as well as those in healthcare saw the highest increases, with growth of 15.7% and 19.1% respectively, which is correlated to increases in government funding received for these programs.

Financial Position

Total assets increased by 10% during the year, or $249.4 million, primarily due to growth in the investment portfolio and additions to tangible capital assets, primarily land and buildings for use in the Army's programs, which increased 9.6% and 9.4% respectively. Total liabilities increased by 15.9%, from $317.6 million to $368.2 million, largely due to an increase in deferred revenue of $39.6 million. This increase primarily relates to a significant grant from the Canada Mortgage and Housing Corporation of $30 million as part of a co-investment initiative pertaining to the Army's capital infrastructure in residential programs, received in March 2024 to be spent over the next three years.

Fund balances increased by 9.9%, from $2,009.1 million to $2,207.8 million, with most of the increase being seen in the other restricted fund balances, which increased from $856.6 million to $1,045.0 million and the investment in capital assets increasing from $691.6 million to $747.9 million.

The Salvation Army's policy is to maintain sufficient unrestricted operating fund balances to meet expenses for a period of at least 90 days. The total operating fund balances of $360.0 million represents sufficient funds to meet 131 days (fiscal 2023 – 161 days) of expenses on a consolidated basis.

The Army has elected not to take any action to reduce operating fund balances to the 90-day level at present, for several reasons. There remains considerable uncertainty due to ongoing economic, financial, and geopolitical issues. Given this uncertainty, it seems prudent to maintain operating fund balances at higher-than-normal levels for the time being, although this is being frequently reviewed and assessed.

The Salvation Army takes its stewardship responsibility seriously. The desire to release funds for its work as quickly and as effectively as possible must be balanced with the need to ensure its long-term ability to maintain programs and services in the future.

Securities

Other than with respect to Grace Communities Corporation and the Bermuda Corporation, management of investments is centralized in the General Investment Fund ("the Fund"), which holds the Army's accumulated operating funds, endowments and long-term funds with both internal and external restrictions. Interest is paid to the constituent accounts based on prevailing market rates for similar financial instruments available in the market. Net revenue from the Fund is used to make allocations to operating units for programs and services, as well as for the operations of Territorial Headquarters and Divisional Headquarters.

Allocations from investment earnings are based on a spending policy tied to long-term expected rates of return. This approach has the benefit of providing a more stable and predictable level of funding from year to year, mitigating the inherent volatility in capital markets. Given the positive position of the operating fund balances at the end of fiscal 2023, the Territorial Management Board made the decision refrain from making any operating allocations from investment earnings in fiscal 2024, whereas in fiscal 2023, $59.5 million was allocated. Based on advice from its Investment Committee, the Army strives to maintain a reserve between 25% and 33% of the value of the Fund. At year-end, the reserve stood at $515.7 million (fiscal 2023- $369.8 million). This represents 33% of the value of the Fund, compared to 26% on March 31, 2023.

The Fund is managed by external investment managers in accordance with a Statement of Investment Policy (a copy of the policy can be found at https://salvationarmy.ca/news-and-media/reports-and-statements). The policy establishes constraints with respect to asset classes, types of investment instruments,

quality and size of holdings, as well as prohibiting investment in companies whose primary business is the manufacture, distribution or promotion of alcohol, tobacco, marijuana, pornography, gaming, gaming facilities or armaments and companies that are known to disregard human rights and/or environmental concerns. In addition, the Army encourages its investment managers to become signatories to the United Nations Principles for Responsible Investment and requires them to report on how they incorporate environmental, social and governance ("ESG") issues into their management of the Army's funds.

The Fund's investment objective is preservation of real (inflation-adjusted) asset value plus a 3.5% annual rate of return, gross of fees, before the impact of withdrawals, over a four-year period. In the four-year period ending March 31, 2024, the Fund earned an average annual return of 9.8% on a nominal basis, or 5.6% on an inflation-adjusted basis.

The Investment Committee continues to monitor the performance of the fund and remains focused on long-term performance to the meet the Army's needs, with no plans to make any significant changes in the asset mix at this time.

Investment Committee

Member	Office held, if any	Date Appointed	Number of meetings eligible to attend 2023/24	Number of meetings attended 2023/24
August Cruickshanks, ***MBA, CFA**** Director of Research, Eckler Ltd.	Chair	March 1, 2018; Chair from January 1, 2022	4	4
R. Paul Goodyear, ***BCom, MBA, FCPA, FCMA*** Chief Financial Officer & Territorial Financial Secretary		October 1, 1998	4	4
Angela Lin-Reeve, ***BCom, CFA**** Senior Portfolio Manager, Pension Investments, Royal Bank of Canada		May 1, 2019	4	3
Ken Luce, ***CFA**** Director, Business Development, Canada, IFM Investors		January 1, 2022	4	4
Samantha Moss, ***CPA, CMA*** Assistant Chief Financial Officer		September 1, 2020	4	3
Michelle Peshko, ***MBA, CFA**** Head, Pension Investments, Glencore Canada		May 1, 2019	4	4
Nalini Feuilloley, ***BBA*** Head of Responsible Investment BMO Global Asset Management		October 1, 2023	2	2
Mary Anne Wiley, ***BA, CFA*** Director, Investments	Secretary	January 1, 2017	4	4

** Denotes volunteer member.*

Future Pension and Other Retirement Benefits

The financial statements reflect actuarial estimates as of March 31, 2024. The net of the accrued pension asset of $18.3 million (fiscal 2023 - $8.4 million) and the future pension and other retirement benefits liability of $114.4 million (fiscal 2023 - $115.4 million), or $96.1 (Fiscal 2023 - $107.0 million) for pension and other retirement benefits represents the estimated net value of accrued benefits for commissioned officers and auxiliary-captains as of March 31, 2024. There is no liability for employees, other than commissioned officers and auxiliary-captains, as noted below, as they either participate in a group registered retirement savings plan sponsored by the Army or in multi-employer plans under which the Army's contributions are expensed as they are made.

Benefits for commissioned officers and auxiliary-captains are provided through two plans. The Officers' Retirement Plan is a defined benefit pension plan registered with the Financial Services Regulatory Authority of Ontario. This plan provides for basic pension benefits for commissioned officers and auxiliary-captains. The supplementary plan provides for additional pension benefits, health care for retirees, and certain lump sum grants paid at the date of retirement to eligible commissioned officers and auxiliary-captains.

Actuarial valuations for both plans are performed at least every three years. The Officers' Retirement Plan, which is funded through a pension trust fund held by CIBC Mellon as trustee, was last valued for funding purposes as of March 31, 2022. At that time, the Plan had a surplus, measured on a going concern basis (i.e., assuming continued operations of the pension plan), of $50.7 million or 28.4%, and a surplus of $45.6 million or 24.9% on a solvency basis (i.e., assuming the pension plan were to be wound up on the valuation date). As noted above the surplus reflected in these financial statements is an accrued pension asset is $18.3 million.

The main reason for the difference relates to the discount rates used for the respective valuations, which were 4.9% per annum for the accounting valuation at March 2024 and 5.8% per annum for the going concern funding valuation at March 2022. The discount rate for the accounting valuation reflects the yield on high quality corporate bonds whereas the discount rate for the going concern funding valuation reflects the long-term expected rate of return on assets (including the higher returns expected on allocations to equities and asset classes other than bonds). A higher discount rate results in a lower value of obligations, and vice versa, all other factors being equal.

During the year ended March 31, 2024, The Salvation Army did not make any contributions to the pension trust, as it is expected that investment earnings will be adequate to fund pension payments for the foreseeable future. This continues to be the case at the date of this report; however, the need for contributions is reviewed quarterly, based on analysis performed by the Plan's actuaries.

The supplementary plan was also last valued at March 31, 2022. At that time, the liability for supplementary benefits had an estimated value of $97.9 million, the annual service cost to accrue benefits for active officers was $0.9 million and the annual expected decrease in the liability for benefit payments to retired officers was $4.1 million. No assets have been specifically set aside to fund these benefits; however, the Army maintains sufficient funds in the General Investment Fund to cover its endowments and other restricted fund balances, as well as its estimated obligation for employee future benefits.

Long-Term Debt

The Salvation Army avoids debt financing, except for the acquisition and/or development of tangible capital assets used in its operations. Total loans and mortgages payable of $53.1 million (comprised of $35.4 million long-term and $17.8 million short-term) increased by $1.3 million during the past year.

Governance

The Salvation Army Canada & Bermuda Territory is part of a worldwide organization, at work in 133 countries. Its operations are directed by the General from International Headquarters in London, England. The General is elected by senior Army leaders around the world. He/she gives oversight to the international work and appoints senior leaders in each Territory.

In Canada, The Governing Council of The Salvation Army in Canada, a corporation established by Federal Act of Parliament in 1909, administers the temporal affairs of the Army, and most assets used in its operations are held by the Governing Council. In contrast, spiritual and denominational affairs are the purview of the Territorial Commander, who operates under a Memorandum of Appointment from the General, guided by international Orders and Regulations, and with the advice of the Spiritual & Denominational Affairs Board.

The Governing Council is a charitable organization, registered with Canada Revenue Agency, and operating units are registered as associated charities of the Council.

Under the legislation incorporating the Governing Council, it has between three and five members who serve by virtue of the positions to which they have been appointed by the General. Unlike conventional not-for-profit corporations, the Governing Council has no directors; members fulfil the roles typically played by both members and directors in other not-for-profit corporations. The Governing Council fulfils the roles and responsibilities normally associated with corporate boards of directors.

The Governing Council maintains control over related corporations primarily through appointment of their boards of directors or trustees. In addition to boards of incorporated entities, the Governing Council has, through by-law provisions, created boards with responsibility for governance for certain large institutions, typically with the Governing Council maintaining certain reserve powers.

Governing Council

	Office held, if any	Date Appointed	Number of meetings eligible to attend 2023/24	Number of meetings attended 2023/24
MEMBERS:				
Commissioner Floyd Tidd, ***BSc, MTS*** Territorial Commander	Chair	October 1, 2019 to August 31, 2023	4	3
Commissioner Lee Graves, ***MBA*** Territorial Commander	Chair	September 1, 2023	6	6
Colonel Evie Diaz, ***AA*** Chief Secretary		May 1, 2021 to July 31, 2023	4	4
Colonel John Chamness, ***MA*** Chief Secretary		August 1, 2023	6	6
Lt. Colonel Roxanne Jennings, ***MA*** Secretary for Personnel	Vice chair	July 1, 2022	10	10
Lt. Colonel Fred Waters, ***MA*** Secretary for Business Administration		January 1, 2017 to June 30, 2023	3	3
Lt. Colonel Keith Pike, ***BRE, MA*** Secretary for Business Administration		July 1, 2023	7	7
ADVISORS (non-voting):				
Kimberley Mullins, ***BA (Hons), MS, PhD **** Vice President, Talent and Culture, Suncor		March 1, 2023	10	9
Commissioner Tracey Tidd Territorial President of Women's Ministries		September 1, 2021 to August 31, 2023	4	3
Commissioner Deborah Graves, ***BA*** Territorial President of Women's Ministries		September 1, 2023	6	6
Rev. Douglas C. Ward, ***BA, MRE, MDiv **** Senior Fellow (Communities), Cardus Institute		January 1, 2023	10	6
Adam E. Harvey, ***CPA, CA, ICD.D **** Independent Corporate Director		June 1, 2023	8	8

** Denotes independent advisors.*

Territorial Management Board

Member	Office held, if any	Date Appointed	Number of meetings eligible to attend 2023/24	Number of meetings attended 2023/24
Colonel Evie Diaz, ***AA*** Chief Secretary	Chair	May 1, 2021 to July 31, 2023;Chair from September 1, 2021 to July 31, 2023	4	4
Colonel John Chamness, ***MA*** Chief Secretary	Chair	August 1, 2023	7	7
Graham D. Moore, ***BCom, MBA, CPA, CMA*** Assistant Chief Secretary for Organizational Development	Vice chair	September 1, 2021; Vice Chair from January 1, 2023	11	11
Lt. Colonel Brian Armstrong, ***BA, MDiv, MRel, DMin*** Divisional Commander, Prairies		May 1, 2018 to June 30, 2022; September 1, 2022	11	10
Lt. Colonel Jamie Braund, ***BSc, MA*** Divisional Commander, British Columbia		September 1, 2022	11	9
Lt. Colonel Shawn Critch, ***CPA, CGA*** Divisional Commander, Ontario		September 1, 2022	11	8
Major Glenda Davis, ***MBA*** Territorial Social Mission Secretary		September 1, 2022 to December 31, 2023	8	7
Major Sheldon Feener Territorial Social Mission Secretary		January 1, 2023	3	2
R. Paul Goodyear, ***BCom, MBA, FCPA, FCMA*** Chief Financial Officer & Territorial Financial Secretary		July 1, 2001	11	10
Lt. Colonel Les Marshall Secretary for Mission		July 1, 2022	11	11
Ruth Moulton Chief Human Relations Officer		November 1, 2022	11	11

Member	Office held, if any	Date Appointed	Number of meetings eligible to attend 2023/24	Number of meetings attended 2023/24
Lt. Colonel John Murray, ***BA, MA, APR, CFRE*** Secretary for Communications		July 1, 2018	11	8
Major Elizabeth Nelson, ***BSc*** Officer Personnel Secretary		January 1, 2023 to May 1, 2023	1	1
Lt. Colonel Shona Pike, ***BA*** Officer Personnel Secretary – Strategy		July 1, 2023	8	6
Major Bradley Reid Assistant Territorial Secretary for Business Administration		January 1, 2023	10	8
Lt. Colonel Sandra Stokes, ***MA*** Divisional Commander, Newfoundland & Labrador		September 1, 2022	11	10

Audit Committee

The Audit Committee is responsible for overseeing financial reporting, including the quality and integrity of The Salvation Army's financial statements and disclosures, internal control over the financial reporting process, and legal and regulatory requirements.

The Committee reviews the audited consolidated financial statements and assesses:

- the quality and appropriateness of the principles and policies used in preparing the statements, including any changes in accounting principles and/or policies that are proposed;
- significant estimates used in preparing the financial statements; and
- significant variances from plans or comparable results of prior periods.

The Committee discusses the financial statements and auditors' report with the external auditors and management and recommends the approval of the statements to the Governing Council.

The Committee is responsible for oversight of The Salvation Army's relationship with the external auditor and recommends the appointment or replacement of the external auditor to the Governing Council as well as the proposed compensation for the services to be provided.

The Committee is responsible for oversight of management's establishment of an adequate system of internal control over financial reporting, considers the integrity of the financial reporting process, and discusses significant financial risk exposures. The Audit Committee also oversees the performance of the internal audit department (see section on Internal Control below).

The Committee has been established with both independent volunteers and two members of management. Although members of the finance and internal audit teams attend meetings to provide staff support, the Committee also meets independently with the external auditors and internal auditor, without members of management present.

Member	Office held, if any	Date Appointed	Number of meetings eligible to attend 2023/24	Number of meetings attended 2023/24
Patricia L. O'Malley, ***BCom, FCPA, FCA, LLD (Hon)*** * Board Director and Independent Financial Reporting Consultant	Chair	February 22, 2017	4	4
Colonel Evie Diaz, ***AA*** Chief Secretary		May 1, 2021 to July 31, 2023	1	1
Colonel John Chamness, ***MA*** Chief Secretary		August 1, 2023	3	2
Rajesh Ghosh, ***MBA, CPA, CMA, CIA, CISA, CRMA, CGEIT, CDPSE*** * Board Director and Independent Corporate Director		January 1, 2023	4	4
Adam E. Harvey, ***CPA, CA, ICD.D*** * Independent Corporate Director		April 1, 2022	4	4
Lt. Colonel Keith Pike, ***BRE, MA*** Secretary for Business Administration		July 1, 2023	3	3
Helen Polatajko, ***ICD.D*** * Board Director and Independent Financial Reporting Consultant		September 1, 2020	4	4
Michael Szymanski, ***MBA, ICD.D*** * Board Director and Independent Financial Reporting Consultant		April 1, 2022	4	4
Lt. Colonel Fred Waters, ***MA*** Secretary for Business Administration		January 1, 2017 to June 30, 2023	1	1

** Denotes independent members.*

Fiscal Strategy & Budgetary Planning

The development of fiscal strategy and budgetary planning is taken very seriously by the Governing Council and Territorial Management Board.

A discussion paper and invitation to comment is distributed throughout the organization in the spring of each year to invite input into the following year's budget. The overall fiscal strategy is approved in the fall and guides the process and expected outcomes for the coming year commencing April 1.

A centrally coordinated budgetary planning process is in place in which teams comprised of finance staff from territorial are assigned to all budget owners to complete the detailed calculations on their behalf and based on their plans for the coming year. This information is then used to develop five-year forward forecasts that are used to help management see the impact of strategies to be pursued in the coming year and ensure that corrective action is taken at an appropriate time when forecasts show any evidence of financial unsustainability.

Monthly reporting of actual results compared to budget to date is provided to budget owners, and quarterly reporting at a high level is distributed to senior management across the organization and is discussed at a meeting of the Territorial Management Board. A consolidated budget is prepared based on a bottom-up analysis and management reviews a quarterly comparison of the consolidated budget to actual financial performance. These monthly and quarterly reviews of budget to actual performance are critical to identify issues and make course corrections that can respond appropriately to economic conditions and their impact on the Army's revenue and expense streams.

Financial Management

The Army has a strong financial policy environment. Operating policies provide the framework within which designated management staff may approve expenditures, including dollar limits by type of expenditure, and the thresholds beyond which additional approval is required, either by more senior staff, corporate officers, or specific committees. A staff expense policy sets out the rules governing expenditures for which staff may be reimbursed (including reasonable limits on expense amounts).

The Army has adopted a series of principles that create a framework for resource allocation. These principles are:

- ***Mission***

  Principle:
  All of The Salvation Army's resources are for mission advancement.

  Implications:
  Funds should be used in the most efficient manner to achieve maximum mission effectiveness. Programs and services that are not meeting mission objectives should be evaluated to determine if funds could better be used elsewhere.

- ***Stewardship***

  Principle:
  The resources we use to accomplish the mission are entrusted to us first by God and we must use them to honour Him. These resources include people and money. We also recognize that we have an obligation to donors, funders, clients, staff, members, and other stakeholders to ensure that resources are used efficiently and effectively to maximize mission outcomes and comply with the purposes for which they have been given to us.

  Implications:
  We will manage financial resources carefully, ensuring that we can provide a full account of how they have been used and what has been accomplished. We will attract and retain mission-focused, talented, and committed staff to ensure that we can realize effective mission outcomes.

- ***Disclosure***

  Principle:
  The cost of every operation should be fully disclosed in its financial statements.

  Implications:
  Where operating units are not self-supporting, the total cost of operations can only be understood if all subsidies, grants, and allocations are explicitly recognized.

- ***Self-support***

  Principle:
  Corps (congregations) should be self-supporting.

  Implications:
  The nature of some corps and the economics of the communities they serve is that they will not be able to be fully self-supporting, despite the commitment of their officers and congregations. Every corps should, however, to the greatest extent possible raise its own support and reduce its dependence on other parts of the Army. Whenever possible, corps should be able to demonstrate a greater degree of self-support today than yesterday.

  Community and social services programs are not expected to be self-supporting; we believe that it is reasonable to ask governments, corporations, and members of the public to assist us by providing financial resources to fund the important work we do to help the needy and vulnerable in our society. We do not, however, expect them to fund the evangelical mission undertaken in our corps; that work should be funded by Salvationists and other revenues.

• *Administration*

Principle:
The resources available to fund administrative costs in the territory should not be dependent on divisional boundaries and subject to regional economic variances.

Implications:
All territorial and divisional administration in Canada is funded centrally. This ensures that the costs of administration are kept at a reasonable level and that budgetary allocations are based on a case for support, rather than the funds that can be generated in a particular division. Allocations to THQ and DHQ entities are based on a variety of factors, such as mandate and role, size, complexity, geography, etc.

It is important to keep administrative costs at a reasonable level and not to allow them to grow unchecked. The present target is that THQ and DHQ administrative costs do not exceed 10% of the total budget of the territory.

• *Public funds*

Principle:
Public funds should be used for community and social services work, rather than for work that would be undertaken as a natural expression of congregational or denominational life.

Implications:
When funds are allocated to a corps, they must be justified by virtue of demonstrable community services work performed by the corps.

When costs are allocated from the corps to its related community and social services operations, it must be on a reasonable and defensible basis, such as hours worked for personnel costs, the market value of space occupied, etc.

• *Long-term viability*

Principle:
The fundamental financial goal of every operating unit should be to achieve a break-even position over the long term, that is, that expenses will not be greater than the revenues available to fund them.

Implications:
Agreement to the principle does not mean that there should never be a surplus or deficit in any particular year. What it does mean is that a surplus or deficit should only be planned for in the sense that it helps achieve an agreed upon purpose for the long-term or to allow time to deal with unexpected circumstances.

We believe that there are five key indicators which indicate financial viability.

1. **Adequate Cash Flow.** Cash flow is judged to be adequate if it allows the unit to meet its operating costs when they are incurred without overdrafts.

2. **Adequate Capital Reserves.** Adequate reserves are held to meet capital maintenance and replacement costs.

3. **Adequate Working Capital.** Operating fund balances are at a level to fund at least 90 days' operating expenses.

4. **Long Term Balanced Budget.** Over the long-term, revenues meet or exceed expenses.

5. **Meeting Reasonable Costs.** An operating unit is able to meet reasonable costs of operations, including paying competitive wages.

Only when operations meet these five conditions can they be properly assessed to be financially viable, and only when an operation is financially viable can its mission be viable. Mission viability is the goal and financial viability is a necessary means to that end.

- ***Fundraising***

Principle:
Fundraising costs should be kept to the minimum level necessary to raise the required funds.

Implications:
Fundraising costs are tied to measurable results that provide a reasonable return on investment over the long term.

- ***Transparency***

Principle:
Disclosure of relevant information is essential to good financial management. To make appropriate decisions, stakeholders need to understand the facts.

Implications:
Disclosure of relevant financial information at corps and institutions, divisional and territorial headquarters is essential to mission-effective decision making with respect to the allocation of resources.

Every Salvation Army entity should publish relevant and timely financial information to its key stakeholders to facilitate their understanding and support.

- ***Working Capital***

  Principle:
  Funds should be reserved for periods when unforeseen events result in expenses being greater than revenues.

  Implications:
  Each operating entity is expected to maintain sufficient and uncommitted working capital or operating fund balance to be able to meet at least 90 days' expenses. This provides a source of funds in the event of a significant unplanned reduction in revenue so that the entity can have sufficient time to adjust its expenses to match the new reduced revenue level or seek new sources of revenue. It also provides a cushion in the event of significant unplanned expenses.

- ***Collaboration***

  Principle:
  To achieve the best mission outcomes for the Army, the work of resource allocation should be undertaken by THQ, DHQs and ministry units with as much collaboration as possible.

  Implications:
  The budgetary planning process requires a partnership between THQ, DHQs and ministry units to ensure that operating, capital, and cash flow budgets prepared at all levels of the organization accurately reflect the underlying plans that advance the mission.

  This collaboration is achieved through utilizing all possible opportunities for input into the process and ensuring good communication throughout.

Internal Controls

The Salvation Army has a strong internal control environment to protect its assets and facilitate accuracy in financial reporting.

Accounting, payroll and financial reporting functions are centralized in the finance department, with staff primarily located in Calgary, Toronto and St. John's. Only two ministry units perform their own accounting and three perform their own payroll functions due to exceptional circumstances.

Ministry unit leaders have financial management responsibilities, but all transaction processing, including final authorization of disbursements, is performed by the finance department.

Separate accounting records and financial reporting are maintained for each division and ministry unit, but bank accounts are consolidated, with access controlled by the finance department.

Electronic workflows are used to process accounts payable and staff expense claims. The system ensures that all payables are reviewed both in the finance department and by the individuals with expenditure approval authority in the division or ministry unit before being processed for payment. A similar system is in place for payroll processing.

The Audit Committee is responsible to oversee management's establishment of an adequate system of internal controls and procedures and effective performance of those internal controls and procedures. The Committee considers the integrity of the financial reporting processes and controls, discusses significant financial risk exposures and reviews the overall process management has taken to identify the principal risks affecting financial reporting, monitor, control and report such exposures.

The Audit Committee oversees the performance of the internal audit department. In this regard, the Committee reviews the charter, activities, staffing and organizational structure of the internal audit function; reviews and approves the annual work plan, its scope and link with organizational risk assessments, and all major changes to the plan.

The internal audit department provides an independent and objective assurance and consulting function to improve the operations of The Salvation Army. It conducts audits and other engagements to evaluate and improve the effectiveness of the organization's governance, risk management and internal control.

In addition to Canadian external and internal audits, The Salvation Army is also subject to periodic audits by an audit team from its International Headquarters in London, England. The most recent audit was conducted in 2017, covering the period from April 1, 2014 to March 31, 2017. The next audit is scheduled for October 2024.

Risk

An enterprise risk management ("ERM") function is in place, overseen by the Risk Committee, which is chaired by the Chief Secretary. The Chief Risk Officer ("CRO") is accountable to the committee and the office of the Chief Secretary, providing leadership, innovation, governance and management to the Army's enterprise-wide risk management activities.

Through the ERM department, expertise and support is provided to the Risk Committee and senior management, ensuring the development, implementation and ongoing review of a best practice ERM framework and the application of the International Organization for Standards ISO 31000 risk management standard across the Army.

The Chief Risk Officer makes a formal presentation to the Audit Committee at least once per year and provides a written update for every meeting of the Audit Committee.

Code of Conduct and Whistleblower Policy

Both a code of conduct (https://salvationist.ca/files/salvationarmy/docs/policy/code_of_conduct_2019.pdf) and a whistleblower policy (https://salvationarmy.ca/why-us/accountability/whistleblower-policy) are in place. The former sets out expectations for behavior by all staff and volunteers, while the latter provides a mechanism for making anonymous complaints when violations of the code and other key policies are observed. The Salvation Army takes violations of the code of conduct seriously. All complaints are thoroughly investigated, and an annual report is submitted to both the Audit Committee and the Governing Council. During the year ended March 2024, no complaints were received with respect to alleged breaches by individuals who had an oversight role in financial reporting.

Staff Compensation

The Salvation Army employs over 500 commissioned officers and over 10,000 employees. The compensation package for all commissioned officers includes housing, with furnishings and utilities provided, a leased vehicle or vehicle allowance, and a cash allowance based on years of service. The cost of allowances and benefits provided to senior officers is significantly lower than compensation paid to executives in other not-for-profit organizations for positions of comparable responsibility. The total employment income for income tax purposes reported in 2023 for the six most senior commissioned officers of The Salvation Army in Canada (including cash, as well as housing, automobile and other benefits), ranged from $55,967 to $87,645, with an average of $68,421.

The size and scope of The Salvation Army's operations result in a level of complexity that requires the hiring of skilled professional and technical staff in a variety of disciplines. These salaries are typically less than comparable positions in the for-profit sector. However, significant competition exists for professional staff in the not-for-profit sector. As a result, compensation in the not-for-profit sector has increased in recent years in order to attract and retain the requisite expertise. The Army's goal is to be at the 50th percentile of the market based on analysis provided by a third-party service provider.

In the 2023 calendar year, there were 331 employees, which represents about 3% of the total workforce, whose total employment income (including salaries and benefits) reported for income tax purposes was above $100,000, compared with 259 in 2022. It should be noted that a number of these additional positions added during 2023 are for temporary contract staff who are involved in information technology projects.

Compensation range	2023	2022
$100,000 - $149,999	253	211
$150,000 - $199,999	49	27
$200,000 - $249,999	16	14
$250,000 - $299,999	10	4
$300,000 - $349,999	2	0
$350,000 - $399,999	1	3
Total	**331**	**259**

Paying competitive salaries to attract the right people is a key ingredient to long-term organizational performance and success. At the same time, we are also concerned about keeping administrative costs at a reasonable level to maximize funds available for direct service delivery. The Salvation Army strives to employ highly qualified people, while at the same time managing its resources in a prudent manner.

Fundraising

For 140 years, faithful donors have helped The Salvation Army carry on its tradition of caring for vulnerable men, women and children in Canada, Bermuda and around the world. The Salvation Army is deeply grateful for their generosity and for the trust they have shown in us to use their contributions wisely.

Most fundraising costs are incurred by territorial and divisional headquarters. During the year, these costs were $26.4 million, compared to $25.8 million last year. As a proportion of charitable donations, these costs represented 11.1% in 2024, compared with an average of 10.5% over the last five years.

It should be noted, however, that all ministry unit operating costs are classified into a specific program or service area; as a result, there are some fundraising costs incurred at the ministry unit level that are included in programs and services in these financial statements.

The Salvation Army's results compare favourably to the Canada Revenue Agency upper limit of 35% and by comparison to other large, national charities. At the same time, it should be recognized that the "fundraising costs as a proportion of charitable donations" measure has several limitations as an indicator of effectiveness for a number of reasons.

First, no donations of materials or services are recognized in these financial statements, even though costs are incurred in obtaining these donations.

Second, as the name implies, some of the activity these costs represent relates to general marketing and communication functions, rather than fundraising activities.

Third, the costs of the planned giving program and expenses related to the generation of planned gifts, particularly legacies and estates, are generally not incurred in the same year in which the revenues occur.

Fourth, fundraising effectiveness may not be optimized by low fundraising costs as a greater fundraising investment may yield proportionately larger donations. The Salvation Army reviews its fundraising efforts on an ongoing basis with an objective to find the right balance between effectiveness and efficiency of its fundraising activities.

Costs of Administration

Many stakeholders are interested in how much a charity spends on its administration and management versus programs and services. The Salvation Army currently classifies all activities and functions at the operating unit level as programs and services. Headquarters operating costs reflect the administrative activities performed at the territorial and divisional headquarters. Over the five-year period ended March 2024, territorial and divisional headquarters operating costs, other than those expenses related directly to program and services provision or support, such as the development of program resources, represented, on average, 6.7% of total expenses.

While this is low by comparison to many other charities, The Salvation Army cautions stakeholders with respect to the conclusions they may draw based on this single indicator. First, all ministry unit operating costs are classified into a specific program or service area; as a result, there are some costs of administration that are currently classified as charitable programs and services. Second, while it is generally true that costs of administration represent an indicator of overall efficiency, it does not necessarily measure effectiveness of program outcomes.

In addition, this indicator does not provide a reasonable comparator across organizations. Typically, smaller organizations lack the economies of scale that help larger organizations achieve lower ratios, while fundraising organizations will tend to have lower ratios than charities delivering services.

Administration and management functions are as essential to effective outcomes as direct programs and services. Without them, charities such as The Salvation Army would achieve much less. As a result, undue focus on minimizing administration and management costs can have a negative impact on operations including service delivery.

The Salvation Army is committed to ensuring that its administrative costs remain appropriate for the size and complexity of the organization and to effectively support its varied programs and service delivery.

Privacy

The Salvation Army is committed to protecting the privacy of its donors, customers, clients, volunteers, employees, and members, and is always concerned with treating personal information carefully and with appropriate confidentiality. Personal information is not used or disclosed for purposes other than those for which it was collected, except with consent or as required by law. This information is retained only as long as necessary and The Salvation Army does not trade, rent or sell any personal information to third parties. A privacy officer has been appointed to monitor compliance and help ensure that the Army is adhering to best practice.

Donations

The Salvation Army will accept unrestricted gifts, as well as gifts restricted for specific programs and purposes, provided that such gifts are consistent with its stated mission, purposes, and priorities. Gifts may be restricted to specific Salvation Army programs/purposes or communities throughout Canada and around the world where The Salvation Army has established operations.

After a gift has been accepted, if circumstances should at any time make it impractical, in the view of The Salvation Army acting reasonably, to apply the gift to the designated purpose, it may re-designate the purpose of the gift using its best efforts to adhere as closely as possible to the original intent of the gift.

Except as directed otherwise by the donor, The Salvation Army uses funds raised in public appeals for its community and social services programs and activities, rather than for its congregational ministries.

Imagine Canada's Standards Program

The Salvation Army places accountability at the core of its relationships with its donors and members of the public. The Salvation Army is accredited by Imagine Canada's Standards Programs for charities and not-for-profit organizations. The accreditation recognizes those organizations that have taken action to bolster trust with the public by identifying and reducing organizational risk, improving board governance practices, being transparent and accountable with finances and fundraising and fostering a strong workforce.

The Army is one of fewer than 300 of Canada's 80,000 registered charities that have attained this accreditation.

Management Responsibility for Financial Reporting

The consolidated financial statements in this report are the responsibility of management. They have been prepared in accordance with Canadian generally accepted accounting principles for not-for-profit organizations, as established by the Canadian Accounting Standards Board.

The preparation of financial information is an integral part of the ongoing management of The Salvation Army. Management has established internal control systems to ensure that all financial details are objective and reliable, and that the organization's assets are safeguarded.

The Governing Council has overall responsibility for the financial statements, assisted by the Audit Committee, which meets regularly with management as well as internal and external auditors to ensure the adequacy of internal controls over financial reporting, and to review the financial statements, the external auditors' report, and this management commentary. The Governing Council appoints the external auditors and approves the financial statements, based on recommendations from the Audit Committee.

The financial statements have been audited by external auditors KPMG LLP, Chartered Professional Accountants and Licensed Public Accountants. Their report outlines the scope of KPMG's examination and presents their opinion on the financial statements.

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INDEPENDENT AUDITOR'S REPORT

To The Governing Council of The Salvation Army in Canada

Qualified Opinion

We have audited the consolidated financial statements of The Governing Council of The Salvation Army in Canada (the Entity), which comprise:

- the consolidated balance sheet as at March 31, 2024
- the consolidated statement of operations for the year then ended
- the consolidated statement of changes in fund balances for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, except for the possible effects of the matter described in the ***"Basis for Qualified Opinion"*** section of our auditor's report, the accompanying financial statements present fairly, in all material respects, the consolidated financial position of the Entity as at March 31, 2024, and its consolidated results of operations and its consolidated cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the Entity derives revenue from charitable donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Entity.

Therefore, we were not able to determine whether any adjustments might be necessary to:

- the current assets reported in the consolidated balance sheets as at March 31, 2024 and March 31, 2023
- the charitable donations revenue and excess of revenue over expenses reported in the consolidated statements of operations for the years ended March 31, 2024 and March 31, 2023

- the operating fund balances, at the beginning and end of the year, reported in the consolidated statements of changes in fund balances for the years ended March 31, 2024 and March 31, 2023
- the excess of revenue over expenses reported in the consolidated statements of cash flows for the years ended March 31, 2024 and March 31, 2023.

Our opinion on the financial statements for the year ended March 31, 2023 was qualified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the ***"Auditor's Responsibilities for the Audit of the Financial Statements"*** section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

  The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group Entity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

Vaughan, Canada

June 20, 2024

THE GOVERNING COUNCIL OF THE SALVATION ARMY IN CANADA

Consolidated Balance Sheet
(In thousands of dollars)

March 31, 2024, with comparative information for 2023

	2024	2023
Assets		
Current assets:		
Cash and cash equivalents	$ 92,409	$ 75,416
Receivables and other current assets	53,364	41,640
	145,773	117,056
Investments (note 5)	1,571,366	1,431,929
Tangible and intangible capital assets (note 7)	836,150	764,111
Other assets (note 9(a))	4,416	5,061
Accrued pension asset (note 11(a))	18,306	8,423
	$ 2,576,011	$ 2,326,580
Liabilities and Fund Balances		
Current liabilities:		
Accounts payable and accrued liabilities (note 8)	$ 114,486	$ 100,582
Deferred revenue	70,757	32,528
Loans and mortgages payable (note 10)	17,755	9,358
	202,998	142,468
Long-term liabilities:		
Future pension and other retirement benefits (note 11(a))	114,415	115,132
Loans and mortgages payable (note 10)	35,432	42,497
Deposits on life leases (note 12)	10,836	10,932
Other liabilities (notes 9(b) and 11(b))	4,563	6,503
	165,246	175,064
Total liabilities	368,244	317,532
Fund balances:		
Operating (note 13(a))	360,034	407,548
Endowment (note 13(b))	54,862	53,308
Other Restricted (note 13(c))	1,044,959	856,618
Capital	747,912	691,574
	2,207,767	2,009,048
Commitments and contingencies (note 19)		
	$ 2,576,011	$ 2,326,580

See accompanying notes to consolidated financial statements.

On behalf of The Governing Council:

Chief Financial Officer and Territorial Financial Secretary

KPMG LLP, an Ontario limited liability partnership and member firm of the KPMG global organization of independent member firms affiliated with KPMG International Limited, a private English company limited by guarantee. KPMG Canada provides services to KPMG LLP.

Chief Operating Officer and Territorial Secretary for Business Administration

THE GOVERNING COUNCIL OF THE SALVATION ARMY IN CANADA

Consolidated Statement of Operations
(In thousands of dollars)

Year ended March 31, 2024, with comparative information for 2023

	Operating Fund	Restricted Funds			2024 **Total**	2023 **Total**
		Endowment	Other	Capital		
Revenue:						
Public support:						
Charitable donations	$ 197,327	$ 12	$ 39,815	$ –	**$ 237,154**	**$ 234,730**
Sale of donated goods	184,865	–	–	–	**184,865**	**177,876**
	382,192	12	39,815	–	**422,019**	**412,606**
Government funding (notes 15 and 19(d))	431,703	–	7,891	961	**440,555**	**389,966**
Fees for service	63,724	–	–	–	**63,724**	**58,591**
Investment income (note 14)	180,450	–	737	–	**181,187**	**36,854**
Gain on disposal of tangible capital assets	333	–	–	58,930	**59,263**	**18,833**
Other	22,802	–	–	647	**23,449**	**15,450**
	1,081,204	12	48,443	60,538	**1,190,197**	**932,300**
Expenses (note 16):						
Charitable programs and services:						
Addictions, corrections and residential	264,217	–	–	–	**264,217**	**228,325**
Health care	219,040	–	–	–	**219,040**	**183,980**
Community and family services	98,011	–	362	–	**98,373**	**98,811**
Congregational ministries	47,478	–	–	–	**47,478**	**46,647**
Children and youth	18,141	–	–	–	**18,141**	**15,929**
Educational	9,402	–	–	–	**9,402**	**7,543**
Overseas development and missions	934	–	5,442	–	**6,376**	**7,208**
Other programs and services	18,534	–		–	**18,534**	**15,735**
	675,757	–	5,804	–	**681,561**	**604,178**
Thrift store operations	162,441	–	–	–	**162,441**	**155,132**
Headquarters' operations	82,497	–	–	–	**82,497**	**77,848**
Fundraising and public relations	25,960	–	394	–	**26,354**	**25,821**
Amortization	–	–	–	41,420	**41,420**	**48,799**
Other	11,007	–	–	–	**11,007**	**9,438**
	957,662	–	6,198	41,420	**1,005,280**	**921,216**
Excess of revenue over expenses	$ 123,542	$ 12	$ 42,245	$ 19,118	**$ 184,917**	**$ 11,084**

See accompanying notes to consolidated financial statements.

THE GOVERNING COUNCIL OF THE SALVATION ARMY IN CANADA

Consolidated Statement of Changes in Fund Balances
(In thousands of dollars)

Year ended March 31, 2024, with comparative information for 2023

2024	Operating Fund	Restricted Funds			Total
		Endowment	Other	Capital	
	(note 13(a))	(note 13(b))	(note 13(c))		
Fund balances, beginning of year	$ 407,548	$ 53,308	$ 856,618	$ 691,574	$ 2,009,048
Excess of revenue over expenses	123,542	12	42,245	19,118	184,917
Change in cumulative translation adjustment	6	–	–	–	6
Remeasurement and other items (note 11(a))	13,796	–	–	–	13,796
Net interfund transfers (note 17)	(184,858)	1,542	146,096	37,220	–
Fund balances, end of year	$ 360,034	$ 54,862	$ 1,044,959	$ 747,912	$ 2,207,767

2023	Operating Fund	Restricted Funds			Total
		Endowment	Other	Capital	
	(note 13(a))	(note 13(b))	(note 13(c))		
Fund balances, beginning of year	$ 382,265	$ 53,358	$ 876,542	$ 666,573	$ 1,978,738
Excess (deficiency) of revenue over expenses	(16,127)	12	49,605	(22,406)	11,084
Change in cumulative translation adjustment	1,295	–	–	–	1,295
Remeasurement and other items (note 11(a))	17,931	–	–	–	17,931
Net interfund transfers (note 17)	22,184	(62)	(69,529)	47,407	–
Fund balances, end of year	$ 407,548	$ 53,308	$ 856,618	$ 691,574	$ 2,009,048

See accompanying notes to consolidated financial statements.

THE GOVERNING COUNCIL OF THE SALVATION ARMY IN CANADA

Consolidated Statement of Cash Flows
(In thousands of dollars)

Year ended March 31, 2024, with comparative information for 2023

	2024	2023
Cash provided by (used in):		
Operating activities:		
Excess of revenue over expenses	$ 184,917	$ 11,084
Items not affecting cash (note 18(a))	(155,008)	35,529
Change in non-cash operating working capital (note 18(b))	40,409	1,445
Contributions to defined benefit and supplementary retirement pension plans	(1,710)	(1,713)
Contributions to other retirement benefits	(5,120)	(4,321)
	63,488	42,024
Financing activities:		
Decrease (increase) in other assets	645	(261)
Repayment of loans and mortgages payable	(7,444)	(9,229)
Increase in loans and mortgages payable	8,776	3,049
Decrease in other liabilities	(1,532)	(448)
Net change in deposits on life leases	(96)	(65)
	349	(6,954)
Investing activities:		
Net proceeds (purchase) of investments	7,346	(16,838)
Additions to tangible and intangible capital assets	(128,221)	(76,716)
Proceeds on disposal of tangible capital assets	74,025	26,553
	(46,850)	(67,001)
Change in cumulative translation adjustment	6	1,295
Increase (decrease) in cash and cash equivalents	16,993	(30,636)
Cash and cash equivalents, beginning of year	75,416	106,052
Cash and cash equivalents, end of year	$ 92,409	$ 75,416

See accompanying notes to consolidated financial statements.

The Governing Council of The Salvation Army in Canada (the "Governing Council"), a corporation established by a Special Act of Parliament, is the primary legal entity through which The Salvation Army, an international movement, conducts its operations in Canada. The Governing Council is a religious, charitable and not-for-profit organization, registered by Canada Revenue Agency for tax-deductible contributions, with every other Salvation Army operation registered as an associated charity of the Governing Council. The Salvation Army Corporation of Bermuda is a controlled entity through which the Governing Council conducts its operations in Bermuda.

The Salvation Army is an international Christian Church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity. Its mission is to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of the world.

The Salvation Army in Canada and Bermuda (the "Army") comprises Territorial Headquarters, four divisional headquarters, William & Catherine Booth University College, National Recycling Operations, and over 400 operating ministry units, some of which are separately incorporated. Ministry unit operations include corps (churches), community and family services centres, long-term care facilities, hospices and a hospital, transitional housing and shelters, addictions and rehabilitation centres, thrift stores and other social programs.

1. Basis of presentation:

These consolidated financial statements present, in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the Chartered Professional Accountants of Canada Handbook – Accounting ("CPA Canada Handbook"), the assets, liabilities, fund balances, revenues, expenses and cash flows of the Governing Council and its controlled entities.

(a) Operating Fund:

The purpose of the Operating Fund is to record the administrative and operating activities of the Army, including the receipt and use of funds with no external restrictions.

(b) Restricted Funds:

(i) Endowment Fund:

The purpose of the Endowment Fund is to record the principal amounts of externally restricted endowment contributions and unrestricted funds internally designated as endowments, where the amounts are to be maintained in perpetuity.

1. Basis of presentation (continued):

External restrictions refer to any conditions or specific uses that have been requested or required by the donors. Internal restrictions refer to those funds which the Army has earmarked for specific purposes, which are not subject to any donor or other third-party restrictions on their use.

(ii) Capital Fund:

The purpose of the Capital Fund is to record tangible and intangible capital assets, including land, buildings, furniture, equipment and software implementation costs as well as the related debt and net investment of the Army in such assets. Interest expense associated with debt financing is recorded in the Operating Fund.

(iii) Other Restricted Funds:

The Other Restricted Funds record receipt and use of funds that are either externally or internally restricted (note 13(c)), other than Endowment or Capital Fund items.

Externally restricted funds include the receipt and use of funds for international development campaigns, as well as other donations and legacies with external restrictions, other than endowments.

Internally restricted funds represent reserves designated by the Army for specific purposes, including future years' operations. Included in internally restricted funds is the Army's excess investment earnings reserve. Under Army policy, investment earnings are allocated for operations based on an expected long-term rate of return. In years when actual earnings are greater, the excess is placed in reserve for future years when actual earnings are less than the expected long-term rate of return. This approach helps mitigate the impact of inherent volatility in the capital markets on the Army's operations.

2. Significant accounting policies:

(a) Cash and cash equivalents:

The Army considers deposits in banks, certificates of deposit and other short-term investments, with a maturity of 90 days or less, held for operating purposes as cash and cash equivalents. From time to time, the long-term investment portfolio, while having no policy allocation to cash and cash equivalents, holds cash and cash equivalents as a short-term tactical strategy. Such investments are shown under the investments caption in the non-current assets section of the consolidated balance sheet as they are not used for current operating needs.

(b) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. The Army has elected to carry all investments at fair value and as a result, they are revalued monthly. All financial instruments other than investments are subsequently recorded at cost or amortized cost.

Transaction costs incurred on the acquisition or disposal of investments are expensed as incurred.

Receivables are assessed for impairment on an annual basis at the end of the fiscal year. If there is an indicator of impairment, the Army determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Army expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss is reversed to the extent of the improvement, not exceeding the initial carrying value.

(c) Interest rate hedging:

The Army uses interest rate swaps as a hedging strategy to manage interest rate volatility on some long-term mortgages and uses the accrual basis of accounting for hedges. Gains or losses realized on the settlement of the hedging item are deferred until the settlement of the hedged item.

2. Significant accounting policies (continued):

At the inception of the hedging relationship, the Army designates that hedge accounting will be applied. The Army formally documents the hedging relationship between the hedging instruments and hedged items. At the inception of the hedge and throughout its term, the terms of the hedging item and hedged item are the same.

Hedge accounting is used only when the notional amount of the swap matches the principal amount of the hedged item, the fair value of the swap at the inception is nil, the fixed rate is the same throughout the swap, the variable rate is based on the same index and includes the same or no adjustment, the debt instrument cannot be settled before maturity, and the swap matures within two weeks of the maturity date of the debt.

(d) Tangible capital assets:

At the date of acquisition, tangible capital assets are recorded at cost if purchased or constructed and at fair value if contributed.

Tangible capital assets are written down to fair value or replacement cost to reflect partial impairments when conditions indicate that the assets no longer contribute to the Army's ability to provide goods and services, or that the value of future economic benefits or service potential associated with the tangible capital assets are less than their net carrying amounts.

Capital assets with a cost exceeding $5 are stated at cost, less accumulated amortization, provided for on a straight-line basis over their estimated useful lives, as follows:

	Amortization period
Buildings	20 to 40 years
Leasehold improvements	Over the term of the lease
Furniture and equipment	3 to 10 years
Vehicles	5 years

Repairs and maintenance costs are charged to expense. Betterments which extend the estimated life of an asset are capitalized. Assets under construction are not amortized until they are available for use.

2. Significant accounting policies (continued):

(e) Intangible capital assets:

Software implementation costs are stated at cost less accumulated amortization and are recognized under tangible and intangible capital assets. Amortization is provided on a straight-line basis over the expected period of access to the software, which has been determined to be 10 years from the service commencement date. Software implementation costs are not amortized until they are available for use.

(f) Contributions of materials and services:

The Army receives contributions of goods and materials, as well as a significant amount of time from a substantial number of volunteers each year. The value of these contributions is not recognized or disclosed in these consolidated financial statements due to the difficulty of determining the fair value of the contributions.

(g) Revenue recognition:

The Army follows the restricted fund method of accounting for contributions. Restricted contributions and endowments are recognized as revenue of the appropriate restricted fund. When a restricted contribution is received for which a restricted fund is not established, the contribution is deferred in the Operating Fund and recognized as revenue in the year in which the related expenses are incurred.

Unrestricted revenues, including donations, government funding and fees for services are recognized as revenue in the Operating Fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Sale of donated goods includes sales of used clothing and other goods that have been donated to the Army's thrift stores. Revenue is recognized at the point of sale.

Investment income includes interest income, dividends, net realized gains or losses on the sale of investments and change in net unrealized gain on investments. Restricted and unrestricted investment income is recognized as revenue in the appropriate fund when earned.

2. Significant accounting policies (continued):

(h) Future pension and other retirement benefits:

(i) Officers' retirement benefits:

The Army maintains a non-contributory defined benefit pension plan for all commissioned officers and auxiliary-captains, which is registered with the Financial Services Regulatory Authority of Ontario. Commissioned officers are enrolled in the plan at the date of commissioning and auxiliary-captains at the date of warranting. The Army also provides other retirement benefits to eligible officers, including supplementary allowances and medical and dental benefits. The Army uses actuarial reports prepared by independent actuaries as the basis for its funding decisions.

The Army accrues its obligations under benefit plans and the related costs, net of plan assets. The following policies have been adopted:

(a) the cost of pensions and the other retirement benefits earned by officers are actuarially determined using the projected benefit method prorated on service and management's best estimate of expected plan investment performance, salary escalation, retirement ages of officers and expected health care costs;

(b) the plan assets, which are recorded at fair value, and the accrued benefit obligation are measured at March 31 of each year;

(c) the discount rate used to determine the accrued benefit obligation is determined by reference to market interest rates at the measurement date on high-quality debt instruments with cash flows that match the timing and amount of expected benefit payments;

2. Significant accounting policies (continued):

(d) actuarial gains (losses) on plan assets arising from the difference between the actual and expected return on plan assets for a period are immediately recognized in the consolidated statement of changes in fund balances, as are actuarial gains (losses) on the accrued benefit obligation that arise from differences between actual and expected experience and from the changes in the actuarial assumptions used to determine the accrued benefit obligation. These changes are shown in the consolidated statement of changes in fund balances as remeasurement and other items; and

(e) past service costs arising from plan amendments are recognized immediately in the consolidated statement of changes in fund balances.

(ii) Employees' retirement benefits:

The Army makes regular contributions to a group Registered Retirement Savings Plan, administered by a third party, on behalf of each eligible employee. All permanent full-time and part-time employees are eligible for enrolment in the plan following completion of three months of service.

Several ministry units are part of multi-employer defined benefit or defined contribution plans under which contributions are made by the individual ministry units (and the employees). The ministry units have no direct liability or entitlement to any unfunded liability or surplus in these plans related to their current or former employees.

(i) Translation of foreign currencies:

Assets and liabilities denominated in foreign currencies have been translated into Canadian dollars at exchange rates prevailing at the year-end date. Revenue and expenses and allocations have been translated using exchange rates prevailing on the transaction date.

Exchange gains and losses arising from the translation of the financial statements of The Salvation Army Corporation of Bermuda are recognized in the Operating Fund balances on the consolidated balance sheet.

2. Significant accounting policies (continued):

(j) The Salvation Army Grace Communities Corporation ("GCC") operates three housing units, with two providing tenants with a life lease agreement on the unit they occupy. Life lease agreements are either guaranteed or non-guaranteed and are recorded as follows:

(i) Guaranteed:

Life leases for which the resident is guaranteed a refund of 90% of the purchase price on vacating the unit are accounted for as deposits on life leases when the resident takes possession of the unit, except for the non-guaranteed 10%, which is recognized as revenue. Prior to possession, cash deposits and instalments paid are recorded as deposits on life leases.

(ii) Non-guaranteed:

Life leases for which the resident is not guaranteed any portion of their purchase price on vacating the unit are recognized as sales of the unit when the resident takes possession. Prior to possession, cash deposits and instalments paid are recorded as deposits on life leases.

(k) Use of estimates:

The preparation of consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenses during the year. Items subject to such estimates and assumptions include accrued liabilities, assets and obligations related to future pension and other retirement benefits and the valuation of certain investments. Actual results could differ from those estimates.

3. Early adoption of newly issued accounting standard:

In accordance with Accounting Guideline-20, Customer's Accounting for Cloud Computing Arrangements, an entity that receives software service has a policy choice to either:

- Expense the expenditures on implementation activities; or

- Capitalize the expenditures on implementation activities that are directly attributable to preparing the software service for its intended use as assets for implementation of software services.

The standards apply to annual periods beginning on or after January 1, 2024. Early adoption is permitted.

The Army elected to early adopt AcG-20, Customer's Accounting for Cloud Computing Arrangements, and capitalize the expenditures on implementation activities related to a new software service package. As a result, the Army has included these expenditures in the amount of $20,471 (2023 - nil) as software implementation costs within tangible and intangible capital assets (note 7) on the consolidated balance sheet. The software implementation costs are not yet amortized as the software services are not yet in use.

4. Credit facilities:

The Army has a demand revolving operating facility bearing interest at the prime rate with a Canadian bank for up to $5,000 (2023 - $5,000), to cover overdrafts, as well as standby letters of credit. At year end, the Army had not drawn on this line of credit, other than to issue standby letters of credit (note 19(c)).

5. Investments:

An analysis of the carrying value of investments is as follows:

	2024	2023
Cash and cash equivalents	$ 20,691	$ 16,715
Fixed income	99,226	1,501
Pooled funds:		
Fixed income	287,388	366,924
Equities	12,301	11,900
Equities	794,398	707,762
Real estate	107,428	113,569
Infrastructure	184,429	154,793
Private debt	65,505	58,765
	$ 1,571,366	$ 1,431,929

Fixed income investments mature at various dates between December 2024 and December 2064 (2023 - June 2023 and January 2028), and bear interest at fixed rates between 0.25% and 9.00% (2023 - 0.38% and 2.88%).

The carrying value of investments held in the General Investment Fund totals $1,562,131 (2023 - $1,423,653), while $9,235 (2023 - $8,276) relates to other investment funds held by the Army.

In addition, current assets include interest and dividends receivable and accrued investment income totalling $8,106 (2023 - $3,270) and current liabilities includes investment purchases pending totalling $4,464 (2023 - $1,476), bringing the total General Investment Fund value to $1,565,773 (2023 - $1,425,447).

6. Financial risks:

(a) Investment risk management:

Risk management relates to the understanding and active management of risks associated with all areas of the Army and the associated operating environment. Investments are primarily exposed to interest rate, market price and foreign currency risks. There have been no significant changes to the risk exposures from 2023. The Army has formal policies and procedures that establish a target asset mix, requiring diversification of investments within categories and setting limits on exposure to individual investments. These policies help mitigate the impact of these risks on the Army's investments.

(b) Interest rate risk:

Interest rate risk arises from the possibility that changes in interest rates will affect the value of fixed income investments held by the Army. This risk is managed by staggering the terms of the investments held, and ensuring diversification of the holdings.

The Army is exposed to interest rate risk on 17 (2023 - 17) instruments on the financing of its properties. The Army has entered into interest rate swaps with major Canadian banks to exchange the variable interest payments for fixed interest rates on all but one (2023 - two) of its variable rate loans. Swap interest rates range from 2.33% to 5.28% (2023 - 2.33% to 6.27%). As at March 31, 2024, the swaps have principal outstanding of $25,433 (2023 - $24,358) that reduces on a basis consistent with the repayment of principal of the underlying debt. The swaps mature between August 29, 2025 and August 15, 2033. By effectively converting the interest rates from variable to fixed, the Army has eliminated almost all the volatility, consistent with its interest rate risk management objectives. The one unhedged loan has a principal outstanding of $345 (2023 - two unhedged loans have a principal outstanding of $448) as at March 31, 2024 and an interest rate of 6.09% (2023 - 5.74%), tied to the one month bankers' acceptance Canadian dollar offered rate.

(c) Market price risk:

Market price risk arises as a result of investing in equity investments and fixed income investments. Fluctuations in the market expose the Army to a risk of loss. The Army mitigates this risk through controls to monitor and limit concentration levels.

6. Financial risks (continued):

(d) Foreign currency risk:

As at March 31, 2024, investments in foreign markets represent 58% (2023 - 56%) of the investment portfolio.

Foreign currency risk arises from gains and losses due to fluctuations in foreign currency exchange rates on the Army's foreign investments. The Army does not hedge its foreign currency risk on these investments because individual equities are held for the long term and in multiple currencies. As a result, any residual foreign exchange risk is considered acceptable in the long term without implementing a hedging strategy.

Within the fixed income component of the portfolio, the Army's investment policy allows investment managers to hold a limited amount of non-Canadian dollar denominated bonds and when they do, to employ forward contracts to eliminate any related foreign currency risk.

7. Tangible and intangible capital assets:

2024	Cost	Accumulated amortization	Net book value
Land	$ 151,676	$ –	$ 151,676
Buildings	1,050,177	514,476	535,701
Leasehold improvements	33,103	22,442	10,661
Furniture and equipment	102,239	64,534	37,705
Vehicles	24,849	18,860	5,989
Construction in progress	73,947	–	73,947
Software implementation costs (note 3)	20,471	–	20,471
	$ 1,456,462	$ 620,312	$ 836,150

7. Tangible and Intangible capital assets (continued):

2023	Cost	Accumulated amortization	Net book value
Land	$ 137,011	$ –	$ 137,011
Buildings	994,595	504,078	490,517
Leasehold improvements	28,272	20,844	7,428
Furniture and equipment	93,670	57,334	36,336
Vehicles	23,022	16,855	6,167
Construction in progress	86,652	–	86,652
	$ 1,363,222	$ 599,111	$ 764,111

As at March 31, 2024, the Army had assets held for sale with a net book value of $6,913 (2023 - $15,364).

8. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances of $13,237 (2023 - $12,874), which include amounts payable for payroll related taxes and government subsidy clawbacks.

9. Other assets and liabilities:

(a) Other assets:

Included in other assets are charitable remainder trusts amounting to $3,411 (2023 - $3,411). A charitable remainder trust is an arrangement in which property or money is donated to a charity, but the donor continues to use the property and/or receive income from it while living.

(b) Other liabilities:

Other liabilities include gift annuities, which are planned giving arrangements, in the amount of $2,157 (2023 - $2,370).

10. Loans and mortgages payable:

Loans and mortgages payable are secured by either investments or tangible capital assets pledged in the amount of $21,641 (2023 - $18,466), bear interest at rates ranging from 0.00% to 7.63% (2023 - 0.00% to 7.63%) with an average interest rate of approximately 2.71% (2023 - 2.32%) and extend for terms of up to 9 years from March 31, 2024.

Some of these mortgages are subsidized by governments so that the effective interest rate to the Army is reduced.

Interest expense on loans and mortgages totals $1,222 (2023 - $1,418).

The aggregate amount of principal repayments required in each of the next five years and thereafter is as follows:

2025	$ 17,755
2026	7,883
2027	5,723
2028	10,479
2029	2,575
Thereafter	8,772
	53,187
Less current portion	17,755
	$ 35,432

11. Future pension and other retirement benefits:

(a) Officers' retirement benefits:

2024	Defined benefit pension plan	Supplementary retirement pension	Other retirement benefit plans	Total future pension and other retirement benefits
Accrued benefit obligation	$ 218,190	$ 21,801	$ 92,614	$ 332,605
Fair value of plan assets	236,496	–	–	236,496
Plan liability (asset)	$ (18,306)	$ 21,801	$ 92,614	$ 96,109

2023	Defined benefit pension plan	Supplementary retirement pension	Other retirement benefit plans	Total future pension and other retirement benefits
Accrued benefit obligation	$ 215,030	$ 22,283	$ 92,849	$ 330,162
Fair value of plan assets	223,453	–	–	223,453
Plan liability (asset)	$ (8,423)	$ 22,283	$ 92,849	$ 106,709

Continuity of the future pension and retirement benefits (asset) liability is as follows:

	Defined benefit pension plan	Supplementary retirement pension	Other retirement benefit plans	2024	2023
Balance, beginning of year	$ (8,423)	$ 22,283	$ 92,849	$ 106,709	$ 120,443
Benefit expense	3,649	1,126	5,251	10,026	10,231
Employer contributions	–	(1,710)	(5,120)	(6,830)	(6,034)
Remeasurement and other items	(13,532)	102	(366)	(13,796)	(17,931)
Balance, end of year	$ (18,306)	$ 21,801	$ 92,614	$ 96,109	$ 106,709

11. Future pension and other retirement benefits (continued):

The Army's net benefit plan expenses are as follows:

2024	Defined benefit pension plan	Supplementary retirement pension	Other retirement benefit plans	Total
Current service cost	$ 3,964	$ 74	$ 803	$ 4,841
Interest cost (recovery)	(315)	1,052	4,448	5,185
	$ 3,649	$ 1,126	$ 5,251	$ 10,026

2023	Defined benefit pension plan	Supplementary retirement pension	Other retirement benefit plans	Total
Current service cost	$ 4,534	$ 69	$ 817	$ 5,420
Interest cost (recovery)	(153)	854	4,110	4,811
	$ 4,381	$ 923	$ 4,927	$ 10,231

Additional expenses for officers' benefits, consisting of cash payments made by the Army directly to beneficiaries for its unfunded other retirement benefit plans and other current benefits for the active officers were $2,417 (2023 - $2,279).

11. Future pension and other retirement benefits (continued):

Actuarial valuations for all plans are performed at least every three years. The defined benefit pension plan was last valued for funding purposes as at March 31, 2022. At that time, the plan had a surplus, measured on a going concern basis (i.e., assuming continued operations of the pension plan), of $50,692 or 28.4%, and a surplus of $45,565 or 24.9% on a solvency basis (i.e., assuming the pension plan were to be wound up on the valuation date). The surplus reflected in these consolidated financial statements, as an accrued pension asset, is $18,306 (2023 - $8,423). The main reason for the difference relates to the discount rates used for the respective valuations, which were 4.9% (2023 - 4.9%) per annum for the accounting valuation at March 31, 2024 and 5.8% per annum for the going concern funding valuation at March 31, 2022.

(b) Pre- and post-retirement benefits:

Included in other liabilities are accrued pre- and post-retirement benefits of $2,311 (2023 - $3,364), representing health and sick leave future payments for certain ministry units.

(c) Employees' retirement benefits:

The contributions paid and expensed by the Army for the year amounted to $23,161 (2023 - $21,518). The assets of the employees' retirement benefits plan are held separately from those of the Army in an independently administered fund.

(d) Multi-employer benefit plans:

Several ministry units are part of multi-employer defined benefit or defined contribution plans under which contributions are made by the individual ministry units (and the employees). For the fiscal year ended March 31, 2024, contributions were paid and expensed in the amount of $6,433 (2023 - $5,612) under the terms of these plans and reflected in these consolidated financial statements as part of charitable programs and services expenses. The ministry units have no direct liability or entitlement to any unfunded liability or surplus in these plans related to their current or former employees.

12. Deposits on life leases:

	2024	2023
Balance, beginning of year	$ 10,932	$ 10,997
Amounts reclassified from deposits on life lease upon occupancy	31	40
Current year activity:		
Refunds	(123)	(101)
Amounts recognized as revenue	(4)	(4)
Balance, end of year	$ 10,836	$ 10,932

Under some life lease contracts signed to date, GCC has committed to each life occupancy resident that upon termination of the resident's life lease, GCC will attempt to lease the unit and reimburse the resident from the proceeds. However, as a minimum, GCC has guaranteed that the resident will receive not less than 90% of the original amount of the life lease proceeds. While repayment of these life lease proceeds could be required at any time, in the opinion of management, it is unlikely that material amounts of such repayments will be required in the next year.

13. Fund balances:

(a) The Operating Fund balances includes the cumulative translation adjustment of $4,823 (2023 - $4,817) arising from the currency translation of self-sustaining operations in Bermuda.

(b) The Endowment Fund balance is restricted as follows:

2024	Externally restricted	Internally restricted	Total
Ministry units	$ 8,702	$ 19,566	$ 28,268
Divisions	4,413	1,462	5,875
Territorial Headquarters	18,830	1,889	20,719
	$ 31,945	$ 22,917	$ 54,862

13. Fund balances (continued):

2023	Externally restricted	Internally restricted	Total
Ministry units	$ 8,795	$ 17,926	$ 26,721
Divisions	4,413	1,462	5,875
Territorial Headquarters	18,823	1,889	20,712
	$ 32,031	$ 21,277	$ 53,308

(c) The Other Restricted Funds balance is restricted as follows:

2024	Externally restricted	Internally restricted	Total
Ministry units	$ 93,724	$ 168,686	$ 262,410
Divisions	60,405	114,375	174,780
Territorial Headquarters	33,095	574,674	607,769
	$ 187,224	$ 857,735	$ 1,044,959

2023	Externally restricted	Internally restricted	Total
Ministry units	$ 66,800	$ 158,679	$ 225,479
Divisions	65,632	104,123	169,755
Territorial Headquarters	31,480	429,904	461,384
	$ 163,912	$ 692,706	$ 856,618

As described in note 1(b)(iii), the Army mitigates the impact of the inherent volatility in capital markets on its operations by planning its spending based on a long-term expected rate of return rather than the actual investment earnings recognized in a particular year. As a result, the Army maintains a reserve with a target balance between 25% and 33% of the fair market value of its investments portfolio. The balance of this internally restricted reserve held in the Other Restricted Funds was $515,674 (2023 - $371,238) and represents funds held for future operations in years when actual earnings are below the long-term expected rate of return. The General Investment Fund (note 5) was valued at $1,562,131 (2023 - $1,423,653), meaning the reserve balance represents 33% (2023 - 26%) of the market value.

14. Investment income:

	2024	2023
Interest	$ 20,597	$ 16,380
Dividends	13,807	15,965
Net realized gain (loss) on sale of investments	15,521	(10,723)
Change in net unrealized gain on investments	131,262	15,232
	$ 181,187	$ 36,854

15. Government funding:

Sources of government funding comprise the following:

	2024	2023
Provincial and territorial	$ 306,093	$ 272,781
Municipal	103,006	81,046
Federal	31,456	36,139
	$ 440,555	$ 389,966

16. Expenses by category:

Expenses comprise the following categories:

	2024	2023
Salaries and benefits	$ 613,923	$ 559,145
Other program and general operating	234,418	208,129
Occupancy	115,519	105,143
Amortization	41,420	48,799
	$ 1,005,280	$ 921,216

17. Net interfund transfers:

2024	Operating Fund	Endowment Fund	Other Restricted Funds	Capital Fund
Funding of operations from reserves	$ 115,872	$ –	$ (116,660)	$ 788
Funding of tangible and intangible capital asset transactions from operations and reserves	(45,382)	–	(66,992)	112,374
Transfer funds to internally restricted reserves and endowment	(247,542)	2	247,540	–
Transfer of tangible capital asset sale proceeds	1,123	–	74,819	(75,942)
Transfer from reserves to endowments	–	1,540	(1,540)	–
Transfers for future tangible capital asset repairs/maintenance	(8,929)	–	8,929	–
	$ (184,858)	$ 1,542	$ 146,096	$ 37,220

2023	Operating Fund	Endowment Fund	Other Restricted Funds	Capital Fund
Funding of operations from reserves and endowment	$ 103,693	$ (62)	$ (103,631)	$ –
Funding of tangible capital asset transactions from operations and reserves	(6,277)	–	(66,776)	73,053
Transfer funds to internally restricted reserves	(64,236)	–	64,236	–
Transfer of tangible capital asset sale proceeds	1,210	–	24,436	(25,646)
Transfers for future tangible capital asset repairs/maintenance	(12,206)	–	12,206	–
	$ 22,184	$ (62)	$ (69,529)	$ 47,407

18. Consolidated statement of cash flows:

(a) Items not affecting cash:

	2024	2023
Gain on disposal of tangible capital assets	$ (59,263)	$ (18,833)
Amortization	41,420	48,799
Decrease in pre-and post-retirement benefits	(408)	(159)
Other retirement benefits expense	5,251	4,927
Defined benefit and supplementary retirement pension plan expense	4,775	5,304
Net realized (gain) loss on sale of investments	(15,521)	10,723
Change in net unrealized gain on investments	(131,262)	(15,232)
	$ (155,008)	$ 35,529

(b) Change in non-cash operating working capital:

	2024	2023
Receivables and other current assets	$ (11,724)	$ 1,920
Accounts payable and accrued liabilities	13,904	(3,591)
Deferred revenue	38,229	3,116
	$ 40,409	$ 1,445

19. Commitments and contingencies:

(a) Lease commitments:

The Army has lease commitments for premises used in its operations. These leases expire on or before 2057. The lease payments are due as follows:

2025	$ 27,956
2026	18,204
2027	14,945
2028	9,898
2029	6,056
Thereafter	6,561
	$ 83,620

19. Commitments and contingencies (continued):

(b) Other commitments:

The Army has entered into software as a service (SaaS) agreements that relate to ongoing services and are typically payable over the contract term in accordance with the payment terms outlined in the agreements. The payments are due as follows:

2025	$ 4,548
2026	5,254
2027	5,540
2028	3,894
2029	2,234
Thereafter	749
	$ 22,219

(c) Letters of credit and letters of comfort:

The Army enters into agreements in the normal course of operations that contain features which meet the definition of a guarantee, according to the CPA Canada Handbook - Accounting. Various debt obligations (such as overdrafts and lines of credit) related to certain ministry units have been directly guaranteed by the Governing Council. No material loss is anticipated by reason of such agreements and guarantees.

As at March 31, 2024, the Army had issued letters of credit totaling $1,833 (2023 - $731). These are primarily irrevocable standby letters of credit issued in favour of municipalities and other entities requiring performance guarantees on projects undertaken by the Army.

(d) Contingent liabilities:

The Army receives government assistance in the form of forgivable loans to fund some capital projects. This funding is considered a grant as long as the Army continues to meet the terms of the agreements. In the event of default, the funding is repayable to the government. As at year end, the total of forgivable loans that would be repayable if the Army defaulted was $38,062 (2023 - $40,877). The Army is currently in compliance with all such agreements and, accordingly, no amounts are recorded as a liability in these consolidated financial statements related to this assistance.

19. Commitments and contingencies (continued):

(e) Government capital contributions for programs:

The Army acquired title to a property from the City of Yellowknife in fiscal 2019 as part of an agreement to operate a men's homeless transitional facility. Under the agreement, the Army will continue to operate and maintain the facility as required for a set period and upon failure to do so, will transfer the facility and the land on which it stands, valued at $5,946, back to the City of Yellowknife. The Army intends to operate the program for the foreseeable future and meet all the conditions set by the government with respect to its operation.

(f) Legal actions:

The Army is party to legal actions arising in the ordinary course of operations. While it is not feasible to predict the outcome of these actions, it is the opinion of management that the resolution of these matters will not have a material adverse effect on the operations of the Army.

(g) Indemnification of directors and officers:

The Army has indemnified, its past, present and future members of the Governing Council, directors of controlled corporations, officers, trustees, employees and volunteers against expenses (including legal expenses), judgments and any amount actually or reasonably incurred by them in connection with any actual or alleged wrongful act in which any of these individuals are sued as a result of their service, if they acted honestly and in good faith with a view of the best interests of the Army. The nature of the indemnity prevents the Army from reasonably estimating the maximum exposure. The Army has purchased liability insurance with respect to this indemnification.

Giving Hope Today

The Salvation Army
Territorial Headquarters for Canada and Bermuda
2 Overlea Boulevard, Toronto, Ontario M4H 1P4
416-425-2111 | SalvationArmy.ca
Charitable Registration No. 107951618 RR 0001

Application Summary: 2025 - 3121 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3121 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

The Children's Centre Non Profit Society of Ft. McMurray
262 Gregoire Drive Fort McMurray, Alberta T9H 4K6 262 Gregoire Drive
Fort McMurray, AB, T9H 4K6

Primary Contact

Karen Barker
262 Gregoire Dr
Fort McMurray
Phone: (780) 743-3309
Email: karen.barker@thechildrencentre.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The Children’s Centre does address the needs of children 0 to 5 years of age, in our community, by working with their families to develop the skills and confidence needed to succeed. We are committed to a collaborative effort between community services, agencies and families.

Brief Summary of the Proposed Program(s) and/or Project(s)

Food for Two (Pre/Postnatal Program):
These programs provide services to all moms who are parenting or pregnant 0-14 months. This program provides general emotional support, peer interactions and community based resources, group activities and educational resources. The Children's Centre offers support to moms facing hardships providing help when needed. As challenges arise we're ready to step in and offer the necessary support to help our moms through tough times. This program provides a hot nutritious meal once a week for participants, (mandated by Health Canada) for some this will be the only home cooked meal they will receive. Transportation is also available to those who need it. Our outreach coordinator is dedicated to tirelessly advocating for moms in need of support to access other services in the community. The Children's Centre pre/postnatal program also extends to rural communities offering specialized prenatal care and support.

Parent Toddler Program:
The Parent-Toddler Program is designed to give young children a strong foundation for learning and development through engaging, play-based activities. This program provides a safe and nurturing environment where toddlers can explore, socialize, and develop essential skills, such as language, motor coordination, and problem-solving. Parents play an active role, participating alongside their children to foster bonding and to better understand their child’s growth and learning needs. The program also offers parenting support, including guidance on early childhood development, health, and nutrition, helping parents build confidence in supporting their child’s journey. By combining fun, learning and family involvement, the Parent Toddler Program sets the stage for a successful transition.

Please note any restrictions on participating in your organization's programs or services.

-Given the intensity and personalized nature of care and support and lack of funding in these programs, the organization might face limitations on how many families or individuals it can serve at one time, affecting overall reach.
-These programs focus heavily on the unique needs of pre/postnatal mothers and young children, the organization may need to allocate significant staffing, funding, and time, potentially limiting resources available for other programs.

Minimum number of board members according to the organization's bylaws:

8

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Kelly McLean Harrison	Chairperson	5
Christine St.Onge Kelly	Vice Chairperson	7
Alexis Gale	Treasurer/Secretary	2
Nicole Sheppard	Member at Large	5
Tina Hawkins	Member at Large	12
Sarah Lefebvre Janvier	Member at Large	5
Alison Brent	Member at Large	1 month
Jen Pick-Neville	Member at Large	1 month

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Each year 4 members of our board of directors have to be participants, one way or another in programs offered here at the Centre. Over the years, a good number of our board members have attended programs at The Children's Centre. Because they believe so strongly in what we do, they continue to volunteer their time after they have completed programs. All members of our board work and live in the Regional Municipality of Wood Buffalo. They are aware of the great needs in our region and wish to assist in any way they can.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Food for Two (Pre/postnatal program) Status: Completed

Program/Project: Parent Toddler Program Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

03/31/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

$83,783.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$863,047.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

In this past fiscal year, several efforts have been made to increase financial support for The Children's Centre by the following:
-Applied for The Community Initiatives Program Operating Grant.
-Bingos and a casino.
-Raffle
-Fundraiser

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Canada GrantGrant	Funding	$125,382.00
Casinos/Bingos	Fundraising for Pre/postnatal and parent toddler	$14,500.00
Other	United Way funding for Pre/postnatal funding	$10,175.00
In-Kind Donation	Donation	$8,500.00
		$158,557.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Other (Provide Detail)	Accounting for Pre/postnatal and parent toddler	$4,000.00	$0.00
Food Costs	Pre/postnatal and parent toddler food costs	$23,000.00	$4,000.00
Program Staff wages & Benefits	Pre/postnatal and parent toddler wages for coordinator	s.17(1) [redacted]	$28,500.00
Program Materials & Supplies	Pre/postnatal and parent toddler supplies	$38,000.00	$14,000.00

Rent - Venue/Facility/Room/Equipment	Pre/postnatal and parent toddler Rent	$40,000.00	$28,000.00
Administration Costs 15% Maximum	Pre/postnatal and parent toddler administrative wage and office supplies	$22,000.00	$5,500.00
		s.17(1) [redacted]	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	s.17(1) [redacted]

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

28%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

-The Pre/postnatal program occasionally receives support from Nistawoyou Association Friendship Centre with baby items.
-The Children's Centre has partnered with other agencies (such as YMCA Family Connect, The Hub Family Resource Centre, Autism Society, Kidsport)to provide family resource information session to all participants and all members of the community.
-The Children's Centre has provided support with pampers, wipes and baby formula to Aunties Within Reach, for moms in crisis and continue to do so on a needed basis.
-In kind support from Public Health nurses to provide presentations in our Pre/Postnatal program.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Budget_for_CIP-RMWB.xls
24.5 KB - 10/10/2024 2:35 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

The_Children_s_Centre_Financials_2024.pdf
316.4 KB - 10/09/2024 3:15 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

New_Logic_and_Structure_Model_for_Pre_and_Postnatal_2024_.docx
51.3 KB - 10/09/2024 3:29 PM

New_Parent_Toddler_Connections_Logic_and_structure_model_2024.docx
46.5 KB - 10/09/2024 3:29 PM

Parent_Toddler_Connections_Work_plan_2024.docx
22.1 KB - 10/09/2024 3:39 PM

Revised_workplan_for_2024_PrePostnatal.docx
26.8 KB - 10/09/2024 3:57 PM

Total Files: 4

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Karen Barker

Position/Title

Executive Director

Date: 10/10/2024

Project Summary
Food for Two (Pre/postnatal program)

Program, Project or Service Name

Food for Two (Pre/postnatal program)

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Fort McMurray, Janvier

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

-The program works closely with local healthcare providers, social services, Indigenous organizations, and wellness programs. By aligning with these partners, the Centre ensures seamless referrals and coordinated care, reducing barriers for at-risk families. The program promotes physical, mental, and emotional well being for mothers and children. The program connects families to essential resources such as nutrition, mental health support, prenatal education, and postpartum care. It works with community Indigenous leaders to ensure culturally appropriate care and support. It also empowers families with the knowledge and skills to support their own wellness, creating lasting community impact.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	140
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	3
Adults	170
Seniors (65+)	0
Families	170
Community	25
Total	508

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Youth, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

-Many at-risk groups, such as socioeconomically disadvantaged families, Indigenous women, and recent immigrants, often lack access to essential prenatal and postnatal healthcare services, education, and support. This gap can result in higher rates of maternal and infant health complications, delayed child development, and poor overall outcomes for mothers and children.
- New mothers, especially those from marginalized communities, may experience isolation due to a lack of family or community support networks. This can lead to mental health issues like postpartum depression and a lack of confidence in parenting abilities. The program aims to create a supportive network for mothers, connecting them with peers and professionals.
-Indigenous and immigrant women often encounter cultural barriers or a lack of culturally relevant resources in mainstream healthcare systems. The program seeks to provide culturally sensitive support that respects and incorporates traditional practices and knowledge.
-Because the prenatal/postnatal is privy to data and stats provided by Health Canada in our region and across Canada, this shows valuable insights into the maternal and child health gaps in our community. This helps us identify critical imbalances in care and informing the development of our pre/postnatal program.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

-The program offers resources on maternal and infant care, nutrition, mental health, and child development. By equipping mothers with these resources, we aim to improve both maternal and child health outcomes, reducing the risks of complications during pregnancy and early childhood.
-To combat social isolation, the program fosters strong community connections by creating support groups where mothers can connect with peers facing similar challenges. This supportive network encourages mutual sharing of experiences and creates a sense of belonging, which is especially important for those who may lack traditional family or community support.
-By honoring cultural traditions Indigenous and Immigrant we foster trust and engagement, ensuring participants feel respected and understood.
-By referring out to other community agencies, we will act as a bridge between at risk families and essential services. Our approach is preventative and inclusive by providing a support system we aim to promote healthy child development and strengthen family resilience.
-The coordinator is also a outreach worker who works with families to advocate on their behalf. It is essential that the programs engage with the affected communities, conducting needs assessment and collaborating with relevant community organizations to develop effective solutions.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

-The Children's Centre pre/postnatal program has been in the RMWB community since 1992 and has consistently shown that providing comprehensive pre/postnatal care especially to disadvantaged populations leads to improved maternal and infant health outcomes. Access to education on nutrition, mental health and breast feeding reduces the risks of preterm births, low birth weight and other complications. Peer support networks reduce postpartum depression and anxiety. By offering weekly group sessions The Children's Centre will help foster a supportive community, which has been proven to reduce social isolation and improve emotional wellbeing. The Children's Centre pre/postnatal program has already shown positive outcomes in building supportive environments for families, and has seen first hand over many years the success of many families succeeding.
-With the implementation of the pre/postnatal program we expect to see improved maternal and infant health, better mental health outcomes, and higher engagement in care and support.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve the goals of The Children's Centre's pre/postnatal program, we will invest a variety of resources including:
-Maternal health specialists, prenatal and postnatal care, and educational workshops.
-Program coordinator to organize and run group sessions, workshops, and one-on-one support for mothers.
-Mental health professionals: To support mothers experiencing postpartum depression and anxiety.
-The Children's Centre does utilize our own space for prenatal and postnatal classes, workshops, and support groups. Additional spaces are gifted in kind for our yearly Christmas gathering.
-We provide transportation assistance for any mothers who may not have access to reliable transportations to group classes.
-We provide maternal care kits/baby care supplies.
-Partnerships and Community Collaboration: Maternal health specialist provided in kind, social services, and community organizations to maximize resources, and workshops, create referral networks, and ensure mothers have access to all necessary support services.
-Volunteers
-At Christmas time we provide socioeconomic disadvantaged families with our adopt a family program.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

#1 The pre/postnatal program at The Children's Centre will include a variety of activities designed to support maternal and infant health, build community, and provide culturally relevant care.
#2. Provide a family resource information workshop in partnership with YMCA, Family Connect, Kidsport, The Hub, The Autism Society.
#3. Provide health and nutrition presentations on breastfeeding, labor and delivery, pain management etc.
#4. Provide presentations in partnership with Safe Community Wood Buffalo on car seat safety.
#5. Attend community fairs/information sessions in the community and rural areas (example: pregnancy fairs, Indigenous health fairs, teddy bear fairs)
#6. Provide Home visits and one on one support.
#7. Referrals to other community agencies, such as Wood Buffalo Food Bank, Waypoints, Community Mental Health, Public Health, Victim Services, Indigenous Liaison supports
#8. The Children's Centre pre/postnatal program works in the rural communities of Janvier and Conklin, making sure all moms receive excellent care.
These activities work together to provide comprehensive care for mothers and their infants, addressing both physical and emotional health while fostering community connections and supporting cultural needs.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

#1. Every Tuesday we hold our prenatal class at TCC from 11:00 a.m. -1:00 p.m. Every Thursday we hold our postnatal class from 11:00 a.m. -1:00 p.m. 48 pre/postnatal session are held yearly. Over the course of the funding period we anticipate an average of 1500 participants attending the programs in Fort McMurray.
#2. Anticipate 25-30 participants to attend the family resource information workshop.
#3. We will provide an average of 8 presentations per month with a total of 80 attending participants per month.
#4. We will provide 2 yearly presentations to pre/postnatal and the community.
#5. We anticipate to attend fairs/information sessions in 5 different communities. Anzac, Janvier, Conklin, Fort McKay and Fort McMurray will be visited.
#6. We will anticipate that 45-50 home visits will be conducted again this year.
#7. We anticipate that 500 referrals will be made during this funding period.
#8. The program will serve 2 indigenous communities, serving 30 moms per month to make sure they receive excellent care in their pre/postnatal journey
Increased knowledge of prenatal care, nutrition and infant development. Enhanced access to community health services and support.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

-Increased knowledge about prenatal care, nutrition, and mental health.
-Higher rates of regular prenatal check-ups and improved self-care practices during pregnancy.
-Enhanced Parenting Skills and Confidence:
-Increased confidence in parenting practices, especially among first-time or at-risk mothers.
-Better understanding of infant development, nutrition, and health.
-Increased Access to Support Services:
-More connections to healthcare providers, social workers, and community resources (e.g., postpartum depression support, breastfeeding education).
-Greater utilization of local services and resources for maternal and infant care.
-Healthy Birth Outcomes:
-Decreased rates of complications during birth, such as preterm births or low birth weight, particularly in high-risk groups (e.g., Indigenous women, socioeconomically disadvantaged families).
-Stronger Social Support Networks:
-Improved sense of community and social support among participants, reducing isolation.
One primary outcome that will be measured through this grant period is increased knowledge and improved health behaviors among participants, such as
-participants attending regular prenatal classes.
- participants demonstrating improved knowledge about infant care and development (pre/post surveys or interviews).
-Number of participants accessing health and social services and other community agencies as a result of the program.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

At The Children's Centre we are aware that many families have experienced first hand trauma and may currently be suffering from inter-generational trauma. We refer our participants to Alberta Health Services, Indigenous community organizations and Indigenous counselling services. The coordinator of our pre/postnatal program is continually looking to educate themselves on Indigenous awareness and have done courses through the RMWB, University of Alberta and Indigenous Awareness Training. Pre/postnatal program does address Truth and Reconciliation. Healthy discussions with Indigenous families are done in an informal group setting. Having these discussions brings knowledge and awareness to their peers. All staff and participants are encouraged to take part in National Day For Truth and Reconciliation by wearing orange shirts. By doing so, our families are aware of all lives lost by the events that happened in the past. The Children's Centre has a great partnership with the Nistawoyou Association Friendship Centre and provide each other with ongoing support, helping many Indigenous families. The Children's Centre works with Indigenous Liaison supports in Fort McMurray rural communities providing pre/postnatal care for new/continuing moms. The registered moms that attend our program in the rural communities receives milk coupons as per our mandate through Health Canada.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Children's Centre makes services accessible by bringing the program directly to participants, including rural or isolated communities.
The program places a strong emphasis on mental health, providing screening for postpartum depression and emotional well-being.
All services are free making them accessible to those who may face financial barriers. This is particularly critical for marginalized families.
The program offers a seamless continuum of care from the prenatal phase through the postpartum period, including follow-up visits and postnatal support groups.
The program actively refers participants to other critical services such as housing support, financial assistance.
Our organization is unique in Northern Alberta as we are the only Canadian Prenatal Nutrition Program (CPNP) offered in the Northern Region. The Children's Centre's programs are not duplicated by any other service providers in the region. We have been a vital part of the community since 1992, continuously meeting the needs of families through our specialized approach and long-standing commitment to quality programming.
-We are unique in the fact that mothers are with the prenatal program for the duration of their pregnancies and then transitions in postnatal until baby turns 14 months old.
Staff are trained in First Aid and Child Birth Education

Project Summary
Food for Two (Pre/postnatal program)

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Safe Community Wood Buffalo	Will continue to partner with this agency to provide car seat presentations and car seat safety clinic
The Hub Family Resource Centre	Will work together to provide support and services to mothers in Indigenous communities
YMCA Family Connect	Providing The Children's Centre pre/postnatal participants with parenting resources.
Public Health	In-kind nurses and dietician will continue to provide to do presentations to The Children's Centre's pre/postnatal participants.
Waypoints	Will continue to Provided referrals to moms experiencing domestic violence.
Aunties with In Reach	Will continue to Partner with them to provide baby supplies to mothers experiencing financial difficulties.
Victim Services	Will continue to work with providing referrals to families.
Alberta Works	Will continue to work with Alberta works to provide financial assistance to families in need.
Salvation Army	Provide referrals to salvation army family services
Wood Buffalo Housing	Refer families to assist with housing subsidy.
Child and Family Services	Refer families for financial assistance, children going through traumatic situations.
Community Mental Health	Will continue to provide post partum counselling for moms experiencing depression.

Project Summary
Parent Toddler Program

Program, Project or Service Name

Parent Toddler Program

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

-The program provides a space where parents and toddlers can meet and interact with peers, reducing isolation and creating support systems. For parents, these interactions can offer emotional support and parenting advice.
-Toddlers who regularly engage in social participation through structured play and activities in the program are more likely to develop strong emotional and cognitive skills.
-Parents become more confident in their roles through regular social interaction with other families and facilitators, sharing experiences and learning new ways to support their children's development. This also strengthens their engagement in community resources and services.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	950
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	850
Seniors (65+)	0
Families	850
Community	0
Total	2650

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

-Many parents, especially new, immigrant, or socioeconomically disadvantaged parents, often experience isolation. The program provides a space for them to connect with others, creating a network of support and reducing feelings of loneliness.
- Families from marginalized backgrounds may not have access to resources that promote early childhood development. The program offers guidance that supports toddlers' cognitive, social, emotional, and physical development, laying a strong foundation for future learning.
-First-time parents or those in challenging circumstances may lack access to parenting education and support. The program equips parents with practical skills, knowledge, and confidence to better support their children's growth and development.
-Parental stress, anxiety, or postpartum depression can impact both parents and children. The program offers a space for parents to receive emotional support and potentially connect with mental health resources, improving family well-being.
-Children from at-risk families may have fewer opportunities for early socialization, which is crucial for emotional and social development. The program offers structured play and interaction that help toddlers develop essential social skills like sharing, empathy, and communication.
-The program is designed to be inclusive and culturally sensitive.
The Parent Toddler program works to strengthen families, promote early childhood development, and build resilient, connected communities

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

-Creating a Safe, Inclusive Environment
Establish a welcoming, non-judgmental space that promotes belonging and is culturally inclusive for all participants. By creating an environment where parents and children feel safe, the program reduces social isolation. This also helps to mitigate cultural barriers to social participation, building trust and empowering families to engage in community activities.

-Promoting Early Childhood Development through Play
Provide developmentally activities and play-based learning opportunities that foster toddlers' cognitive, emotional, and social development. Play enhances children's ability to interact with each other, develop language and motor skills. These skills are foundational for their future success in school and life.

-Parent Education and Empowerment
Offer workshops and one-on-one sessions on topics such as parenting techniques, child development, nutrition, and health.
Parents gain practical tools and skills, building their confidence in managing daily challenges.

-Mental Health and Emotional Well-being Support
Integrate mental health check-ins and referrals to specialized services when needed, ensuring that parents receive the support they need, particularly if dealing with depression, stress, or anxiety. By addressing mental health concerns early, the program ensures that both parents and children are emotionally supported, reducing the risk of long-term negative effects on family dynamics and child development.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Over the 32 year that The Parent Toddler Program has been part of the Regional Municipality of Wood Buffalo community, we have strong evidence that our Parent Toddler Programs helps in Early Childhood Development by promoting cognitive, emotional, and social skills. The program engages both the parents and children to foster secure attachment and help children development communication skills. Through staff training we have learned that parental engagements critical to early brain development and interactive learning through play strengthens a childs language, literacy, and emotional skills. Through observation between the child and parent, we know that children are more likely to succeed socially and academically.
Over the many years of providing this program to our community, we have seen a constant pattern of parents returning to participate in our Parent Toddler program with subsequent children, demonstrating their trust in and value they place on our approach. This repeat engagement from families provides strong evidence that our program is effective in positive child development and strengthening in the parent-child bond.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve the goals of The Children’s Centre’s Parent Toddler program, we will invest a variety of resources including:

-Program coordinator to organize and run group sessions, workshops, and one-on-one support for parents.
-The Children’s Centre does utilize our own space for Parent Toddler classes, workshops, and support groups. Additional spaces are gifted in kind for our yearly festivities, example: Halloween, Christmas etc..
-We provide snacks for all participants.
-Partnerships and Community Collaboration: Community organizations to maximize resources, and workshops, create referral networks, and ensure parents have access to all necessary support services.
-Volunteers
-At Christmas time we provide socioeconomic disadvantaged families with our adopt a family program.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The parent-toddler program includes a variety of activities designed to promote child development, strengthen the parent-child bond, and support parents in their caregiving role. These activities may include:

-Interactive Play Sessions
-Parent Resource Workshops
-Mini Makers
-Little Dancers
-Circle Time
-Snack and Socialization Time
-Storytime and Music
-Parent Support Groups
Each of these activities is provided to create a nurturing and supportive environment for toddlers and their parents, while promoting healthy development and parent-child bonding.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Interactive Play Sessions: 216 yearly. On a daily basis we see 8-10 parents and children interact with their child offering positive reinforcement.
Parent Resource Workshops: Held twice a year and open to all community members.
Mini Makers: 72 Mini Makers sessions held yearly. This program has a registration and maximum is 6 adults and 6 children.
Little Dancers: 72 Little Dancer sessions are held yearly. This program has a registration and maximum is 10 adults and 10 children.
Every Monday and Thursday we hold our Parent Toddler drop in free play for parents and children ages 0-3 years.
-Every Tuesday we provide Minimakers (Arts and Crafts) classes for parents and children ages 12-36 months. Two classes per day
-Every Wednesday we hold Little Dancers classes for parents and children (Music and Movement) for ages 12-36 months. Two classes per day.
A snack is provided to all our participants, this teaches the children how to socialize with other children at a table.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Improved Parent-Child Bonding: By participating in the Parent Toddler program parents and toddler will demonstrate positive interactions, leading to healthier emotional development in the child and increased confident in parenting.
Parents will build a support network through the program, resulting in reduced feeling in isolation and increased connection to community resources.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

At The Children's Centre we are aware that many families have experienced first hand trauma and may currently be suffering from inter-generational trauma. We refer our participants to Alberta Health Services, Indigenous community organizations and Indigenous counselling services. The coordinator of our pre/postnatal program is continually looking to educate themselves on Indigenous awareness and have done courses through the RMWB, University of Alberta and Indigenous Awareness Training. Pre/postnatal program does address Truth and Reconciliation. Healthy discussions with Indigenous families are done in an informal group setting. Having these discussions brings knowledge and awareness to their peers. All staff and participants are encouraged to take part in National Day For Truth and Reconciliation by wearing orange shirts. By doing so, our families are aware of all lives lost by the events that happened in the past. The Children's Centre has a great partnership with the Nistawoyou Association Friendship Centre and provide each other with ongoing support, helping many Indigenous families. This past September we had a knowledge keeper/Facilitator come to program and provide wisdom, guidance and teachings rooted in Indigenous traditions, culture and history.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Parent Toddler program is a vital part of The Children's Centre and how we administer our continuum of programming. Unlike many programs that focus on specific stages of a Childs early life, our approach supports families thorough their entire early parenthood journey to the age of 5, offering consistent and integrated support. This ensures that families experience seamless transitions between different age stages of their child's life, strengthening long-term developmental outcomes for both parents and children. Because The Children's Centre offers a continuum of programming our families are with us for many years and have established a built up trust with our staff and feel at ease coming to our facility, knowing they are entering a welcoming and supportive environment where their needs are understood and respected. Our facilitator is trained in Early learning and Child Care (ELCC). The Children's Centre's parent-toddler program stands out by offering unique, engaging experiences beyond regular programming, such as a Christmas party, special events and a Halloween party and trick or treating to different offices in the building. These events provide opportunities for parents and toddlers to bond in a fun, festive atmosphere while fostering a sense of community.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Kids Sport	Will partner to provide a parent resource workshop
The Autism Society Of The RMWB	Will partner to provide a parent resource workshop
The Hub Family Resource Centre	Refer families to their programs and have a strong and collaborative relationship providing support to all families.
YMCA Family Connect	Both agencies work together to support the needs of the community and enhance the services we both provide.
Justin Slade Youth Foundation	Collaborating both agencies together to host an event in March
Wood Buffalo Food Bank	Provide our Parent Toddler Families with referrals when needed
Nistawoyou Assocation Friendship Centre	Collaborate together to provide Indigenous awareness to our Parent Toddler participants

AGENCY:	PrePostnatal	Parent Toddler		
The Children's Centre				
OPERATING REVENUE:				
Grants	$65,382.00	$60,000.00		
Fundraising/Bingo/etc.	$8,500.00	$6,000.00		
Sale of Product or Fee for Services				
United Way Allocation	$10,175.00			
United Way Designated Donations				
Other (private and raffle, in kind donation)		$8,500.00		
TOTAL REVENUE:	**$84,057.00**	**$74,500.00**		
OPERATING EXPENDITURES:				
STAFFING:				
* Salaries (incl Benefits)	s.17(1	s.17(1		
Travel	$1,200.00	$1,200.00		
BUILDING:				
* Rent/Mortgage	$20,000.00	$20,000.00		
* Utilities	$2,000.00	$1,000.00		
* Insurance	$3,500.00	$2,500.00		
PROGRAM:				
* Materials/Baby Care Supplies/Sensory/Fine Motor	$ 20,000.00	$18,000.00		
* Food/Supplies	$15,000.00	$8,000.00		
Cleaning Supplies	$1,500.00	$1,500.00		
ADMINISTRATION:				
* Office Supplies	$10,000.00	$6,000.00		
* Accounting	$1,500.00	$1,500.00		
* Telephone	$2,000.00	$1,000.00		
OTHER (SPECIFY)				
TOTAL EXPENSES:	**$134,700.00**	**$108,700.00**		
RMWB Request	s.17(1	s.17(1		
DEFICIT	s.17(1)	s.17(1)		

Logic and Structure Model:
Parent-Toddler Connections Program

1. Program Overview

The Parent-Toddler Connections Program is designed to support parents, caregivers, guardian's and their children by providing a safe, nurturing environment where families can connect, develop parenting skills, and access community resources. The program specifically targets young mothers, single parents, low-income families, Indigenous families, new immigrants, and families experiencing challenges such as language barriers, cultural barriers, and parenting struggles.

2. Target Group

- Mothers under 20 years of age
- Lone parents and single parents
- Indigenous families
- New immigrants
- Parents and children facing language or cultural barriers
- Parents experiencing parenting difficulties
- Families facing socio-economic and emotional challenges
- Parents of all backgrounds are welcome

3. Rationale

The program aims to reduce social isolation and improve parenting skills among at-risk families by providing targeted support and resources. Early intervention in a child's life can significantly impact their social, emotional, and cognitive development. By engaging parents in the early years, the program strives to create a positive foundation for the child's future.

4. Access Strategy

- Outreach through Community Networks: Partner with community organizations, schools, healthcare providers, and social services to identify and refer families in need.
-Targeted Recruitment: Utilize social media, community newsletters, and public events to reach specific demographics such as young mothers and new immigrants.
- Inclusive Program Design: Ensure that program materials and activities are accessible to families with language or cultural barriers and are culturally appropriate materials.

5. Discharge Strategy

-Planned Transitions: Work with families to establish goals and timelines for program participation. Develop a discharge plan that includes transitioning to other community programs and resources.
- Follow-up Support: Offer post-program follow-up to ensure families are supported in their transition and can access ongoing resources as needed.

6. Long-Term Goals

- Improve Family Well-being: Enhance the overall health and well-being of participating families through improved parenting skills, stronger family connections, and access to community resources.
- Promote Child Development: Support the social, emotional, and cognitive development of children in the program.
- Reduce Social Isolation: Decrease the social isolation of parents by connecting them to community networks and peer support.

7. Short-Term Goals

- Increase Parenting Knowledge: Provide parents with information and strategies on child development, behavior management, and positive parenting.
- Build Support Networks: Connect families to other parents and community resources to build supportive relationships.
- Enhance Child Readiness: Improve children's readiness by developing their social skills.

8. Logic Model

Inputs

- Funding & Resources
- Program Facilities
- Community Partnerships
- Curriculum & Learning Materials

Activities

- Weekly parent-toddler sessions
- Parenting workshops
- Language and cultural adaptation support
- Family social events
- One-on-one support for families facing specific issues.

Outputs

- Number of sessions held
- Number of parents attending
- Number of children participating
- Number of referrals to additional services
- Number of follow-up contacts with families

Outcomes

Short term

- Increased parenting skills and knowledge
- Improved parent-child interactions
- Stronger social networks

Long term

- Improved family well-being
- Enhanced child developmental outcomes

9. Intervention Activities

For Children:

- Play-Based Learning: Structured play sessions to develop social, cognitive, and motor skills.
= Early Literacy Activities: Storytelling, songs, and interactive reading to promote language development.
- Socialization Opportunities: Facilitated group activities to help children build social skills and prepare for preschool.

For Parents:

- Parenting Workshops: Sessions on child development, effective communication, and positive discipline strategies.
- One-on-One Support: Personalized support for parents dealing with specific challenges such as managing behavior or navigating services.
- Resource Navigation: Assistance in accessing community resources such as healthcare, housing, and financial support.

10. Program Logic

- Inputs: Funding, trained staff, community partnerships, facilities, and resources.
- Activities: Weekly parent-toddler sessions, workshops, one-on-one support, and social events.
- Outputs: Number of sessions held, parent and child participation rates, and service referrals.
- Outcomes: Short-term outcomes include increased parenting skills, improved child readiness for school, and stronger social networks. Long-term outcomes focus on enhanced family well-being and positive developmental trajectories for children.

This structure ensures that the Parent-Toddler Connections Program is responsive to the needs of all families and provides a comprehensive approach to supporting parents and children in their early years.

Parent Toddler Connections Program

Work Plan

Objectives	Activities	People Responsible	Timelines	Outcomes	Indicators
Objective 1: To offer supportive and engaging programming for parents and toddlers from 0-3 years of age that foster's the social and emotional health of toddlers along side their caregivers.	- Various programming is provided daily for different toddler age groups and their parents including, drop-in free play, art and sensory play, and music and movement activities.	-Parent Toddler Facilitator -Early Childhood supervisor	September – June Monday – Thursday. Drop-in sessions on Monday's and Thursday's -Structured programming, Tuesdays and Wednesdays including sensory/art play as well as music and movement activities.	-Parents and Caregivers will have a safe nurturing environment to bring their little ones. -Parents and caregivers will have access to resources and parenting support -Children will attain developmental milestones appropriate for their age in social, physical, emotional, and cognitive areas.	-Daily sign in sheets are used to track attendance -Registration Forms are used to collect all pertinent statistical information on families. -Children and their families benefit from socialization opportunities

Objectives	Activities	People Responsible	Timelines	Outcomes	Indicators
Objective 2: Assist parents/caregivers in building their skills and knowledge in positive parenting practices	-Topics of discussion between parent's and the staff include the challenges of parenting and how to navigate through it. -Resources are provided to strengthen positive parenting practices. -Facilitator will build partnerships with parents to provide advocacy and support and referrals to community	-Parent Toddler Facilitator -Early Childhood supervisor	September – June Monday – Thursday. Drop-in sessions on Monday's and Thursday's -Structured programming, Tuesdays and Wednesdays including sensory/art play as well as music and movement activities.	-Parent's/ Caregiver's will feel valued and understood while facing parenting challenges. -Parents will be able to utilize resources given to them to help through their challenges of parenting. -Parents will gain knowledge about resources available to them within the community and will build up a comfort level with accessing resources. - Parents will increase the use of positive parenting strategies with their children.	-Daily sign in sheets are used to track attendance -Registration Forms are used to collect all pertinent statistical information on families. -Children and their families benefit from socialization opportunities

Objectives	Activities	People Responsible	Timelines	Outcomes	Indicators
Objective 3: To provide Toddler's an engaging environment to foster healthy relationships, and build on various areas of development including physical, social, cognitive and emotional.	-Classroom is set up with various toys and activities that foster early learning and development. -Music and movement activities provide children with the opportunity to get their bodies moving in a fun way promoting physical development. -Sensory experiences provide children with tools they need to understand the world around them, which in turn helps keep them emotionally regulated	-Parent Toddler Facilitator -Early Childhood supervisor	September – June Monday – Thursday. Drop-in sessions on Monday's and Thursday's -Structured programming, Tuesdays and Wednesdays including sensory/art play as well as music and movement activities.	-Children will gain knowledge and confidence to help them achieve meeting their developmental milestones in various areas. -Children will have opportunity for physical activity and movement which in turn promotes healthy development. -Children will be emotionally regulated, which contributes to their overall well-being and fosters a more positive environment for children and their caregivers	-Children and their families benefit from socialization opportunities -Discussions with parents to ensure their children's needs are being met while attending the programs. -Positive feedback and seeing the enjoyment from the children and their families while they are in program.

Objectives	Activities	People Responsible	Timelines	Outcomes	Indicators
Objective 4: To provide an inclusive environment for all families, while being sure to include our target group that includes: - Lone and Single parents - Low-income families - Newcomers and families facing cultural and language barriers - Families facing isolation barriers.	-Creating a safe and welcoming environment where all families feel welcome and included. -Connecting and sharing our program with other community agencies that work with families facing barriers to ensure they know it is available to them at any time -Using social media and our website to share information about our programs so it is easily accessible to families who are interested.	-Parent Toddler Facilitator -Early Childhood supervisor	September – June Monday – Thursday. Drop-in sessions on Monday's and Thursday's -Structured programming, Tuesdays and Wednesdays including sensory/art play as well as music and movement activities.	-Enhanced social connections that provide parents opportunities to connect with other parents fostering support networks that reduce feelings of loneliness. -Participation in a supportive program can alleviate some of the stress and anxiety that families face, particularly for those with socioeconomic challenges. -Programs are designed to be inclusive and sensitive to the diverse backgrounds of families, thus can promote cultural understanding and a more accepting environment for all participants.	-Children and their families create long lasting social connections -Families become more engaged in the community leading to strengthened ties and support systems. -Feedback from families about all the positive impacts programming has made for them.

The Children's Centre Pre/Postnatal Program Logic and Structure Model

Program Overview

This pre/postnatal program is designed to support

- At-risk mothers and families who face barriers to proper prenatal and postnatal care, including socioeconomic disadvantage families.
- Lack of access to healthcare.
- Poor nutrition.
- Substance abuse.
- Cultural or language barriers.
- Indigenous women and families, as well as recent immigrants, who may face multiple intersecting factors of disadvantage.
- Teen Moms.
- Families involved with Child Protective Services
- Lone mothers.
- Isolated pre/postnatal mothers in Fort McMurray without a support network of family or friends.
- Mothers of all backgrounds are welcome.

1. Logic Model

Inputs:

- Trained staff (Food for Two pre/postnatal coordinator, healthcare professionals, cultural liaison workers)
- Access to healthcare resources (clinics, nutritional programs, mental health services)
- Community partnerships (Indigenous groups, immigrant services, local hospitals, other community agencies)
- Data tracking tools for monitoring health outcomes.

Activities:

Activities of The Children's Centre personnel to promote awareness of the Food For Two Program among referral sources:

- Home visits by pre/postnatal coordinator, healthcare providers and social workers.
- Group workshops (nutrition, prenatal care, childbirth preparation)
- Partnering with Indigenous organizations to offer culturally sensitive care.
- Nutritional support programs (meal programs, food vouchers)
- Connection to substance abuse rehabilitation services.
- Child Protective Services and Alberta Works for financial support.
- Presentations to community agencies and organizations.
- Connection to mental health services.

Outputs:

- Number of home visits and prenatal/postnatal sessions
- Workshops/presentations delivered on topics like nutrition, childbirth preparation, etc.
- Distribution of nutritional supplements or food hampers/vouchers
- Referrals to substance abuse treatment programs and counseling services
- Number of mothers enrolled in the program

Outcomes:

Short-Term:

- Increased engagement in prenatal care among at-risk women
- Improved nutrition and weight gain during pregnancy
- Increased social support for new mothers
- Higher attendance rates at health education workshops

Long-Term:

- Reduction in low birth weight and preterm births
- Improved maternal mental health and well-being
- Better long-term infant health outcomes
- Increased breastfeeding rates
- Reduction in maternal substance abuse

2. Access Strategy

Goals:

- Remove barriers to healthcare access, including financial, cultural, and geographic barriers.
- Increase community engagement and trust, especially among Indigenous women and recent immigrants.

Tactics:

Outreach: Regular outreach in community centers, via social media, and partnerships with local organizations (especially Indigenous and immigrant support groups) to identify women in need of support.
Partnerships: Collaborate with local healthcare providers, Indigenous healers, and cultural liaisons to create trust.
Financial Support: Providing free services and connecting families with financial assistance for transportation, childcare, and food.

3. Discharge Strategy

Goals:

- Ensure smooth transitions to community-based support.
- Participants are discharged from the postnatal program when their babies turn 14 months old, they will be invited to stay and continue to be involved in The Children's Centre's Parent Toddler Program.
- Establish a network of continuous support for post-discharge families.

Tactics:

Gradual Transition: Gradually reduce the frequency of home visits and check-ins as families gain stability.
Referral Networks: Ensure families are connected to community services such as local parenting groups, continued healthcare providers, and nutritional programs.
Follow-Up: Schedule follow-up visits or phone calls after discharge to monitor continued progress and address any emerging needs.
Post-Discharge Care Plans: Develop individualized care plans for each family, including referrals for ongoing support (mental health, social services, etc.).

4. Short-Term Goals

- Increase in early enrollment of at-risk mothers in prenatal care.
- Improve maternal nutrition through regular access to food programs and education on -- balanced diets.
- Address and reduce substance abuse during pregnancy via referrals to specialized services.
- Build social support networks for mothers, including peer groups and community connections.
- Woman will gain skills to cope effectively with their infants.
- To improve participants confidence and self-image as individuals and parents.
- To increase program, participants knowledge and understanding of heir children's health, safety, behaviour and nutrition.

5. Long-Term Goals

- Achieve reductions in low birth weight and preterm births.
- Improve overall maternal and infant health outcomes.
- Increase breastfeeding rates and proper infant nutrition in the community.
- Foster long-term health improvements in at-risk populations through education, healthcare, and ongoing social support.
- Reduce infant mortality.
-Improved parenting and coping skills.

6. Interventions

Health Education:
- Workshops on nutrition, prenatal/postnatal care, breastfeeding, and infant care.
- Home Visits: Regular visits by nurses or healthcare workers to monitor health and provide individualized support.
-Peer Support Groups: Facilitating mother's groups to build community and emotional support.

WORKPLAN: 2024

WORKPLAN FOR PRE/POSTNATAL PROGRAMS (FOOD FOR TWO)

Objectives	Activities	Person(s) Responsible	Timelines	Outcomes	Indicators
Objective 1: Provide at-risk women a comprehensive prenatal program that supports healthy prenatal development	Deliver weekly group sessions on Nutrition Breastfeeding Genetics Labor and Delivery Pain Control FASD Women's Health Sexual Health Baby Massage Car Seat Safety Oral Hygiene Immunizations Safety Mental Health (Postpartum Depression)	Food For Two Coordinator Dietician Guest Speakers from AHS (Alberta Health Services)	Ongoing 8-20 participants/session 104 sessions/2 sessions per week for 52 weeks	Increased knowledge of making healthy informed decisions/choices for themselves and their children Increased knowledge on FASD and its effects. Increased skills in the areas of social skills and self esteem Fewer pregnant women utilizing drugs.	Success stories Informal discussions with participants
Objective 2: Support women to have a drug and alcohol-free pregnancy	Conduct sessions every 6 months on tobacco, alcohol, and drug use. Long term effects on what happens to a child exposed to	FASD Facilitator at The Children's Centre Maternal Health Specialist (In Kind)	Ongoing Sessions are done once every 6 months, with 8-20 attending participants	Women have access to FASD information. Women feel supported/women have increased social supports. Women have the tools and information	Increase in alcohol/drug free pregnancies. Our participants are knowledgeable enough to pass along this

	alcohol during pregnancy.			to have a healthy pregnancy and child. Women have increased confidence and self-esteem. Improved health of pregnant women Making healthy informed decisions/choices for themselves and their children. Increase social supports and form lifelong friendships and supports when attending programming.	information to their peers.
Objective 3: Deliver programming to rural areas outside of Fort McMurray so that at-risk women receive a comprehensive prenatal program that supports healthy prenatal development	The Food for Two program works in partnership with the Maternal Health Specilaists who deliver a prenatal program to the registered participants of Janvier, and Conklin.	Food For Two Coordinator Bus Driver Dietician Maternal Health Specialists	Conklin and Janvier Maternal Health Specialists Food For Two Coordinator	Increased skills in the areas of eating healthy. Increased social skills. Supports at The Children's Centre and of other community agencies when the participants come into Fort McMurray for appointments. Women are increasing their knowledge on how to	Pre- and post- tests asking about social support and health knowledge and nutrition knowledge.

				have a healthier pregnancy. Women have increased confidence and self-esteem. Women are providing healthier food choices to their children. Increase social supports and form lifelong friendships and supports when attending programming.	
Objective 4: Enhance access to health services for labor and delivery.	Provide hospital tours where the participant will learn the procedures of the hospital and what will take place once registered at the hospital	Food For Two Coordinator Northern Lights Regional Health Centre Maternal Health Specialists Nurse (In Kind)	6-15 participants attend the prenatal program on a weekly basis. Ongoing hospital tours are held every 3 months.	Increased knowledge on procedures at the local hospital. Increased knowledge on having a healthy pregnancy and what is the policies and procedures of giving birth at The Northern Lights Regional Health Center. Reduced infant mortality. Increase in healthy births.	Attendance is taken on who participates on a weekly basis.
Objective 5: The Children's Centre's Food for Two Coordinator	Provide referrals to community supports to insure a continuum of support and services for all participants	Food For Two Coordinator	On going referrals are made on a weekly basis for pre/postnatal clients.	Increased knowledge of Community resources available to help with any arising issues the participants	Stats are kept on an excel database to track referrals and done daily.

				might have pre/postnatal. Increased skills on how to manage what is going on in the participants lives. Increased skills of knowing how to deal with what's going on in their lives. Increased ability to manage stress. Participants are accessing community health supports when necessary.	
Objective 6: Staff Time and Vehicles Van and Gas	Transportation to and from programming	Bus Driver	2-6 participants use our transportation on a weekly basis.	Increase ability to attend all programming that the Food for Two offers. Participants will make lasting lifelong friendships and will have continued support during their pregnancies. Increase social supports and form lifelong friendships and supports when attending programming.	Stats are kept on an excel database to track who uses the bus program and are done on a weekly basis.
Objective 7:	Provide home visitation to new	Food For Two Coordinator	Ongoing visitation of women in program.	Participants increase knowledge in the	Excel Database to track breastfeeding

Provide at-risk women a comprehensive postnatal program that supports healthy postnatal development and positive parenting	moms, focusing on: Delivery gift bag Literacy Home safety Parenting skills Baby massage Car seat safety Oral hygiene Sexual health Nutrition Women's health Immunizations Tobacco, alcohol, and drug use Safety Mental Health (Postpartum Depression)	Health Nurse Bus Driver Guest Speakers from Environmental Health	Moms are visited when requested or there is a need. Participants are also seen once a week at program.	areas of healthy informed decisions, nutritional status, social supports, oral health, tobacco, drug and alcohol use, child health needs, injury prevention. Participants are aware of the importance of properly transporting children in vehicles. Participants have increased knowledge of what to feed their babies and when to change nutritional needs. 90% of participants child-proof their house. Participants are increasing parenting skills. Parents are feeding their children appropriate foods in adequate quantities. Parents are taking their children to be immunized at the appropriate ages. Parents are reading to and with their children.	rates. Case notes/files Informal feedback Women connecting outside of group sessions

				Improved parenting and coping skills	
Objective 8: To promote breastfeeding as a healthy way to feed baby.	Provide breastfeeding support to participants through, maternal health specialists, breastfeeding support group and breastfeeding videos.	Maternal health specialists (In Kind) Lactation Consultant. Food For Two Coordinator	Ongoing access to a maternal health specialist and lactation consultant. Ongoing support of participants with breastfeeding and woman will be referred out to different community agencies providing support on breastfeeding if needed.	90% of participants initiate breastfeeding. Participants are aware of the Benefits of breastfeeding. Increase in the number of moms who are breastfeeding longer than 16 weeks/months. Participants have the skills and support needed to initiate breastfeeding. Increase in the number of at-risk women who nurse their babies for at least 6 months	Program exit questionnaire. Excel program is used to track woman who is breast feeding and for how long.
Objective 9: Provide opportunities to receive support through group programming in a non-judgemental environment including information, knowledge, care, and access to guest speakers on different topics.	Providing post-natal support through groups programs focusing on: Parenting skills Injury prevention Child nutrition Childhood obesity Immunizations Postpartum Depression Healthy living for mom Childcare	Food For Two Coordinator Guest Speakers from different community agencies and AHS	15-20 participants/session 104 sessions/2 sessions per week for 52 weeks. This program is full all the time.	Increased knowledge of making healthy informed decisions/choices for themselves and their children. Increased knowledge in providing the best care for the participant's newborn baby. More confidence raising their children knowing that support	Success stories Informal discussions with participants

				is only a phone call away. Overall increased knowledge on how to raise their children and feel confident in knowing that there is help if they need it.	
Objective 10: To ensure all staff are well trained to assist children/families to the best of their capabilities	Provide/offer opportunities for ongoing staff development. Staff will participate in ongoing training and development to keep abreast of new information and practices and to strengthen existing skills. Staff development consideration will be given to the following (but not limited to) Leadership training Pre/Postnatal training Early Literacy Fetal Alcohol Syndrome Working with high risk/low-income families First aid Suicide prevention	Staff of The Children's Centre	Staff attend at least 1 training session per year. Staff increase knowledge of what's going on in the community with other agencies monthly	Staff increase knowledge around child health program. Staff increase knowledge on other community agencies. Staff implement learning's into programming and home visitations. Staff implements learning's and provide current participants with what's going on in the community. Staff can effectively support participants in all aspects of pre- and post-natal health. Staff meet with other community agencies and become known in the community.	Staff performance appraisals. Staff attends meetings to become aware of other services provided by different community agencies, so that they can pass the information on to attending participants.

	Mental Health Safety				
Objective 11: Create and maintain new and existing partnerships for the benefit of increased client support and to insure a continuum of services for all participants	Create and maintain new and existing partnerships withing the community.	Food For Two Coordinator The Children Centre's director	Ongoing	Increased knowledge to participants knowing that there is help at the centre when needed. Babies are provided with the basic needs so that parents are less stressed and can focus on other important necessities. Babies are provided with the basic needs so that parents are less stressed and can focus on other important necessities	Participants have on site accesses to Baby Formula. Ongoing support for Adopt a Family at Christmas for families in need. Participants have on site access to food and diapers donated by Rotary and Food Bank Ongoing funding for our annual Christmas party that all participants and families attend. Ongoing support for Adopt a Family at Christmas for families in need.

Nutritional Support:

- Access to food vouchers, food bank, heathy meal at program, and guidance from nutritionists for mothers facing food insecurity.
- Monitoring maternal weight gain and ensuring proper nutrition during pregnancy and postpartum.

Substance Abuse Intervention:

- Referrals to substance abuse counseling and rehabilitation services.
- Integrated healthcare approach to address both prenatal needs and addiction treatment.

Cultural Support:

- Indigenous liaisons to incorporate traditional knowledge and practices in prenatal/postnatal care.
- Cultural sensitivity training for staff to better support immigrant and Indigenous families.

7. Measurement

Process Metrics:
- Number of mothers enrolled and engaged in the program.
- Frequency of home visits, workshops, and other interventions.
- Utilization of support services or substance abuse referrals.

Outcome Metrics:
- Rates of healthy birth weights and reduced preterm deliveries.
- Maternal mental health and stress level assessments (using standardized tools).
- Improvement in maternal weight gain and infant health markers.
- Increase in breastfeeding initiation and continuation rates.
- Reduction in substance abuse relapse rates during pregnancy and post-birth.

This model aims to holistically support mothers and infants, particularly those who face systemic barriers to good health, using both short-term and long-term goals to track progress and ensure sustainable improvements in maternal and infant well-being.
Healthy eating and the support of community projects for at-risk pregnant women can lead to healthy pregnancies, healthy families, and a healthy community. When women have support, information, and education about their pregnancies, childbirth, infant care and infant development, both mother and child benefit.

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THE CHILDREN'S CENTRE NON-PROFIT SOCIETY OF FORT MCMURRAY

Financial Statements

Year Ended March 31, 2024

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THE CHILDREN'S CENTRE NON-PROFIT SOCIETY OF FORT MCMURRAY

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Year Ended March 31, 2024

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INDEPENDENT AUDITOR'S REPORT

To the Members of The Children's Centre Non-Profit Society of Fort McMurray

Qualified Opinion

We have audited the financial statements of The Children's Centre Non-Profit Society of Fort McMurray (the Charity), which comprise the statement of financial position as at March 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Charity as at March 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Charity derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Charity. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended March 31, 2024, current assets and net assets as at March 31, 2024. Our audit opinion on the financial statements for the year ended March 31, 2024 was modified because of the effects of this departure from Canadian accounting standards for not-for-profit organizations.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Charity in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Charity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Charity's financial reporting process.

(continues)

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

G. Ho LLP

Sherwood Park, Alberta
September 30, 2024

CHARTERED PROFESSIONAL ACCOUNTANTS

Docusign Envelope ID: 0AF2A76C-973D-4B5F-814F-47FA048C6F15

THE CHILDREN'S CENTRE NON-PROFIT SOCIETY OF FORT MCMURRAY

Statement of Revenues and Expenditures

Year Ended March 31, 2024

	2024	2023
REVENUES		
Grants and subsidies	$ 715,508	$ 698,477
Donations	107,849	23,267
Fundraising	72,023	30,586
Other revenue	7,097	1,743
	902,477	754,073
EXPENSES		
Salaries and benefits	541,342	525,528
Rent	114,469	102,244
Supplies	97,594	69,422
Travel and other transportation	26,517	30,337
Professional services	23,347	25,389
Insurance	13,059	11,713
Office	11,877	18,627
Training	11,379	5,458
Repairs and maintenance	9,210	12,440
Donations	5,600	5,100
Amortization	4,608	4,092
Fundraising	2,545	2,279
Advertising and promotion	1,500	2,514
	863,047	815,143
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ 39,430	$ (61,070)

See notes to financial statements

Docusign Envelope ID: 0AF2A76C-973D-4B5F-814F-47FA048C6F15

THE CHILDREN'S CENTRE NON-PROFIT SOCIETY OF FORT MCMURRAY

Statement of Financial Position

March 31, 2024

	2024	2023
ASSETS		
CURRENT		
Cash *(Notes 2, 3)*	**$ 154,454**	$ 112,519
Prepaid expenses *(Note 2)*	**21,515**	21,472
Goods and services taxes recoverable	**2,715**	5,160
	178,684	139,151
EQUIPMENT *(Notes 2, 4)*	**14,143**	18,751
	$ 192,827	$ 157,902
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	**$ 19,165**	$ 15,271
Deferred income *(Note 5)*	**89,879**	98,278
	109,044	113,549
NET ASSETS		
General fund	**83,783**	44,353
	$ 192,827	$ 157,902

LEASE COMMITMENTS *(Note 8)*

ON BEHALF OF THE BOARD

X DocuSigned by: Karen Barker A32F2C8FB2164ED...

X

See notes to financial statements

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THE CHILDREN'S CENTRE NON-PROFIT SOCIETY OF FORT MCMURRAY

Statement of Changes in Net Assets

Year Ended March 31, 2024

	2024	2023
NET ASSETS - BEGINNING OF YEAR	$ **44,353**	$ 105,423
EXCESS OF REVENUES OVER EXPENSES	**39,430**	(61,070)
NET ASSETS - END OF YEAR	$ **83,783**	$ 44,353

See notes to financial statements

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THE CHILDREN'S CENTRE NON-PROFIT SOCIETY OF FORT MCMURRAY

Statement of Cash Flows

Year Ended March 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	$ **39,430**	$ (61,070)
Item not affecting cash:		
Amortization of equipment	**4,608**	4,092
	44,038	(56,978)
Changes in non-cash working capital:		
Accounts payable	**3,894**	(207)
Deferred income	**(8,399)**	29,043
Prepaid expenses	**(43)**	(17,168)
Goods and services taxes recoverable	**2,445**	(3,494)
	(2,103)	8,174
Cash flow from (used by) operating activities	**41,935**	(48,804)
INVESTING ACTIVITY		
Purchase of equipment	**-**	(12,669)
INCREASE (DECREASE) IN CASH FLOW	**41,935**	(61,473)
Cash - beginning of year	**112,519**	173,992
CASH - END OF YEAR	$ **154,454**	$ 112,519

See notes to financial statements

Docusign Envelope ID: 0AF2A76C-973D-4B5F-814F-47FA048C6F15

1. PURPOSE OF THE CHARITY

The Children's Centre Non-Profit Society of Fort McMurray (the "Charity") is a not-for-profit organization of Alberta. As a registered charity, the Charity is exempt from the payment of income tax under Section 149(1) of the Income Tax Act, provided it maintains its' registration.

The Charity operates to provide programs and support to pregnant mothers, and children in the community.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealised gains and losses reported in income.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Charity determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Charity expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Method of Accounting and Revenue Recognition

The Charity uses the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonable assured.

Cash and cash equivalents

Cash and cash equivalents consist of bank balances that are available for immediate use.

Contributed Services

The operations of the Charity depend on contributions of time by volunteers. The fair value of services cannot be reasonably determined and are therefore not reflected in these financial statements.

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Contributions

The Charity receives contributions in the form of goods and services in kind. These contributions are recorded at their estimated fair value at the time of the contribution.

Equipment

Equipment is stated at cost or deemed cost less accumulated amortization and is amortized over its estimated useful life on a declining balance basis at the following rates and methods:

Office equipment	20%	declining balance method
Motor vehicles	30%	declining balance method
Computer equipment	100%	declining balance method

The Charity regularly reviews its equipment to eliminate obsolete items.

Measurement Uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. CASH AND CASH EQUIVALENTS

	2024	2023
General	$ **69,841**	$ 35,367
Casino	**55,305**	2,286
Brighter Futures	**19,366**	74,532
Servus Rewards	**313**	279
Provincial Funding	**9,629**	54
Servus Shares	**2**	1
	$ **154,456**	$ 112,519

The Casino account has limitations in use as provided by the Alberta Gaming and Liquor Commission.

4. EQUIPMENT

	Cost	Accumulated amortization	**2024 Net book value**	2023 Net book value
Office equipment	$ 79,962	$ 68,461	$ **11,501**	$ 14,376
Motor vehicles	78,538	76,652	**1,886**	2,694
Computer equipment	58,721	57,965	**756**	1,681
	$ 217,221	$ 203,078	$ **14,143**	$ 18,751

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5. DEFERRED INCOME

	2023	Additions	Allocations	2024
AGLC	$ 54,462	$ 54,083	$ (53,240)	$ 55,305
Provincial Funds	-	9,574	-	9,574
RMWB - CIP Grant	43,816	20,000	(63,816)	-
Other - Suncor Donation	-	25,000	-	25,000
	$ 98,278	$ 108,657	$ (117,056)	$ 89,879

6. ECONOMIC DEPENDENCE

Like many not for profit organizations, The Children's Centre Non Profit Society of Fort McMurray is dependant on funding from government agencies and donations in order to provide services. The level of services performed is dependant on the level of funding obtained.

7. FINANCIAL INSTRUMENTS

The Charity's carrying value of cash and cash equivalents, accounts receivable, and accounts payable approximates its fair value due to the immediate or short term maturity of these instruments. The Charity is exposed to various risks through its financial instruments. The following analysis provides information about the Charity's risk exposure and concentration as of March 31, 2024.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Charity is exposed to credit risk from funders. In order to reduce its credit risk, the Charity has a several different funding sources which minimizes concentration of credit risk.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Charity is exposed to this risk mainly in respect of its receipts from its funders. In order to reduce its liquidity risk, the Charity has a several different funding sources which minimizes concentration of liquidity risk.

8. LEASE COMMITMENTS

The Charity leases office space from Operating Engineers Local 955 Real Estate Corporation, which expires on August 31, 2027, and has a monthly base rent of $9,250 plus GST. The rent per month will increase $250 plus GST per month every two years on the anniversary date of the lease, beginning 2024.

Contractual obligation repayment schedule:

2025	$ 115,613
2026	116,925
2027	118,763
	$ 351,301

9. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

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THE CHILDREN'S CENTRE NON-PROFIT SOCIETY OF FORT MCMURRAY

Brighter Futures *(Schedule 1)*

Year Ended March 31, 2024

	2024	2023
REVENUE	**$ 409,309**	$ 409,309
EXPENSES		
Salaries and benefits	**335,237**	335,330
Rent	**28,000**	31,102
Travel and staff development	**21,923**	24,889
Supplies	**18,255**	14,954
Professional fees	**10,947**	9,999
Insurance	**7,670**	3,988
Repairs and maintenance	**4,632**	5,705
	426,664	425,967
LOSS FROM OPERATIONS	**$ (17,355)**	$ (16,658)

See notes to financial statements

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THE CHILDREN'S CENTRE NON-PROFIT SOCIETY OF FORT MCMURRAY

Prenatal *(Schedule 2)*

Year Ended March 31, 2024

	2024	2023
REVENUE	**$ 65,382**	$ 65,382
EXPENSES		
Salaries and benefits	**40,070**	40,516
Materials and supplies	**16,513**	14,439
Rent	**7,000**	7,000
Professional fees	**1,650**	1,650
Travel and staff development	**1,076**	1,000
Insurance	**600**	600
Telephone and utilities	**-**	964
	66,909	66,169
LOSS FROM OPERATIONS	**$ (1,527)**	$ (787)

See notes to financial statements

Application Summary:
2025 - 3128 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3128 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Support Services Wood Buffalo Society
15B - 10019 MacDonald Ave 15B-10019 MacDonald Ave
Fort McMurray, AB, T9H 1S9

Primary Contact

Nicole Stagg
15B - 10019 MacDonald Avenue
Fort McMurray
Phone: s.17(1) [redacted]
Email: executivedirector@stht.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Identifying and supporting vulnerable people through a person-centred approach on their journey to self-reliance and well-being.

Brief Summary of the Proposed Program(s) and/or Project(s)

Support Services Wood Buffalo (SSWB), formerly known as The Support Through Housing Team (STHT), is committed to its programs to effectively meet the community's needs. The organization's current focus includes developing life skills, removing barriers, and connecting individuals with essential resources. The Life Skills Support program is crucial for aiding individuals, particularly those in vulnerable situations, to master basic activities of daily living (ADLs) such as personal hygiene, managing daily tasks, and establishing routines. These skills are essential for fostering independence and dignity among participants.

In addition, SSWB emphasizes Basic Needs Support, ensuring individuals have access to essentials like food and clothing. This support is critical for survival and enhances well-being, enabling individuals to focus on personal growth and building self-reliance by meeting their fundamental needs.

Advocacy is also a key component of SSWB's mission. The organization advocates addressing social issues, aiming to create a more equitable, just, and compassionate society. By amplifying the voices of those who need assistance and influencing change, SSWB significantly contributes to social improvement, underscoring its dedication to building a better community for everyone.

SSWB concentrates on identifying and supporting vulnerable individuals through a person-centered approach. It strongly emphasizes navigation and support services to streamline access to necessary resources. The organization is also committed to sustainable housing maintenance, offering immediate aid and advocating for long-term stability.

By aligning with the community's evolving needs, SSWB ensures its ongoing effectiveness and impact. By continuously adapting its strategies, SSWB aims to provide comprehensive support, empower individuals, and nurture a resilient, thriving community.

Please note any restrictions on participating in your organization's programs or services.

Individuals must meet specific referral criteria to participate in SSWB programs. Eligible clients are those encountering multiple barriers to maintaining stable housing, such as mental health issues, addictions, domestic violence, or developmental disabilities. Crucially, clients must commit to personal growth and be ready to follow their service plan to reach healthy, self-defined objectives. Cooperation with community partners is also vital to acquire the necessary support and skills for future independent living.

However, SSWB has set exclusion criteria to ensure their services are directed toward those who will most benefit:

Geographic Restriction: Individuals outside the Wood Buffalo region are not eligible for SSWB programs.

Housing-only Requests: Individuals seeking only housing assistance who are unwilling to engage in broader support services are excluded.

Active Addiction: Those with active addictions who are not participating in a recovery program are not eligible.

Mental Wellness: Individuals with extensive, persistent, and untreated mental health challenges will not be eligible for our programs.

Justice: Those with an unresolved, active legal case are not eligible for services.

Extensive, Ongoing Needs: Individuals with needs that exceed the capacity of SSWB's services are not accepted, as the organization focuses on facilitating a transition to independence.

Crisis Management: SSWB is not structured to serve individuals in an active crisis, as it is not a crisis center.

These criteria enable SSWB to efficiently distribute its resources to individuals who can most benefit from their programs and achieve measurable progress towards self-reliance. For those who do not qualify for SSWB’s programs, information about alternative community support options will be provided, ensuring that SSWB does not duplicate services within the community.

Minimum number of board members according to the organization's bylaws:

3

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Brian Fung	Chair	6
Jane Barter	Vice Chair	5
Jessica Perry	Treasurer	5
Katie Sullivan	Secretary	1
Deepak Jhanwar	Member	5
Rita Dizak	Member	5
Joanne Hammond Wall	Member	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Many board members at SSWB bring invaluable personal experience with mental health challenges, whether through their journeys or those of family and friends who face vulnerabilities, including marginalized and racialized groups. Several members also have loved ones dealing with substance abuse and addiction. These profound challenges are best understood through personal narratives rather than data or statistics, as the unique stories and traumatic events individuals endure deeply affect those directly involved and the broader community.

Aligned with SSWB's mission to empower individuals facing vulnerabilities, the board comprises members with diverse backgrounds and expertise. s.17(1) [redacted], for instance, is a Doctor of Social Work and practicing mental health therapist committed to supporting others through their mental health journeys. Each member's experiences provide a rich understanding of the complexities of mental health and wellness, particularly within marginalized and racialized communities.

These collective experiences highlight that the community's challenges extend beyond quantifiable measures. Recognizing the vital role of support systems, board members prioritize self-care to maintain their effectiveness in helping others. Through their shared experiences, SSWB is dedicated to fostering a supportive community that encourages resilience, growth, and empowerment for all individuals navigating vulnerabilities.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Life Skills, Basic Needs Support, Advocacy Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$79,473.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$309,724.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

SSWB has diligently worked to enhance financial support in the past fiscal year by expanding our reach to foundation and corporate partners. Notably, for 2024, we secured a three-year funding commitment from a philanthropic foundation, significantly assisting us financially. We are deeply grateful for the support of our partners. We consistently pursue funding and grant opportunities at local, provincial, and national levels for which we are eligible to apply, reaching out to corporations, small businesses, and various foundations to diversify our financial resources. As a registered Canada Helps and Benevity member, we've utilized these platforms to garner additional support and awareness; we have obtained a Casino Licence this year, engaged with others in joint fundraisers, and my ongoing connections and collaborations with Leadership Wood Buffalo and our Board Member engagement has been such an asset.

Despite the challenges, we remain resilient. Last year, we partnered with FuseSocial to improve our grant-searching capabilities, although our initial efforts yielded limited success. To boost our prospects further, we've engaged Yellowtree Grant Writing for expert assistance in conducting thorough research on funding opportunities. Despite these proactive measures, SSWB continues to face challenges, such as our ineligibility for the Community Plan on Homelessness Grant and the Sustaining Grant, which restricts access to vital funding for community members committed to sobriety and healthier lifestyles.

Our commitment to supporting vulnerable individuals and families through a person-centred approach is unwavering. We are dedicated to enhancing life skills, dismantling barriers, and building meaningful connections to essential resources. Our foundational values—compassion, respect, integrity, collaboration, non-judgment, and hope—shape our organizational culture and commitment to fostering an environment that empowers individuals on their paths to independence. As we look to the future, SSWB will persist in cultivating a supportive network, transforming visions of independence into reality for everyone we serve.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events

included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	United Way	$23,250.00
Other	Auxillium Foundation	$50,000.00
Other	Suncor	$15,000.00
Government of Canada GrantGrant	Community Volunteer Income Tax Program	$1,100.00
Other	Fundraising	$5,000.00
		$94,350.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Grant	United Way	$8,333.34
In-Kind Donation	Alberta Blue Cross	$1,000.00
Other	Fundraising	$15,000.00
Casinos/Bingos	Casino	$30,000.00
In-Kind Donation	Suncor	$15,000.00
Government of Canada Grant	CVITP	$1,100.00
		$70,433.34

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Staff Salary & Benefits	$184,198.82	$65,000.00
Rent - Venue/Facility/Room/Equipment	Rental Space and Program Space	$20,400.00	$0.00
Program Materials & Supplies	Materials and Supplies	$2,500.00	$2,500.00
Food Costs	Food Expenses	$2,500.00	$2,500.00

Administration Costs 15% Maximum	Annual Financial Audit, Bookkeeper, Telephone	$15,000.00	$6,000.00
Advertising/Marketing	Advertising	$1,000.00	$1,000.00
Travel	Travel within the RMWB	$1,500.00	$1,500.00
Training	Staff Development	$1,500.00	$1,500.00
		$228,598.82	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$134,248.82

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$228,598.82

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

35%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

While we do not currently expect in-kind contributions, SSWB actively seeks to secure them through our donation package, foundation requests, and fundraising efforts. We collaborate with community partners to enhance our programs and diversify service delivery, sharing resources and staff expertise to support our mutual objectives. In the face of ongoing social and environmental challenges, including housing difficulties and the opioid crisis, SSWB is committed to building resilience and addressing inequalities through these partnerships. Our collaborations not only bolster our mission but also positively influence the goals of other agencies, fostering innovative solutions that benefit our community members.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Support_Through_Housing_Team_Society_(STHT)_2023_-_File_Copy.pdf
723.6 KB - 10/07/2024 7:56 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

SSWB_Logic_Model__updated_October_2024.docx
183.1 KB - 10/11/2024 11:12 AM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Nicole Stagg

Position/Title

Executive Director

Date: 10/11/2024

Project Summary
Life Skills, Basic Needs Support, Advocacy

Program, Project or Service Name

Life Skills, Basic Needs Support, Advocacy

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Support Services Wood Buffalo (SSWB) aligns with the council's funding priorities by addressing community needs through our partnership with Wood Buffalo Housing and Development Corporation at Centennial House. This collaboration offers safe housing while enhancing life skills and access to essential services. Our inclusive programs empower individuals from diverse backgrounds, including Indigenous and racialized communities. We promote social participation and community involvement by fostering many community partnerships, supporting self-sufficiency and reducing reliance on emergency services. SSWB is committed to creating a supportive environment that values culture, heritage, and regional pride, helping individuals overcome challenges to achieve empowerment and self-reliance.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	4
Preschoolers (4-5 years)	3
Children (6-12 years)	5
Youth (13-18)	8
Adults	40
Seniors (65+)	20
Families	12
Community	1
Total	93

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

At SSWB, we aim to tackle the crucial social problem of helping individuals achieve and maintain sobriety to prevent their return to homelessness. While several community agencies exist, there is a significant gap in tailored services that empower individuals with essential life skills necessary for self-reliance.

This gap is evident in the number of community members committed to lifestyle changes and sobriety but facing complex challenges that require intensive support. Our unique, collaborative approach focuses on providing holistic support and connecting clients to vital resources. Partners such as Wood Buffalo Housing and Development Corporation and Pastew Place Detox are instrumental in delivering comprehensive case management and advocacy, especially for those in the recovery process involved with the Drug Court Program.

At SSWB, we equip clients with the necessary skills and resources to thrive in a safe environment, thereby reducing the risk of revictimization and homelessness. Our commitment to this mission is demonstrated through the continual adaptation of our programs, ensuring we effectively address the evolving needs of this underserved population—a critical social issue that is often overlooked.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

SSWB is dedicated to tackling the social problem of vulnerability through its Life Skills, Basic Needs Support, and Advocacy program. By emphasizing essential life skills, we assist individuals in developing critical daily living skills, including personal hygiene and task management, which are crucial for independent living. This support empowers vulnerable individuals to live more independently and with dignity, laying the foundation for stability and self-sufficiency.

Our Basic Needs Support ensures immediate access to vital resources like food and clothing, which not only addresses survival but also instills confidence and reassurance. By meeting these basic needs, we improve individuals' quality of life, allowing them to focus on personal growth and long-term goals.

Advocacy is central to our mission, amplifying the voices of those we serve and promoting social change. Through our advocacy efforts, SSWB works to inspire and motivate change, helping to create a more equitable and compassionate community and reducing discrimination faced by participants.

Our program focuses on bridge housing, transitioning to stable housing, increasing employment opportunities, fostering social connections, and promoting cultural sensitivity, creating an environment that encourages empowerment and self-sufficiency. Ultimately, SSWB is committed to improving health and well-being while fostering community involvement among vulnerable populations.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

SSWB's strategy is backed by substantial evidence demonstrating the effectiveness of our Life Skills, Basic Needs Support, and Advocacy programs. Research indicates that individuals who receive specialized life skills training and comprehensive support are more likely to achieve independence and enhance their overall well-being. By focusing on practical skills development, financial literacy, and goal-setting, SSWB equips vulnerable individuals with vital tools to navigate life's challenges.

Our multifaceted approach combines direct services—such as life skills training and tax assistance—that improve financial understanding and nurture personal growth, both essential for self-reliance. Additionally, our strategic partnerships provide clients with access to important resources in housing, health services, employment, and education.

Since our inception in 2002, we have completed 262 intakes, resulting in 134 successful transitions to self-sufficiency, while 63 individuals received short-term support without requiring further housing assistance. These outcomes illustrate that if SSWB implements its comprehensive strategy, then vulnerable individuals will develop the skills and resources necessary for greater independence, ultimately reducing homelessness and enhancing community well-being while affirming the dignity and potential of each person.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

At SSWB, we efficiently allocate resources to implement our Life Skills, Basic Needs Support, and Advocacy programs. Our dedicated staff, volunteers, and collaboration partners are focused on providing reliable support for our clients. We utilize "the Collaboration Hub," a venue for events and learning opportunities that foster client engagement. Additionally, our satellite office at Centennial House offers a welcoming, home-like setting that removes transportation barriers and ensures safety and comfort.
To bolster practical life skills, we offer clients access to Chromebooks, enabling job searches, connections to supportive resources, and family reconnections. This access helps foster independence and build natural support networks beyond conventional services. Alongside these efforts, we host the Community Volunteer Income Tax Program (CVITP) and other supportive services, bridging gaps in community services and complementing our holistic focus on wellness, recovery, and stability.
At SSWB, we are committed to using these resources responsibly to create an empowering environment that guides clients toward independence and well-being. Through strategic resource allocation, we aim to enhance our service delivery and achieve substantial outcomes for the vulnerable populations we serve.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

SSWB offers a comprehensive range of activities to foster independence and well-being through direct and indirect support.

Direct support includes:

1. Life Skills Programming: Enhancing essential skills such as personal hygiene and task management.
2. Annual Tax Return Assistance: Helping clients achieve financial stability.
3. Goal Setting and Action Plans: Guiding clients to set and achieve meaningful objectives.

Indirect supports include linkage and referrals to services:

1. Housing Linkage Services: Facilitating secure living arrangements through partnerships like Wood Buffalo Housing.
2. Health and Mental Health Support: Connecting clients with essential healthcare services.
3. Employment Agency Connections: Providing pathways for resume writing and job readiness training.
4. Financial Wellness Program Guidance: Helping clients access financial assistance programs like AISH.
5. Education Program Access: Extending learning opportunities for clients and their families.
6. Childcare Support Guidance: Assisting clients in securing necessary childcare services.

SSWB encourages social participation and assists with legal aid to ensure access to justice. SSWB's approach focuses on enhancing skills, improving access, and empowering clients within the community.

Converting inputs into outputs effectively relies on planning, coordination, and dedication to addressing needs and social challenges. When executed efficiently, these activities can yield positive outcomes and impact those receiving support.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

SSWB's programs drive measurable social change through workshops that enhance health, life skills, and social connections. By collaborating with approximately 33 organizations, we boost community engagement and cultural integration, aiming for transformative impacts and enhanced recovery support while fostering inclusivity and strengthening social networks.

1. Workshops:
SSWB delivers workshops that improve health, life skills, and social connections.
2. Collaborations:
Partnering with 33 agencies enhances community engagement and cultural integration.
3. Client Projections:
We plan to serve 73 clients and subserve 20 youth by the end of 2025, maintaining engagement through effective outreach.
4. Life Skills and Learning Sessions:
Over 30 life skills and learning opportunities are planned to empower clients toward self-sufficiency.
5. Medium-term Goals:
We focus on increasing employment, ensuring stable housing, and reducing reliance on emergency services.
6. Long-term Impact:
We aim to achieve improved housing stability, economic self-sufficiency, and enhanced recovery support.
7. Client Satisfaction and Feedback:
Using client feedback to ensure effective service and continuous improvement.
8. Community Engagement:
Enhanced participation and community involvement to build stronger social networks.
9. Sustainable Initiatives:
We prioritize sustainable funding and collaborations to strengthen service capacity and client outcomes.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

SSWB aims to achieve several vital outcomes for participants through its programs, which will be measured using various indicators of success.

1. Improved Health and Well-Being: Participants will have enhanced access to mental health and addiction support, resulting in better overall health outcomes.
2. Increased Self-Sufficiency: Individuals will develop essential life skills and resilience, leading to greater independence and stability.
3. Stable Housing: An increase in the number of participants securing stable housing will reduce homelessness in the community.
4. Improved Employment Outcomes: Participants will achieve higher employment rates and increased income, demonstrating the effectiveness of job readiness and training initiatives.
5. Strengthened Community Connections: Participants will engage more actively in community activities, promoting social inclusion and reducing discrimination.
6. Awareness of Support Services: Increased knowledge of available programs and services will help participants navigate barriers more effectively.

These outcomes will be tracked through client surveys conducted every six months, testimonials, and monthly statistics documenting client data, referrals, transitions to independent housing, and community collaborations. The overall impact will reflect participants' improved well-being, skills development, and successful goal attainment, showcasing SSWB's effectiveness in empowering individuals toward stability and independence.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

SSWB is committed to celebrating Indigenous culture and supporting communities by working closely with Indigenous elders and programs. We focus on cultural awareness and education by creating safe spaces and organizing events that highlight Indigenous history and traditions, such as workshops and cultural festivals. Collaborations with Indigenous community members and leaders are integral, ensuring their active participation in planning and decision-making processes to meet their needs and aspirations.

SSWB's mission is realized through partnerships. We provide spaces for Indigenous healing practices and wellness services, addressing historical trauma and promoting well-being. By partnering with Indigenous organizations, artists, and leaders, we co-create programs that celebrate culture and encourage reconciliation. Recognizing traditional land is also essential, as we honour the Indigenous territories where our activities occur.

At SSWB, we are committed to offering cultural competency training. This ensures that our staff and volunteers interact with Indigenous participants in a respectful and knowledgeable manner. We value tailored mental health and wellness services for Indigenous communities and aim to connect individuals with the appropriate support agencies.

Collaboration with Indigenous leaders guides SSWB’s initiatives, ensuring alignment with community values. We strive to effectively celebrate and support Indigenous culture through these partnerships while fostering healing and reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Our program distinguishes itself in the community by embracing a unique approach rooted in our Vision and Mission Statements. Unlike other agencies that may work with similar populations, what truly sets us apart is the individuals we engage with and how we deliver our services.

Our Vision—focused on "Enabling independence through connections and empowerment"—compels us to foster meaningful relationships that empower individuals. We are dedicated to building strong connections, which we see as essential to achieving independence. Our focus on empowerment instills a sense of strength and resilience in the individuals we work with.

Our Mission—centred on "Identifying and supporting vulnerable people through a person-centred approach on their journey to self-reliance and well-being"—underlines our dedication to tailoring services to each person's unique needs. By prioritizing a person-centred approach, we ensure our programs meet immediate requirements and bolster long-term self-reliance and well-being. This holistic focus on support and empowerment, rather than merely offering resources or temporary fixes, differentiates us in the community and affirms our commitment to genuine, lasting change.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Wood Buffalo Housing and Development Corporation	Interdisciplinary Community Partner
Pastew Place Detox	Interdisciplinary Community Partner
Drug Treatment Court	Interdisciplinary Community Partner
Safe Community of Wood Buffalo	Interdisciplinary Community Partner
Canadian Mental Health Association of Wood Buffalo	Interdisciplinary Community Partner
Salvation Army	Interdisciplinary Community Partner
AB Works	Interdisciplinary Community Partner
AISH	Interdisciplinary Community Partner
Waypoints	Interdisciplinary Community Partner
United Way Fort McMurray and Wood Buffalo	Interdisciplinary Community Partner
FuseSocial	Interdisciplinary Community Partner
Autism Society of the Regional Municipality of Wood Buffalo	Interdisciplinary Community Partner

Blue Heron Support Services	Interdisciplinary Community Partner
Regional Municipality of Wood Buffalo	Interdisciplinary Community Partner
Wood Buffalo Regional Library	Interdisciplinary Community Partner
The HUB	Interdisciplinary Community Partner
St Aiden's Society	Interdisciplinary Community Partner
ATC	Interdisciplinary Community Partner
Center of Hope	Interdisciplinary Community Partner
Keyano College	Interdisciplinary Community Partner
Wood Buffalo Food Bank	Interdisciplinary Community Partner
BGC	Interdisciplinary Community Partner
Friendship Center	Interdisciplinary Community Partner
Golden Years Society	Interdisciplinary Community Partner
AHS	Interdisciplinary Community Partner
YMCA	Interdisciplinary Community Partner
CVITP Outreach Team (community volunteer income tax program)	Interdisciplinary Community Partner
Service Canada	Interdisciplinary Community Partner
Catholic School Division	Interdisciplinary Community Partner
Multi Cultural Society	Interdisciplinary Community Partner
HERO Foundation	Interdisciplinary Community Partner
Kid Sport	Interdisciplinary Community Partner
Big Brothers Big Sisters	Interdisciplinary Community Partner

Organization Name:	**Support Services Wood Buffalo Society (SSWB)** **formerly known as The Support Through Housing Team Society (STHT)**
Organization Mission Statement:	**Identifying and supporting vulnerable people through a person-centred approach on their journey to self-reliance and well-being.**

Program/Event Name:	**Life Skills Program, Basic Needs and Advocacy**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	The organization will support all individuals 18+ with vulnerabilities and complex social needs. There are no specific restrictions based on demographics or characteristics within Fort McMurray.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	At SSWB, we tackle the crucial issue of helping individuals achieve and maintain sobriety to prevent them from returning to homelessness. Although there are community agencies that offer support, there is a significant shortfall in specialized services that empower people with the essential life skills for self-sufficiency. This gap is evident in the number of committed community members who, despite their dedication to lifestyle changes and sobriety, face complex challenges that need intensive support and guidance. The need for comprehensive services is ongoing, as current community resources are not adequately tailored to provide the holistic support necessary for sustainable independence. Our collaborative strategy,

	involving partnerships with organizations such as Wood Buffalo Housing and Development Corporation and Pastew Place Detox, aims to deliver comprehensive case management and advocacy. This support is especially vital for participants in the Drug Court Program and others committed to recovery who require focused assistance on their journey. SSWB is committed to providing clients with the skills and resources necessary to thrive in a safe and supportive environment, reducing the risk of revictimization and homelessness. Our dedication is demonstrated by our continuous adaptation of programs to effectively meet the evolving needs of this underserved group, addressing a crucial and often overlooked social issue.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	SSWB is dedicated to tackling the social problem of vulnerability through its Life Skills, Basic Needs Support, and Advocacy program. By emphasizing essential life skills, we assist individuals in developing critical daily living skills, including personal hygiene and task management, which are crucial for independent living. This support empowers vulnerable individuals to live more independently and with dignity, laying the foundation for stability and self-sufficiency. Our Basic Needs Support ensures access to vital resources like food and clothing, which are essential for survival and instill confidence and reassurance. By meeting these basic needs, we improve individuals' quality of life, allowing them to focus on personal growth and long-term goals. Advocacy is central to our mission. It amplifies the voices of those we serve and promotes social change. Through our advocacy efforts, SSWB works to inspire and motivate change, helping to create a more equitable and compassionate community and reducing the discrimination faced by participants.

	Our program focuses on bridge housing, transitioning to stable housing, increasing employment opportunities, fostering social connections, and promoting cultural sensitivity, creating an environment that encourages empowerment and self-sufficiency. Ultimately, SSWB is committed to improving health and well-being while fostering community involvement among vulnerable populations.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	Using a combination of the evidence below can help SSWB build a compelling case for the effectiveness of its strategies in addressing social problems through the agency's support areas. This evidence can be crucial for securing funding, gaining community support, and influencing policies to create a positive impact. Research and data: Utilize research studies, surveys, and data analysis to understand the scope and impact of the social problems the agency is addressing. Case Studies: Share success stories and case studies of individuals or families who have benefited from the agency's supportive programs. These real-life examples can illustrate the positive impact of the agencies' strategies. Impact Metrics: SSWB collects and presents quantitative metrics that show the outcomes of the agency's initiatives. Metrics might include data on the number of people housed, the number of individuals served, reduced homelessness, improved mental and physical health and overall well-being, and increased employment rates among participants. Surveys and Feedback: Gather feedback from program participants and stakeholders to assess their satisfaction and the effectiveness of the agency's services. Use surveys and testimonials to highlight the impact of SSWB's strategies.

	Program Evaluation: Regularly evaluating the agencies' support programs to identify areas for improvement and demonstrate a commitment to ongoing learning and enhancement. Comparative Data: Comparing the agencies' outcomes and impacts with similar programs or initiatives in other regions. Comparing data will provide evidence of the effectiveness of the agencies' strategies compared to alternative approaches. Funding and Resource Allocation: Document funding sources and resource allocation, demonstrating that the SSWB's strategy has secured the necessary support to implement and sustain support programs. Public Awareness and Education: Highlight efforts to raise public awareness about the social problem and the importance of support services and programming. Increased awareness can lead to more public and private sector support.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	Various resources and investments are needed to provide supportive services in Wood Buffalo. These resources can include financial, human, infrastructure, and community support. Here are some essential resources that may need to be invested in this context and align with the Council Strategic Plan, The Wood Buffalo Age-Friendly Work Plan and The Diversity and Inclusion Plan: 1. Funding 2. Grants & Donations 3. Human resources, including staff who are skilled and volunteer engagement 4. Infrastructure and facilities: Housing, service centers for programming and technology

	5. Program Development: service programs and community outreach 6. Awareness and education 7. Research and evaluation 8. Collaborative partnerships 9. Cultural competency and sensitivity 10. Sustainability planning to ensure long-term sustainability
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	SSWB offers a comprehensive range of activities to foster independence and well-being among vulnerable individuals through direct and indirect support. Our direct support includes: 1. Life Skills Programming: Enhancing essential skills such as personal hygiene and task management. 2. Annual Tax Return Assistance: Helping clients achieve financial stability. 3. Goal Setting and Action Plans: Guiding clients to set and achieve meaningful objectives. Our indirect supports include linkage and referrals to critical services: 1. Housing Linkage Services: Facilitating secure living arrangements through partnerships like Wood Buffalo Housing. 2. Health and Mental Health Support: Connecting clients with essential healthcare services. 3. Employment Agency Connections: Providing pathways for resume writing and job readiness training. 4. Financial Wellness Program Guidance: Helping clients access financial assistance programs like AISH. 5. Education Program Access: Extending learning opportunities for clients and their families. 6. Childcare Support Guidance: Assisting clients in securing necessary childcare services.

	Furthermore, we encourage social participation by organizing recreational activities and providing assistance with legal aid to ensure access to justice. SSWB adopts a person-centered approach that focuses on enhancing skills and improving access to resources, empowering clients to achieve self-sufficiency and drive social change within the community. Converting inputs into outputs effectively relies on meticulous planning, coordination, and the organization's dedication to addressing the needs of the Wood Buffalo community and its social challenges. When executed efficiently and coordinated, these activities can yield positive outcomes and significantly impact those receiving supportive services through SSWB.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	SSWB's programs and services drive measurable social change by conducting workshops that improve health, life skills, and social connections. Collaborating with various organizations, we organize events that enhance community engagement and cultural integration. In the medium term, our initiatives increase employment and stable housing and reduce reliance on emergency services. In the long term, SSWB seeks to create transformative community impacts, such as improved housing security, economic self-sufficiency, and enhanced recovery support, while fostering inclusivity and strengthening social support networks. The specific outputs of our supportive services include: 1. Individuals Served: Increased outreach and community impact. 2. Enhanced Housing Stability: Improved housing stability and reduced homelessness.

	3. Life Skills and Empowerment Gains: Progress in clients' life skills and self-sufficiency. 4. Mental Health and Addiction Support Impact: Better health and well-being outcomes for participants. 5. Increased Employment Opportunities: Higher employment rates among clients. 6. Client Satisfaction and Feedback: Positive ratings reflecting service effectiveness. 7. Reduced Emergency Service Utilization: Decreased reliance on emergency services. 8. Strengthened Community Engagement: Greater volunteer participation and community involvement. 9. Sustainable Funding and Collaborative Initiatives: Ongoing funding and partnerships that enhance service capacity

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short-term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Improved social well-being of individuals	a. Resilience	I. If something does not work, I am willing to try again
		ii. I know some healthy strategies to manage stress

	b. Self-Esteem	i. I feel confident enough to share my ideas and feelings with others.
		ii. I feel good about myself.
2. Improved social well-being of individuals	a. Optimism	i. I feel good about my future.
		ii. I believe I have the ability to improve my life.
	b. Autonomy	i. I feel I am free to decide how to live my life.
		ii. I feel I have control over things that happen to me.
3. Individuals are connected with others	a. Social Supports Available	i. I know people I can rely on for help.
		ii. I can rely on SSWB for support and help.
	b. Trust & Belonging	i. People treat me with respect.
		ii. I feel a sense of belonging to my neighbourhood/community.

Intermediate outcomes: *Changes in behaviours and actions***.** *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	Through enhanced social well-being, individuals have developed greater resilience, enabling them to persist in facing challenges and effectively manage stress through healthy strategies. They confidently express their ideas and emotions with increased self-esteem, fostering a positive self-image. Optimism about the future has empowered individuals to believe in their potential for personal growth and life improvement. By cultivating autonomy, individuals feel empowered and in control of their life choices, enhancing their independence. Additionally, strengthened social connections ensure robust support systems, while heightened trust and a sense of belonging within their communities further reinforce their social integration and respect among peers.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	In the long term, individuals who experience improved social well-being will enjoy a higher overall quality of life characterized by sustained mental and emotional health. Their resilient nature and effective stress management will lead to consistent personal and professional growth, while their self-esteem and optimism will inspire continuous self-improvement and proactive life planning. With a strong sense of autonomy, individuals will make informed decisions that align with their values and goals. Their deeply rooted social connections and support systems will provide stability and assistance, fostering a community environment where trust and belonging are paramount. Collectively, these outcomes will contribute to individuals leading fulfilling, empowered, and purpose-driven lives, positively impacting their communities and broader society.

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SUPPORT THROUGH HOUSING TEAM SOCIETY

Financial Statements

Year Ended December 31, 2023

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SUPPORT THROUGH HOUSING TEAM SOCIETY
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INDEPENDENT AUDITOR'S REPORT

To the Members of Support Through Housing Team Society

Opinion

We have audited the financial statements of Support Through Housing Team Society (the Society), which comprise the statement of financial position as at December 31, 2023, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at December 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the ***Auditor's Responsibilities for the Audit of the Financial Statements*** section of our report. We are independent of the Society in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Sherwood Park, Alberta
June 12, 2024

CHARTERED PROFESSIONAL ACCOUNTANTS

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SUPPORT THROUGH HOUSING TEAM SOCIETY

Statement of Revenues and Expenditures

Year Ended December 31, 2023

	2023	2022
REVENUES		
United Way funding	**$ 159,027**	$ 146,120
RMWB funding	**80,000**	80,000
Government funding	**51,884**	86,039
Other income	**17,577**	4,342
	308,488	316,501
EXPENSES		
Salaries and benefits	**198,336**	254,577
Office	**59,715**	28,585
Professional fees	**16,264**	14,679
Rent	**12,417**	16,707
Consulting fees	**11,473**	-
Donations	**4,500**	-
Insurance	**3,039**	3,060
Travel	**2,205**	1,449
Board	**1,638**	2,025
Interest and bank charges	**137**	121
	309,724	321,203
DEFICIENCY OF REVENUES OVER EXPENSES	**$ (1,236)**	$ (4,702)

See notes to financial statements

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SUPPORT THROUGH HOUSING TEAM SOCIETY

Statement of Changes in Net Assets

Year Ended December 31, 2023

	General Fund	**2023**	2022
NET ASSETS - BEGINNING OF YEAR	$ 80,709	**$ 80,709**	$ 85,411
DEFICIENCY OF REVENUES OVER EXPENSES	(1,236)	**(1,236)**	(4,702)
NET ASSETS - END OF YEAR	$ 79,473	**$ 79,473**	$ 80,709

See notes to financial statements

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SUPPORT THROUGH HOUSING TEAM SOCIETY

Statement of Financial Position

December 31, 2023

	2023	2022
ASSETS		
CURRENT		
Cash	**$ 192,103**	$ 114,867
Goods and services tax recoverable	**2,107**	2,645
Prepaid expenses	**2,265**	1,023
	$ 196,475	$ 118,535
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	**$ 19,877**	$ 21,427
Deferred income ***(Note 3)***	**97,125**	16,399
	117,002	37,826
NET ASSETS	**79,473**	80,709
	$ 196,475	$ 118,535

SUBSEQUENT EVENTS ***(Note 4)***

ON BEHALF OF THE BOARD

DocuSigned by:

X Deepak Manwar *Director*

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DocuSigned by:

X *Director*

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See notes to financial statements

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SUPPORT THROUGH HOUSING TEAM SOCIETY

Statement of Cash Flows

Year Ended December 31, 2023

	2023	2022
OPERATING ACTIVITIES		
Deficiency of revenues over expenses	**$ (1,236)**	$ (4,702)
Changes in non-cash working capital:		
Goods and services tax payable	**538**	(1,361)
Prepaid expenses	**(1,242)**	1,737
Accounts payable	**(1,550)**	3,843
Deferred income	**80,726**	(26,303)
Inventory	**-**	3,225
	78,472	(18,859)
INCREASE (DECREASE) IN CASH FLOW	**77,236**	(23,561)
Cash - beginning of year	**114,867**	138,428
CASH - END OF YEAR	**$ 192,103**	$ 114,867

See notes to financial statements

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1. DESCRIPTION OF OPERATIONS

The Support Through Housing Team Society was registered under the Societies Act of Alberta on October 21, 2009 and formally commenced operations on January 1, 2010, as a Registered Charity. The Society provides a co-ordinated service to assist individuals with obtaining and maintaining housing. It is a non profit organization, and thus exempt from income taxes under Section 149(1)(e) of the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Society determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Society expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Financial assets measured at amortized cost include cash.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Cash and cash equivalents

Cash and cash equivalents consist of bank balances that are available for immediate use.

Inventory

Inventory is valued at cost with the cost being determined on a first-in, first-out basis.

(continues)

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES ***(continued)***

Revenue recognition

Support Through Housing Team Society uses the deferral method of accounting for contributions.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonable assured.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Property and equipment

Property and equipment are expensed in the year acquired and accordingly no amortization is provided in the accounts. Nil (2022 - Nil).

Donated services and materials

Volunteers contribute a significant amount of their time each year to assist the organization in carrying out its events and services. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.
Contributed materials are estimated using the fair market value of the materials and are reflected in these financial statements.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations (ASNFPO) requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. DEFERRED REVENUE

	Opening balance	Received	Recognized	Closing balance
United Way	$ 16,028	$ 143,000	$ 159,027	$ 1
Regional Municipality of Wood Buffalo	-	80,000	80,000	-
Suncor	-	60,000	-	60,000
Community Services Recovery Fund	-	55,326	50,402	4,924
Community donation	-	40,474	11,251	29,223
Casino Fund	-	2,977	-	2,977
GOA CIP Operating Grant	371	-	371	-
	$ 16,399	$ 381,777	$ 301,051	$ 97,125

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4. SUBSEQUENT EVENTS

Subsequent to the fiscal year end, the Society will be undergoing a name change to "Support Services Wood Buffalo," a name chosen to better align with its expanded mission and dedication to the Wood Buffalo community. The Society's original mission was focused on assisting "hard to house" individuals within the Regional Municipality of Wood Buffalo. The Society will be extending assistance to vulnerable individuals and families all ages and circumstances. The Society's primary focus would be on navigation and providing supporting services, aiding individuals in accessiong a complex network of service systems.

5. ECONOMIC DEPENDENCE

Like many not for profit organizations, The Support Through Housing Team Society is dependent on funding from various agencies and donations in order to provide services. The level of services performed is dependent on the level of funding obtained.

6. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of December 31, 2023.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is not currently exposed to credit risks due to the fact that funding and levels of service are predetermined via grants and subsidies.

(b) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Society manages exposure through its normal operating and financing activities. The Society is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

7. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Application Summary:
2025 - 3111 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3111 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Support 4 Moms Society
s.17(1) [redacted]
Fort McMurray, AB, T9K 1P8

Primary Contact

Amanda Norman
s.17(1) [redacted]
Fort McMurray
Phone: s.17(1) [redacted]
Email: s.17(1) [redacted]

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Provide opportunities in the community for families of children with special needs to interact in a safe, supportive environment and embody mental wellness.

Brief Summary of the Proposed Program(s) and/or Project(s)

Monthly support group meetings, approximately 3 hours in length, as well as parents night out and/or family events.

Please note any restrictions on participating in your organization's programs or services.

Parent or caregiver of a child (any age) with a disability.

Minimum number of board members according to the organization's bylaws:

3

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Amanda Norman	President	8
Amy Gyotar	Vice President	6
Barbara Fitzpatrick	Treasurer	8
Michelle Nastiuk	Secretary	6
Cora Goodyear	Member	3

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

s.17(1) [redacted]

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Support Group Meetings Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2023-12-31

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$6,158.32

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$11,331.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Fundraising and application for grants.

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the

Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Fundraising	$1,000.00
Other	Donations	$1,000.00
		$2,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	Bookkeeping, office supplies	$1,100.00	$825.00
Rent - Venue/Facility/Room/Equipment	Meeting space	$2,000.00	$1,500.00
Food Costs	Refreshments at meetings and events	$2,000.00	$1,500.00
Program Materials & Supplies	Craft/program supplies	$200.00	$150.00
Advertising/Marketing	Posters and signage	$500.00	$375.00
		$5,800.00	**$4,350.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$3,800.00

Total RMWB Grant Request

	Amount
Total	$4,350.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$5,800.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$4,350.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

75%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Our meeting space has been generously donated to us in the past by Evergreen Church.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

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Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_Template_(1).docx
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Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Amanda Norman

Position/Title

President

Date: 2024-10-14

Project Summary
Support Group Meetings

Program, Project or Service Name

Support Group Meetings

Beginning Date

2025-01-12

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-14

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Receiving a diagnosis for your child is overwhelming. As parents come to terms with what this means for their child's future, we come alongside them and provide a community of parents who understand and can help. We know what government and community services are available and how to apply. We understand the hardships of therapy appointments, out of town medical trips, delayed milestones, and struggles at school. Our meetings are a safe place for families to connect; where members can come and share struggles and victories, and leave feeling encouraged because we understand and support each other.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	0
Families	900
Community	0
Total	900

Please identify the equity deserving population the program, project, service or event will serve.

Women and/or girls, People living with disabilities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Parents of disabled children face an enormous burden of constantly fighting to ensure our children are included, receiving a fair education, and able to access therapies and services. We live with the knowledge that many of these children will be dependant on us for life. The program aims to build connections with people with similar lived experiences.

There are no other community support groups that aim to reach this population. There has been a significant increase in our online Facebook group membership (200% increase in 5 years).

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

This support group is a way for these parents to build a "village", support each other, and build a social network for our disabled children. We have social gatherings to build relationships, learn from each other, and help one other through tough times. We provide facilitated sessions, where families can connect in natural community settings.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

By hosting an in-person support group, parents of disabled children have a place to connect, feel understood, and learn about community resources. It helps us better care for our children by feeling encouraged, gaining knowledge, and information sharing. Over the past 11 years that the support group has existed, we have sustained membership and increased online engagement.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Venue space, program materials (craft materials and refreshments), and volunteers.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Support group meetings are informal and consist of an introduction, refreshments, an activity or presentation, and then visiting amongst the members.
Community events aim to bring the entire family together to build connections with other families with similar experiences.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

10 Support group meetings throughout the year (Second Sunday of the month), Sept-June.
2 Special nights out, Christmas and Mothers Day themed.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

An increase to parents mental wellness and resilience. A stronger sense of community for families living with a disability.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Many of our members are Indigenous and/or have Indigenous children.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Our group focuses on parent well-being to help increase the health of a family by building community connections.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Autism Society of RMWB	Coordination of events

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Support 4 Moms Society**
Organization Mission Statement:	**Provide opportunities in the community for families of children with special needs to interact in a safe, supportive environment and embody mental wellness.**

Program/Event Name:	**Support Group meetings**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Parents with disabled children in Fort McMurray.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Parents with disabled children often feel isolated. Many times it is hard to relate to parents who are experiencing typical child rearing and often it feels like we have to search high and low for supports. We bring a sense of community to these families when they realize that there is a group of parents who understand their unique challenges. We know this gap exists s.17(1) [redacted]

Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	We host monthly in person meetings, as well as an online facebook platform to share experiences and ask questions.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	This group started in 2013, and since then our facebook group has grown to over 920 members. We have sustained membership, as well as welcomed many new families in the last couple of years.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	Venue space, program materials, refreshments.
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	Facilitated sessions to build connections and guide newcomers. Community events for families to have fun together.

Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	10 Support Group Meetings per year 2 parents night out

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Increased sense of community	a. Engagement with group	i. Contributing to the group via in person meetings or online participation
		ii.

[redacted]	b.	i.
		ii.
2. Increased mental wellness	a. Self declared	i. Survey results
		ii.
[redacted]	b.	i.
		ii.
3.	a.	i.
		ii.
[redacted]	b.	i.
		ii.

Intermediate outcomes: *Changes in behaviours and actions***.** *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	**Increased connections and quality of life in the region. Feeling supported and building relationships with group members will lead to continued attendance.**

Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**Increased sense of community and supports will lead people to stay here longer. They leave because they think there's nothing here to support disabled individuals, we can help them connect and find supports.**

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

SUPPORT 4 MOMS SOCIETY
01/01/2023 TO 12/31/23

ASSET	
Current Assets	
Chequing Bank Account	6,158.32
Total Current Assets	6,158.32
TOTAL LIABILITY	0.00
EQUITY	
Retained Earnings - Previous Year	2,987.41
Current Earnings	3,170.91
TOTAL EQUITY	6,158.32
SALES	
Sales Donation	1,381.00
Sales Fundraising	5,006.42
Sales Tickets	550.00
Sales Grants	26,000.00
Net Sales	32,937.42
EXPENSES	
Accounting & Legal	425.00
Advertising & Promotions	108.35
Donations paid out	18,434.58
Events	2,046.99
Insurance	1,082.50
Interest & Bank Charges	80.96
Meeting Expenses	283.90
Office Supplies	540.01
Purchases	6,764.22
Total Expenses	29,766.51
NET INCOME	3,170.91

President: _____ Date: Oct 3/24

Vice President: _____ Date: Oct, 3/24

Treasurer: _____ Date: Sept 17/24

Member: _____ Date: Oct 3, 2024

Prepared by: Yvette Nolin
(external bookkeeper)

Date: Sep 17/24

Application Summary: 2025 - 3085 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3085 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Some Other Solutions Society for Crisis Prevention
202A - 8706 Franklin Avenue
Fort McMurray, AB, T9H 2J6

Primary Contact

Ping Zhang
202A-8706 Frankin Ave
Fort McMurray
Phone: (780) 743-8605
Email: pzhang@someothersolutions.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Some Other Solution empowers and supports the diverse families and individuals of the Regional Municipality of Wood Buffalo by providing a holistic approach in overcoming life’s challenges through accessible counselling and outreach services.

Brief Summary of the Proposed Program(s) and/or Project(s)

Some Other Solutions (SOS) Child and Youth Programs offer a holistic approach to support the mental health, emotional well-being, and social development of young people in the Fort McMurray region. Our programs are designed to foster resilience, empathy, and healthy relationships among children and youth, equipping them with the skills needed to navigate life's challenges.

The Heart of the Matter program focuses on building emotional intelligence and fostering strong, supportive relationships. Through the Community Helpers Program (CHP), we provide suicide prevention and mental health education for youth, empowering them to assist peers who may be struggling. The Friendship and Mentorship One-on-One programs offer youth personalized support, pairing them with mentors who provide guidance and emotional support to promote positive growth. Mindful Minds introduces mindfulness practices to help youth manage stress, anxiety, and emotions, while Empathy and Perspective-Taking encourages understanding and compassion toward others. The Emotional Regulation and Management program teaches youth effective strategies for handling emotions in healthy ways, fostering resilience and coping skills. Finally, Socialization Stars helps youth improve their social skills, supporting them in building friendships, confidence, and communication abilities.

Together, these programs address critical developmental areas for children and youth, offering a safe space for personal growth and fostering stronger, healthier communities. By providing preventative mental health support and early intervention, SOS helps young individuals build a foundation for lifelong well-being. Overall, the Child and Youth Program by SOS is a proactive, community-driven initiative that seeks to empower young people, prevent crises, and promote long-term mental health and well-being.

Please note any restrictions on participating in your organization's programs or services.

Participation in the Child and Youth Programs offered by Some Other Solutions (SOS) is designed to be inclusive and accessible to youth in the Fort McMurray region. However, certain guidelines and restrictions are in place to ensure the safety, appropriateness, and effectiveness of the services provided.

Age Range: The programs are tailored to specific age groups, typically focusing on children and youth. Participation may be restricted to individuals within these defined age brackets to ensure that the content and activities are developmentally appropriate.

Geographic Residency: As SOS operates within the Fort McMurray region, participation is generally limited to residents of this area. This ensures that the programs serve the local community and address the specific needs of the region’s youth.

Parental or Guardian Consent: For minors, participation in certain activities may require parental or guardian consent. This is particularly relevant for programs involving sensitive topics, travel, or activities outside regular hours, ensuring that guardians are aware and supportive of their child’s involvement.

Capacity Limitations: Some programs may have limited capacity due to space, resources, or staffing. In such cases, registration may be on a first-come, first-served basis, or priority may be given to those in greater need or referred by community partners.

Behavioral Expectations: To maintain a safe and positive environment, participants are expected to adhere to specific behavioral guidelines. Those who do not follow these guidelines may face restrictions on their continued participation in the program.

Program-Specific Criteria: Certain specialized programs within the broader Child and Youth Programs may have additional criteria or restrictions based on the nature of the services offered, such as those addressing specific mental health or crisis situations.

These restrictions help ensure that the SOS Child and Youth Programs effectively meet the needs of participants while maintaining a safe and supportive environment.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Bernie Boyes	Chair	2
Angela Maxson	Vice Chair	2
Adair Thompson	Treasurer	8
Jennifer McLeod	Director	1
Bradley Friesen	Director	1
Joshua Splaine	Director	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Some Other Solutions Society for Crisis Prevention (SOS) is deeply committed to serving the diverse needs of the Fort McMurray community, particularly its children and youth. This commitment is reflected in the composition of its board, which includes representatives who bring valuable lived experience and expertise that align with the demographics SOS serves.

All our board members have lived experience directly related to the challenges faced by youth in the region. This may include growing up in the Fort McMurray area, experiencing the impacts of regional issues such as economic fluctuations, mental health challenges, or the effects of natural disasters like the 2016 wildfire. This personal connection to the community allows these board members to offer insights that are deeply rooted in the realities faced by local youth and families.

In addition to lived experience, the board includes individuals with professional expertise in areas critical to the success of SOS's programs. This expertise may include backgrounds in mental health services, social work, education, or community development. Board members with such expertise contribute valuable knowledge on best practices for supporting youth, designing effective crisis prevention strategies, and promoting mental wellness.

This blend of lived experience and professional expertise ensures that the board is well-equipped to guide SOS in creating and delivering programs that are both relevant and responsive to the needs of the community. Their understanding of the local context, combined with their professional insights, allows SOS to develop programs that are not only effective but also culturally sensitive and accessible to the diverse populations they serve.

By having board representatives who truly understand the community, SOS ensures that its mission and programs remain aligned with the needs and aspirations of the youth and families in Fort McMurray.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Child and Youth Programs Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

03/31/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

$237,810.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$941,596.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

In the past fiscal year, we have actively pursued multiple funding streams to diversify and strengthen our financial support. This includes applying for grants from corporate sponsors like Suncor Energy and ATB Financial, as well as submitting proposals to the Wood Buffalo Community Foundation. We have also focused on fostering partnerships with local businesses and community organizations, while exploring opportunities for private donations and collaborations to sustain and expand our programs. Additionally, we've worked on improving our grant-writing processes and outreach efforts to increase our visibility and attract more financial backing.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	United Way Fort McMurray of Wood Buffalo	$30,750.00
Sponsorship	AHS Provincial Population & Pobulic Health	$16,021.80
		$46,771.80

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Please Select		$0.00
		$0.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum		$54,500.00	$8,675.00
Advertising/Marketing	Marketing fee: Inc: Printing	$48,000.00	$1,000.00
Program Materials & Supplies	Educational handout & Worksheet, supplies for art and craft, game, technology, and Recreational	$9,000.00	$100.00

Program Staff wages & Benefits	Program manager(FTE), community Engagement Coordinator(FTE), Community Outreach Worker(FTE), Child and Youth Facilitator(FTE)	$293,646.46	$64,325.00
Rent - Venue/Facility/Room/Equipment	Office Rental	$43,881.00	$5,000.00
Training	Staff professional training	$5,800.00	$100.00
Travel	Mileage $ Travel	$2,000.00	$100.00
Please Select	Insurance	$6,675.00	$100.00
Please Select	Office supplies	$3,748.00	$100.00
Please Select	Internet & Phone	$10,500.00	$500.00
		$477,750.46	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$430,978.66

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$477,750.46

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Other Funding Sources

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

17%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

United Way Fort McMurray and Wood Buffalo
Wood Buffalo Community Foundation
Suncor Energy
ATB Financial

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Some_Other_Solutions_Society_2024FS_Signed_Adair.pdf
248.3 KB - 10/15/2024 3:10 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

Logic_Model_SOS_Child_and_Youth_Programs_-_2024.pdf
133.6 KB - 09/13/2024 9:49 AM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Ping Zhang

Position/Title

Executive Director

Date: 10/01/2024

Project Summary
Child and Youth Programs

Program, Project or Service Name
Child and Youth Programs

Beginning Date
01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
The proposed programs at Some Other Solutions (SOS) align with the Community Investment Program's priorities through active partnerships and collaboration with schools, Indigenous groups, and community organizations. Our services promote social participation and well-being, particularly among youth and vulnerable populations. SOS offers vital community support services like crisis intervention and mental health therapy, ensuring accessibility for all through inclusive and culturally sensitive programming. Our work extends to rural and Indigenous communities, fostering strong relationships to provide tailored mental health support and suicide prevention education, ensuring that diversity and inclusion are at the heart of everything we do.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	250
Youth (13-18)	200
Adults	0
Seniors (65+)	0
Families	0
Community	2
Total	452

Please identify the equity deserving population the program, project, service or event will serve.
Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
The SOS Child and Youth Program aims to address the growing mental health challenges faced by children and youth in the Wood Buffalo region. Rising rates of anxiety, depression, and behavioral issues among young people reflect an urgent need for mental health support services. Local schools and community organizations have reported increasing referrals for mental health interventions, mentorship, and social-emotional learning programs.
The devastating impact of recent events, such as the wildfires and the COVID-19 pandemic, has further exacerbated the mental health crisis, with many children and youth struggling to cope with stress, trauma, and uncertainty. According to Alberta Health Services data, the region has seen a notable increase in youth seeking mental health support, reflecting a critical gap in available resources.
By offering evidence-based programs like mentorship, emotional regulation, mindfulness, and suicide prevention, SOS seeks to fill this gap by empowering young people to build resilience, develop coping skills, and foster positive mental well-being. This program provides a safe, supportive space where children and youth can thrive, addressing both immediate needs and long-term mental health outcomes in the community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
Our approach combines targeted support with a holistic framework to address gaps in youth mental health and social development. By offering a diverse range of programs—such as Heart of The Matter, Mentorship One-On-One, Community Helpers Program (CHP), Friendship, Mindful Minds, Empathy and Perspective-Taking, Emotional Regulation and Management, and Socialization Stars—we provide tailored interventions that address specific needs. Each program is designed to build resilience, enhance emotional regulation, and develop social skills, creating a comprehensive support system.
Our strategy includes partnering with local schools to integrate these programs directly into the educational environment, ensuring accessibility and relevance. Additionally, our Summer Camp provides intensive support in a dynamic setting, promoting positive peer interactions and personal growth.
We continuously assess program effectiveness through client feedback and participation metrics, adapting our approach based on emerging needs and trends. This methodical, responsive strategy ensures that our interventions remain effective and aligned with the evolving challenges faced by youth in our community, ultimately contributing to their overall well-being and development.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Evidence supports that comprehensive, targeted interventions improve youth outcomes in mental health and social skills. Research indicates that programs addressing emotional regulation and social development lead to enhanced resilience and reduced behavioral issues. For instance, structured mentorship and socialization programs have been shown to boost self-esteem and interpersonal skills, while emotional regulation strategies help mitigate anxiety and depression symptoms.

Our existing data from 2023 and 2024 reinforces this approach. In 2023, SOS served 618 attendees, delivering 935 sessions, demonstrating high engagement and need for these services. The increased walk-ins and specific school requests for programs like mentorship and emotional management highlight their effectiveness and relevance.

Moreover, programs like Mindful Minds and Empathy and Perspective-Taking have demonstrated success in other regions by fostering empathy, reducing conflict, and improving emotional awareness among youth. By leveraging these proven strategies and adapting them to our community’s needs, we anticipate similar positive outcomes, including improved mental health, better emotional regulation, and enhanced social skills for our target population. Our continuous evaluation and responsiveness to feedback ensure that our programs will effectively address the identified gaps and contribute to positive change.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
To achieve our goals, we will invest a range of resources, including:
Staff Labor: Our dedicated team will include Program Coordinators, Community Engagement Coordinators, Community Outreach Worker, and Administrative staff. Their expertise will drive program implementation, participant support, and administrative functions.
Venue Space: We will utilize community centers, schools, and our own facilities to host sessions, workshops, and camps, ensuring accessibility for participants.
Volunteers: Trained volunteers will assist with mentorship, group activities, and events, providing additional support and fostering community involvement.
Materials and Equipment: We will invest in educational materials, therapy tools, and technology to facilitate interactive and effective program delivery. This includes digital resources for mindfulness and emotional regulation activities.
Program Development: Resources will be allocated for curriculum development and training to ensure that programs are evidence-based and meet the needs of our target population.
Evaluation and Feedback Systems: We will implement tools for tracking program outcomes, gathering participant feedback, and assessing program effectiveness, ensuring continuous improvement and alignment with community needs.
These resources will collectively support the successful execution of our programs, ensuring they are impactful and sustainable.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
The SOS Child and Youth Program includes a variety of activities designed to address mental health and social development needs:
Workshops: Interactive sessions on Emotional Regulation and Management, Mindful Minds, and Empathy and Perspective-Taking teach essential skills and coping strategies.
Mentorship Sessions: One-on-one and group mentorship through Mentorship One-On-One and Friendship programs provide personalized support, guidance, and positive role modeling.
Group Therapy: Programs such as Socialization Stars and Heart of The Matter offer structured group settings where participants develop social skills, emotional resilience, and peer connections.
Community Helpers Program (CHP): Professional training workshops educate participants on various mental health topics, fostering peer support and community awareness.
Summer Camp: A dynamic, immersive experience that combines skill-building activities with recreational opportunities, promoting social interaction and personal growth.
Presentations: Outreach presentations to schools on topics like Mindfulness and Stress/Anxiety help raise awareness and equip students with practical tools.
Feedback and Evaluation: Regular assessment activities gather participant feedback to continuously improve program effectiveness and responsiveness to community needs.
These activities work together to provide a comprehensive support system, fostering well-being and skill development among youth.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

The SOS Child and Youth Program will deliver the following outputs:
Workshops:50 workshops delivered on Emotional Regulation, Empathy and Perspective-Taking, and Mindful Minds; 300 total youth participants trained.
Mentorship Sessions:100 one-on-one and group mentorship sessions through the Mentorship One-On-One and Friendship programs; 75 youth engaged in personalized mentorship.
Group Therapy: 40 group therapy sessions for Heart of The Matter and Socialization Stars; 60 participants benefiting from social skills and emotional resilience development.
Community Helpers Program (CHP): 20 professional training workshops for Community Helpers Program; 100 participants trained in mental health and peer support.
Summer Camp: 8 activities for Summer Camps providing immersive skill-building experiences; 50 youth participants benefiting from social interaction and personal growth activities.
Presentations: 30 school presentations on Mindfulness, Stress/Anxiety, and social skills topics; Reaching over 300 students across schools.
Feedback and Evaluation: Surveys and feedback collected from 80% of program participants to assess program impact and satisfaction.
These outputs will be tracked and reported to ensure the program’s reach and effectiveness.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The SOS Child and Youth Program aims to achieve the following outcomes for participants:
Improved Emotional Regulation and Mental Health: By participating in workshops like Emotional Regulation and Management, at least 75% of youth will report an increased ability to manage stress and emotions effectively, as measured through pre- and post-program surveys.
Enhanced Social Skills and Peer Relationships: Through group therapy and mentorship programs (e.g., Heart of The Matter, Socialization Stars, Mentorship One-On-One), 70% of participants will show improvements in communication, empathy, and relationship-building, tracked via peer and mentor feedback.
Increased Knowledge of Mental Health and Peer Support: After completing the Community Helpers Program (CHP), 80% of participants will demonstrate improved understanding of mental health issues and report feeling more confident in providing peer support, as assessed through post-training evaluations.
Greater Engagement in Positive Social Activities: By attending our Summer Camp and workshops, at least 65% of youth will report higher levels of participation in community and school-based activities, indicating increased social engagement and personal growth.
These outcomes will be measured through surveys, feedback forms, and evaluations throughout the grant period, ensuring that the program positively impacts youth development and well-being.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The SOS Child and Youth Program is committed to celebrating and integrating Indigenous culture, supporting Indigenous communities, and promoting healing and reconciliation. We actively engage with Indigenous Elders, knowledge keepers, and cultural leaders to incorporate traditional practices and teachings into our programs.

Our workshops, such as Emotional Regulation and Mindful Minds, integrate Indigenous perspectives on mental health, healing, and connection to the land. We promote cultural awareness through storytelling, drumming, and art, encouraging youth to explore their heritage and learn about Indigenous traditions. These activities foster a sense of identity, pride, and belonging for Indigenous participants.

Additionally, we collaborate with Indigenous organizations and schools to ensure that our programs meet the unique needs of Indigenous youth, creating culturally safe spaces where they feel supported and understood. By including Indigenous mentors and facilitators, we ensure that our approach aligns with Indigenous values and practices, promoting cultural restoration and reconciliation.

Through these efforts, we aim to strengthen the cultural connections and mental well-being of Indigenous youth, contributing to their personal growth and fostering understanding and respect for Indigenous culture within the broader community.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The SOS Child and Youth Program stands out from other services in the community through its holistic, multi-faceted approach that integrates mental health support, social development, and cultural awareness. Unlike programs that focus solely on one aspect, SOS offers a wide range of tailored interventions, including one-on-one mentorship, group session, emotional regulation workshops, and professional mental health education through the Community Helpers Program (CHP). This diversity ensures that each participant receives personalized support based on their unique needs.

A key differentiator is our deep collaboration with schools, which allows us to deliver programs like Mentorship, Mindfulness, and Socialization directly in educational settings, making them more accessible to youth. Additionally, our programs incorporate Indigenous cultural elements, promoting healing and reconciliation, which is not commonly found in other local services.

Furthermore, our Summer Camp provides an immersive, intensive experience that combines skill-building with recreational activities, offering a unique blend of personal growth and social engagement.

By integrating mental health, emotional regulation, social skills, and cultural awareness in a comprehensive support system, the SOS Child and Youth Program fills crucial gaps in services currently offered in the community, ensuring a broader and more inclusive impact on youth development.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Fort McMurray Public School Division	Partnerships
Fort McMurray Catholic School District	Partnerships
Keyano College	Partnerships
Wood Buffalo Regional Library	Partnerships
Justin Slade Youth Foundation	Partnerships
Wood's Homes: Stepping Stones Youth Services Fort McMurray	Partnerships
Girls Inc of Northern Alberta	Partnerships
Big Brothers Big Sisters Fort McMurray	Partnerships
Boys and Girls Club Fort McMurray	Partnerships
Athabasca Tribal Council	Partnerships
Autism Society of RMWB	Partnership
The Children's Centre	Partnerships
The HUB Family Resource Centre	Partnerships
Fort McMurray Youth Soccer Association	Partnerships
McMan Youth Family & Community Services Association	Partnerships
YMCA Youth With A Mission Fort McMurray	Partnerships
Child and Family Services	Partnerships
Nistawoyou Association Friendship Centre	Partnerships
Waypoints Community Services	Partnerships
Wood Buffalo Volunteer Centre	Partnerships
Salvation Army	Partnerships
Eagle Ridge Community Centre	Partnerships
Canadian Mental Health Association in Fort McMurray	Partnerships
AHS in Fort McMurray	Partnerships
CASA in Fort McMurray	Partnerships
Fort McMurray Recovery Centre	Partnerships

SOME OTHER SOLUTIONS

SOCIETY FOR CRISIS PREVENTION

Child and Youth Program Logic Model

Please outline key activities or executed steps to achieve specified goals and outcomes, (please ensure your program logic model is attached):

Goal	Outcomes	Activities/ Programs, Services
To reduce risks of depression, substance abuse, risk behavior, suicide, and other emotional problems in school age children.	• Reduction in the severity and frequency of the symptoms related to emotional and behavioral difficulties both at home and at school that had been identified by schools. • Parents will learn ways in which they can become more proficient in their parenting techniques • Reduction in bullying incidents or other behaviors dependent on situation • Children will experience school success; will increase self-esteem, peer acceptance, social competence and sense of community • Mentors indicate the children who spent time with them develop positively over the year and realize how much of an impact they had on child's growth • Teachers indicate that they see vast improvements with the children who are seeing Mentors.	All programs have developed programming and activities that are implemented in the schools, and in the community. These programs are the activities that lead to reaching our goals and outcomes: 1. Mentoring Program 2. Heart of the Matter Program 3. Friendship Program 4. Mindful Minds Program 5. Empathy and Perspective-Taking 6. Emotional Regulation and Management 7. Socialization Stars 8. Community Helpers Program 9. Summer Camp Program 10. Connection and Resiliency based Presentations
To involve students and peers in the identification of children at risk and referral to appropriate helping agencies	• Mentors and student peer reps will develop competency skills and a sense of personal and social responsibility • Continued involvement with partners to increase level of training offered and knowledge for the student reps and mentors • The student reps feel their presentation in their respective schools contributed to the importance of friendship and other social issues.	All programs have developed programming and activities that are implemented in the schools, and in the community. These programs are the activities that lead to reaching our goals and outcomes: 1. Mentoring Program 2. Heart of the Matter Program 3. Friendship Program 4. Mindful Minds Program 5. Empathy and Perspective-Taking 6. Emotional Regulation and Management 7. Socialization Stars 8. Community Helpers Program 9. Summer Camp Program 10. Connection and Resiliency based Presentations
Provide the community resources through education and speaking engagements that promote healthy relationships, connection, and leadership, inclusivity.	• Continued awareness and education, training is given in the school environment and in the community to build capacity in others to promote healthy relationships, connection, and leadership, inclusivity.	All programs have developed programming and activities that are implemented in the schools, and in the community. These programs are the activities that lead to reaching our goals and outcomes: 1. Mentoring Program 2. Heart of the Matter Program 3. Friendship Program 4. Mindful Minds Program 5. Empathy and Perspective-Taking 6. Emotional Regulation and Management 7. Socialization Stars 8. Community Helpers Program 9. Summer Camp Program 10. Connection and Resiliency based Presentations
To be recognized as a leading agency in delivering programs Mentorship within the RMWB.	• Consistent yearly programming, and new development of presentations, training workshops our team can offer the community will lead to our goal of being the leading program of mentorship in RMWB.	All programs have developed programming and activities that are implemented in the schools, and in the community. These programs are the activities that lead to reaching our goals and outcomes: 1. Mentoring Program 2. Heart of the Matter Program 3. Friendship Program 4. Mindful Minds Program 5. Empathy and Perspective-Taking 6. Emotional Regulation and Management 7. Socialization Stars 8. Community Helpers Program 9. Summer Camp Program 10. Connection and Resiliency based Presentations

SOME OTHER SOLUTIONS SOCIETY FOR CRISIS PREVENTION

Financial Statements

Year Ended March 31, 2024

SOME OTHER SOLUTIONS SOCIETY FOR CRISIS PREVENTION
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Year Ended March 31, 2024

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Statement of Cash Flows	6
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KING & COMPANY
CHARTERED PROFESSIONAL ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

To the Members of Some Other Solutions Society For Crisis Prevention

Opinion

We have audited the financial statements of Some Other Solutions Society For Crisis Prevention (the society), which comprise the statement of financial position as at March 31, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the society as at March 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the society in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The financial statements for the year ended March 31, 2023 were audited by another auditor who expressed an unmodified opinion on those financial statements on November 23, 2023.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the society's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

King + Company

Edmonton, AB
September 26, 2024

CHARTERED PROFESSIONAL ACCOUNTANTS

SOME OTHER SOLUTIONS SOCIETY FOR CRISIS PREVENTION

Statement of Financial Position

As at March 31, 2024

		2024		2023
ASSETS				
CURRENT				
Cash *(Note 2)*	**$**	**508,794**	$	602,956
Amounts receivable		**5,566**		11,781
Prepaid expenses		**11,487**		22,159
		525,847		636,896
TANGIBLE CAPITAL ASSETS *(Note 3)*		**2,652**		3,726
	$	**528,499**	$	640,622
LIABILITIES				
CURRENT				
Accounts payable and accrued liabilities *(Note 4)*	**$**	**60,120**	$	87,926
Deferred contributions related to operations *(Note 5)*		**95,347**		132,598
		155,467		220,524
LONG-TERM DEBT		**-**		40,000
		155,467		260,524
NET ASSETS				
Internally restricted *(Note 6)*		**132,570**		132,570
Invested in tangible capital assets		**2,652**		3,726
Unrestricted		**237,810**		243,802
		373,032		380,098
	$	**528,499**	$	640,622

ON BEHALF OF THE BOARD

Adair Thompson *Director*

_____ *Director*

SOME OTHER SOLUTIONS SOCIETY FOR CRISIS PREVENTION

Statement of Operations

Year Ended March 31, 2024

	2024	2023
REVENUE		
Regional Municipality of Wood Buffalo	**$ 299,596**	$ 490,961
Alberta Health Services	**183,911**	231,285
Calgary Counselling Centre	**152,679**	31,199
United Way of Fort McMurray	**142,202**	193,000
Counselling	**115,868**	103,373
Donations	**35,609**	39,327
Other	**4,665**	3,369
	934,530	1,092,514
EXPENSES		
Salaries and benefits	**653,380**	778,608
Office rent, janitorial, maintenance, and utilities	**125,642**	126,204
Professional fees	**60,294**	51,643
Advertising	**45,806**	48,713
Telephone	**10,036**	10,196
Office	**9,993**	11,784
Program materials	**8,916**	10,416
Insurance	**6,403**	5,896
Contract services and casual labour	**6,269**	23,820
Workshop and professional development	**5,837**	32,554
Interest and bank charges	**4,866**	4,886
Travel	**1,619**	3,623
Repairs and maintenance	**1,461**	100,260
Amortization	**1,074**	1,519
	941,596	1,210,122
DEFICIENCY OF REVENUE OVER EXPENSES	**$ (7,066)**	$ (117,608)

SOME OTHER SOLUTIONS SOCIETY FOR CRISIS PREVENTION

Statement of Changes in Net Assets

Year Ended March 31, 2024

	Internally Restricted	Invested in Tangible Capital Assets	Unrestricted	**2024**	2023
NET ASSETS - BEGINNING OF YEAR	$ 132,570	$ 3,726	$ 243,802	**$ 380,098**	$ 497,706
Deficiency of revenue over expenses	-	(1,074)	(5,992)	**(7,066)**	(117,608)
NET ASSETS - END OF YEAR	$ 132,570	$ 2,652	$ 237,810	**$ 373,032**	$ 380,098

SOME OTHER SOLUTIONS SOCIETY FOR CRISIS PREVENTION

Statement of Cash Flows

Year Ended March 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Cash receipts from grants, donations, and other	**$ 903,494**	$ 1,035,138
Cash paid to suppliers and employees	**(952,789)**	(1,211,426)
Interest paid	**(4,867)**	(4,886)
Cash flow used by operating activities	**(54,162)**	(181,174)
FINANCING ACTIVITY		
Repayment of long-term debt	**(40,000)**	-
DECREASE IN CASH	**(94,162)**	(181,174)
CASH - BEGINNING OF YEAR	**602,956**	784,130
CASH - END OF YEAR	**$ 508,794**	$ 602,956

NATURE OF OPERATIONS

Some Other Solutions Society for Crisis Prevention (the "Society") is a not-for-profit organization incorporated provincially under the Companies Act of Alberta. As a registered charity, the Society is exempt from the payment of income tax under Subsection 149(1)(f) of the Income Tax Act.

The Society operates to provide services in the area of suicide prevention, intervention and postvention within the Regional Municipality of Wood Buffalo.

1. SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Revenue Recognition

The Society follows the deferral method of accounting for contributions.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Counselling fees are recognized as revenue when services have been provided.

Revenue from all other sources is included in revenue in the year in which it is received or receivable and collection is reasonably assured.

Cash and Cash Equivalents

Cash consists of cash held in bank accounts, undeposited funds, and petty cash on hand.

Tangible Capital Assets

Tangible capital assets is stated at cost or deemed cost less accumulated amortization and amortized over its estimated useful life at the following rates and methods:

Computer equipment	30%	declining balance method
Furniture and fixtures	20%	declining balance method

The society regularly reviews its tangible capital assets to eliminate obsolete items. Government grants are treated as a reduction of tangible capital assets cost.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use. Assets are capitalized if the cost exceeds $1,000.

(continues)

1. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Contributed Services

Volunteers contribute a considerable number of hours per year to ensure that certain programs are delivered. Because of the difficulty of compiling these hours and the fact that these services are not otherwise purchased, contributed services are not recognized in the financial statements.

Contributed materials are recognized in the financial statements when their fair market value can be reasonably determined and they are used in the normal course of the Society's operations and would otherwise have been purchased.

Financial Instruments

Initial Measurement

The Society initially measures its financial assets and liabilities originated or exchanged in arm's length transactions at fair value. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the Society is in the capacity of management, are initially measured at cost.

The cost of a financial instrument in a related party transaction depends on whether the instrument has repayment terms. If it does, the cost is determined using its undiscounted cash flows, excluding interest and dividend payments, less any impairment losses previously recognized by the transferor. Otherwise, the cost is determined using the consideration transferred or received by the Society in the transaction.

Subsequent Measurement

The Society subsequently measures all its financial assets and liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in earnings in the period incurred.

Financial assets measured at amortized cost using the straight-line method include cash. Financial liabilities measured at amortized cost using the straight-line method include accounts payable and accrued liabilities.

Transaction Costs

Transaction costs attributable to financial instruments subsequently measured at fair value and to those originated or exchanged in a related party transaction are recognized in earnings in the period incurred. Transaction costs related to financial instruments originated or exchanged in an arm’s length transaction that are subsequently measured at cost or amortized cost are recognized in the original cost of the instrument. When the instrument is measured at amortized cost, transaction costs are recognized in earnings over the life of the instrument using the straight-line method.

Impairment

For financial assets measured at cost or amortized cost, the Society determines whether there are indications of possible impairment. When there are, and the Society determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in earnings. If the indicators of impairment have decreased or no longer exist, the previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may be no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in earnings.

(continues)

1. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement Uncertainty

When preparing financial statements according to ASNPO, management makes estimates and assumptions relating to:

- reported amounts of revenues and expenses;
- reported amounts of assets and liabilities; and
- amortization and useful life of tangible capital assets.

Estimates are based on a number of factors including historical experience, current events and actions that the corporation may undertake in the future, and other assumptions that management believes are reasonable under the circumstances. By their nature, these estimates are subject to measurement uncertainty and actual results could differ. In particular, estimates are used in accounting for certain items such as revenues, accounts receivable, prepaid expenses, useful lives of tangible capital assets, and accrued payables.

2. CASH

Cash is restricted for the following:

	2024	2023
Externally restricted for operating grants (Note 5)	**$ 95,347**	$ 132,598
Internally restricted for future operations (Note 6)	**132,570**	132,570
	227,917	265,168
Unrestricted	**280,877**	337,788
	$ 508,794	$ 602,956

3. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	**2024 Net book value**	2023 Net book value
Equipment	$ 16,696	$ 14,044	**$ 2,652**	$ 3,726

4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2024	2023
Trade	**$ 28,858**	$ 32,954
Government remittances	**16,760**	29,304
Wages	**14,502**	25,668
	$ 60,120	$ 87,926

5. DEFERRED CONTRIBUTIONS RELATED TO OPERATIONS

Deferred contributions related to operations consist of unspent contributions externally restricted for expenses approved by the Society's funders. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made. Changes in the deferred contributions related to operations balance are as follows:

	Regional Municipality of Wood Buffalo	Calgary Counselling Centre	Alberta Health Services	**2024**	2023
Balance, beginning of year	$ 110,806	$ 21,792	$ -	**$ 132,598**	$ 209,413
Funding received	203,405	158,973	236,559	**598,937**	397,203
Revenue recognized	(299,596)	(152,679)	(183,913)	**(636,188)**	(474,018)
Balance, end of year	$ 14,615	$ 28,086	$ 52,646	**$ 95,347**	$ 132,598

6. INTERNALLY RESTRICTED NET ASSETS

During prior years, the Society received funds which were internally restricted funds in the form of a contingency fund for rent, replacement of technology, and replacement of office equipment.

7. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of March 31, 2024.

Credit Risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The society is exposed to credit risk from customers. In order to reduce its credit risk, the society reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The society has a significant number of customers which minimizes concentration of credit risk.

Unless otherwise noted, it is management’s opinion that the Society is not exposed to significant other price risks arising from these financial instruments.

8. ECONOMIC DEPENDENCE

The Society is dependent on funding received from municipal grants from the Regional Municipality of Wood Buffalo, and government grants received from Alberta Health Services to sustain operations.

9. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Application Summary:
2025 - 3171 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3171 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Saprae Creek Residents Society
215 Freestone Way
Fort McMurray, AB, T9H 5B4

Primary Contact

Damian Asher

Phone: s.17(1) [redacted]
Email: sapraecreek.rs@gmail.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

To provide social opportunities through recreational programs, leisure activities and social events designed for the residents of Saprae Creek. We believe in cultivating a strong sense of community that meets the needs of residents be fostering supportive, neighbourly relationships through social engagements

Brief Summary of the Proposed Program(s) and/or Project(s)

SCRS provides social programs that enhance leisure and recreation activities to encourage meeting neighbours, learn new skills or promote fitness

Please note any restrictions on participating in your organization's programs or services.

There are no restrictions on attendance, but there is a focus on Saprae Creek residents. Potential restrictions of class sizes for some of the events.

Minimum number of board members according to the organization's bylaws:

4

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Damian Asher	Chair	2
Lindsay Reid	Secretary	2
Crystal Mills	Vice Chair	3
Sarah MacDonald	Treasurer	1
Sarah Reid	Director	4

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

The Chair of the organization is a s.17(1) [redacted], s.17(1) [redacted]. The rest of the board consists of families, including the Chair, who are represented by the organization, ensuring that all members understand their fiduciary responsibilities. Additionally, all board members reside in the community.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Hub Style Program Status: Completed

Program/Project: Seniors Social Status: Completed

Program/Project: Youth Community Activity Program Status: Completed

Program/Project: Adult Community Social Program Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$14,186.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$37,590.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

we have an upcoming casino

we generally charge a fee for attending our events, this helps us to hold people accountable for attending as well as covers some of the costs of the events so we can do more in a year

> Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Application Summary: 2025 - 3171 - Community Impact Grant - Community Programs and Projects

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Casinos/Bingos	nov 20/21	$0.00
		$0.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Rent - Venue/Facility/Room/Equipment	seniors social	$2,000.00	$1,500.00
Food Costs	seniors social	$500.00	$375.00
Administration Costs 15% Maximum	seniors Social	$300.00	$225.00
Rent - Venue/Facility/Room/Equipment	HUB Program	$800.00	$600.00
Program Staff wages & Benefits	HUB Program	s.17(1) [redacted]	$1,200.00
Program Materials & Supplies	HUB Program	$100.00	$75.00
Administration Costs 15% Maximum	HUB Program	$300.00	$225.00
Rent - Venue/Facility/Room/Equipment	Youth Program	$0.00	$0.00
Food Costs	Youth Program	$4,800.00	$3,600.00
Program Staff wages & Benefits	Youth Program	s.17(1) [redacted]	$10,650.00
Program Materials & Supplies	Youth Program	$1,500.00	$1,125.00

Administration Costs 15% Maximum	Youth Program	$1,200.00	$900.00
Rent - Venue/Facility/Room/Equipment	Adult Program	$7,100.00	$5,325.00
Food Costs	Adult Program	$11,300.00	$8,475.00
Program Staff wages & Benefits	Adult Program	s.17(1) [redacted]	$7,050.00
Program Materials & Supplies	Adult Program	$3,000.00	$2,250.00
Administration Costs 15% Maximum	Adult Program	$1,200.00	$900.00
		$59,300.00	**$44,475.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$59,300.00

Total RMWB Grant Request

	Amount
Total	$44,475.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$59,300.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$44,475.00

Other Funding Sources

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

75%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

no other in kind contributions

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

2025_budget_CIP.xlsx
12 KB - 11/01/2024 9:18 PM

Doc_-_Oct_15__2024_-_13-10.pdf
1.9 MB - 10/15/2024 1:14 PM

Total Files: 2

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Doc_-_Oct_15__2024_-_13-10.pdf
1.9 MB - 10/15/2024 1:25 PM

signed.pdf
220.7 KB - 11/01/2024 11:38 AM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_Template.docx
46.3 KB - 10/15/2024 1:08 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Damian Asher

Position/Title

Chair

Date: 10/15/2024

Project Summary
Hub Style Program

Activity Type: Project

Status: Completed

Created Date: 10/15/2024 10:33 AM

Last Modified: 11/12/2024 3:49 PM

Primary Contact: Damian Asher

Created By: Damian Asher

Modified By: Wanda MacNeil

Program, Project or Service Name

Hub Style Program

Beginning Date

01/07/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

04/15/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

a guided mom and tot program, reading, games, playing, and socializing tots,

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	10
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	10
Seniors (65+)	0
Families	0
Community	0
Total	20

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Youth, People living in rural communities, Other

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

currently not available in our area, lots of young parents dont have the ability to make it to town for a program, we had this program in the past and have heard from our residents new and old that a program is needed, we have several young parents in Saprae creek that couild take value out of this progam

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

A mom-and-tot program will address the social problem of isolation and limited support for parents by creating a welcoming environment for mothers to connect with one another while engaging in activities with their children. This program will facilitate regular meet-ups to foster friendships and build a support network, while offering workshops on parenting and wellness to empower mothers with essential skills. It will also incorporate diverse cultural practices to ensure inclusivity and collaborate with local organizations to enhance resource accessibility. By organizing interactive and educational activities, the program promotes bonding between mothers and their children, ultimately improving their well-being and strengthening community ties.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

The Hub Program is a huge success in town, and we have a lot of toddlers in saprae creek, the HUB use to run the program in Saprae but with funding cuts no longer offer the program

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

we will pay a staff member to run the program

purchase supplies (Matts, developmental toys, games, books)

work in collaboration for venue space with Vista ridge to make this a regular event

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

the mom-and-tot program will include a variety of activities such as playgroups for social interaction, educational workshops on parenting and wellness, arts and crafts for creative bonding, and story time sessions to promote literacy. It will also feature physical activities like parent-child fitness classes, guest speaker events on relevant topics, social outings to local attractions, and support circles for mothers to share experiences and advice. These activities aim to enhance bonding, promote learning, and build a supportive community among participants

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

a once a week gathering to socialize families 12 per session on a open rotation for 20 weeks through the winter months

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

By running the mom-and-tot program, we aim to see a measurable increase in social connectedness among participants. Specifically, we want to enhance the sense of community and support among mothers, as evidenced by increased participation in program activities and positive feedback from surveys assessing their feelings of isolation and community engagement. This outcome will be tracked throughout the grant period through participant surveys and attendance records, allowing us to assess the program's impact on building lasting relationships and fostering a supportive network for mothers and their children.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Focus Groups

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Currently, this type of program is not offered in our community, but we believe that our initiative will help cultivate a strong sense of community and foster a close-knit atmosphere.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Saprae creek Residents Society	Organizer
Vista Ridge Recreation cener	venue

Project Summary
Seniors Social

Activity Type: Project

Status: Completed

Created Date: 10/15/2024 10:33 AM

Last Modified: 11/12/2024 3:49 PM

Primary Contact: Damian Asher

Created By: Damian Asher

Modified By: Wanda MacNeil

Program, Project or Service Name

Seniors Social

Beginning Date

01/07/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

04/15/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

the program is focussed to give seniors of saprae creek a gathering spot to socialize in the cold winter months

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	20
Families	0
Community	0
Total	20

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, Seniors, People living with disabilities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

as we don't have a rec center in saprae or any coffee shops we are organizing a time and place that seniors in the community can gather have a coffee play a game and socialize in the winter

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

A seniors social program will address isolation and loneliness by creating a supportive environment that fosters connections among older adults. This will include regular social events like coffee mornings and game days, interest-based clubs for hobbies, and workshops . Incorporating gentle exercise classes and volunteer opportunities will promote physical health and a sense of purpose. Through these strategies, the program aims to reduce feelings of isolation, improve mental well-being, and build a vibrant community for seniors

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

This new initiative in our community is dedicated to encouraging seniors to engage socially and connect with one another. There has been a strong demand from seniors in our area for such a program, highlighting the need for increased social opportunities. Our goal is to lay a solid foundation for this initiative and, with ongoing feedback from participants, continuously enhance and expand the program to better serve their needs and foster a vibrant community of connection and support.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

rent a space at the ski hill
provide snacks and coffee
purchase games

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

gathering
games
socializing
information learning sessions

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

we hope to set up a once a week gathering time that they can have an inclusive space to themselves 10-20 attendees at a time

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

By running the seniors social program, we aim to see a measurable increase in social engagement and community connectedness among participants. Specifically, we want to reduce feelings of isolation and loneliness, which will be assessed through pre- and post-program surveys measuring participants' social interactions and overall well-being. We will track attendance at events and gather feedback to evaluate the program’s impact, ultimately striving to create a supportive network that enhances the quality of life for older adults in our community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

there is currently no seniors events in our area

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Saprae creek Residents Society	Organizer
Vista Ridge Recreation cener	venue

Project Summary
Youth Community Activity Program

Activity Type: Project

Status: Completed

Created Date: 10/29/2024 8:21 PM

Last Modified: 11/12/2024 3:50 PM

Primary Contact: Damian Asher

Created By: Damian Asher

Modified By: Wanda MacNeil

Program, Project or Service Name

Youth Community Activity Program

Beginning Date

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

A youth community activity program aligns with these key priorities by promoting health and wellness through engaging activities like sports and arts, while establishing support networks for mental health. It empowers youth through leadership opportunities and social events, fostering a strong sense of community and belonging.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	20
Preschoolers (4-5 years)	40
Children (6-12 years)	50
Youth (13-18)	50
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	160

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Youth, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

In Saprae Creek, youth often face significant challenges, including social isolation due to limited recreational opportunities and a lack of access to extracurricular activities. These conditions can lead to mental health issues, feelings of loneliness, and increased risk of substance abuse. To address these pressing needs, a youth community activity program is essential. This program will provide structured recreational and cultural activities, support mental well-being, foster social connections, and empower youth through leadership opportunities. By creating a safe and engaging environment, the program will enhance the overall quality of life for rural youth and build a stronger, more connected community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

To address the pressing needs of youth in Saprae Creek, a broad strategy will be implemented through the establishment of a comprehensive youth community activity program. This program will focus on creating inclusive and engaging recreational and extracurricular opportunities that combat social isolation and promote mental well-being.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

We have been running this program for several years, and the evidence shows that as participants grow older, many transition into volunteer roles within the program. They form lasting friendships and connections, which often lead them to become community leaders. We observe these individuals excelling both academically and socially, demonstrating the positive impact of their involvement.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Many of our programs are facilitated by community volunteers, but we also enlist contractors and instructors for craft-related events. Additionally, we collaborate with Vista Ridge to secure space and food for our events, as well as to provide staff and instructors.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Halloween party craft and game event
Blacksmith
Skating
Snowboarding
Skiing
Cake decorating

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Halloween party craft and game event (1 event per year; up to 150 attendees)
Blacksmith (2 events per year; up to 10 participants)
Skating (10 lessons total; up to 30 participants)
Snowboarding (5 lessons total; up to 20 participants)
Skiing (5 lessons total; up to 20 participants)
Cake decorating (3 events per year; 12 participants in each session, total of 36 per year)

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

An outcome of this program is the development of confident youth leaders who actively participate in community planning and events, contributing to a stronger, more engaged community. As these individuals take on leadership roles, they inspire their peers and foster a culture of collaboration and civic involvement among the next generation.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Our program emphasizes fostering community cohesion, as engaging in activities together builds strong unity and collaboration. Many of the events we offer are unique to this area, and for those that exist, our focus is on collective learning and growth. This approach helps youth develop strong bonds, enabling them to support one another in times of need, and we hope it will inspire them to become future community leaders.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Saprae Creek Residents Society	Organizer
Vista Ridge	Facility/Support

Project Summary
Adult Community Social Program

Activity Type: Project

Status: Completed

Created Date: 10/29/2024 8:21 PM

Last Modified: 11/12/2024 3:50 PM

Primary Contact: Damian Asher

Created By: Damian Asher

Modified By: Wanda MacNeil

Program, Project or Service Name

Adult Community Social Program

Beginning Date

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

An adult community activity program aligns with key priorities by promoting holistic wellness through activities that enhance physical and mental health while fostering social connections. It emphasizes diversity, equity, and inclusion by offering inclusive programming that reflects the community's diverse backgrounds and is accessible to all. The program will collaborate with local organizations to enhance resources and co-create initiatives that address specific community needs. Finally, by facilitating networking opportunities and encouraging volunteerism, the program aims to strengthen social participation and community ties among participants.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	300
Seniors (65+)	50
Families	0
Community	0
Total	350

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, Seniors, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Many adults in communities, particularly in rural areas such as Saprae Creek, face challenges such as social isolation, mental health issues, and limited access to engaging activities. There is a pressing need for an adult community activity program that promotes holistic wellness, fosters social connections, and encourages inclusivity. Such a program can provide essential support services, create networking opportunities, and empower individuals to contribute actively to their community. By addressing these needs, we can enhance the quality of life for adults and strengthen community and family ties.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

To meet the needs of adults in rural communities, we will implement a comprehensive adult community activity program focused on promoting holistic wellness, fostering social connections, and ensuring inclusivity. This strategy will include a variety of wellness activities that support physical and mental health, events that encourage networking and relationship-building, and programming that reflects the community's diverse backgrounds. Ultimately, this program aims to enhance the quality of life for adults and strengthen community and family ties.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

If Saprae Creek Resident's Society implements a comprehensive adult community activity program, challenges faced by adults, particularly in rural areas, such as social isolation, limited access to resources, and mental health issues will be addressed. Engaging adults in structured activities promotes holistic wellness and improves both physical and mental health outcomes. Fostering social connections reduces isolation and builds community, while inclusive programming ensures all individuals feel valued and engaged. Collaborating with local organizations maximizes resources and sustainability. Ultimately, this program aims to enhance the quality of life for adults, strengthen community ties, and create a more inclusive society.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Many of our programs are facilitated by community volunteers, but we also enlist contractors and instructors for craft-related events. Additionally, we collaborate with Vista Ridge to secure space and food for our events, as well as to provide staff and instructors.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Halloween Party
Christmas Party
Golf Tournament
Blacksmith
Tubing
Stained Glass
Cake Decorating
Spring Cleanup

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Halloween Party (1 event per year; up to 150 participants)
Christmas Party (1 event per year; up to 150 participants)
Golf Tournament (1 event per year; up to 50 participants)
Blacksmith (2 events per year; up to 5 participants each - total of 10 per year)
Tubing (1 event per year; up to 100 participants)
Stained Glass (2 events per year; up to 10 participants each - total of 20 per year)
Cake Decorating (3 events per year; up to 12 participants each - total of 36 per year)
Spring Cleanup (1 event per year; up to 150 participants)

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

An outcome of implementing the adult community activity program in Saprae Creek will be increased social connectedness among participants, leading to a reduction in feelings of isolation and enhanced overall well-being. As adults engage in structured activities and build relationships, they are likely to experience improved mental health, greater community involvement, and a stronger sense of belonging, which can contribute to their personal development and empowerment.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There are currently no structured adult activities or social groups available in the community.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Saprae Creek Residents Society	Organizer
Vista Ridge	Facility/Support

Program	Activity	Facilitator	Supplies	Venue	Food	Admin Fees	TOTAL
Seniors Social		$ -	$ -	$ 2,000.00	$ 500.00	$ 300.00	$ 2,800.00
Total		$ -	$ -	$ 2,000.00	$ 500.00	$ 300.00	$ 2,800.00
Hub-Style Program		$ 1,600.00	$ 100.00	$ 800.00	$ -	$ 300.00	$ 2,800.00
Total		$ 1,600.00	$ 100.00	$ 800.00	$ -	$ 300.00	$ 2,800.00
Adult Program						$ 1,200.00	$ 1,200.00
	Spring Cleanup	$ -	$ -	$ -	$ 800.00	$ -	$ 800.00
	Tubing	$ -	$ -	$ 2,500.00	$ 4,500.00	$ -	$ 7,000.00
	Christmas Party	$ -	$ 2,000.00	$ -	$ 6,000.00	$ -	$ 8,000.00
	Golf Tournament	$ -	$ 1,000.00	$ 4,000.00	$ -	$ -	$ 5,000.00
	Blacksmith	$ 4,000.00	$ -	$ -	$ -	$ -	$ 4,000.00
	Stained Glass	$ 2,400.00	$ -	$ 600.00	$ -	$ -	$ 3,000.00
	Cake Decorating	$ 3,000.00	$ -	$ -	$ -	$ -	$ 3,000.00
Total		$ 9,400.00	$ 3,000.00	$ 7,100.00	$ 11,300.00	$ 1,200.00	$ 32,000.00
Youth Program						$ 1,200.00	$ 1,200.00
	Halloween Party	$ -	$ 1,500.00	$ -	$ 4,500.00		$ 6,000.00
	Cake Decorating	$ 3,000.00	$ -	$ -	$ -	$ -	$ 3,000.00
	Snowboarding Lessons	$ 3,000.00	$ -	$ -	$ -	$ -	$ 3,000.00
	Skiing Lessons	$ 3,000.00	$ -	$ -	$ -	$ -	$ 3,000.00
	Skating Lessons	$ 1,200.00	$ -	$ -	$ 300.00	$ -	$ 1,500.00
	Blacksmith	$ 4,000.00	$ -	$ -	$ -	$ -	$ 4,000.00
Total		$ 14,200.00	$ 1,500.00	$ -	$ 4,800.00	$ 1,200.00	$ 21,700.00
TOTAL PROGRAM FEES		**$ 25,200.00**	**$ 4,600.00**	**$ 9,900.00**	**$ 16,600.00**	**$ 3,000.00**	**$ 59,300.00**

COMPILATION ENGAGEMENT REPORT

To Management of Saprae Creek Residents Society,

On the basis of information provided by management, we have compiled the statement of financial position of Saprae Creek Residents Society as at December 31, 2023, the statement of operations and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements,* which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Fort McMurray, Alberta
January 25, 2024

Bazylo & Dunn Chartered Professional Accountants LLP

Saprae Creek Residents Society
Statement of Financial Position
As at December 31, 2023

		2023	2022
ASSETS			
Current			
Cash		**138,491**	**150,040**
Restricted cash		**54,373**	**26,904**
GST recoverable		**694**	**1,123**
Prepaid expenses		**1,930**	**1,705**
		195,488	**179,772**
Property, plant and equipment	(Note 2)	**1,102**	**2,203**
		196,590	**181,975**
LIABILITIES			
Current			
Accounts payable and accrued liabilities		**1,929**	**7,166**
Deferred revenue		**54,373**	**26,904**
		56,302	**34,070**
NET ASSETS			
Invested in Property, Plant and Equipment		**1,102**	**2,204**
Restricted		**125,000**	**125,000**
Unrestricted		**14,186**	**20,701**
		140,288	**147,905**
		196,590	**181,975**

Approved on behalf of the Board:

The accompanying notes are an integral part of these financial statements

Saprae Creek Residents Society
Statement of Changes in Net Assets
For the year ended December 31, 2023

	2023			
	Total	**Invested in Property Plant and Equipment**	**Restricted Net Assets**	**Unrestricted Net Assets**
Balance, beginning of the year	**147,905**	**2,204**	**125,000**	**20,701**
Excess (Deficiency) of receipts over disbursements	**(7,617)**	**(1,102)**	**-**	**(6,515)**
Transfer to internally restricted fund	-	-	-	-
Amortization of internally funded assets	-	-	-	-
Balance, end of the year	**140,288**	**1,102**	**125,000**	**14,186**

	2022			
	Total	**Invested in Property Plant and Equipment**	**Restricted Net Assets**	**Unrestricted Net Assets**
Balance, beginning of the year	**162,168**	**3,305**	**125,000**	**33,863**
Excess (Deficiency) of receipts over disbursements	**(14,263)**	**(1,101)**	**-**	**(13,162)**
Transfer to internally restricted fund	-	-	-	-
Amortization of internally funded assets	-	-	-	-
Balance, end of the year	**147,905**	**2,204**	**125,000**	**20,701**

The accompanying notes are an integral part of these financial statements

Saprae Creek Residents Society
Statement of Operations
For the year ended December 31, 2023

	2023	2022
RECEIPTS		
Municipal grant	19,086	26,880
Casino	7,295	13,274
Interest income	3,592	1,554
	29,973	41,708
DISBURSEMENTS		
Amortization	1,102	1,102
Bank charges & interest	59	27
Casino	7,168	14,084
Donations	2,000	2,500
Event expenses	6,789	8,823
Insurance	933	2,050
Membership fees	205	195
Non-claimable GST	657	943
Office expenses	1,253	1,541
Professional fees	1,800	1,800
Supplies	15,624	22,906
	37,590	55,971
EXCESS OF RECEIPTS OVER DISBURSEMENTS	(7,617)	(14,263)

The accompanying notes are an integral part of these financial statements

1. Basis of accounting

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the addition of:

- Accounts receivable less an allowance for doubtful accounts
- Property, plant and equipment amortized over their useful lives
- Accounts payable and accrued liabilities
- Deferred revenue

2. Property, plant and equipment

	Cost	Accumulated Amortization	2023 Net book value	2022 Net book value
Land improvements	54,941	54,941	-	-
Outdoor rink and equipment	54,611	54,611	-	-
Recreational equipment	14,214	14,214	-	-
Skateboard park	424,402	424,402	-	-
Trailer equipment	5,508	4,406	1,102	2,203
	553,676	552,574	1,102	2,203

COMPILATION ENGAGEMENT REPORT

To Management of Saprae Creek Residents Society,

On the basis of information provided by management, we have compiled the statement of financial position of Saprae Creek Residents Society as at December 31, 2023, the statement of operations and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements,* which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Fort McMurray, Alberta
January 25, 2024

Bazylo & Dunn Chartered Professional Accountants LLP

Saprae Creek Residents Society
Statement of Financial Position
As at December 31, 2023

		2023	2022
ASSETS			
Current			
Cash		**138,491**	**150,040**
Restricted cash		**54,373**	**26,904**
GST recoverable		**694**	**1,123**
Prepaid expenses		**1,930**	**1,705**
		195,488	**179,772**
Property, plant and equipment	(Note 2)	**1,102**	**2,203**
		196,590	**181,975**
LIABILITIES			
Current			
Accounts payable and accrued liabilities		**1,929**	**7,166**
Deferred revenue		**54,373**	**26,904**
		56,302	**34,070**
NET ASSETS			
Invested in Property, Plant and Equipment		**1,102**	**2,204**
Restricted		**125,000**	**125,000**
Unrestricted		**14,186**	**20,701**
		140,288	**147,905**
		196,590	**181,975**

Approved on behalf of the Board:

The accompanying notes are an integral part of these financial statements

Saprae Creek Residents Society
Statement of Changes in Net Assets
For the year ended December 31, 2023

	2023			
	Total	**Invested in Property Plant and Equipment**	**Restricted Net Assets**	**Unrestricted Net Assets**
Balance, beginning of the year	**147,905**	**2,204**	**125,000**	**20,701**
Excess (Deficiency) of receipts over disbursements	**(7,617)**	**(1,102)**	**-**	**(6,515)**
Transfer to internally restricted fund	-	-	-	-
Amortization of internally funded assets	-	-	-	-
Balance, end of the year	**140,288**	**1,102**	**125,000**	**14,186**

	2022			
	Total	**Invested in Property Plant and Equipment**	**Restricted Net Assets**	**Unrestricted Net Assets**
Balance, beginning of the year	**162,168**	**3,305**	**125,000**	**33,863**
Excess (Deficiency) of receipts over disbursements	**(14,263)**	**(1,101)**	**-**	**(13,162)**
Transfer to internally restricted fund	-	-	-	-
Amortization of internally funded assets	-	-	-	-
Balance, end of the year	**147,905**	**2,204**	**125,000**	**20,701**

The accompanying notes are an integral part of these financial statements

Saprae Creek Residents Society
Statement of Operations
For the year ended December 31, 2023

	2023	2022
RECEIPTS		
Municipal grant	19,086	26,880
Casino	7,295	13,274
Interest income	3,592	1,554
	29,973	41,708
DISBURSEMENTS		
Amortization	1,102	1,102
Bank charges & interest	59	27
Casino	7,168	14,084
Donations	2,000	2,500
Event expenses	6,789	8,823
Insurance	933	2,050
Membership fees	205	195
Non-claimable GST	657	943
Office expenses	1,253	1,541
Professional fees	1,800	1,800
Supplies	15,624	22,906
	37,590	55,971
EXCESS OF RECEIPTS OVER DISBURSEMENTS	(7,617)	(14,263)

The accompanying notes are an integral part of these financial statements

1. Basis of accounting

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the addition of:

- Accounts receivable less an allowance for doubtful accounts
- Property, plant and equipment amortized over their useful lives
- Accounts payable and accrued liabilities
- Deferred revenue

2. Property, plant and equipment

	Cost	Accumulated Amortization	2023 Net book value	2022 Net book value
Land improvements	54,941	54,941	-	-
Outdoor rink and equipment	54,611	54,611	-	-
Recreational equipment	14,214	14,214	-	-
Skateboard park	424,402	424,402	-	-
Trailer equipment	5,508	4,406	1,102	2,203
	553,676	552,574	1,102	2,203

COMPILATION ENGAGEMENT REPORT

To Management of Saprae Creek Residents Society,

On the basis of information provided by management, we have compiled the statement of financial position of Saprae Creek Residents Society as at December 31, 2023, the statement of operations and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements,* which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Fort McMurray, Alberta
January 25, 2024

Bazylo & Dunn Chartered Professional Accountants LLP

Saprae Creek Residents Society
Statement of Financial Position
As at December 31, 2023

		2023	2022
ASSETS			
Current			
Cash		138,491	150,048
Restricted cash		54,373	26,904
GST recoverable		694	1,123
Prepaid expenses		1,930	1,705
		195,488	179,772
Property, plant and equipment	(Note 2)	1,102	2,203
		196,590	181,975
LIABILITIES			
Current			
Accounts payable and accrued liabilities		1,929	7,166
Deferred revenue		54,373	26,904
		56,302	34,070
NET ASSETS			
Invested in Property, Plant and Equipment		1,102	2,284
Restricted		125,000	125,000
Unrestricted		14,186	20,701
		140,288	147,905
		196,590	181,975

Approved on behalf of the Board:

The accompanying notes are an integral part of these financial statements

Saprae Creek Residents Society
Statement of Changes in Net Assets
For the year ended December 31, 2023

	2023			
	Total	Invested in Property Plant and Equipment	Restricted Net Assets	Unrestricted Net Assets
Balance, beginning of the year	147,905	2,204	125,000	20,701
Excess (Deficiency) of receipts over disbursements	(7,617)	(1,102)	-	(6,515)
Transfer to internally restricted fund	-	-	-	-
Amortization of internally funded assets	-	-	-	-
Balance, end of the year	140,288	1,102	125,000	14,186

	2022			
	Total	Invested in Property Plant and Equipment	Restricted Net Assets	Unrestricted Net Assets
Balance, beginning of the year	162,168	3,305	125,000	33,863
Excess (Deficiency) of receipts over disbursements	(14,263)	(1,101)	-	(13,162)
Transfer to internally restricted fund	-	-	-	-
Amortization of internally funded assets	-	-	-	-
Balance, end of the year	147,905	2,204	125,000	20,701

The accompanying notes are an integral part of these financial statements

Saprae Creek Residents Society
Statement of Operations
For the year ended December 31, 2023

	2023	2022
RECEIPTS		
Municipal grant	19,086	26,880
Casino	7,295	13,274
Interest income	3,592	1,554
	29,973	41,708
DISBURSEMENTS		
Amortization	1,102	1,102
Bank charges & interest	59	27
Casino	7,168	14,084
Donations	2,000	2,500
Event expenses	6,789	8,823
Insurance	933	2,050
Membership fees	205	195
Non-claimable GST	657	943
Office expenses	1,253	1,541
Professional fees	1,800	1,800
Supplies	15,624	22,906
	37,590	55,971
EXCESS OF RECEIPTS OVER DISBURSEMENTS	(7,617)	(14,263)

The accompanying notes are an integral part of these financial statements

1. Basis of accounting

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the addition of:

- Accounts receivable less an allowance for doubtful accounts
- Property, plant and equipment amortized over their useful lives
- Accounts payable and accrued liabilities
- Deferred revenue

2. Property, plant and equipment

	Cost	Accumulated Amortization	2023 Net book value	2022 Net book value
Land improvements	54,941	54,941	-	-
Outdoor rink and equipment	54,611	54,611	-	-
Recreational equipment	14,214	14,214	-	-
Skateboard park	424,402	424,402	-	-
Trailer equipment	5 508	4 406	1 102	2 203
	553 676	552 574	1 102	2 203

Application Summary:
2025 - 3135 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3135 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Pets and Wellness Society
s.17(1) [redacted]
Fort McMurray, AB, T9H 5B4

Primary Contact

Charity Wiley

Phone: s.17(1) [redacted]
Email: pawsymm@gmail.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

PAWS Mission: To improve the quality of life for individuals by providing compassionate and effective pet therapy services, promoting wellness through the human-animal bond.

Brief Summary of the Proposed Program(s) and/or Project(s)

The Pets and Wellness Society - Rural Outreach Program aims to implement continuous pet therapy visitation in the outlying communities of the Regional Municipality of Wood Buffalo, specifically targeting Fort McKay and Anzac. Recognizing the therapeutic benefits of animal interaction, we seek to enhance mental health and emotional well-being among residents, particularly students attending Bill Woodward and Elsie Fabian schools. The program will involve certified PAWS pet therapy animals, along with their trained handlers and aim to deliver regular sessions to the schools and surrounding areas.

By fostering connections between residents and PAWS therapy animals, we aim to alleviate stress, reduce feelings of isolation, and promote overall community engagement. This initiative not only addresses mental health challenges but also strengthens community bonds, contributing to a healthier, more resilient population. We are seeking funding to support logistics, travel, and outreach efforts to ensure the program's sustainability and success.

Please note any restrictions on participating in your organization's programs or services.

Our pet therapy program is designed to be fully accessible and inclusive, with no restrictions on participation for either the therapy teams or the community members. We welcome individuals of all ages, backgrounds, and abilities, ensuring that everyone can benefit from the therapeutic effects of animal interaction. This openness fosters a welcoming environment where residents can freely engage with therapy animals, enhancing their mental and emotional well-being. Currently, there is no fee associated with PAWS pet therapy sessions.

Additionally, there are no limitations on the therapy teams involved; all certified pet therapy teams are encouraged to participate, allowing for a diverse array of animals and handlers. This diversity enriches the experience for participants, as they interact with different breeds and personalities. By removing barriers to access, we aim to create a supportive community atmosphere that promotes healing, connection, and joy for everyone involved. Our team training costs are kept to a minimum and we have contingencies in place to support individuals who can not afford the current fee structure.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Koralee Samaroden	President	5
Doug Deeks	Vice President	3
Melinda Lambert	Secretary	3
Carolyn Fedun	Tresurer	1
Charlotte MacKenzie	Director at Large	3
Whitney Dallaire	Director at Large	4
Emma Clewes	Director at Large	4
Betty Samaroden	Director at Large	5

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Members of our board are acutely aware of the significant positive impacts of pet therapy on mental health and well-being. They recognize that interactions with therapy animals can reduce anxiety, alleviate feelings of loneliness, and promote emotional resilience. This understanding is rooted in personal experiences, as many board members have witnessed firsthand the transformative effects of animal companionship.

Living in a rural community, particularly in outlying populations like Fort McKay and Anzac, presents unique challenges to mental health support. Limited access to mental health resources, coupled with geographic isolation, can exacerbate feelings of disconnection and stress. Our board believes that delivering pet therapy services in these areas is not only beneficial but essential. By bringing therapy animals directly to residents, we can fill a critical gap in mental health support, fostering a sense of community, connection, and hope.

Through this program, we aim to create an inclusive environment that encourages residents to engage with therapy animals, helping to improve their overall well-being and strengthen community ties. Our board is committed to ensuring that these vital services reach those who need them most, ultimately contributing to healthier, more resilient communities.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Pets And Wellness Society Rural Outreach Program Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$13,718.41

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$36,232.42

What efforts have been made in the past fiscal year to increase the financial support for your organization?

The Pets And Wellness Society engages in local fundraising opportunities such as volunteering at the Fort McMurray Legion Bingo, engaging with key stakeholder events for honorarium payments and as of 2023, was approved for a Casino and began receiving AGLC revenue.

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events

included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	None outside of the current grant application	$0.00
		$0.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Casinos/Bingos	FMM Legion Bingo	$2,500.00
		$2,500.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Travel	Kilometer per diem ($0.50/km)	$2,500.00	$1,875.00
Gifts for Elders / Honorariums	Thank you gift to those helping coordinate visits	$500.00	$375.00
Volunteer Appreciation	Thank you gift to volunteers	$1,500.00	$1,125.00
Program Staff wages & Benefits	Program Coordinator	s.17(1)	$2,700.00
Advertising/Marketing	Promotional Spending	$500.00	$375.00
Administration Costs 15% Maximum	Printing, Insurance	$1,290.00	$967.50
		s.17(1)	**$7,417.50**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	s.17(1)

Total RMWB Grant Request

Application Summary: 2025 - 3135 - Community Impact Grant - Community Programs and Projects

	Amount
Total	$7,417.50

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$7,417.50

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

75%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

The in-kind contribution of volunteer time is a critical component of the pet therapy program, as it ensures the efficient and cost-effective delivery of services to the rural communities of Anzac and Fort McKay. Additionally, our new team training sessions take place at the Fort McMurray Airport who donates their training space for the program use.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

PAWS_-_Financials_-_2024_(Jan-Dec).pdf
45.1 KB - 10/05/2024 7:28 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

PAWS_Jun_30_2023_Interim_Financial_Statements_with_Budget.pdf
450.4 KB - 10/28/2024 3:48 PM

Pets_And_Wellness_Society_(Balance_Sheet_2023).pdf
51.1 KB - 10/05/2024 6:38 PM

paws_financials.pdf
1.4 MB - 11/01/2024 9:17 PM

Total Files: 3

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_-_Pets_And_Wellness_Society_(PAWS).pdf
232.3 KB - 10/05/2024 7:16 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Charity Wiley

Position/Title

Program Coordinator

Date: 10/05/2024

Project Summary
Pets And Wellness Society Rural Outreach Program

Program, Project or Service Name
Pets And Wellness Society Rural Outreach Program

Beginning Date
01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Fort McKay

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
The PAWS pet therapy rural outreach program directly aligns with community support services and wellness by providing accessible mental health resources to residents in outlying areas. It specifically targets rural and Indigenous communities, fostering trust and relationships through culturally sensitive practices and collaboration with local schools. By promoting social participation, the program encourages residents to engage with therapy animals, reducing isolation and strengthening community bonds. This holistic approach not only enhances individual well-being but also nurtures a sense of belonging, empowering participants to connect, share experiences, and build supportive networks within their communities.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	100
Children (6-12 years)	500
Youth (13-18)	250
Adults	100
Seniors (65+)	100
Families	100
Community	1000
Total	2150

Please identify the equity deserving population the program, project, service or event will serve.
Youth, Seniors, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
In the rural communities of Anzac and Fort McKay, residents face mental health challenges exacerbated by geographic isolation and limited access to mental health services. High rates of anxiety, depression, and social disconnection have been reported, particularly among Indigenous populations, where historical trauma and contemporary socioeconomic factors contribute to these issues. The absence of accessible, supportive mental health resources leaves many individuals without the tools to cope with stressors, leading to increased feelings of isolation and decreased well-being.

Evidence from studies indicates that pet therapy can effectively improve mental health outcomes. Research shows that interactions with therapy animals can reduce anxiety, lower blood pressure, and increase feelings of happiness and connection. Furthermore, a survey conducted by the Mental Health Commission of Canada highlights that rural communities often experience higher rates of mental health challenges due to barriers such as distance, stigma, and a lack of available services.

Our program will provide regular access to certified therapy animals, fostering emotional support and social interaction. This initiative not only aims to enhance individual well-being but also to strengthen community ties, ultimately creating a more resilient and supportive environment for all residents.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
1. Accessible Service Delivery:
-Regular Outreach: Establish a consistent schedule of pet therapy sessions in accessible community locations, ensuring that residents in Anzac and Fort McKay can easily participate.
-Flexible Programming: Offer various formats, including individual sessions, group activities, and school visits, to cater to diverse needs and preferences.

2. Community Engagement:
-Awareness Campaigns: Conduct outreach efforts to educate residents about the benefits of pet therapy, reducing stigma around mental health and promoting program participation.
-Local Partnerships: Collaborate with local organizations, schools, and healthcare providers to foster community buy-in and enhance program reach.

3. Culturally Sensitive Approaches:
-Incorporate Indigenous Practices: Work with Indigenous leaders and community members to ensure that the program is culturally relevant and respectful, integrating traditional healing practices where appropriate.
-Tailored Activities: Design activities that resonate with local culture and values, fostering a sense of belonging and ownership among participants.

4. Skill Development and Training:
-Volunteer Training: Recruit and train local volunteers to assist with therapy sessions, promoting community involvement and building local capacity.
-Educational Workshops: Offer workshops that teach participants about animal care, responsible pet ownership, and the benefits of human-animal interactions.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
Research has shown that pet therapy can have a profound impact on mental health, particularly in underserved rural communities where access to healthcare and mental health services is limited. Studies demonstrate that interactions with therapy animals can reduce stress, anxiety, and symptoms of depression, providing emotional comfort and alleviating feelings of loneliness. These benefits are especially crucial for rural residents, who often face geographic isolation and limited social support networks.

In rural areas like Anzac and Fort McKay, where mental health services are sparse, pet therapy can serve as an accessible, low-barrier form of emotional support. Therapy animals can bridge the gap by offering companionship, fostering positive social interactions, and reducing the stigma around seeking mental health care. Research has also highlighted the ability of pet therapy to promote physiological changes, such as lowering blood pressure and releasing oxytocin, which contributes to improved mood and relaxation.

By introducing pet therapy services in these communities, residents will have the opportunity to engage in meaningful interactions that promote emotional well-being, decrease social isolation, and increase overall happiness. The program will create a supportive environment, enhancing community resilience and mental health for individuals of all ages and backgrounds.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
1. Volunteer Commitment:
-Therapy Animal Handlers: Certified volunteers will commit to facilitating one-on-one and group therapy sessions
-Visit Coordination: Program Coordinator will manage scheduling, community outreach, and coordination with local organizations (schools, senior centers, etc.)
-Transportation - volunteers will drive personal vehicles to visit locations
-Data Collection and Evaluation: Program Coordinator will help collect surveys, feedback, and data to evaluate the program's success and impact on participants

2. Funding from this Grant + Casino Funding:
-Travel Costs: Funding will cover transportation expenses for therapy teams traveling to and from the rural communities
-Training and Certification: Funds will be allocated to ensure that new therapy teams are trained who specifically want to engage in rural visitation
-Program Materials: The grant will cover the cost of printed materials, marketing, and community engagement tools
-Insurance and Contingencies: Funding will also cover insurance and any additional costs

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
The rural outreach pet therapy program will focus on delivering flexible activities designed to meet the diverse needs of the communities of Anzac and Fort McKay. The primary activity involves pet therapy sessions where trained therapy animals and their handlers visit community hubs such as schools, senior centers, and health clinics to engage with residents. These informal sessions will last approximately one hour and provide various formats of interaction, tailored to different groups including one on one animal assisted therapy, group therapy sessions and casual meet and greets.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

1. Number of Therapy Sessions Delivered:
-Bi-monthly sessions in Anzac and Fort McKay over a 12-month period, totaling approximately 24 therapy visits.

2. Number of Participants Engaged:
-Estimated 100+ residents/session from the two communities will participate in pet therapy sessions, including seniors, youth, and individuals with mental health challenges.

3. Hours of Direct Therapy Provided:
-Each session will last 1 hour, providing a total of 24-48 hours of direct therapy interaction over the course of the program.

4. Number of Volunteers Involved:
- Involvement of 4-6 trained volunteers, including therapy animal handlers, coordinators, and support staff.

5. Number of Therapy Animals Involved:
- 4-6 certified therapy animals will participate in the program, rotating between visits to ensure optimal care and interaction.

6. Types of Venues Reached:
- Sessions will take place at 3-4 different community locations, including schools, senior centers, and community health hubs in both Anzac and Fort McKay.

7. Surveys and Feedback Collected:
- Pre- and post-session surveys will be administered to at least 50% of participants to assess emotional well-being, stress levels, and program satisfaction.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

1. Improved Mental and Emotional Well-Being of Participants
Outcome: Participants will experience reduced symptoms of stress, anxiety, and depression as a result of regular pet therapy sessions. The calming presence of therapy animals will promote relaxation, provide emotional comfort, and enhance mood.

2. Increased Social Engagement and Reduced Isolation
Outcome: The program will create opportunities for residents, particularly seniors and vulnerable individuals, to engage socially with others in their community through shared therapy experiences. This will help alleviate feelings of isolation and build a stronger sense of community.

3. Enhanced Community Awareness and Acceptance of Pet Therapy
Outcome: The program will raise awareness of the therapeutic benefits of human-animal interaction, leading to greater acceptance and integration of pet therapy as a mental health support tool within the communities of Anzac and Fort McKay.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Observation

Project Summary
Pets And Wellness Society Rural Outreach Program

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The pet therapy program will play a unique and meaningful role in serving the Indigenous communities of Anzac and Fort McKay by promoting healing and reconciliation through culturally sensitive approaches and fostering emotional, mental, and spiritual well-being. Indigenous cultures often emphasize a deep connection to nature and animals, viewing them as spiritual guides and healers. The pet therapy program will honor this belief by offering interactions with therapy animals that promote calm, comfort, and emotional healing. These interactions can serve as a gentle, non-verbal way for community members to experience emotional relief, making the program accessible to those who may be hesitant to seek traditional mental health services. For many Indigenous communities, trauma related to residential schools, cultural displacement, and systemic discrimination has resulted in deep emotional wounds. Pet therapy can create a safe, non-judgmental space where individuals can process emotions and reduce feelings of isolation and anxiety. The therapy sessions, delivered in familiar community settings, will foster a sense of belonging and trust, encouraging participants to open up and engage in their own healing journey.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Pets And Wellness Society (PAWS) is uniquely positioned as the only pet therapy organization operating within the Regional Municipality of Wood Buffalo, including the rural communities of Anzac and Fort McKay. This distinction allows PAWS to address a crucial service gap in the region, where residents face limited access to mental health and emotional support services, particularly in rural and remote areas. The Regional Municipality of Wood Buffalo, including the rural communities, has limited mental health resources, and PAWS's ability to offer low-barrier, non-traditional therapeutic support through animal-assisted therapy fills a critical need, especially in underserved rural areas. Unlike other community services, such as counseling, social work, or medical care, PAWS offers an innovative, non-verbal form of emotional support. Pet therapy provides comfort and emotional relief through interaction with therapy animals, which has been shown to reduce anxiety, alleviate depression, and lower stress. This makes it particularly accessible for individuals who may be reluctant to engage in conventional mental health services.

Project Summary
Pets And Wellness Society Rural Outreach Program

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Elsie Fabian School	Venue
Bill Woodward School	Venue
Fort McMurray International Airport	Training Venue
Fort McMurray Catholic School Board	Supporting Organization
Fort McMurray Public School Board	Supporting Organization
Clearwater Horse Club	Training Venue
Canadian Mental Health Association	Supporting Organization

CIP Funding 2025 - REQUEST

		Budget	CIP Eligible	Actual	Difference (Budget to CIP Eligibility)
	Travel	$ 2,500.00	$ 1,875.00	$ 2,500.00	$ 625.00
	Gifts for Elders	$ 500.00	$ 375.00	$ 500.00	$ 125.00
	Volunteer Appreciation	$ 1,500.00	$ 1,125.00	$ 1,500.00	$ 375.00
	Program Staff wafes & benefits	s.17(1) [redacted]			
	Advertising/Marketing	$ 500.00	$ 375.00	$ 500.00	$ 125.00
	Administration (15%)	$ 1,290.00	$ 967.50	$ 1,290.00	$ 322.50
					$ -
	TOTAL Expenses	s.17(1) [redacted]			

Logic Model Template

What is a Logic Model?

A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Pets And Wellness Society (PAWS)**
Organization Mission Statement:	**PAWS Mission: To improve the quality of life for individuals by providing compassionate and effective pet therapy services, promoting wellness through the human-animal bond.**

Program/Event Name:	**PAWS Pet Therapy Rural Outreach Program**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	The students and community members of Anzac and Fort McKay.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	In the rural communities of Anzac and Fort McKay, residents face mental health challenges exacerbated by geographic isolation and limited access to mental health services. High rates of anxiety, depression, and social disconnection have been reported, particularly among Indigenous populations, where historical trauma and contemporary socioeconomic factors contribute to these issues. The absence of accessible, supportive mental health resources leaves many individuals without the tools to cope with stressors, leading to increased feelings of isolation and decreased well-being.

	Evidence from studies indicates that pet therapy can effectively improve mental health outcomes. Research shows that interactions with therapy animals can reduce anxiety, lower blood pressure, and increase feelings of happiness and connection. Furthermore, a survey conducted by the Mental Health Commission of Canada highlights that rural communities often experience higher rates of mental health challenges due to barriers such as distance, stigma, and a lack of available services. Our program will provide regular access to certified therapy animals, fostering emotional support and social interaction. This initiative not only aims to enhance individual well-being but also to strengthen community ties, ultimately creating a more resilient and supportive environment for all residents.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	1. Accessible Service Delivery: -Regular Outreach: Establish a consistent schedule of pet therapy sessions in accessible community locations, ensuring that residents in Anzac and Fort McKay can easily participate. -Flexible Programming: Offer various formats, including individual sessions, group activities, and school visits, to cater to diverse needs and preferences. 2. Community Engagement: -Awareness Campaigns: Conduct outreach efforts to educate residents about the benefits of pet therapy, reducing stigma around mental health and promoting program participation. -Local Partnerships: Collaborate with local organizations, schools, and healthcare providers to foster community buy-in and enhance program reach. 3. Culturally Sensitive Approaches:

	-Incorporate Indigenous Practices: Work with Indigenous leaders and community members to ensure that the program is culturally relevant and respectful, integrating traditional healing practices where appropriate. -Tailored Activities: Design activities that resonate with local culture and values, fostering a sense of belonging and ownership among participants. 4. Skill Development and Training: -Volunteer Training: Recruit and train local volunteers to assist with therapy sessions, promoting community involvement and building local capacity. -Educational Workshops: Offer workshops that teach participants about animal care, responsible pet ownership, and the benefits of human-animal interactions.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	Research has shown that pet therapy can have a profound impact on mental health, particularly in underserved rural communities where access to healthcare and mental health services is limited. Studies demonstrate that interactions with therapy animals can reduce stress, anxiety, and symptoms of depression, providing emotional comfort and alleviating feelings of loneliness. These benefits are especially crucial for rural residents, who often face geographic isolation and limited social support networks. In rural areas like Anzac and Fort McKay, where mental health services are sparse, pet therapy can serve as an accessible, low-barrier form of emotional support. Therapy animals can bridge the gap by offering companionship, fostering positive social interactions, and reducing the stigma around seeking mental health care. Research has also highlighted the ability of pet therapy to promote physiological changes, such as

	lowering blood pressure and releasing oxytocin, which contributes to improved mood and relaxation. By introducing pet therapy services in these communities, residents will have the opportunity to engage in meaningful interactions that promote emotional well-being, decrease social isolation, and increase overall happiness. The program will create a supportive environment, enhancing community resilience and mental health for individuals of all ages and backgrounds.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	1. Volunteer Commitment: -Therapy Animal Handlers: Certified volunteers will commit to facilitating one-on-one and group therapy sessions -Visit Coordination: Program Coordinator will manage scheduling, community outreach, and coordination with local organizations (schools, senior centers, etc.) -Transportation - volunteers will drive personal vehicles to visit locations -Data Collection and Evaluation: Program Coordinator will help collect surveys, feedback, and data to evaluate the program's success and impact on participants 2. Funding from this Grant + Casino Funding: -Travel Costs: Funding will cover transportation expenses for therapy teams traveling to and from the rural communities -Training and Certification: Funds will be allocated to ensure that new therapy teams are trained who specifically want to engage in rural visitation -Program Materials: The grant will cover the cost of printed materials, marketing, and community engagement tools

	-Insurance and Contingencies: Funding will also cover insurance and any additional costs
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The rural outreach pet therapy program will focus on delivering flexible activities designed to meet the diverse needs of the communities of Anzac and Fort McKay. The primary activity involves pet therapy sessions where trained therapy animals and their handlers visit community hubs such as schools, senior centers, and health clinics to engage with residents. These informal sessions will last approximately one hour and provide various formats of interaction, tailored to different groups including one on one animal assisted therapy, group therapy sessions and casual meet and greets.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	1. Number of Therapy Sessions Delivered: -Bi-monthly sessions in Anzac and Fort McKay over a 12-month period, totaling approximately 24 therapy visits. 2. Number of Participants Engaged: -Estimated 100+ residents/session from the two communities will participate in pet therapy sessions, including seniors, youth, and individuals with mental health challenges. 3. Hours of Direct Therapy Provided:

	-Each session will last 1 hour, providing a total of 24-48 hours of direct therapy interaction over the course of the program. 4. Number of Volunteers Involved: - Involvement of 4-6 trained volunteers, including therapy animal handlers, coordinators, and support staff. 5. Number of Therapy Animals Involved: - 4-6 certified therapy animals will participate in the program, rotating between visits to ensure optimal care and interaction. 6. Types of Venues Reached: - Sessions will take place at 3-4 different community locations, including schools, senior centers, and community health hubs in both Anzac and Fort McKay. 7. Surveys and Feedback Collected: - Pre- and post-session surveys will be administered to at least 50% of participants to assess emotional well-being, stress levels, and program satisfaction.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Improved Mental and Emotional Well-Being of Participants	a. Participants will experience reduced symptoms of stress, anxiety, and depression as a result of regular pet therapy sessions. The calming presence of therapy animals will promote relaxation, provide emotional comfort, and enhance mood.	i. Surveys conducted before and after therapy sessions will measure changes in participants' reported levels of stress, anxiety, and overall emotional well-being.
		ii. At least 75% of participants will report improved emotional well-being and reduced feelings of loneliness by the end of the program.
2. Increased Social Engagement and Reduced Isolation	a. The program will create opportunities for residents, particularly seniors and vulnerable individuals, to engage socially with others in their community through shared therapy experiences. This will help alleviate feelings of isolation and build a stronger sense of community.	i. Participation rates in group sessions and informal meet-and-greets will track engagement. Participant feedback will capture the social impact of the program.
		ii. 80% of participants will report feeling more connected to their community and less socially isolated by the end of the program.
3. Enhanced Community Awareness and Acceptance of Pet Therapy	a. The program will raise awareness of the therapeutic benefits of human-animal interaction, leading to greater acceptance and integration of pet therapy as a mental health	i. Community outreach efforts, and media engagement will measure the level of awareness. Post program surveys will assess changes in knowledge and attitudes toward pet therapy.

	support tool within the communities of Anzac and Fort McKay.	ii. 80% of program participants will demonstrate an increased understanding of pet therapy's benefits, and community members will express interest in supporting the continuation of the program.

Intermediate outcomes: *Changes in behaviours and actions*. *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	The pet therapy program will play a unique and meaningful role in serving the Indigenous communities of Anzac and Fort McKay by promoting healing and reconciliation through culturally sensitive approaches and fostering emotional, mental, and spiritual well-being. Indigenous cultures often emphasize a deep connection to nature and animals, viewing them as spiritual guides and healers. The pet therapy program will honor this belief by offering interactions with therapy animals that promote calm, comfort, and emotional healing. These interactions can serve as a gentle, non-verbal way for community members to experience emotional relief, making the program accessible to those who may be hesitant to seek traditional mental health services. For many Indigenous communities, trauma related to residential schools, cultural displacement, and systemic discrimination has resulted in deep emotional wounds. Pet therapy can create a safe, non-judgmental space where individuals can process emotions and reduce feelings of isolation and anxiety. The therapy sessions, delivered in familiar community settings, will foster a sense of belonging and trust, encouraging participants to open up and engage in their own healing journey.

Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	The long-term impacts of pet therapy in rural communities, such as Anzac and Fort McKay, are profound and multifaceted, contributing to the overall health and well-being of residents. By integrating pet therapy into the fabric of community support systems, these programs can significantly enhance emotional, social, and mental health outcomes. Over time, participants in pet therapy programs experience lasting improvements in their mental health, including reduced symptoms of anxiety, depression, and stress. The therapeutic interactions with animals promote a sense of calm and emotional relief, empowering individuals to better manage their mental health. As these positive changes take root, they can lead to a more resilient population, capable of coping with life's challenges and enhancing their overall quality of life. Ultimately, the long-term impacts of pet therapy extend beyond individual participants. As residents experience improved mental and emotional health, enhanced social connections, and a stronger sense of community, the entire community flourishes. This legacy of wellness sets the stage for future generations to benefit from the positive effects of pet therapy, contributing to a healthier, happier, and more resilient rural community.

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

Pets And Wellness Society
Balance Sheet
January 1, 2023 - December 31, 2023

Income Statement		
REVENUE	BMO	Servus Credit
Year End Accunt Balance	$ 19,676.41	$ -
Registration Fees	665.00	10.00
Fundraising	$ -	$ -
Grants (RWWB 2023)	$ 20,485.00	$ -
Donations	$ 4,548.38	$ 4,466.03
Misc. Revenue (sales)	100.00	-
Revenue at Banks	**$ 45,474.79**	**$ 4,476.03**
TOTAL REVENUE	**$ 49,950.82**	
General & Administrative Exp		
Staffing Costs	$ 15,950.00	
Administration General	$ 1,018.20	
Interest & Bank Charges	$ 42.00	
Course Costs	$ 993.45	
Team Training	$ -	
volunteer appreciation	$ 420.00	
Website /Marketing	$ 1,057.16	
Travel	$ 504.40	
Returned $ to RMWB	$ 16,247.20	
Total General & Admin. Exp	$ 36,232.41	
Net Operating Profit	**$ 13,718.41**	

Pets and Wellness Society
Income Statement (with Budget)
for the 6 Month Period Ended Jun 30 2023

	2023 Budget Jul 1-Dec 31		2023 Actuals Jan 1-Jun 30		2023 Budget Jan 1-Dec 31		2022 Actuals Jan 1-Dec 31	
Operating revenues:								
Private donations			$ 1,289.57		$ 1,000.00		$ 1,605.00	
Pre-screening fees	$ 125.00		$ 25.00		$ 150.00		$ 180.00	
Training course fees	$ 250.00		$ 250.00		$ 500.00		$ 500.00	
Legion bingo	$ 2,000.00				$ 2,000.00		$ 2,088.79	
Casino								
Operating revenues Total		$ 2,375.00		$ 1,564.57		$ 3,650.00		$ 4,373.79
Operating expenses:								
Pre-screening costs	$ 290.00		$ 110.00		$ 400.00		$ 240.00	
Training course costs	$ 1,136.65		$ 863.35		$ 2,000.00		$ 1,269.37	
Practical visit costs	$ 810.00		$ 590.00		$ 1,400.00		$ 880.00	
Mileage			$ 409.20					
Volunteer appreciation					$ 750.00		$ 654.39	
Operating expenses Total		$ 2,236.65		$ 1,972.55		$ 4,550.00		$ 3,043.76
Operating Income (loss)		**$ 138.35**		**$ (407.98)**		**$ (900.00)**		**$ 1,330.03**
Other revenues:								
CMHA grant			$ 17,064.71		$ 20,485.00		$ 20,520.00	
RMWB grant			$ (1,076.66)		$ (1,700.71)			
RMWB grant (portion returned)								
Other revenues Total		$ -		$ 15,988.05		$ 18,784.29		$ 20,520.00
Other expenses:								
Executive Director wages	$ s.17(1)		$ s.17(1)		$ s.17(1)		$ s.17(1)	
Fundraising Coordinator wages	$		$		$		$	
Venue Coordinator wages	$		$					
Marketing (excl. website)	$ 1,350.01		$ 149.99		$ 1,500.00		$ 90.24	
Website	$ 850.00				$ 850.00			
Volunteer apparel	$ 100.00		$ (100.00)		$ -		$ 4,045.84	
Storage	$ -				$ -		$ (132.55)	
Insurance	$ 885.00				$ 885.00		$ 798.00	
Office supplies	$ -		$ 148.00		$ 100.00		$ 100.39	
Banking fees	$ 29.00		$ 21.00		$ 50.00		$ 49.50	
Other expenses Total		$ 10,114.01		$ 6,518.99		$ 17,785.00		$ 14,371.42
Net other revenues and expenses		**$ (10,114.01)**		**$ 9,469.06**		**$ 999.29**		**$ 6,148.58**
Net income (loss)		**$ (9,975.66)**		**$ 9,061.08**		**$ 99.29**		**$ 7,478.61**

Pets and Wellness Society
Balance Sheet
as of Jun 30 2023

	Jun 30 2023		Dec 31 2022	
Assets				
Current				
Chequing account	$ 28,405.84		$ 19,676.41	
Property, plant, and equipment				
Vests	$ 1,025.00		$ 1,025.00	
Backpacks	$ 1,000.00		$ 1,000.00	
Uncapitalised equipment	$ 800.00		$ 800.00	
Total Assets		**$ 31,230.84**		**$ 22,501.41**
Liabilities				
Accruals				
Wages	$ 1,200.00		$ 900.00	
Marketing			$ 84.95	
Training Costs	$ 493.35			
Website			$ 416.00	
RMWB Community Impact Grant				
Estimated Uncommitted Grant Proceeds			$ 624.05	
Total Liabilities		**$ 1,693.35**		**$ 2,025.00**
Equity (Net Assets)		**$ 29,537.49**		**$ 20,476.41**

KC SIGNATURE

Pets and Wellness Society
Income Statement (with Budget)
for the 6 Month Period Ended Jun 30 2023

	2023 Budget Jul 1-Dec 31		2023 Actuals Jan 1-Jun 30		2023 Budget Jan 1-Dec 31		2022 Actuals Jan 1-Dec 31	
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Pets and Wellness Society
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Application Summary:
2025 - 3074 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3074 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

NorthLife Fellowship Baptist Church of Fort McMurray
141 Alberta Drive
Fort McMurray, AB, T9H 1R2

Primary Contact

Katherine Giesbrecht

Phone: s.17(1) [redacted]
Email: treasurer@northlifechurch.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Our mission is to provide physical, emotional and spiritual security for our clients and volunteers. Come in empty and leave full.

Brief Summary of the Proposed Program(s) and/or Project(s)

The NorthLife Fellowship Baptist Church Soup Kitchen provides nutritious noon time meals Monday through Friday to the homeless, others struggling with food insecurity and those experiencing social isolation.

The NorthLife Fellowship Baptist Church Soup Kitchen also provides an opportunity for individuals, groups and businesses to volunteer in the community.

Please note any restrictions on participating in your organization's programs or services.

There are no restrictions on participating in or volunteering for the soup kitchen program.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Andrew Laidlaw	Chair	3
Jesse Platt	Vice-Chair	2
Jeremy Fresz	Secretary	1
Charl Breytenbach	Elder	5
Mark Usher	Lead Pastor (non-voting)	6

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Some of our Board members have family members who have partaken in the NorthLife Soup Kitchen program. Several of the Board members have had opportunities to develop relationships with clients from the NorthLife Soup Kitchen outside of that program. This includes engagement within their communities as well as a number of clients who attend other services and programs offered at the church.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: NorthLife Fellowship Baptist Church Soup Kitchen Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$332,308.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$1,083,018.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We have continued to cultivate existing and new donor relationships. In addition, we have created new partnerships and found new vendors to reduce program costs.

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table.

Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Please Select		$0.00
		$0.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Donations - Individuals and Businesses	$87,485.00
Other	Donation - Business Donor	$50,000.00
Other	Donation - Suncor Foundation	$10,000.00
Other	Fundraising	$5,000.00
		$152,485.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Food Costs	Food and disposable table ware	$99,000.00	$75,000.00
Program Staff wages & Benefits		s.17(1) [redacted]	$0.00
Rent - Venue/Facility/Room/Equipment	Use of kitchen and dining area	$36,600.00	$0.00
Other (Provide Detail)	Cleaning and maintenance	$25,675.00	$5,000.00
Program Materials & Supplies		$5,000.00	$0.00
Administration Costs 15% Maximum	Insurance and administrative support	$30,600.00	$0.00
Other (Provide Detail)	Fundraising expenses	$2,000.00	$0.00
Other (Provide Detail)	Bank and transaction fees	$500.00	$0.00
Training		$250.00	$0.00
Volunteer Appreciation		$500.00	$0.00
Other (Provide Detail)	Telephone	$600.00	$0.00

Other (Provide Detail)	Non-rebatable GST	$600.00	$0.00
		s.17(1) [redacted]	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	s.17(1) [redacted]

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

34%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Security services are provided by Guarda Security.
Sobeys Clearwater, through Second Harvest, donates their excess meat.
Cobs Bakery donates their excess bread.
Community members make in kind donations of goods and services.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

NorthLife_Soup_Kitchen_Budget_2025.pdf
98.6 KB - 09/10/2024 2:47 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

NorthLife_2023_Financial_Statements.pdf
489.9 KB - 09/10/2024 2:49 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

NorthLife_Soup_Kitchen_Logic_Model_2024_09_09.docx
20.7 KB - 09/11/2024 10:49 AM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Mark Usher

Position/Title

Lead Pastor

Date: 09/11/2024

Project Summary
NorthLife Fellowship Baptist Church Soup Kitchen

Program, Project or Service Name
NorthLife Fellowship Baptist Church Soup Kitchen

Beginning Date
01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
Because our mission is to provide physical, emotional and spiritual security for our clients and volunteers, we endeavor to bring all aspects of our community together to participate socially and to bring awareness to other community support services available.
We do this by:
- reaching out to businesses and organizations to volunteer in preparing and serving meals
- helping integrate new immigrants into our community while providing valuable Canadian work experience
- inviting those who are experiencing food insecurity to both receive a meal and to participate socially with one another
- providing dignity through a safe, warm environment with access to washrooms

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	150
Seniors (65+)	25
Families	0
Community	0
Total	175

Please identify the equity deserving population the program, project, service or event will serve.
Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
Hunger within our primary target population and social isolation amongst both primary and secondary target populations.

Multiple studies have shown detrimental links between food insecurity, social isolation and physical and mental health (Community Food Centres Canada, Statistics Canada, Edmonton Social Planning Council, PROOF).

Vital Signs Fort McMurray Wood Buffalo 2022 by Wood Buffalo Community Foundation, states that 7% of the overall population live in a poverty or a low-income situation and 38% of people feel a sense of social isolation.

Alberta households experiencing food insecurity increased to 27.4% in 2023 from 21.8% in 2022. 8% of households were classified as experiencing Severe Food Insecurity, defined as households that miss meals, reduce food intake, and at the most extreme go day(s) without food. (New data on household food insecurity in 2023, April 26, 2024 PROOF).

Adults experiencing food insecurity compromise on other expenditures including housing, transportation and health. Delaying or avoiding health care expenditures like prescription drugs increases health related issues beyond those related to nutrition. (Food Insecurity: A Problem of Inadequate Income Not Solved by Food, 2022 PROOF).

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
Volunteers provide nutritious meals in a physical space that provides community and respect (warm, safe, places to visit, access to washrooms).

Project Summary
NorthLife Fellowship Baptist Church Soup Kitchen

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
By assisting to provide base level supports for participants, such as food and a sense of community, participants retain more money and energy for other aspects of their lives. When there’s not enough money, food gets cut first. (Household Food Insecurity in Alberta, August 2024, AHS). The Soup Kitchen has been operating for over 25 years using this strategy and has shown success through continued usage, positive responses from clients and continued support from the community.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
Food, cooking facilities, volunteers, physical space, reading materials

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
Preparing and serving meals, personal interactions (client-client, volunteer- volunteer and client-volunteer)

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Measurable – meals served (65 per day on average with peak of 115)
- volunteers involved (4-10 per day)
Less measurable – sense of comfort, community and spiritual support

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

1. To have increased knowledge of available support services
2. To have hot, nutritious meals
3. To have a sense of community both socially and spiritually

Project Summary
NorthLife Fellowship Baptist Church Soup Kitchen

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
Indigenous peoples have a higher rate of food insecurity than the general population. According to Statistics Canada, in 2022, the rate for food insecurity amongst the Indigenous population was 35.7% compared to 22.8% of all people. This statistic is reflected in the demographics of those who come for meals at the NorthLife Soup Kitchen. We have Indigenous people who volunteer within the soup kitchen and have had Indigenous people speak at the soup kitchen about their life challenges and their journey of healing.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
Our program serves a larger number and broader demographic of people than other organizations offering similar programs. Our meal planning is also more extensive and varied than other programs.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
The Salvation Army of Fort McMurray	Backup coverage for holidays and weekends
Fuse Social	Volunteer recruitment
Family Christian Centre	Provides volunteers
Street Connect (Centre of Hope)	Assistance in accessing support services

NorthLIfe Fellowship Baptist Church of Fort McMurray
Soup Kitchen Budget
Year ended December 31, 2025

	Proposed budget for 2025
SOUP KITCHEN REVENUE	
Soup Kitchen - Donations	87,485.00
Business Donation	50,000.00
Suncor Foundation	10,000.00
RMWB CIP Grant	80,000.00
Fundraising	5,000.00
TOTAL SOUP KITCHEN REVENUE	232,485.00
SOUP KITCHEN EXPENSES	
SK - Food and Meal Costs	99,000.00
SK - Cleaning and Maintenance	25,675.00
SK - POS Charges	500.00
SK - Rent and Utilities Chargeback	36,600.00
SK - Fundraising Expenses	2,000.00
SK - Salaries	s.17(1) [redacted]
SK - Professional Development	250.00
SK - Volunteer Appreciation	500.00
SK - Program Materials and Supplies	5,000.00
SK - Telephone	600.00
SK - Admin Cost Recovery	30,600.00
SK - GST	600.00
TOTAL SOUP KITCHEN EXPENSES	s.17(1) [redacted]
NET INCOME SOUP KITCHEN	0.00

NorthLife Fellowship Baptist Church
Soup Kitchen

Logic Model

Mission Statement: Come in empty and leave full.
Our mission is to provide physical, emotional and spiritual security for our clients and volunteers.

Target Population: Primary (clients) – low income (homeless, pre-employment, seniors, new immigrants, international students) persons without adequate access to nutritious food
Secondary (volunteers) – community members looking to assist others and seeking a sense of purpose

Statement of Need: Hunger within our primary target population and social isolation amongst both primary and secondary target populations.

Multiple studies have shown detrimental links between food insecurity, social isolation and physical and mental health (Community Food Centres Canada, Statistics Canada, Edmonton Social Planning Council, PROOF).

In 2023, 22.9% of people in the ten provinces lived in a food-insecure household. That amounts to 8.7 million people . . . living in households that struggled to afford the food they need. With another year of rising food insecurity, the percentage of people affected is at a new record high. (New data on household food insecurity in 2023, April 26, 2024 PROOF).

Vital Signs Fort McMurray Wood Buffalo 2022 by Wood Buffalo Community Foundation, states that 7% of the overall population live in a poverty or a low-income situation and 38% of people feel a sense of social isolation.

Alberta households experiencing food insecurity increased to 27.4% in 2023 from 21.8% in 2022. 8% of households were classified as experiencing Severe Food Insecurity, defined as households that miss meals, reduce food intake, and at the most extreme go day(s) without food. (New data on household food insecurity in 2023, April 26, 2024 PROOF).

Adults experiencing food insecurity compromise on other expenditures including housing, transportation and health. Delaying or avoiding health care expenditures like prescription drugs increases health related issues beyond those related to nutrition. (Food Insecurity: A Problem of Inadequate Income Not Solved by Food, 2022 PROOF).

Broad Strategy: Volunteers provide nutritious meals in a physical space that provides community and respect (warm, safe, places to visit, access to washrooms).

Rationale: By assisting to provide base level supports for participants, such as food and a sense of community, participants retain more money and energy for other aspects of their lives. When there's not enough money, food gets cut first. (Household Food Insecurity in Alberta, August 2024, AHS). The Soup Kitchen has been operating for over 25 years using this strategy and has shown success through continued usage, positive responses from clients and continued support from the community.

Inputs: Food, cooking facilities, volunteers, physical space, reading materials

Activities: Preparing and serving meals, personal interactions (client-client, volunteer-volunteer and client-volunteer)

Outputs: *Measurable* – meals served (65 per day on average with peak of 115)
- volunteers involved (4-10 per day)
Less measurable – sense of comfort, community and spiritual support

Intended outcomes:

1. To have increased knowledge of available support services
2. To have hot, nutritious meals
3. To have a sense of community both socially and spiritually

Measurement Tools

Measuring the outputs of our program is challenging as our client base is transient and does not open up until trust has been built.

We will measure the usage of the program by estimating unique clients served through observation and by counting meals served and number of volunteers involved.

Less tangible aspects such as feelings of community and spiritual wellbeing will be measured through observation and anecdotal reports.

We will develop and conduct surveys to measure the impact of our program on participants and their lives.

NorthLife Fellowship Baptist Church of Fort McMurray

Financial Statements

December 31, 2023

Independent Practitioner's Review Engagement Report

To the Board of NorthLife Fellowship Baptist Church of Fort McMurray:

We have reviewed the accompanying financial statements of NorthLife Fellowship Baptist Church of Fort McMurray (the "Organization") which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the Organization, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, the Organization derives revenue from fundraising and donation activities, the completeness of which is not susceptible to us obtaining evidence we considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of the Organization. Therefore, we were not able to determine whether any adjustments might be necessary to revenue, deficiency of revenue over expenses and cash flows from operations for the years ended December 31, 2023 and December 31, 2022, current assets as at December 31, 2023 and 2022, and net assets as at January 1 and December 31 for both the 2023 and 2022 years.

Qualified Conclusion

Based on our review, except for the possible effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of NorthLife Fellowship Baptist Church as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Other Matter

The financial statements of NorthLife Fellowship Baptist Church of Fort McMurray for the year ended December 31, 2022 were prepared by another practitioner on a compilation basis.

Fort McMurray, Alberta

April 9, 2024

MNP LLP

Chartered Professional Accountants

NorthLife Fellowship Baptist Church of Fort McMurray
Statement of Financial Position
As at December 31, 2023

	General fund	*Capital Fund*	*Soup Kitchen Fund*	*Community Outreach Fund*	*2023*	*2022 (restated - Note 2)*
Assets						
Current						
Cash and cash equivalents *(Note 4)*	**442,453**	**-**	**210,149**	**3,247**	**655,849**	545,824
Goods and Services Tax Recoverable	**2,365**	**-**	**481**	**30**	**2,876**	9,170
Prepaid expenses	**6,210**	**-**	**-**	**-**	**6,210**	2,523
	451,028	**-**	**210,630**	**3,277**	**664,935**	557,517
Capital assets *(Note 5)*	**-**	**5,161,483**	**-**	**-**	**5,161,483**	5,337,465
	451,028	**5,161,483**	**210,630**	**3,277**	**5,826,418**	5,894,982
Liabilities						
Current						
Accounts payable and accruals	**12,003**	**-**	**784**	**1,706**	**14,493**	53,646
Deferred revenue	**-**	**-**	**-**	**-**	**-**	45
Interfund payable (receivable) *(Note 4)*	**545**	**-**	**(848)**	**303**	**-**	-
Current portion of term loan *(Note 6)*	**17,737**	**-**	**-**	**-**	**17,737**	13,835
	30,285	**-**	**(64)**	**2,009**	**32,230**	67,526
Term loan *(Note 6)*	**446,271**	**-**	**-**	**-**	**446,271**	457,382
	476,556	**-**	**(64)**	**2,009**	**478,501**	524,908
Commitments *(Note 7)*						
Significant event *(Note 10)*						
Net Assets						
Investment in capital assets	**-**	**5,161,483**	**-**	**-**	**5,161,483**	5,337,466
Unrestricted	**(90,348)**	**-**	**-**	**-**	**(90,348)**	(176,659)
Soup kitchen	**-**	**-**	**210,694**	**-**	**210,694**	145,267
Community outreach	**-**	**-**	**-**	**1,268**	**1,268**	-
Internally restricted *(Note 4)*	**64,820**	**-**	**-**	**-**	**64,820**	64,000
	(25,528)	**5,161,483**	**210,694**	**1,268**	**5,347,917**	5,370,074
	451,028	**5,161,483**	**210,630**	**3,277**	**5,826,418**	5,894,982

Approved on behalf of the Board

e-Signed by Dustin Greig
2024-04-17 09:08:54:54 MDT

Director

e-Signed by Andrew Laidlaw
2024-04-18 09:18:37:37 MDT

Director

The accompanying notes are an integral part of these financial statements

NorthLife Fellowship Baptist Church of Fort McMurray
Statement of Operations
For the year ended December 31, 2023

	General	Capital	Soup Kitchen	Community Outreach	2023	2022
Revenue						
Donations	**571,047**	**-**	**88,451**	**22,497**	**681,995**	819,876
Grant revenue	**15,806**	**-**	**83,688**	**-**	**99,494**	80,000
Interest revenue	**983**	**-**	**2,940**	**-**	**3,923**	298
	587,836	**-**	**175,079**	**22,497**	**785,412**	900,174
Expenses						
Salaries and benefits	s.17(1) [redacted]					
Amortization	**-**	**189,036**	**-**	**-**	**189,036**	191,896
Insurance	**162,194**	**-**	**-**	**-**	**162,194**	156,576
Missionary support	**80,330**	**-**	**-**	**-**	**80,330**	80,912
Materials and supplies	**1,088**	**-**	**78,004**	**-**	**79,092**	82,914
Custodial	**48,159**	**-**	**24,601**	**-**	**72,760**	46,109
Utilities	**54,772**	**-**	**-**	**-**	**54,772**	41,366
Non-capital projects	**53,964**	**-**	**-**	**-**	**53,964**	8,659
Interest on term loan	**36,635**	**-**	**-**	**-**	**36,635**	3,107
Advertising and promotion	**30,158**	**-**	**-**	**-**	**30,158**	1,187
Outreach ministries	**-**	**-**	**-**	**29,533**	**29,533**	21,903
In-house ministries	**20,060**	**-**	**-**	**-**	**20,060**	18,491
Repairs and maintenance	**15,336**	**-**	**-**	**-**	**15,336**	12,848
Bank charges and interest	**9,198**	**-**	**242**	**315**	**9,755**	11,240
Office	**8,720**	**-**	**-**	**-**	**8,720**	7,988
GST expense	**5,303**	**-**	**973**	**610**	**6,886**	5,373
Telephone	**5,737**	**-**	**263**	**-**	**6,000**	3,920
Technology	**3,479**	**-**	**-**	**-**	**3,479**	2,198
Travel	**2,846**	**-**	**-**	**-**	**2,846**	1,664
Professional fees	**2,767**	**-**	**-**	**-**	**2,767**	-
Miscellaneous	**971**	**-**	**244**	**-**	**1,215**	1,636
Training	**569**	**-**	**35**	**-**	**604**	2,180
Benevolent fund	**106**	**-**	**-**	**-**	**106**	100
Internal cost recoveries *(Note 9)*	**(33,749)**	**-**	**33,749**	**-**	**-**	-
Total expenses	s.17(1) [redacted]					
Excess (deficiency) of revenue over expenses before other items	s.17(1) [redacted]					

Continued on next page

The accompanying notes are an integral part of these financial statements

NorthLife Fellowship Baptist Church of Fort McMurray
Statement of Operations
For the year ended December 31, 2023

	General	*Capital*	*Soup Kitchen*	*Community Outreach*	*2023*	*2022*
Excess (deficiency) of revenue over expenses before other items *(Continued from previous page)*	s.17(1) [redacted]					
Other items						
Insurance proceeds *(Note 10)*	**305,095**	**-**	**-**	**-**	**305,095**	917,295
Building remediation *(Note 10)*	**(36,333)**	**-**	**6,687**	**-**	**(29,646)**	(1,339,131)
Loss on disposal of capital assets	**-**	**-**	**-**	**-**	**-**	(6,878)
	268,762	**-**	**6,687**	**-**	**275,449**	(428,714)
Excess (deficiency) of revenue over expenses	s.17(1) [redacted]					

The accompanying notes are an integral part of these financial statements

NorthLife Fellowship Baptist Church of Fort McMurray

Statement of Changes in Net Assets

For the year ended December 31, 2023

	General Fund - Unrestricted	*Capital Fund*	*Soup Kitchen Fund*	*Community Outreach Fund*	*General Fund - Internally Restricted*	*2023*	*2022*
Net assets beginning of year, as previously stated	**(176,659)**	**5,337,466**	**145,267**	**-**	**64,000**	**5,370,074**	5,797,732
Correction of an error (Note 2)	**(56,678)**	**-**	**56,678**	**-**	**-**	**-**	-
Net assets, beginning of year, as restated	**(233,337)**	**5,337,466**	**201,945**	**-**	**64,000**	**5,370,074**	5,797,732
Excess (deficiency) of revenue over expenses	**157,280**	**(189,036)**	**16,740**	**(7,961)**	**820**	**(22,157)**	(427,658)
Capital assets purchased (Note 4)	**(5,062)**	**13,053**	**(7,991)**	**-**	**-**	**-**	-
Support from other funds (Note 4)	**(9,229)**	**-**	**-**	**9,229**	**-**	**-**	-
Net assets, end of year	**(90,348)**	**5,161,483**	**210,694**	**1,268**	**64,820**	**5,347,917**	5,370,074

The accompanying notes are an integral part of these financial statements

NorthLife Fellowship Baptist Church of Fort McMurray
Statement of Cash Flows
For the year ended December 31, 2023

	2023	2022
Cash provided by (used for) the following activities		
Operating		
Cash received from donors	**681,950**	810,751
Cash receipts from grants	**99,494**	80,000
Cash received from insurers	**305,095**	1,311,003
Cash receipts from interest	**3,923**	298
Cash paid to vendors	**(706,769)**	(2,252,810)
Cash paid to employees	s.17(1) [redacted]	
Cash paid for interest	**(36,635)**	(3,107)
	s.17(1) [redacted]	
Financing		
Advances of term loan	**466,000**	472,510
Repayment of term loan	**(473,209)**	(1,293)
	(7,209)	471,217
Investing		
Purchase of capital assets	**(13,054)**	(78,707)
Increase in cash resources	**110,025**	141,794
Cash resources, beginning of year	**545,824**	404,030
Cash resources, end of year	s.17(1) [redacted]	

The accompanying notes are an integral part of these financial statements

1. Incorporation and operations

NorthLife Fellowship Baptist Church of Fort McMurray (the “Organization”) is a charitable organization registered under the Alberta Religious Societies' Land Act. It operates a church in Fort McMurray, Alberta and is non-taxable under Section 149(1)(f) of the Income Tax Act. In order to maintain its status as a charitable organization under the Act, the Organization must meet certain requirements in the Act. In the opinion of management, these requirements have been met.

2. Correction of an error

During the year the Organization determined that a prior year purchase of capital assets for the Soup Kitchen should have been recorded as a transfer of net assets from the General Fund as the capital assets were funded from insurance proceeds. As a result of correcting this error the interfund transfer payable from the General Fund to the Soup Kitchen fund was reduced by $56,678, and the net assets in the General Fund decreased and the net assets in the Soup Kitchen Fund increased by $56,678, as of December 31, 2022. The retroactive application of this correction did not have a material impact on the results of operations and financial condition of the Organization.

3. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASPNO) set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada using the following significant accounting policies:

Fund accounting

The Organization follows the restricted fund method of accounting for contributions and maintains the following funds:

The General Fund reports the Organization’s revenue and expenses related to the day to day operations of the Organization which are not otherwise restricted.

The Soup Kitchen Fund reports the Organization's restricted revenue and expenses related to program delivery and administrative activities for the soup kitchen.

The Community Outreach Fund reports the Organization's restricted revenue and expenses related to program delivery and administrative activities for the community outreach program.

The Capital Fund reports the Organization's restricted revenue and expenses related to the Organization's capital assets.

Revenue recognition

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions related to Soup Kitchen Fund, Community Outreach Fund, and Capital Fund are recognized as revenue in the year in which contributions are received. All other restricted contributions are recognized as deferred revenue in the General Fund and recognized as revenue when corresponding expenses are incurred.

Restricted investment income is recognized as revenue in the related fund. Unrestricted investment income is recognized as revenue in the General Fund when earned.

Cash and cash equivalents

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less.

Government assistance

The Organization recognizes government assistance when there is reasonable assurance that it will comply with the conditions required to qualify for the assistance, and that the assistance will be received. The Organization recognizes government assistance as other income.

3. Significant accounting policies *(Continued from previous page)*

Contributed materials

Contributions of materials are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials are used in the normal course of the Organization's operations and would otherwise have been purchased. No contributed materials (2022 - $nil) were recognized in the financial statements during the year.

Volunteers also contribute many hours of services per year to assist the Organization in carrying out its activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution if fair value can be reasonably determined.

Amortization is provided using the declining balance method at rates intended to amortize the cost of assets over their estimated useful lives. In the year of acquisition capital assets are amortized at one half their usual rates.

	Method	Rate
Buildings	declining balance	4 %
Computer equipment	declining balance	30 %
Equipment	declining balance	30 %
Furniture and fixtures	declining balance	20 %

Long-lived assets

Long-lived assets consist of capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

When the Organization determines that a long-lived asset no longer has any long-term service potential to the organization, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations. Write-downs are not reversed.

Measurement uncertainty (use of estimates)

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period.

Amortization is based on the estimated useful lives of capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in deficiency of revenue over expenses in the years in which they become known.

Financial instruments

The Organization recognizes financial instruments when the Organization becomes party to the contractual provisions of the financial instrument.

Arm's length financial instruments

Financial instruments originated/acquired or issued/assumed in an arm’s length transaction (“arm’s length financial instruments”) are initially recorded at their fair value.

At initial recognition, the Organization may irrevocably elect to subsequently measure any arm’s length financial instrument at fair value. The Organization has not made such an election during the year.

The Organization subsequently measures investments in equity instruments quoted in an active market and all derivative instruments at fair value. All other financial assets and liabilities are subsequently measured at amortized cost.

3. Significant accounting policies *(Continued from previous page)*

Financial instruments *(Continued from previous page)*

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in deficiency of revenue over expenses. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Related party financial instruments

The Organization initially measures investments or debt instruments with a quoted market value or derivatives originated in a related party transaction ("related party financial instruments") at fair value.

All other related party financial instruments are measured at cost on initial recognition.

At initial recognition, the Organization may elect to subsequently measure related party debt instruments that are quoted in active market, or that have observable inputs significant to the determination of fair value, at fair value.

The Organization has not made such an election during the year, thus all such related party debt instruments are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of related party financial instruments are immediately recognized in deficiency of revenue over expenses.

Financial asset impairment

The Organization assesses impairment of all its financial assets measured at cost or amortized cost. The Organization reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets.

Any impairment, which is not considered temporary, is included in current year deficiency of revenue over expenses

The Organization reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in deficiency of revenue over expenses in the year the reversal occurs.

4. Fund transfers

During the year, the Board authorized transfers of $5,062 (2022 - $21,429) from the General fund and $7,991 (2022 - $57,278) from the Soup Kitchen Fund to the Capital Fund for capital acquisitions. The Board also authorized $9,229 (2022 - $nil) from the General Fund to the Community Outreach Fund to provide for current and future expenditures. At year end, $848 (2022 - $nil) remains receivable by the Soup Kitchen Fund and $303 (2022 - $nil) remains payable from the Commuity Outreach Fund to the General Fund, with no set terms or conditions.

Included in cash and cash equivalents is $64,820 (2022 - $64,000) internally restricted by the members for use on remediation expenses related to the property located at 133 Alberta Drive.

5. Capital assets

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Land	**1,150,000**	**-**	**1,150,000**	1,150,000
Buildings	**5,851,017**	**1,944,150**	**3,906,867**	4,069,653
Computer equipment	**27,520**	**21,390**	**6,130**	5,604
Equipment	**42,725**	**37,886**	**4,839**	6,913
Furniture and fixtures	**270,857**	**177,210**	**93,647**	105,295
	7,342,119	**2,180,636**	**5,161,483**	5,337,465

6. Term loan

	2023	2022
ATB term mortgage. Loan repaid during the year.	**-**	471,217
Church of Christ Development Company ("CCDC") term mortgage due November 2028, bearing interest at 2.75%, payable in blended monthly installments of $2,523, secured by land and buildings with a net book value of $5,056,866 (2022 - $5,219,653).	**464,008**	-
	464,008	471,217
Less: Current portion	**17,737**	13,835
	446,271	457,382

Principal repayments on the term loan in each of the next five years, assuming term loans subject to refinancing are renewed are estimated as follows:

2024	17,737
2025	18,231
2026	18,739
2027	19,261
2028	19,797
Total	93,765
Thereafter	370,243

The term loan is secured by first mortgage on 141 Alberta Drive and 133 Alberta Drive in Fort McMurray and Plan 0121410; lot 3 in Anzac.

In the event that the borrower ceases to the use the property to promote the Gospel of Jesus Christ through ministry and public worship consistent with CCDC statement of beliefs and practices, then at the option of the lender, all monies secured will become due and payable.

7. Commitments

The Organization has entered into a photocopier lease agreement with estimated minimum annual payments as follows:

2024	2,850
2025	2,850
2026	2,850
2027	2,850
2028	2,375
	13,775

8. Financial instruments

The Organization, as part of its operations, carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk.

The Organization is exposed to interest rate price risk on its CCDC term loan with a fixed interest rate (Note 6).

Liquidity risk

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization’s exposure to liquidity risk is dependent on the collection of contributions from members, and obligations or raising funds to meet commitments and sustain operations.

9. Internal cost recoveries

During the year, $31,049 (2022 - $6,375) for rent and $2,700 (2022 - $2,700) for administration was charged as a cost recovery to the Soup Kitchen Fund.

10. Significant event

In 2020 there was a significant flood in the Fort McMurray region and parts of the church were inundated with water.

Remediation expenses of $29,646 (2022 - $1,339,131) have been recognized in the statement of operations. During the year, the Organization received $305,095 (2022 - $917,295) of insurance proceeds.

11. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.

Application Summary:
2025 - 3158 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3158 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

King's Kids Promotions Outreach Ministries Incorporated
s.17(1)
Fort Mcmurray, AB, T9K 2H1

Primary Contact

Rick Kirschner
s.17(1)
Fort McMurray
Phone: s.17(1)
Email: rick@kings-kids.org

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

We exist to reach, equip and activate people to bring hope to the world through Media, Music, and Missions mentor-ship.

Brief Summary of the Proposed Program(s) and/or Project(s)

Lionheart Camp is a performing Arts Camp where we use new and various art forms, including technical arts to engage aboriginal and rural youth and children in programming which will enhance their quality of life and build resilancy.

Please note any restrictions on participating in your organization's programs or services.

There are no restrictions to participating in our programs or services.

Minimum number of board members according to the organization's bylaws:

3

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Richard Kirschner	Director	32
Catherine Kirschner	Secretary	32
Dango Gogo	Chairperson	6
Malcolm Setter	Director	4
Bobby Thibodeau	Treasurer	1
Shawn Pitman	Director	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

s.17(1) [redacted] have worked with youth and young people for more than 30 years. s.17(1) [redacted] has four children in that demographic. s.17(1) [redacted] is a member of the FMPSD and has three children in that demographic. s.17(1) [redacted] has a child who is involved in the arts, and is the chair of the multicultural association.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Lionheart Performing Arts Camp Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

-$454,518.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$947,836.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We made appeals to private citizens for donations. We approached the Legion for funding. We approached Dan Tulk Music for funding.

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table.

Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	Kidsport	$8,000.00
Other	Registrations	$23,000.00
In-Kind Donation	2 volunteers at 20 hours per week	$1,200.00
		$32,200.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Travel	flights to Fort Chipewyan	$16,000.00	$10,500.00
Transportation and Delivery	travel costs for supplies	$1,500.00	$900.00
Rent - Venue/Facility/Room/Equipment	rental costs, equipment costs	$12,000.00	$3,800.00
Food Costs	meals for staff, snacks for staff and campers, meals for Fort Chipewyan campers	$26,000.00	$19,500.00
Advertising/Marketing	posters, face book ads, web site, etc	$3,000.00	$1,400.00
Program Materials & Supplies	craft supplies, booklets, t-shirts, etc	$6,500.00	$4,200.00
Volunteer Appreciation		$2,500.00	$1,500.00
Program Staff wages & Benefits	co-ordinator salary	s.17(1) [redacted]	$10,900.00
Administration Costs 15% Maximum	bookkeeping, reports etc	$5,000.00	$3,600.00
Gifts for Elders / Honorariums	honorariums for volunteer staff, gifts for Elders who assist	$30,000.00	$17,500.00

Other (Provide Detail)	staff accommodation in Fort Chipewyan	$6,000.00	$600.00
		s.17(1) [redacted]	**$74,400.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	s.17(1) [redacted]

Total RMWB Grant Request

	Amount
Total	$74,400.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$74,400.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

65%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

There are lots of volunteers and parent support for the programming. Many donate their time to volunteer for the programming during the summer months.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

(SIGNED)_Financial_Statements_2023_-_King_s_Kids_Promotions_Outreach_Ministries_Incorporated.pdf
5.8 MB - 10/24/2024 6:34 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

King's_Kids-_Logic_Model.docx
38.9 KB - 10/13/2024 8:27 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Rick Kirschner

Position/Title

Director

Date: 10/15/2024

Project Summary
Lionheart Performing Arts Camp

Program, Project or Service Name

Lionheart Performing Arts Camp

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort Chipewyan, Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Parent relief serves as community support services and wellness connections. Truth and Reconciliation Call to action covered- 55 (progress on closing the gaps between indigenous and non-indigenous communities). Diversity, inclusion and accessibility are achieved through acceptance of anyone into the camp that wishes to participate. The value of culture, heritage and regional pride are achieved through the inclusion of instructors from our region. Our team goes through cultural sensitivity training directed by indigenous Elders.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	80
Youth (13-18)	15
Adults	0
Seniors (65+)	0
Families	40
Community	0
Total	135

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The social problem/gap we hope to address is multifaceted. We are filling a social gap consisting of child care needs during the summer months, when school is out. The second gap we will cover is the need for rounded arts education opportunities during the summer months. We are also covering suicide prevention in youth. The evidence that the gaps exist are based on waitlisted registrations for summer programming, parents requesting options for their children to have care in the summer months, and the lack of arts education taking place in the summer in the RMWB. Fort Chipewyan has reached out with grassroots requests for care in challenging situations.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The program will address the social problem by offering childcare for the length of the camp. We provide a place for children to learn, grow, laugh and have fun in a safe space.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

We have six years of evidence that it works. We have increased enrolment and we have had campers return to instruct. We had 16 former campers come back to be junior leaders and instructors for this past camp. If Lion Heart camps runs again this year, we will create a safe space for children to explore the arts in a fun, caring environment.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

We will use staff labour, junior leaders, and volunteers. We will use two different venues for the different camp locations. We will use cameras, costumes, computers, art supplies, drums and drumsticks, microphones, headphones, sheet music, printers, lights and speakers.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

We have junior leader training, which includes: workshops on cultural sensitivity, mentorship sessions with past campers and adult staff, and team building. We have the camp itself in both Fort McMurray and Fort Chipewyan, which is filled with workshops for the campers (dance, drums, photography, drama, puppet making, art, vocal arts, piano, turntables, hand games, cultural dance).

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

We build resilience in 52 participants per week per camp. We offer 4 weeks of learning in total.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

We want to see participants express more confidence. We want them to have access to more caring adults around them.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

We serve Fort Chipewyan. We celebrate indigenous community by programming specific arts instruction around their culture. We participated in cultural events throughout the camp. We made cultural connections through food (bannock).

Please provide details of how your program, project, service or event differs from other services being offered in the community.

No one is offering arts instruction at this cost. We have children with high needs and we give them one on one instruction. We offer arts instruction at a fraction of the cost for parents who need care for their child. The care comes with arts instruction, which was identified as a gap/need.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Fort Chipewyan Elders	Cultural Sensitivity Training, Arts instruction
All Nations Church	Space and Equipment provider
Helping Hands to Success	Mental Health Training
Rogers Community Programming	Internet services
Dan Tulk Music	Instruction

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**King's Kids Promotions Outreach Ministries Incorporated**
Organization Mission Statement:	**We exist to reach, equip and activate people to bring hope to the world through Media, Music, and Missions mentor-ship.**

Program/Event Name:	**Lionheart Camp**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Youth in Fort McMurray and Fort Chipewyan. Parents and guardians in Fort McMurray and Fort Chipewyan.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	The social problem/gap we hope to address is multifaceted. We are filling a social gap consisting of child care needs during the summer months, when school is out. The second gap we will cover is the need for rounded arts education opportunities during the summer months. We are also covering suicide prevention in youth. The evidence that the gaps exist are based on waitlisted registrations for summer programming, parents requesting options for their children to have care in the summer months, and the lack of arts education taking place in the summer in the RMWB. Fort Chipewyan has reached out with grassroots requests for care in challenging situations.

Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The program will address the social problem by offering childcare for the length of the camp. We provide a place for children to learn, grow, laugh and have fun in a safe space.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	We have six years of evidence that it works. We have increased enrollment and we have had campers return to instruct. We had 16 former campers come back to be junior leaders and instructors for this past camp. If Lion Heart camps run again this year, we will create a safe space for children to explore the arts in a fun, caring environment.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	We will use staff labour, junior leaders, and volunteers. We will use two different venues for the different camp locations. We will use cameras, costumes, computers, art supplies, drums and drumsticks, microphones, headphones, sheet music, printers, lights and speakers.

Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	We have junior leader training, which includes: workshops on cultural sensitivity, mentorship sessions with past campers and adult staff, and team building. We have the camp itself in both Fort McMurray and Fort Chipewyan, which is filled with workshops for the campers (dance, drums, photography, drama, puppet making, art, vocal arts, piano, turntables, hand games, cultural dance).
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	We build resilience in 52 participants per week per camp. We offer 4 weeks of learning in total.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Logic Model Template

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Participants confidence increases	a. Performing in the end of the camp performance.	i. Interactions with peers.
		ii. Volunteering for performances.
[redacted]	b.	i.
		ii.
2. Children understanding that there are caring adults for participants to interact with	a. Participants going to the adult staff when they need something	i. approaching the adult staff when problems arise.
		ii. Reaching out to adults when they need something.
[redacted]	b.	i.
		ii.
3. Arts appreciation	a. Campers returning for more arts instruction year after year.	i. Registrations continue to rise.
		ii. Campers become junior leaders.
[redacted]	b.	i.
		ii.

Intermediate outcomes: *Changes in behaviours and actions.* *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	**We hope to see participants excel in their chosen art. They choose to take the art in school or in other community programs. Participants reach out to the caring adults they have built relationships with as they grow and become young adults.**
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**Creating responsible and respectful community members. Harbouring good relationships with community members and community partners. Creating the future of the arts in Fort McMurray. Creating positive relationships between indigenous community members and non-indigenous community members.**

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

KING'S KIDS PROMOTIONS OUTREACH MINISTRIES INCORPORATED

Financial Information

Year Ended December 31, 2023

KING'S KIDS PROMOTIONS OUTREACH MINISTRIES INCORPORATED

Index to Financial Information

Year Ended December 31, 2023

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FINANCIAL INFORMATION	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Notes to Financial Statements	5

ARLLEBA PROFESSIONAL CORPORATION
CHARTERED PROFESSIONAL ACCOUNTANT

COMPILATION ENGAGEMENT REPORT

On the basis of information provided by management, I have compiled the statement of financial position of KING'S KIDS PROMOTIONS OUTREACH MINISTRIES INCORPORATED as at December 31, 2023 and the statements of revenues and expenditures and changes in net assets for the year then ended, and a summary of significant accounting policies which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires me to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I have not performed an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Fort McMurray, Alberta
August 12, 2024

arllebaprofessionalcorporation
CHARTERED PROFESSIONAL ACCOUNTANT

[illegible]
Fort McMurray, AB T9H 1B2
[illegible]
Email: [illegible]
www.[illegible].com

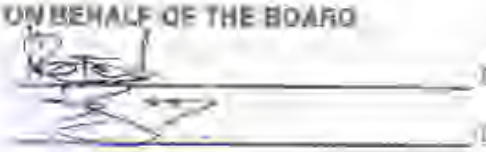
KING'S KIDS PROMOTIONS OUTREACH MINISTRIES INCORPORATED

Statement of Financial Position

December 31, 2023

	2023	2022
ASSETS		
CURRENT		
Cash	$ 393,186	$ 275,875
GIC	160,000	-
Accounts receivable from employees	-	1,025
Forgivable loan	-	20,000
Goods and services tax receivable	11,115	16,073
Prepaid expenses	400	400
	564,711	313,373
CAPITAL ASSETS *(Note 1)*	1,374,723	1,166,203
	$ 1,939,434	$ 1,479,576
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	$ 31,161	$ 48,700
Current portion of long term debt	-	16,204
Short term debt	-	500
Employee deductions payable	16,021	-
Deferred income	17,124	-
	64,306	65,404
LONG TERM DEBT	944,023	813,193
	1,008,329	878,597
NET ASSETS		
General fund	(444,618)	(569,029)
Restricted fund	1,374,723	1,170,008
	930,105	600,979
	$ 1,939,434	$ 1,479,576

ON BEHALF OF THE BOARD



Director

Director

KING'S KIDS PROMOTIONS OUTREACH MINISTRIES INCORPORATED

Statement of Revenues and Expenditures

Year Ended December 31, 2023

	2023	2022
REVENUES		
Donations	$ 677,578	$ 550,616
Fire insurance settlement	377,570	-
Grant	90,456	223,774
2018 Fire payment	40,000	-
Other income	43,671	21,213
Lion heart	21,134	23,105
Fundraising/Fort Chipewyan	12,696	352,240
Building fund	2,550	59,925
Mission	1,000	
	1,267,062	1,233,871
EXPENSES		
Salaries and wages	307,375	247,695
Fort Chipewyan	98,144	291,375
Sub-contracts	67,937	56,150
Amortization	66,510	68,045
Missions	63,000	45,035
Interest and bank charges	61,819	14,997
Lion heart	61,137	66,649
Insurance	40,519	29,746
Ministry	33,803	36,308
Advertising and promotion	21,680	22,744
RMWB events	20,592	4,125
Credit card charges	16,637	16,674
Office	14,686	6,071
Utilities	11,376	2,216
Benevolence	10,859	5,568
Rental	10,046	64,781
Training	9,514	11,633
Equipment rentals	8,617	10,263
Travel	7,249	5,309
Repairs and maintenance	5,900	4,832
Professional fees	5,126	5,125
Donations	2,810	4,672
Memberships	1,875	25
Telephone	1,599	861
District studio recording	701	48
Red dress grant expenses	200	
Supplies	184	1,258
Vehicle	-	50
	947,836	1,033,957
EXCESS OF REVENUES OVER EXPENSES	$ 319,226	$ 199,914

KING'S KIDS PROMOTIONS OUTREACH MINISTRIES INCORPORATED

Statement of Changes in Net Assets

Year Ended December 31, 2023

	General Fund	Restricted Fund	2023	2022
NET ASSETS - BEGINNING OF YEAR	$ (589,029)	$ 1,170,008	$ 600,979	$ 402,065
EXCESS OF REVENUES OVER EXPENSES	389,542	(70,316)	319,226	198,914
Asset Addition	(275,031)	275,031	-	-
NET ASSETS - END OF YEAR	$ (454,518)	$ 1,374,723	$ 920,205	$ 600,979

1. CAPITAL ASSETS

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Land	$ 172,870	$ -	$ 172,870	$ 172,870
Buildings	1,171,562	80,165	1,091,497	883,671
Equipment	223,803	120,998	102,805	98,963
Motor vehicles	16,000	9,879	6,121	7,521
Computer equipment	21,422	19,992	1,430	3,178
	$ 1,605,757	$ 231,034	$ 1,374,723	$ 1,166,203

Application Summary:
2025 - 3134 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3134 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Janvier Sekweha Youth Centre
P.O. Box 108
Janvier, AB, T0P 1G0

Primary Contact

Dustin Nokohoo
P.O. Box 108
Janvier
Phone: s.17(1) [redacted]
Email: chair@sekweha.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Our mission is to provide programs and activities that make growing up in Janvier a positive experience. The Experiential Learning Initiative is one of our highlight programs, focusing on the concept of “walking in two worlds” through the integration of culture and curriculum. Monthly cultural programming.

Brief Summary of the Proposed Program(s) and/or Project(s)

Enriched Weekend Programming.
The Youth Center operates 7-days per week from 1pm till 9 p.m. Staff work shift work; 8 days on and 6 days off. Our weekend programming needs to be enhanced with land-based learning, cultural activities, larger family events, sporting events, music and art opportunities, and technology experiences. Our regular staff are already busy with meal preparations, after school programming, training, and mentoring and supporting children and youth . Additional resourcing for the weekends would allow for later evening activities, overnight land opportunities, and more. The Sekweha Board recognizes the need.

Please note any restrictions on participating in your organization's programs or services.

Age requirements are 8 to 17 years of age unless Sekweha is hosting an event then it is open to all community members.

Minimum number of board members according to the organization's bylaws:

7

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Dustin Nokohoo	Chair	11
Melinda Richter	Vice Chair	1.5
Kayla Marceniuk	Secretary	2
Candace Black	treasurer	6
Keith Black	Director	6
Connie Mercredi	Director	.5
Marina Nokohoo	Director	.5

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

The majority of the board members has lived experience and expertise within the organization. They attend events, meetings and in the facility from time to time. Half of the board members have been on the board for 6+ years.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Enriched Weekend Programming Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2023-12-31

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$327,494.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$514,563.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Extended grant and sponsorship applications

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the

Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Alberta Grant	Cultural Camps	$40,000.00
Sponsorship	Industry - Operational	$50,000.00
Other	Right to Play - Labour	$12,485.00
Sponsorship	Industry	$50,000.00
		$152,485.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Gifts for Elders / Honorariums	Honorariums	$18,500.00	$9,000.00
Program Staff wages & Benefits	Wages	$221,736.95	$48,282.02
Training	Development	$7,153.27	$6,000.00
Food Costs	Snacks, suppers and drinks	$14,227.65	$14,227.65
Program Materials & Supplies	Per activitiy	$2,058.05	$2,058.05
		$263,675.92	**$79,567.72**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$111,190.92

Total RMWB Grant Request

	Amount
Total	$79,567.72

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$514,563.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$79,567.72

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

15%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

N/A

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Sekweha_Workplan_2024.xlsx
363.3 KB - 2024-10-15 2:39 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

2023_Year_End_Financial_Report.pdf
1.7 MB - 2024-10-28 3:14 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_Template.docx
48.8 KB - 2024-10-15 2:52 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Candice Janvier

Position/Title

Executive Director

Date: 2024-10-15

Project Summary
Enriched Weekend Programming

Program, Project or Service Name

Enriched Weekend Programming

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-31

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Janvier

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Youth Center operates 7-days per week from 1pm till 9 p.m. Staff work shift work; 8 days on and 6 days off. Our weekend programming needs to be enhanced with land-based learning, cultural activities, larger family events, sporting events, music and art opportunities, and technology experiences. Our regular staff are already busy with meal preparations, after school programming, training, and mentoring and supporting children and youth . Additional resourcing for the weekends would allow for later evening activities, overnight land opportunities, and more. The Sekweha Board recognizes the need.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	25
Preschoolers (4-5 years)	25
Children (6-12 years)	50
Youth (13-18)	50
Adults	80
Seniors (65+)	20
Families	40
Community	0
Total	290

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Women and/or girls, People experiencing poverty and/or homelessness, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

1) Reduce negative and / or risky behaviours and actions from children and youth during evenings and weekends. High Risk behaviours include: vandalism, addictions, depression, suicide, speeding and more
2) Increase well-being through various focus areas (culture, arts, sports, music, etc) with enriched programming.
3) Address the high demand currently placed on the youth Center.
4) Help with mental health due to the high rates of addictions, death, etc in the community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Our regular team can continue with the critical meal preparations, and in center programming; however the enriched weekend programming will be layered on top for specific ages, family event, activities, and focus areas.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Diversity is recognized and celebrated.
Individuals are connected to others.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Programming, activities, meals, trips such as youth conferences and training.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Conferences, summer student work experiences, workshops, staff developement.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

6 full-time staff and 2 part-time junior workers.
WHMIS
First Aid
Food safety
Leadership developement
Team Building
De-Escalating

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Janvier Sekweha Youth Centre is opened 364 days a year, the only day that the centre is closed is Christmas. Sekweha hosts many events such as Graduation, Winter wonderland, festival of trees and every holiday event.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Janvier Sekweha Youth Centre hosts 3 cultural camp per year to teach Indigenous culture. We also acknowledge truth and reconciliation day.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

We focus on youth and their families to deter them from negative behaviours within the community, giving them a safe space to occupy.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Right to Play	Training
Industry	Operational Funding
Father R. Perin	Communications
Government of Alberta	Cultural Camps
Athabasca Tribal Council	Resourcing

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Janvier Sekweha Youth Centre** **Enriched Weekend Programming**
Organization Mission Statement:	**Our mission is to provide programs and activities that make growing up in Janvier a positive experience. The Experiential Learning Initiative is one of our highlight programs, focusing on the concept of "walking in two worlds" through the integration of culture and curriculum. We work in our schools to run monthly programming including land-based experiences, such as trapping and skinning, medicine walks and duck plucking, while weaving Alberta learner outcomes into lesson plans.**

Program/Event Name:	**Enriched Weekend Programming**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Children and Youth in Janvier and Chard

Logic Model Template

Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Youth Centre needs to: 1. Offer the regular, safe center with a meal and routine programming 2. Offer Enriched programming on the weekend to increase physical, emotion, spiritual, cultural, and mental wellbeing
Broad Strategy: ***How*** will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	Positive diversified programming on the weekends while maintaining regular programming, meals and routine activities
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If Janvier Sekweha Youth Centre offers a diversified enriched program from Friday to Sunday for 52 weeks in 2023, then children and youth will reduce risky behaviours and have an increase in short- and long-term wellbeing while maintaining its current structure.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	Sekweha and partners work hard to offer space, manpower, food and regular programming
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	Cultural activities, sports, arts, workshops, summer employment, training, and events

Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	Daily 12-45 youth participate in meals and regular programming. Special events could see over 55.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Knowledge, skills, attitude, etc.	a. To reduce high risk behaviours and incidents between Fridays and Sundays.	i. Providing training and basic life skills
		ii. Daily Programming & activities
	b. To increase well being for short, medium and long term between children and youth.	i. Safe space
		ii. Providing meals
2.	a.	i.

		ii.
[redacted]	b.	i.
		ii.
3.	a.	i.
		ii.
[redacted]	b.	i.
		ii.

Intermediate outcomes: *Changes in behaviours and actions.* *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	**To raise a generation… of great leaders and better role models**
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**Become better role models for generations to come.**

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

Janvier Sekweha Youth Centre

Financial Statements

December 31, 2023

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Balance Sheet	Statement 1
Statement of Operations	Statement 2
Statement of changes in Net Assets	Statement 3
Notes to Financial Statements	

Janvier Sekweha Youth Centre

Balance Sheet

December 31, 2023

	2023	2022
ASSETS		
Current Asset		
Cash & cash equivalents	71,831.57	186,694.55
Accounts receivable	92,523.24	102,025.42
Net Assets	163,139.75	153,496.48
	327,494.56	**442,216.45**
Current Liability		
Accrued Liabilites	0.06	0.06
Accounts payable	2,363.46	18,051.24
	2,363.52	**18,051.30**
Visa payable	344.85	1,595.95
WCB Payable	-	-
Vacation payable	717.44	537.60
Receiver General	(7.25)	161.62
Playground & Parks Fund	92,735.77	92,735.77
Total Current Liabilities	**96,154.33**	**113,082.24**
Equity		
Retained Earnings	231,340.23	329,134.21
	327,494.56	**442,216.45**

Approved on Behalf of the Board

Chairperson

Treasurer

Janvier Sekweha Youth Centre
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES
December 31, 2023

	2023	2022
Income Statement		
Revenues		
Grants	7,500.00	55,890.00
Donations	78,884.46	129,142.28
RMWB	78,528.00	18,630.00
Conoco Phillips	50,000.00	50,000.00
MEG Energy	3,200.00	-
CPDFN	91,196.00	18,000.00
Community Investment	-	10,000.00
Summer Student Employment-CPDFN	4,500.00	84,384.30
Red Cross	-	130,348.18
AHS	-	21,463.50
Youth Fundraising	29,077.75	-
Gaming - Casino Funding	-	32,420.24
Raffles Income	8,536.90	-
Other Income	1,475.30	27,173.37
Right to Play	12,485.00	22,969.66
Renovation Donations	51,886.00	4,846.92
	417,269.41	**605,268.45**
Expenses		
Payroll expenses	293,716.34	279,677.07
General & administrative	81,967.11	97,225.22
Program expenses	73,671.56	67,455.39
Honorarium	7,700.00	16,182.49
Interest & bank charges	3,618.80	1,712.19
Professional fees	35,263.59	33,606.22
Travel	19,125.99	28,012.13
	515,063.39	523,870.71
Excess (deficiency) of Revenue over expenses for the year	**(97,793.98)**	**81,397.74**

Janvier Sekweha Youth Centre
Statement of changes in Net Assets
December 31, 2023

	2023	2022	2021
	Retained Earnings	Retained Earnings	Retained Earnings
Balance at beginning of year	329,134.21	247,736.47	388,702.47
Excess (deficiency) of Revenues over Expenses for the year	(97,793.98)	81,397.74	(140,966.00)
	231,340.23	**329,134.21**	**247,736.47**

Application Summary:
2025 - 3113 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3113 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Girls Incorporated of Northern Alberta Society (Girls Inc. of Northern Alberta)
17B 10019 MacDonald Avenue
Fort McMurray, AB, T9H 1S9

Primary Contact

Nanase Tonda

Phone: s.17(1) [redacted]
Email: ed@girlsincofnorthernalberta.org

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

To inspire all girls to be strong, smart, and bold

Brief Summary of the Proposed Program(s) and/or Project(s)

#GirlsToo aims to create a cultural shift towards supporting survivors, breaking the silence around sexual/gender-based violence(GBV) and providing education about consent, gender equality and healthy relationships via girls-led advocacy using 'art' as transforming, advocating and healing tool. Through 'allyship building' and 'positive masculinity inclusion', it prevents, addresses and transforms GBV amongst girls ages 9-18 in the RMWB.

Through 6-week per cycle x 3 in-school programming, 1-2 week summer camp, and 5+ after-school workshops (Red Dress Day May 5, May Sexual Violence Awareness Month, and 16 Days of Activism against GBV November 25-December 10), 250+ girls ages 9-11, 12-15, and 16-18 will gain:
1) increased awareness on GBV
2) increased access to community resources
3) enhanced community resilience to GBV

Supported by RMWB for the last 5 years (2020-2024), #GirlsToo has proven its impact that can accelerate systemic change through art.

By facilitating an environment where girls can learn, make informed-decisions and critically think about various forms of violence, #GirlsToo delivers preventive social services that promote and enhance the well-being of RMWB.

#GirlsToo addresses Calls to Truth and Reconciliation #12, 62, 66 and 83. By tapping into art, crafts and storytelling as Indigenous-informed healing methods, it will "develop culturally appropriate early childhood education programs"(#12). #GirlsToo facilitates "age appropriate curriculum... for Kindergarten to Grade Twelve students" (#66) by addressing GBV in Indigenous communities, namely settler colonialism, intergenerational violence and MMIWG2S+. Discussion will be tailored age-appropriately to ensure effective learning experience. It will "deliver program on reconciliation and... share information and best practices" (#66) through social media and hashtag "#GirlsToo". RMWB can be the leading community for this catalytic movement towards reconciliation.

Finally, #GirlsToo acts as "a strategy for Indigenous and non-Indigenous artists to undertake collaborative projects... that contribute to the reconciliation process" through GBV advocacy artwork, share reconciliation messages through art.

Please note any restrictions on participating in your organization's programs or services.

Our programs are open to the public, anyone who identifies oneself as a girl ages 6-18. All our program are 100% cost-free and adopts gender-sensitive and age-appropriate approach to maximize the impact and are offered throughout the Regional Municipality of Wood Buffalo (Anzac, #468, Fort McKay, Fort McMurray, Fort Chipewyan and Janvier). When requested, we do offer programming in a co-ed setting to help facilitate sensitization opportunities for boys and gender-diverse youth by centering dialogues around intersecting barriers perpetuating GBV from the lens of girls. Board membership is open to anyone who may have an interest in supporting our mission through strategic governance. Our Board contains directors from various identities and backgrounds. Volunteers can be anyone who is committed to the cause and cleared for RCMP Vulnerable Sector Check

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Victoria Brown	Board President	3
Uttamie Riddick	Board Vice President	1
Anne Wang	Board Secretary	1
Chuck Shah	Board Treasurer	3
Annalee Morrell	Board Director	10
Ifeoma (I.J) Ucha-Ezeiwu	Board Director	3
Stephanie Payne	Board Director	1
Yvonne Onwuzo	Board Director	1
Tasbin Hasnat	Board Director	1
Michelle Mattenmoore	Board Director	1
Rupal Parikh	Board Director	1
Kelsey Lavallee	Board Director	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

9 out of 12 board members are women (of which 8 are of BIPOC identity), who have gone through gender-based violence throughout their personal and professional lives. 2 out of 12 board members are men (both are of BIPOC identity), who have advocated for girls' empowerment and gender equality within the region and beyond, representing the local allyship relative to the work we do .

Program/Projects Details

Are you applying for more than one program or project?

If you are unsure, please contact CIP@rmwb.ca for clarification

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s)

Step 2: Click on the Save Draft button at the bottom of the screen

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form

Program/Project: #GirlsToo Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$112,155.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending, 12/31/2023

$610,123.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

The organizational revenue was maintained at $619,317 in 2023 compared to $636,118 in 2022, with the expenses kept at about the same level. Slight revenue base decrease was observed amongst grants as well as donations and fundraising, largely due to the inflated economy and increased financial security from the individual level to the corporate level. Nevertheless, the organization was able to leverage support by tapping on to mission-driven, cause-specific, in-house fund-development efforts, mainly Women of Inspiration Celebration (launched in 2020 – saw a historically increased number of business partners that came on board in 2024) as well as long lasting Golf Tournament (made it a family-friendly golf tournament for the very first time in the community in 2024). By leveraging RMWB's support, the organization was also able to secure a federal grants to strengthen online safety aspect of the program (until March 31, 2025)

Additionally, the organization was able to maintain multi-year grants agreements through strategic partnerships and collaboration with community partners. With demonstrated impact and reputation, the organization has also developed a number of recurring community investors, allowing our programs to remain free of charge while enabling us to take positive risks.

Unrestricted Net Assets of $112,165 at the end of FY 2023 is calculated as follows:

Total Cash (p.9): $469,989
Operational Savings: -$123,580 (the Board has markers this amount for operational savings)
Guaranteed Investment Certificate (Emergency Account): -$128,524 (the board has set this amount aside to cover non-deferral costs and essential staff upon emergency, learned through COVID19-emergency)
AGLC: -$18,869
Deferred contributions: -$86,852

> Administration Costs (included in the 15%) - Accounting, Bookkeeping, Executive Wages & Salaries, Freight/Courier/Postage, Insurance, Legal Costs, Office Supplies, Printing, Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table.

Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Casinos/Bingos	Secured (Casino/Bingo 2024)	$10,000.00
Government of Canada Grant/Grant	Secured (until March 31, 2025)	$16,000.00
Other	Secured (in-house fundraisers/ Women of Inspiration/ Golf Tournament)	$13,400.00
		$39,400.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Please Select		$0.00
		$0.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Program Manager x 1	[redacted]	
Program Staff wages & Benefits	Program Coordinator x 3 (including Indigenous Relations)	[redacted]	
Program Staff wages & Benefits	Community Engagement x 1	[redacted]	
Program Staff wages & Benefits	Program Assistant	[redacted]	
Travel	Vehicle for travel within RMWB: Vehicle (gas/mileage/maintenance/insurance for outreaching to Anzac/#468, Fort McKay, Fort McMurray and Janvier)	$1,200.80	$1,000.00
Travel	To/from Fort Chipewyan (including ferries)	$1,000.80	$100.00

Program Materials & Supplies	Program supplies/kits/services (art supplies/advocacy materials/prints/food/refreshments/self defence workshops @$35/participant x 250)	$7,500.00	$5,000.00
Gifts for Elders / Honorariums	Program honorarium (artist/elders/Indigenous knowledge holders)	$3,000.00	$3,000.00
Training	Staff development on GBV, Indigenous art methods etc	$500.00	$0.00
Advertising/Marketing	Off /on-line media campaign for Red Dress Day, May Sexual Violence Awareness Month & 16 Days of Activism against GBV in Nov-Dec + Website	$2,000.00	$2,000.00
Rent Venue/Facility/Room/Equipment	Office rent - 15% of annual cost	$2,000.00	$2,000.00
Administration Costs 15% Maximum	Insurance, accounting, book keeping etc	$5,000.00	$5,000.00
		$119,400.00	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$80,000.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

Total cost includes all costs of the entire program, project or service

$119,400.00

Total Grant Request

Up to 75% of total program, project cost up to maximum of $80,000

$80,000.00

Grant request as percentage of total cost of program, project or service

Click on the Save Draft button to calculate the percentage

67%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

In-school programming venue (via school boards)
After-school programming venue (Unifor 707-A Local & youth centres)
Art exhibition venue
Consultation time with Indigenous community partners and artists

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

Year end date must fall between July 1st of last year and June 30th of this year

Girls_Inc._of_Northern_Alberta_2023_Financial_Statement_Signed.pdf
270.4 KB - 10/07/2024 3:12 PM

Total Files: 1

Please upload a relevant Logic Model(s).

Please see the>Logic Model Template attachment if you require a Logic Model Template

Girls_Inc._One_Pager_2021.pdf
3.1 MB - 10/11/2024 2:23 PM

Girls_Inc_Logic_Model_Updated_2024_RMWB.pdf
182.3 KB - 10/11/2024 2:22 PM

Strategic_Plan_2021-2025_Abstract.pdf
284.5 KB - 10/11/2024 2:23 PM

Total Files: 3

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Nanase Tonda

Position/Title

Executive Director

Date: 10/11/2024

Regional Municipality of Wood Buffalo

Project S mmar
ir sToo

P og am, Pro ect or Service Name

#G rlsToo

Begi nin Dat

01/0 /2025

Compl ti n D te

> No e: he te m f the g a t is Janua y t - D cember 3 The pr gram, p oj ct, s rvi e or even and ll ex endit res mu t oc ur during this term.

12/31 2025

Lo atio s rvices will be rovide :

> Not . f the gra t approved, he com unit es served w ll be nolud d in the ran Agreement and data oll ction from ll c mm nities will be equi ed.

Anzac, on hipewy n, F rt McKay, Fort McMurray, anvier

C uncil approved plans identif seven fund ng pri rities. lease indicate which funding prio ity priorities ar app icable to this appl cation.

> P ease e ect at east 3 fun ing pri rities fo the Commu ity Sustaining and S baldiary Grant appl cation P ease e ect ar east 1 f ndi g p iority fo the C mmuni y Impact G ant (Com ium y Programs and Proje ts or Co munity Events) applic tion

☑ Co munity s ppo t services and wel ness
☑ Diver ity inclusion and acces ibility
☐ Hos ing even s/n w business and visi ors
☑ artnership and col abo ation
☑ Rural and Indigen us ommunities and Rela ionships
☑ Social par ic pation
☑ Va ue of cu tur heritg e and region l pride

Describe how the proposed program, project, service or event align with these priorities.

Aligning directly with Council's Strategic Plan (2022-2025), Diversity & Inclusion in Wood Buffalo Community Plan (2017-2022), Wood Buffalo Public Art Plan (2021-2030) and Wood Buffalo Culture Plan, #GirlsToo will help RMWB "support opportunities and community partnerships that help promote a positive image of Wood Buffalo" (Building Partnerships, Action 6), "create and enhance reconciliation spaces", "continue to advance the Municipality's response to Truth and Reconciliation Commission (TRC) and Missing and Murdered Indigenous Women, Girls and Two-Spirit People (MMIWG2S+)" (Rural and Indigenous communities and relationships, Action 1 & 2), and "complete waterfront beautification (through possible featuring of #GirlsToo art) (Downtown visualization, Action 7)

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-5 years)	0
Preschoolers (3-5 years)	0
Children (6-12 years)	100
Youth (13-18)	150
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	250

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Metis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

#GirlsToo addresses the intersecting vulnerability to GBV that Northern girls face, the lack of girls-led advocacy opportunities, and the need to transform negative norms, attitudes and stereotypes surrounding GBV towards ally-ship. These needs have been identified through a series of dialogue with girls and community partners across RMWB over the past 40 years.

#MeToo is not just an 18+ movement. 1 in 3 women in the world experience GBV at some point in their life, including cyber space (UN Women, 2020). In Canada, girls ages under 11 experience GBV 3x more likely than boys and 9x for girls ages 12-17 (Conroy, 2018). In Alberta, 75% of sexual violence is experienced under age18 (AASAS, 2020). Violence experienced by women and girls in the North (such as RMWB) is 4x higher (Conroy, 2021). 26% of Indigenous girls experience sexual assault before age 15 (Perreault, 2022). 69% of cybercrimes are experienced by women (Mazowita & Vezina, 2014), with more cyber dating violence experienced by teen girls (Exner-Cortens, Baker & Craig, 2021). With 34% of RMWB population being BIPOC, racialized girls are more susceptible to GBV amongst intersecting risk factors (Khanlou, SSawe, et al., 2020). Locally, there are at least 9 MMIWG2S+ (Fort McMurray Today, 2022).

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

#GirlsToo aims to create a cultural shift towards supporting survivors, breaking the silence around gender-based violence(GBV) and providing education about consent, gender equality, online safety, and healthy relationships via girls-led advocacy using 'art' as transforming, advocating and healing tool. Through 'allyship building' and 'positive masculinity inclusion', it prevents, addresses and transforms GBV amongst girls ages 6-18 in the RMWB. through 100 % cost-free, gender-sensitive and age-appropriate programming. Based on the positive outcome with participation in Mural Festival in 2024, public art advocacy will remain another key strategy.

Through 6-week per cycle x 3 cycles in-school programming, 1-2 week summer camp, and 5+ after-school workshops (Red Dress Day May 5, May Sexual Violence Awareness Month, and 16 Days of Activism against GBV November 25-December 10), 250+ girls ages 9-11, 12-15, and 16-18 will gain 1) increased awareness on GBV, 2) increased access to community resources and 3) enhanced community resilience to
GBV. The initiative also includes fostering sensitization of 50 boys/2SLGBTQQIA+ youth at early age, and 2-4 Indigenous elders/artists in RMWB with a focus on those residing in the remote Indigenous communities who tend to be systemically and geographically under-served, namely Fort McMurray, Anzac/#468, Fort McKay, Fort Chipewyan and Janvier.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Supported by RMWB for the last 5 years (2020-2024), #GirlsToo has proven its impact that can accelerate systemic change through girls-led art-based advocacy through 100% cost-free gender-sensitive programming.

The effectiveness is particularly evident through its complementary approach to preventative programming, collaboration with 13+ community partners, as well as using art as transforming, advocating and healing tool -- informed by local Indigenous teachings.

Through internal pre-/post-program surveys with participants, the following evidences are available that demonstrate the impact of #GirlsToo:
91% report they feel better about themselves
86% report they are more confident in handling obstacles that come up in their lives
90% report they feel a stronger sense of belonging in the community
72% report they have an increased understanding of GBV
90% report they know what resources are available for them
89% report they have an increased knowledge of how to keep themselves safe

By facilitating an environment where girls can learn, make informed-decisions and critically think about various forms of violence, #GirlsToo delivers preventive community support services that promote and enhance overall wellbeing and resilience of RMWB by preventing, responding and transforming GBV. Respect starts young and needs urgent action.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Program staff: Program Manager x 1, Program Coordinator x 3 (including Indigenous Relations), Community Engagement x 1, Program Assistant x 1
Travel within RMWB: Vehicle (gas/mileage/maintenance/insurance for outreaching to Anzac/#468, Fort McKay, Fort McMurray and Janvier), freights to/from Fort Chipewyan
Program Materials & Supplies: Program supplies/kits/services (art supplies/advocacy materials/prints/food/refreshments/self defence workshops)
Honorariums: For Indigenous artists and elders x 2-4
Training/Educational/Awareness: Staff development on GBV, Indigenous art methods etc.
Advertising/Marketing: off-/on-line media campaign for Red Dress Day/May Sexual Violence Awareness Month, 16 Days of Activism against GBV in Nov-Dec, Website
Rent - Venue/Facility/Room: office rent (with access to programming hall space), class room/ art exhibition venue (in-kind)
Admin - audit, liability insurance, book keeping, etc.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Aligning directly with RMWB Council's 2022-2025 Strategic Priorities, #GirlsToo will help RMWB "support opportunities and community partnerships that help promote a positive image of Wood Buffalo" (Building Partnerships, Action 6), "create and enhance reconciliation spaces", "continue to advance the Municipality's response to Truth and Reconciliation Commission (TRC) and Missing and Murdered Indigenous Women, Girls and Two-Spirit People (MMIWG2S+)" (Rural and Indigenous communities and relationships, Action 1 & 2), and "complete waterfront beautification (through #GirlsToo advocacy public art) (Downtown visualization, Action 7).

Main activities include:
- Implement 6-week/season in-school programming x 3 seasons (winter, spring and fall), 1-2 week summer camp, and 5+ after-school workshops (targeting Red Dress Day on May 5 and 16 Days of Activism against GBV from Nov 25-Dec 10) in Anzac/#468, Fort Chipewyan, Fort McKay, Fort McMurray + Janvier
- Deliver program kits to rural communities
- Produce and share awareness-raising girls-led advocacy pieces, mainly through public art-exhibition for the 16 Days of Activism against GBV (Nov 25 – Dec 10) and online campaign using #GirlsToo
- Facilitate meaningful 'mentorship' opportunities between girls and community volunteers (artists, elders etc.)
- Facilitate learning opportunities to gain skills and knowledge around different types and signs of GBV, ways to respond to GBV, and how to advocate.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

- 250+ girls ages 9-11, 12-15 and 16-18 participated in the programming
- 50+ boys and gender-diverse youth of same age groups as above sensitized regarding GBV
- 25+ in-school/after-school programming/workshops implemented with 15+ different schools/youth centres, spanning 5 different communities (Anzac/#468, Fort Chipewyan, Fort McKay, Fort McMurray + Janvier)
- 100+ kits delivered to above mentioned communities
- 2+ #GirlsToo advocacy pieces created and disseminated to the public
- 1-2 public art creation/exhibition conducted
- 2-4 Indigenous artists/elders engaged
- 13+ community partners engaged in facilitating learning opportunities and collective action, including RMWB Public Art Committee, Victim Services, Waypoints, Niatawoyou Association Friendship Center, Fort Martial Arts, Athabasca Tribal Council, RCMP, Fort McKay Wellness Centre, Fort McKay Youth Centre, Janvier Sekweha Youth Centre, Northland School Division No.61, Fort McMurray Public School Board, and Fort McMurray Catholic School Board

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program/ project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The proposed will promote partnership and collaboration, rural and Indigenous community engagement, social participation, value of culture, heritage and regional pride, as well as diversity, inclusion and accessibility of RMWB. All of which align directly with Community Investment Program funding priorities, contributing to greater wellbeing of RMWB through preventing, responding and transforming GBV

Aligning directly with FCSS Measures Bank, expected outcomes include:

1) Girls develop positively
- Enhanced ability to feel comfortable and confident to discuss topics surrounding GBV through arts and culture
- Increased sense of self-esteem
- Increased sense of resilience

2) Girls are connected with others
- Enhanced ability to share feelings
- Strengthened ability to face and transform stigma surrounding discussion around GBV through arts and culture
- Increased cross-cultural sensitivity
- Increased sense of belonging in the community

3) Community social issues are identified and addressed
- Increased awareness and understanding of different forms of GBV
- Improved skills and knowledge around how to recognize, prevent and respond to various forms of GBV
- Enhanced skills surrounding personal boundaries and healthy relationships

4) Families have social supports
- Increased access to support system
- Increased knowledge of community resources

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

#GirlsToo addresses Calls to Truth and Reconciliation #12, 62, 66 and 83. By tapping into art, crafts and storytelling as Indigenous-informed healing methods, it will "develop culturally appropriate early childhood education programs"(#12). #GirlsToo facilitates "age appropriate curriculum... for Kindergarten to Grade Twelve students" (#66) by addressing GBV in Indigenous communities, namely settler colonialism, intergenerational violence and MMIWG2S+. Discussion will be tailored age-appropriately to ensure effective learning experience. It will "deliver program on reconciliation and... share information and best practices" (#66) through social media and hashtag "#GirlsToo". RMWB can be the leading community for this catalytic movement towards reconciliation. #GirlsToo acts as "a strategy for Indigenous and non-Indigenous artists to undertake collaborative projects... that contribute to the reconciliation process" through GBV advocacy artwork, share reconciliation messages through art.

To elaborate on #83, the participants will have the opportunity to learn arts as a method to heal, restore culture and accelerate reconciliation, while having the autonomy to express their learning in their own ways. #GirlsToo will bring about solidarity and community resilience by breaking the cycle of intergenerational GBV. We will do this by outreaching to Indigenous racialized communities and encourage their participation in every possible way, thereby enriching "the cultural landscape

Please provide details of how your program, project, service or event differs from other services being offered in the community.

During each session, program staff will ensure to raise awareness surrounding GBV through discussion and interactive activities. There will be open dialogue about any concerns that participants may have. We are in the process of revising curriculum around online-safety and (cyber-)bullying from the lens of trauma-informed and equity-centred approach to GBV. Some sessions will be led by a professional artist/Indigenous elder to produce awareness-raising #GirlsToo advocacy art pieces. This will enable participants to digest their learning and express what they have learned through different messages and 'arts'. Staff will be trained in Indigenous and/or GBV education methods for greater impact.

As part of girls-led advocacy-art, advocacy pieces (developed in-session) will be displayed during the Sexual Violence Awareness Month in May and/or 16 Days of Activism against Gender-Based Violence on November 25-December 10. We hope to scale-up #GirlsToo art exhibition in line with Wood Buffalo Public Art Plan 2021-2030, such as through in partnership with RMWB Public Art Committee/Mural Festival in 2024.

During the campaign periods, advocacy efforts will be accelerated by utilizing social media and hash-tag "#GirlsToo". While identifying, involving and engaging with diverse voices, this can showcase RMWB's strong youth leadership to the region and beyond.

REGIONAL MUNICIPALITY OF WOOD BUFFALO

Project Summary
#GirlsToo

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
RMWR Public Art Committee	Assistance in girls-led pubic-art advocacy program activity development/delivery (most recently partnered in 2024 for Mural Festival)
Waypoints	Assistance in GBV awareness raising activity development/delivery (most recently partnered in 2024)
Nistawoyou Association Friendship Center	Assistance in indigenous centred program activity development/delivery/promotion/kit delivery (most recently partnered in 2024)
Fort Martial Arts	Assistance in self-defence program activity development/delivery/promotion
Victim Services	Assistance in GBV awareness raising activity development/delivery (most recently partnered in 2024)
RCMP	Assistance in (cyber) safety related program activity development/delivery/promotion
Fort McKay Wellness Centre	Assistance in program activity development/delivery/promotion/kit delivery
Fort McKay Youth Centre	Assistance in program activity development/delivery/promotion/kit delivery
Janvier Sakwatamau Youth Centre	Assistance in program activity development/delivery/promotion/kit delivery
Northland School Division No.61	Assistance in program promotion, in-school programming coordination and delivery
Fort McMurray Public School Board	Assistance in program promotion, in-school programming coordination and delivery
Fort McMurray Catholic School Board	Assistance in program promotion, in-school programming coordination and delivery
Athabasca Tribal Council	Assistance in program activity development/delivery/promotion/kit delivery

Target Group

- 125 girls ages 9-12 (Direct)
- 125 girls ages 12-18 (Direct)
- Boys, Gender-diverse youth, Families, Practitioners, Elders, Artists etc. (Indirect)

Statement of Need: Social Problem

#GirlsToo addresses the intersecting vulnerability to GBV that Northern girls face, the lack of girls-led advocacy opportunities, and the need to transform negative norms, attitudes and stereotypes surrounding GBV towards ally-ship – including sensitization of boys and gender-diverse youth at early age. These needs have been identified through a series of dialogue with girls and community partners across RMWB over the past 40 years. #MeToo is not just an 18+ movement. Respect starts young and needs urgent action.

Statement of Need: Evidence

1 in 3 women in the world experience GBV at some point in their life, including cyber space (UN Women, 2020).

In Canada, girls ages under 11 experience GBV 3x more likely than boys and 9x for girls ages 12-17 (Conroy, 2018).

In Alberta, 75% of sexual violence is experienced under age 18 (Association of Alberta Sexual Assault Services, 2020).

Violence experienced by women and girls in the North (such as RMWB) is 4x higher (Conroy, 2021).

26% of Indigenous girls experience sexual assault before age 15 (Perreault, 2022).

69% of cybercrimes are experienced by women (Mazowita & Vezina, 2014), with more cyber dating violence experienced by teen girls (Exner-Cortens, Baker & Craig, 2021).

With 34% of RMWB population being BIPOC, racialized girls are more susceptible to GBV amongst intersecting risk factors (Khanlou, SSawe, et al., 2020).

Locally, there are at least 9 women, girls and two-spirit people who have been reported missing or murdered since 2004 (Fort McMurray Today, 2022).

Broad Strategy

#GirlsToo aims to create a cultural shift towards supporting survivors, breaking the silence around gender-based violence (GBV) and providing education about consent, gender equality, online safety, and healthy relationships via girls-led advocacy using 'art' as transforming, advocating and healing tool. Through 'allyship building' and 'positive masculinity inclusion', it prevents, addresses and transforms GBV amongst girls ages 9-18 in the RMWB through 100 % cost-free, gender-sensitive and age-appropriate programming. Based on the positive outcome with participation in Mural Festival in 2024, public art advocacy will remain another key strategy.

Through 6-week per cycle x 3 cycles in-school programming, 1-2 week summer camp, and 5+ after-school workshops (Red Dress Day May 5, May Sexual Violence Awareness Month, and 16 Days of Activism against GBV Nov 25-Dec 10), 250+ girls ages 9-11, 12-15, and 16-18 will gain: 1) increased awareness on GBV, 2) increased access to community resources and 3) enhanced community resilience to GBV. The initiative also includes fostering sensitization of 50 boys/2SLGBTQQIA+ youth at early age, and 2-4 Indigenous elders/artists in RMWB as mentors. Outreach efforts will be strengthened for those residing in the remote Indigenous communities who tend to be systemically under-served, namely Fort McMurray, Anzac/#468, Fort McKay, Fort Chipewyan and Janvier.

Long-Term Outcomes/Impact

To improve quality of life for residents in the RMWB, particularly girls ages 9-18 and their families, through preventing, responding and transforming gender-based violence (GBV).

Immediate Outcomes

Strengthened community resilience through enhanced partnership and collaboration, rural and Indigenous community engagement, social participation, value of culture, heritage and regional pride, as well as diversity, inclusion and accessibility of RMWB. All of which align directly with Community Investment Program funding priorities.

Inputs

- Program staff: Program Manager x 1
- Program staff: Program Coordinator x 3 (including Indigenous Relations)
- Program staff: Community Engagement x 1
- Program staff: Program Assistant x 1
- Travel within RMWB: Vehicle (gas/mileage/maintenance/insurance for outreaching to Anzac/#468, Fort McKay, Fort McMurray and Janvier)
- Travel within RMWB: Freights to/from Fort Chipewyan
- Program Materials & Supplies: Program supplies, kits + services (art supplies, advocacy materials, prints, food, refreshments, self-defense workshops etc.)
- Honorariums: For Indigenous artists and elders x 2-4
- Training/Educational/Awareness: Staff development on GBV, Indigenous art methods etc.
- Advertising/Marketing: Off-/on-line media campaign for Red Dress Day, May Sexual Violence Awareness Month, 16 Days of Activism against GBV for November 25-December 10, Website etc.
- Rent: Venue/Facility/Room: office rent (with access to programming hall space), classroom/ art exhibition venue (in-kind)
- Admin: Audit, liability insurance, bookkeeping, etc.

Activities

Aligning directly with RMWB Council's 2022-2025 Strategic Priorities, #GirlsToo will help RMWB:

- "Support opportunities and community partnerships that help promote a positive image of Wood Buffalo" (Building Partnerships, Action 6)
- "Create and enhance reconciliation spaces"
- "Continue to advance the Municipality's response to Truth and Reconciliation Commission (TRC) and Missing and Murdered Indigenous Women, Girls and Two-Spirit People (MMIWG2S+)" (Rural and Indigenous communities and relationships, Action 1 & 2)
- "Complete waterfront beautification (through #GirlsToo advocacy public art) (Downtown visualization, Action 7).

Main activities include:

- Implement 6-week/season in-school programming x 3 seasons (winter, spring and fall), 1–2-week summer camp, and 5+ after-school workshops (targeting Red Dress Day on May 5 and 16 Days of Activism against GBV (Nov 25-Dec 10) in Anzac/#468, Fort Chipewyan, Fort McKay, Fort McMurray + Janvier
- Deliver program kits to rural communities
- Produce and share awareness-raising girls-led advocacy pieces, mainly through public art-exhibition for the 16 Days of Activism against GBV (Nov 25-Dec 10) and online campaign using #GirlsToo
- Facilitate 'Reconciliation through Learning' by creating meaningful 'mentorship' opportunities between girls and community volunteers (artists, elders etc.)
- Facilitate reflective and preventative learning opportunities for youth (incl. girls, boys and gender diverse youth), families and practitioners to gain skills and knowledge around different types and signs of GBV (personal and systemic – incl. online safety, healthy relationships, racism, sexism, phobia etc.), ways to respond to GBV (incl. self-defence, community resource referrals, active bystander/ally etc.), and how to advocate (incl. art, social media etc.)

Outputs

- 250+ girls ages 9-11, 12-15 and 16-18 participated in the programming
- 50+ boys and gender-diverse youth of same age groups as above sensitized regarding GBV
- 25+ in-school/after-school programming/workshops implemented with 15+ different schools/youth centres (incl. ones targeting families and practitioners), spanning 5 different communities (Anzac/#468, Fort Chipewyan, Fort McKay, Fort McMurray + Janvier)
- 100+ kits delivered to above mentioned communities
- 2+ #GirlsToo advocacy pieces created and shared with the public
- 1-2 public art creation/exhibition conducted
- 2-4 Indigenous artists/elders engaged as mentors
- 13+ community partners engaged including: RMWB Public Art Committee, Victim Services, Waypoints, Nistawoyou Association Friendship Center, Fort Martial Arts, Athabasca Tribal Council, RCMP, Fort McKay Wellness Centre, Fort McKay Youth Centre, Janvier Sekweha Youth Centre, Northland School Division No.61, Fort McMurray Public School Board, and Fort McMurray Catholic School Board

Outcomes

1. Girls develop positively

- Enhanced ability to feel comfortable and confident to discuss topics surrounding GBV through arts and culture
- Increased sense of self-esteem
- Increased sense of resilience

2. Girls are connected with others

- Enhanced ability to share feelings
- Strengthened ability to face and transform stigma surrounding discussion around GBV with others through arts and culture
- Increased cross-cultural sensitivity
- Increased sense of belonging in the community

3. Community social issues are identified and addressed

- Increased awareness and understanding of different forms of GBV
- Improved skills and knowledge around how to recognize, prevent and respond to various forms of GBV
- Enhanced skills surrounding personal boundaries and healthy

4. Families have social supports

- Increased access to support system
- Increased knowledge of community resources

Indicators & Measures
(Sources of Verifications: surveys & observations)

- 90% of girls report they feel good/better about themselves.
- 85% of girls report they feel more confident in standing up for what they believe.
- 85% of girls report they feel they can make a difference.
- 85% of girls report they feel more confident in handling obstacles that come up in their lives.

- 80% of girls report they feel more comfortable with sharing their feelings with others.
- 85% of girls report they will support my friends if they are struggling.
- 85% of girls report they agree that #GirlsToo shows how powerful collective action/teamwork can be.
- 90% of girls report they feel a stronger sense of belonging in the community.
- 80% of girls report they care more about many different cultures, races and ethnic groups.

- 75% of girls report they understand more around what GBV is.
- 75% of girls report they can recognize different sings of GBV.
- 75% of girls report they feel more confident in responding to GBV in various forms.
- 75% of girls report they can better set boundaries.
- 90% of girls report they know more around how to keep themselves safe.

- 90% of girls report they know who to talk to when they need help.
- 90% of girls report they know what community resources are available for them and their

Rationale: Supported by RMWB for the last 5 years (2020-2024), #GirlsToo has proven its impact that can accelerate systemic change through girls-led art-based advocacy through 100% cost-free gender-sensitive programming. The effectiveness is particularly evident through its complementary approach to preventative programming, collaboration with 13+ community partners, as well as using art as transforming, advocating and healing tool -- informed by local Indigenous teachings. Through internal pre-/post-program surveys with participants, the following evidence are available that demonstrate the impact of #GirlsToo: *91% report they feel better about themselves; *86% report they are more confident in handling obstacles that come up in their lives; *90% report they feel a stronger sense of belonging in the community; *72% report they have an increased understanding of GBV;*90% report they know what resources are available for them; *89% report they have an increased knowledge of how to keep themselves safe. **By facilitating an environment where girls can learn, make informed-decisions and critically think about various forms of violence, #GirlsToo delivers preventive community support services that promote and enhance overall wellbeing and resilience of RMWB by preventing, responding and transforming GBV.**

GIRLS INC. #GIRLS TOO

girls inc. of Northern Alberta

6 Sessions for Grades 4 - 6 & Grade 7+

#GIRLSTOO
— RESPECT STARTS YOUNG —

Building on our flagship programs Project Bold (self defence and violence prevention program) & Media Smarts (media literacy program promoting critical discussion of media stereotypes). The #GirlsToo program is working to create a cultural shift towards supporting survivors, breaking the silence around sexual violence and providing education about consent, gender equality and healthy relationships. This program introduces participants to community experts and resources. The #GIRLSTOO program contains an art component where girls have the opportunity to create art and display their creations at an exhibit for the community to view and discuss. This art component is completed in conjunction with local artists.

Some Learning Outcomes

- Increased awareness on the topics of Gender Based Violence (GBV)
- Increased access to community resources.
- Enhanced community resilience to GBV

Why This Program?

Girls Inc. believes that girls have the right to have confidence in themselves and be safe in the world. Girls are entitled to feel safe as they go through life, and they are entitled to be safe in their homes, schools, and communities. In Canada, girls and young women are disproportionately victims of domestic violence and rape or sexual abuse. Girls especially experience gender-based violence which, in addition to physical and sexual abuse, includes sexual harassment including partner or dating violence.

In addition to stronger personal skills, girls deserve communities and a world that treat everyone with respect and that take responsibility for providing a safe environment. Programs also need to engage girls and young women as important agents of change— developing their collective strategies and skills to help their communities live up to expectations for better treatment. Girls can feel safer and be safer, we believe, through programs that address both self- protection and community change.

About Girls Inc. of Northern Alberta

Girls Inc. of Northern Alberta is the only non-profit organization providing gender-specific programming in the Wood Buffalo region with a mission to inspire all girls to be strong, smart and bold since 1979. In partnership with schools and community organizations, we provide girls 6-18 years old with the knowledge and skills needed to break free from gender stereotypes, create social change and be proud of who they are. Echoing our mandate, our programs encompass healthy-active living (STRONG), knowledge enrichment (SMART), and informed life skills (BOLD) facilitated in a pro-girl learning environment, both in and outside of schools.

To learn more visit www.girlsincofnorthernalberta.org Follow Us: @girlsincofnab
Email programs@girlsincofnorthernalberta.org or Call 780-790-9230

GIRLS INC. #GIRLS TOO

girls inc. of Northern Alberta

Topics Covered by Session

Session 1: Defining Gender Based Violence

- Learning our rights.
- Discussing topics such as: sexual abuse, assault & sexual harassment.
- Learning about community resources.

Session 2: Healthy Relationships

- What does a healthy relationship look like?
- What is consent?
- What are boundaries?

Session 3: Self Defence

- Identifying our 6 stars of defense self-confidence and gain the ability to protect oneself.
- Practicing Self advocacy

Session 4: Representation

- Using media literacy we will look at how girls and women are portrayed in the media and how that relates to gender based violence.
- Understanding our voice matters.

Session 5: Respecting Differences

- identify how all differences and make us unique
- embracing differences

Session 6: Self Expression

- participants to create art that to express their thoughts, feelings, and knowledge surrounding gender based violence.

Kristen displaying her painted pot from #Girlstoo virtual session

#GIRLSTOO
— RESPECT STARTS YOUNG —
Planting Our Knowledge to Watch Our Commitment Grow

This program supported by

Regional Municipality of Wood Buffalo

To learn more visit www.girlsincofnorthernalberta.org Follow Us: @girlsincofnab
Email programs@girlsincofnorthernalberta.org or Call 780-790-9236

GIRLSINCORPORATED OF NORTHERN ALBERTA SOCIETY

Financial Statements

Year Ended December 31, 2023

GIRLSINCORPORATED OF NORTHERN ALBERTA SOCIETY

Index to Financial Statements

Year Ended December 31, 2023

(Unaudited)

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Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Statement of Cash Flows	5
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BAZYLO & DUNN
CHARTERED PROFESSIONAL ACCOUNTANTS LLP

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Girlsincorporated of Northern Alberta Society

We have reviewed the accompanying financial statements of Girlsincorporated of Northern Alberta Society (the organization) that comprise the statement of financial position as at December 31, 2023, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Girlsincorporated of Northern Alberta Society as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Other Matter

The financial statements of Girlsincorporated of Northern Alberta Society for the year ended December 31, 2022 were reviewed by another practitioner who expressed an unmodified conclusion on those financial statements on June 15, 2023.

Fort McMurray, Alberta
May 8, 2024

Bazylo & Dunn Chartered Professional Accountants LLP

BIBLEINCORPORATED OF NORTHERN ALBERTA SOCIETY

Statement of Financial Position

December 31, 2023

(Unaudited)

	2023	2022
ASSETS		
CURRENT		
Cash (Note 3)	$ 461,111	$ [illegible]
Restricted cash (note 4)	18,869	[illegible]
Accounts receivable	12,500	
Grants and reserves to be received	1,772	[illegible]
Prepaid expenses	29,028	[illegible]
	523,279	[illegible]
TANGIBLE CAPITAL ASSETS (Note 5)	4,585	[illegible]
	$ 527,864	$ [illegible]
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	$ 25,173	$ [illegible]
DEFERRED CONTRIBUTIONS (Note 6)	46,850	[illegible]
	118,025	[illegible]
NET ASSETS	405,839	[illegible]
	$ 527,864	$ [illegible]

ON BEHALF OF THE BOARD

_____ Director

_____ Director

See notes to financial statements

GIRLSINCORPORATED OF NORTHERN ALBERTA SOCIETY

Statement of Revenues and Expenditures

Year Ended December 31, 2023

(Unaudited)

	2023	2022
REVENUES		
Grants	$ **383,585**	$ 390,141
Donations and fundraising	**186,825**	209,795
Alberta Gaming & Liquor Commission	**44,414**	33,400
GST rebate	**4,493**	2,782
	619,317	636,118
EXPENSES		
Wages and benefits	**396,288**	418,668
Advertising and fundraising activities	**84,992**	84,961
Programming	**55,935**	85,669
Rental	**46,576**	41,147
Professional fees	**5,355**	5,500
Vehicle	**4,911**	7,049
Interest and bank charges	**5,276**	6,148
Amortization	**2,646**	3,139
Training	**2,522**	7,249
Office	**2,424**	4,130
Telephone	**1,763**	2,393
Board expense	**1,435**	969
Endowment contribution *(Note 6)*	**-**	11,000
	610,123	678,022
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FROM OPERATIONS	**9,194**	(41,904)
OTHER INCOME		
Interest	**2,132**	2,549
Government assistance	**-**	5,267
	2,132	7,816
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ **11,326**	$ (34,088)

See notes to financial statements

GIRLSINCORPORATED OF NORTHERN ALBERTA SOCIETY

Statement of Changes in Net Assets

Year Ended December 31, 2023

(Unaudited)

	2022 Balance	Excess (deficiency) of revenues over expenses	Interfund transfers	**2023 Balance**
General Fund	$ 387,282	$ 13,972	$ -	**$ 401,254**
Tangible Capital Asset Fund	7,231	(2,646)	-	**4,585**
	$ 394,513	$ 11,326	$ -	**$ 405,839**

	2021 Balance	Excess (deficiency) of revenues over expenses	Interfund transfers	2022 Balance
General Fund	$ 421,506	$ (30,949)	$ (3,275)	$ 387,282
Tangible Capital Asset Fund	7,095	(3,139)	3,275	7,231
	$ 428,601	$ (34,088)	$ -	$ 394,513

See notes to financial statements

GIRLSINCORPORATED OF NORTHERN ALBERTA SOCIETY

Statement of Cash Flows

Year Ended December 31, 2023

(Unaudited)

	2023	2022
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	**$ 11,326**	$ (34,088)
Item not affecting cash:		
Amortization of tangible capital assets	**2,646**	3,139
	13,972	(30,949)
Changes in non-cash working capital:		
Accounts receivable	**(12,500)**	38,079
Prepaid expenses	**(13,029)**	(7,837)
Accounts payable	**6,173**	7,480
Government remittances payable	**303**	(15,354)
Deferred contributions	**(10,498)**	(38,482)
	(29,551)	(16,114)
Cash flow used by operating activities	**(15,579)**	(47,063)
INVESTING ACTIVITY		
Purchase of tangible capital assets	**-**	(3,275)
DECREASE IN CASH	**(15,579)**	(50,338)
Cash - beginning of year	**485,559**	535,897
CASH - END OF YEAR	**$ 469,980**	$ 485,559
CASH CONSISTS OF:		
Cash	**$ 451,111**	$ 481,124
Restricted cash	**18,869**	4,435
	$ 469,980	$ 485,559

See notes to financial statements

1. PURPOSE OF THE ORGANIZATION

Girlsincorporated of Northern Alberta Society (the "organization") is a not-for-profit organization incorporated under the Companies Act of Alberta. As a registered charity, the organization is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The organization operates to provide girls ages 6-18 with knowledge and skills needed to break free from gender stereotypes, create social change, and be proud of who they are.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Cash and short term investments

Short-term debt securities purchased with maturity of one year or less to are classified as cash.

Tangible capital assets

Tangible capital assets are stated at cost or deemed cost less accumulated amortization. Tangible capital assets are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Equipment	20%	declining balance method
Computer equipment	55%	declining balance method

The organization regularly reviews its tangible capital assets to eliminate obsolete items. Government grants are treated as a reduction of tangible capital assets cost.

Revenue recognition

Girlsincorporated of Northern Alberta Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Pursuant to the funding agreement, the Regional Municipality of Wood Buffalo (RMWB) may, at its absolute and sold discretion, require that the organization return any uncommitted grant proceeds.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. CASH

	2023	2022
General	**$ 198,716**	$ 237,098
Operational savings account	**123,580**	121,452
Guaranteed Investment Certificates (Emergency account)	**128,524**	121,179
Other	**291**	1,395
	451,111	481,124
Restricted (AGLC consolidated account)	**18,869**	4,435
	$ 469,980	$ 485,559

The Guaranteed Investment Certificates have interest rates ranging from 2.9% to 5.35% and maturities from January to October 2024.

Restricted cash consists of funds received from Alberta Gaming & Liquor Commission (AGLC) which are required to be spent in accordance with the grant agreement.

4. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	**2023 Net book value**	2022 Net book value
Equipment	$ 8,654	$ 5,612	**$ 3,042**	$ 3,803
Computer equipment	20,007	18,464	**1,543**	3,428
	$ 28,661	$ 24,076	**$ 4,585**	$ 7,231

5. DEFERRED CONTRIBUTIONS

	2023	2022
Balance, beginning of year	**$ 97,350**	$ 135,832
Contributions received	**197,066**	184,059
Recognized as revenue	**(207,564)**	(222,541)
	$ 86,852	$ 97,350

6. ENDOWMENT FUND

In 2022 the organization entered into a permanent endowment agreement with the Wood Buffalo Community Foundation along with their partner, the Edmonton Community Foundation. The initial contribution of $11,000 was recorded as an expense in the 2022 financial statements. The endowment has a value of $12,063 (2022 - $11,405).

7. ECONOMIC DEPENDENCE

The organization's ability to continue viable operations is dependent upon obtaining funding from the RMWB and other funding agencies.

8. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Application Summary:
2025 - 3070 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3070 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Friends of Suncor Energy Centre for the Performing Arts
230 Powder Drive
Fort McMurray, AB, T9K 0W8

Primary Contact

Alexandra Durocher
230 Powder Drive
Fort McMurray
Phone: (587) 960-4298
Email: Alexandra.durocher@fmcsd.ab.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The Friends of Suncor Energy Centre for the Performing Arts fosters a vibrant and inclusive arts and culture community in the Regional Municipality of Wood Buffalo; dedicated to establishing, maintaining, and continually enhancing accessible programming that reflects the diverse needs and interests of our community.

Brief Summary of the Proposed Program(s) and/or Project(s)

Friends of SECPA will strive to offer accessible and affordable arts and culture programming and events to the Wood Buffalo Community at the Suncor Energy Centre for the Performing Arts. We will endeavour to be inclusive of all community members and contribute to the well-being of our region.

Please note any restrictions on participating in your organization's programs or services.

There are no restrictions on participating in our organization's programs or services. We recognize that accessible and inclusive arts and culture programming play a significant role in the health and vitality of our region. We strive to align with the sentiments outlined in the 2022-2025 RMWB Strategic Plan. We want to be a part of the incredible array of amenities, services and social opportunities that encourage people to make this region their home. We celebrate cultural diversity and we support a great quality of life.

In aligning ourselves with these strategies, there are no restrictions on participating in any of our programming. We do offer some programming specific to age groups (child, youth, adult), but we try to offer similar programming across all demographics so everyone can enjoy arts related activities at SECPA.

Minimum number of board members according to the organization's bylaws:

6

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Benjamin Leer	President	5
Ashley Laurenson	Secretary	8
Norma Jean Atkinson	Director	12
Len Savoy	Director	10
Steph Link	Director	1
Kayla Nixon	Director	0

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Benjamin Leer, our Board President, has been a part of our Community Bands for 3 years. He has been a member as well as an instructor for this program so he is well versed in what is needed to make this program successful.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Visual Arts Classes Status: Completed

Program/Project: Theatre Arts Status: Completed

Program/Project: Community Band Status: Completed

Program/Project: Special Events, Festivals, Gala's, and Alberta Culture Days Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$0.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$201,958.32

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Over the past year, we have evaluated all of our programs, the cost associated with each program. We have had to make the decision to reduce the number of assistants that we have per class, as well as combine our community band program into one. We have also started looking at fundraising opportunities that we can host to help off-set the cost of our programs, and upkeep of the venue.

We also receive the following in-kind contributions from the Fort McMurray Catholic School Division:
- Human Resources services for all contract management
- Payroll services for wages, payment, collection and reporting of taxes (including T4 and ROE reporting)
- Purchasing and Receiving
- Accounting Services
- Marketing and Promotional support
- IT support and use of FMCSD hardware and software

> Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Program/Event Income (Ticket sales, admission, etc.)	Program Fees and Ticket Sales	$95,876.00
		$95,876.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Instructor Fees	$82,271.68	$44,301.00
Gifts for Elders / Honorariums	Honorariums	$3,300.00	$1,600.00
Rent - Venue/Facility/Room/Equipment	Room Rental Fees	$56,990.38	$22,408.00
Program Materials & Supplies	Educational & General Program Supplies	$8,239.50	$3,502.00
Administration Costs 15% Maximum	Administration	$22,437.95	$7,169.00
Other (Provide Detail)	Banking Fees	$2,684.53	$1,020.00
		$175,924.04	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$80,048.04

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$175,924.04

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

45%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

We will receive the following in-kind contributions from the Fort McMurray Catholic School Division:
- Human Resources services for all contract management
- Payroll services for wages, payment, collection and reporting of taxes (including T4 and ROE reporting)
- Purchasing and Receiving
- Accounting Services
- Marketing and Promotional support
- IT support and use of FMCSD hardware and software

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

2025_RMWB_Community_Programs_Budget_-_Art.pdf
76.1 KB - 10/11/2024 9:51 AM

2025_RMWB_Community_Programs_Budget_-_Band.pdf
63.8 KB - 10/11/2024 9:51 AM

2025_RMWB_Community_Programs_Budget_-_Events.pdf
60.4 KB - 10/11/2024 9:51 AM

2025_RMWB_Community_Programs_Budget_-_Theatre.pdf
66.6 KB - 10/11/2024 9:51 AM

Total Files: 4

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

2023_Statement_of_Financial_Position.pdf
46.5 KB - 10/11/2024 10:44 AM

2023_Statement_of_Operations.pdf
48.3 KB - 10/11/2024 10:44 AM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

FoSECPA_Logic_Model.pdf
387.4 KB - 09/17/2024 4:04 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Alexandra Durocher

Position/Title

Manager

Date: 10/04/2024

Project Summary
Visual Arts Classes

Program, Project or Service Name
Visual Arts Classes

Beginning Date
01/06/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/20/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
We will offer 8 instructional classes per week for 30 weeks, Winter workshops and Summer camps for children age 6 up to adults. Our classes will be taught by an established and respected visual arts professional from the Regional Municipality of Wood Buffalo who will share their talents and instil a love of art in their students.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	240
Youth (13-18)	96
Adults	48
Seniors (65+)	20
Families	200
Community	1000
Total	1604

Please identify the equity deserving population the program, project, service or event will serve.
Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People living with disabilities, Other

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
Friends of Suncor Energy Centre for the Performing Arts believes our programming contributes to an enriched region. Not only in the immediate delivery, but also by providing access to other cultural opportunities in our region. For example, participants are provided information about, and are encouraged to attend events like Alberta Culture Days, IgNight and other cultural events in the community. Artists who partake in our visual arts classes are encouraged to participate in events like Wood Buffalo Mural Fest where artists liven our streetscapes with vibrant and meaningful murals, our Yearly exhibition at the Kirchner Family Art Gallery inside MacDonald Island Park, and other opportunities that Arts Council Wood Buffalo promotes.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
In the 2022-25 Strategic Plan, council celebrates that people are choosing to make the region their permanent home. Cultural opportunities that celebrate cultural diversity are contributing factors to keeping people here enjoying all the community has to offer. Our programs bring people together to support and trust one another, to develop new relationships, to build lifelong friendships, and to continue the growth of arts in our community. As the Strategic Plan plan states, there is value in working together and our programs attest to this. They bring people together to work towards a common goal of celebrating and enhancing the arts.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
Recently we had the loss of our beloved arts instructor Kritsana Naowakhun. Many of his students have turned to their art to help them with their grieving process, and returned to our classes so that they can be with their arts community to heal together. This is a huge testament that our visual arts program is a community unto itself, and the need for community is strong within the Regional Municipality of Wood Buffalo. With the limited resources in Wood Buffalo for visual arts instructors to pass on their vast knowledge, it is important and imperative that we continue to support and hire our local artists so that we can continue offering programs such as ours to the community. So, by use continuing to offer quality programming, the vibrancy of the arts in Fort McMurry and the surrounding area will continue to grow, showing the rest of Alberta and Canada that the Regional Municipality of Wood Buffalo is place to work, live, and create.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
We will continue to invest in hiring quality local artists, and offer them the proper space and storage so that they can teach the younger generations the love and passion of their craft. These spaces are equip with the tools necessary to teach all aspects of their art, such as: table top easels, paint brushes, paint, oils, water colour, paper, canvas, a computer, a printer, and staff support.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
Our program has weekly classes that vary in length depending on the age and skill level of the class. We allow the students to learn a structured form of visual art, or to be guided on an idea that they want to bring to life. This allows for every student to receive a unique class based on their needs and wants for the term. We also offer workshops, paint nights, and camps throughout the year that allow those who aren't sure if visual art is the art form they want to pursue to try it out and register for the next intake.

All of our instructors also have assistants in the class and mentor them on how to teach, care for the art supplies, and help them be successful in their applications when they want to pursue visual art in post secondary.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

384 participants trained
3 local arts instructors
4 local art assistants
20 community hosts
30 classes per year
2 camps
4 workshops
597 hours per year
1 art exhibit per year

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The outcomes that we would like to see are:
- Participants develop new skills and become more confident in their abilities.
- Participants feel more capable of expressing themselves to others
- Participants have an increased knowledge and appreciation for the arts and have an increase sense of belonging in the Wood Buffalo Region

We would also love to see more of our students participate in the local arts scene such in other programs such as Wood Buffalo Mural Fest, the Street Banner Program, or be the successful candidate for a Public Art call out form the Regional Municipality of Wood Buffalo. All of these we believe are achievable through the confidence our instructors build in our students.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
The Friends of the Suncor Energy Centre for the Performing Arts offers affordable and accessible programming for all. We do not provide specific programming for any demographic and instead focus on supporting arts and culture in the region in order to make Wood Buffalo a healthy, vibrant and sustainable community for us to all live in, prosper and enjoy.

When participating in large scale programming such as Alberta Culture Days or our World Theatre Day Cabaret, we make every attempt to engage all communities in Wood Buffalo so there is a sense of belonging and inclusion across the region.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
Our objective is to research where the gaps are in art programming and NOT to duplicate existing programs. We work closely with social profit agencies and seek guidance and direction from these agencies to ensure that our programs are unique and don't infringe on what others are trying to accomplish. Our art classes are taught by local professional artists, and our students of all ages have the opportunity to fine tune their skills and techniques. Our art clubs offer students the freedom to self-express and develop friendships with other like-minded community members. We strive to provide the best possible arts education programming, delivered by high calibre professionals. We want to educate and elevate our students and to show that professional artists can not only survive in Wood Buffalo, but can thrive and make a living that will keep their families in the region, supporting themselves and the community as a whole.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Arts Council Wood Buffalo	Support in program development, implementation and program delivery for Alberta Culture Days, World Theatre Day and all around program development support.
Theatre; Just Because	Collaborator on programming. marketing and communication support for the Junior and Youth Play Program, Theatre Camps, and ABCD Workshops.
Swamp Rat Experience	Collaborator on programming, marketing and communication support. They also work with us on theatre workshops and fundraising events.
Keyano Theatre and Arts Centre	Program promotion and shared resources.
FuseSocial	Provide PD training opportunities and program support training across all programs.
PrideYMM	Provide training opportunities, professional support, and partake in performances for our various events.
Fort McMurray Catholic School Division	In-Kind support to offset operating costs.

Project Summary
Theatre Arts

Program, Project or Service Name
Theatre Arts

Beginning Date
01/19/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/16/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McKay

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
Continuing our partnership with Theatre; Just Because, we will again offer children/youth age 8-16 the opportunity to participate in the Youth Players Program. From helping to write the script, choosing roles, designing the set and implementing a final performance, the students will learn both front of house and back of house techniques and will develop team work, leadership, accountability and will empower youth to take ownership of their craft.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	25
Youth (13-18)	25
Adults	10
Seniors (65+)	0
Families	30
Community	60
Total	150

Please identify the equity deserving population the program, project, service or event will serve.
Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls, People living with disabilities, People living in rural communities, Other

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
Friends of Suncor Energy Centre for the Performing Arts believes our programming contributes to an enriched region. Not only in the immediate delivery, but also by providing access to other cultural opportunities in our region. For example, participants are provided information about, and are encouraged to attend events like Keyano Theatre auditions, World Theatre Day Cabaret, Alberta Culture Days, and other cultural events in the community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
In the 2022-25 Strategic Plan, council celebrates that people are choosing to make the region their permanent home. Cultural opportunities that celebrate cultural diversity are contributing factors to keeping people here enjoying all the community has to offer. Our programs bring people together to support and trust one another, to develop new relationships, to build lifelong friendships, and to continue the growth of arts in our community. As the Strategic Plan plan states, there is value in working together and our programs attest to this. They bring people together to work towards a common goal of celebrating and enhancing the arts.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
Recently another performing arts company opened their doors and also started offering programming to the youth in the Regional Municipality of Wood Buffalo. With the support from the RMWB and the success of our Youth Theatre program this company was able to successfully run their programming while allowing more youth to receive the training and classes that they want. Our Theatre programs have also paved the way for many other performing arts instructors to continue learning, teaching, and inspiring the youth to continue making our community a place to work, live, and create.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
We will continue to invest in hiring quality local artists, and offer them the proper space and storage so that they can teach the younger generations the love and passion of their craft. These spaces are equip with the tools necessary to teach all aspects of their art, such as: Space to safely move around, a computer and sound system, a Theatre for their rehearsals and performances, and staff support.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
Our Junior Players program has classes once a week from September-December and our Youth Players programs has classes twice a week from October-April that end with a final performance that is put together collaboratively with the instructors and students. We allow the students to learn the structure of performance, while also teaching them the freedom that comes with creating and building your character. They also have the opportunity to help create their set and costumes learning all aspects of theatre. We also offer workshops and camps throughout the year that allow those who aren't sure if performing art is what they want to pursue to try it out and register for the next intake.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

40 participants trained
4 local arts instructors
20 community hosts
42 classes per year
3 camps
2 workshops
88 hours per year
2 performances per year

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The outcomes that we would like to see are:
- Participants develop new skills and become more confident in their abilities.
- Participants feel more capable of expressing themselves to others
- Participants have an increased knowledge and appreciation for the arts and have an increase sense of belonging in the Wood Buffalo Region

We would also love to see more of our students participate in other local theatre performances that are offered throughout the year.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
The Friends of the Suncor Energy Centre for the Performing Arts offers affordable and accessible programming for all. We do not provide specific programming for any demographic and instead focus on supporting arts and culture in the region in order to make Wood Buffalo a healthy, vibrant and sustainable community for us to all live in, prosper and enjoy.

When participating in large scale programming such as Alberta Culture Days or our World Theatre Day Cabaret, we make every attempt to engage all communities in Wood Buffalo so there is a sense of belonging and inclusion across the region.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
Our objective is to research where the gaps are in art programming and NOT to duplicate existing programs. We work closely with social profit agencies and seek guidance and direction from these agencies to ensure that our programs are unique and don't infringe on what others are trying to accomplish. Our theatre classes are taught by local professional artists, and our students of all ages have the opportunity to fine tune their skills and techniques. Our theatre program offer students the freedom to self express and develop friendships with other like-minded community members. We strive to provide the best possible arts education programming, delivered by high calibre professionals. We want to educate and elevate our students and to show that professional artists can not only survive in Wood Buffalo, but can thrive and make a living that will keep their families in the region, supporting themselves and the community as a whole.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Arts Council Wood Buffalo	Support in program development, implementation and program delivery for Alberta Culture Days, World Theatre Day and all around program development support.
Theatre; Just Because	Collaborator on programming. marketing and communication support for the Junior and Youth Play Program, Theatre Camps, and ABCD Workshops.
Swamp Rat Experience	Collaborator on programming, marketing and communication support. They also work with us on theatre workshops and fundraising events.
Keyano Theatre and Arts Centre	Program promotion and shared resources.
FuseSocial	Provide PD training opportunities and program support training across all programs.
PrideYMM	Provide training opportunities, professional support, and partake in performances for our various events.
Fort McMurray Catholic School Division	In-Kind support to offset operating costs.

Project Summary
Community Band

Program, Project or Service Name
Community Band

Beginning Date
01/14/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/09/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
Our community band program allow students age 14+ to join in with adults passionate about music! We offer a city concert band which meets once per week. Youth in our community are exposed to positive role models and learn leadership skills, team work and a sense of belonging.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	15
Adults	30
Seniors (65+)	10
Families	0
Community	50
Total	105

Please identify the equity deserving population the program, project, service or event will serve.
Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, Other

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
Friends of Suncor Energy Centre for the Performing Arts believes our programming contributes to an enriched region. Not only in the immediate delivery, but also by providing access to other cultural opportunities in our region. For example, participants are provided information about, and are encouraged to attend events like Festival of Trees, Alberta Culture Days, and other cultural events in the community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
In the 2022-25 Strategic Plan, council celebrates that people are choosing to make the region their permanent home. Cultural opportunities that celebrate cultural diversity are contributing factors to keeping people here enjoying all the community has to offer. Our programs bring people together to support and trust one another, to develop new relationships, to build lifelong friendships, and to continue the growth of arts in our community. As the Strategic Plan plan states, there is value in working together and our programs attest to this. They bring people together to work towards a common goal of celebrating and enhancing the arts.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
Continuing to offer opportunities in the arts makes a community more than just a place to work. We have seen improvements in peoples mental health when they find our program and are able to play and perform in a hobby that makes them happy. Making a home and having a space that brings people together that support and trust one another, to develop new relationships allows us to continue making our community a place to work, live, and create.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
We will continue to invest in hiring quality local artists, and offer them the proper space and storage so that they can teach the younger generations the love and passion of their craft. These spaces are equip with the tools necessary to teach all aspects of their art, such as: Sound proof room, a computer and sound system, a Theatre for their rehearsals and performances, and staff support.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
Our City Band program has weekly classes that end with a final performance that is put together collaboratively with the instructors and students. We allow the students to learn the structure of a performance, while also teaching them the freedom that comes with playing music.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

15 participants trained
1 local arts instructors
20 community hosts
23 classes per year
34.5 hours per year
1-2 performances per year

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The outcomes that we would like to see are:
- Participants develop new skills and become more confident in their abilities.
- Participants feel more capable of expressing themselves to others
- Participants have an increased knowledge and appreciation for the arts and have an increase sense of belonging in the Wood Buffalo Region

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation. The Friends of the Suncor Energy Centre for the Performing Arts offers affordable and accessible programming for all. We do not provide specific programming for any demographic and instead focus on supporting arts and culture in the region in order to make Wood Buffalo a healthy, vibrant and sustainable community for us to all live in, prosper and enjoy.

When participating in large scale programming such as Alberta Culture Days or our World Theatre Day Cabaret, we make every attempt to engage all communities in Wood Buffalo so there is a sense of belonging and inclusion across the region.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
Our objective is to research where the gaps are in art programming and NOT to duplicate existing programs. We work closely with social profit agencies and seek guidance and direction from these agencies to ensure that our programs are unique and don't infringe on what others are trying to accomplish. Our theatre classes are taught by local professional artists, and our students of all ages have the opportunity to fine tune their skills and techniques. Our band program offer students the freedom to self express and develop friendships with other like-minded community members. We strive to provide the best possible arts education programming, delivered by high calibre professionals. We want to educate and elevate our students and to show that professional artists can not only survive in Wood Buffalo, but can thrive and make a living that will keep their families in the region, supporting themselves and the community as a whole.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Arts Council Wood Buffalo	Support in program development, implementation and program delivery for Alberta Culture Days, World Theatre Day and all around program development support.
Theatre; Just Because	Collaborator on programming. marketing and communication support for the Junior and Youth Play Program, Theatre Camps, and ABCD Workshops.
Swamp Rat Experience	Collaborator on programming, marketing and communication support. They also work with us on theatre workshops and fundraising events.
Keyano Theatre and Arts Centre	Program promotion and shared resources.
FuseSocial	Provide PD training opportunities and program support training across all programs.
PrideYMM	Provide training opportunities, professional support, and partake in performances for our various events.
Fort McMurray Catholic School Division	In-Kind support to offset operating costs.

Project Summary
Special Events, Festivals, Gala's, and Alberta Culture Days

Program, Project or Service Name
Special Events, Festivals, Gala's, and Alberta Culture Days

Beginning Date
01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McKay

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
FoSECPA collaborates with community groups like the Oilsands Rotary Music Festival, Theatre; Just Because, and the Multicultural Association to showcase extraordinary talent in our community at such events as Alberta Culture Days, World Theatre Day Cabaret, the Youth Play Productions final performance, and various performances including those performed by our community band.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	20
Preschoolers (4-5 years)	40
Children (6-12 years)	40
Youth (13-18)	150
Adults	150
Seniors (65+)	50
Families	80
Community	1000
Total	1530

Please identify the equity deserving population the program, project, service or event will serve.
Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People living with disabilities, Other

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
FoSECPA believes our programming contributes to an enriched region. Not only in the immediate delivery, but also by providing access to other cultural opportunities in our region. For example, participants are provided information about, and are encouraged to attend, events like Alberta Culture Days, World Theatre Day Cabaret and other cultural events in the community. Artists who partake in our visual arts classes are encouraged to participate in events like Mural Fest Wood Buffalo, and actors in our theatre programs audition for productions at Keyano Arts and Culture Centre to contribute to, and enhance, community theatre in our region.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
In the 2022-25 Strategic Plan, council celebrates that people are choosing to make the region their permanent home. Cultural opportunities that celebrate cultural diversity are contributing factors to keeping people here enjoying all the community has to offer. Our programs bring people together to support and trust one another, to develop new relationships, to build lifelong friendships, and to continue the growth of arts in our community. As the Strategic Plan plan states, there is value in working together and our programs attest to this. They bring people together to work towards a common goal of celebrating and enhancing the arts.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
Continuing to offer opportunities in the arts makes a community more than just a place to work. The more that we have to offer to the community, the more it encourages people to stay and grow their families. Making a home and having a space that brings people together that support and trust one another, to develop new relationships allows us to continue making our community a place to work, live, and create.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
We will continue to invest in hiring quality local artists, showcasing our students, and offer them the proper space to perform and exhibit their talents, while showing them that you can continue with your hobbies and passion in our community. These spaces are equip with the tools necessary to teach all aspects of their art, such as: Sound proof room, projector, sound system, holding rooms, and staff support.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
Throughout the year we offer many programs, camps, workshops, and performances that aid in making the Regional Municipality if Wood Buffalo a wonderful place to live.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

7 Alberta Culture Day Events
2 Theatre; Just Because Performances
2 City Band Performances
1 Art Exhibit
5 Camps
7 Workshops
1000 approximate attendees per year

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Participants develop an increased appreciation for the arts and acknowledge that art supports them feeling connected in the community, and that participants have a greater interest in attending further performances in the future.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation, Other:

Other:
Testimonials

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
The Friends of the Suncor Energy Centre for the Performing Arts offers affordable and accessible programming for all. We do not provide specific programming for any demographic and instead focus on supporting arts and culture in the region in order to make Wood Buffalo a healthy, vibrant and sustainable community for us to all live in, prosper and enjoy.

When participating in large scale programming such as Alberta Culture Days or our World Theatre Day Cabaret, we make every attempt to engage all communities in Wood Buffalo so there is a sense of belonging and inclusion across the region.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
Our objective is to research where the gaps are in art programming and NOT to duplicate existing programs. We work closely with social profit agencies and seek guidance and direction from agencies to ensure that our programs are unique and don't infringe on what others are trying to accomplish. Our art classes are taught by professional artists and students of all ages have the opportunity to fine tune their skills and techniques. Our art clubs offer students the freedom to self-express and develop friendships with other like-minded community members.

We strive to provide the best possible arts education programming, delivered by high calibre professionals. We want to educate and elevate our students and to show that professional artists can not only survive in Wood Buffalo, but can thrive and make a living that will keep their families in the region, supporting themselves and the community as a whole.

Project Summary
Special Events, Festivals, Gala's, and Alberta Culture Days

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Arts Council Wood Buffalo	We work collaboratively with ACWB to help advance Arts and Culture in the Wood Buffalo Community. We offer support to individual artists, employ artists and assist with any events and activities that bring our community together as a whole.
Theatre; Just Because	Theatre program including instruction, designing costumes and props, marketing support and direction and delivery of the year end play. Additionally, they develop and implement theatre workshops, summer camps and theatrical performances that are low cost or no cost and which are open to the whole of the community.
Multicultural Association of Wood Buffalo	We engage with MCA to provide cultural organizations under their membership to learn about and utlize the Suncor Energy Centre for the Performing Arts to showcase their events and activities. Having a partnership with MCA allows us to showcase what a diverse and talented region we live in.
Fort McMurray Society of The Friends of Music	The Stars of the Oilsands Rotary Music Festival is an impactful addition to Alberta Culture Days. Again, it is an opportunity for the community to witness the unparalled talent in Wood Buffalo. Along with showcasing in the Alberta Culture Days festivities, the ORMF partake in the Winter Gala to allow students to perform for a community audience.
Holy Trinity Catholic High School	We work collaboratively with Holy Trinity by sharing resources, supporting each other during performance times, sharing space and providing mentorship to students interested in the business of performing arts.
Alberta Culture Days/RMWB	We sit as a member of the organizing committee and we work with a variety of community groups to utilize our facility to showcase their craft

Youth Play Production

Revenues

Program	# of classes	~Attendees	Registration Fee	Total Revenue	RMWB Contribution	%	
Youth Winter Registrations (Jan. 7 - Apr. 2)	18	10	$360.00	$3,600.00			
Theatre Tickets (April 6, 2024)	1	50	$0.00	$0.00			Tickets "included" in registration fee
Youth Fall Registrations (Sep.15 - Dec. 17)	12	10	$240.00	$2,400.00			
Junior Fall Registrations (Sep. 15 - Dec. 15)	10	10	$275.00	$2,750.00			
Theatre Tickets - Jr. Show (December, 2024)	1	50	$0.00	$0.00			Tickets "included" in registration fee
				$8,750.00	**$11,842.24**	**57.51%**	

Expenses	Wage/Hr	# of Hrs	Total	Breakdown	Notes	RMWB Contribution	
Instructor - Youth Players (1)	s.17(1)	[redacted]	$4,125.00	$9,295.00		$5,345.39	
Prep Time (3:1)			$1,375.00				
Assistant - Youth Players			$1,125.00				
Instructor - Jr. Players (1)			$1,350.00				1 for Jr. Players & 1 for Youth Players
Prep Time (3:1)			$450.00				
Assistant - Jr. Players			$450.00				Only for Jr. Players
Instructor Performance - Youth Players (1)			$330.00		1 rehearsal & 1 Performance		
Assistant Performance - Youth Players			$90.00				
Instructor Performance - Jr. Players (1)			$0.00		Performance on last day of class		
Assistant Performance - Jr. Players			$0.00		Performance on last day of class		
GST (5%)			$464.75				
Honourarium - Guests	100	3	$300.00	$300.00		$172.52	
Supplies			$750.00	$750.00		$431.31	
Facility Rental-Dance Studio	51	81	$4,131.00	$6,883.50		$3,958.58	
Facility Rental-Classroom	31.75	30	$952.50				
Facility Rental-Theatre	200.00	9	$1,800.00		Performance, 2 rehearsals, jr. tech, lighting		
Administraion/Overhead (15%)			$2,653.99	$2,653.99		$1,526.26	
Banking Fees (2.8%)			$245.00	$245.00		$140.90	
			$20,592.24			**$11,574.97**	

Art Programs								
Projected Revenues								
Program	**Sessions**	**# of classes/wk**	**~Attendees**	**Registration Fee**	**Total Revenue**	**Requested RMWB Contribution**	**%**	
Child Art Classes (Winter-12 Weeks)		5	16	$228.00	$18,240.00			
Youth Art Classes (Winter-12 Weeks)		2	16	$228.00	$7,296.00			
Adult Art Classes (Winter-12 Weeks)		1	10	$228.00	$2,280.00			
Child Art Classes (Spring-8 weeks)		5	16	$130.00	$10,400.00			
Youth Art Classes (Spring-8 weeks)		2	16	$130.00	$4,160.00			
Adult Art Classes (Spring-8 weeks)		1	10	$130.00	$1,300.00			
Child Art Classes (Fall- 10 weeks)		5	16	$190.00	$15,200.00			
Youth Art Classes (Fall-10 weeks)		2	16	$190.00	$6,080.00			
Adult Art Classes (Fall-10 weeks)		1	10	$190.00	$1,900.00			
					$66,856.00	**$38,905.24**	**0.3678591694**	
Expenses		**Wage/Hr**	**# of Hrs**	**Total**	**Breakdown**	**Notes**	**RMWB Contribution**	
Instructor Fees		s.17(1)		$26,250.00	$58,063.50	s.17(1)	$21,359.19	
Prep Time (1:1) *On unique classes only*				$21,000.00				
Mandatory Employment Fees (11%)				$5,197.50				
Assistant Fees				$5,400.00				s.17(1)
Assistant Employment Fees (4%)				$216.00				
Facility Rental-Art Room		51	525	$26,775.00	$27,275.00		$10,033.36	
Supplies				$5,000.00	$5,000.00		$1,839.30	
Gallery Rental				$500.00				
Administration/Overhead (15%)				$13,550.78	$13,550.78		$4,984.78	
Banking Fees etc. (2.8%)				$1,871.97	$1,871.97		$688.62	
				$105,761.24			**$38,905.24**	

Community Bands

Revenues

Program	# of sessions	~Attendees	Registration Fee	Total Revenue	RMWB Contribution	%		
Adult Registrations-Winter (13 weeks)	1	8	$130.00	$1,040.00				
Both Bands Adult-Winter	1	0	$195.00	$0.00				
Student Registrations-Winter (13 week	1	3	$130.00	$390.00				
Both Bands Student-Winter	1	0	$195.00	$0.00				
Adult Registrations-Fall (10 weeks)	1	8	$100.00	$800.00				
Both Bands Adult-Fall	1	0	$150.00	$0.00				
Student Registrations-Fall	1	3	$100.00	$300.00				
Both Bands Student-Fall	1	0	$150.00	$0.00				
Ticket Sales (Spring Concert)	1	50	$10.00	$500.00				
				$3,030.00	**$3,445.74**	**53.21%**		

Expenses	Wage/Hr	# of Hrs	Total	Breakdown	Notes	RMWB Conribution		
Instructor Fees-Concert Band (James)	s.17(1)	[redacted]	$1,031.25	$2,197.80	Includes 1 concerts	$1,169.45	32 sessions total	
Prep Time (1:1)			$948.75		Prep not on concert			
Mandatory Employment Fees (11%)			$217.80					
Facility Rental-Bandroom	51	34.5	$1,759.50	$2,359.50		$1,255.49		
Facility Rental-Theatre	200	3	$600.00					
Supplies			$1,000.00	$1,000.00		$532.10		
Administration/Overhead (15%)			$833.60	$833.60		$443.56		
Banking Fees (2.8%)			$84.84	$84.84		$45.14		
			$6,475.74			**$3,445.74**		

2024 RMWB Community Events					Worksheet					
Program	**Revenues**	**Expenses**	**RMWB Support Required**		Instructor Fees	Honourariums	Rental Fees	Supplies	Admin	Banking
All Day Summer Camp	$15,000.00	$27,372.67	$12,372.67	*Summer Camp*	$11,222.10		$11,015.00	$1,000.00	$3,515.57	$420.00
World Theatre Day Cabaret	$500.00	$4,831.93	$4,331.93	*Cabaret*	$0.00	$2,500.00	$1,600.00	$89.50	$628.43	$14.00
Alberta Culture Days	$0.00	$8,667.98	$8,667.98	*ABCD*	$0.00	$500.00	$6,837.38	$200.00	$1,130.61	$0.00
Christmas Art Workshop	$2,040.00	$3,177.39	$1,137.39	*Christmas Art*	$1,493.28		$1,020.00	$200.00	$406.99	$57.12
Performances	$1,000.00	$14,569.30	$13,569.30	*Performances*	$624.15	$3,300.00	$4,500.00	$89.50	$628.43	$14.00
	$17,540.00	**$44,049.96**	**$26,509.96**		**$12,715.38**	**$3,000.00**	**$20,472.38**	**$1,489.50**	**$5,681.59**	**$491.12**

Budget Allocations	**Total**
Instructor Fees	$12,715.38
Honourariams	$3,000.00
Rental Fees	$20,472.38
Supplies	$1,489.50
Administration	$5,681.59
Banking Fees	$491.12
	$43,849.96

PROGRAM LOGIC MODEL

Program Goal: To provide affordable and accessible arts related programming and/or experiences in order to support the well-being of Wood Buffalo region community members.

INPUTS

- Staff & Time
- Money
- Materials
- Partners
- Research & Development

OUTPUTS

Program Design:
- Establish # of programs delivered
- Determine target population
- Set target registration #s

- Employ Qualified Instructors
- Book time & space
- Program Delivery

→ **Targeted participants attend**

OUTCOMES

Participants develop new skills and become more confident in their abilities

↓

Participants feel more capable of expressing themselves to others

↓

Participants meet new friends and feel more connected in their community

↓

Participants have an increased knowledge and appreciation for the arts and have an increased sense of belonging in the Wood Buffalo Region

2023 Statement of Financial Position	
Friends of the Suncor Energy Centre for the Performing Arts	
Corporation #5016283490	
Assets	
Bank Balance	$0.00
Total Assets	$0.00
Liabilities	
Net Assets	$0.00
Total Liabilities & Net Assets	$0.00

Prepared By: Alexandra Durocher	
General Manager	
Suncor Energy Centre for the Performing Arts	
Date: February 28, 2024	
Audited By:	
Board Chair - Benjamin Leer	
Date: February 28, 2024	
Audited By:	
Board Secretary: Ashley Laurenson	
Date: March 26, 2024	

2023 STATEMENT OF OPERATIONS	
Friends of Suncor Energy Centre for the Performing Arts	
Corporation #5016283490	
Revenue	
RMWB Grant Carry Over	$0.00
2023 RMWB Grant	$79,877.00
Project/Program Revenue	$122,081.32
Total Revenue	**$201,958.32**
Expenses	
Instructor Fees	$122,431.87
Honorariums	$225.00
Facilities and Room Rentals	$61,783.96
Supplies	$5,226.53
Banking	$5,121.96
Administrations	$7,169.00
Total Expensees	**$201,958.32**
Net Income/(Loss)	**$0.00**

Prepared by:
Alexandra Durocher, General Manager — Date: February 28, 2024
Suncor Energy Centre for the Performing Arts

Audited By:
Benjamin Leer, Board Chair — Date: February 28, 2024
Friends of Suncor Energy Centre for the Performing Arts

Audited By:
Ashley Laurenson, Board Secretary — Date: March 26, 2024
Friends of Suncor Energy Centre for the Performing Arts

Application Summary: 2025 - 3127 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3127 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Fort McMurray SPCA
155 MacAlpine Crescent
Fort McMurray, AB, T9H 4A5

Primary Contact

Melanie Schneider

Phone: (780) 743-8997
Email: ed@fortmcmurrayspca.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The FMSPCA was created in 1978, the Society works to educate, advocate, and promote respect, compassion and humane treatment towards animals. The FMSPCA serves to strengthen the understanding of relevance/need for the humane treatment of animals; an integral part of enhancing the overall well-being of all members of our community.

Brief Summary of the Proposed Program(s) and/or Project(s)

SNAP, Spay Neuter Assistance Program aims at reducing the unwanted pet population thus enhancing the overall well being of the entire community.
Book Buddies aims at promoting literacy building for children by providing a judgement free zone for enhancing their reading skills, while giving shelter animals the opportunity to become comfortable with and socializing around new people.
Mom's Last Litter aims at reducing the unwanted pet population through spaying moms and their entire litters.
Pet Food Bank aims at keeping families together during times of financial hardship by offering pet food, supplies, and assistance. Thus providing a sense of relief and comfort knowing their pets will be taken care of and remain with them even through out times of dire financial hardship.
9 Lives Program aims at tackling the senior loneliness epidemic by pairing senior cats with senior community members. This program provides a home for abandoned senior animals but also provides companionship and joy for seniors, who often suffer silently with depression and loneliness.
Animal Safety and Awareness Program is a humane education program that inspires kindness, responsibility, and community involvement in class rooms throughout our community.
Adoption Program aims to find homes for the abandoned, unwanted, and neglected animals in care. Thus reducing the number of roaming and stray animals while also aiding in controlling the pet population through spaying/neutering, and limiting the spread of disease by ensuring animals are vaccinated prior to adoption.
The Animal Safe Haven Program was created to provide temporary homes to animals that are part of families fleeing abusive and violent situations; victims of crime; individuals facing homelessness; or for those who, for physical or mental health reasons, are unable to provide care while hospitalized.

Please note any restrictions on participating in your organization's programs or services.

The programs have no usage restrictions and are open for public use.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Katie Walker	Board Chair	4
Alisha McDonald	Vice chair	3
George Rowe	Treasurer	13
Giuliana Tatonetti	Secretary	1
Victoria Lizee	Director	Less than 1 year
Jolene Wilson	Director	3
Zarrar Ali	Director	Less than 1 year
Fiona Morin	Director	2
Kassandra McCarthy	Director	3
Jason MacDougall	Director	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

No

If no; please explain how board decisions meet the need of the demographics served by your organization.

Many of the board members are pet owners and many of whom have adopted or fostered animals from the shelter. There are also many board members who volunteer regularly with the organization such as dog walking, fostering animals, volunteering at events and within the shelter assisting with adoptions and other duties.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Spay and Neuter Assistance Program Status: Completed

Program/Project: Book Buddies Status: Completed

Program/Project: 9 Lives Status: Completed

Program/Project: Animal Safety and Awareness Program Status: Completed

Program/Project: Moms Last Litter Status: Completed

Program/Project: Adoption Program Status: Completed

Program/Project: Pet Food Bank Status: Completed

Program/Project: Animal Safe Haven Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$164,939.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$1,956,841.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We have increased our fundraising efforts by adding more AGLC raffles, adding new events (with little or no costs) and offering different ways the community can help the FMSCPA. We have created an amazon wish list for everyday items we require. We have approached the rural communities to gain financial support for our programs.

> Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Grant	$50,000.00
		$50,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Donation / Sponsorships	$35,000.00
		$35,000.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Labour	$500,000.00	$30,000.00
Other (Provide Detail)	Vet care / med supplies	$250,000.00	$40,000.00
Other (Provide Detail)	Shelter expenses	$135,000.00	$10,000.00
		$885,000.00	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$835,000.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$115,000.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

70%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

We do not have any expected in-kind contributions or other non-financial resources being leveraged.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

2023_Signed_Fort_McMurray_SPCA_Financial_Statements.pdf
4.6 MB - 10/14/2024 9:06 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

9_Lives_Logic_Model.pdf
423.6 KB - 10/12/2024 11:39 AM

9_Lives_Program_Visitation_Form.pdf
112.9 KB - 10/12/2024 11:39 AM

Adoption_Program_Logic_Model.pdf
984.4 KB - 10/12/2024 12:08 PM

Animal_Safe_Haven_(ASH).docx
176.7 KB - 10/15/2024 2:44 PM

Book_Buddies_Logic_Model.pdf
460.8 KB - 10/12/2024 11:39 AM

Book_Buddies_Participant_SurveyInteraction_Form.pdf
78.2 KB - 10/12/2024 11:39 AM

Mom_s_Last_Litter_Release_Form.pdf
85.9 KB - 10/12/2024 11:39 AM

Moms_Last_Litter_Logic_Model.pdf
275 KB - 10/12/2024 11:39 AM

Pet_Food_Bank_Form_.pdf
122.7 KB - 10/12/2024 11:39 AM

Pet_Food_Bank_Logic_Model.pdf
467.4 KB - 10/12/2024 11:39 AM

SPAY_NEUTER_ASSISTANCE_PROGRAM_APPLICATION_RELEASE.pdf
84.7 KB - 10/12/2024 11:39 AM

Spay_and_Neuter_Assistance_Program_Logic_Model.pdf
278.7 KB - 10/12/2024 11:39 AM

Total Files: 12

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Melanie Schneider

Position/Title

Executive Director

Date: 10/15/2024

Project Summary
Spay and Neuter Assistance Program

Program, Project or Service Name

Spay and Neuter Assistance Program

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Spay and Neuter Assistance Program brings the community together with a common goal, of knowing that if we work together we can ensure that we reduce the unwanted pet population, make our community safer with a reduction in roaming animals, and ensure a reduction in the spread of disease. This program works in partnership with all of the communities in our region, often assisting rural areas with transportation which is a tremendous hurdle in the ability of rural communities to access veterinary care.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	90
Seniors (65+)	5
Families	100
Community	100
Total	295

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities, Other

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

This program aids to bridge the gap in access to veterinary care in our region, while also adressing the issue of pet overpopulation.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The program will address this problem by providing veterinary services (spaying, neutering, vaccinations), which will in turn reduce the unwanted pet population, reduce the number of roaming animals, and reduce the spread of disease.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Providing Spay/Neuter services will assist in the reduction of homeless animals in our region. One Female Dog can have up to 6 litters in 5 years producing over 36-45 puppies. These puppies can also produce the same amount starting at 6 months of age. The overwhelming need to reduce the number of unwanted animals has caused capacity issues, re-homing ads daily in our region, free roaming dogs suffering, freezing and death from disease has become a norm in our region over the past 36 months. In order to assist spay/neuter programs are needed. Residents explain the stress this causes them when they cannot afford to have their animal spay/neutered and they continue to have litters on their property. When the FMSPCA hosts a snap clinic, then the community receiving the clinic will see a reduction in the unwanted pet population, roaming animals, and a reduction in the spread of disease. This will over all create a safer and healthier community for all.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff labour, veterinary care/services, venue space, volunteers, transportation

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

A clinic where animals can go to receive spay/neuter surgeries and vaccination.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Thus far in 2024 the spay and neuter assistance program has spayed/neutered and vaccinated 84 animals across the RMWB.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

-Access to veterinary care that would have been otherwise inaccessible
-A reduction in pet over population and in turn the number of roaming animals
-A reduction in the spread and outbreaks of disease

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The spay and neuter assistance program aims to serve all of the indigenous communities within our region, by providing veterinary care to those in need.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Spay and Neuter Assistance Program is a program that is unique to the FMSPCA and the only one of its kind in the RMWB.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Bylaw Services	Collaboration
RCMP	Collaboration/ partnership/assist with interviewing pet owners
FMFN #468 Administration	Collaboration/ partnership/assist with interviewing pet owners
Janvier Administraion	Collaboration/ partnership/assist with interviewing pet owners
Conklin Administration	Collaboration/ partnership/assist with interviewing pet owners
Fort Chipewyan Administration	Collaboration/ partnership/assist with interviewing pet owners
Anzac Administration	Collaboration/ partnership/assist with interviewing pet owners
Fort McKay First Nation Administration	Collaboration/ partnership/assist with interviewing pet owners

Project Summary
Book Buddies

Program, Project or Service Name

Book Buddies

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Serving the youngest members of our community, the Book Buddies program aims to promote early literacy by offering children a space free from pressure and judgement to work on their literacy skills all while promoting social participation and community involvement through volunteering with animals in need.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	20
Preschoolers (4-5 years)	20
Children (6-12 years)	20
Youth (13-18)	20
Adults	0
Seniors (65+)	0
Families	10
Community	10
Total	100

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Illiteracy in Alberta is a growing concern, as the percentage of students deemed functionally illiterate has been continuously increasing.
Under socialized animals very often show fear toward new and unknown people, places, or things. Proper socialization especially form a young age can greatly increase an animals quality of life and over all well being.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Book Buddies program allows kids of all reading levels and ages a space free from judgement and free from peer pressure to sit with an animal and read. This pressure free environment allows them the opportunity to relax, and learn with the help of a parent, all while volunteering and actively participating in the community.

This program also benefits the animals in a tremendous way, allowing them a calm environment to socialize with many new people which has a tremendous positive impact on their over all well being.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

By giving children a space free from pressure to read it will increase not only their literacy skill but also their desire to read.

By having a program that promotes a calm quiet space, this will allow the dogs and cat the ability to meet many new people in a stress free environment, allowing them a positive socialization experience, which will over time give them an over all better quality of life.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff labour, books, chairs/seating, computers

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Book reading sessions

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Thus far in 2024 Book Buddies has 20 participants.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Literacy skilling building becoming an enjoyable experience.
Aiding the animals in being healthier and over all more well rounded.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The book buddies program is open to all who wish to join. We have added multiple books to our library that promote reconciliation and celebrate indigenous culture.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

This is the only program of its kind in the RMWB.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
The Regional Municipality of Wood Buffalo	Participants/ open the every one

Project Summary
9 Lives

Program, Project or Service Name

9 Lives

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The 9 Lives program aims to encourage and support seniors to build community relationships while promoting their own mental health.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	100
Families	0
Community	0
Total	100

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Seniors, Women and/or girls, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Seniors often suffer silently with depression and loneliness, this has become a quiet epidemic.
Senior cats often struggle to find homes given their age and often complex health needs.
The 9 Lives programs addresses both of these social issues.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

By pairing seniors in our community with senior pets, it will not only find a homeless animal a caring loving home but also improve the mental health and wellbeing of the senior participant.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Our program participants have all reported that prior to this program they felt lonely, depressed and at times afraid. They
report that their mental health has improved, they enjoy the company, and that their animals make them happy.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff labour, veterinary care, food, litter, pet supplies

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Daily care and companionship of the animal with regular visits from FMSPCA staff.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Thus far in 2024 we have 6 9 Lives program participants.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

A decrease in senior pets becoming long term residents in our care and an increase in the over all well being of the program participants.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

We encourage all seniors to take part in the 9 Lives program and experience the benefits of pet ownership.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The 9 Lives program is the only one of its kind in the RMWB.

REGIONAL MUNICIPALITY OF WOOD BUFFALO

Project Summary
9 Lives

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
St. Aidans	Collaboration

Project Summary
Animal Safety and Awareness Program

Program, Project or Service Name

Animal Safety and Awareness Program

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Animal Safety and Awareness Program encourage classrooms across the RMWB to find a better understand of animal safety, encourages empathy, and teaches participants about volunteerism, community services, and social participation within the community.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	10
Preschoolers (4-5 years)	10
Children (6-12 years)	40
Youth (13-18)	30
Adults	0
Seniors (65+)	0
Families	0
Community	10
Total	100

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The Animal Safety and Awareness Program was developed to raise awareness, educate, and safeguard the youngest members of our community. Its content promotes an understanding of the human responsibility to care for and about all living things, while also providing a firm understanding on animal safety. Teachers and educators from K–6 can submit a request for an in-class session, or alternative arrangements can be made for a field trip to the FMSPCA. Each session can be tailored to each educator's requirements, but students can expect to be led through an engaging session that helps protect, educate, and promote kindness to animals and teaches the importance of safety when interacting with animals and animal welfare and volunteerism in our community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

By collaborating directly with educators and community group leaders we can tailor our program to the specific needs of each participant group. This enables more educators and group leaders the ability to incorporate a humane learning curriculum into their class room.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Studies have shown that areas that have incorporated an empathy based humane learning curriculum have seen a reduction in crime, violence, and animal related safety incidents.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff labour, books, printing of program specific materials such as activity books and pamphlets

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Classroom workshops and in house tours/workshops

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

thus far in 2024 there have been 61 animal safety and awareness program participants.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

-Safety based youth interaction with animals
-Education, understanding of requirements to care for an animal including volunteerism and community involvement
-Empathy building and compassion for living things.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The Animal Safety and Awareness program is open to all community members, and can be tailored to each hosts curriculum needs.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Animal Safety and Awareness Program is the only one of its kind available in the RMWB.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
FMPSD Schools and teachers	Teachers and educators host the program in their classroom
FMCSD Schools and teachers	Teachers and educators host the program in their classroom

Project Summary
Moms Last Litter

Program, Project or Service Name

Moms Last Litter

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

As a sub-program of our Northern Animal Management and Education (NAME) program we will continue to provide solution based services that addresses humane education, animal care supplies, medical treatment and intervention as well as assist communities in establishing humane animal best practices all while creating a safer community to those involved. The FMSPCA currently has partnerships with Animal Control located in Fort Chipewyan and protective services in Fort McKay and will continue to work to open connections with other communities.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	25
Seniors (65+)	25
Families	25
Community	25
Total	100

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Pet over population can decrease public safety, increase the spread of disease, and negatively impact a communities overall well being.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

By having both mom and her litter and spayed/neutered we ensure reproduction ends there, thus drastically reducing the issue of pet over population.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

By spaying a mom animal and her litter with ensure they are unable to reproduce. This will create a reduction in pet over population, reducing the number of stray and unwanted animals, thus crating a healthier safer community for all.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff labour, veterinary care, educational resources

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Animals brought into the program have veterinary care provided free of cost, and the FMSPCA assumes responsibility for caring for, rehoming, and spaying/neutering the entire litter while mom is returned to her family after her spay to live a happier, healthier life.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Thus far in 2024 the moms last litter program has had 4 program participants across the RMWB.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Females are spayed along with all of their puppies, this ensures a reduction in overpopulation.
Health of animals increases from vaccinations at the time of spay.
Strong partnerships are developed with rural communities so we can assist in animal care/education.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Working in partnership with rural communities enables us to learn the individual wants and needs of each community and provide solutions based on those needs.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Moms Last Litter is the only program of its kind in the RMWB.

REGIONAL MUNICIPALITY OF WOOD BUFFALO

Project Summary
Moms Last Litter

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
RCMP	Collaboration/ reccomendations
By Law Services	Collaboration/ reccomendations
Community Residents	Collaboration/ reccomendations

Project Summary
Adoption Program

Program, Project or Service Name

Adoption Program

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Adoption program is open to all individuals over the age of 18. Not only does the adoption program provide a loving caring home for a homeless animal in need it encourages adopters to become more active members of the community, through volunteerism, and social profit advocacy.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	40
Seniors (65+)	20
Families	40
Community	0
Total	100

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Pet overpopulation can cause an increase in stray, unwanted, and roaming animals. This increase in roaming animals can cause a decrease in public safety and over all community well being.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Ensuring animals are unable to reproduce and have permanent responsible homes.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

The adoption program ensures all animals are spayed/neutered prior to adoption. Meaning animals can not reproduce, thus decreasing the issue of pet over population. All animals are also vaccinated which reduces the spread of disease within the community. All animals are microchipped ensuring if by chance they do find themselves lost in the community they are easily identified and returned to their owners.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff labour, veterinary care, promotional materials marketing and printing

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

In house animal viewing and appointment based meet and greets.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Thus far in 2024 the adoption program has facilitated 343 adoptions successful adoptions.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

- Decrease in the stray and unwanted pet population
- Increase in community overall well being

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The adoption program is open to all community members to participate in.
By working in collaboration with indigenous communities to learn their unique needs.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

This adoption program ensures all animals are vaccinated, microchipped, and spayed/neutered prior to adoption. The FMSPCA is the only facility based animal shelter in the RMWB.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Project Summary
Pet Food Bank

Program, Project or Service Name

Pet Food Bank

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

By servicing the community as a whole the pet food bank aims to serve individuals and families in need across the RMWB with pet food and supplies during times of need and financial hardship. Strong partnerships in rural communities have enabled us to deliver food to rural areas with limited access to travel into Fort McMurray.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	30
Seniors (65+)	30
Families	30
Community	10
Total	100

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The current economic climate has created a substantial financial strain on many. If people can no longer afford to provide their pets the basic necessities such as food and supplies, this will lead to abandonment, which will increase the number of stray and unwanted animals.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Providing families and individuals with the food and supplies they need to care for their animals during times of hardship.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

By ensuring families and individuals receive the support and supplies they need to care for their pets during times of financial hardship, families can remain united and keep their beloved pets. Thus reducing the likelihood of rehoming or abandonment, and providing families and individuals a sense of relief and support.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff labor, pet food and supplies

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The pet food bank program is used individually by appointment to ensure program participants receive a sense of privacy during their visit.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Thus far in 2024 the pet food bank program has been accessed 348 times by community members and distributed 6326.96kg of food across the RMWB.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

- Ensure animals are receiving the food and supplies they need to live comfortably
- Lessen the number of abandoned and rehomed animals due to financial constraints
-Build stronger relationships with other community organizations and rural communities

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The Pet Food Bank program is open to all members of our community.
By working in collaboration with indigenous communities and continuing to develop strong partnerships in rural communities we have also been able to deliver food to rural areas with limited access to travel into Fort McMurray.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Pet Food Bank Program is the only one of its kind offered in the RMWB.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Fort McMurray	Residents - Clients
Fort Chipewyan	Residents - Clients
Fort McKay	Residents - Clients
Fort McMurray First Nation 468	Residents - Clients
Anzac	Residents - Clients
Fort McMurray First Nation	Residents - Clients
Janvier	Residents - Clients
Chard	Residents - Clients
Conklin	Residents - Clients

Project Summary
Animal Safe Haven

Program, Project or Service Name

Animal Safe Haven

Beginning Date

02/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Animal Safe Haven Program was created to provide temporary homes to animals that are part of families fleeing abusive and violent situations; victims of crime; individuals facing homelessness; or for those who, for physical or mental health reasons, are unable to provide care while hospitalized.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	50
Seniors (65+)	10
Families	20
Community	20
Total	100

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

People attempting to flee domestic violence situations will often stay with their abuser or in an unsafe situation for fear of loosing their pets and the inability to take pets to shelters.
Many people facing homelessness suffer a similar situation with the inability to bring beloved pets into a shelter or many short term housing situations.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

By providing short term housing and care for beloved family pets we are enabling those in need to access life saving community supports such as emergency housing, womens shelters, and medical facilities, while ensuring they can remain united with their family pet.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

By taking in pets during times of crisis the Animal Safe Haven Program will enable people to access life saving services such as emergency housing, women's shelters, emergency medical care, and rehabilitation services.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff Labor, veterinary care

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Clients are entered into the program privately on and individual basis.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Thus far in 2024 the Animal Safe Haven Program has cared for 15 animals that stayed a total of 516 days in care.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

- Lowered rate of animals being surrendered

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The Animal Safe Haven Program is open to all community members across the RMWB.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Animal Safe Haven Program is the only one of its kind in the RMWB.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Waypoints	Collaboration
Unity House	Collaboration
Center of Hope	Collaboration
Pastew Place	Collaboration
RCMP	Collaboration
RMWB Animal Control	Collaboration

Pet Food Bank Logic Model

The Pet Food Bank program was created to ensure residents of the Regional Municipality of Wood Buffalo have access to all essential supplies for their animals when in need.

Input

- Staff
- Cat/dog food
- Cat/dog treats
- Litter
- Donated supplies

Activities

- Monitoring/tracking supplies
- Giving food

Outputs

- # of animals served
- # of participants using program
- Weight of pet food distributed
- # of donations received for Pet Food Bank

Outcomes

- Awareness of the program is increased on both receiving donations and for users in need
- Adequate supplies are always available
- Strong relationships with clients, donors and First Nations are maintained
- Eliminate homelessness of animals due to financial constraints for pet food/supplies
- Companion animals in the region do not go hungry

Spay and Neuter Assistance Program (SNAP) Logic Model

Program Goal: To aid rural communities and help pet owners by providing subsidized spay or neuter procedures to reduce overpopulation in the rural areas.

Resources	Activities	Outputs	Outcomes
• Program Coordinator • Animal Control • Veterinarian • Veterinarian Technicians • Animal Control Officers • Medical Supplies • Medical Care Costs • Surgical Care Costs • Animal Care Costs (Supplies, Food, etc) • Kennel Attendants	Information Sessions for band leaders: Give leader's information on SNAP and its benefits for the community.	# of Sessions Held # of Pamphlets Handed out # of Referrals Received #of Spays Completed # of Neuters Completed # of microchips completed	Residents are more educated on the importance of population control and health effects once completed.
	Create information pamphlet with detailed information on SNAP		More rural canines/felines are spayed/neutered controlling population
	Create referral applications to be distributed to partners		Reduce numbers of roaming dogs at large in rural communities
	Review and open communication with pet owner and outline terms and conditions of the program		Health of canines/felines in the rural areas increases drastically.
	Spay/Neuter procedure to be booked once paperwork is complete		Strong partnerships and relationships are built with rural communities so we can aid in animal care/education
			Bridging the gap of proper medical care for canines/felines in our region

Spay Neuter Assistance Program
Animal Release Form

The Spay Neuter Assistance Program is in Partnership with the Regional Municipality of Wood Buffalo.

I _____ confirm that on _____ I picked up/
Owner First and Last Name Date

received my _____named _____
Dog/Cat Pet's Name

from the Fort McMurray SPCA. The animal is in good health and I fully release the FMSPCA from all further care obligations.

I acknowledge that I have received paperwork confirming the services that were provided to my animal. Any medical follow-up care is to be done by your veterinarian.

How has this program positively impacted your life?

_____

_____

_____

_____
Print Owner's Name

_____ _____
Signature of Owner Date

_____
Address

_____
Phone #

_____
FMSPCA Representative Name

_____ _____
Signature of FMSPCA Date

M.S Revised September 1, 2023

9 Lives Logic Model

Connecting mature animals in need with people 55 and over to enrich the lives of both pets and people.

Inputs

- Staff
- Community Partners/Relationships
- Veterinary Care
- Pet Supplies/Food
- Mileage/Fuel

Activities

- Find appropriate matches for seniors and senior animals
- Create a 9 live information package

Outputs

- # of animals in program
- # of senior residents in program
- # of visits to companions
- # of food supplied
- # of supplies provided
- Cost of medical supplies

Outcomes

- More awareness for golden years companionships for those with 2 legs and those with 4
- Awareness of hardships elderly face
- Increase social wellness for elderly

9 Lives Program Visitation Form

The 9 Lives Program is in Partnership with the Regional Municipality of Wood Buffalo.

Visitation Date: _____

Senior's Name: _____

Animals Name: _____ ☐ K9 ☐ Feline

Supplies brought: _____

How has this animal impacted your life in a positive way?

_____

_____

_____

How has the 9 Lives Program impacted your life in a positive way?

_____

_____

_____

Any positive or happy stories you'd like to share about the animal in your care this past month?

_____

_____

_____

Employee Name: _____ Date: _____

FORT MCMURRAY SPCA

Save lives! Spay or Neuter

Adoption Program Logic Model

Connecting animals in need of homes with community members interested in adding an animal to their family.

Input	Activities	Outputs	Outcomes
-Staff -Community Partners -Veterinary Care -Animal food and supplies -Vehicle usage including mileage and fuel	-Spay/Neuter, vaccinate, microchip all animals prior to adoption -Ensure adopters and animals are properly matched for a successful adoption	# of animals spayed/neutered, vaccinated, and microchipped # of animals and families matched into successful adoptions	-Reduction in pet overpopulation -Safer communities -Increased over all well being of communities -increased knowledge of responsible pet ownership

Animal Safe Haven (ASH) Program Logic Model

The Animal Safe Haven (ASH) Program was created to provide temporary shelter/boarding to animals that are part of families fleeing abusive and violent situations or for those who for medical reasons are unable to provide care while hospitalized.

Inputs	Activities	Outputs	Outcomes
Grants Staff Community Partners Materials (i.e. food, toys) Medical Supplies	Hold education sessions to social profit agencies about the program Develop program package for potential victims that are available at various locations	# of agencies involved in referral process # of new clients in program # of animals and clients completing the program with success Increased social wellbeing of pets and owners in the region	More awareness of Animal Safe Haven Program Ensure all at risk individuals in the RMWB have the support they need during hardship, mentally and physically

Book Buddies Logic Model

Readers from any level are invited to the shelter on scheduled Mondays to practice their literacy skills in each adoption room. Book Buddies help children improve their reading skills while also helping shelter animals by

Input

- Reading books
- Shelter animals
- Animal viewing rooms
- Staff

Activities

- Reading material available in animal viewing areas
- Literacy friendly activities available for children to do

Outputs

- # of children attendance
- # of parents attendance
- # of programs held

Outcomes

- Increased community knowledge of a fun, free educational program
- Increased literacy skills in children in the region
- Increased adoption rates
- Awareness of the number of pets in care and the importance of adoption

Book Buddies Participant Form

The Book Buddies is in Partnership with the Regional Municipality of Wood Buffalo.

Book Buddies Date: _____

Parents Name: _____

Childs Name: _____

Supplies brought: _____

How are you finding the Book Buddies Program?

_____

_____

_____

Do you think your child's literacy skills are improving from the program?

_____

_____

_____

Any other interactions with the participants?

_____

_____

_____

Employee Name: _____ Date: _____

Mom's Last Litter Program
Animal Release Form

The Mom's Last Litter Program is in Partnership with the Regional Municipality of Wood Buffalo.

I _____ confirm that on _____ I picked up/
Owner First and Last Name — Date

received my _____ named _____
Dog/Cat — Pet's Name

from the Fort McMurray SPCA. The animal is in good health and I fully release the FMSPCA from all further care obligations.

How has this program positively impacted your life?

_____

_____

_____

_____
Print Owner's Name

_____ _____
Signature of Owner — Date

_____
Address

_____
Phone #

_____
FMSPCA Representative Name

_____ _____
Signature of FMSPCA — Date

M.S Revised September 1, 2023

Mom's Last Litter (MLL) Logic Model

Program Goal: To aid rural communities and help pet owners by aiding in population control by spaying mothers of reoccurring litters.

Resources	Activities	Outputs	Outcomes
• Program Coordinator • Animal Control • Veterinarian • Veterinarian Technicians • Animal Control Officers • Medical Supplies • Medical Care Costs • Surgical Care Costs • Animal Care Costs (Supplies, Food, etc) • Kennel Attendants • Fosters	Information Sessions for band leaders: Give leader's information on Mom's Last Litter and its benefits for the community.	# of Sessions Held # of Pamphlets Handed out # of Referrals Received #of Spays Completed # of puppies rescued	Residents are more educated on the importance of population control and health effects of frequent litters.
	Create information pamphlet with detailed information on MLL		More rural canines are spayed controlling population
	Create referral sheets to be distributed to partners		Reduce numbers of roaming dogs at large in rural communities
	Review and open communication with pet owner and outline terms and conditions of the program		Health of canines and puppies of rural dogs increase dramatically
	Spay procedures occur once documents are received		Strong partnerships and relationships are built with rural communities so we can aid in animal care/education
			Bridging the gap of proper medical care for canines in our region

FMSPCA Pet Food Bank Program

The Pet Food Bank Program is in Partnership with the Regional Municipality of Wood Buffalo.

Pet Supplies Pick-Up Form

Date: _____

First Name: _____ Last Name: _____

Community (Check which applies): ☐ Fort McMurray ☐ Janvier ☐ Conklin ☐ #468 First Nation ☐ Anzac ☐ Fort McKay ☐ Fort Chipewyan ☐ Chard ☐ Other: _____

Email: _____ Phone Number: _____

Number of Pets: Cats_____ Dogs: _____

Will this food feed your animal? ☐ Yes ☐ No

How has the pet food bank positively impacted you/your family and animal?

_____

_____

Terms and Conditions

Please read and initial the following statements:
I understand that appointments are necessary in order to utilize the Pet Food Bank Program. Same day appointments can be scheduled with a minimum 2 hour window. If I am unable to attend my scheduled appointment I will call to cancel and to reschedule for another date. Initial _____

I understand food provided by the Pet Food Bank is donated with the intent of being given to people who require support. By initialing you agree to accept this food for personal use only and is not for resale use. If I am caught selling this food I understand I will be refused services in the future. Initial _____

I understand there is zero tolerance for verbal or physical abuse. Initial _____

I understand that the FMSPCA sorts all food for expiry dates and will make every effort not to give out expired food. Initial _____

I understand that the Pet Food Bank does not take orders or requests for specific brands of food and is not always able to provide food based on allergies Initial _____

Client Signature: _____

FMSPCA Staff Use Only:

Was this a drop-in appointment? ☐ Yes ☐ No
If yes, please explain process that client's next use of the Pet Food Bank needs to be a scheduled appointment.

Supplies provided (Please ensure food weight is recorded in KG):

_____

_____

_____

_____

Staff Signature: _____

Fort McMurray Society for the Prevention of Cruelty to Animals

Financial Statements

For the year ended December 31, 2023

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Independent Auditor's Report

To the Members of
Fort McMurray Society for the Prevention of Cruelty to Animals

Qualified Opinion
We have audited the financial statements of Fort McMurray Society for the Prevention of Cruelty to Animals (the "Society"), which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Fort McMurray Society for the Prevention of Cruelty to Animals as at December 31, 2023 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion
In common with many charitable organizations, the Society derives revenue from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly our verification of these revenues was limited to the amounts recorded in the records of the Society and we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, excess of revenue over expenditures, and cash flows from operations for the years ended December 31, 2023 and December 31, 2022, current assets as at December 31, 2023 and December 31, 2022 and net assets as at January 1 and December 31 for both the 2023 and 2022 years.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter
Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes matters and conditions that indicate the existence of a material uncertainty that may cast significant doubt about the Society's ability to continue as a going concern.

Responsibilities of Management for the Financial Statements
Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

BDO Canada LLP, a Canadian limited liability partnership, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

Independent Auditor's Report (continued)

Auditor's Responsibilities for the Audit of the Financial Statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Calgary, Alberta
June 14, 2024

Fort McMurray Society for the Prevention of Cruelty to Animals
Statement of Financial Position

December 31	2023	2022
Assets		
Current		
Cash and cash equivalents (Note 2)	$ 219,862	$ 319,016
Contributions and accounts receivable	189,466	18,205
Inventory	525	2,031
Prepaid expenses	6,572	5,014
Goods and services tax	12,430	10,939
	428,855	355,205
Capital assets (Note 3)	314,637	348,052
	$ 743,492	$ 703,257
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities	$ 135,395	$ 119,444
Deferred contributions (Note 4)	102,440	162,227
	237,835	281,671
Deferred contributions related to capital assets (Note 5)	232,465	250,135
	470,300	531,806
Net assets		
Investment in capital assets	82,172	97,917
Internally restricted net assets (Note 2)	26,081	25,470
Unrestricted net assets	164,939	48,064
	273,192	171,451
	$ 743,492	$ 703,257

Commitments (Note 10)

Approved on behalf of the board of directors:

Katie Walker, Member

_____, Member

The accompanying notes are an integral part of these financial statements.

Fort McMurray Society for the Prevention of Cruelty to Animals
Statement of Operations

For the year ended December 31	2023	2022
Revenue		
Shelter income	$ 451,945	$ 172,884
Grants	1,005,432	838,361
Fundraising activities	218,428	192,144
Donations	312,474	418,946
Interest	1,188	571
Amortization of deferred contributions	22,670	22,455
Gaming	46,445	40,123
	2,058,582	1,685,484
Expenditures		
Accounting and legal	24,271	21,922
Advertising and promotion	2,685	2,778
Amortization	47,373	38,445
Animal food and supplies	118,436	101,132
Automotive	1,011	1,573
Fundraising activities	5,171	4,621
Insurance	13,555	14,443
Interest and bank charges	12,728	8,056
Miscellaneous	(4,500)	(130)
Office and supplies	89,922	81,369
Veterinary - external	300,497	273,877
Wages and benefits	1,345,692	1,238,608
	1,956,841	1,786,694
Excess (deficiency) of revenue over expenditures before undernoted item	101,741	(101,210)
Other income		
Gain on sale of capital assets	-	5,050
Excess (deficiency) of revenue over expenditures for the year (Note 7)	$ 101,741	$ (96,160)

The accompanying notes are an integral part of these financial statements.

Fort McMurray Society for the Prevention of Cruelty to Animals
Statement of Changes in Net Assets

For the year ended December 31

	Investment in capital assets	Internally restricted net assets (Note 2)	Unrestricted net assets	Total 2023	Total 2022
Balance, beginning of year	$ 97,917	$ 25,470	$ 48,064	**$ 171,451**	$ 267,611
Excess (deficiency) of revenue over expenditures for the year	(24,703)	-	126,444	**101,741**	(96,160)
Interfund transfer	8,958	611	(9,569)	-	-
Balance, end of year	**$ 82,172**	**$ 26,081**	**$ 164,939**	**$ 273,192**	$ 171,451

The accompanying notes are an integral part of these financial statements.

Fort McMurray Society for the Prevention of Cruelty to Animals
Statement of Cash Flows

For the year ended December 31	2023	2022
Cash flows from operating activities		
Excess (deficiency) of revenue over expenditures for the year	$ 101,741	$ (96,160)
Adjustments for non-cash items		
Amortization	47,373	38,445
Amortization of deferred contributions (Note 5)	(22,670)	(22,455)
Gain on sale of capital assets	-	(5,050)
	126,444	(85,220)
Change in non-cash working capital items		
Decrease (increase) in contributions and accounts receivable	(171,261)	23,026
Decrease (increase) in inventory	1,506	(1,233)
Decrease (increase) in prepaid expenses	(1,558)	13,177
Decrease (increase) in Goods and services tax	(1,491)	879
Increase (decrease) in accounts payable and accrued liabilities	15,951	30,800
Decrease in deferred contributions	(59,787)	(67,782)
	(90,196)	(86,353)
Cash flows from investing activities		
Purchase of capital assets	(13,958)	(8,389)
Proceeds on disposal of capital assets	-	11,500
Funding for capital assets (Note 5)	5,000	480
	(8,958)	3,591
Decrease in cash and cash equivalents during the year	(99,154)	(82,762)
Cash and cash equivalents, beginning of year	319,016	401,778
Cash and cash equivalents, end of year	$ 219,862	$ 319,016

The accompanying notes are an integral part of these financial statements.

December 31, 2023

Nature of operations

The Fort McMurray Society for the Prevention of Cruelty to Animals (the "Society") operates an animal shelter in the Fort McMurray, Alberta region and was incorporated under the authority of the Societies Act of Alberta. The Society is a registered charity, and under section 149(1)(l) of the Income Tax Act is exempt from the payment of income taxes.

1. Summary of significant accounting policies

The Society applies the Canadian accounting standards for not-for-profit organizations.

Going Concern

These financial statements are prepared on a going concern basis in accordance with Canadian accounting standards fo not-for-profit organizations which assumes that the Society will be able to secure adequate funding as required to realize its assets and discharge its liabilities in the normal course of operations.

In preparing the financial statements for the year ended December 31, 2023, the Society has identified significant uncertainties that cast doubt upon the Society's ability to continue operating as a going concern.

The Society relies heavily on funding from local government, corporate sources and community fundraising. However, there is uncertainty regarding the continuation, timing and adequacy of these funding sources, which could impact the Society's ability to meet its financial obligations.

The Society is taking proactive steps to address challenges and uncertainties. These include cost-saving initiatives and alternative fundraising efforts.

While the Society is committed to addressing these challenges, the inherent uncertainty surrounding funding and financial performance raises a material uncertainty that may cast significant doubt as to whether the Society will have the ability to continue as a going concern. The Society's ability to continue as a going concern is dependent upon the Society securing adequate funding and continued support from its funders and community donations.

If the Society is unable to secure adequate funding as required, there is a possibility that the Society may be unable to continue to realize on its assets and to discharge its liabilities in the normal course of operations. If the going concern assumption was not appropriate for these financial statements then adjustments would be necessary for the carrying value of the assets and liabilities. The accompanying financial statements do not include any adjustments that might result if the Society is unable to continue as a going concern.

1. **Summary of significant accounting policies (continued)**

Going Concern (continued)

Cash and cash equivalents

Cash and cash equivalents are defined as cash and highly liquid investments, consisting primarily of term deposits, with terms to maturity of one year or less at the date of purchase.

Capital assets

Capital assets are recorded at cost. The Society provides for amortization using the following methods at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates and methods are as follows:

Asset	Method	Rate
Vehicles	Straight-line	4 years
Furniture and equipment	Straight-line	5 years
Computer equipment	Declining balance	55%
Computer software	Declining balance	100%
Fences and sheds	Straight-line	5 years
Kennels	Straight-line	5 years

Amortization of leasehold improvements is recorded over the remaining term of the lease plus the first renewal option.

Inventory

Inventory is valued at the lower of cost and net realizable value. Cost is determined using the first-in, first-out method.

Contributed materials and services

Directors, committee members and owners volunteer their time to assist in the corporation's activities. While these services benefit the corporation considerably, a reasonable estimate of their amount and fair value cannot be made and, accordingly, these contributed services are not recognized in the financial statements.

Volunteer services

Volunteers contribute a significant number of hours each year to assist the Society in carrying out its services and activities. Due to the difficulty of determining their fair value, volunteer services are not recognized in the financial statements.

1. Summary of significant accounting policies (continued)

Revenue recognition

The Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions such as Shelter income, United Way designated, fundraising, interest, and membership dues are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Operating grants and designated and allocated donations received for a future period are deferred until that future period and are recorded as deferred contributions.

Externally restricted contributions for the purchase of capital assets that will be amortized are recorded as deferred capital contributions and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets. Externally restricted contributions for the purchase of capital assets that will not be amortized are recognized as direct increases in net assets to the Investment in capital assets balance.

Financial instruments

The Society initially measures its financial assets and liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument. Amounts due to and from related parties are measured at the exchange amount, being the amount agreed upon by the related parties.

The Society subsequently measures its financial assets and financial liabilities at amortized cost, except for derivatives and equity securities quoted in an active market, which are subsequently measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost are tested for impairment when there are indicators of possible impairment. When a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset or group of assets, a write-down is recognized in net income.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. Actual results could differ from those estimates.

2. Cash and cash equivalents

	2023	2022
Externally restricted (Note 4)	$ 102,440	$ 162,227
Internally restricted	26,081	25,470
Unrestricted	91,341	131,319
	$ 219,862	$ 319,016

The use of revenue from casinos and raffle ticket sales is restricted to expenses approved by the Alberta Gaming and Liquor Commission. The Society defers unspent revenues from Casinos and Raffles until the expenses, as approved by the Alberta Gaming and Liquor Commission, are incurred.

Internally restricted cash comprises of amounts which have been internally restricted by the Society's Board of Directors and require Board approval before any amounts are expensed.

The Board of Directors have set up an internally restricted fund for certain unexpected operating costs that may occur in the future. Internally restricted cash comprises of amounts which have been internally restricted by the Board and require the Board's approval before any amounts are expensed.

3. Capital assets

	2023		2022	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Vehicles	$ 36,524	$ 36,524	$ 36,524	$ 36,524
Furniture and equipment	170,257	170,103	170,257	168,792
Leasehold improvements	638,707	398,132	638,707	372,346
Computer equipment	33,698	33,698	33,698	33,698
Computer software	7,036	7,036	7,036	7,036
Fences and sheds	29,030	29,030	29,030	27,675
Kennels	101,595	27,687	87,634	8,763
	1,016,847	702,210	1,002,886	654,834
Net book value		$ 314,637		$ 348,052

4. Deferred contributions

Deferred contributions consist of unspent contributions externally restricted for future eligible expenditures. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made. Changes in deferred contribution balance are as follows:

	2023	2022
Balance, beginning of year	$ 162,227	$ 230,009
RMWB funds received during the year	989,059	704,000
ASH funds received during the year	50,000	50,000
Casino funds received during the year	24,712	62,032
Isabella Paws Fund received during the year	2,500	-
Less: Amount recognized as revenue during the year	(1,126,058)	(883,814)
	$ 102,440	$ 162,227

5. Deferred contributions related to capital assets

Unamortized deferred capital contributions represent the external funding for leasehold improvements and equipment which will be recognized as revenue in future periods.

	2023	2022
Balance, beginning of year	$ 250,135	$ 272,110
Add: Amounts received during the year	5,000	480
Less: Amounts amortized to revenue	(22,670)	(22,455)
	$ 232,465	$ 250,135

6. Fundraising revenue and expenses

In accordance with Section 7(2)(e) of the "Charities Fundraising Act and Regulation", gross fundraising contributions received were $218,428 (2022 - $192,144).

Expenses incurred in the year for the purposes of soliciting contributions were $7,856 (2022 - $7,399). $67,978 (2022 - $69,403) was paid as remuneration to employees whose principal duties involved fundraising.

7. Operating deficiency

The Society had a deficiency of revenue over expenses for the year ended December 31, 2022 of $96,160. Management requested the Regional Municipality of Wood Buffalo fund approximately $88,000 of the 2022 deficiency, which was approved and received during 2023. This amount is included in the excess of revenue over expenses of $101,741 for the year ended December 31, 2023.

8. Non-monetary transactions

During the year the Society received donated supplies and services. Donated revenues from these non-monetary transactions totaled $Nil (2022 - $4,609) and are measured at fair value of the services and supplies received.

The Society occupies building space for a nominal amount of $1 per year. No donation or expense has been recorded as management has no basis to determine the fair value of the rent.

9. Related party transactions

Included in office and fundraising expenses is $Nil (2022 - $1,505) of amounts paid to members of the Board and parties related to members of management. These expenses were recorded at the exchange amount which was estimated to be fair value at the date of the transaction.

10. Commitments

The Society has a lease agreement for a photocopier. The photocopier is leased at a cost of $732 ($597 - 2022) per quarter until January 2029. Future minimum payments required under the lease are as follows:

2024	$ 2,928
2025	2,928
2026	2,928
2027	2,928
2028	2,928
Subsequent years	732
	$ 15,372

11. Financial instruments

The Society is exposed to the following risks in respect of its financial instruments:

(a) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The financial instruments that potentially subject the Society to credit risk are cash and accounts receivable. Credit risk arises from the potential that a counter party will fail to settle its obligations. The Society mitigates its credit risk by dealing only with what management believes to be financially sound counterparties and, accordingly, does not anticipate significant loss for non-performance. One (2022 - none) significant funder accounts for approximately 96% of the Society's receivables, as such, the Society is exposed to the risks of that funder.

The Society is also exposed to credit risk airising from all of its bank accounts being held at one institution.

11. Financial instruments (continued)

(b) Liquidity risk

Liquidity risk is the risk that the Society will encounter difficulty in meeting obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date; will be forced to settle financial assets at a value which is less than what they are worth; or may be unable to settle or recover a financial asset at all. The Society is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

Application Summary:
2025 - 3140 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3140 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Fort Chipewyan Métis Nation Association
105 Flett Street 105 Flett Street
Fort Chipewyan, AB, T0P 1B0

Primary Contact

Jason McEvoy
105 Flett St
Fort Chipewyan
Phone: s.17(1)
Email: jason.mcevoy@fortchipmetis.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The Fort Chipewyan Métis Nation (FCMN) empowers its members by preserving Métis heritage, culture, and lifestyle through programs that foster intergenerational connection, education, and community development. We support our people with initiatives in culture, housing, and sustainability, ensuring the continuity of our traditions for future generations.

Brief Summary of the Proposed Program(s) and/or Project(s)

(A detailed proposal for a series of program is attached in the attachment)

We are committed to preserving, revitalizing, and celebrating Métis culture through the Fort Chip Métis Heritage Program, a series of cultural initiatives aimed at empowering elders and youth while fostering intergenerational knowledge exchange. This program includes two main parts:
1. Core Program Activities: The Fort Chip Métis Heritage Program encompasses essential events and activities such as the Métis Jamboree, Harvesting Camp, Moose Camp, Winter Gathering, and sporadic Sewing Classes and Jigging & Fiddle Lessons. These culturally immersive experiences are vital for preserving our heritage, encouraging skill development, and enhancing a sense of belonging within the community. Each event plays a key role in keeping Métis traditions alive, providing hands-on learning opportunities for youth to engage directly with their culture under the guidance of elders.

2. Community Participation and Cultural Exchange: In addition to our core activities, FCMN supports member participation in larger cultural gatherings organized by external Indigenous groups, such as the Youth Empowerment Conference, Eagles Youth Camp, and ATC Cultural Festival. These collaborative programs allow our members to share in cross-community cultural exchanges, building connections that strengthen cultural resilience. FCMN provides logistical and financial support for participation in these events, ensuring our community members can fully benefit from these valuable cultural experiences.

The requested funding will ensure the successful delivery of the Fort Chip Métis Heritage Program, enabling FCMN to preserve Métis heritage, foster unity within our community, and empower future generations to proudly embrace their cultural identity.

Please note any restrictions on participating in your organization's programs or services.

Most programs and services offered by the Fort Chipewyan Métis Nation (FCMN) are restricted to members only, due to limited resources and logistical challenges.
As a small, remote community with high operational costs, FCMN faces financial constraints that limit our ability to support broader participation.

Prioritizing our members ensures they receive the full benefits of our cultural and community initiatives.

Minimum number of board members according to the organization's bylaws:

4

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Kendrick Cardinal	President	2021
Barb Hermansen	Vice President	2021
Marina Stewart	Director	2021
BlueEyes Simpson	Director	2024
Jackie Ladouceur	Director	2024

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Yes, several board representatives of the Fort Chipewyan Métis Nation (FCMN) bring invaluable lived experience and expertise that reflect the unique demographics, heritage, and cultural values of our community. Many of our board members, including respected elders like s.17(1) [redacted], are lifelong residents of Fort Chipewyan with deep roots in Métis traditions and an intimate understanding of the specific challenges facing our remote, northern community. They actively participate in preserving and passing down traditional knowledge, guiding younger generations in both governance and cultural preservation efforts. Their lived experiences, coupled with their roles as community leaders, ensure that FCMN's programs are aligned with the needs, values, and identity of the community. In addition, our board collaborates with consultants and professionals to further enhance our expertise, allowing us to serve our members effectively while upholding our cultural integrity.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Fort Chip Métis Heritage Program Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2024-03-31

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

-$1,043,292.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$5,469,524.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Efforts to increase financial support for the Fort Chipewyan Métis Nation have focused on improving organizational efficiency by establishing a financial team to manage expenditure. This includes submitting grant applications for government funding, strengthening partnerships with other Indigenous organizations and agencies, and engaging businesses and corporations for sponsorships or corporate social responsibility initiatives. Advocacy efforts, such as meeting with government officials, aim to secure policy & financial support. Additionally, optimizing resource management ensures funds are used effectively, demonstrating fiscal responsibility to potential funders.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Metis Trust/ FCMN revenue stream (Amount varies, if no grants/ other income, Metis Fund will be used for some of below programs but some maybe cut)	$0.00
Government of Alberta Grant	Application in progress: Cultural Initiative Grant	$0.00
Other	Uncertain: Industry Relation Agreement	$0.00
Sponsorship	Uncertain: Industry Event Sponsorship	$0.00
		$0.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Metis Trust/ FCMN revenue stream	$200,000.00
Government of Alberta Grant	Cultural Initiative Grant	$100,000.00
Other	Industry Relation Agreement	$26,290.00
Sponsorship	Industry Event Sponsorship	$20,000.00
		$346,290.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant

Food Costs	Total among 2025 series of all events (Details please refer to Attachment 2)	$39,500.00	$12,000.00
Gifts for Elders / Honorariums	Total among 2025 series of all events (Details please refer to Attachment 2)	$29,000.00	$9,000.00
Program Materials & Supplies	Total among 2025 series of all events (Details please refer to Attachment 2)	$118,990.00	$36,000.00
Rent - Venue/Facility/Room/Equipment	Total among 2025 series of all events (Details please refer to Attachment 2)	$18,000.00	$5,000.00
Transportation and Delivery	Total among 2025 series of all events (Details please refer to Attachment 2)	$5,000.00	$2,000.00
Travel	Total among 2025 series of all events (Details please refer to Attachment 2)	$7,000.00	$2,000.00
Volunteer Appreciation	Total among 2025 series of all events (Details please refer to Attachment 2)	$7,300.00	$2,000.00
Other (Provide Detail)	3rd Party/ Vendor - Total among 2025 series of all events (Details please refer to Attachment 2)	$500.00	$0.00
Other (Provide Detail)	Joint Community Event - Total among 2025 series of all events (Details please refer to Attachment 2)	$33,000.00	$0.00
Other (Provide Detail)	Performance - Total among 2025 series of all events (Details please refer to Attachment 2)	$18,000.00	$0.00
Administration Costs 15% Maximum	Staff Expense and Administration Fee	s.17(1) [redacted]	$12,000.00
		s.17(1) [redacted]	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	s.17(1) [redacted]

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$426,290.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

19%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

1) Each program will rely on the help of community volunteers who assist with logistics, event setup, meal preparation, and managing activities. For example, the Jamboree & Winter Gathering regularly benefits from few community members volunteering to serve food, organizing games, and distributing gifts.
2) Elders play a critical role in many of our programs, such as the Harvesting Camp, Moose Camp, and Sewing Classes. Their contributions of time, cultural knowledge, and expertise are invaluable resources.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

0)_Attachment_Index_-_FCMN_Application.docx
15.4 KB - 2024-10-11 3:10 PM

1)_FCMN_Program_Proposal_-_Application_for_RMWB_CPP_Grants_20241025_v2.pdf
631.7 KB - 2024-10-25 12:59 PM

2)_Detailed_Budget_Breakdown.xlsx
53.5 KB - 2024-10-25 12:12 PM

Total Files: 3

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

3)_20240331_-_Financial_Statements_S.pdf
1.1 MB - 2024-10-13 11:49 AM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

4)_2023-2024_Program_Report.pdf
2.4 MB - 2024-10-11 3:40 PM

5)_2024_Logic_Model_Template_Impact_Grant-CPP_20241025_v2.docx
59.3 KB - 2024-10-25 12:59 PM

Total Files: 2

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Jason McEvoy

Position/Title

CEO

Date: 2024-10-04

Project Summary
Fort Chip Métis Heritage Program

Program, Project or Service Name

Fort Chip Métis Heritage Program

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-31

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort Chipewyan

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Fort Chip Métis Heritage Program aligns with key funding priorities by fostering Community Support and Wellness through activities that promote social connection and cultural engagement, enhancing well-being. It serves Rural and Indigenous Communities and Relationships by focusing on Fort Chipewyan's unique Métis community, strengthening ties within and across Indigenous groups through shared learning. Finally, it celebrates the Value of Culture, Heritage, and Regional Pride by offering programs like the Métis Jamboree and Harvesting Camp, which preserve and promote Métis traditions, instilling pride and cultural identity. These priorities support a resilient, interconnected, and culturally vibrant community.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	10
Children (6-12 years)	10
Youth (13-18)	30
Adults	50
Seniors (65+)	30
Families	20
Community	0
Total	150

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

(More details in attachment 1 - proposal & attachment 4 - Filled_Logic_Model_Template)

The Fort Chip Métis Heritage Program addresses the critical need for cultural preservation within the Fort Chipewyan Métis community, where a gap exists in sustaining traditional practices and knowledge transfer between generations. This gap is partly due to financial constraints, as recent budget redirections toward healthcare have reduced available funds for cultural programs essential to community well-being and identity. Additionally, the community's small size and remote location present challenges in accessing resources, attracting external support, and managing high operational costs due to limited transport options.

Evidence of this need is seen in the risk of cultural knowledge loss, with fewer opportunities for youth to connect with their Métis roots or learn traditional skills from elders. This disconnect can weaken community bonds, diminish cultural pride, and impact the mental well-being of members, especially the youth, who benefit from a strong sense of identity. Programs like the Métis Jamboree, Harvesting Camp, and Sewing Classes offer hands-on experiences that bridge generations and reinforce cultural pride, filling a critical need for intergenerational knowledge sharing. Funding for this program will help ensure that the unique Métis heritage of Fort Chipewyan is preserved for future generations.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

(More details in attachment 1 - proposal & attachment 4 - Filled_Logic_Model_Template)

The Fort Chip Métis Heritage Program by the Fort Chipewyan Métis Nation (FCMN) preserves and revitalizes Métis culture through structured events and activities that empower both elders and youth, facilitating intergenerational knowledge transfer and cultural pride.

Core Program Activities: This program includes essential events like the Métis Jamboree, Harvesting Camp, Moose Camp, Winter Gathering, Sewing Classes, and Jigging & Fiddle Lessons. These hands-on activities strengthen community bonds, skill development, and a sense of belonging by offering youth direct engagement with Métis traditions under the guidance of elders.

Community Participation and Cultural Exchange: FCMN also supports member participation in broader Indigenous events, such as the Youth Empowerment Conference and ATC Cultural Festival, fostering cross-community connections and cultural resilience through shared experiences.

The requested funding will enable FCMN to successfully deliver these programs, preserving Métis heritage, fostering community unity, and empowering future generations to embrace their identity proudly.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

(More details in attachment 1 - proposal & attachment 4 - Filled_Logic_Model_Template)

If FCMN hosts culturally immersive programs and supports member participation in collaborative events, then community members—especially youth—will embrace their heritage and strengthen intergenerational bonds, leading to long-term cultural resilience.

Research highlights that Indigenous cultural events foster pride, reinforce identity, and support knowledge transfer essential for sustaining heritage across generations. For example, Bartleet (2016) highlights how cultural festivals and programs, significantly contribute to fostering pride in self, community, and culture within Indigenous populations. These initiatives create spaces where Indigenous people, especially youth, can reconnect with their cultural roots while building community cohesion. Similarly, Weaver (2001) explores Indigenous identity, noting that it is closely tied to cultural practices and community-led initiatives. Weaver emphasizes that cultural programs affirm identity and create pathways for younger generations to understand and embody their cultural heritage, thereby contributing to the resilience and sustainability of Indigenous communities.

Reference:
Bartleet, B. L. (2016). Pride in Self, Pride in Community, Pride in Culture: The Role of Stylin'Up in Fostering Indigenous Community and Identity. In The Festivalization of Culture (pp. 69-86). Routledge.
Weaver, H. N. (2001). Indigenous identity: What is it, and who really has it?. American Indian Quarterly, 25(2), 240-255.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

(More details in attachment 1 - proposal & attachment 4 - Filled_Logic_Model_Template)

Hereby is a short summary of input required:

Staff and volunteer hours: 1 Program Director and on average 20 volunteer hours/ staff hours for setting up per event

Venue space for events: Community Hall for Most events

Materials and equipment: Traditional tools, musical instruments, sewing supplies

Transportation services for community members

Financial resources: Community Impact Grant, donations from industry partners, and other funding stream from Alberta government

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

(More details in attachment 1 - proposal & attachment 4 - Filled_Logic_Model_Template)

The Fort Chip Métis Heritage Program comprises a series of immersive activities designed to preserve and celebrate Métis culture while fostering intergenerational knowledge sharing:

Core Program Events:
Métis Jamboree: A cultural gathering featuring traditional music, dance, and communal meals, fostering community pride and connection.
Harvesting Camp and Moose Camp: Hands-on outdoor experiences where elders teach sustainable hunting, fishing, and survival skills.
Winter Gathering & Christmas Party: A seasonal celebration bringing together community members to enjoy traditional festivities and strengthen bonds.
Sewing Classes and Jigging & Fiddle Lessons: Periodic workshops focused on traditional Métis craftsmanship, dance, and music, encouraging skill development and cultural pride.
Community Cultural Exchange:

FCMN supports member participation in external Indigenous events like the Youth Empowerment Conference and ATC Cultural Festival, which provide opportunities for shared learning and cross-community cultural exchange.
Each activity is designed to engage participants with Métis traditions, enhancing cultural continuity and fostering a strong sense of community identity.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

(More details in attachment 1 - proposal & attachment 4 - Filled_Logic_Model_Template)

Core Activities Hosted by FCMN:

1 Métis Jamboree event engaging over 100 participants.
At least 1 Sewing Class, averaging 15 participants per session.
2 Survival Camps involving at least 30 youth participants.
1 Winter Gathering event with over 100 participants.
At least 1 Jigging Class, averaging 15 participants per session.
Community Participation and Cultural Exchange:

Support for at least 30 youth to participate in events like the Youth Empowerment Conference and ATC Cultural Festival.
Overall Engagement:

Engages 100+ community members, including youth, elders, and families, in cultural programs.
More than 50 members participate in multiple events, strengthening ongoing cultural involvement.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

(More details in attachment 1 - proposal & attachment 4 - Filled_Logic_Model_Template)

Increased Cultural Knowledge and Pride:
Youth and community members will gain a deeper understanding of Métis traditions, fostering a strong sense of identity and cultural pride. This will be measured through participant feedback on their connection to Métis heritage.

Strengthened Intergenerational Bonds:
By creating opportunities for elders to teach youth, the program will strengthen relationships across generations. Indicators include participant-reported connections with elders and involvement in family-centered activities.

Enhanced Community Unity and Well-Being:
Through collaborative events, participants will experience greater community cohesion and personal well-being. This will be tracked through attendance rates, repeat participation, and feedback on community connectedness.

Sustained Participation in Cultural Practices:
Participants, especially youth, will engage more frequently in Métis cultural practices, reinforcing traditions and community resilience.

These outcomes will be assessed through attendance logs, participant surveys, and focus group discussions throughout the grant period to ensure meaningful cultural impact.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

(More details in attachment 1 - proposal & attachment 4 - Filled_Logic_Model_Template)

The Fort Chip Métis Heritage Program celebrates Indigenous culture by actively preserving and revitalizing traditional Métis practices, fostering pride and connection among community members. Through events like the Métis Jamboree, Harvesting and Moose Camps, and workshops in traditional crafts, dance, and music, this program provides hands-on experiences that reconnect participants with Métis heritage and values. Serving the Fort Chipewyan Métis community, the program emphasizes intergenerational knowledge transfer, with elders guiding youth in skills and stories integral to Métis identity. This approach not only restores cultural practices but also strengthens community bonds and self-identity, crucial elements for Indigenous healing.

The program also promotes reconciliation by facilitating cultural exchange within and beyond the community, supporting member participation in regional Indigenous events like the ATC Cultural Festival. These shared experiences foster mutual understanding, respect, and connection with other Indigenous groups, reinforcing collective resilience. By creating a dedicated space for Métis traditions and knowledge, the Program upholds cultural restoration, identity, and community unity, contributing meaningfully to broader reconciliation efforts.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

(More details in attachment 1 - proposal & attachment 4 - Filled_Logic_Model_Template)

The Fort Chip Métis Heritage Program is uniquely focused on preserving and celebrating Métis heritage, specifically designed to address the distinct cultural needs of the Fort Chipewyan Métis community. Unlike other local services that may focus on general community activities or Indigenous services, this program offers a specialized approach to sustaining Métis traditions through hands-on events like the Métis Jamboree, Harvesting and Moose Camps, and cultural workshops in traditional skills like sewing and jigging.

This program is led by experienced project team, with community elders and Métis leaders who bring invaluable lived experience and traditional knowledge, fostering a genuine intergenerational exchange rarely found in other services. The program also addresses barriers specific to our remote location by providing logistical and financial support for members to participate in regional cultural events, creating opportunities for cultural exchange with other Indigenous communities. By focusing on heritage continuity, community pride, and identity, the Fort Chip Métis Heritage Program fills a critical gap, empowering community members to reconnect with their heritage and reinforcing a strong sense of belonging specific to Fort Chipewyan Métis cultural identity.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Alberta Government	Grant for some of the spendings
Industrial Partners	Donations for some door prize
Industrial Partners	Volunteers

Overall Budget & Requested Grant (In Terms of Category)

Total Requested Funding $80,000	Category Total	Budget	Requested RMWB Grant
Max 85% of Funding ($68,000) Weight Average Per Each Category	Food Cost	$39,500	$12,000
	Honorariums	$29,000	$9,000
	Program Materials & Supplies	$118,990	$36,000
	Rent - Venue/Facility/Room/Equipment	$18,000	$5,000
	Transportation and Delivery	$5,000	$2,000
	Travel	$7,000	$2,000
	Volunteer Appreciation	$7,300	$2,000
	Other: 3rd Party/ Vendor	$500	$0
	Other: Joint Community Event	$33,000	$0
	Other: Performance	$18,000	$0
Max 15% of Total Funding ($12,000)	Staff Expense and Administration Fee	s.17(1)	$12,000
	Category Total	s.17(1)	**$80,000.00**

Overall Budget (In Terms of Activities)

Series of Program	Nature	Budget	Sub-Total
Metis Jamboree	Organized by FCMN	$92,800	
Sewing Classes	Organized by FCMN	$30,500	
Harvesting Camp	Organized by FCMN	$21,000	
Moose Camp	Organized by FCMN	$21,000	
Jigging Classes/ Fiddle Lessons	Organized by FCMN	$5,000	
Winter Gathering and Christmas Party	Organized by FCMN	$72,990	
Sub Total			**$243,290.00**
Survival Camps by Other Nation	FCMN pays for Member Participation	$5,000	
Eagle Youth Camp	FCMN pays for Member Participation	$1,000	
ATC Cultural Festival	FCMN pays for Member Participation	$15,000	
Youth Empowerment Conference	FCMN pays for Member Participation	$12,000	
Sub Total			**$33,000.00**
Staff Expense and Admin Fee			s.17(1)
Budgeted Total			s.17(1)

Funding Application Total for CPP: $80,000	(28% of Budgeted Total)	$80,000.00
85% Funding to be used for Event Organization		**$68,000.00**
15% Funding for Staff Expenses and Admin Fee		**$12,000.00**

Budget Breakdown

F1) Metis Jamboree	Category	Total Budget
Metis Traditional Performance (Metis Jigging Dancer)	Other: Performance	$18,000
Meals/ Catering for Metis Member	Food Cost	$24,000
Freight	Travel	$1,800
Grand prizes	Program Materials & Supplies	$6,000
Door Prize	Program Materials & Supplies	$4,000
Merchandise	Program Materials & Supplies	$4,500
Outdoor Traditional Competition Materials (Non-Prize)	Program Materials & Supplies	$1,000
Beverages	Food Cost	$500
Carnival (Materials)	Program Materials & Supplies	$1,000
Carnival (Prize)	Program Materials & Supplies	$2,000
Traditional Indoor/Outdoor Events	Program Materials & Supplies	$4,000
Abstract Art Competition	Program Materials & Supplies	$500
Metis Grocery Run (Prize)	Program Materials & Supplies	$2,000
MC/ Host	Volunteer Appreciation	$5,000
Tents, tipi, etc.	Program Materials & Supplies	$500
Tuff Man Competition – Food Truck	Program Materials & Supplies	$8,000
Security & Cleanup	Other: 3rd Party/ Vendor	$500
Tuff Man Competition Prize	Program Materials & Supplies	$9,000
Tuff Man Host	Program Materials & Supplies	$500
Total Budget		**$92,800**

F2) Sewing Classes	Category	Total Budget
Instructor fees (local and guest experts)	Honorariums	$10,000
Sewing materials and supplies (fabric, tools):	Program Materials & Supplies	$12,500
Venue and equipment rental	Rent - Venue/Facility/Room/Equipment	$2,000
Transportation and logistics	Transportation and Delivery	$2,000
Coordinator Salary or Honorarium	Volunteer Appreciation	$2,000
Contingency Fund (Reserved for unexpected expenses such as additional materials, equipment repairs, or supplementary sessions due to high demand.)	Program Materials & Supplies	$2,000
Total Budget		**$30,500**

F3) Harvesting Camp	Category	Total Budget
Instructor fees (Honorarium)	Honorariums	$6,000
Cook (Honorarium)	Honorariums	$1,000
Food	Food Cost	$1,500
Materials	Program Materials & Supplies	$2,500
Equipment (i.e. Hunting Gear)	Rent - Venue/Facility/Room/Equipment	$8,000
Gas and Travel	Travel	$2,000
Total Budget		**$21,000**

F4) Moose Camp	Category	Total Budget
Instructor fees (Honorarium)	Honorariums	$6,000
Cook (Honorarium)	Honorariums	$1,000
Food	Food Cost	$1,500
Materials	Program Materials & Supplies	$2,500
Equipment (i.e. Hunting Gear)	Rent - Venue/Facility/Room/Equipment	$8,000
Gas and Travel	Travel	$2,000
Total Budget		**$21,000**

F5) Jigging Class & Fiddle Lesson	Category	Total Budget
Instructor fees (Honorarium)	Honorariums	$5,000
Total Budget		**$5,000**

F6) Winter Gathering & Christmas Party	Category	Total Budget
Catering	Food Cost	$12,000
Youth Gift	Program Materials & Supplies	$1,650
Additional Youth Gift	Program Materials & Supplies	$300
Tree of Gift	Program Materials & Supplies	$7,000
Community Door Prize	Program Materials & Supplies	$3,000
Member Door Prize	Program Materials & Supplies	$5,000
Community games	Program Materials & Supplies	$500
Decoration	Program Materials & Supplies	$2,000
Youth Member Door Prize	Program Materials & Supplies	$2,000
Community Gift	Program Materials & Supplies	$1,000
Santa	Volunteer Appreciation	$300
Photography	Program Materials & Supplies	$300
Freight	Transportation and Delivery	$3,000
Flight/Hotel	Travel	$1,200
Fuel to member	Program Materials & Supplies	$33,740
Total Budget		**$72,990**

Community Cultural Programs	Category	Total Budget
Survival Camp	Other: Joint Community Event	$5,000
Eagle Youth Camp	Other: Joint Community Event	$1,000
ATC Cultural Festival	Other: Joint Community Event	$15,000
Youth Empowerment Conference	Other: Joint Community Event	$12,000
Total Budget		**$33,000**

A) Executive Summary: Application - RMWB Community Impact Grant - Fort Chip Métis Heritage Program

The Fort Chipewyan Métis Nation (FCMN), one of Alberta's oldest Métis communities, rooted since 1788, is dedicated to preserving, revitalizing, and celebrating Métis heritage through a community-focused approach. We seek $80,000 from the RMWB Community Impact Grant to support the Fort Chip Métis Heritage Program, an umbrella initiative encompassing a range of cultural events and learning activities that strengthen intergenerational ties and foster cultural pride.

The Fort Chip Métis Heritage Program will include events such as the Métis Jamboree, Harvesting Camp, Moose Camp, Winter Gathering, and Christmas Party, alongside activities like Sewing Classes and Jigging & Fiddle Lessons. These initiatives serve as vital platforms for reconnecting community members with traditional practices and empowering youth to embrace their heritage with pride. Together, these events and activities offer immersive experiences that ensure the continuity of Métis culture through hands-on learning and shared celebrations, bridging generations and strengthening community bonds.

However, FCMN faces significant financial and logistical challenges in supporting these initiatives. The recent cessation of medical travel funding has forced us to redirect much of our limited budget toward essential healthcare, leaving fewer resources available for cultural programs. As a relatively small community, we also receive minimal contributions from industry partners, which limits our ability to independently fund these important cultural events. Additionally, Fort Chipewyan's remote location, with access only via a winter road during colder months, increases our operational costs compared to other communities, further amplifying the need for external financial support.

The requested funding will cover essential resources such as transportation, materials, and event logistics, ensuring that all community members, especially youth and elders, can fully participate in and benefit from these initiatives. With your support, FCMN will be able to deliver these programs with full community involvement, ensuring the vitality and sustainability of Métis traditions for future generations.

With your support, FCMN will deliver the Fort Chip Métis Heritage Program to foster cultural resilience. The program is not just about preserving the past, but about creating opportunities for our youth to embrace their identity with pride and for elders to share their wisdom. We look forward to your support in bringing these meaningful programs to life and contributing to the ongoing cultural revitalization and reconciliation efforts of the Fort Chipewyan Métis Nation.

Submitted by: Fort Chipewyan Métis Nation (FCMN)
Date: October 11, 2024

Contact Person regarding this funding application:
Vincent Lo – Chief of Staff (vincent.lo@fortchipmetis.ca)
Shaya Jones – Program Director (shaya.jones@fortchipmetis.ca)

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B) Indigenous Land Acknowledgement

We acknowledge that we are situated on Treaty 8 territory, the traditional lands of diverse Indigenous Peoples — First Nations, Métis, and Inuit— who have lived on, cared for, and traveled this land for centuries. The cultures and histories of the Indigenous Peoples of this land continue to enrich our community and help us go forward in truth and collaboration on our journey of reconciliation.

C) Challenges Encountered by FCMN

C1) Statement of Need for Cultural Preservation

The Fort Chip Métis Heritage Program addresses the critical need for cultural preservation within the Fort Chipewyan Métis community. There is a gap between generations in sustaining traditional practices and knowledge transfer. This gap is partly due to financial constraints, as recent budget redirections toward healthcare have reduced available funds for cultural programs essential to community well-being and identity. Additionally, the community's small size and remote location presents challenges in accessing resources, attracting external support, and managing high operational costs due to limited transport options.

Evidence of this need is seen in the risk of cultural knowledge loss, with fewer opportunities for youth to connect with their Métis roots or learn traditional skills from elders. This disconnect can weaken community bonds, diminish cultural pride, and impact the mental well-being of members, especially the youth, who benefit from a strong sense of identity. Programs like the Métis Jamboree, Harvesting Camp, and Sewing Classes offer hands-on experiences that bridge generations and reinforce cultural pride, filling a critical need for intergenerational knowledge sharing. Funding for this program will help ensure that the unique Métis heritage of Fort Chipewyan is preserved for future generations.

C2) Limited Resources by FCMN to Organize the Heritage Program

The Fort Chipewyan Métis Nation (FCMN) is at a crucial point in its journey of cultural revitalization and reconciliation. While we are deeply committed to preserving and promoting our rich cultural heritage, our community faces significant challenges in securing the financial resources necessary to sustain these efforts. The recent cessation of funding from a local healthcare organization has further strained our limited budget, as we now need to allocate more resources toward essential healthcare services, such as medical travel for our members. This redirection of funds leaves us with fewer financial resources to dedicate to community programs, specifically those related to cultural initiatives, which are important for reconnecting our youth and elders with their traditions and values.

One of the core challenges is that FCMN is a relatively small community with limited membership, which impacts our ability to attract significant contributions from industry partners. Despite this, FCMN is one of the oldest Métis communities in Alberta, established in 1788, and is deeply rooted in rich traditions and cultural heritage that we are committed to preserving.

However, our smaller size and lack of substantial external funding make it difficult to sustain the cultural programming needed to maintain these traditions and ensure they are passed on to future generations.

Additionally, our geographic location adds to the complexity. Fort Chipewyan is a remote community that only has access to land transportation via a winter road during the colder months, significantly increasing the cost of supplies and logistics. Due to these transportation limitations, our operational expenses tend to be higher than those of other Métis or First Nations communities, as it takes more resources to bring essential supplies and materials to Fort Chipewyan. Without proper funding, we are struggling with the budgets to deliver essential cultural activities comprehensively, threatening the preservation of our traditions.

The need for funding through initiatives like the RMWB Community Impact Grant is critical to addressing these challenges. Securing financial support will enable us to reserve the necessary budget to organize cultural events and programs while balancing our community's ongoing healthcare needs. Without this funding, the continuity of our cultural initiatives—and the identity of the Fort Chipewyan Métis Nation—is at risk. We must secure the resources needed to sustain our cultural heritage and ensure it thrives for future generations.

D) Goals/Objectives

The Fort Chip Métis Heritage Program is dedicated to preserving Métis heritage through a series of culturally immersive events and activities. This program aims to foster unity within the community and ensure that traditional Métis knowledge is passed between generations. The program is designed to engage elders and youth to promote cultural pride, strengthen social bonds, and empower community members to actively sustain their cultural legacy, aiming at:

1. **Preserve and Revitalize Métis Traditions:** FCMN is committed to preserving our rich cultural heritage, ensuring that traditional practices such as music, dance, sewing, and survival skills are passed down to future generations. These events provide a platform for participants to engage directly with cultural activities, reinforcing the importance of Métis traditions in everyday life. By creating opportunities to learn and practice these skills, we ensure the ongoing vitality of our culture, allowing it to thrive in both current and future generations. Revitalizing these traditions fosters a deeper understanding of our history and strengthens the cultural fabric of the community

2. **Foster Intergenerational Connections:** One of the central goals of these events is to bridge the gap between elders and youth, allowing knowledge to flow across generations. As carriers of ancestral wisdom, elders can share their experiences, traditions, and stories with the younger generation, ensuring that this knowledge is not lost. Youth, in turn, will engage with these traditions, developing a sense of ownership over their cultural heritage. This exchange strengthens family and community bonds, encouraging a collective sense of responsibility for cultural continuity. It also provides the youth with role models, fostering respect and admiration for their elders.

3. **Promote Cultural Awareness and Pride:** One of the key objectives of organizing these events is to enhance cultural awareness within the community and beyond. By celebrating Métis traditions, FCMN fosters a deep sense of pride in participants, helping them reconnect with their roots and reinforcing the importance of cultural heritage. These events also showcase Métis culture to the broader public, promoting understanding and appreciation for Métis contributions to Alberta and Canada’s history. Instilling this pride is essential for cultural resilience, ensuring that community members, especially youth, grow up with a strong sense of identity.

4. **Support Cultural Resilience:** As modern challenges and shifts in community dynamics arise, FCMN seeks to ensure that Métis culture remains strong, adaptable, and resilient. These programs are designed to integrate cultural traditions into the present day, bridging the past and the future. By regularly organizing events that reflect historical traditions and modern needs, FCMN ensures that its culture evolves while remaining deeply rooted in its heritage. The ability to adapt traditions to contemporary life is key to sustaining cultural identity for future generations, ensuring that Métis traditions are not just remembered but are actively lived and passed on.

E) Proposal - Overview of Fort Chip Métis Heritage Program

E1) Summary

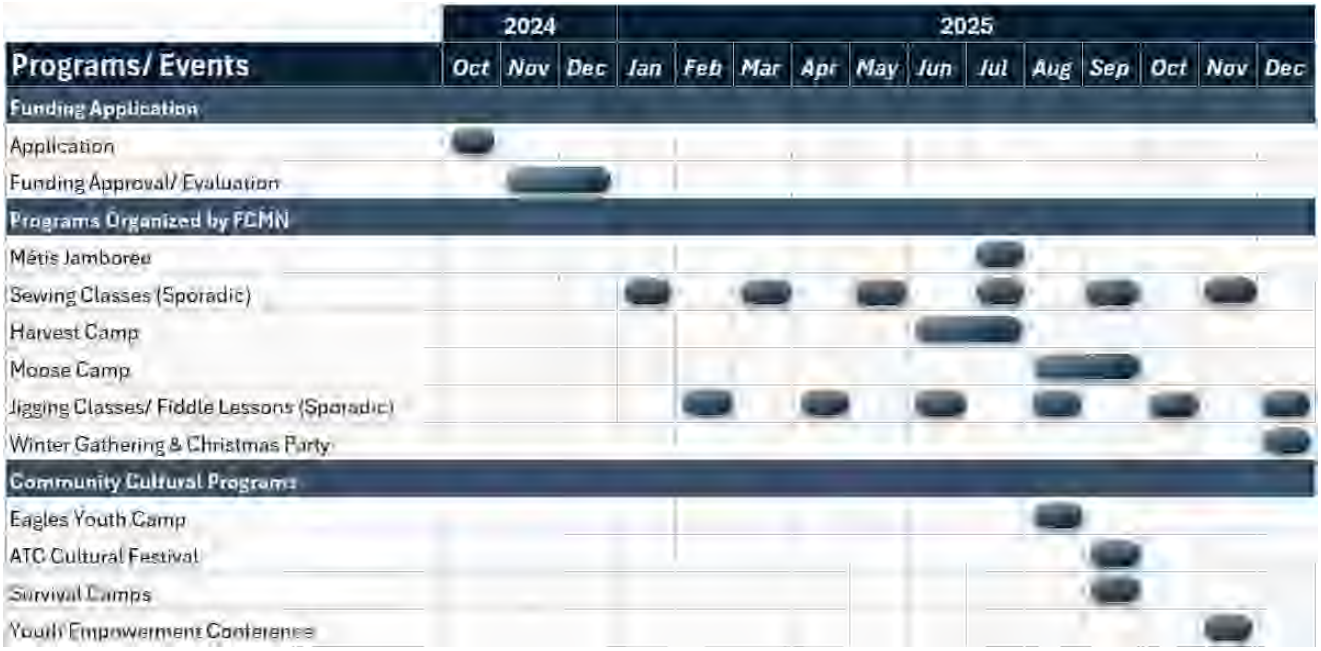
The Fort Chipewyan Métis Nation (FCMN) is dedicated to preserving, revitalizing, and celebrating Métis culture through the Fort Chip Métis Heritage Program, a comprehensive cultural initiative that empowers both elders and youth while fostering the transfer of traditional knowledge across generations. This program includes a series of structured events and activities, collectively designed to reconnect our community with Métis traditions, promote cultural pride, and strengthen intergenerational ties.

1. **Core Program Activities:** The Fort Chip Métis Heritage Program encompasses essential events and activities such as the Métis Jamboree, Harvesting Camp, Moose Camp, Winter Gathering, and sporadic Sewing Classes and Jigging & Fiddle Lessons. These culturally immersive experiences are vital for preserving our heritage, encouraging skill development, and enhancing a sense of belonging within the community. Each event plays a key role in keeping Métis traditions alive, providing hands-on learning opportunities for youth to engage directly with their culture under the guidance of elders.

2. **Community Participation and Cultural Exchange:** In addition to our core activities, FCMN supports member participation in larger cultural gatherings organized by external Indigenous groups, such as the Youth Empowerment Conference, Eagles Youth Camp, and ATC Cultural Festival. These collaborative programs allow our members to share in cross-community cultural exchanges, building connections that strengthen cultural resilience. FCMN provides logistical and financial support for participation in these events, ensuring our community members can fully benefit from these valuable cultural experiences.

The requested funding will ensure the successful delivery of the Fort Chip Métis Heritage Program, enabling FCMN to preserve Métis heritage, foster unity within our community, and empower future generations to proudly embrace their cultural identity.

E2) Overall Timeline



E3) Overall Budget (In Terms of Category)

The Overall Budget (In Terms of Category) equals the Overall Budget (In Terms of Program) of $426,290 for the series of events. And the requested RMWB Grant is $80,000, including $12,000 for Staff Expense and Administration Fee, while the $68,000 for different Categories.

Total Requested Funding $80,000	Category Total	Budget	Requested RMWB Grant
Max 85% of Funding ($68,000) Weight Average Per Category	Food Cost	$39,500	$12,000
	Honorariums	$29,000	$9,000
	Program Materials & Supplies	$118,990	$36,000
	Rent - Venue/Facility/Room/Equipment	$18,000	$5,000
	Transportation and Delivery	$5,000	$2,000
	Travel	$7,000	$2,000
	Volunteer Appreciation	$7,300	$2,000
	Other: 3rd Party/ Vendor	$500	$0
	Other: Joint Community Event	$33,000	$0
	Other: Performance	$18,000	$0
Max 15% of Total Funding ($12,000)	Staff Expense and Administration Fee	s.17(1)	$12,000
	Category Total	s.17(1)	**$80,000.00**

*Detailed Budget will be provided under each event description below, also in Attachment (2) Budget Breakdown

E4) Overall Budget (In Terms of Activities)

Program Activities	Nature	Budget	Sub-Total
Metis Jamboree	Organized by FCMN	$92,800	
Sewing Classes	Organized by FCMN	$30,500	
Harvesting Camp	Organized by FCMN	$21,000	
Moose Camp	Organized by FCMN	$21,000	
Jigging Classes/ Fiddle Lessons	Organized by FCMN	$5,000	
Winter Gathering and Christmas Party	Organized by FCMN	$72,990	
Sub Total			**$243,290.00**
Survival Camps by Other Nation	FCMN pays for Member Participation	$5,000	
Eagle Youth Camp	FCMN pays for Member Participation	$1,000	
ATC Cultural Festival	FCMN pays for Member Participation	$15,000	
Youth Empowerment Conference	FCMN pays for Member Participation	$12,000	
Sub Total			**$33,000.00**
Staff Expense and Admin Fee			s.17(1) [redacted]
Budgeted Total			s.17(1) [redacted]

Funding Application Total for CPP: $80,000	**(28% of Budgeted Total)**	**$80,000.00**
85% Funding to be used for Event Organization		**$68,000.00**
15% Funding for Staff Expenses and Admin Fee		**$12,000.00**

*Detailed Budget will be provided under each event description below, also in Attachment (2) Budget Breakdown

F) Fort Chip Métis Heritage Program – Core Activities Content

F1) Métis Jamboree (Jul 2025)

The Métis Jamboree is a two-day cultural celebration organized by the Fort Chipewyan Métis Nation (FCMN) to honor the vibrant traditions, history, and spirit of the Métis community. This lively event serves as a gathering place for families, elders, and youth, offering a platform for cultural expression through traditional music, dance, food, and games. It provides a joyful experience and a more profound opportunity for participants to engage with Métis heritage, fostering a strong sense of pride and community belonging. The Jamboree's activities include communal luncheons and dinners, traditional dances, prize-winning games, and live entertainment, ensuring various experiences for all ages.

This celebration is designed to unite Métis members, offering a dedicated space for the community to come together, reflect on shared heritage, and take pride in their culture. By highlighting the richness of Métis traditions, the Jamboree strengthens the bonds between community members and reinforces the cultural pride supporting future generations. A key feature of the event is its emphasis on intergenerational participation, where the wisdom of elders and the energy of youth come together, ensuring the continuity of traditions and the cultural vitality of the Métis people. This focus on Métis identity helps foster a deep sense of connection and belonging, making the Jamboree a celebration and a meaningful expression of cultural unity.

FCMN assumes full financial responsibility for the Métis Jamboree, ensuring the event is accessible and impactful for all participants. The Nation manages every aspect of the Jamboree, from securing venues and materials to coordinating logistics, marketing, and participant engagement. By investing the necessary resources and overseeing all planning and execution, FCMN guarantees that the event is delivered with the highest cultural significance and community involvement. Through these efforts, FCMN reaffirms its commitment to cultural preservation, intergenerational learning, and strengthening the Métis community for future generations.

Objectives:

- Showcase and celebrate the richness of Métis culture.
- Strengthen cultural pride and community bonds among Métis members.
- Foster intergenerational connection by involving both elders and youth in the celebration.
- Provide a dedicated space for the Métis community to unite and engage with their shared heritage.
- Offer a variety of traditional activities, including music, dance, games, and food, to create a fun and culturally immersive experience.
- Promote the preservation and transmission of Métis traditions and knowledge.

Total Budget: $92,800

F1) Metis Jamboree	Total Budget
Metis Traditional Performance (Metis Jigging Dancer)	$18,000
Meals/ Catering for Metis Member	$24,000
Freight	$1,800
Grand prizes	$6,000
Door Prize	$4,000
Merchandise	$4,500
Outdoor Traditional Competition Materials (Non-Prize)	$1,000
Beverages	$500
Carnival (Materials)	$1,000
Carnival (Prize)	$2,000
Traditional Indoor/Outdoor Events	$4,000
Abstract Art Competition	$500
Metis Grocery Run (Prize)	$2,000
MC/ Host	$5,000
Tents, tipi, etc.	$500
Tuff Man Competition – Food Truck	$8,000
Security & Cleanup	$500
Tuff Man Competition Prize	$9,000
Tuff Man Host	$500
Total Budget	**$92,800**

F2) Sewing Classes (Sporadic)

Overview:
Sewing classes play an important role in the Fort Chipewyan Métis Nation's (FCMN) commitment to preserving traditional skills and strengthening community bonds. Offered periodically to FCMN members and the wider community, these classes provide hands-on learning experiences in Métis sewing techniques, including beadwork, regalia making, and garment creation. Led by experienced local artisans and skilled instructors, the classes ensure the continuation of valuable cultural practices while fostering intergenerational learning and connection. These workshops are crucial for keeping Métis craftsmanship alive and cultivating cultural pride within the community. FCMN fully finances and manages these classes, ensuring they remain accessible and impactful for all participants.

Objectives:

- Preserve and teach traditional Métis sewing techniques and craftsmanship.
- Promote intergenerational knowledge transfer by involving elders and skilled artisans in teaching younger participants.
- Strengthen community ties through collaborative and inclusive cultural activities.
- Encourage creativity and self-expression through the creation of traditional garments and beadwork.
- Foster a more profound sense of Métis cultural pride and identity.
- Support skill development and personal empowerment through hands-on learning opportunities.

Total Budget: $30,500

F2) Sewing Classes	Total Budget
Instructor fees (local and guest experts)	$10,000
Sewing materials and supplies (fabric, tools):	$12,500
Venue and equipment rental	$2,000
Transportation and logistics	$2,000
Coordinator Salary or Honorarium	$2,000
Contingency Fund (Reserved for unexpected expenses such as additional materials, equipment repairs, or supplementary sessions due to high demand.)	$2,000
Total Budget	**$30,500**

F3) Harvesting Camp (Jun - Jul 2025)

Overview:
The Harvesting Camp will be an essential cultural event organized by FCMN, where elders share traditional knowledge of harvesting food and setting nets in the Athabasca Lake. This camp provides a hands-on learning experience where participants gain vital skills in sustainable fishing and food gathering, practices that are deeply embedded in Métis culture. The elders teach the younger generations how to set nets, harvest fish, and gather other natural resources, emphasizing survival and environmental stewardship.

This event is a powerful way for the Métis community to reconnect with the land and waters, fostering a strong sense of identity and belonging. The Harvesting Camp provides essential skills for self-sufficiency and highlights the importance of maintaining traditional practices in harmony with the environment. This camp empowers younger community members to continue these essential traditions, ensuring the sustainability of Métis culture and values.

FCMN takes full responsibility for organizing the Harvesting Camp, managing everything from logistical arrangements to participant coordination, ensuring the event runs smoothly and meaningfully.

Objectives:
- Preserve traditional fishing and food harvesting practices.
- Promote environmental stewardship and sustainable resource management.
- Foster intergenerational knowledge sharing by involving elders and youth in cultural practices.
- Strengthen the connection between the community and the natural environment.

Total Budget: $21,000

F3) Harvesting Camp	Total Budget
Instructor fees (Honorarium)	$6,000
Cook (Honorarium)	$1,000
Food	$1,500
Materials	$2,500
Equipment (i.e. Hunting Gear)	$8,000
Gas and Travel	$2,000
Total Budget	**$21,000**

F4) Moose Camp (Aug - Sep 2025)

Overview:
The Moose Camp is an immersive cultural program organized by the Fort Chipewyan Métis Nation (FCMN) to honor and preserve traditional Métis knowledge of animal tracking, hunting, and natural resource gathering. Elders lead this hands-on experience, sharing their wisdom on essential survival skills passed down through centuries with younger generations. Participants learn how to track animals, hunt responsibly, and gather natural resources from the land, gaining a deep respect for nature and the cultural significance of these practices.

This camp is an invaluable opportunity for the Métis community to reconnect with traditional ways of living off the land, fostering a sense of self-reliance, respect for nature, and cultural pride. The Moose Camp encourages intergenerational learning, with elders guiding youth and adults alike in survival methods, ensuring that these traditional skills are not lost. The camp emphasizes the importance of sustainability, teaching participants how to live in harmony with the land while preserving its resources for future generations.

FCMN manages all aspects of the Moose Camp, ensuring that the event is culturally meaningful and accessible to all participants. From organizing logistics and securing necessary materials to coordinating participation, the Nation ensures that every detail is planned with cultural integrity and community involvement in mind.

Objectives:
- Preserve and pass down traditional Métis survival skills.
- Strengthen intergenerational learning by involving elders in teaching essential cultural knowledge.
- Foster respect for nature and sustainability in resource-gathering and hunting practices.
- Reinforce cultural pride and self-reliance through practical, hands-on learning experiences.

Total Budget: $21,000

F4) Moose Camp	Total Budget
Instructor fees (Honorarium)	$6,000
Cook (Honorarium)	$1,000
Food	$1,500
Materials	$2,500
Equipment (i.e. Hunting Gear)	$8,000
Gas and Travel	$2,000
Total Budget	**$21,000**

F5) Jigging Class & Fiddle Lesson (Sporadic)

Overview:
The Jigging Class and Fiddle Lessons are cultural workshops organized by FCMN, designed to introduce and inspire youth and teenagers to learn traditional Métis music and dance. These classes, led by skilled musicians and dancers from the community, offer participants the chance to connect with their cultural roots through the vibrant, expressive forms of Métis jigging and fiddling. These art forms are sources of joy and celebration and integral elements of Métis heritage.

FCMN aims to foster a deep appreciation for Métis musical traditions through these classes, creating a bridge between past and present. By engaging youth in learning these skills, the Jigging Class and Fiddle Lessons ensure that these lively traditions are kept alive and passed on to future generations. The program focuses on building confidence and cultural pride in the youth while providing a platform for creative expression and community involvement.

FCMN organizes all aspects of these classes, including securing instructors, venues, and materials, ensuring the program is accessible and culturally enriching for all participants.

Objectives:

- Preserve traditional Métis music and dance forms, including jigging and fiddling.
- Inspire youth to connect with their cultural heritage through creative expression.
- Foster intergenerational learning by passing down musical traditions from skilled community members to younger generations.
- Build confidence and cultural pride in Métis youth through music and dance

Total Budget: $5,000

F5) Jigging Class & Fiddle Lesson	Total Budget
Instructor fees (Honorarium)	$5,000
Total Budget	**$5,000**

F6) Winter Gathering and Christmas Party (Dec 2025)

The Winter Gathering and Christmas Party is an annual celebration organized by the Fort Chipewyan Métis Nation (FCMN) to bring together Métis members, their families, community sponsors, and key community members such as school staff, Nunee health workers, and RCMP personnel. This festive event offers a welcoming space for the community to come together in the spirit of the holiday season, celebrating unity, tradition, and joy.

The evening features a traditional Christmas dinner, followed by games, door prizes, member draws, and a visit from Santa who distributes gifts to youth attendees. There are also activity stations designed to engage young participants and spread the festive cheer.

The Winter Gathering and Christmas Party not only strengthens the bonds among Métis members but also fosters community-wide relationships, welcoming individuals who contribute to the fabric of Fort Chipewyan. Through this event, FCMN provides a meaningful opportunity for members and the broader community to celebrate together, creating lasting memories and reinforcing a sense of togetherness during the holiday season.

Objectives:

- Celebrate the holiday season and foster a sense of unity and joy among Métis members and the broader community.
- Strengthen relationships with community members, sponsors, and key personnel through shared participation.
- Provide a family-friendly space to engage in holiday activities, promoting a festive spirit.

Total Budget: $72,990

F6) Winter Gathering & Christmas Party	Total Budget
Catering	$12,000
Youth Gift	$1,650
Additional Youth Gift	$300
Tree of Gift	$7,000
Community Door Prize	$3,000
Member Door Prize	$5,000
Community games	$500
Decoration	$2,000
Youth Member Door Prize	$2,000
Community Gift	$1,000
Santa	$300
Photography	$300
Freight	$3,000
Flight/Hotel	$1,200
Fuel to member	$33,740
Total Budget	**$72,990**

G) Community Participation and Cultural Exchange Content

In addition to self-organized initiatives (Core Activities) under the Fort Chip Métis Heritage Program, the Fort Chipewyan Métis Nation (FCMN) supports member participation in external cultural and educational programs that empower youth, strengthen cultural identity, and encourage intergenerational knowledge sharing. While external groups organize these events, FCMN provides logistical and financial support, including covering costs for transportation, materials, and participation fees, ensuring that community members benefit from these opportunities and fostering cross-community cultural exchange.

FCMN's level of support varies according to each event's needs. For instance, in the Youth Empowerment Conference, FCMN's support focuses on transportation and access fees, enabling youth to connect with Indigenous teachings, mental health awareness, and essential life skills. For the Survival Camp, FCMN contributes to transportation and supplies, facilitating youth engagement in traditional hunting and land stewardship under elder guidance.

In collaboration with the Athabasca Tribal Council for the Eagles Youth Camp, FCMN offers transportation and materials to support youth participation in hands-on experiences that reinforce cultural identity and outdoor skills. For the ATC Cultural Festival, FCMN funds travel, accommodation, and registration costs, enabling members to participate in cultural exchange activities that celebrate the diverse Indigenous cultures of Northern Alberta.

Since staff expenses may not be eligible under this grant, we have focused solely on covering eligible costs, such as transportation, accommodation, materials, and participation fees. This ensures that FCMN's contributions align with grant guidelines, allowing community members to participate in these impactful cultural programs effectively.

Total Budget: $33,300

(The detailed information on each item will be provided in the following pages)

Community Cultural Programs	Total Budget
Survival Camp	$5,000
Eagle Youth Camp	$1,000
ATC Cultural Festival	$15,000
Youth Empowerment Conference	$12,000
Total Budget	**$33,000**

G1) Survival Camp (Sep 2025)

Overview:
Like the Moose Camp hosted by FCMN, Survival Camp is an annual fall hunting event organized by the local high school. Elders and land users guide youth through the moose hunting process, teaching traditional hunting skills, cutting techniques, and the importance of sharing with the community and elders. This cultural practice strengthens youth's connection to the land and Indigenous values of reciprocity.

Objectives:

- Teach youth traditional hunting techniques and land stewardship.
- Foster intergenerational knowledge transfer between elders and youth.
- Promote community connection through shared practices.

Budget Request:
We seek funding to cover FCMN's portion on transportation, equipment, and material costs associated with the camp, including butchering tools and supplies for distributing portions to the community.

G2) Eagles Youth Camp (Aug 2025)

Overview:
The Eagles Youth Camp is a two-day outdoor cultural camp led by the Athabasca Tribal Council (ATC) with volunteer support from FCMN. This camp teaches youth traditional skills such as smudging, archery, hand games, and crafts. The aim is to foster cultural identity and outdoor skills through engaging, hands-on activities. FCMN will also contribute to the camp by donating kites and assisting with transportation logistics.

Objectives:

- Provide youth with hands-on learning experiences focused on traditional skills.
- Strengthen cultural identity and outdoor competency.
- Foster leadership, teamwork, and community collaboration.

Budget and Contributions:
We request funds to support the camp's logistical needs, including transportation, camping materials, and facilitator fees.

G3) ATC Cultural Festival (Sep 2025)

Overview:
Each year, FCMN takes 8-9 Métis members to the ATC Cultural Festival. This festival celebrates Northern Alberta's diverse Indigenous cultures through workshops, hand games, traditional feasts, and entertainment. It offers opportunities for cultural exchange and learning, fostering cross-community engagement.

Objectives:
- Showcase and celebrate Indigenous arts, culture, and traditions.
- Provide an opportunity for cultural exchange and community connection.
- Offer hands-on workshops that promote the development of traditional skills.

Budget Request:
We request funding to cover FCMN's portion for travel, accommodation, and registration costs for Métis members attending the event.

G4) Youth Empowerment Conference (Nov 2025)

Overview:
The Youth Empowerment Conference is a youth-led event hosted by Mikisew Cree First Nation (MCFN) and sponsored by Nations. Open to the community, it will reconnect youth with cultural teachings and mental health awareness and provide essential life skills. Fostering community and belonging is critical for youth development and cultural continuity.

Objectives:
- Reconnect youth with Indigenous cultural practices and teachings.
- Promote mental health awareness and provide access to resources.
- Offer life skills workshops to empower young leaders.

Budget Request:
We request funding for venue costs, facilitators, cultural leaders, meals, and workshop materials. Each participating Nation will contribute an estimated $12,000.

H) Project Team's Experience

The successful implementation and management of the Fort Chip Métis Heritage Program depend on the expertise and dedication of the Fort Chipewyan Métis Nation's (FCMN) experienced project team. Each member brings extensive knowledge in community engagement, cultural preservation, and event coordination, ensuring that the program's initiatives are executed effectively and create a meaningful impact within the community.

1. **Chief Executive Officer (CEO) – Jason McEvoy:** Our CEO has 26 years of experience in finance and organizational leadership, with a strong background in managing community-driven programs. Their role includes providing strategic direction, overseeing the financial sustainability of the initiatives, and ensuring that all cultural activities align with FCMN's long-term goals for cultural revitalization and community development.

2. **Finance Director – Katherine Pang:** Our Finance Director is critical in overseeing the financial operations of FCMN's cultural programs. With extensive experience in financial planning, the CFO ensures that funds are properly allocated, tracked, and reported, guaranteeing transparency and financial responsibility in managing budgets for events such as the Métis Jamboree, Survival Camp, and other cultural programs. The CFO works closely with other team members to ensure the cost-effective use of resources while maximizing the cultural impact of each initiative.

3. **Program Director – Shaya Jones:** With over seven years of experience working directly with the Fort Chipewyan Métis community, the Program Director is instrumental in coordinating and executing cultural programs. She oversees all logistics, from securing venues and materials to managing participant engagement and coordinating event activities. Their deep understanding of community needs ensures that all programs, such as the Harvesting Camp and Jigging Classes, are culturally relevant and foster meaningful intergenerational learning experiences.

4. **Chief of Staff - Vincent Lo:** With an MBA and eight years of experience in resource planning, the Chief of Staff plays a critical role in managing the project's operational aspects. He is responsible for planning, staffing, and ensuring the optimal allocation of resources while also facilitating communication between different team members and external stakeholders.

With a team that combines strong leadership, financial oversight, cultural program management, and logistical coordination, FCMN is well-equipped to implement and sustain its cultural initiatives. Our team's experience ensures that each program is carefully planned, culturally relevant, and impactful, fostering the preservation and celebration of Métis heritage for generations to come.

I) Risk and Mitigation Plan

1. **Logistical Challenges Due to Remote Location:** Fort Chipewyan's remote location presents logistical challenges, such as limited transportation options and increased costs for supplies and travel, which could impact the timely and efficient execution of events.

   Mitigation: FCMN will address logistical challenges by planning events well in advance, allowing ample time to coordinate transportation, accommodation, and material supplies. Partnerships with local organizations will be leveraged to share resources, such as transportation and venues, helping to reduce logistical costs. Additionally, contingency plans will be developed to accommodate transportation delays or supply shortages, ensuring alternative arrangements are readily available when necessary.

2. **Low Community Participation:** Some cultural events may face lower-than-expected participation due to scheduling conflicts, lack of awareness, or competing community priorities, which could affect the overall success of the initiatives.

   Mitigation: To minimize the risk of low community participation, FCMN will engage the community early in the planning stages to gather input on event scheduling and preferred activities. A targeted communication campaign will be launched to promote the events through various channels, including social media, posters, and community meetings. FCMN will also offer participation incentives, such as door prizes or public recognition, to encourage broader involvement. Collaborations with schools, youth groups, and elder councils will help ensure that all age groups are represented and engaged in the cultural activities.

3. **Weather or Environmental Factors:** Some cultural events, such as outdoor camps or harvesting activities, are weather-dependent and may be disrupted by unforeseen environmental factors, leading to cancellations or rescheduling.

   Mitigation: To manage potential weather disruptions for outdoor events, FCMN will incorporate flexible scheduling options, allowing events to be rescheduled if necessary. Backup indoor venues or alternative activities will be arranged as contingency plans for weather-dependent events. Participants will be informed in advance of possible changes due to weather, ensuring they are prepared for adjustments and minimizing disruptions to the program..

J) Documents Supplementary Materials

0. Attachment Index
1. Program Proposal (This document)
2. Budget breakdown – budget only (Which is included in 1 above)
3. Recent Financial Statement
4. 2023-2024 Program Report
5. Logic Model Template

K) Conclusion

The Fort Chipewyan Métis Nation (FCMN) remains steadfast in its commitment to preserving and celebrating our rich Métis heritage through the Fort Chip Métis Heritage Program. This program is essential not only for cultural preservation but also for fostering unity, empowering youth, and facilitating knowledge exchange between generations. With a range of thoughtfully designed events and activities, such as the Métis Jamboree, Harvesting Camp, and Sewing Classes, this program allows our members to connect deeply with their cultural roots and foster a shared sense of identity.

The requested funding of $80,000 will directly support the transportation, materials, and logistical resources needed to make these initiatives accessible to all community members, particularly our elders and youth. By securing this financial support, we can ensure that these cultural activities continue flourishing, preserving our traditions and empowering future generations to take pride in their Métis identity.

Your support for the Fort Chip Métis Heritage Program is not only an investment in cultural heritage but also in the resilience and vibrancy of our community. We look forward to bringing these impactful programs to life and contributing to the ongoing cultural revitalization and unity of the Fort Chipewyan Métis Nation.

Fort Chipewyan Métis Association

Program Report

2023 - 2024

Fort Chipewyan Métis

Métis from "Emporium of the North"

Reachable only by boat in spring, summer, and fall, we gathered in this small area on the shores of Lake Athabasca – one of the oldest Métis Communities in the province of Alberta - which was formed in 1788.

Report Summary

01 *Introduction*

02 *Message from President*

03 *Community & Programs*

04 *Celebrations*

05 *Education & Training*

FORT CHIPEWYAN
MÉTIS ASSOCIATION

Who We Are

The Fort Chipewyan Métis Nation was founded to support the Métis people of Fort Chipewyan. For many years, the community struggled with limited government funding and economic hardships as development encroached on traditional livelihoods like hunting, trapping, and fishing. In the early 1950s, the Fort Chip Métis began to organize, and by 1990, they had established a formal local office with staff. In 2022, the organization was renamed Fort Chipewyan Métis Nation Association (FCMN). FCMN continues to assist its members by providing support in education, employment, and training, while also ensuring they stay informed about local issues and fostering relationships with other Nations and industrial partners.

Our Vision

A Strong, Independent, acknowledged, and united community, providing self-sustaining opportunities while maintaining and presenting our cultural identity for present and future generations

Our Mission

Through proactive approaches to opportunity, we empower its members by preserving Métis heritage, culture, and lifestyle through programs that foster intergenerational connection, education, and community development. We support our people with initiatives in culture, housing, and sustainability, ensuring the continuity of our traditions for future generations.

Our Values

- **Unity**
  - Consultation, common understanding, supported decisions, communication
- **Credibility**
  - A good name, reliable, accountable, responsible
- **Respect**
  - Honourable, integrity way of life
- **Cultural Pride**
  - Who we are, history, strength, maintaining our identity, honouring Metis heritage
- **Transparency**
  - Open and honest

FORT CHIPEWYAN
MÉTIS ASSOCIATION

Message from President

Dear Community Members

As we reflect on the past year, I am filled with immense pride and gratitude for the resilience, unity, and spirit of our community.

Together, we have embarked on numerous initiatives aimed at improving the health, culture, and well-being of all members. From supporting our elders to fostering a vibrant and inclusive community through cultural festivals and educational programs, our journey this year has been truly remarkable.

We are committed to fostering a community where everyone feels valued and empowered. Let us continue to build on this momentum, embracing our shared heritage and looking forward to a future filled with hope and possibility.

Thank you for your ongoing support and dedication to our community.

Warm regards,
Kendrick Cardinal, President

Board of Directors

- **Kendrick Cardinal**, President
- **Barb Hermansen**, Vice President and Elder
- **Marina Stewart**, Director and Elder
- **Jackie Ladouceur**, Director
- **Blue Eyes Simpson**, Director

Community & Programs Updates

Message from Program Manager and Members Coordinator – Shaya Jones

"I have now been working with Fort Chipewyan Metis Nation for 8 consecutive years and it has been some of the best learning and growth opportunities I have experienced. I am proud of many of the accomplishments we had and can see the Nation growing. The FCMN staff and I have worked diligently to provide support and service to the members, from strengthening relationships to providing programs to members and the community we are growing together. Over the past year we have proudly provided the following programs to our members during the past year."

Monthly Good food box

The monthly good food initiative provides elders 60+ and single mothers a bag of assorted healthy items such as veggies, fruit, rice or potatoes, cheese, milk and more. Aim to encourage healthy eating and healthy living for those on a capped and low-income budget.

Food Hampers

Traditional gift containing either a bone in ham, roast, or a turkey along with all the fixings for a holiday dinner. Gift hampers offer a variety of items that can reflect feelings of appreciation and kindness at any time of year. This year we have provided hampers during Easter, Thanksgiving and Christmas

Spring Clean Challenge

Frequent cleaning and disinfection help to prevent the spread of germs that may cause illness. In hopes to get members jump started on their spring cleaning, a one-week cleaning challenge was held for members 18+. Those who made it through all tasks were entered into a draw to win prizes. We had 20 participants this year and the following prizes were won.

Garden Project

Planting gardens and trees can promote biodiversity, improve soil health, mental health, exercise, nutrition and educational outcomes. We provided raise gardens along with soil and seeds to promote food security, reduce waste, lower environmental impact and save on food costs.

ATC Cultural festival

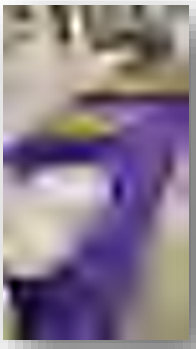
This year we wanted members to experience the beauty and vibrance of the ATC Cultural Festival. The ATC Cultural festival is a celebration of the traditions, cultures, and the unbreakable spirit of our community and consists of entertainment, food and workshops for community to participate in and to connect with indigenous culture. Some of the workshops included Smudge boxes, beaded lanyards, beaded earrings, moccasins, moose callers and more.

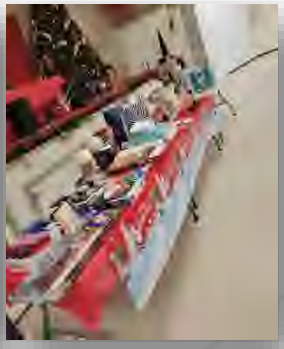
Community cleanup

The Community Clean-Up Initiative is spearheaded by RMWB and is a great way for local businesses and community members and groups to get out and contribute to the vibrancy of the Town by improving the quality of the environment for everyone's enjoyment.

Quarterly luncheon

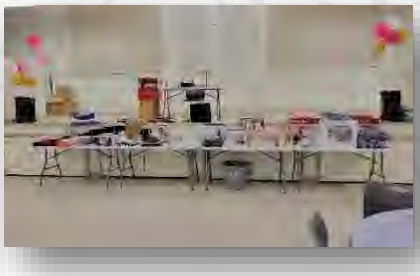
A joint initiative with RMWB and the three Nations to provide an afternoon out in celebration of our seniors. Lunch is provided along with Fun bingo for most of the gatherings. Fun bingo was one of our most successful elders' initiatives. A good old-fashioned game of fun bingo has major mental and physical health benefits for people. It increases mental flexibility and alertness, exercise hand eye coordination and accelerates socialization and cognitive function and social skills. The initiative is held to bring our community's elders together.





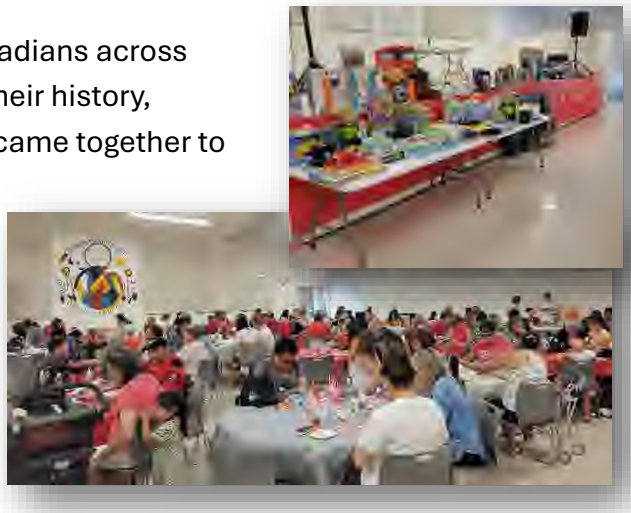
Mothers' Day

In Honor of Mothers' Day, The RMWB and three nations held a BBQ Luncheon along with Fun Bingo for all mothers, aunts, grandmas to attend. Fun Bingo is a large attraction for many women in the community and every year is a great turnout.



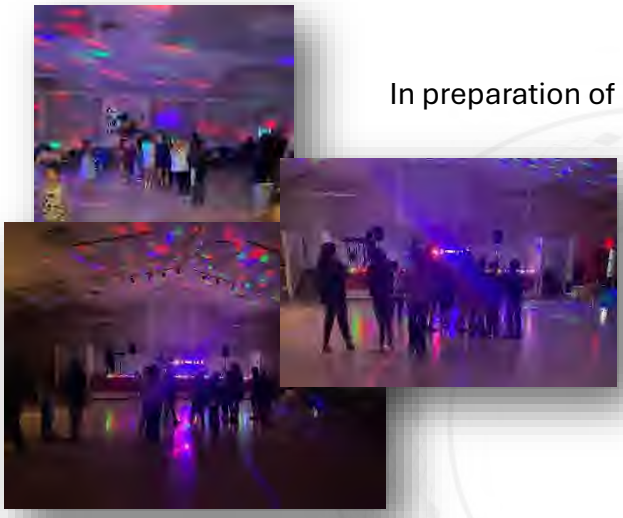
Canada Day

Canada's national holiday is celebrated on July 1. Canadians across the country and around the world show their pride in their history, culture and achievements. This year all organizations came together to celebrate Canada day through parade, events, food and entertainment.



Beach Party

Annually the community committee hosts a beach day usually spearhead by RMWB to celebrate Summer with a BBQ, DJ, Games, Doorprizes, Volleyball and more open to the community and guests.



Fall Dance

In preparation of back to school, the community organizations came together to hold a dance with a DJ, Dancing, Games, snacks in aim to boost confidence, cognitive development and boost creativity.

Safety Bike Rodeo

Hosted by ATC and sponsored by local organizations. A bicycle safety course with an obstacle course for grades 1-4. Allows youth to show their skills and learn new ones. Local RCMP teach and instruct bike safety to teach parents and youth the importance of bike safety.

FORT CHIPEWYAN
MÉTIS ASSOCIATION

Eagles camp

A two-day outdoor cultural camp for youth to learn cultural teachings and skills like smudging protocols, archery, hand games, and more. Make Indigenous art and crafts, friendship bracelets, rock painting and lots of other activities. Event was hosted by Athabasca Tribal Council and partnered with local organizations.

Moose camp

A fall hunt held by the Fort Chipewyan Community Highschool and ADCS. Metis contributed towards honorariums for the instructor to teach youth how to hunt and skin a moose. In return Metis was gifted leftover moose meat which was distributed to vulnerable Metis seniors.

Sliding party

An annual hosted by RMWB and coordinated by FCMN, ACFN, MCFN, Nunee and others to celebrate the beginning of a new year. The annual sliding party is usually held on New Years Eve and consists of hotdogs, smores, Hot Cocoa, sliding and doorprizes.

Safe Halloween

Joint held annual event providing community a safe and fun family evening event consisting of food, goodie bags, activities, cookie decorating, music, pumpkin carving, trunk or treat and more.

Trunk or treat allows community to come to one centralized spot to rid their candy and to make it more commutable for those who don't have access to wheels.

Youth empowerment conference

An event held to promote and bring mental health awareness/healing to our community youth through hands on learning and exposure to new opportunities. The event was supported by multiple organizations and consisted of a three-day event providing several youth activities and conferences.

Arctic Winter Games

"The Arctic Winter Games is a high-profile circumpolar sport competition for northern and arctic athletes. It provides opportunity to strengthen sport development to promote the benefits of sport, build partnerships, and to promote culture and values". The games were also designed to teach physically and mental skills when it came to hunting and fishing, while also providing entertainment. learn techniques on stick-pull and finger-pull. Stick-pull was designed to mimic catching fish by hand. A stick is coated with lard (Crisco), and the goal is to get it out of your opponent's hand, like catching a fish. 4 of the youth made Team Alberta North.

Winter Carnival

Annual 4-day Winter Event around Feb 21-24 consisting of cultural winter festivities organized by the Winter carnival committee. From the crowning king and queen of the north to the jigging, Tea boiling, do sled racing, snow mobile racing and more, the community is always entertained, and every year is a success.

Career exploration Day

A day in which business partners from a variety of companies and organizations come together to share information about their workplace, their job, and the education and skills that are required for success in their career. Provides opportunity to youth to explore interests and gain information on possible careers they are interested in.

Easter

Event held with RMWB and other local organizations including Nunee, FCMN, MCFN, ACFN, FCCHS and more. Celebrating easter with the community with face painting, food, easter crafts and activities and more.

Figure skating Lessons

Joint initiative with ACFN, FCMN, MCFN and RMWB. Providing youth with the opportunity to learn figure skating and the importance of physical fitness.

Land based teachings school

Elder teachings held at the Athabasca Delta community school in hopes of teaching the youth the importance of culture. Youth had the opportunity to make drums, speak to elders and learn the meaning and importance of fishing.

Summer students

Our summer student hiring program allows youth to engage with elders and build work experience while earning school credit and income. Staff were responsible for supervision and ensuring rules and regulations and proper safety standards were followed. This year we had the privilege of working with 8 youth who worked Mixis, attended careers next gen workshops, and provided maintenance to elders.

Tax returns and applications

alongside programming FCMN also Assists low-income individuals and families with tax returns. Not only does it save on cost but allows our members to access benefits they may be eligible for. Below is a list of applications we assist members with.

- Proof of residency
- Birth certificates
- Death benefits
- Identification cards
- Sin Applications
- Health benefit
- Firearms renewal
- OAS
- CPP
- Day School
- Membership
- Income verification
- Harvesting rights
- Alberta seniors
- And more

Celebrations: 2023 Metis Jamboree

Event Date: July 20th - 22nd, 2023
No. of participants: Approx. 270
Location: Fort Chipewyan Mamawi Hall & Beach Front

Event Description

Metis Jamboree, previously known as Metis Days, is an annual 2-3-day traditional celebration Hosted by Fort Chipewyan Metis in the Fort Chipewyan community that aims to celebrate Metis identity, culture, values and languages through gatherings, music, food, tradition and more. The event is open to everyone!

TUFF MAN is an annual competition that refers to the strength and resilience of the Metis peoples. Metis people have always been known for their strength, determination, and grit. from living our traditional lifestyles, we are strong, we are agile and tough. From portaging with canoes to hauling moose, building cabins, and fishing on the lake, Men and woman of the Metis have always worked hard and today is another way that we celebrate our culture and perseverance.

Categories of tuff man include arm wrestle, log throw, weight carry, weight pull and tug of war.

Entertainment info

The Fiddle is a very important cultural symbol to the Metis. Originating from the Red River Region, the Red River Jig has become the signature tune and dance of the Métis.

Sierra Noble

Sierra is a Canadian Singer-songwriter, multi-instrumentalist and producer who released their first album of traditional Metis fiddle music as a teenager. Because the Fiddle is a cultural symbol to the Metis culture and being Sierra is Metis, Fort Chipewyan Metis felt they would be a great fit for a performance for our 2023 Metis Jamboree. Sierra Nobles performances included messages of strength and resilience which resembled with the Metis people.

Ruby Waters

A Canadian singer-songwriter. Of Metis and Slovak heritage, Waters grew up in Shelburne, Ontario. Her parents were in a country band together and introduced her to music at an early age. Ruby has a unique, raspy voice that resembles the talents of Amy Winehouse and Janis Joplin which was able to capture the attention of our younger and middle-aged members of the community. Ruby also cites her Metis roots as inspiration to her music and hopes to speak on the hardships indigenous communities face.

Volunteers

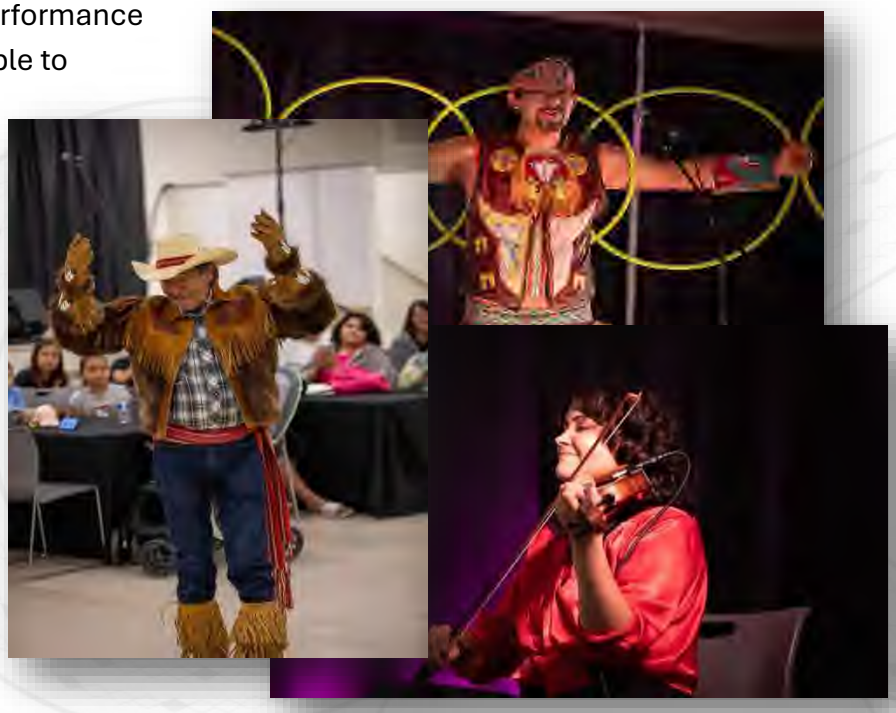
This year we had approximately 15 Volunteers assist with daily events.

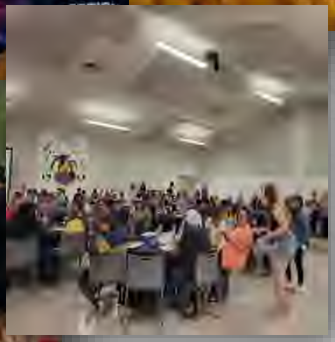
The Fort Chipewyan Community Highschool and Fort Chipewyan Metis Nation offered their summer students to assist with the Kiddie Carnival, cleanup and supervision and serving elders while our adult volunteers assisted with Judging events, cleanup/setup and serving.

Feedback

Both artists provided a great performance unfortunately both were only able to perform as solo acts and next year we will be sure we can get a full band to attend as bands maintain a high energy and keep an event flowing all the way through.

It was recommended by members of the Metis that we go back to the simpler ways and enjoy fiddle music as practiced by Rockin Fiddle, nicely put together and other bands.





Celebrations: 2023 Metis Christmas Party

Event Date: December 6, 2023
No. of participants: Approx. 250
Location: Fort Chipewyan Mamawi Hall

Event description

Annual Christmas celebration for Metis Members and their plus one, sponsors, and community members not originally from fort chip such as school staff; Nunee health workers, RCMP, etc...

The evening consists of a traditional christmas dinner along with games, doorprizes, member draws, Santa, youth gifts and activity stations.

Volunteers

This year we had approximately 3 Volunteers assist with serving, evening activities and giveaways.

Feedback

Both artists provided a great performance unfortunately both were only able to perform as solo acts and next year we will be sure we can get a full band to attend as bands maintain a high energy and keep an event flowing all the way through.

It was recommended by members of the Metis that we go back to the simpler ways and enjoy fiddle music as practiced by Rockin Fiddle, nicely put together and other bands.

Additional Member Christmas Giveaways

Hampers: provided to members of each household with Turkey and fixings for holiday dinner

Tree of gifts: gifts purchased for members 18+ wrapped and placed on a custom-built shelving tree. Names drawn one by one to come down and choose at random. Initiative offered a great way to connect and share the joy of giving with each member.

Youth Gifts and Santa: Gifts provided to all youth that attended Gathering

Fuel Distribution: Each Metis household received one barrel of fuel. Fuel consumption increases drastically over the winter months and we wanted to alleviate some of the financial stress and struggles that come with the holidays.

Program stats Breakdown

Program	# of participants	Provided	Notes
Good Food Box	38 households	Monthly	
Hampers	72 households	3 times/yr	
Spring clean challenge	19 members	Annually	
Garden Project	38 households	Annually	
ATC festival trip	9 members	Annually	
Cleanup	50 community	Annually	
Elders Luncheons	50 elders per event	Quarterly	
Mother's Day	110 community	Annually	
Canada Day	220 community	Annually	
Beach Party	200 community	Annually	
Fall Dance	80 youth	Once	
Safety Bike Rodeo	30 youth	Annually	
Eagles Camp	60 youth	Once	
Moose Camp	20 youth	Once	
Back to school backpacks	20 members	Annually	
Sliding Party	105 community	Annually	
Safe Halloween	250 community	Annually	
Youth Empowerment	160 youth	Once	
Arctic Winter Games	5 youth	Annually	
Winter Carnival	300 community	Annually	
Career Exploration Day	75 youth	Once	
Easter gathering	100 community members	Annually	
Figure skating	11 youth	8 sessions	
Land based teachings	60 youth	Once	
Summer students	8 youth	Annually	
Metis Jamboree	300 community	Annually	
Christmas	250 community	Annually	

Note: Evacuation order in place from May 27-June 22. During this time programs were also held in Fort McMurray.

Education & training Programs

We understand the importance of training and development and how it can lead to career opportunities. The acquisition of knowledge and skills, personal development, and the cultivation of character traits can all lead to growth. FCMN strongly encourages members to partake in any training that can lead to their success in their chosen careers.

Below are some of the opportunities FCMN assists members with.

Class 5 Driver training

Fort Chipewyan Metis recognizes the importance of having a class 5 and how it contributes to growing employment opportunities. We assist members in receiving a 2-hour driving lesson before taking their class 5 as it helps develop safe driving habits, overcome fear and anxiety, saves cost and time, and enhances professional skills.

This year we helped 3 members obtain a driver's license.

Workforce training

Although we are here to support many aspects of training and certifications pertaining to employment, we also hold combined courses with the nations to serve a larger group of people at a portion of the cost by partnering on initiatives. This year FCMN, ACFN and MCFN came together to hire safe com to provide safety training blitz over a course of 2 weeks to interested community members that will help them with the workforce. We had a total of 14 registrations between the 3 nations, 8 of which were Metis. At the end of the training each person completed and received the following certifications.

- Traffic control person
- Fall protection
- Confined space entry
- WHMIS
- TDG
- Bear Aware
- Ground Disturbance
- Standard First Aid
- H2S Alive
- CSO

Back to school backpacks

We assisted 20 Metis youth this year with back-to-school backpacks which were filled with school supplies such as binder, paper, markers, pencils, erasers, back to school snacks, a gift card to restock supplies and more to encourage our youth to persevere.

Although we provide this initiative to Metis youth, we also assisted in supplies for the back-to-school backpacks held by the community for all community youth. This initiative assisted more than 120 kids in the community.

Graduation

we celebrate the accomplishments of our graduates both in completion of kindergarten as well as Grade 12. Each grade is a success and a step forward. It's a day to celebrate hard work and dedication and new beginnings. In response to this FCMN provides grads with a gift as a token of appreciation of their success. FCMN provides a monetary gift upon completion and proof of diploma to not only congratulate our high school grads but to encourage them to keep persevering as education is a key component to success. This year we had 3 Metis Highschool Graduates.

@Fort Chip Metis

@fortchipmetis

@Fort Chipewyan
Métis Nation

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Fort Chipewyan Métis Nation Association**
Organization Mission Statement:	The Fort Chipewyan Métis Nation (FCMN) empowers its members by preserving Métis heritage, culture, and lifestyle through programs that foster intergenerational connection, education, and community development. We support our people with initiatives in culture, housing, and sustainability, ensuring the continuity of our traditions for future generations.

Program/Event Name:	**Fort Chip Métis Heritage Program**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Elders, youth, and families within the Fort Chipewyan Métis Nation, with outreach to broader Indigenous and rural communities through collaborative events and activities.

Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	**Statement of Need for Cultural Preservation** The Fort Chip Métis Heritage Program addresses the critical need for cultural preservation within the Fort Chipewyan Métis community, where a gap exists in sustaining traditional practices and knowledge transfer between generations. This gap is partly due to financial constraints, as recent budget redirections toward healthcare have reduced available funds for cultural programs essential to community well-being and identity. Additionally, the community's small size and remote location present challenges in accessing resources, attracting external support, and managing high operational costs due to limited transport options. Evidence of this need is seen in the risk of cultural knowledge loss, with fewer opportunities for youth to connect with their Métis roots or learn traditional skills from elders. This disconnect can weaken community bonds, diminish cultural pride, and impact the mental well-being of members, especially the youth, who benefit from a strong sense of identity. Programs like the Métis Jamboree, Harvesting Camp, and Sewing Classes offer hands-on experiences that bridge generations and reinforce cultural pride, filling a critical need for intergenerational knowledge sharing. Funding for this program will help ensure that the unique Métis heritage of Fort Chipewyan is preserved for future generations. **Limited Resources by FCMN to Organize the Heritage Program** The Fort Chipewyan Métis Nation (FCMN) is at a crucial point in its journey of cultural revitalization and reconciliation. While we are deeply committed to preserving and promoting our rich cultural heritage, our community faces significant challenges in securing the financial resources necessary to sustain these efforts. The recent cessation of funding from a local

	healthcare organization has further strained our limited budget, as we now need to allocate more resources toward essential healthcare services, such as medical travel for our members. This redirection of funds leaves us with fewer financial resources to dedicate to cultural initiatives, which are important for reconnecting our youth and elders with their traditions and values. One of the core challenges is that FCMN is a relatively small community with limited membership, which impacts our ability to attract significant contributions from industry partners. Despite this, FCMN is one of the oldest Métis communities in Alberta, established in 1788, and is deeply rooted in rich traditions and cultural heritage that we are committed to preserving. However, our smaller size and lack of substantial external funding make it difficult to sustain the cultural programming needed to maintain these traditions and ensure they are passed on to future generations. Additionally, our geographic location adds to the complexity. Fort Chipewyan is a remote community that only has access to land transportation via a winter road during the colder months, significantly increasing the cost of supplies and logistics. Due to these transportation limitations, our operational expenses tend to be higher than those of other Métis or First Nations communities, as it takes more resources to bring essential supplies and materials to Fort Chipewyan. Without proper funding, we are struggling with the budgets to deliver essential cultural activities comprehensively, threatening the preservation of our traditions. The need for external funding through initiatives like the Indigenous Reconciliation Initiative—Cultural Stream is critical to addressing these challenges. Securing financial support will enable us to reserve the

	necessary budget to organize cultural events and programs while balancing our community's ongoing healthcare needs. Without this funding, the continuity of our cultural initiatives—and the identity of the Fort Chipewyan Métis Nation—is at risk. We must secure the resources needed to sustain our cultural heritage and ensure it thrives for future generations
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The Fort Chipewyan Métis Nation (FCMN) is dedicated to preserving, revitalizing, and celebrating Métis culture through the Fort Chip Métis Heritage Program, a comprehensive cultural initiative that empowers both elders and youth while fostering the transfer of traditional knowledge across generations. This program includes a series of structured events and activities, collectively designed to reconnect our community with Métis traditions, promote cultural pride, and strengthen intergenerational ties. 1. Core Program Activities: The Fort Chip Métis Heritage Program encompasses essential events and activities such as the Métis Jamboree, Harvesting Camp, Moose Camp, Winter Gathering, and sporadic Sewing Classes and Jigging & Fiddle Lessons. These culturally immersive experiences are vital for preserving our heritage, encouraging skill development, and enhancing a sense of belonging within the community. Each event plays a key role in keeping Métis traditions alive, providing hands-on learning opportunities for youth to engage directly with their culture under the guidance of elders. 2. Community Participation and Cultural Exchange: In addition to our core activities, FCMN supports member participation in larger cultural gatherings organized by external Indigenous groups, such as the Youth Empowerment Conference, Eagles Youth Camp, and ATC Cultural Festival. These collaborative programs allow our members to share in

	cross-community cultural exchanges, building connections that strengthen cultural resilience. FCMN provides logistical and financial support for participation in these events, ensuring our community members can fully benefit from these valuable cultural experiences. The requested funding will ensure the successful delivery of the Fort Chip Métis Heritage Program, enabling FCMN to preserve Métis heritage, foster unity within our community, and empower future generations to proudly embrace their cultural identity.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If FCMN hosts culturally immersive programs and supports member participation in collaborative events, then community members—especially youth—will embrace their heritage and strengthen intergenerational bonds, leading to long-term cultural resilience. Research highlights that Indigenous cultural events foster pride, reinforce identity, and support knowledge transfer essential for sustaining heritage across generations. For example, Bartleet (2016) highlights how cultural festivals and programs, significantly contribute to fostering pride in self, community, and culture within Indigenous populations. These initiatives create spaces where Indigenous people, especially youth, can reconnect with their cultural roots while building community cohesion. Similarly, Weaver (2001) explores Indigenous identity, noting that it is closely tied to cultural practices and community-led initiatives. Weaver emphasizes that cultural programs affirm identity and create pathways for younger generations to understand and embody their cultural heritage, thereby contributing to the resilience and sustainability of Indigenous communities. Reference:

	Bartleet, B. L. (2016). Pride in Self, Pride in Community, Pride in Culture: The Role of Stylin'Up in Fostering Indigenous Community and Identity. In The Festivalization of Culture (pp. 69-86). Routledge. *Weaver, H. N. (2001). Indigenous identity: What is it, and who really has it?. American Indian Quarterly, 25(2), 240-255.*
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	*(Detailed Input and breakdown of input/ budget is enclosed in attachment 1 – FCMN Proposal, section E - Overview of Fort Chip Métis Heritage Program)* *(Also, for reference, we attached a report on programs organized last year, see attachment 4 - 2023-2024 Program Report enclosed)* Hereby is a short summary of input required: Staff and volunteer hours: 1 Program Director and on average 20 volunteer hours/ staff hours for setting up per event Venue space for events: Community Hall for Most events Materials and equipment: Traditional tools, musical instruments, sewing supplies Transportation services for community members Financial resources: Community Impact Grant, donations from industry partners, and other funding stream from Alberta government
Activities: What do we ***do***? What turns our inputs into outputs?	

(e.g., workshops, mentorship sessions, community event, etc.)	*(Detailed Activities are enclosed in attachment 1 – FCMN Proposal, section E, F, G)* Hereby is a short summary: <u>Core activities in the program to will be hosted by FCMN (Details in proposal PDF):</u> - Metis Jamboree - Sewing Classes - Harvesting Camp - Moose Camp - Jigging Classes/ Fiddle Lessons - Metis Winter Gathering and Christmas Party <u>FCMN to support members to participate below community programs (Details in proposal PDF):</u> - Survival Camps by Other Nation - Eagle Youth Camp - ATC Cultural Festival - Youth Empowerment Conference
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	<u>For core activities in the program that hosted by FCMN</u> - 1 Métis Jamboree event engaging 100+ participants - At least 1 Sewing Classes with an average of 15 participants per session - 2 Survival Camps involving at least 30 youth participants - 1 Winter Gathering event engaging 100+ participants - At least 1 Jigging Class with an average of 15 participants per session <u>For Community Participation and Cultural Exchange</u> - At least 30+ youth can participates in these programs

	<u>All in all:</u> - 100+ community members, including youth, elder, and families can be engaged in cultural programs - More than 50 members can participate in more than 1 event

Logic Model Template

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Increased cultural knowledge among youth about traditional Métis practices	a.% of attendees expressing increased cultural pride	i. Event feedback forms for small event to assess community engagement
		ii. Log of family participation/ group participation in multiple programs
[redacted]	b.% of youth reporting improved knowledge of Métis culture	i. Participation number of youth attending these cultural initiative programs
		ii. For the jigging class and sewing class, skill improvement from participants can be compared
2.Stronger community bonds through shared participation in cultural events	a.Participant-reported sense of community connectedness	i. Focus group discussions where participants share their experiences of bonding and collaboration during events
		ii.Event feedback to assess community engagement
[redacted]	b.Frequency and diversity of intergenerational participation in events	i. Event participation logs tracking the range of age groups involved, showing intergenerational involvement *(Example see*

		attachment 4 - 2023-2024 Program Report, p.17)
		ii. Analysis of recurring participants across events, showing increased or sustained participation over time
3. Enhanced sense of pride and belonging within the Métis community	a. Participants' self-reported pride in their Métis identity	i. Interviews with youth and elders discussing how participation in cultural events has affected their sense of identity and pride
		ii. Event photos posting on participants' social media
	b. Number of cultural symbols or traditions displayed or practiced by participants post-event	i. Observation of increased use of Métis symbols (e.g., wearing traditional clothing) in day-to-day life or community gatherings.
		ii. Photos will be taken in different programs as a record to *(Example see attachment 4 - 2023-2024 Program Report, p.15)*

Intermediate outcomes: *Changes in behaviours and actions***.** *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	After achieving the short-term outcomes of increased cultural knowledge, stronger community bonds, and enhanced pride in Métis identity, the intermediate outcomes will focus on changes in behaviors and actions within the community. These changes are necessary to drive progress toward the broader, long-term impacts: 1. Increased participation in Métis cultural events: As community members gain knowledge and pride in their heritage, we expect to see more frequent and active participation in cultural events, workshops, and traditional practices. Youth and elders will engage more regularly, contributing to sustained cultural exchange and the preservation of traditions. 2. More youth practicing and teaching Métis traditions: Youth will not only participate but also begin to take on leadership roles, practicing and teaching others the cultural knowledge they have gained. This behavior will ensure the continuity of Métis traditions and their integration into everyday life. 3. Strengthened collaboration within the community: Community members will begin to work more collaboratively, drawing on shared cultural experiences to foster partnerships within the community. This could manifest in increased collective efforts in organizing events or shared responsibilities in cultural preservation activities. 4. Adoption of cultural values in decision-making: As cultural pride grows, we anticipate that Métis values and practices will play a more significant role in community governance and decision-

	making processes. Cultural knowledge will influence approaches to local governance, sustainability, and community development.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	The long-term outcomes are higher-level achievements that will result from these changes in behaviors, which contribute to broader community well-being and resilience: 1. Cultural Resilience and Preservation: The sustained and active practice of Métis traditions will result in the long-term preservation of Métis culture, ensuring it remains a vibrant and integral part of the community's identity. Generational transmission of cultural knowledge will become self-sustaining, securing the heritage of the Fort Chipewyan Métis Nation for future generations. 2. Enhanced Social Cohesion and Community Strength: As participation in cultural activities grows and intergenerational bonds deepen, the Métis community will experience stronger social cohesion, leading to improved community resilience in the face of challenges. This sense of unity will support collective action in addressing future challenges and opportunities. 3. Improved Well-Being and Identity: The increased sense of pride and belonging within the Métis community will contribute to enhanced mental and emotional well-being for individuals. A strong cultural identity will provide youth and elders alike with a

	sense of purpose and belonging, fostering personal growth and community empowerment. 4. Sustainable Community Development: Over time, as Métis cultural values become integrated into decision-making processes, the community will experience more culturally aligned and sustainable development practices. This could result in stronger local governance, improved economic opportunities, and sustainable resource management that reflects traditional Métis knowledge. These long-term impacts will reflect the success of not only the cultural programs but also the collective efforts of FCMN, its members, and its partners in fostering cultural revitalization, resilience, and sustainable development for future generations.

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

Fort Chipewyan Metis Nation Association

Financial Statements

March 31, 2024

Fort Chipewyan Metis Nation Association

Financial Statements

March 31, 2024

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Independent Auditors' Report

To the directors of Fort Chipewyan Metis Nation Association

Qualified Opinion
We have audited the financial statements of Fort Chipewyan Metis Nation Association, which comprise the statement of financial position as at March 31, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Fort Chipewyan Metis Nation Association as at March 31, 2024 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion
In common with many not-for-profit organizations, the Association derives revenue from donation and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Association.

Additionally, Fort Chipewyan Metis Association holds a receivable from and an investment in Oosita Corporation which we were unable to obtain sufficient appropriate audit evidence in relation to the valuation of these amounts as financial information was not available.

Therefore, we were not able to determine whether any adjustments might be necessary to donation and fundraising revenue, income from investments, deficiency of revenues over expenditures and cash flows from operations for the years ended March 31, 2024 and March 31, 2023, current and long term assets at March 31, 2024 and 2023 and net assets as at April 1 and March 31, for both the 2024 and 2023 years. Our audit opinion on the financial statements for the year ended March 31, 2024 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements
Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Independent Auditors' Report (continued)

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Association to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Edmonton, Canada
August 21, 2024

Chartered Professional Accountants

Fort Chipewyan Metis Nation Association

Statement of Operations

For the year ended March 31,	2024	2023 (Restated - see noe 2)
Revenues		
Annual Industry funding	**$ 3,381,184**	$ 3,453,721
Government funding	**1,454,511**	1,088,105
Share of net income of subsidiaries	**690,000**	378,819
Sales	**66,456**	56,604
Donations and fundraising	**65,500**	90,800
Interest income	**40,469**	77,253
Other income	**39,528**	21,031
Income from investment in Three Nations Energy LP	**53,279**	84,604
	5,790,927	5,250,937
Expenditures		
Advertising and promotion	**50,416**	144,924
Amortization	**102,218**	97,651
Bad debts	**9,518**	10,500
Community housing support	**52,710**	106,581
Community support	**434,859**	44,457
Consulting	**1,051,549**	882,601
Donations	**19,300**	18,151
Economic development	**150,000**	92,453
FCMA Business Expenses (schedule 1)	**180,890**	111,898
Honorariums	**268,326**	325,530
Insurance	**35,621**	37,297
Interest and bank charges	**136,957**	40,330
Meeting expense	**39,966**	25,501
Office	**97,014**	144,971
Professional fees	**254,195**	498,024
Program costs	**831,197**	893,162
Repairs and maintenance	**7,293**	57,537
Training and development	**42,205**	138,166
Travel	**224,586**	205,486
Utilities	**85,401**	68,094
Vehicle expenses	**42,149**	63,101
Wages and benefits	**1,353,154**	1,229,072
	5,469,524	5,235,487
Excess of revenues over expenditures before other items	**321,403**	15,450
Other expense (income)		
Impairment loss (reversal) on investments (note 9)	**(179,650)**	-
Excess of revenues over expenditures	**$ 501,053**	$ 15,450

Fort Chipewyan Metis Nation Association

Statement of Changes in Net Assets

For the year ended March 31, 2024

				2024
	Total	**Unrestricted**	**Invested in Land**	**Invested in Capital Assets**
Balance, beginning of year	**$ 3,094,410**	$ (489,658)	$ 149,701	$ 3,434,367
Excess (deficiency) of revenues over expenditures	**501,053**	603,271	-	(102,218)
Capital asset purchases	**-**	(1,156,905)	-	1,156,905
Balance, end of year	**$ 3,595,463**	$(1,043,292)	$ 149,701	$ 4,489,054

				2023 (Restated - see noe 2)
	Total	Unrestricted	Invested in Land	Invested in Capital Assets
Balance, beginning of year	$ 3,078,960	$ 1,806,575	$ 79,938	$ 1,192,447
Excess (deficiency) of revenues over expenditures	15,450	113,101	-	(97,651)
Capital asset purchases	-	(2,839,571)	-	2,839,571
Deferred revenue received	-	500,000	-	(500,000)
Land Purchase	-	(69,763)	69,763	-
Balance, end of year	$ 3,094,410	$ (489,658)	$ 149,701	$ 3,434,367

Fort Chipewyan Metis Nation Association

Statement of Financial Position

March 31,	2024	2023 (Restated - see note 2)
Assets		
Current		
Cash	**$ 229,931**	$ -
Short term investments (note 4)	**10,000**	2,000,000
Accounts receivable (note 5)	**2,569,299**	2,755,338
Mobile homes project (note 6)	**929,408**	738,999
Prepaid expenses	**30,380**	-
Current portion of loans receivable (note 7)	**59,020**	-
	3,828,038	5,494,337
Loans receivable (note 7)	**-**	110,314
Investments in subsidiaries (note 8)	**200**	200
Investments - significant influence (note 9)	**175,880**	152,601
Due from related parties (note 10)	**761,610**	317,519
Property and equipment (note 11)	**4,989,053**	3,934,367
Land held for development (note 12)	**149,701**	149,701
	$ 9,904,482	$10,159,039
Liabilities		
Current		
Bank indebtedness (note 13)	**$ -**	$ 1,350
Accounts payable (note 14)	**2,194,475**	2,715,454
Deferred revenue (note 15)	**3,614,444**	3,847,725
Deferred revenue related to capital assets (note 16)	**500,000**	500,000
Due to related party (note 10)	**100**	100
	6,309,019	7,064,629
Net Assets		
Unrestricted	**(1,043,292)**	(489,658)
Invested in Land	**149,701**	149,701
Invested in Capital Assets	**4,489,054**	3,434,367
	3,595,463	3,094,410
	$ 9,904,482	$10,159,039

Contingent liabilities (note 17)

Approved on behalf of the Board:

Director

Director

Fort Chipewyan Metis Nation Association

Statement of Cash Flows

For the year ended March 31,	2024	2023 (Restated - see noe 2)
Cash provided by (used for)		
Operating activities		
Excess of revenues over expenditures	**$ 501,053**	$ 15,450
Items not affecting cash		
Amortization	**102,218**	97,651
Income from investments	**(53,279)**	(84,604)
	549,992	28,497
Change in non-cash working capital items		
Short term investments	**1,990,000**	1,806,044
Accounts receivable	**186,039**	(2,397,968)
Mobile homes project	**(190,409)**	(580,469)
Prepaid expenses	**(30,380)**	-
Accounts payable	**(520,978)**	2,031,397
Deferred revenue	**(233,281)**	282,913
Deferred revenue related to capital assets	**-**	500,000
	1,750,983	1,670,414
Investing activities		
Advances on loans receivable	**51,294**	(110,314)
Due to (from) related parties	**(444,091)**	167,532
Purchase of property and equipment	**(1,156,905)**	(2,839,571)
Purchase of land held for development	**-**	(69,763)
Distribution from investments	**30,000**	-
	(1,519,702)	(2,852,116)
Decrease (increase) in bank indebtedness	**231,281**	(1,181,702)
Cash (bank indebtedness), beginning of year	**(1,350)**	1,180,352
Cash (bank indebtedness), end of year	**$ 229,931**	$ (1,350)

Application Summary:
2025 - 3112 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3112 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Conklin Community Association
245 Northland Drive
Conklin, AB, T0P 1H1

Primary Contact

Brenda Harvey

Phone: s.17(1)
Email: s.17(1)

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The Conklin Community Association promotes programs ad recreational initiatives to enhance all age groups and cultures in opportunities which will ensure unity, community spirit and pride.

Brief Summary of the Proposed Program(s) and/or Project(s)

Our programs are providing a safe environment to celebrate all programs in a healthy setting. Our goal is to bring the community members together to do workshops, to celebrate to bring closeness between friends and families. We would like to keep community members busy and active with programs and projects to prevent bordium and engaging is activities that are harmful and dangerous.

Please note any restrictions on participating in your organization's programs or services.

Community members of all ages are welcome to attend the programs and projects provided. The only restrictions are that some community members have no transportation to get to the programs.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Tremblay, Paul	President	18 months
Quintal, Valerie	Vice President	5 years
Quintal, Margaret	Treasurer	15 years
Atkinson, Stacey	Secretary	18 months
Richards, Grace	Community Director	18 months

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

All Board members reside in the community of Conklin. As a Board member they are involved with planning, and attend the programs when they are available.
Conklin is predominantly Metis, s.17(1) [redacted]. And much of our programming is traditional based.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Seasonal Activities Status: Completed

Program/Project: Community Programming Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2024

$519,649.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2024

$938,167.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We request extra funding for our programs from the Conklin Community Enhancement Society and Conklin Metis Local 193

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table.

Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Food Costs	meal/refreshment/snack budget	$20,150.00	$20,150.00
Program Materials & Supplies	essentials for programming	$32,730.00	$30,730.00
Program Staff wages & Benefits	kitchen staff	$12,650.00	$7,000.00
Program Materials & Supplies	PPE hand sanitzer, masks, disinfectant	$250.00	$150.00
Program Staff wages & Benefits	guest facilitator	$4,700.00	$1,200.00
Program Materials & Supplies	decorations	$2,700.00	$1,200.00
Program Staff wages & Benefits	Entertainment	$1,200.00	$600.00
Program Staff wages & Benefits	Event Helper	$2,000.00	$2,000.00
Transportation and Delivery	transportation to and from Conklin for all supplies and food for each program	$6,720.00	$4,000.00
Rent - Venue/Facility/Room/Equipment	each program held at the Conklin Multiplex	$12,950.00	$12,950.00
Administration Costs 15% Maximum		$15,820.50	$0.00
Rent - Venue/Facility/Room/Equipment	permit costs	$25.00	$20.00
		$111,895.50	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$111,895.50

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$111,870.50

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

72%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

The community of Conklin in addition to the CIP will supplement funding with support from the Conklin Metis Local and Conklin Community Enhancement Society.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

RMWB_CIP_GRANT_2025__.xlsx
27.7 KB - 10/15/2024 2:17 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

20221231_FS_-_Final-Conklin_Community_Association.pdf
160.6 KB - 10/15/2024 10:45 AM

20221231_TB_and_JE_-_Final-Conklin_Community_Association.pdf
31.9 KB - 10/15/2024 10:45 AM

CIP_Informatiom_-_Conklin_(1).pdf
373.5 KB - 10/31/2024 10:21 AM

Total Files: 3

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Brenda Harvey

Position/Title

Office Administrator

Date: 10/14/2024

Project Summary
Seasonal Activities

Program, Project or Service Name
Seasonal Activities

Beginning Date
01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Conklin

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
As we are in the rural area with no amenities we provide programs for all community members to gather together to socialize and connect with their friends and family. These programs provide an atmosphere to enhance their mental health and well being. Provide an example of a healthy celebration. Low income families are provided with the opportunity to be included in calendar holidays.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	0
Families	0
Community	150
Total	150

Please identify the equity deserving population the program, project, service or event will serve. Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
The main social problems is drugs and alcohol. We would like to provide programs that will have facilitators who can bring messages to all ages of the dangers and effects of the drugs and alcohol now and over time. With our grant we have applied for more cultural based programs and want to keep the activities more socially connected to the environment in which we live.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
To keep community members engaged in programs which will occupy their time. Learning of the history of traditional teachings and culture that has been lost over the years.
Living in an environment that is isolated with no amenities as their would be in a city or town, these programs would provide activities, socialization, connection , and resources to beat the boredom that sets in.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
As we provide the programs our hope is that they will take away any information or cultural activity that they can be proud of their accomplishments and continue to excel

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
AS we have an Activities Coordinator hired with our organization, this person is responsible to organize the programs as required. The planning includes local members, to be hired to help with labour (cooking , clean-up). All our events take place in the Conklin Multiplex as this is the only venue we have. Volunteers are also available to assist when needed.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
All community members of all ages are welcome to attend all programs. Depending on the program we invite community elders, facilitators to provide information pertaining to the event. With our events we have moved more to cultural based programs that will connect with the culture and history.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

As some of programs are culturally based we will bring in facilitators that are trained in the areas that will bring meaning and a sense of purpose to the community members that attend. Some of the programs would have 3 or 4 sessions to complete the circle.. Other organizations within our community assist with funding for our programs or events.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

By bringing in facilitators and trained people the community members will realize the dangers of the drugs and alcohol.
Also by providing calendar holidays we can give the community members a good time to socialize, with family and friends which will give them a healthy environment and mental health and well being will be engaged.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
As our programs are more culturally based we would like promote more of the Indigenous activities such as traditional Smudge kits, healing circles, round dances.
Trying to promote cultural awareness for all ages.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
Not all organizations in the community present the awareness to the full extent

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Project Summary
Community Programming

Program, Project or Service Name
Community Programming

Beginning Date
01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Conklin

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
By hosting events, we like to promote community support and wellness. This gives the community members the opportunity to socialize with friends and family and to engage in value of culture and heritage.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	0
Families	0
Community	150
Total	150

Please identify the equity deserving population the program, project, service or event will serve.
Youth, Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
As we live in a remote location with every little amenities we are far away from any city or town to provide activities. The mental health and well being of the community members is important focus. Mental health struggles are evident as we have community members requesting resources to assist with these issues.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
By keeping the community members active and busy, they will be more focused on their abilities and what they can excel at. As we have many talented community members the issue of self confidence is a major holdback. By providing in person facilitating we hope to build community members up and provide resources and support to all community members, collectively.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
As more programs are available the community members can show their talents and become more confident. By providing culturally based events we can also provide a space for connecting to our culture and building each other up.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
To create programs that will encourage the community members to participate. Local staff are always hired to help with the programs, all events are held in the Conklin Multiplex which gives us the equipment needed to proceed. (gym, kitchen, screens, mics) for performances of the programs and projects we hold.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
Cultural workshops, youth programming, facilitators, sports, and experienced mentors.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

We hope to bring in facilitators that could assist with training of different cultural events, sports events, arts/crafts and recreation. Hold more than one session so programs can be completed and incorporate the teaching into other programs. We also have other organizations in the community that assist with funding to hold these events.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

As the community members are involved with these programs it will give them a sense of accomplishment and the confidence to continue with what they have learned in the workshops and programs. They will also leave these community engagements with a better sense of community spirit and togetherness.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
Each of our programs or events source out Indigenous service providers and staff. We also base many of our programs on indigenous culture. Restoring traditions such as beading, jigging, hosting round dances, teaching of the medicine wheel and smudging work shops we are reviving indigenous culture in support of reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
No other organization presents programs and events similar to ours. We always converse with other organizations to make sure our programs are not duplicated.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Conklin Community Enhancement Society	extra funding as needed
Conklin Metis Local #193	donations for programs and projects
Regional Recreation Corp of Wood Buffalo	in kind donation discount of 20% on charges incurred

RMWB - CIP Grant 2025

SEASONAL ACTIVITIES

	VALENTINES	EASTER	MOTHER	FATHER	NIPD	CANADA	ORANGE	THANKS	HALLOWEEN	TERRY FOX	11-Nov	CHRISTMAS	NEW YRS	TOTAL
FOOD		1500	1500	1500	1500	2500	500	1500	1200	1000	1000	1600	1500	16800
MATERIAL/SUPPLIES	1000	1500	1200	1500	1800	2000	3880	1500	1350	1300	1500	1500	1000	21030
DOOR PRIZES									500					500
COOK HELPERS		1200	950	950	950	2400		1200	700	950	950	1200	250	11700
PPE SUPPLIES		150												150
FACILTATOR/GUEST												3050	250	
DELIVERY														
DECORATIONS		500							1000			1200		2700
ENTERTAINMENT		700						300				200		1200
EVENT HELPER		250	250		250	250		250	250			250	250	2000
PERMITS						25								25
TRANSPORTATION	240	240	240	480	480	240	240	480	480	480	480	240	240	4560
FACILITY COSTS		800	900	900	500	500	400	800	1000	500	500	2000	800	9600
TOTAL	1240	6840	5040	5330	5480	7915	5020	6030	6480	4230	4430	11240	4290	73565
15% ADMIN FEE	186	1062	792	799.5	822	1418.25	753	979.5	1092	634.5	664.5	1872	679.5	11754.75
TOTAL COST	2666	7902	10568	799.5	6302	9333.25	5773	7009.5	7572	4864.5	5094.5	13112	4969.5	105404.8

	CCES	CML	
Mother's Day	9500	5000	Canada Day Fireworks
Father's Day	5000	5000	New Yrs Fireworks
Canada Day	5880		
Total	**20380**		
Christmas	10000		
Total	**30380**	**10000**	

112004
-80000
32004

Mother's Day - personal services thru CCES **$9,500.00**
Reiki, hairdresser, nails, massgage, remiscence,snacks

1500 massage
1500 Reike
3200 2 hairdressers
1000 nails
2000 Reminscence - suppliers
300 snacks
9500

Father's Day

haircuts	1500
massages	1500
entertainment	2000
	5000

suggestion 2025 Orange shirt day - dreamcaters lady in for t Mac
$18. per kit/ Faciltator fee $200. 2-3 hrs program and travel

NIPD s.17(1) [redacted] s.17(1) [redacted]
Accommodations
Deposit

ACTUAL AMOUNTS

SEASONAL ACTIVITIES

	VALENTINES	EASTER	MOTHER	FATHER	NIPD	CANADA	ORANGE	THANKS	HALLOWEEN	TERRY FOX	11-Nov	CHRISTMAS	NEW YRS	TOTAL
FOOD														
MATERIAL/SUPPLIES														
PRIZES														
COOK HELPERS														
PPE SUPPLIES														
FACILTATOR/GUEST														
DELIVERY														
DECORATIONS														
ENTERTAINMENT														
EVENT HELPER														
PERMITS														
TRANSPORTATION														
FACILITY COSTS														
TOTAL														
15% ADMIN FEE														
TOTAL COST														

Canada band 4000
Accommodations 180
Fireworks CML 5000
Inflatables 1700
5880

Halloween
Games
participation gifts Petro cds

RMWB - CIP GRANT 2025

CULTURAL ACTIVITIES

		ARTS/CRAFTS	EDUCATION	HUNT/FISH	LAC ST ANNE	FOOD SAFE	TOTAL
FOOD		1200	450	2000			3650
MATERIAL/SUPPLIES		1600	150	1200	8750		11700
PRIZES				500			500
COOK HELPERS				950			950
PPE SUPPLIES		100					100
FACILTATOR/GUEST			3000	1700			4700
DELIVERY							
DECORATIONS							
ENTERTAINMENT							
EVENT HELPER							
PERMITS							
TRANSPORTATION		960	720	480			2160
FACILITY COSTS		1000	650	1700			3350
TOTAL		4860	4970	8530	8750		27110
15% ADMIN FEE		729	745.5	1279.5	1312.5		4066.5
TOTAL COST		5589	5715.5	9809.5	10062.5		31176.5

Arts/crafts $1,400 per progrtam (4 programs)

Food Safety tickets

ACTUAL AMOUNTS

CULTURAL ACTIVITIES

		ARTS/CRAFTS	EDUCATION	HUNT/FISH	LAC ST ANNE	FOOD SAFE	TOTAL
FOOD							
MATERIAL/SUPPLIES							
PRIZES							
COOK HELPERS							
PPE SUPPLIES							
FACILTATOR/GUEST							
DELIVERY							
DECORATIONS							
ENTERTAINMENT							
EVENT HELPER							
PERMITS							
TRANSPORTATION							
FACILITY COSTS							
TOTAL							
15% ADMIN FEE							
TOTAL COST							

Lac St Anne $350. per person

Arts /Crafts $1,400 per program (4 programs)

Education s.17(0) [redacted] 2 programs s.17(1) [redacted] per program

AB Health Serv. incorporate with Hallowween or christmas for flu shots and basic health care.

RCMP - Awareness sessions with games and snacks

Admin 4800

Education trapping course $400. per person 12 ppl needed manuals $54 700
facilitator - food and lodging 600
refreshments 100
facility costs 3 days Classroom 1200
food 1000

CIP
700 supplies
600 faciltator
100 refresh
1200 facility cost
2200

CCES
4800 registration
1000 lunch
5800

Fish Catch and cleaning course		hunting	
Facilitator - catch & clean	1000	600	
supplies - plastic	500	700	
Cook	500		
Cook's travel	240		
cook's helper	250		
busperson	200		
facility cost	500		1200
Door prizes rods & hooks	500		
	3690		
Travel	240		
	3930		
food	1000		
	4930		

Conklin Community Association

Comparative Statement of Financial Position

As of December 31, 2023

	TOTAL	
	AS OF DEC. 31, 2023	AS OF DEC. 31, 2022 (PY)
Assets		
Current Assets		
Cash and Cash Equivalent		
1000 TD Account - s.17(1) General)	132,303.68	171,778.07
1010 TD Account - [redacted] Transportation)	106,789.92	3,278.80
1030 TD Account - [redacted] Community Support)	137,222.50	133,960.11
1040 TD Account - [redacted] Proposal)	186,558.52	166,098.02
1043 TD Account [redacted] Smart Start)	37,147.83	37,147.83
1050 ATB Account [redacted] (Summer Student Employment)	65,823.95	24,507.47
Total Cash and Cash Equivalent	**$665,846.40**	**$536,770.30**
1100 Accounts Receivable	**$5,759.47**	**$0.00**
1095 Sunchild E-Learning Program	0.00	1.41
1160 Prepaid Expenses	4,087.25	2,900.31
Total Current Assets	**$675,693.12**	**$539,672.02**
Non-current Assets		
Property, plant and equipment		
1400 Vehicles Purchases	101,906.01	101,906.01
1403 Automotive Amortization	(93,754.02)	(90,260.33)
1410 Furniture & Equipment	100,263.23	100,263.23
1415 Furniture Accum Amort	(96,075.38)	(95,024.72)
1420 Comp Equip - Laptop	7,559.95	7,559.95
1425 Laptop Amortization	(7,451.89)	(7,319.80)
Total Property, plant and equipment	**$12,447.90**	**$17,124.34**
Total Non Current Assets	**$12,447.90**	**$17,124.34**
Total Assets	**$688,141.02**	**$556,796.36**
Liabilities and Net Assets		
Liabilities		
Current Liabilities		
2000 Accounts Payable	**$64,753.02**	**$306.04**
2100 Accrued Liabilities	23,553.39	2,495.79
2800 Due to/(from) CCES	71,213.82	90,913.40
2900 Due to Smart Start	37,147.83	37,147.83
Total Current Liabilities	**$196,668.06**	**$130,863.06**
Non-current Liabilities		
2550 Fundraising Amounts Held	11,030.70	11,030.70
2600 Deferred Contributions	508,675.59	508,675.59
2605 Deferred Contributions - Van Purchase	6,114.70	8,735.29
Total Non-current Liabilities	**$525,820.99**	**$528,441.58**
Total Liabilities	**$722,489.05**	**$659,304.64**
Net Assets		
Net (Deficit) Assets	(102,508.28)	816.21
Excess of Revenue over Expenses	68,160.25	(103,324.49)
Total Net Assets	**$ (34,348.03)**	**$ (102,508.28)**
Total Liabilities and Net Assets	**$688,141.02**	**$556,796.36**

Conklin Community Association

Comparative Statement of Operations

January - December 2023

	TOTAL		
	JAN - DEC 2023	JAN - DEC 2022 (PY)	CHANGE
REVENUE			
4000 Talent Show Revenue		27,120.39	(27,120.39)
4001 Transportation Revenue	47,620.59	21,565.00	26,055.59
4002 Operating Grants	115,882.85	110,259.95	5,623.90
4005 Other Income	109,899.58	13,123.15	96,776.43
4006 Senior Enhancement Revenue	0.00	38,191.99	(38,191.99)
4007 Program Grants		184,869.72	(184,869.72)
4008 Wood Cutting Program - Revenue	0.00	59,978.42	(59,978.42)
4009 Interest Revenue		0.05	(0.05)
4010 Christmas Initiative		13,101.53	(13,101.53)
4011 Suicide E Learning Revenue		64,031.20	(64,031.20)
4012 Halloween Revenue		3,531.39	(3,531.39)
4013 The Candlelight Vigil		4,192.78	(4,192.78)
4014 Administrative Funding Program	99,879.44	75,783.04	25,903.60
4015 Canada Day Revenue		12,020.00	(12,020.00)
4016 Summer Camp	0.00	9,606.09	(9,606.09)
4017 Summer Student Employment Program	100,000.00	95,056.53	4,943.07
4018 HiTok Sports & Development		18,578.40	(18,578.40)
4019 Terry Fox		2,207.76	(2,207.76)
4020 Employment Readiness Program Rev		5,912.25	(5,912.25)
4021 National Bullying Week Revenue		12,171.70	(12,171.70)
4022 Ribbon Shirt/Skirt Revenue		12,537.75	(12,537.75)
4024 Cultural Sharing Circle		2,004.05	(2,004.05)
4025 New Year Eve Revenue		6,206.28	(6,206.28)
4026 Christmas Holiday Field Trip		3,107.36	(3,107.36)
4035 Sports & Recreation	37,431.95	29,856.08	7,575.87
4036 Community Cultural/Recreation/Mental Health Summer		24,342.68	(24,342.68)
4045 Bingo	0.00	2,527.24	(2,527.24)
4050 Spiritual Journey		3,315.69	(3,315.69)
4055 Program & Event Revenue	388,677.91		388,677.91
4070 Gospel Outreach Program		17,515.20	(17,515.20)
4075 Education Funding	0.00	18,395.39	(18,395.39)
4081 Community Contest		0.48	(0.48)
4082 Indigenous Youth		0.44	(0.44)
4083 Event Coordinator		45,323.00	(45,323.00)
4084 Chainsaw Course		7,695.00	(7,695.00)
Total REVENUE	**$849,392.32**	**$938,167.13**	**$ (88,774.81)**
	$849,392.32	**$938,167.13**	**$ (88,774.81)**
EXPENSES			
6000 Social Programs (General)	300.00	10,436.03	(10,136.03)
6005 Donations	4,215.00		4,215.00
6007 Medical Special Appointment Expenses	28,080.00	18,826.93	9,253.07
6009 Trade Show	150.00		150.00
6010 Amortization	1,182.76	6,594.40	(5,411.64)

Conklin Community Association

Comparative Statement of Operations

January - December 2023

	TOTAL		
	JAN - DEC, 2023	JAN - DEC, 2022 (PY)	CHANGE
6030 CCA Work Crew & Expenses		102.00	(102.00)
6039 Community Support Program	0.00	284,117.95	(284,117.95)
6041 Christmas Program	0.00	32,922.79	(32,922.79)
6044 Funeral Expenses	1,400.00		1,400.00
6045 Interest & Bank Charges	1,190.59	1,318.89	(128.30)
6048 Payroll Fee	1,478.65	2,455.11	(976.46)
6050 Office Supplies & Expenses	17,309.97	17,119.32	190.65
6051 Employment Readiness Program Expense	0.00	5,762.25	(5,762.25)
6052 Office Administrator Wages	s.17(1)		
6056 Event Prizes, Gift Awards & Supplies	125,370.55		125,370.55
6058 Meal & Entertainment	104,360.69		104,360.69
6059 Transportation Expenses	4,468.60		4,468.60
6060 Event Activities	33,797.73		33,797.73
6061 Facilitators & Staff	12,780.00		12,780.00
6062 Advertising & Promotions	48.43		48.43
6070 Professional Fees	70,112.10	34,348.98	35,763.12
6075 Education Fund (Expense)	0.00	(25.50)	25.50
6080 Recreation	23,188.97	9,643.43	13,545.54
6100 Seniors Enhancement Program	0.00	26,502.37	(26,502.37)
6102 Summer Student Wages & Benefits	s.17(1)		
6103 Seniors Wages		11,689.50	(11,689.50)
6110 Talent Show	0.00	27,119.81	(27,119.81)
6120 Facility Costs	19,888.30	7,911.59	11,976.71
6125 Summer Camp expenses	930.64	47,131.67	(46,201.03)
6130 Canada Day	0.00	26,486.32	(26,486.32)
6140 Halloween		8,453.18	(8,453.18)
6150 New Year	0.00	6,656.28	(6,656.28)
6160 Easter	0.00	4,020.75	(4,020.75)
6170 Thanksgiving Program		3,064.37	(3,064.37)
6230 Telecommunications & Internet	14,106.57	18,653.08	(4,546.51)
6250 Travel & Accommodations	17,944.37	28,020.51	(10,076.14)
6251 Mileage & Fuel Expenses	2,651.80		2,651.80
6255 Training & Registration Fees	33,728.51	17,155.71	16,572.80
6271 Insurance Expense	10,279.81	8,053.64	2,226.17
6500 Workers' Compensation Board	2,508.22	1,352.28	1,155.94
6501 Lac St Anne Pilgrimage		7,500.00	(7,500.00)
6505 Scholarships & Bursaries	9,171.76	18,020.92	(8,849.16)
6509 Youth Program		656.41	(656.41)
6570 Employer CPP & EI Contribution	12,460.48	6,237.52	6,222.96
6575 Repair & Maintenance	7,872.56	2,870.14	5,002.42
7001 Van Amortization	3,493.68	0.00	3,493.68
7041 Operating Expenses & Supplies	105.00	111.90	(6.90)
8061 Wood Cutting Program Expenses	0.00	58,937.00	(58,937.00)
8062 Hiter Program		2,000.00	(2,000.00)
8100 Sunchild E-Learning Expenses		109,200.00	(109,200.00)

Conklin Community Association

Comparative Statement of Operations

January - December 2023

	TOTAL		
	JAN - DEC. 2023	JAN - DEC. 2022 (PY)	CHANGE
Transportation			
7020 Fuel Expenses	99.45	521.23	(421.78)
7030 Repairs & Maintenance	4,278.28	295.55	3,982.73
Total Transportation	**4,377.73**	**816.78**	**3,560.95**
Total Expenses	**$781,432.07**	**$1,041,491.62**	**$ (260,059.55)**
EXCESS OF REVENUE OVER EXPENSES	**$68,160.25**	**$ (103,324.49)**	**$171,484.74**

Application Summary:
2025 - 3087 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3087 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Centre of Hope Non-Profit Society of Fort McMurray
10095 Marshall Street
Fort McMurray, AB, T9H 1X6

Primary Contact

Rosie Keating

Phone: s.17(1) [redacted]
Email: execdirector@fmcentreofhope.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Addressing homelessness through collaboration with the community and its support systems.

Brief Summary of the Proposed Program(s) and/or Project(s)

The program aims to address access for basic needs and provide shelter for individuals living in chronic homelessness with complex multiple barriers.
Currently the program is servicing 80+ individuals daily providing 25+ showers, completing 12+ loads of laundry, as well as exceeding supply limits of hygiene and basic need items. With the increase in cost of living and shortage in subsidized housing supports the region is experiencing an increase in encampment living, and individuals sleeping rough in the weather elements. By providing a safe space for individuals to receive their basic daily needs as well as access to outreach services to improve quality of life.

Please note any restrictions on participating in your organization's programs or services.

Adult program 18 plus

Minimum number of board members according to the organization's bylaws:

4

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Hope Ellis	Vice Chair	10
Mardi Getty	Chair	4
Ryan Adlam	director	3
Riz Fazal	director	4

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

One board member is an RCMP officer who works daily with the population we serve.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Extended Hours Program Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

03/31/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

$0.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$3,326,290.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

The Centre of Hope continuously seeks out grants and funding throughout the year. The COH are always seeking out fundraising opportunities, however with the decrease in funding options and donor dollars, it has become increasingly difficult to secure funds to maintain our operations.

> Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	ACDEN Show and Shine Car Show	$20,000.00
		$20,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Grant	Pembina Grant	$10,000.00
		$10,000.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	staffing	$107,530.00	$67,040.37
Training	Training	$1,000.00	$750.00
Administration Costs 15% Maximum	Administration expenses	$16,279.50	$12,209.63
		$124,809.50	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$104,809.50

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$124,809.50

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

64%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Creative Industries provides in kind landscaping and snow clearing.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

COH_Audit_financials_2024.pdf
777.7 KB - 10/03/2024 11:45 AM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

Logic_Model_Weekends_Stat_2024-2025.docx
23 KB - 09/27/2024 12:38 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Rosie Keating

Position/Title

Executive Director

Date: 10/04/2024

Project Summary
Extended Hours Program

Program, Project or Service Name
Extended Hours Program

Beginning Date
01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.
By providing the Centre of Hope Drop in with funding to stay open on weekends and statutory holidays, we are providing individuals experiencing homelessness a safe and comfortable place to go to shower, wash clothing, get food and also access to other programs and services to empower then to make informed decisions and improve their quality of life.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	600
Seniors (65+)	0
Families	0
Community	0
Total	600

Please identify the equity deserving population the program, project, service or event will serve.
People experiencing poverty and/or homelessness

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
The program aims to address access for basic needs and provide shelter for individuals living in chronic homelessness with complex multiple barriers.
Currently the program is servicing 80+ individuals daily providing 25+ showers, completing 12+ loads of laundry, as well as exceeding supply limits of hygiene and basic need items. With the increase in cost of living and shortage in subsidized housing supports the region is experiencing an increase in encampment living, and individuals sleeping rough in the weather elements. The region has implemented several strategies including street reach to address the growing vulnerable population in the region to which COH contributes throughout the week days.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
Providing basic needs and maintaining the right to have basic needs met for vulnerable sector 365 days a year.

It is imperative that homelessness supports be available to the vulnerable sector daily. Meeting basic needs is a human right not a privilege. Gaps in service delivery will decrease mental health and wellness, physical health and wellness, increase loitering in business sectors, and residential sectors, as well as crime rate will increase. It is human nature to survive elements and seek out innovative ways to meet basic needs.
With this funding source the shelter can operate with safe levels of staff support and service individuals decreasing the social impact on the regions community on weekends and Statutory holidays. The shelter can accommodate up to 150 individuals at any given time and is the largest shelter in the area providing several levels of support, opportunity and choice

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
When servicing a venerable population gap in service can negatively impact wellness causing detrimental circumstances. Setbacks for individuals with complex multiple barriers can result in housing loss, hospitalization, incarceration, and increase use in emergency services, and increase substance use are but some. Connection and Wellness are target areas that the Day Shelter staff focuses on when other community resources are closed. Providing encouragement towards goals for the following business week, listening and bridging the gap in support from Friday afternoon to Monday morning increases change management for those seeking a better quality of life, while also providing pathways for individuals who are not yet accessing referral services.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
First floor of COH marshal Street Location. The Centre of hope is partnered with WBHDC to occupy a three story building housing several programs targeting homelessness. The day shelter occupies the first level.

Storage amenities for program needs. The COH has obtained 2 large sea cans that provide storage for the shelter program located in the rear of the property.

3 full time support staff (United Way Funding) Primary funding source allowing for operations Monday to Friday and contributing to staff safety on weekends.

1 Agency Program Manager: This position over sees the team lead of the program and ensures the continued funding for the program.

1 Shelter Team Lead: This position is a working team lead, funded through United Way overseeing all administrative duties related to program demands.

1 Full Time support staff

1 Part Time support staff

Social Work and Nursing Students: The program supports nursing student practicums creating awareness and exposure in the AHS service industry for the venerable sector.

Individuals with lived experience providing Intake Support

RMWB funding through CPH for weekend and statutory holiday operations

Internal and community partner fundraising / donations to supplement program needs

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
Provide individuals with a mailing address and phone number for contact.

Dispense all necessary hygienic items and seasonally appropriate clothing.

Provide a safe space for individuals by ensuring the appropriate numbers of staff are working within the shelter.

Maintain community partnerships for service collaboration meeting diverse needs of patrons frequenting the shelter.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Providing shelter to 60-80 individuals
Fostering 20 - 25 showers in providing hygiene items and maintain time limits to increase accessibility.
Fostering 10 - 15 loads of laundry in providing detergents and maintain lists to increase accessibility.
Mitigate and foster a safe functional environment through behaviour management shills when supporting individuals with complex co-current barriers.
Trained staff who can competently and proficiently manage crisis and behavior within the facility.

AHS community partnership and housing for Street Connect with in the shelter.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Improved quality of life for those individuals receiving services

Individuals are accessing mainstream services independently.

Individuals are supported through a Harm Reduction Approach

Individuals begin to access internal and external services / supports through the support of the Intake and Outreach Team

Individuals are no longer living in homelessness and have integrated into the community.

Individuals have addressed and overcome barriers contributing to homelessness.

Individuals have access to medical services on site through street connect and public health initiatives.

Community has an increased knowledge and awareness of contributing factors to homelessness.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Observation, Other:

Other:
Data collection of individual services provided
Data collection of demographics of individuals who frequent shelter.

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
At Centre of Hope (COH) we recognize that indigenous ways of knowing and being are vast and that we are not the experts. We have a working knowledge on how colonialism and oppression has and continues to impact the lives of indigenous peoples within our region. We work hard to ensure all staff members are trained in culturally appropriate front-line service delivery. This includes, but is not limited to: staff attending trainings within the community as they become available, speaking with elders in the community to gain a better understanding, asking our patrons/participants about their culture and having a deep understanding of the Truth and Reconciliation.
Promotion of smudging also occurs and if/when a patron/participant requests smudging we encourage they lead smudges and/or request support from an elder. To ensure smudging is easily accessible, we have smudging kits that were gifted to us in each program. Other ways COH incorporates miyo pimatisiwin and the four quadrants of the medicine wheel, are through patrons/participant teaching staff their language and engaging in the healing process of indigenous craft making with patrons/participants.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
The COH Day Shelter is a hub of community services and resources designed specifically to address complex multiple barriers for the vulnerable individuals in our community experiencing homelessness. The Shelter has several layers of supports including: Housing, Coordinated access to Housing, AHS services to meet physical wellness and mental health wellness, Street reach services for individuals who do not access shelter, Eviction Prevention services to individuals at risk of homelessness, FASD supports including a diagnostic clinic team. The COH provides mail services acting as an Address decreasing administrative barriers. Several forms of identification can be accessed including Alberta Health Cards, COH ID, Government ID, and Birth Certificates. Most importantly the COH shelter creates a space for community, cultural exposure, social interaction, as well as a deep sense of belonging and safety.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
AHS Street Connect Team	On site medical support
Elder Lorraine Albert	Indigenous cultural leader of events and ceremony
Library	Crafts, inclusive cultural activities
Public Health	STI testing, Vaccinations
NEAFAN	Outreach and Diagnostic Clinic Supports

Intake Weekends / Statutory Holidays

Target Population:	Individuals living in and experiencing homelessness.
Statement of Need:	The program aims to address access for basic needs and provide shelter for individuals living in chronic homelessness with complex multiple barriers.
Broad Strategy:	Providing basic needs and maintaining the right to have basic needs met for vulnerable sector 365 days a year.
Rationale:	If there is opportunity for shelter, food, clothing, safety: Then individuals may find hope and aspiration to improve quality of life and support our social sector.
Inputs	First floor of COH marshal Street Location Storage amenities for program needs 3 full time support staff (United Way Funding) 1 Agency Program Manager 1 Shelter Team Lead 1 Full Time support staff 1 Part Time support staff Social Work and Nursing Students Individuals with lived experience providing Intake Support RMWB funding through CPH for weekend and statutory holiday operations Internal and community partner fundraising / donations to supplement program needs
Activities:	Operate a daytime shelter on weekends and statutory holidays, 7 days per week 365 days a year. Provide access to shower and laundry facilities. Provide individuals with a mailing address and phone number for contact. Dispense all necessary hygienic items and seasonally appropriate clothing.

Intake Weekends / Statutory Holidays

	Provide a safe space for individuals by ensuring the appropriate numbers of staff are working within the shelter. Maintain community partnerships for service collaboration meeting diverse needs of patrons frequenting the shelter.
Outputs:	Providing shelter to 60-80 individuals Fostering 20 - 25 showers in providing hygiene items and maintain time limits to increase accessibility. Fostering 10 - 15 loads of laundry in providing detergents and maintain lists to increase accessibility. Mitigate and foster a safe functional environment through behaviour management shills when supporting individuals with complex co-current barriers. Trained staff who can competently and proficiently manage crisis and behavior within the facility. AHS community partnership and housing for Street Connect with in the shelter.
Outcomes:	Improved quality of life for those individuals receiving services Individuals are accessing mainstream services independently. Individuals are supported through a Harm Reduction Approach Individuals begin to access internal and external services / supports through the support of the Intake and Outreach Team Individuals are no longer living in homelessness and have integrated into the community. Individuals have addressed and overcome barriers contributing to homelessness. Individuals have access to medical services on site through street connect and public health initiatives. Community has an increased knowledge and awareness of contributing factors to homelessness.

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FILE COPY

CENTRE OF HOPE NON-PROFIT SOCIETY OF FORT MCMURRAY

Financial Statements

Year Ended March 31, 2024

Docusign Envelope ID: 6BA2A837-B530-4BC8-8EFD-EE12D137FB0F

CENTRE OF HOPE NON-PROFIT SOCIETY OF FORT MCMURRAY

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Year Ended March 31, 2024

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INDEPENDENT AUDITOR'S REPORT

To the Members of Centre of Hope Non-Profit Society of Fort McMurray

Opinion

We have audited the financial statements of Centre of Hope Non-Profit Society of Fort McMurray (the Society), which comprise the balance sheet as at March 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The financial statements for the year ended March 31, 2023 were audited by another auditor who expressed a qualified opinion on those financial statements on September 28, 2023 for the following reasons: The Society derives revenue from fundraising and donation activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to revenue, excess (deficiency) of revenue over expenses and cash flows from operations for the years ended March 31, 2023 and 2022, current assets as at March 31, 2023 and 2022 and net assets as at April 1 and March 31 for both years.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.

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- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Sherwood Park, Alberta
September 26, 2024

CHARTERED PROFESSIONAL ACCOUNTANTS

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CENTRE OF HOPE NON-PROFIT SOCIETY OF FORT MCMURRAY

Statement of Revenues and Expenditures

Year Ended March 31, 2024

	General Fund	Capital Fund	**2024**	2023
REVENUES				
Regional Municipality of Wood Buffalo *(Note 7)*	$ 1,794,094	$ -	**$ 1,794,094**	$ 1,955,662
Rent Contributions	398,496	-	**398,496**	372,083
United Way *(Note 7)*	330,684	-	**330,684**	230,945
Fundraising	184,258	-	**184,258**	124,745
CASA - NEAFAN *(Note 7)*	175,644	-	**175,644**	97,435
Donations	47,931	-	**47,931**	113,309
Interest income *(Note 4)*	18,788	-	**18,788**	-
Other Grant Revenue *(Note 7)*	14,914	-	**14,914**	15,277
	2,964,809	-	**2,964,809**	2,909,456
EXPENSES				
Salaries and wages	1,940,483	-	**1,940,483**	1,840,694
Rental	422,732	-	**422,732**	394,217
Client Support	286,140	-	**286,140**	318,177
Utilities	171,168	-	**171,168**	128,753
Repairs and maintenance	151,313	-	**151,313**	85,668
Office	88,932	-	**88,932**	75,981
Professional fees	88,414	-	**88,414**	83,462
Amortization	-	76,040	**76,040**	76,769
Insurance	42,245	-	**42,245**	39,616
Supplies	18,403	-	**18,403**	1,947
Professional Development	17,179	-	**17,179**	7,946
Fundraising Expense	15,384	-	**15,384**	18,035
Interest and bank charges	3,157	-	**3,157**	2,514
Patron Supplies	2,629	-	**2,629**	418
Property taxes	2,071	-	**2,071**	2,355
Travel	-	-	**-**	205
	3,250,250	76,040	**3,326,290**	3,076,757
DEFICIENCY OF REVENUES OVER EXPENSES FROM OPERATIONS	(285,441)	(76,040)	**(361,481)**	(167,301)
Amortization of Deferred Capital Contributions *(Note 6)*	-	46,197	**46,197**	53,283
DEFICIENCY OF REVENUES OVER EXPENSES	$ (285,441)	$ (29,843)	**$ (315,284)**	$ (114,018)

See notes to financial statements

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CENTRE OF HOPE NON-PROFIT SOCIETY OF FORT MCMURRAY
Statement of Financial Position
March 31, 2024

	2024	2023
ASSETS		
CURRENT		
Cash	**$ 167,893**	$ 1,103,532
Accounts receivable *(Note 3)*	**-**	54,806
Goods and services tax recoverable	**39,267**	39,466
Marketable securities *(Note 4)*	**618,788**	-
	825,948	1,197,804
CAPITAL ASSETS *(Note 5)*	**1,165,354**	1,192,026
	$ 1,991,302	$ 2,389,830
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	**$ 38,179**	$ 65,911
Wages payable	**22,705**	47,113
Bonuses payable	**23,162**	15,917
Employee deductions payable	**-**	12,519
Deferred income *(Note 6)*	**984,620**	1,010,450
	1,068,666	1,151,910
NET ASSETS		
General Fund	**477,649**	501,513
Capital Fund	**444,987**	736,407
	922,636	1,237,920
	$ 1,991,302	$ 2,389,830

APPROVED BY THE DIRECTORS

X _____ *Director*

X _____ *Director*

See notes to financial statements

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CENTRE OF HOPE NON-PROFIT SOCIETY OF FORT MCMURRAY

Statement of Changes in Net Assets

Year Ended March 31, 2024

	General Fund	Capital Fund	**2024**	2023
NET ASSETS - BEGINNING OF YEAR	$ 736,407	$ 501,513	**$ 1,237,920**	$ 1,351,935
Deficiency of revenues over expenses	(285,441)	(29,843)	**(315,284)**	(114,015)
Purchase of capital assets	(49,358)	49,358	**-**	-
Capital assets funded by restricted contributions	76,041	(76,041)	**-**	-
NET ASSETS - END OF YEAR	$ 477,649	$ 444,987	**$ 922,636**	$ 1,237,920

See notes to financial statements

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CENTRE OF HOPE NON-PROFIT SOCIETY OF FORT MCMURRAY

Statement of Cash Flows

Year Ended March 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Deficiency of revenues over expenses	**$ (315,284)**	$ (114,018)
Item not affecting cash:		
Amortization of capital assets	**76,041**	76,769
	(239,243)	(37,249)
Changes in non-cash working capital:		
Accounts receivable	**54,806**	(20,100)
Accounts payable	**(27,743)**	25,466
Deferred income	**(25,830)**	3,565
Prepaid expenses	**-**	5,793
Goods and services tax payable	**199**	(18,003)
Wages payable	**(24,408)**	(1,558)
Bonuses payable	**7,245**	(2,087)
Employee deductions payable	**(12,519)**	(2,841)
	(28,250)	(9,765)
Cash flow used by operating activities	**(267,493)**	(47,014)
INVESTING ACTIVITIES		
Purchase of capital assets	**(49,358)**	(166,014)
Purchase of marketable securities	**(600,000)**	-
Interest accrued on marketable securities	**(18,788)**	-
Cash flow used by investing activities	**(668,146)**	(166,014)
DECREASE IN CASH FLOW	**(935,639)**	(213,028)
Cash - beginning of year	**1,103,532**	1,316,560
CASH - END OF YEAR	**$ 167,893**	$ 1,103,532
CASH CONSISTS OF:		
Cash	**$ 167,893**	$ 1,103,532

See notes to financial statements

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1. Purpose of the Society

Centre of Hope Non-Profit Society of Fort McMurray (the "Society") was incorporated on September 30, 2009 under the authority of the Societies Act of Alberta and is registered as a charity and thus is exempt from income taxes under the Income Tax Act. Its purpose is to assist homeless individuals with the basic necessities of daily living.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Summary

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO) as issued by the accounting standards board in Canada and include the following significant accounting policies:

Fund accounting

The Society follows the deferral method of accounting for two funds: General Fund and Capital Fund.

The General Fund reports the Society's assets, liabilities, revenue and expense relating to general operations.

The Capital Fund reports the Society's assets, liabilities, revenue and expense relating to capital assets.

Revenue recognition

The Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the General Fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue in the General Fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Rent contributions received from individuals are recognized in the period in which they relate.

All other revenue is recognized as revenue when received or receivable in the amount to be received can be reasonably estimated and the collection is reasonably assured.

Cash and cash equivalents

Cash and cash equivalents include balances with banks and short-term investments with maturities of a year or less. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

Contributed materials and services

Contributions of materials are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials are used in the normal course of the Society's operations and would otherwise have been purchased.

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Capital assets

Capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution if fair value can be reasonably determined. Capital assets are amortized using the declining balance method at rates intended to amortize the cost of assets over their estimated useful lives. Leasehold improvements are amortized over the term of associated lease.

In the year of acquisition capital assets are amortized at one-half their usual rates.

Buildings	4%	declining balance method
Leasehold improvements	15 years	straight-line method
Motor vehicles	30%	declining balance method
Office Furnishings	20%	declining balance method
Kitchen and laundry equipment	30%	declining balance method
Parking Lot	8%	declining balance method
Computer equipment	30%	declining balance method

The Society regularly reviews its capital assets to eliminate obsolete items. Government grants are treated as a reduction of capital assets cost.

Long-lived assets

Long-lived assets consist of capital assets held for use and are measured and amortized as described in the applicable accounting policies.

The Society writes down long-lived assets held for use when conditions indicate that the asset no longer contributes to the organizations ability to provide goods and services. Assets are also written-down when the value of future economic benefits or service potential associated with the asset is less than its net carrying amount. When the organization determines that a long-lived asset is impaired, its carrying amount is written down to the asset's fair value.

Financial instruments

The Society recognizes financial instruments when the Society becomes party to the contractual provisions of the financial instrument.

Arm's length financial instruments

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments originated/acquired or issued/assumed in an arm's length transaction are initially recorded at their fair value.

At initial recognition, the Society may irrevocably elect to subsequently measure any arm's length financial instrument at fair value. The Society has not made such an election during the year.

The Society subsequently measures investments in equity instruments quoted in an active market at fair value. Fair value is determined by published price quotations. All other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attribute to the Society, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess (deficiency) of revenue over instruments subsequently measured at cost or amortized cost.

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Related party financial instruments

The Society initially measures investment or debt instruments with a market value or derivatives originated in a related party transactions at fair value.

All other related party financial instruments are measured at cost on initial recognition. When the financial instrument has repayment terms, cost is determined using the undiscounted cash flows, excluding interest, dividend, variable and contingent payments, less any impairment losses previously recognized by the transferor. When the financial instrument does not have repayment terms, but the consideration transferred has repayment terms, cost is determined based on the repayment terms of the consideration transferred. When the financial instrument and the consideration transferred both do not have repayment terms, the cost is equal to the carrying or exchange amount of the consideration transferred or received.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period.

Amortization is based on the estimated useful lives of capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess (deficiency) of revenues over expenses in the periods in which they become known.

3. ACCOUNTS RECEIVABLE

	2024	2023
Downtown Revitalization grant	**$ -**	$ 54,806

The Downtown Revitalization grant receivable was received in full in the year.

4. MARKETABLE SECURITIES

	2024	2023
Guaranteed Investment Certificate	**$ 618,788**	$ -

The Society invested $600,000 on a Guaranteed Investment Certificate that will be maturing in April 2024. As of March 31, 2024, these Guaranteed Investment Certificates have accrued $18,788.

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5. CAPITAL ASSETS

	Cost	Accumulated amortization	**2024 Net book value**	2023 Net book value
Buildings	$ 652,729	$ 211,650	**$ 441,079**	$ 570,919
Leasehold improvements	489,279	79,505	**409,774**	298,524
Land	221,500	-	**221,500**	221,500
Motor vehicles	73,962	43,157	**30,805**	44,007
Office Furnishings	74,634	53,070	**21,564**	24,683
Kitchen and Laundry Equipment	18,484	2,171	**16,313**	4,162
Parking Lot	28,625	15,650	**12,975**	14,103
Computer equipment	27,684	16,340	**11,344**	14,128
	$ 1,586,897	$ 421,543	**$ 1,165,354**	$ 1,192,026

6. DEFERRED CAPITAL CONTRIBUTIONS

	2024	2023
Balance, beginning of year	**$ 690,513**	$ 668,990
Additions	**-**	74,806
Amortization	**(46,197)**	(53,283)
	$ 644,316	$ 690,513

7. DEFERRED REVENUES

	2023	Additions	Allocations	**2024**
Deferred Capital Liability	$ 690,513	$ -	$ 46,197	**$ 644,316**
Deferred FM Catholic Board	137,212	85,563	85,563	**137,212**
Deferred Weekend	104,239	99,817	79,450	**124,606**
Deferred Housing First	55,671	-	-	**55,671**
Deferred PSH	29,999	-	-	**29,999**
Deferred Eviction Prevention	(7,184)	-	-	**(7,184)**
	$ 1,010,450	$ 185,380	$ 211,210	**$ 984,620**

8. FINANCIAL INSTRUMENTS

The Society, as part of its operations, carries a number of financial instruments. It is managements opinion that the Society is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Society is mainly exposed to other price rate risk.

Other price risk

(continues)

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8. FINANCIAL INSTRUMENTS *(continued)*

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Society is exposed to other price risk through its investment in Guaranteed Investment Certificates.
All secured financial liabilities have a combined carrying amount of $618,788.01 ($0 in 2023).

Unless otherwise noted, it is management's opinion that the Society is not exposed to significant other price risks arising from these financial instruments.

9. ECONOMIC DEPENDENCE

The Society like many other not for profit organizations, is dependant on funding from government agencies and donations in order to provide services. The level of services performed is dependant on the level of funding obtained.

Application Summary:
2025 - 3165 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3165 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

BrainSTEM Alliance Ltd.
The Redpoll Centre at Shell Place, 1 C.A. Knight Way
Fort McMurray, AB, T9H 5C5

Primary Contact

D'Andre Wilson-Ihejirika

Phone: s.17(1) [redacted]
Email: dwilson@brainstemalliance.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Our mission at BrainSTEM Alliance is to collaborate with community partners across Canada to create accessible programming that fosters awareness, increases engagement and inspires the use of STEM in our daily lives.

Brief Summary of the Proposed Program(s) and/or Project(s)

BrainSTEM Alliance seeks funding to support programs aligned with our three core initiatives: SETT Up for Success, Full STEAM Ahead, and STEMtrepreneur. Recently streamlined as part of our strategic planning, these initiatives engage under-represented youth, foster creativity, and promote innovation. Our goal is to create an inclusive, engaging environment for children, teenagers, and families while inspiring long-term interest in STEM fields.

The proposed programs are grouped under the following initiatives:

1. SETT Up for Success
Objective: Introduce under-represented youth, like girls and BIPOC youth, to career opportunities in Science, Engineering, Technology, and Trades (SETT).
Program:
Careers in STEM Conference: A hybrid (virtual and in-person) series of panel discussions with women in STEM.

2. Full STEAM Ahead
Objective: Spark creativity by exploring the intersection of Science, Technology, Engineering, Arts, and Math (STEAM).
Programs:
a. STEAM Tea Party: Combines STEAM concepts in an interactive, creative setting.
b. Makerspace: A collaborative space where participants can experiment and innovate with STEM tools.
c. READesign: Encourages creativity through reading, connecting literacy with STEM concepts.

3. STEMtrepreneur
Objective: Inspire entrepreneurial skills by applying STEM knowledge to real-world challenges.
Programs:
a. Community Code Day: Teaches coding and collaborative problem-solving.
b. Launch Wood Buffalo: Supports local entrepreneurs, turning ideas into businesses.

Please note any restrictions on participating in your organization's programs or services.

There are no restrictions for participation in our programs or services. While many of our programs are primarily targeted toward children and youth, we also offer programming that is inclusive of all age groups, ensuring opportunities for broader community engagement.

Minimum number of board members according to the organization's bylaws:

3

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
D'Andre Wilson-Ihejirika	President	10
Chelsey Goodwin	Vice President	4
Patrick Mutwale	Director, Strategic Partnerships	2
Tan Madhavan	Director, Marketing and Communications	2
Bobbi Eegunnike	Secretary	1
Abi Tanda	Director at large	0
Adel Abaji	Director at large	0
Michael Oli	Director at large	0

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Our programming primarily serves girls, women, racialized groups and underserved communities. All of our board members either belong to these demographic groups and have direct lived experiences that align with the communities we serve, ensuring that their insights and expertise reflect the needs of our target audience.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Careers in STEM Conference Status: Completed

Program/Project: STEAM Tea Party Status: Completed

Program/Project: Makerspace Status: Completed

Program/Project: READesign Status: Completed

Program/Project: Community Code Day Status: Completed

Program/Project: Launch Wood Buffalo Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$24,558.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$143,912.27

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Over the past fiscal year, BrainSTEM Alliance has actively expanded its efforts to increase financial support, ensuring that we can continue delivering impactful STEM programming for underrepresented youth, particularly girls and BIPOC individuals. Our organization leverages a network of dedicated volunteers and Ambassadors, many of whom are STEM professionals. These volunteers play a critical role in driving our programs, contributing their time, expertise, and mentorship across various initiatives.

Volunteer-Driven Programs: Our initiatives are largely volunteer-driven, which enables us to expand our reach without significant financial strain. We harness the expertise of our Ambassadors and professionals who lead workshops, mentorship sessions, and other program components. This allows us to operate programs efficiently while delivering high-quality content to participants.

Corporate Sponsorships: This year, we successfully secured sponsorship from Google Canada, providing $26,500 to support our STEM initiatives. This strategic partnership is a direct result of our efforts to engage with industry leaders and expand corporate involvement in our mission.

Government Grants: We applied for and were awarded the Government of Alberta Ethnocultural and Anti-Racism Grant for $8,000, which supports our programming aimed at fostering diversity and inclusion in STEM fields. This aligns with our mission of empowering underrepresented groups to pursue STEM careers.

In-kind Contributions: We leveraged in-kind donations totaling $105,000, including $75,000 from STEM facilitators and coordinators and $30,000 in venue donations. These contributions demonstrate the strong community support we receive and help reduce operational costs while maintaining program quality.

Community Partnerships: We have deepened our engagement with community organizations and educational institutions, leading to new collaborations and potential funding opportunities. These partnerships help strengthen our programs and increase visibility for future financial support.

These collective efforts have allowed us to expand our programs, maximize volunteer contributions, and secure diversified funding sources to ensure the sustainability of BrainSTEM Alliance.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	Google Canada	$26,500.00
Government of Alberta Grant	Ethnocultural and Anti-Racism Grant	$8,000.00
In-Kind Donation	Venue	$30,000.00
In-Kind Donation	STEM Facilitators and Coordinators	$90,000.00
		$154,500.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Please Select		$0.00
Please Select		$0.00
		$0.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	Administrative Software and Fees	$8,000.00	$4,000.00
Advertising/Marketing	Social Media Ads/ Videos/ Eventbrite	$4,500.00	$3,000.00
Program Staff wages & Benefits	STEM Facilitators and Program Coordinators	$105,000.00	$15,000.00

Volunteer Appreciation	Honorarium for facilitators	$6,000.00	$3,000.00
Program Materials & Supplies	STEM kits and materials	$28,000.00	$6,500.00
Rent - Venue/Facility/Room/Equipment	Venue to host programs and volunteer planning/training sessions	$40,000.00	$4,500.00
Food Costs	Snacks for sessions	$5,000.00	$3,500.00
Other (Provide Detail)	Zensurance	$1,500.00	$0.00
Training	Engineering Education seminars for facilitators	$6,000.00	$3,000.00
Transportation and Delivery	Postage for Delivering Kits & Logistics for coordinators	$5,000.00	$500.00
Volunteer Appreciation	Thank you gifts to volunteers (t-shirts / mugs/ swag)	$3,000.00	$2,000.00
Other (Provide Detail)	Hired Labour - Photographer, Videographer/Video editor, coordinator	$11,000.00	$5,000.00
Other (Provide Detail)	Financial Statements Review and Notice to Reader	$2,500.00	$0.00
		$225,500.00	**$50,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$71,000.00

Total RMWB Grant Request

	Amount
Total	$50,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$225,500.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$50,000.00

Other Funding Sources

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

22%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

BrainSTEM Alliance leverages significant in-kind contributions to demonstrate community support, up to 60% of our expenses in 2023 were funded by in-kind donations. These include $65,000 worth of volunteer labor from STEM professionals who facilitate workshops and mentorship, and $21,000 in venue donations to host events and programs. Local businesses and community organizations contribute in-kind support, including STEM kits and other educational materials, ensuring successful program delivery. These non-financial resources help enhance the quality of our programs while minimizing costs, reflecting strong community collaboration and backing.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

2025_RMWB_Grant_Application_-_Program_Budget_-_Careers-in-STEM.pdf
36.5 KB - 10/26/2024 10:25 AM

2025_RMWB_Grant_Application_-_Program_Budget_-_Community_Code_Day.pdf
37.1 KB - 10/26/2024 10:25 AM

2025_RMWB_Grant_Application_-_Program_Budget_-_Launch_Wood_Buffalo.pdf
37 KB - 10/26/2024 10:25 AM

2025_RMWB_Grant_Application_-_Program_Budget_-_Makerspace.pdf
36.8 KB - 10/26/2024 10:25 AM

2025_RMWB_Grant_Application_-_Program_Budget_-_READesign.pdf
37.2 KB - 10/26/2024 10:25 AM

2025_RMWB_Grant_Application_-_Program_Budget_-_STEAM_Tea_Party.pdf
37.1 KB - 10/26/2024 10:25 AM

RMWB_2025_Budget.pdf
36.3 KB - 10/26/2024 10:26 AM

Total Files: 7

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

2023_Financial_Summary_(Unaudited)-DWsigned.pdf
444.8 KB - 10/26/2024 4:15 PM

2023_Financial_Summary_(Unaudited).pdf
74 KB - 10/15/2024 12:45 PM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_Launch_Wood_Buffalo.pdf
191.1 KB - 10/15/2024 1:59 PM

2024_Logic_Model_Makerspace.pdf
257 KB - 10/15/2024 2:11 PM

2024_Logic_Model_READesign.pdf
243.1 KB - 10/15/2024 2:20 PM

2024_Logic_Model_Template_-_Careers_in_STEM.pdf
272.3 KB - 10/15/2024 11:48 AM

2024_Logic_Model_Template_Community_Code_Day.pdf
254.3 KB - 10/15/2024 2:48 PM

2024_Logic_Model_Template_STEAM_Tea_Party.pdf
262.6 KB - 10/15/2024 2:32 PM

Total Files: 6

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

D'Andre Wilson-Ihejirika

Position/Title

President

Date: 10/15/2024

Project Summary
Careers in STEM Conference

Program, Project or Service Name

Careers in STEM Conference

Beginning Date

03/15/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

03/15/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Careers in STEM Conference aligns with key priorities by fostering Diversity, Inclusion, and Accessibility, specifically targeting high school girls, a group underrepresented in STEM fields, and ensuring accessibility through hybrid participation. The program addresses Community Support Services and Wellness by empowering young women with the knowledge and skills necessary to pursue STEM careers, building confidence and professional development. The event promotes Partnership and Collaboration by bringing together at least 25 accomplished women in STEM as mentors and speakers, and Social Participation by engaging 150 girls across Canada (50 in-person in Fort McMurray), including those from underserved rural areas.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	60
Youth (13-18)	90
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	150

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The Careers in STEM Conference addresses the significant underrepresentation of girls in STEM fields across Canada, particularly in Fort McMurray and surrounding rural areas. Despite ongoing efforts, girls remain underrepresented in STEM careers, with less than 25% of the Canadian STEM workforce being women, according to Statistics Canada. In Wood Buffalo, the challenge is compounded by the limited access to STEM programs for girls, particularly those from rural communities, who face geographic isolation and fewer opportunities to explore STEM fields.

In addition, many girls in this region lack role models and exposure to the broad spectrum of STEM careers, leading to a decline in interest during their high school years. The gap is particularly wide in disciplines such as engineering and technology, where societal stereotypes often discourage young women from pursuing these fields.

The Careers in STEM Conference seeks to address this gap by providing high school girls with access to female role models in STEM and offering hands-on learning opportunities in Fort McMurray. By bringing together accomplished women in STEM and facilitating interactive learning, the conference will empower young girls from underserved and rural communities to explore STEM careers, build confidence, and inspire them to pursue STEM pathways.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Held during Women's History Month, the Careers in STEM Conference addresses the underrepresentation of girls in STEM by offering a comprehensive, multi-faceted approach that combines exposure, hands-on learning, and mentorship. The conference is designed to inspire high school girls in Fort McMurray and across the Regional Municipality of Wood Buffalo to pursue STEM careers by directly engaging them with successful women in STEM.

Our strategy involves:

Exposure to Role Models: The conference will feature keynote speakers and panel discussions led by accomplished women in STEM from diverse fields, providing participants with relatable role models. This exposure helps break down stereotypes and demonstrates that women can succeed in STEM careers.

Hands-On Learning: By incorporating interactive workshops like 3D modeling and prototyping, the conference allows participants to apply STEM concepts in a practical, engaging way. These activities build confidence and skills, showing girls that they have the ability to succeed in STEM fields.

Mentorship and Networking: The conference connects participants with STEM professionals and mentors, facilitating knowledge sharing and ongoing support. This creates a supportive environment where girls can ask questions, seek advice, and build relationships with women who have navigated STEM pathways.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Research consistently shows that exposure to role models, hands-on learning, and mentorship are effective in encouraging girls to pursue careers in STEM. The strategy behind the Careers in STEM Conference is based on proven methods for increasing engagement and retention of girls in these fields.

If girls are exposed to female role models in STEM, then they are more likely to envision themselves in STEM careers. Studies from the National Girls Collaborative Project show that female students who have access to women role models in STEM demonstrate greater interest and confidence in pursuing these fields.

If girls participate in hands-on STEM activities, then they are more likely to develop the skills and confidence needed to succeed in STEM disciplines. Research from MIT and other educational institutions indicates that experiential learning—like 3D modeling and prototyping—helps students better understand and retain STEM concepts, while also increasing self-efficacy.

If girls have access to mentorship and networking opportunities with successful women in STEM, then they are more likely to feel supported and motivated to continue their STEM education and career pursuits. According to STEM Women in the Workplace reports, mentorship has a positive impact on retention rates for women in STEM fields.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

The following resources will be invested:

Staff Labor: A dedicated team of program coordinators, facilitators, and event managers will oversee the organization and execution of both the virtual and in-person components of the conference. They will manage logistics, speaker coordination, and participant engagement.

Venue Space: The in-person component of the conference will be held in Fort McMurray, with the venue provided as an in-kind contribution, offering space for workshops, panels, and hands-on activities.

Volunteers: Volunteers, including STEM professionals and women in STEM, will contribute their time as mentors, speakers, and workshop facilitators. Their expertise and engagement are key to delivering valuable content and networking opportunities for participants.

Technology and Equipment: The virtual conference will require video conferencing software, streaming tools, and recording equipment. For the hands-on learning activities, technology like 3D modeling software and 3D printers will be used to bring participants' designs to life.

STEM Kits: Participants will receive STEM kits with materials needed for the interactive workshops. These kits will be distributed to virtual participants and provided on-site for in-person attendees.

Mentorship Network: A network of women in STEM will provide mentorship throughout the conference, ensuring participants have access to professional insights and advice.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Careers in STEM Conference will offer a variety of interactive activities to inspire high school girls in STEM:

Keynote Presentations: Accomplished women in STEM will deliver keynote speeches, sharing their personal journeys and insights into career opportunities in STEM, aimed at inspiring participants.

Themed Panel Discussions: Participants will attend panels focused on different STEM disciplines, such as engineering, technology, and environmental science. Each panel will feature women from both industry and academia, offering diverse perspectives on STEM careers.

Interactive Workshops: Hands-on workshops will introduce participants to practical STEM skills. These include activities like 3D modeling and prototyping, where participants can design their own projects. The best designs will be turned into physical objects using 3D printing technology.

Mentorship Sessions: Participants will engage in small group sessions with STEM mentors who will offer guidance, share career advice, and answer questions. These sessions foster deeper connections and provide a space for personal and professional growth.

Networking Opportunities: Virtual and in-person networking sessions will facilitate connections between participants, speakers, and mentors, fostering a supportive community.

Q&A Sessions: Live Q&A sessions after each panel will allow participants to engage directly with experts, enhancing their learning experience.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

The Careers in STEM Conference will deliver the following outputs:

Total Participants: The conference will engage 150 high school girls across Canada, including 100 virtual participants and 50 in-person participants from Fort McMurray and the surrounding area.

Number of Sessions:
Keynote Sessions: 1 keynote session featuring an accomplished woman in STEM.
Themed Panel Discussions: 3-4 panel sessions focused on various STEM fields, with opportunities for participant Q&A.
Workshops: 2 hands-on workshops on 3D modeling and prototyping, offering participants the chance to create their own designs.
Mentorship Sessions: 3 mentorship sessions where participants interact with STEM professionals in small groups.
Networking Events: 2 networking opportunities (1 virtual, 1 in-person) to connect participants with mentors, speakers, and peers.

Number of Organizations: Up to 25 organizations represented by women in STEM, serving as speakers, panelists, and mentors.

STEM Kits Distributed: 100 STEM kits provided to virtual participants to ensure they have the materials needed for hands-on activities.

3D Designs Produced: At least 5-10 standout 3D designs created by participants will be selected for 3D printing.

Feedback Collected: Surveys conducted via Google Forms, Menti, or Kahoot will gather feedback from all participants to assess the conference's impact.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The Careers in STEM Conference aims to achieve the following key outcomes for participants:

Increased Awareness of STEM Career Opportunities: Participants will gain a broader understanding of the diverse career paths available in STEM fields. This outcome will be measured through surveys, where participants will report increased awareness of STEM careers and interest in pursuing STEM education or professions.

Improved Confidence in STEM Skills: Through hands-on activities like 3D modeling and prototyping, participants will develop practical STEM skills and gain confidence in applying these skills. Feedback forms will assess participants' self-reported improvement in confidence and technical abilities.

Enhanced Networking and Mentorship Engagement: Participants will connect with accomplished women in STEM through mentorship sessions and networking events, creating valuable professional connections. This outcome will be measured by tracking participants' engagement with mentors and their feedback on the value of the networking opportunities.

These outcomes will be evaluated using surveys, feedback forms, and follow-up assessments, helping to measure the impact of the conference on participants' interest in STEM careers, skill development, and engagement with mentors.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

As of now, the Careers in STEM Conference does not have a specific focus on celebrating Indigenous culture, promoting Indigenous healing, or addressing cultural restoration and reconciliation. However, if you are looking to integrate Indigenous components into the event, you could consider:

Inviting Indigenous Women in STEM: Include Indigenous women in STEM as keynote speakers or panelists to share their experiences, highlight their contributions, and provide role models for Indigenous participants.

Showcasing Indigenous STEM Innovations: Feature projects or case studies that combine Indigenous knowledge and STEM, such as environmental stewardship or sustainable technologies rooted in Indigenous practices.

Culturally Relevant Workshops: Incorporate workshops that explore the intersection of Indigenous traditional knowledge and STEM fields, such as using Indigenous ecological knowledge in environmental science.

These elements would help celebrate Indigenous culture and provide Indigenous participants with valuable, culturally relevant learning experiences.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Careers in STEM Conference differs from other services in the community in several key ways:

Focus on Girls in STEM: The conference is specifically designed to address the underrepresentation of girls in STEM fields, offering a tailored program that emphasizes diversity and inclusion in STEM careers. This focus on empowering young girls through exposure to female role models, hands-on learning, and mentorship is not commonly found in other local STEM initiatives.

Nationwide Virtual and Local In-Person Format: Unlike other community programs, the Careers in STEM Conference offers both virtual and in-person components. The virtual event will engage participants from across Canada, making it accessible to girls in rural and underserved areas, while the in-person event in Fort McMurray provides a deeper connection and networking opportunities for local participants.

Hands-On 3D Modeling and Prototyping: A unique aspect of the conference is its hands-on STEM activities, such as 3D modeling and prototyping. This practical experience allows participants to apply STEM concepts in real-time, fostering creativity and innovation.

Mentorship from Women in STEM: The conference includes mentorship sessions where participants can directly interact with accomplished women in STEM, offering them guidance and insights that other general STEM events may not provide.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Girls Inc. of Northern Alberta	Co-facilitator, co-content creator

Project Summary
STEAM Tea Party

Program, Project or Service Name

STEAM Tea Party

Beginning Date

05/10/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

05/10/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McKay, Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The STEAM Tea Party program promotes diversity, inclusion, and accessibility by providing a creative and approachable space for families of all backgrounds to explore STEM together, reducing barriers and intimidation. It fosters partnership and collaboration through engagement with local organizations and Indigenous Elders, who share cultural teachings during the events. By incorporating Indigenous perspectives, the program strengthens relationships with Rural and Indigenous Communities. Through community-focused gatherings, it encourages social participation and enhances the value of culture, heritage, and regional pride, as families learn together and celebrate both modern and traditional knowledge.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	10
Children (6-12 years)	20
Youth (13-18)	10
Adults	10
Seniors (65+)	0
Families	0
Community	0
Total	50

Please identify the equity deserving population the program, project, service or event will serve.

Youth, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

STEAM Tea Party addresses the gap in accessible and engaging STEM education for families, particularly those in underrepresented groups such as rural and Indigenous communities. STEM subjects can often feel intimidating or out of reach for both children and their parents, leading to low participation and limited exposure to the opportunities that STEM knowledge can offer. This lack of engagement is especially evident in marginalized communities where access to STEM-related activities may be limited due to socioeconomic factors or cultural barriers.

Early and positive experiences with STEM are crucial for children to develop an interest in these fields. However, many families lack opportunities to explore STEM together in a way that feels approachable and fun. Furthermore, existing programs often do not integrate cultural relevance or offer family-focused learning, which can alienate certain demographics.

STEAM Tea Party provides a solution by offering family-oriented, hands-on STEM experiences in a creative, non-intimidating format. By involving Indigenous Elders and cultural teachings, the program also addresses the need for culturally relevant STEM education. This encourages both social participation and community engagement, ensuring that families not only learn together but also strengthen connections within their community while fostering an interest in STEM disciplines.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

STEAM Tea Party addresses the social problem of STEM education intimidation and limited family engagement by creating a fun, approachable, and inclusive environment where families can explore STEM concepts together. The program will use the following key strategies:

Creative, Themed Events: By incorporating the familiar concept of a tea party with STEM learning, the program lowers the barriers that often make STEM intimidating. Each session will have a unique theme that incorporates hands-on STEM activities, allowing families to engage with science and technology in a fun, relaxed setting.

Family-Oriented Learning: The program encourages parents and children to learn together, helping parents become more comfortable with STEM concepts and making STEM education a family activity. This builds positive associations with STEM for both children and parents, fostering an interest that can be pursued further.

Cultural Relevance and Collaboration: By involving Indigenous Elders and incorporating Indigenous knowledge alongside Western STEM concepts, the program addresses cultural gaps in STEM education. This makes the content more relatable and meaningful for Indigenous families and creates opportunities for cross-cultural learning.

This engaging, family-friendly, and culturally relevant approach is designed to reduce STEM intimidation, increase family participation, and promote long-term interest in STEM education across the community.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

The STEAM Tea Party program is based on well-established educational research that demonstrates the effectiveness of family-based learning and hands-on, interactive education in building confidence and interest in STEM subjects. Studies by the Harvard Family Research Project indicate that when parents and children engage in learning activities together, children not only develop a positive attitude toward the subject but are more likely to pursue it independently. This is especially important in STEM, where a lack of confidence can prevent participation.

Experiential learning—where participants actively engage in hands-on tasks—has been shown to deepen understanding and retention of complex concepts, according to a report by the National Academy of Sciences. By making STEM education accessible through creative activities, the STEAM Tea Party program reduces barriers to entry, encouraging more frequent and sustained participation.

Furthermore, research on culturally responsive teaching highlights that when cultural elements are integrated into educational content, underrepresented groups experience greater engagement and empowerment. Including Indigenous Elders to teach alongside STEM professionals ensures cultural relevance, making STEM more approachable for families with diverse backgrounds.

Thus, if families participate in these interactive and culturally relevant sessions, it is likely to increase their confidence, understanding, and ongoing engagement in STEM learning.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

The STEAM Tea Party will rely on a variety of resources to achieve its goals:

Facilitators and Staff Coordinators: Dedicated program coordinators and facilitators will organize, plan, and lead the sessions, ensuring smooth execution and engaging activities.

Volunteers: Volunteers, including educators and community members, will assist with event setup, activity facilitation, and participant support, contributing to the overall success of the program.

Venue Space: Community centers or accessible public spaces will be utilized to host the tea party sessions, providing a welcoming environment for families to gather and participate in the activities.

Materials and Supplies: STEM activity kits, craft supplies, tea party-themed decorations, and educational materials will be essential to provide a hands-on learning experience during each session.

Technology: Basic technology, such as computers, projectors, and audio equipment, will be used to present STEM concepts, facilitate interactive discussions, and showcase digital resources.

Partnerships: Collaboration with Indigenous Elders, cultural leaders, and STEM professionals will be essential to blend Indigenous knowledge with STEM education, creating a unique and culturally relevant program.

These resources will ensure the successful delivery of engaging, educational, and culturally inclusive sessions that meet the needs of the participating families.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The STEAM Tea Party will consist of the following key activities:

Themed Tea Party Events: Each session will have a fun, engaging theme where families participate in hands-on STEM activities while enjoying a tea party atmosphere. These themes will focus on different aspects of STEAM (Science, Technology, Engineering, Arts, and Math), making the learning experience creative and accessible.

STEM Workshops: Interactive workshops during the tea party sessions will introduce families to various STEM concepts. These workshops may include experiments, engineering challenges, or technology demonstrations, designed to be fun and educational for all ages.

Arts and Crafts Integration: Activities that blend STEM with creativity will allow participants to explore the "A" in STEAM. Examples include building simple machines using everyday materials or creating art that demonstrates scientific principles.
Cultural Learning with Indigenous Elders: In collaboration with Indigenous Elders, participants will learn about traditional tea farming and processing within Indigenous communities. The Elders will also share the cultural significance of tea, helping families appreciate Indigenous perspectives on nature, science, and the importance of tea in their culture.

Family Collaboration: All activities will promote collaboration between parents and children, strengthening family bonds and reducing intimidation around STEM subjects through shared learning and problem-solving.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

The STEAM Tea Party program will deliver the following outputs:

Themed Tea Party Event:
Number of Sessions: 1 themed tea party session.
Number of Participants: 50 participants (families and children) attending the session.

STEM Workshop:
Number of Workshops: 1 interactive STEM workshop integrated into the tea party session.
Number of Participants Engaged: 50 participants involved in the workshop.

Arts and Crafts Integration:
Number of Arts and Crafts Activities: 1 creative activity blending arts and STEM concepts, with all participants engaging in the hands-on project.
Number of Participants Involved: 50 participants.

Cultural Learning with Indigenous Elders:
Number of Cultural Sessions: 1 session with Indigenous Elders sharing knowledge on tea farming, processing, and the cultural significance of tea.
Number of Participants Engaged: 50 participants learning from Indigenous Elders.

Family Collaboration:
Number of Family Members Engaged: 50 participants (families and children) collaborating during the session.

Overall, the program will deliver 1 event with 50 participants, incorporating STEM, arts, and cultural learning.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The STEAM Tea Party program aims to achieve the following key outcomes for participants:

Reduced STEM Intimidation: Participants, both children and parents, will feel more comfortable engaging with STEM concepts after experiencing them in a fun and accessible setting. This will be measured through post-event surveys assessing participants' comfort levels and interest in pursuing further STEM-related activities.

Increased Family Bonding through Learning: Families will report spending more time together on educational activities. By learning STEM concepts as a family, participants will create positive associations with STEM and be more likely to engage in similar activities independently. This outcome will be measured through feedback forms that ask about family collaboration and shared learning experiences.

Enhanced Cultural Awareness: Participants will demonstrate increased awareness and appreciation of Indigenous knowledge, particularly the cultural significance of tea farming and processing. This outcome will be measured by evaluating participants' understanding of Indigenous teachings shared during the session.

These outcomes aim to foster confidence in STEM learning, strengthen family engagement in education, and promote cultural understanding through the program's unique blend of STEM and Indigenous knowledge.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The STEAM Tea Party program celebrates Indigenous culture by incorporating Indigenous knowledge and traditions into the event, particularly through the inclusion of teachings on tea farming and processing. Indigenous Elders will share the cultural significance of tea in their communities, offering participants a deeper understanding of the role tea plays in Indigenous heritage, healing, and daily life.

By collaborating with Indigenous Elders, the program serves Indigenous communities by providing a platform for Indigenous voices, ensuring that participants learn directly from community leaders. This promotes cultural restoration by helping to preserve and pass down traditional knowledge to both Indigenous and non-Indigenous families. The program supports reconciliation by creating a space where Indigenous and non-Indigenous participants can engage with Indigenous teachings, fostering mutual respect and understanding.

Additionally, the program promotes Indigenous healing by emphasizing the importance of Indigenous perspectives on nature and sustainability, allowing participants to reconnect with the environment through the lens of Indigenous knowledge. By celebrating the significance of tea and its cultural practices, the program helps participants appreciate the richness of Indigenous traditions and promotes cultural restoration within the community.

The program fosters cultural exchange, learning, and respect, all contributing to reconciliation and the celebration of Indigenous culture.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The STEAM Tea Party stands out from other services in the community by offering a unique combination of STEAM education and cultural learning in a family-friendly tea party format. This innovative approach makes STEM concepts more approachable and less intimidating for families, allowing them to engage with science, technology, engineering, arts, and math in a fun, creative setting.

Unlike traditional STEM programs, the STEAM Tea Party incorporates cultural teachings from Indigenous Elders, focusing on the significance of tea farming and processing in Indigenous communities. This cultural integration ensures that participants not only learn about STEM but also gain a deeper appreciation for Indigenous traditions. The event also emphasizes family collaboration, encouraging parents and children to learn together, which strengthens family bonds and promotes shared educational experiences.

Moreover, the tea party format itself is a novel, engaging setting for learning, blending formal and informal learning in a relaxed atmosphere. This approach differs from more formal classroom-based programs by creating a welcoming space for all ages to participate in hands-on activities, making STEM accessible to a broader audience.

STEAM Tea Party combines STEM education, cultural enrichment, and family engagement in a way that is not offered by other services in the community.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Project Summary
Makerspace

Program, Project or Service Name

Makerspace

Beginning Date

01/18/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

01/25/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort Chipewyan, Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Makerspace program aligns with priorities by fostering diversity, inclusion, and accessibility through hands-on STEM and arts activities that engage youth (ages 12-18) across Wood Buffalo, including equity-deserving groups. By collaborating with community partners and STEM professionals as volunteers, the program promotes partnership and collaboration. It serves youth from rural communities by offering access to innovative STEM and problem-solving opportunities. Additionally, social participation is encouraged through teamwork, where participants work together to solve creative challenges, boosting their confidence and sense of belonging.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	35
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	35

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Other racialized communities, Youth, Women and/or girls

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The Makerspace program addresses the gap in access to hands-on STEM and arts education for youth (ages 12-18) in the Wood Buffalo region, particularly among equity-deserving groups. Many young people lack opportunities to engage in creative problem-solving activities that combine STEM with arts in a meaningful way. This gap limits their ability to develop crucial technology, engineering, and innovation skills that are essential in today's workforce.

Evidence from community reports and regional education data shows that youth in rural and under-resourced areas have fewer opportunities to access STEM education. The Makerspace program seeks to fill this gap by providing accessible, engaging, and skill-building activities. By fostering teamwork, innovation, and creativity, the program equips participants with essential skills while building confidence in their ability to solve real-world problems.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Makerspace program addresses the gap in STEM and arts education by offering a hands-on, experiential approach where youth can actively apply problem-solving skills in a creative and supportive environment. Through a combination of STEM and arts, participants will engage in activities such as 3D printing, coding, and robotics, which challenge them to think critically and innovate.

The program's approach emphasizes teamwork, allowing participants to collaborate and learn from each other, fostering both confidence and a sense of community. With guidance from STEM professionals and facilitators, youth are supported as they explore and solve real-world problems. This approach not only builds technical skills but also empowers youth to think creatively, strengthening their ability to tackle challenges independently.

By making STEM education fun and accessible, Makerspace encourages youth to see themselves as capable problem-solvers, bridging the gap between their current skills and future opportunities in STEM fields. The program also promotes equity by targeting underserved groups in the Wood Buffalo region, ensuring that all youth have the chance to develop critical skills for the future.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Research shows that hands-on, experiential learning is one of the most effective methods for developing problem-solving skills and increasing engagement in STEM. Studies from the National Academy of Sciences indicate that when youth actively participate in STEM activities like coding, robotics, and 3D printing, they retain knowledge more effectively and develop greater confidence in their abilities.

Moreover, the integration of arts with STEM (STEAM) enhances creativity and critical thinking, making learning more engaging and accessible. Evidence from the STEAM Education Research Study demonstrates that creative problem-solving through STEAM activities encourages youth to think innovatively, improving their skills in both technical and non-technical areas.

By combining these approaches, Makerspace will foster confidence in participants’ problem-solving abilities, promoting both creative and technical skills. Additionally, the program’s collaborative environment, where youth work in teams, aligns with evidence that peer learning builds a sense of community and supports positive personal development.

Thus, if the Makerspace program engages youth in hands-on, team-based problem-solving activities, then participants will become more confident, innovative, and skilled in solving real-world challenges, with increased interest in STEM fields.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

The following resources will be invested to ensure the success of the Makerspace program:

Staff Labor: Program coordinators and facilitators will lead and manage the sessions, ensuring smooth operations and providing guidance to participants.

Volunteers: STEM professionals and community volunteers will support the activities, offering expertise and mentoring to participants throughout the program.

Venue Space: The program will require accessible community spaces, such as libraries or community centers, to host the Makerspace sessions.

Technology: Equipment such as 3D printers, computers, and robotics kits will be provided to enable participants to engage in hands-on STEM and arts projects.

Materials and Supplies: Program materials, including arts and craft supplies, 3D printing materials, and coding tools, will be necessary for the creative problem-solving activities.

Partnerships: Collaboration with local educational institutions and organizations (such as WBRL, Keyano College, Medical Makers YMM, and Youth Computing) will provide additional resources, support, and expertise.

Curriculum/Program Plan: A well-structured program curriculum will guide the activities, ensuring alignment with the program's goals of skill development and problem-solving.

These resources combined will support the successful delivery of the Makerspace program and ensure participants gain valuable skills and confidence.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Makerspace program consists of the following key activities:

Workshops on 3D Printing: Participants will engage in hands-on workshops where they learn the basics of 3D printing, from design to creation. They will develop problem-solving skills by creating their own designs and troubleshooting any issues during the process.

Coding and Robotics Sessions: Youth will participate in interactive sessions on coding and robotics. These activities will teach them to program robots to complete tasks, enhancing their technical and critical thinking abilities.

Creative Problem-Solving Challenges: Participants will be given team-based challenges that combine STEM and arts to solve real-world problems. These activities will allow youth to apply their knowledge in innovative ways, promoting creativity and collaboration.

Mentorship and Guidance from STEM Professionals: STEM professionals will volunteer their time to mentor participants, offering advice and support during workshops. This will help participants build confidence in their problem-solving skills while gaining insight into STEM careers.

Collaborative Team Projects: Participants will work in teams to design, build, and present their projects. This promotes teamwork, communication, and leadership, while allowing youth to learn from each other's ideas.

These activities will provide hands-on, creative, and collaborative learning experiences, enabling youth to develop both technical and soft skills.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

The Makerspace program will deliver the following measurable outputs:

3D Printing Workshops:
Number of Sessions: 5 workshops focused on 3D printing.
Number of Participants: 7 participants per session, for a total of 35 participants across all sessions.
Number of Projects Completed: Each participant will complete at least 1 3D-printed project.

Coding and Robotics Sessions:
Number of Sessions: 5 coding and robotics sessions.
Number of Participants: 7 participants per session, for a total of 35 participants.
Number of Robots Programmed: Each participant will program at least 1 robot to complete a task.

Creative Problem-Solving Challenges:
Number of Team Challenges: 3 team-based creative problem-solving challenges.
Number of Participants: 7 participants per challenge, for a total of 21 participants across the challenges.

Mentorship and Guidance from STEM Professionals:
Number of Mentors: 3 STEM professionals volunteering per session.
Number of Volunteer Hours: 30 volunteer hours provided by STEM professionals across all sessions.

Collaborative Team Projects:
Number of Team Projects: 5 collaborative projects completed by participants in teams.
Number of Participants: 7 participants per team project, for a total of 35 participants.
Overall, the program will deliver 5 sessions, engage 35 participants, and produce completed projects and activities, enhancing participants' problem-solving skills and confidence.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The Makerspace program aims to achieve the following key outcomes for participants:

Increased Confidence in Problem-Solving Abilities: By participating in hands-on activities such as 3D printing, coding, and robotics, youth will develop greater confidence in their ability to solve real-world problems. This will be measured through post-program surveys where participants assess their own confidence levels before and after the program.

Enhanced Technology and Creative Problem-Solving Skills: Participants will develop practical skills in using technology (3D printing, coding, robotics) and creative problem-solving through team challenges. This outcome will be measured by tracking the successful completion of projects and by participant feedback on how their skills have improved.

Strengthened Teamwork and Collaboration: By working in teams to complete projects, participants will build important soft skills such as collaboration, communication, and leadership. This outcome will be measured by participant reflections on their teamwork experiences and through feedback from program facilitators.

These outcomes focus on building both technical and interpersonal skills, ensuring that participants leave the program with enhanced abilities and confidence to pursue future opportunities in STEM and related fields.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The Makerspace program celebrates Indigenous culture and supports reconciliation by integrating Indigenous perspectives into the STEM and arts activities. Specifically, the program engages Indigenous community members and professionals as mentors and facilitators, offering participants the opportunity to learn about Indigenous innovations and contributions to STEM fields. This ensures that Indigenous youth see their cultural knowledge reflected in modern STEM practices, fostering a sense of pride and belonging.

The program also promotes cultural restoration by creating space for Indigenous ways of knowing, such as problem-solving approaches rooted in Indigenous teachings. This empowers Indigenous participants to combine traditional knowledge with new technologies, furthering their connection to cultural practices while embracing innovation.

By fostering an inclusive environment where Indigenous youth collaborate with peers from diverse backgrounds, the program contributes to reconciliation by encouraging mutual respect and understanding. This approach helps bridge cultural divides and emphasizes the value of Indigenous knowledge within STEM, promoting both cultural preservation and innovation.

In summary, Makerspace serves Indigenous communities by celebrating their contributions to STEM, creating opportunities for cultural learning, and promoting healing and restoration through collaborative, hands-on activities.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The Makerspace program differs from other services in the community through its unique blend of STEM and arts, focusing on creative problem-solving. Unlike traditional STEM programs, Makerspace combines hands-on technology (3D printing, coding, robotics) with arts and creativity, allowing participants to develop both technical and creative skills. This holistic approach encourages innovation and makes learning more engaging.

Another key difference is the inclusion of STEM professionals as mentors, who provide real-world insights and guidance, helping participants connect their learning to future career opportunities. The program also promotes team-based challenges, encouraging collaboration and communication skills, which is not always emphasized in other local programs.

Additionally, Makerspace prioritizes equity and inclusion, targeting youth across Wood Buffalo, including those from underrepresented and rural communities, ensuring access to high-quality STEM education. The focus on accessible, fun-filled learning in a collaborative environment sets it apart from more formal or school-based programs in the community.

By combining STEM, arts, mentorship, and collaboration, Makerspace offers a comprehensive and innovative educational experience not available in other local services.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Project Summary
READesign

Program, Project or Service Name

READesign

Beginning Date

09/20/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

09/20/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Fort Chipewyan, Fort McKay, Fort McMurray, Janvier

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The READesign program aligns with community priorities by serving a diverse group of children (ages 3-12) across Wood Buffalo, combining literacy and STEM education in a fun, inclusive environment. The program promotes social participation through collaborative problem-solving, where participants work with BrainSTEM Alliance volunteers to apply design thinking to storybook challenges. By partnering with local organizations like libraries, READesign fosters innovation, literacy, and technology adoption, helping youth develop critical thinking and problem-solving skills. This unique approach, which integrates engineering design with reading, sets READesign apart from traditional literacy programs in the community.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	30
Children (6-12 years)	10
Youth (13-18)	0
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	40

Please identify the equity deserving population the program, project, service or event will serve.

Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Women and/or girls, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The READesign program seeks to address the low engagement in literacy and STEM among children (ages 4-12) in the Wood Buffalo region, especially within equity-deserving groups. For many young people, literacy and STEM subjects are challenging, and the pandemic has only worsened this issue. Disruptions in schooling and reduced access to educational resources during lockdowns led to a decline in both reading skills and participation in hands-on STEM activities. This has created a significant gap in their development of critical thinking, problem-solving, and technological skills—skills essential for future success in an increasingly digital world.

Census data and community reports highlight that many children, particularly those from underserved communities, lack consistent access to programs that combine both literacy and STEM. Traditional literacy programs may not adequately engage children who are also struggling to see the relevance of STEM in their everyday lives.

READesign addresses this need by offering a unique program that blends storytelling and design thinking. Participants engage in reading while applying engineering principles to solve problems faced by storybook characters. This creative approach makes literacy more engaging while encouraging technology adoption, helping bridge the gaps in both STEM and reading skills, and ensuring children develop a love for learning.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The READesign program addresses the gap in literacy and STEM engagement by offering an interactive and creative approach that combines reading with design thinking. The program allows children (ages 4-12) to read a storybook, identify the problems faced by the characters, and then design solutions using engineering principles. This hands-on learning experience makes both literacy and STEM more approachable and fun, helping participants build problem-solving and critical thinking skills.

By engaging children in both reading and practical design activities, the program encourages a love for both learning and technology. The involvement of BrainSTEM Alliance volunteers, who share their STEM knowledge and provide guidance on design thinking, ensures that participants receive support in understanding and applying STEM concepts in a safe and encouraging environment.

Additionally, the program promotes collaborative learning, allowing children to work together to design creative solutions, building their teamwork and communication skills. By making STEM and literacy accessible and engaging, READesign helps children see the relevance of these skills in their daily lives, ultimately fostering increased literacy rates and technology adoption in the community.

Through this unique approach, the program aims to address educational gaps, improve literacy, and inspire long-term interest in STEM.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

The READesign program is grounded in evidence that supports hands-on, integrated learning as an effective approach to improving both literacy and STEM skills. Research shows that combining literacy with interactive problem-solving can significantly enhance engagement and retention in young learners. Several "if, then" statements illustrate how this strategy will work:

If children are engaged in storytelling that encourages them to identify and solve problems, then they will develop stronger literacy and comprehension skills. Studies have shown that integrating reading with real-world problem-solving improves reading comprehension by making stories more relevant and engaging.

If participants are introduced to design thinking principles during their reading activities, then they will develop enhanced critical thinking and problem-solving skills. Research highlights that introducing engineering concepts at a young age fosters creativity and innovation, helping children understand how to approach challenges systematically.

If children work alongside STEM volunteers who introduce them to technology and engineering, then they will be more likely to engage with and adopt technology in future learning. Evidence suggests that early exposure to STEM professionals and hands-on activities boosts confidence in using technology, increasing the likelihood of continued STEM participation.

READesign will foster both literacy and STEM engagement by proven educational methods.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

The following resources will be invested to ensure the success of the READesign program:

Staff Labor: Program coordinators will plan, organize, and facilitate each session, ensuring smooth execution and engaging activities for the participants.

Volunteers: BrainSTEM Alliance volunteers, including STEM professionals and educators, will assist in guiding participants through the reading and design thinking activities, offering mentorship and support.

Venue Space: The program will use accessible community venues, such as local libraries (WBRL) and community centers in Fort McMurray, Conklin, and Anzac, depending on the session format (in-person or virtual).

Materials and Supplies: Storybooks, building materials, craft supplies, and design tools will be required for the hands-on problem-solving activities.

Technology: Laptops, tablets, or other devices will be used to help facilitate the design thinking process, allowing children to explore creative solutions to the problems in the storybooks.

Curriculum/Program Plan: A structured curriculum combining literacy and STEM through design thinking principles will guide the activities and ensure alignment with the program's goals.

These inputs will provide the foundation for delivering the READesign program, ensuring participants can fully engage in both the literacy and STEM components.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The READesign program will consist of the following key activities:

Storybook Reading Sessions: Participants will read a selected storybook alongside BrainSTEM Alliance volunteers. During these sessions, the group will identify the problems faced by the characters in the story, laying the foundation for the problem-solving activities.

Problem Identification and Design Thinking Workshops: Following the reading sessions, participants will be guided through design thinking principles. Volunteers will help the children brainstorm and identify creative solutions to the problems encountered in the story, introducing basic engineering and problem-solving concepts.

Hands-on Building and Prototyping: Using craft materials and design tools, participants will work to build or prototype their designed solutions. These hands-on activities will allow the children to apply the design thinking and problem-solving skills they've learned in a tangible, engaging way.

Collaboration and Teamwork Exercises: Throughout the program, participants will collaborate in small groups, enhancing their teamwork and communication skills as they work together to solve the problems and develop creative solutions.

Mentorship and Feedback: Volunteers will mentor participants throughout the sessions, providing feedback on their designs and guiding them through challenges. This mentorship component is essential in helping participants build confidence in both their reading and problem-solving abilities.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

The READesign program will deliver the following measurable outputs:

Storybook Reading Sessions:

Number of Sessions: 1-3 reading sessions.
Number of Participants: 30 preschoolers and 10 children (for a total of 40 participants).
Number of Books Read: 1 storybook per session, aligned with the design thinking activities.
Problem Identification and Design Thinking Workshops:

Number of Workshops: 1-3 workshops, depending on the session structure (virtual or in-person).
Number of Participants Engaged: 40 participants (30 preschoolers and 10 children) involved in identifying problems and applying design thinking principles.
Hands-on Building and Prototyping:

Number of Building Activities: 1 hands-on prototyping activity per session.
Number of Participants Engaged: 40 participants working on building and prototyping their designs.
Collaboration and Teamwork Exercises:

Number of Team Projects: 1 collaborative project per session, involving small groups of participants.
Number of Participants: 40 participants will work in teams to develop their solutions.
Mentorship and Feedback:

Number of Volunteers: 5 volunteers.
Number of Volunteer Hours: 25 volunteer hours contributed across the program's sessions.
Overall, the READesign program will deliver 1-3 sessions, engaging a total of 40 participants with a focus on literacy and STEM through hands-on, collaborative activities.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The READesign program aims to achieve the following key outcomes for participants:

Improved Literacy Skills: By participating in storybook reading sessions, children will develop stronger literacy and comprehension skills. This will be measured through post-session surveys assessing how confident participants feel about their reading abilities.

Enhanced Problem-Solving and Critical Thinking Skills: Through the design thinking and hands-on prototyping activities, participants will improve their ability to identify and solve problems creatively. This will be measured by tracking participants' progress in building solutions and gathering feedback on their problem-solving skills.

Increased Confidence and Self-Esteem: The program will help children feel more confident about themselves, both in reading and in their ability to solve challenges using creative and STEM-based solutions. This will be measured through participant reflections and feedback on how the program has influenced their confidence.

These outcomes will be measured through surveys and feedback forms, ensuring that participants are building essential skills in literacy, problem-solving, and self-confidence.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The READesign program supports Indigenous communities by creating an inclusive and respectful environment where Indigenous children can engage in both literacy and STEM. While the program is not exclusively for Indigenous participants, it fosters opportunities to celebrate Indigenous culture through storytelling, a practice that aligns with many Indigenous traditions.

Cultural Storytelling: The program incorporates Indigenous stories or narratives that reflect Indigenous values, history, and teachings. This approach allows Indigenous participants to see themselves represented in the stories they engage with, fostering a deeper connection to their culture while developing literacy skills.

Collaborative Learning Environment: By encouraging teamwork and collaboration, READesign creates a space where Indigenous children can work alongside their peers, promoting a sense of community and belonging. This inclusive approach helps strengthen ties among participants from diverse backgrounds, contributing to reconciliation efforts.

Cultural Restoration and Reconciliation: Through creative problem-solving and design thinking, the program promotes Indigenous knowledge systems, encouraging participants to integrate traditional ways of understanding the world with modern STEM concepts. This blending of knowledge helps promote reconciliation by acknowledging the value of Indigenous perspectives in modern education.

READesign promotes cultural restoration and reconciliation by incorporating storytelling and creative learning that respects and celebrates Indigenous traditions and perspectives.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The READesign program stands out from other community services by uniquely combining literacy and STEM education through design thinking. While many programs focus separately on literacy or STEM, READesign integrates the two, encouraging participants to solve problems found in storybooks using engineering and creative design principles. This approach helps children develop both literacy and problem-solving skills simultaneously.

Additionally, READesign offers a highly interactive, hands-on learning experience where children not only read but also engage in physical building and prototyping activities. This makes the learning process more engaging and tangible, unlike traditional reading programs that focus solely on comprehension.

By introducing children to design thinking at an early age, READesign fosters creativity, innovation, and critical thinking, equipping participants with skills beyond what typical literacy programs offer. The program also promotes collaboration, as participants work together to brainstorm solutions, making it a unique team-based educational experience that blends reading with practical problem-solving.

In summary, READesign offers a distinctive approach to education by integrating literacy and STEM through hands-on design activities, setting it apart from other community programs that focus exclusively on one of these areas.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Project Summary
Community Code Day

Program, Project or Service Name

Community Code Day

Beginning Date

09/27/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

09/27/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Community Code Day program aligns with funding priorities by providing community support services through coding workshops that build tech skills and confidence. It fosters diversity, inclusion, and accessibility by offering an inclusive environment for participants from all backgrounds. As the first hackathon event in Fort McMurray, it promotes new business and innovation by encouraging tech entrepreneurship. The program also emphasizes partnership and collaboration, bringing together 5 organizations to deliver the event, and enhances social participation by empowering participants to engage in technology and community-building activities.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	40
Adults	10
Seniors (65+)	0
Families	0
Community	0
Total	50

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The Community Code Day program addresses the growing gap in technology adoption and digital skills in the Wood Buffalo region. As the world becomes more digitized, many community members still feel overwhelmed by technology and lack the skills to innovate or engage with it meaningfully. This gap is particularly evident in the low number of local professionals and businesses focused on creating technology-based solutions, which limits opportunities for innovation and entrepreneurship.

Census data and community reports indicate that access to hands-on technology education in the region is limited, especially in areas like coding, app development, and entrepreneurship. Without access to these skills, residents are missing out on key opportunities to thrive in a technology-driven world. The absence of hackathon-style events in Fort McMurray further highlights the need for a program that can provide immersive, community-centered experiences in coding, technology, and product development.

Community Code Day aims to fill this gap by empowering participants to engage with technology through coding workshops, innovation challenges, and mentorship, helping them build the skills needed to participate in the digital economy and contribute to local innovation.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Community Code Day program will address the gap in technology skills by offering a hands-on, inclusive approach to coding and digital innovation. Through a series of workshops, participants will learn various coding languages, engage in problem-solving challenges, and work on creating their own projects around a specific theme. This process will introduce participants to the full product development cycle, from idea generation to pitching their solutions, which helps demystify technology and makes it more accessible to everyone.

The program will feature guidance from experienced STEM professionals, who will mentor participants throughout the event. This approach ensures that participants have the support they need to explore technology in a comfortable, encouraging environment. By giving participants the opportunity to collaborate, create, and pitch ideas, the program reduces the barriers to technology adoption and fosters an entrepreneurial spirit within the community.

By promoting teamwork and creativity, the program will help participants see how technology can be a tool for innovation, entrepreneurship, and problem-solving in their daily lives. This comprehensive strategy will build participants' confidence in using technology, ultimately increasing digital literacy and tech engagement within the Wood Buffalo region.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Research supports the effectiveness of hands-on learning in building technology skills and reducing barriers to technology adoption. The Community Code Day strategy is built on proven educational approaches that demonstrate clear outcomes:

If participants engage in hands-on coding workshops, then they are more likely to understand and retain the coding languages and skills being taught. Research shows that active learning methods, particularly in technology education, improve both engagement and retention of knowledge.

If participants are guided through the product development process and given opportunities to apply their skills in real-world challenges, then they will gain confidence in their ability to innovate and solve problems using technology. Studies show that experiential learning, where learners actively apply knowledge, leads to greater confidence and skill development.

If participants collaborate in teams and pitch their ideas, then they will develop stronger communication, teamwork, and entrepreneurial skills, which are essential for success in today’s digital economy. Hackathon-style events have been shown to foster collaboration and creativity, leading to new ideas and potential business ventures.

These examples demonstrate how Community Code Day will empower participants by providing the tools and confidence they need to engage with technology and innovation.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve the goals of Community Code Day, the following resources will be invested:

Staff Labor: A dedicated team of program coordinators and facilitators will manage event logistics, participant support, and workshop facilitation to ensure smooth operations.

STEM Professionals and Volunteers: Skilled STEM professionals and tech volunteers will act as mentors, offering guidance during coding workshops, project development, and the pitch process. These mentors will provide hands-on expertise and real-world industry insights.

Venue Space: The event will be held at Keyano College or conducted virtually, providing participants with a professional, accessible space for collaboration. The venue will be equipped with technology to support coding workshops and project development.

Technology Resources: Computers, laptops, tablets, and software licenses (such as coding platforms and development tools) will be provided to participants, ensuring everyone has access to the necessary tools to develop their coding projects.

Project Materials: Additional resources, such as project kits and prototyping tools, will be provided to allow participants to build tangible solutions during the hackathon-style event.

Collaborating Organizations: Three collaborating organizations, including BrainSTEM Alliance, will offer support in areas such as recruitment, mentorship, and logistics to enhance the event's success.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Community Code Day program will consist of the following key activities:

Coding Workshops: Participants will attend workshops to learn coding languages and techniques, such as Python, JavaScript, or HTML. These workshops will introduce foundational coding skills, providing the technical knowledge needed to build projects.

Project Development Sessions: After the workshops, participants will work on creating their own projects based on the event's theme. They will apply their coding skills to solve a specific problem, guided by mentors and STEM professionals.

Mentorship and Coaching: Throughout the event, STEM professionals and tech volunteers will offer guidance to participants. These mentors will help with troubleshooting, providing advice on coding, project development, and problem-solving.

Pitch Preparation: Participants will be coached on how to present and pitch their project ideas effectively. This session will focus on communication skills, product development insights, and how to pitch to potential investors or stakeholders.

Pitch Presentation: At the end of the event, participants will pitch their projects to a panel of judges or peers, receiving feedback on their ideas and presentations.

Networking Opportunities: Participants will have the chance to connect with local professionals, businesses, and other attendees, fostering community engagement and future collaboration.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Coding Workshops:
Number of Sessions: 2-3 coding workshops held throughout the day, covering different coding languages or topics.
Number of Participants: All 50 participants (40 youth and 10 adults) will attend the workshops, with each session accommodating the full group or smaller breakout groups.

Project Development:
Number of Projects Created: Participants will form teams to work on 8-10 projects throughout the day, applying the skills learned in the workshops to solve the problem posed by the event's theme.
Number of Teams: 8-10 teams, each consisting of at least 5 participants.

Mentorship and Coaching:
Number of Mentors: 5-8 STEM professionals and volunteers will mentor participants throughout the day, providing guidance on coding, project development, and problem-solving.
Number of Mentorship Hours: Approximately 30 mentorship hours (mentors available throughout the event).

Pitch Presentations:
Number of Pitches: 8-10 teams will present their projects at the end of the event to a panel of judges or peers.
Number of Participants Pitching: 50 participants will contribute to their team's pitch.

Networking Opportunities:
Number of Networking Sessions: 1 networking session or informal meet-and-greet, allowing participants to connect with mentors, judges, and peers.
Number of Organizations Involved: 3 collaborating organizations supporting the event and providing resources or mentorship.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

CCD seeks to create meaningful change for participants by fostering confidence in problem-solving, and promoting community engagement.

Improved Technology Skills: By participating in coding workshops and hands-on project development, participants will leave with a stronger grasp of coding languages and digital tools. This will enable them to better navigate the increasingly digitized world. The program aims to demystify technology and reduce apprehension around learning new digital skills. Progress will be measured through post-event surveys, where participants will report on their increased understanding and comfort with technology.

Increased Confidence in Problem-Solving: By working through real-world problems and creating tangible solutions during the project development phase, participants will improve their confidence in applying technology to solve challenges. This will be measured by tracking participant feedback on their ability to tackle coding projects and present their ideas confidently during the pitch session.

Greater Community Engagement and Collaboration: The team-based nature of the event encourages participants to work together, fostering a sense of community and collaboration. Participants will strengthen their interpersonal and teamwork skills, contributing to broader community engagement. This will be measured through surveys, focusing on participants' experiences with teamwork and their desire to continue engaging in tech-related activities within the community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

As of now, Community Code Day does not have a specific focus on celebrating Indigenous culture or promoting Indigenous healing, language, or cultural restoration. However, if there is interest in incorporating Indigenous perspectives, the program could serve Indigenous communities by:

Involving Indigenous Mentors: Indigenous STEM professionals or community members could be invited as mentors or guest speakers to share their experiences and demonstrate how technology and coding can align with Indigenous knowledge and values.

Highlighting Indigenous Innovations: The program could incorporate examples of Indigenous innovation, emphasizing how traditional knowledge and modern technology can work together to solve current challenges. This would promote reconciliation by recognizing Indigenous contributions to science and technology.

Creating Culturally Relevant Projects: Themes for the coding projects could focus on challenges relevant to Indigenous communities, such as environmental sustainability, land stewardship, or language preservation. This would encourage participants to engage with Indigenous culture through the lens of technology, supporting cultural restoration.

By integrating these elements, Community Code Day could celebrate Indigenous culture, contribute to reconciliation, and make the event more inclusive for Indigenous participants.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

CCD differs from other services in the community in these ways:

First Hackathon-Style Event: It is the first event of its kind in Fort McMurray, offering a hackathon-style format where participants engage in real-world problem-solving through coding and technology. This hands-on, intensive approach is not currently available in other local programs.

Focus on Technology and Product Development: Unlike traditional coding workshops that focus solely on teaching coding languages, Community Code Day emphasizes the entire product development process, from ideation to pitching solutions. Participants learn not only coding but also entrepreneurship, teamwork, and how to bring tech-based ideas to life.

Diverse Audience: The program serves both youth and adults, providing an inclusive environment where participants from different age groups can collaborate and learn from each other. This focus on intergenerational learning and collaboration sets it apart from other programs that typically cater to a single age group.

Collaborative and Mentorship-Based Learning: The event engages participants with STEM professionals and experienced mentors who guide them throughout the process. This mentorship component is a unique feature, giving participants real-world insights and access to experts in coding and technology.

This combination of innovation, mentorship, and community-building distinguishes Community Code Day from other local offerings.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Startup YMM	Co-Facilitator, Co-content creator
Keyano College	Co-Facilitator, Co-content creator

Project Summary
Launch Wood Buffalo

Program, Project or Service Name

Launch Wood Buffalo

Beginning Date

05/10/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

05/10/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Launch Wood Buffalo aligns with priorities by fostering entrepreneurial skills through workshops on business idea development and financial literacy, which supports community members in starting small businesses and contributes to community wellness. The event promotes diversity, inclusion, and accessibility by specifically serving Racialized People, Youth and Women, offering them valuable resources and mentorship. Additionally, it supports local businesses by showcasing them and promoting collaboration among participants, entrepreneurs, and professionals. The event also encourages social participation, allowing community members to engage, share knowledge, and build meaningful connections in a collaborative environment.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	10
Youth (13-18)	20
Adults	20
Seniors (65+)	0
Families	0
Community	0
Total	50

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The Launch Wood Buffalo program addresses a significant gap in entrepreneurial support and resources for equity-deserving groups in the Wood Buffalo region. Many individuals, particularly Racialized People, Youth and Women, face challenges in accessing the necessary skills, mentorship, and networks to start and sustain small businesses. This limits their ability to participate in the local economy and achieve financial independence.

Local economic assessments and community reports, such as the 2019 RMWB Economic Development Report, emphasize the need for fostering diverse entrepreneurship to stimulate economic growth. The report highlights that underrepresented groups often lack access to business development programs and professional guidance, which stifles innovation and hinders their ability to contribute to community progress.

Without targeted initiatives like Launch Wood Buffalo, these communities are left without the support needed to transform their ideas into successful ventures. By offering business workshops, networking opportunities, and a platform for pitching ideas, this program seeks to fill that gap. It provides participants with the practical skills and confidence to navigate the complexities of entrepreneurship, promoting economic inclusivity and empowering them to thrive as business owners in the region.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Launch Wood Buffalo program will address the gap in entrepreneurial support by providing a comprehensive, one-day event designed to equip participants with the essential skills and knowledge needed to start and run small businesses. The program takes an inclusive approach, specifically targeting equity-deserving groups such as Racialized People, Youth and Women, ensuring they have access to resources and opportunities to succeed.

The event will offer a series of workshops focused on business idea development, financial literacy, and entrepreneurship, helping participants understand the fundamentals of launching and sustaining a business. Local small business owners will share their experiences, imparting practical knowledge while showcasing their own entrepreneurial journeys. Participants will also have the opportunity to pitch their business ideas to a panel of judges, receiving feedback to refine their concepts and grow their confidence.

By combining hands-on learning, mentorship, and networking, the program creates an environment where participants can gain valuable insights into entrepreneurship. This holistic approach not only provides technical skills but also fosters a sense of community and collaboration, reducing barriers and empowering participants to overcome challenges in the entrepreneurial landscape.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Research supports the idea that entrepreneurial training and mentorship significantly improve the success rate of small businesses, especially for underrepresented groups. Studies have shown that targeted programs can bridge the gap for those who lack access to traditional business resources and networks.

If we provide workshops focused on business development and financial literacy, then participants will gain the foundational knowledge required to launch and manage small businesses. Evidence suggests that hands-on, practical training increases both understanding and confidence in running a business.

If participants have the opportunity to pitch their business ideas and receive feedback from experienced professionals, then they will be able to refine their ideas and improve their business plans, which is a proven factor in enhancing entrepreneurial success.

If the program fosters connections between participants, local entrepreneurs, and mentors, then it will create a supportive network that helps participants navigate challenges, leading to higher business survival rates. Research indicates that mentorship and access to networks are critical for the long-term success of new entrepreneurs.

By providing these essential elements, Launch Wood Buffalo will equip participants with the tools, knowledge, and support they need to successfully launch businesses and contribute to the local economy.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve the goals of Launch Wood Buffalo, the following resources will be invested:

Staff Labor: Program coordinators and event staff will manage logistics, handle participant support, and ensure the smooth execution of workshops and activities.

Venue Space: The event will be hosted at Keyano College or a similar venue, providing ample space for workshops, networking, and pitching sessions.

Volunteers: Volunteers, including local entrepreneurs and community leaders, will assist in workshops and act as mentors, guiding participants through the entrepreneurial process.

Guest Speakers and Judges: Local business owners and professionals will be invited to lead workshops, share their expertise, and serve as judges during the pitch competition.

Technology and Equipment: Laptops, projectors, and other presentation tools will be used during workshops and the pitch competition to support participants in developing and showcasing their business ideas.

Program Materials: Business development resources, workshop materials, and handouts will be provided to ensure participants have access to valuable information and tools during and after the event.

These inputs will be crucial in delivering a successful Launch Wood Buffalo event, equipping participants with the skills and support they need to pursue entrepreneurial success.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Launch Wood Buffalo program will consist of the following key activities:

Workshops on Business Idea Development: These sessions will focus on how to develop a strong business idea, from identifying market needs to refining concepts. Participants will learn how to assess the viability of their ideas and develop a solid business plan.

Financial Literacy Workshops: Participants will gain practical skills in managing finances, budgeting, and understanding the basics of small business funding. This workshop will help participants navigate the financial aspects of running a business.

Mentorship Sessions: Experienced local entrepreneurs and professionals will mentor participants throughout the day, offering guidance, answering questions, and providing feedback on business ideas.

Networking Opportunities: Participants will engage in structured networking sessions with local business owners, community leaders, and peers. This will foster collaboration and allow participants to build valuable professional connections.

Pitch Competition: Participants will pitch their business ideas to a panel of qualified judges. This activity will help participants refine their communication and presentation skills while receiving feedback to improve their ideas.

Showcasing Local Businesses: Local small businesses will be showcased, allowing them to share their experiences and inspire participants with practical knowledge.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Workshops on Business Idea Development:
Number of Workshops: 2 workshops (one for youth and adults, one simplified session for children).
Number of Participants: 50 participants total (10 children, 20 youth, and 20 adults).

Financial Literacy Workshops:
Number of Workshops: 1 session for youth and adults focusing on budgeting, financial management, and startup costs.
Number of Participants: 40 participants (20 youth and 20 adults).

Mentorship Sessions:
Number of Mentors: 5-8 mentors providing guidance throughout the event.
Number of Mentorship Hours: Approximately 6 hours of mentorship available to participants.

Pitch Competition:
Number of Pitches: 10-15 pitches from participants (primarily youth and adults).
Number of Participants Involved: 30 participants (youth and adults) involved in pitching.

Networking Opportunities:
Number of Networking Sessions: 1 networking session allowing participants to connect with mentors, local businesses, and each other.
Number of Participants: All 50 participants (children, youth, and adults).

Showcasing Local Businesses:
Number of Local Businesses Involved: 5-10 local businesses showcased to provide insights and inspire participants.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The Launch Wood Buffalo program aims to achieve the following key outcomes for participants:

Increased Business and Entrepreneurial Skills: Through workshops and mentorship, participants will gain essential skills in business idea development and financial literacy, preparing them to start and run small businesses. This will be measured through post-event surveys assessing participants' confidence and knowledge in business development.

Improved Confidence in Pitching and Communication: By participating in the pitch competition, participants will improve their ability to present and communicate business ideas effectively. This outcome will be measured through feedback from the judges and participant self-assessments of their communication and presentation skills.

Enhanced Community Engagement and Collaboration: Participants will be actively engaged in networking sessions, building valuable connections with local business leaders and mentors. This outcome will be measured by tracking participant involvement in post-event business activities and community collaborations.

These outcomes will be tracked through surveys, feedback forms, and follow-up assessments, ensuring that participants leave with both the skills and confidence to contribute to the local entrepreneurial ecosystem.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Although not currently targeted towards Indigenous community, LWB program has the potential to celebrate Indigenous culture and promote cultural restoration reconciliation by incorporating several key elements:

Inclusion of Indigenous Entrepreneurs: The program actively encourages Indigenous participation by offering workshops and mentorship to Indigenous community members. This helps empower Indigenous entrepreneurs by providing them with the tools and resources needed to start or grow their businesses.

Indigenous Guest Speakers and Mentors: Inviting successful Indigenous business owners or community leaders to serve as guest speakers and mentors can offer participants valuable insights into Indigenous ways of knowing, doing business, and honoring cultural traditions. This fosters a greater sense of connection between Indigenous culture and entrepreneurship.

Culturally Relevant Business Models: Indigenous participants can be encouraged to explore culturally relevant business ideas, such as those focused on traditional crafts, eco-tourism, or community-centered enterprises that reflect Indigenous values of environmental stewardship and community care.

Promoting Reconciliation: By offering equal access to business opportunities and creating an inclusive space for learning and collaboration, the program promotes reconciliation by helping bridge economic disparities. Indigenous participants can develop entrepreneurial skills that contribute to their economic empowerment, thus supporting broader efforts towards healing and restoration in their communities.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Launch Wood Buffalo differs from other services in the community by offering a comprehensive entrepreneurship development program with pre- and post-event activities. Unlike typical one-day events, Launch Wood Buffalo provides ongoing support to participants before and after the main event.

Pre-Event Workshops: Participants will attend virtual workshops/consultations prior to the event, covering topics like business idea development and financial literacy. These sessions prepare participants to make the most of the event by building a strong foundation in entrepreneurship.

Mentorship and Post-Event Follow-Up: After the event, participants will have access to ongoing mentorship and support. This allows them to refine their business ideas, implement the feedback received during the pitch competition, and continue developing their entrepreneurial skills. This post-event engagement ensures that participants can successfully apply what they've learned and continue growing their businesses.

Unique Community Collaboration and Showcase of Local Businesses: The program also highlights and supports local businesses by integrating them into the workshops and pitch competition as mentors and judges. This collaboration fosters a community of learning and giving back, helping participants build lasting connections with local business owners.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Startup YMM	Co-facilitator, co-content creator
Keyano College	Co-facilitator, co-content creator

RMWB Budget		
Revenue Sources	**Description**	**Revene (Jan - Dec)**
Sponsorship	Google Canada	$26,500.00
Government of Alberta Grant	Ethnocultural and Anti-Racism Grant	$8,000.00
In-Kind Donation	Venue	$30,000.00
In-Kind Donation	STEM Facilitators and Coordinators	$75,000.00
Total		**$139,500.00**

Description	Total Expenses	Requested RMWB Grant
Administrative Software and Fees *Costs include essential software for event management, virtual conference hosting, and administrative tasks, such as registration, communications, and reporting. These tools ensure smooth execution of the conference and efficient data management.*	$8,000.00	$4,000.00
Social Media Ads/ Videos/ Eventbrite *Expenses for promoting programs through targeted ads, videos, and platforms like Eventbrite. This outreach increases visibility and engagement for programs.*	$4,500.00	$3,000.00
STEM Facilitators and Program Coordinators *Payments for professionals who lead STEM-focused workshops, events, and initiatives across various programs. Coordinators manage logistics and ensure smooth delivery of activities.*	$95,000.00	$15,000.00
Honorarium for facilitators *Recognition in the form of small honorariums for guest facilitators and mentors who contribute their time and expertise across all programs*	$6,000.00	$3,000.00
STEM kits and materials *Budget for purchasing and distributing materials for hands-on activities. STEM kits support engagement in programs like READesign, STEAM Tea Party, and Careers in STEM*	$28,000.00	$6,500.00
Venue to host programs and volunteer planning/training sessions *Costs for securing and equippping the spaces for in-person programs and volunteer planning sessions across Wood Buffalo, including venues for Launch Wood Buffalo and Makerspace.*	$40,000.00	$4,500.00
Snacks for sessions *Budget for snacks to be provided during in-person sessions and workshops across all programs to maintain participant comfort and engagement.*	$5,000.00	$3,500.00
Zensurance *Insurance coverage for liability protection during all programs, ensuring safety for participants, facilitators, and volunteers.*	$1,500.00	$0.00
Engineering Education seminars for facilitators *Funding for training seminars to equip facilitators with the latest STEM teaching techniques, ensuring high-quality delivery across programs.*	$6,000.00	$3,000.00
Postage for Delivering Kits & Logistics for coordinators *Costs associated with shipping STEM kits and logistical materials to participants, especially for virtual and hybrid programs like Community Code Day and Carees in STEM.*	$5,000.00	$500.00
Thank you gifts to volunteers (t-shirts / mugs/ swag) *Providing small appreciation gifts for volunteers contributing to programs.*	$3,000.00	$2,000.00
Hired Labour - Photographer, Videographer/Video editor, coordinators *Costs for hiring professionals to document program activities through photos and videos, ensuring proper coverage for program events.*	$11,000.00	$5,000.00
Financial Statements Review and Notice to Reader *Professional review of BrainSTEM Alliance's financial records for transparency and accuracy across all its programs.*	$2,500.00	$0.00
Total	**$215,500.00**	**$50,000.00**

RMWB Budget	
Revenue Sources	**Careers-in-STEM**
Sponsorship	$10,600.00
Government of Alberta Grant	$3,200.00
In-Kind Donation (Venue)	$12,000.00
In-Kind Donation (STEM Facilitators and Coordinators)	$30,000.00
Total	**$55,800.00**

Description	Expense Budget	Requested RMWB Grant
Administrative Software and Fees *Costs include essential software for event management, virtual conference hosting, and administrative tasks, such as registration, communications, and reporting. These tools ensure smooth execution of the conference and efficient data management.*	$3,200.00	$1,600.00
Social Media Ads/ Videos/ Eventbrite *Expenses for promoting programs through targeted ads, videos, and platforms like Eventbrite. This outreach increases visibility and engagement for programs.*	$1,800.00	$1,200.00
STEM Facilitators and Program Coordinators *Payments for professionals who lead STEM-focused workshops, events, and initiatives across various programs. Coordinators manage logistics and ensure smooth delivery of activities.*	$38,000.00	$6,000.00
Honorarium for facilitators *Recognition in the form of small honorariums for guest facilitators and mentors who contribute their time and expertise across all programs*	$2,400.00	$1,200.00
STEM kits and materials *Budget for purchasing and distributing materials for hands-on activities. STEM kits support engagement in programs like READesign, STEAM Tea Party, and Careers in STEM*	$11,200.00	$2,600.00
Venue to host programs and volunteer planning/training sessions *Costs for securing and equippping the spaces for in-person programs and volunteer planning sessions across Wood Buffalo, including venues for Launch Wood Buffalo and Makerspace.*	$16,000.00	$1,800.00
Snacks for sessions *Budget for snacks to be provided during in-person sessions and workshops across all programs to maintain participant comfort and engagement.*	$2,000.00	$1,400.00
Zensurance *Insurance coverage for liability protection during all programs, ensuring safety for participants, facilitators, and volunteers.*	$600.00	$0.00
Engineering Education seminars for facilitators *Funding for training seminars to equip facilitators with the latest STEM teaching techniques, ensuring high-quality delivery across programs.*	$2,400.00	$1,200.00
Postage for Delivering Kits & Logistics for coordinators *Costs associated with shipping STEM kits and logistical materials to participants, especially for virtual and hybrid programs like Community Code Day and Carees in STEM.*	$2,000.00	$200.00
Thank you gifts to volunteers (t-shirts / mugs/ swag) *Providing small appreciation gifts for volunteers contributing to programs.*	$1,200.00	$800.00
Hired Labour - Photographer, Videographer/Video editor, coordinators *Costs for hiring professionals to document program activities through photos and videos, ensuring proper coverage for program events.*	$4,400.00	$2,000.00
Financial Statements Review and Notice to Reader *Professional review of BrainSTEM Alliance's financial records for transparency and accuracy across all its programs.*	$1,000.00	$0.00
Total	**$86,200.00**	**$20,000.00**

RMWB Budget	
Revenue Sources	**Community Code Day**
Sponsorship	$3,533.33
Government of Alberta Grant	$1,066.67
In-Kind Donation (Venue)	$4,000.00
In-Kind Donation (STEM Facilitators and Coordinators)	$10,000.00
Total	**$18,600.00**

Description	Expense Budget	Requested RMWB Grant
Administrative Software and Fees *Costs include essential software for event management, virtual conference hosting, and administrative tasks, such as registration, communications, and reporting. These tools ensure smooth execution of the conference and efficient data management.*	$1,066.67	$533.33
Social Media Ads/ Videos/ Eventbrite *Expenses for promoting programs through targeted ads, videos, and platforms like Eventbrite. This outreach increases visibility and engagement for programs.*	$600.00	$400.00
STEM Facilitators and Program Coordinators *Payments for professionals who lead STEM-focused workshops, events, and initiatives across various programs. Coordinators manage logistics and ensure smooth delivery of activities.*	$12,666.67	$2,000.00
Honorarium for facilitators *Recognition in the form of small honorariums for guest facilitators and mentors who contribute their time and expertise across all programs*	$800.00	$400.00
STEM kits and materials *Budget for purchasing and distributing materials for hands-on activities. STEM kits support engagement in programs like READesign, STEAM Tea Party, and Careers in STEM*	$3,733.33	$866.67
Venue to host programs and volunteer planning/training sessions *Costs for securing and equippping the spaces for in-person programs and volunteer planning sessions across Wood Buffalo, including venues for Launch Wood Buffalo and Makerspace.*	$5,333.33	$600.00
Snacks for sessions *Budget for snacks to be provided during in-person sessions and workshops across all programs to maintain participant comfort and engagement.*	$666.67	$466.67
Zensurance *Insurance coverage for liability protection during all programs, ensuring safety for participants, facilitators, and volunteers.*	$200.00	$0.00
Engineering Education seminars for facilitators *Funding for training seminars to equip facilitators with the latest STEM teaching techniques, ensuring high-quality delivery across programs.*	$800.00	$400.00
Postage for Delivering Kits & Logistics for coordinators *Costs associated with shipping STEM kits and logistical materials to participants, especially for virtual and hybrid programs like Community Code Day and Carees in STEM.*	$666.67	$66.67
Thank you gifts to volunteers (t-shirts / mugs/ swag) *Providing small appreciation gifts for volunteers contributing to programs.*	$400.00	$266.67
Hired Labour - Photographer, Videographer/Video editor, coordinators *Costs for hiring professionals to document program activities through photos and videos, ensuring proper coverage for program events.*	$1,466.67	$666.67
Financial Statements Review and Notice to Reader *Professional review of BrainSTEM Alliance's financial records for transparency and accuracy across all its programs.*	$333.33	$0.00
Total	**$28,733.33**	**$6,666.67**

RMWB Budget	
Revenue Sources	**Launch Wood Buffalo**
Sponsorship	$3,533.33
Government of Alberta Grant	$1,066.67
In-Kind Donation (Venue)	$4,000.00
In-Kind Donation (STEM Facilitators and Coordinators)	$10,000.00
Total	**$18,600.00**

Description	Expense Budget	Requested RMWB Grant
Administrative Software and Fees *Costs include essential software for event management, virtual conference hosting, and administrative tasks, such as registration, communications, and reporting. These tools ensure smooth execution of the conference and efficient data management.*	$1,066.67	$533.33
Social Media Ads/ Videos/ Eventbrite *Expenses for promoting programs through targeted ads, videos, and platforms like Eventbrite. This outreach increases visibility and engagement for programs.*	$600.00	$400.00
STEM Facilitators and Program Coordinators *Payments for professionals who lead STEM-focused workshops, events, and initiatives across various programs. Coordinators manage logistics and ensure smooth delivery of activities.*	$12,666.67	$2,000.00
Honorarium for facilitators *Recognition in the form of small honorariums for guest facilitators and mentors who contribute their time and expertise across all programs*	$800.00	$400.00
STEM kits and materials *Budget for purchasing and distributing materials for hands-on activities. STEM kits support engagement in programs like READesign, STEAM Tea Party, and Careers in STEM*	$3,733.33	$866.67
Venue to host programs and volunteer planning/training sessions *Costs for securing and equippping the spaces for in-person programs and volunteer planning sessions across Wood Buffalo, including venues for Launch Wood Buffalo and Makerspace.*	$5,333.33	$600.00
Snacks for sessions *Budget for snacks to be provided during in-person sessions and workshops across all programs to maintain participant comfort and engagement.*	$666.67	$466.67
Zensurance *Insurance coverage for liability protection during all programs, ensuring safety for participants, facilitators, and volunteers.*	$200.00	$0.00
Engineering Education seminars for facilitators *Funding for training seminars to equip facilitators with the latest STEM teaching techniques, ensuring high-quality delivery across programs.*	$800.00	$400.00
Postage for Delivering Kits & Logistics for coordinators *Costs associated with shipping STEM kits and logistical materials to participants, especially for virtual and hybrid programs like Community Code Day and Carees in STEM.*	$666.67	$66.67
Thank you gifts to volunteers (t-shirts / mugs/ swag) *Providing small appreciation gifts for volunteers contributing to programs.*	$400.00	$266.67
Hired Labour - Photographer, Videographer/Video editor, coordinators *Costs for hiring professionals to document program activities through photos and videos, ensuring proper coverage for program events.*	$1,466.67	$666.67
Financial Statements Review and Notice to Reader *Professional review of BrainSTEM Alliance's financial records for transparency and accuracy across all its programs.*	$333.33	$0.00
Total	**$28,733.33**	**$6,666.67**

RMWB Budget	
Revenue Sources	**Makerspace**
Sponsorship	$2,473.33
Government of Alberta Grant	$746.67
In-Kind Donation (Venue)	$2,800.00
In-Kind Donation (STEM Facilitators and Coordinators)	$7,000.00
Total	**$13,020.00**

Description	Expense Budget	Requested RMWB Grant
Administrative Software and Fees *Costs include essential software for event management, virtual conference hosting, and administrative tasks, such as registration, communications, and reporting. These tools ensure smooth execution of the conference and efficient data management.*	$746.67	$373.33
Social Media Ads/ Videos/ Eventbrite *Expenses for promoting programs through targeted ads, videos, and platforms like Eventbrite. This outreach increases visibility and engagement for programs.*	$420.00	$280.00
STEM Facilitators and Program Coordinators *Payments for professionals who lead STEM-focused workshops, events, and initiatives across various programs. Coordinators manage logistics and ensure smooth delivery of activities.*	$8,866.67	$1,400.00
Honorarium for facilitators *Recognition in the form of small honorariums for guest facilitators and mentors who contribute their time and expertise across all programs*	$560.00	$280.00
STEM kits and materials *Budget for purchasing and distributing materials for hands-on activities. STEM kits support engagement in programs like READesign, STEAM Tea Party, and Careers in STEM*	$2,613.33	$606.67
Venue to host programs and volunteer planning/training sessions *Costs for securing and equippping the spaces for in-person programs and volunteer planning sessions across Wood Buffalo, including venues for Launch Wood Buffalo and Makerspace.*	$3,733.33	$420.00
Snacks for sessions *Budget for snacks to be provided during in-person sessions and workshops across all programs to maintain participant comfort and engagement.*	$466.67	$326.67
Zensurance *Insurance coverage for liability protection during all programs, ensuring safety for participants, facilitators, and volunteers.*	$140.00	$0.00
Engineering Education seminars for facilitators *Funding for training seminars to equip facilitators with the latest STEM teaching techniques, ensuring high-quality delivery across programs.*	$560.00	$280.00
Postage for Delivering Kits & Logistics for coordinators *Costs associated with shipping STEM kits and logistical materials to participants, especially for virtual and hybrid programs like Community Code Day and Carees in STEM.*	$466.67	$46.67
Thank you gifts to volunteers (t-shirts / mugs/ swag) *Providing small appreciation gifts for volunteers contributing to programs.*	$280.00	$186.67
Hired Labour - Photographer, Videographer/Video editor, coordinators *Costs for hiring professionals to document program activities through photos and videos, ensuring proper coverage for program events.*	$1,026.67	$466.67
Financial Statements Review and Notice to Reader *Professional review of BrainSTEM Alliance's financial records for transparency and accuracy across all its programs.*	$233.33	$0.00
Total	**$20,113.33**	**$4,666.67**

RMWB Budget	
Revenue Sources	**READesign**
Sponsorship	$2,826.67
Government of Alberta Grant	$853.33
In-Kind Donation (Venue)	$3,200.00
In-Kind Donation (STEM Facilitators and Coordinators)	$8,000.00
Total	**$14,880.00**

Description	Expense Budget	Requested RMWB Grant
Administrative Software and Fees *Costs include essential software for event management, virtual conference hosting, and administrative tasks, such as registration, communications, and reporting. These tools ensure smooth execution of the conference and efficient data management.*	$853.33	$426.67
Social Media Ads/ Videos/ Eventbrite *Expenses for promoting programs through targeted ads, videos, and platforms like Eventbrite. This outreach increases visibility and engagement for programs.*	$480.00	$320.00
STEM Facilitators and Program Coordinators *Payments for professionals who lead STEM-focused workshops, events, and initiatives across various programs. Coordinators manage logistics and ensure smooth delivery of activities.*	$10,133.33	$1,600.00
Honorarium for facilitators *Recognition in the form of small honorariums for guest facilitators and mentors who contribute their time and expertise across all programs*	$640.00	$320.00
STEM kits and materials *Budget for purchasing and distributing materials for hands-on activities. STEM kits support engagement in programs like READesign, STEAM Tea Party, and Careers in STEM*	$2,986.67	$693.33
Venue to host programs and volunteer planning/training sessions *Costs for securing and equippping the spaces for in-person programs and volunteer planning sessions across Wood Buffalo, including venues for Launch Wood Buffalo and Makerspace.*	$4,266.67	$480.00
Snacks for sessions *Budget for snacks to be provided during in-person sessions and workshops across all programs to maintain participant comfort and engagement.*	$533.33	$373.33
Zensurance *Insurance coverage for liability protection during all programs, ensuring safety for participants, facilitators, and volunteers.*	$160.00	$0.00
Engineering Education seminars for facilitators *Funding for training seminars to equip facilitators with the latest STEM teaching techniques, ensuring high-quality delivery across programs.*	$640.00	$320.00
Postage for Delivering Kits & Logistics for coordinators *Costs associated with shipping STEM kits and logistical materials to participants, especially for virtual and hybrid programs like Community Code Day and Carees in STEM.*	$533.33	$53.33
Thank you gifts to volunteers (t-shirts / mugs/ swag) *Providing small appreciation gifts for volunteers contributing to programs.*	$320.00	$213.33
Hired Labour - Photographer, Videographer/Video editor, coordinators *Costs for hiring professionals to document program activities through photos and videos, ensuring proper coverage for program events.*	$1,173.33	$533.33
Financial Statements Review and Notice to Reader *Professional review of BrainSTEM Alliance's financial records for transparency and accuracy across all its programs.*	$266.67	$0.00
Total	**$22,986.67**	**$5,333.33**

RMWB Budget	
Revenue Sources	**STEAM Tea Party**
Sponsorship	$3,533.33
Government of Alberta Grant	$1,066.67
In-Kind Donation (Venue)	$4,000.00
In-Kind Donation (STEM Facilitators and Coordinators)	$10,000.00
Total	**$18,600.00**

Description	Expense Budget	Requested RMWB Grant
Administrative Software and Fees *Costs include essential software for event management, virtual conference hosting, and administrative tasks, such as registration, communications, and reporting. These tools ensure smooth execution of the conference and efficient data management.*	$1,066.67	$533.33
Social Media Ads/ Videos/ Eventbrite *Expenses for promoting programs through targeted ads, videos, and platforms like Eventbrite. This outreach increases visibility and engagement for programs.*	$600.00	$400.00
STEM Facilitators and Program Coordinators *Payments for professionals who lead STEM-focused workshops, events, and initiatives across various programs. Coordinators manage logistics and ensure smooth delivery of activities.*	$12,666.67	$2,000.00
Honorarium for facilitators *Recognition in the form of small honorariums for guest facilitators and mentors who contribute their time and expertise across all programs*	$800.00	$400.00
STEM kits and materials *Budget for purchasing and distributing materials for hands-on activities. STEM kits support engagement in programs like READesign, STEAM Tea Party, and Careers in STEM*	$3,733.33	$866.67
Venue to host programs and volunteer planning/training sessions *Costs for securing and equippping the spaces for in-person programs and volunteer planning sessions across Wood Buffalo, including venues for Launch Wood Buffalo and Makerspace.*	$5,333.33	$600.00
Snacks for sessions *Budget for snacks to be provided during in-person sessions and workshops across all programs to maintain participant comfort and engagement.*	$666.67	$466.67
Zensurance *Insurance coverage for liability protection during all programs, ensuring safety for participants, facilitators, and volunteers.*	$200.00	$0.00
Engineering Education seminars for facilitators *Funding for training seminars to equip facilitators with the latest STEM teaching techniques, ensuring high-quality delivery across programs.*	$800.00	$400.00
Postage for Delivering Kits & Logistics for coordinators *Costs associated with shipping STEM kits and logistical materials to participants, especially for virtual and hybrid programs like Community Code Day and Carees in STEM.*	$666.67	$66.67
Thank you gifts to volunteers (t-shirts / mugs/ swag) *Providing small appreciation gifts for volunteers contributing to programs.*	$400.00	$266.67
Hired Labour - Photographer, Videographer/Video editor, coordinators *Costs for hiring professionals to document program activities through photos and videos, ensuring proper coverage for program events.*	$1,466.67	$666.67
Financial Statements Review and Notice to Reader *Professional review of BrainSTEM Alliance's financial records for transparency and accuracy across all its programs.*	$333.33	$0.00
Total	**$28,733.33**	**$6,666.67**

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**BrainSTEM Alliance**
Organization Mission Statement:	To collaborate with community partners across Canada to create accessible programming that fosters awareness, increases engagement, and inspires the use of STEM in our daily lives.

Program/Event Name:	**STEAM Tea Party**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	The **STEAM Tea Party** program is designed to support a diverse group, including **preschoolers (4-5 years), children (6-12 years), youth (13-18 years), and adults**. The program particularly focuses on individuals from **First Nations, Métis, and/or Inuit Peoples**, **other racialized communities**, and **women and girls**, providing an inclusive environment for STEM learning and cultural exchange
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	STEAM Tea Party addresses the gap in accessible and engaging STEM education for families, particularly those in underrepresented groups such as rural and Indigenous communities. STEM subjects can often feel intimidating or out of reach for both children and their parents, leading to low participation and limited exposure to the opportunities that STEM knowledge can offer. This lack of engagement is especially evident in marginalized communities where access to STEM-related activities may be limited due to socioeconomic factors or cultural barriers. Early and positive experiences with STEM are crucial for children to develop an interest in these fields. However, many families lack

	opportunities to explore STEM together in a way that feels approachable and fun. Furthermore, existing programs often do not integrate cultural relevance or offer family-focused learning, which can alienate certain demographics. STEAM Tea Party provides a solution by offering family-oriented, hands-on STEM experiences in a creative, non-intimidating format. By involving Indigenous Elders and cultural teachings, the program also addresses the need for culturally relevant STEM education. This encourages both social participation and community engagement, ensuring that families not only learn together but also strengthen connections within their community while fostering an interest in STEM disciplines.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	STEAM Tea Party addresses the social problem of STEM education intimidation and limited family engagement by creating a fun, approachable, and inclusive environment where families can explore STEM concepts together. The program will use the following key strategies: Creative, Themed Events: By incorporating the familiar concept of a tea party with STEM learning, the program lowers the barriers that often make STEM intimidating. Each session will have a unique theme that incorporates hands-on STEM activities, allowing families to engage with science and technology in a fun, relaxed setting. Family-Oriented Learning: The program encourages parents and children to learn together, helping parents become more comfortable with STEM concepts and making STEM education a family activity. This builds positive associations with STEM for both children and parents, fostering an interest that can be pursued further.

	Cultural Relevance and Collaboration: By involving Indigenous Elders and incorporating Indigenous knowledge alongside Western STEM concepts, the program addresses cultural gaps in STEM education. This makes the content more relatable and meaningful for Indigenous families and creates opportunities for cross-cultural learning. This engaging, family-friendly, and culturally relevant approach is designed to reduce STEM intimidation, increase family participation, and promote long-term interest in STEM education across the community.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	The STEAM Tea Party program is based on well-established educational research that demonstrates the effectiveness of family-based learning and hands-on, interactive education in building confidence and interest in STEM subjects. Studies by the Harvard Family Research Project indicate that when parents and children engage in learning activities together, children not only develop a positive attitude toward the subject but are more likely to pursue it independently. This is especially important in STEM, where a lack of confidence can prevent participation. Experiential learning—where participants actively engage in hands-on tasks—has been shown to deepen understanding and retention of complex concepts, according to a report by the National Academy of Sciences. By making STEM education accessible through creative activities, the STEAM Tea Party program reduces barriers to entry, encouraging more frequent and sustained participation. Furthermore, research on culturally responsive teaching highlights that when cultural elements are integrated into educational content, underrepresented groups experience greater engagement and empowerment. Including Indigenous Elders to teach alongside STEM professionals ensures cultural relevance, making STEM more approachable for families with diverse backgrounds.

	Thus, if families participate in these interactive and culturally relevant sessions, it is likely to increase their confidence, understanding, and ongoing engagement in STEM learning.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	The STEAM Tea Party will rely on a variety of resources to achieve its goals: Facilitators and Staff Coordinators: Dedicated program coordinators and facilitators will organize, plan, and lead the sessions, ensuring smooth execution and engaging activities. Volunteers: Volunteers, including educators and community members, will assist with event setup, activity facilitation, and participant support, contributing to the overall success of the program. Venue Space: Community centers or accessible public spaces will be utilized to host the tea party sessions, providing a welcoming environment for families to gather and participate in the activities. Materials and Supplies: STEM activity kits, craft supplies, tea party-themed decorations, and educational materials will be essential to provide a hands-on learning experience during each session. Technology: Basic technology, such as computers, projectors, and audio equipment, will be used to present STEM concepts, facilitate interactive discussions, and showcase digital resources. Partnerships: Collaboration with Indigenous Elders, cultural leaders, and STEM professionals will be essential to blend Indigenous knowledge with STEM education, creating a unique and culturally relevant program.

	These resources will ensure the successful delivery of engaging, educational, and culturally inclusive sessions that meet the needs of the participating families.
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The STEAM Tea Party will consist of the following key activities: Themed Tea Party Events: Each session will have a fun, engaging theme where families participate in hands-on STEM activities while enjoying a tea party atmosphere. These themes will focus on different aspects of STEAM (Science, Technology, Engineering, Arts, and Math), making the learning experience creative and accessible. STEM Workshops: Interactive workshops during the tea party sessions will introduce families to various STEM concepts. These workshops may include experiments, engineering challenges, or technology demonstrations, designed to be fun and educational for all ages. Arts and Crafts Integration: Activities that blend STEM with creativity will allow participants to explore the "A" in STEAM. Examples include building simple machines using everyday materials or creating art that demonstrates scientific principles. Cultural Learning with Indigenous Elders: In collaboration with Indigenous Elders, participants will learn about traditional tea farming and processing within Indigenous communities. The Elders will also share the cultural significance of tea, helping families appreciate Indigenous perspectives on nature, science, and the importance of tea in their culture. Family Collaboration: All activities will promote collaboration between parents and children, strengthening family bonds and reducing intimidation around STEM subjects through shared learning and problem-solving.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)*	The STEAM Tea Party program will deliver the following outputs: Themed Tea Party Event:

Note, you should have the same number of outputs as activities – each activity should deliver outputs.	Number of Sessions: 1 themed tea party session. Number of Participants: 50 participants (families and children) attending the session. STEM Workshop: Number of Workshops: 1 interactive STEM workshop integrated into the tea party session. Number of Participants Engaged: 50 participants involved in the workshop. Arts and Crafts Integration: Number of Arts and Crafts Activities: 1 creative activity blending arts and STEM concepts, with all participants engaging in the hands-on project. Number of Participants Involved: 50 participants. Cultural Learning with Indigenous Elders: Number of Cultural Sessions: 1 session with Indigenous Elders sharing knowledge on tea farming, processing, and the cultural significance of tea. Number of Participants Engaged: 50 participants learning from Indigenous Elders. Family Collaboration: Number of Family Members Engaged: 50 participants (families and children) collaborating during the session.

	Overall, the program will deliver 1 event with 50 participants, incorporating STEM, arts, and cultural learning.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. **Increased Understanding of STEM Concepts**	a. Participants demonstrate a basic understanding of key STEM concepts introduced during the tea party, such as science and engineering principles.	i. Pre- and post-event surveys, where participants or their guardians report increased awareness and understanding of STEM topics.
		ii.
[redacted]	b.	i.
		ii.
2. Enhanced Cultural Awareness and Appreciation	a. Participants show greater awareness and appreciation of Indigenous cultural practices, particularly around tea farming and	i. Participant feedback forms assessing knowledge gained about Indigenous culture, as well as observations during discussions and activities.

	processing, as well as the cultural significance of tea.	ii.
[redacted]	b.	i.
		ii.
3. Positive Attitude Toward STEM Learning	a. Participants, especially children and youth, express increased interest and positive attitudes toward engaging in future STEM-related activities.	i. Post-event feedback from participants and parents, gauging changes in attitudes toward STEM learning and their interest in pursuing more STEM opportunities.
		ii.
[redacted]	b.	i.
		ii.

Intermediate outcomes: *Changes in behaviours and actions***.** *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	**1. Continued Engagement in STEM and Cultural Activities:** • **Behavior Change:** Participants seek out and engage in additional STEM activities and cultural learning experiences, either at home, in school, or through community programs. • **Measure:** Follow-up surveys with parents, teachers, or community leaders to assess participants' involvement in STEM

	clubs, cultural events, or related activities within 6-12 months after the program. **2. Application of STEM Concepts in Daily Life:** • **Behavior Change:** Participants begin to apply basic STEM knowledge, such as problem-solving or experimenting with scientific principles, in everyday life and school projects. • **Measure:** Reports from parents or teachers on participants' use of STEM concepts in personal or academic contexts, showing increased confidence in using the skills they learned. **3. Increased Cultural Engagement and Inclusivity:** • **Behavior Change**: Participants develop a deeper connection to Indigenous cultural practices and demonstrate respect for different traditions, leading to participation in cultural events or sharing what they've learned with peers**.** • **Measure:** Observations from community leaders, educators, or family members on participants' involvement in Indigenous cultural activities or initiatives that promote inclusivity.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**1. Increased Participation in STEM Education and Careers:** o **Impact:** Over time, participants, particularly youth, pursue further education and careers in STEM fields, contributing to a more diverse and inclusive STEM workforce.

	○ **Measure:** Track the number of participants who enroll in STEM-related programs in school, college, or vocational training, and eventually pursue careers in STEM over several years. **2. Strengthened Cultural Identity and Inclusivity:** ○ **Impact:** Participants develop a stronger connection to Indigenous cultural practices and other racialized communities, fostering a sense of pride in their heritage and promoting inclusivity and respect for different cultures. ○ **Measure:** Long-term engagement with cultural practices and participation in community-led cultural initiatives, as reported by community leaders, participants, or family members. **3. Community Empowerment Through STEM and Cultural Exchange:** ○ **Impact:** The STEAM Tea Party fosters a lasting impact on the community by creating a space where STEM education and cultural exchange come together, empowering communities to value both innovation and tradition. ○ **Measure:** Increased community-led initiatives that blend cultural teachings with STEM activities, creating a ripple

	effect of community-driven innovation and cultural preservation. These long-term outcomes reflect broad changes in education, cultural identity, and community empowerment, achieved through collaboration with various community actors and partners.

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Organization Name:	**BrainSTEM Alliance**
Organization Mission Statement:	To collaborate with community partners across Canada to create accessible programming that fosters awareness, increases engagement, and inspires the use of STEM in our daily lives.

Program/Event Name:	**Launch Wood Buffalo**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	**Launch Wood Buffalo** is designed to support **Racialized People, Youth (ages 10+) and Women** within the **Regional Municipality of Wood Buffalo**, particularly **Fort McMurray** and surrounding rural communities. The program specifically focuses on providing opportunities for these equity-deserving groups to develop entrepreneurial skills and engage in technology-driven business ventures.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	**Launch Wood Buffalo** aims to address the gap in entrepreneurial opportunities for **Racialized People, Youth, and Women** in the **Regional Municipality of Wood Buffalo**. These groups face systemic barriers, including limited access to business networks, mentorship, and resources needed to launch and sustain small businesses. Many individuals from these groups, particularly in rural and underserved areas, lack the support systems and skill-building opportunities to turn their innovative ideas into viable business ventures. Research from local economic development reports and community surveys highlights that women, youth, and racialized people are underrepresented in entrepreneurship and small business ownership in the

	region. These groups also face greater challenges in accessing capital and professional mentorship, which are critical for entrepreneurial success. The **Launch Wood Buffalo** program will bridge this gap by providing targeted mentorship, workshops, and practical business development skills, empowering these groups to overcome barriers and thrive as entrepreneurs.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The **Launch Wood Buffalo** program addresses the underrepresentation of **Racialized People, Youth, and Women** in entrepreneurship by providing a comprehensive approach that includes **skills development**, **mentorship**, and **community engagement**. The program is designed to equip participants with the knowledge and tools necessary to start and sustain successful small businesses in the **Regional Municipality of Wood Buffalo**. 1. **Workshops and Training**: The program will offer a series of workshops covering key aspects of business development, such as business idea generation, financial literacy, marketing, and technology integration. These workshops will provide participants with the practical skills they need to bring their business ideas to life. 2. **Mentorship and Networking**: Participants will be paired with experienced mentors from the business community who can provide personalized guidance and support. Networking events will connect participants with local business leaders, investors, and peers, helping them build a strong support system. 3. **Pitch Competitions and Hands-On Practice**: The program includes opportunities for participants to pitch their business ideas to a panel of judges, giving them valuable feedback and experience in presenting their ventures. This hands-on approach encourages active learning and real-world application of their business plans. By integrating these components, **Launch Wood Buffalo** aims to empower **Racialized People, Youth, and Women** to overcome barriers to entrepreneurship, fostering economic growth and increasing diversity in the local business community.

Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	Research and evidence show that **skills development**, **mentorship**, and **networking** are effective strategies for increasing entrepreneurial success, especially for underrepresented groups like **Racialized People, Youth, and Women**. Programs that combine these elements have proven to foster confidence, practical skills, and long-term success in business ventures. 1. **If** we provide **business development workshops** that focus on financial literacy, marketing, and technology, **then** participants will gain the practical knowledge needed to start and manage their businesses successfully. Studies show that targeted entrepreneurship training significantly improves business outcomes, particularly for those facing systemic barriers. 2. **If** participants engage with **experienced mentors** who guide them through the challenges of entrepreneurship, **then** they are more likely to succeed. Mentorship has been shown to improve business survival rates, as mentors provide critical advice and emotional support, helping entrepreneurs navigate difficult decisions. 3. **If** participants take part in **pitch competitions** and networking events, **then** they will build confidence, gain visibility, and establish valuable connections within the local business ecosystem. Networking has been shown to increase opportunities for funding and partnerships, which are crucial for business growth. These strategies, supported by research and best practices in entrepreneurial development, will empower participants to overcome the barriers they face in starting and growing their businesses.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	To successfully deliver the **Launch Wood Buffalo** program, we will need the following resources: 1. **Staff Labor**: Program coordinators, facilitators, and event managers to oversee workshops, mentorship sessions, and pitch competitions. 2. **Venue Space**: In-kind or rented space in **Fort McMurray** for workshops, pitch events, and networking sessions. 3. **Volunteers**: Local business leaders and professionals to serve as mentors and guest speakers.

	4. **Technology and Equipment**: Computers, projectors, and presentation tools for workshops and pitch sessions, as well as video conferencing software for virtual components. 5. **Marketing and Outreach**: Resources for promoting the program to potential participants and community members. 6. **Workshop Materials**: Printed materials, workbooks, and other resources to support participants in developing their business ideas. 7. **Judges and Panelists**: Engaged local business leaders to provide feedback during pitch competitions. These resources will ensure the program is well-executed and supports the needs of participants.
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The **Launch Wood Buffalo** program transforms inputs into valuable outputs through the following key activities: 1. **Workshops**: A series of hands-on training sessions on topics such as business idea development, financial literacy, marketing strategies, and leveraging technology. These workshops equip participants with practical entrepreneurial skills. 2. **Mentorship Sessions**: One-on-one and group mentorship meetings, pairing participants with experienced business professionals to provide personalized guidance and support throughout their entrepreneurial journey. 3. **Pitch Competition**: Participants will have the opportunity to pitch their business ideas to a panel of judges, receiving feedback and advice on how to improve and implement their ideas. 4. **Networking Events**: Organized events where participants can meet and connect with local business leaders, investors, and peers, helping them build a supportive network within the business community. 5. **Follow-up Support**: Continuous support through post-program check-ins and access to resources to help participants as they begin launching their businesses. These activities will help participants build the skills, networks, and confidence needed to successfully start and grow their businesses.

Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	Workshops on Business Idea Development: Number of Workshops: 2 workshops (one for youth and adults, one simplified session for children). Number of Participants: 50 participants total (10 children, 20 youth, and 20 adults). Financial Literacy Workshops: Number of Workshops: 1 session for youth and adults focusing on budgeting, financial management, and startup costs. Number of Participants: 40 participants (20 youth and 20 adults). Mentorship Sessions: Number of Mentors: 5-8 mentors providing guidance throughout the event. Number of Mentorship Hours: Approximately 6 hours of mentorship available to participants. Pitch Competition: Number of Pitches: 10-15 pitches from participants (primarily youth and adults). Number of Participants Involved: 30 participants (youth and adults) involved in pitching. Networking Opportunities: Number of Networking Sessions: 1 networking session allowing participants to connect with mentors, local businesses, and each other.

	Number of Participants: All 50 participants (children, youth, and adults). Showcasing Local Businesses: Number of Local Businesses Involved: 5-10 local businesses showcased to provide insights and inspire participants.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. **Increased Knowledge of Business Development**:	a. Participants gain practical knowledge in business idea development, financial literacy, and marketing strategies.	i. Pre- and post-program surveys assessing participants' understanding of business concepts and their confidence in launching a business.
		ii.
[redacted]	b.	i.
		ii.
2. Improved Entrepreneurial Skills	a. Participants demonstrate new skills in financial planning, marketing, and technology use for business purposes.	i. Workshop assessments and participant self-reports on their ability to apply newly learned skills in creating or developing a business.

		ii.
[redacted]	b.	i.
		ii.
3. Positive Change in Attitudes Toward Entrepreneurship	a. Participants show increased interest and confidence in pursuing entrepreneurship as a viable career path.	i. Post-event surveys and feedback forms measuring changes in participants' attitudes, confidence levels, and entrepreneurial aspirations.
		ii.
[redacted]	b.	i.
		ii.

Intermediate outcomes: *Changes in behaviours and actions***.** *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	**1 Application of Entrepreneurial Skills:** • **Behavior Change:** Participants begin applying the business development, financial planning, and marketing skills learned during the program to develop and launch their own businesses. • **Measure:** Track the number of participants who create business plans, register businesses, or initiate business activities within 6-12 months after the program. **2 Increased Engagement in Business Networks:**

	• **Behavior Change:** Participants actively engage with local business networks, mentors, and community resources for ongoing support and collaboration. • **Measure:** Monitor participants' involvement in local business events, networking opportunities, and continued mentorship relationships after the program. **3. Pursuit of Funding or Business Opportunities:** • **Behavior Change:** Participants seek out and apply for funding, grants, or business development opportunities to further their entrepreneurial ventures. • **Measure:** Count the number of participants who apply for or receive funding, grants, or other business support resources in the months following the program.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**1. Increased Business Ownership Among Racialized People, Youth, and Women:** • **Impact:** Over time, a greater number of participants from Racialized People, Youth, and Women will establish successful businesses, leading to higher rates of entrepreneurship in these underrepresented groups**.** • **Measure:** Track the number of participants who own and operate businesses within 2-5 years, as well as their businesses' sustainability and growth. **2. Economic Empowerment and Job Creation:**

	• **Impact:** Participants will contribute to local economic growth by creating new jobs and generating income through their businesses, fostering financial independence and wealth-building within their communities. • **Measure:** Measure the increase in jobs created and revenue generated by participant-owned businesses over time. **3. Strengthened Entrepreneurial Ecosystem in Wood Buffalo:** • **Impact:** The local entrepreneurial ecosystem will grow as participants remain engaged in business networks, mentor others, and contribute to a culture of innovation and entrepreneurship in the community. • **Measure:** Monitor the development of community-based business partnerships, mentorship programs, and local economic initiatives that stem from participant involvement and the broader impact of the program.

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Organization Name:	**BrainSTEM Alliance**
Organization Mission Statement:	To collaborate with community partners across Canada to create accessible programming that fosters awareness, increases engagement, and inspires the use of STEM in our daily lives.

Program/Event Name:	**Makerspace**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	The **Makerspace** program is designed to support **youth aged 12-18** (particularly girls, racialized people and underserved communities) across the **Wood Buffalo** region. The program aims to engage youth from diverse backgrounds, particularly those interested in developing problem-solving, STEM, and creative skills through hands-on activities that combine science, technology, engineering, arts, and mathematics (STEAM).
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	The Makerspace program addresses the gap in access to hands-on STEM and arts education for youth (ages 12-18) in the Wood Buffalo region, particularly among equity-deserving groups. Many young people lack opportunities to engage in creative problem-solving activities that combine STEM with arts in a meaningful way. This gap limits their ability to develop crucial technology, engineering, and innovation skills that are essential in today's workforce.

	Evidence from community reports and regional education data shows that youth in rural and under-resourced areas have fewer opportunities to access STEM education. The Makerspace program seeks to fill this gap by providing accessible, engaging, and skill-building activities. By fostering teamwork, innovation, and creativity, the program equips participants with essential skills while building confidence in their ability to solve real-world problems.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The Makerspace program addresses the gap in STEM and arts education by offering a hands-on, experiential approach where youth can actively apply problem-solving skills in a creative and supportive environment. Through a combination of STEM and arts, participants will engage in activities such as 3D printing, coding, and robotics, which challenge them to think critically and innovate. The program's approach emphasizes teamwork, allowing participants to collaborate and learn from each other, fostering both confidence and a sense of community. With guidance from STEM professionals and facilitators, youth are supported as they explore and solve real-world problems. This approach not only builds technical skills but also empowers youth to think creatively, strengthening their ability to tackle challenges independently. By making STEM education fun and accessible, Makerspace encourages youth to see themselves as capable problem-solvers, bridging the gap between their current skills and future opportunities in STEM fields. The program also promotes equity by targeting underserved groups in the Wood Buffalo region, ensuring that all youth have the chance to develop critical skills for the future.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement***	Research shows that hands-on, experiential learning is one of the most effective methods for developing problem-solving skills and increasing engagement in STEM. Studies from the National Academy of Sciences

If [my organization] does 'x' program, then [this] change will happen for the target population.	indicate that when youth actively participate in STEM activities like coding, robotics, and 3D printing, they retain knowledge more effectively and develop greater confidence in their abilities. Moreover, the integration of arts with STEM (STEAM) enhances creativity and critical thinking, making learning more engaging and accessible. Evidence from the STEAM Education Research Study demonstrates that creative problem-solving through STEAM activities encourages youth to think innovatively, improving their skills in both technical and non-technical areas. By combining these approaches, Makerspace will foster confidence in participants' problem-solving abilities, promoting both creative and technical skills. Additionally, the program's collaborative environment, where youth work in teams, aligns with evidence that peer learning builds a sense of community and supports positive personal development. Thus, if the Makerspace program engages youth in hands-on, team-based problem-solving activities, then participants will become more confident, innovative, and skilled in solving real-world challenges, with increased interest in STEM fields.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	The following resources will be invested to ensure the success of the Makerspace program: Staff Labor: Program coordinators and facilitators will lead and manage the sessions, ensuring smooth operations and providing guidance to participants. Volunteers: STEM professionals and community volunteers will support the activities, offering expertise and mentoring to participants throughout the program.

	Venue Space: The program will require accessible community spaces, such as libraries or community centers, to host the Makerspace sessions. Technology: Equipment such as 3D printers, computers, and robotics kits will be provided to enable participants to engage in hands-on STEM and arts projects. Materials and Supplies: Program materials, including arts and craft supplies, 3D printing materials, and coding tools, will be necessary for the creative problem-solving activities. Partnerships: Collaboration with local educational institutions and organizations (such as WBRL, Keyano College, Medical Makers YMM, and Youth Computing) will provide additional resources, support, and expertise. Curriculum/Program Plan: A well-structured program curriculum will guide the activities, ensuring alignment with the program's goals of skill development and problem-solving. These resources combined will support the successful delivery of the Makerspace program and ensure participants gain valuable skills and confidence.
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The Makerspace program consists of the following key activities: Workshops on 3D Printing: Participants will engage in hands-on workshops where they learn the basics of 3D printing, from design to creation. They will develop problem-solving skills by creating their own designs and troubleshooting any issues during the process. Coding and Robotics Sessions: Youth will participate in interactive sessions on coding and robotics. These activities will teach them to

	program robots to complete tasks, enhancing their technical and critical thinking abilities. Creative Problem-Solving Challenges: Participants will be given team-based challenges that combine STEM and arts to solve real-world problems. These activities will allow youth to apply their knowledge in innovative ways, promoting creativity and collaboration. Mentorship and Guidance from STEM Professionals: STEM professionals will volunteer their time to mentor participants, offering advice and support during workshops. This will help participants build confidence in their problem-solving skills while gaining insight into STEM careers. Collaborative Team Projects: Participants will work in teams to design, build, and present their projects. This promotes teamwork, communication, and leadership, while allowing youth to learn from each other's ideas. These activities will provide hands-on, creative, and collaborative learning experiences, enabling youth to develop both technical and soft skills.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	The Makerspace program will deliver the following measurable outputs: 3D Printing Workshops: Number of Sessions: 5 workshops focused on 3D printing. Number of Participants: 7 participants per session, for a total of 35 participants across all sessions. Number of Projects Completed: Each participant will complete at least 1 3D-printed project.

	Coding and Robotics Sessions: Number of Sessions: 5 coding and robotics sessions. Number of Participants: 7 participants per session, for a total of 35 participants. Number of Robots Programmed: Each participant will program at least 1 robot to complete a task. Creative Problem-Solving Challenges: Number of Team Challenges: 3 team-based creative problem-solving challenges. Number of Participants: 7 participants per challenge, for a total of 21 participants across the challenges. Mentorship and Guidance from STEM Professionals: Number of Mentors: 3 STEM professionals volunteering per session. Number of Volunteer Hours: 30 volunteer hours provided by STEM professionals across all sessions. Collaborative Team Projects: Number of Team Projects: 5 collaborative projects completed by participants in teams. Number of Participants: 7 participants per team project, for a total of 35 participants.

	Overall, the program will deliver 5 sessions, engage 35 participants, and produce completed projects and activities, enhancing participants' problem-solving skills and confidence.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Increased Problem-Solving Skills	a. Participants demonstrate improved critical thinking and problem-solving abilities through hands-on STEAM activities.	i. Pre- and post-program assessments, where participants complete tasks that require applying problem-solving skills, with improvement measured by facilitator observations and self-reported confidence.
		ii.
[redacted]	b.	i.
		ii.
2. **Enhanced Confidence in STEM and Creativity**:	a. Participants express greater confidence in applying STEM concepts and using creative solutions to solve problems.	i. Surveys and feedback forms measuring participants' comfort level with usi
		ii.

	b.	i.
		ii.
3. **Improved Teamwork and Collaboration**	a. Participants engage effectively in group projects, sharing ideas and working collaboratively to solve design challenges.	i. Group project evaluations, peer reviews, and facilitator observations of participant engagement and teamwork during collaborative tasks.
		ii.
	b.	i.
		ii.

Intermediate outcomes: *Changes in behaviours and actions***.** *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	**1. Increased Application of STEM and Creative Skills:** o **Behavior Change:** Participants begin independently applying the skills they learned in Makerspace to school projects, personal hobbies, and community activities, demonstrating their ability to solve problems creatively and confidently. o **Measure:** Surveys and follow-up interviews that track participants' use of STEM tools like coding, 3D printing, or robotics in academic or extracurricular settings.

	2. Continued Engagement in STEM and Creative Activities: o **Behavior Change:** Participants continue seeking out STEM and creative learning opportunities beyond the Makerspace program, such as joining STEM clubs, entering design challenges, or pursuing additional training. o **Measure:** Track participants' involvement in school-based or community-based STEM initiatives, competitions, or advanced workshops within 6-12 months after the program. **3. Collaboration in Peer-Led Projects:** o **Behavior Change:** Participants initiate or participate in collaborative STEM and creative projects with peers, contributing ideas and working together to solve challenges. o **Measure:** Monitor group-led initiatives or projects that participants either start or join in their schools or communities following the program. These behavior changes will help participants apply their newly acquired skills to real-world scenarios, leading to longer-term impacts like career exploration in STEM and creative fields.
Long-term outcomes/Impact:	**1. Increased Interest in STEM and Creative Careers:**

Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.	o **Impact:** Participants develop sustained interest in pursuing education and careers in STEM and creative industries, contributing to a more diverse and skilled workforce in these fields. o **Measure:** Track participants' enrollment in STEM-related post-secondary programs or vocational training, as well as their career choices in STEM or creative fields over several years. **2. Greater Technological Proficiency Among Youth:** o **Impact:** Participants gain advanced skills in using STEM tools (e.g., coding, 3D printing, robotics), leading to higher technological literacy and proficiency among youth in the Wood Buffalo region. o **Measure:** Assess long-term changes in technological skills through surveys, follow-up assessments, and feedback from participants and educators. **3. Youth Leadership and Innovation in the Community:** o **Impact:** Participants take on leadership roles in school or community projects, using their creativity and STEM skills to innovate and solve local challenges, fostering a culture of innovation and leadership among youth. o **Measure:** Track the number of youth-led projects, community initiatives, and leadership roles participants

	engage in, as well as the broader impact of these projects on the community. These long-term outcomes reflect how the Makerspace program contributes to both personal growth for participants and broader community and workforce development.

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Organization Name:	**BrainSTEM Alliance**
Organization Mission Statement:	To collaborate with community partners across Canada to create accessible programming that fosters awareness, increases engagement, and inspires the use of STEM in our daily lives.

Program/Event Name:	**READesign**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	The **READesign** program is designed to support **children aged 4-12** across the **Wood Buffalo** region. It specifically targets early learners and young children who are developing literacy and problem-solving skills, with a focus on combining reading and STEM-based activities to foster creativity and critical thinking.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	The READesign program seeks to address the low engagement in literacy and STEM among children (ages 4-12) in the Wood Buffalo region, especially within equity-deserving groups. For many young people, literacy and STEM subjects are challenging, and the pandemic has only worsened this issue. Disruptions in schooling and reduced access to educational resources during lockdowns led to a decline in both reading skills and participation in hands-on STEM activities. This has created a significant gap in their development of critical thinking, problem-solving, and technological skills—skills essential for future success in an increasingly digital world.

	Census data and community reports highlight that many children, particularly those from underserved communities, lack consistent access to programs that combine both literacy and STEM. Traditional literacy programs may not adequately engage children who are also struggling to see the relevance of STEM in their everyday lives. READesign addresses this need by offering a unique program that blends storytelling and design thinking. Participants engage in reading while applying engineering principles to solve problems faced by storybook characters. This creative approach makes literacy more engaging while encouraging technology adoption, helping bridge the gaps in both STEM and reading skills, and ensuring children develop a love for learning.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The READesign program addresses the gap in literacy and STEM engagement by offering an interactive and creative approach that combines reading with design thinking. The program allows children (ages 4-12) to read a storybook, identify the problems faced by the characters, and then design solutions using engineering principles. This hands-on learning experience makes both literacy and STEM more approachable and fun, helping participants build problem-solving and critical thinking skills. By engaging children in both reading and practical design activities, the program encourages a love for both learning and technology. The involvement of BrainSTEM Alliance volunteers, who share their STEM knowledge and provide guidance on design thinking, ensures that participants receive support in understanding and applying STEM concepts in a safe and encouraging environment. Additionally, the program promotes collaborative learning, allowing children to work together to design creative solutions, building their teamwork and communication skills. By making STEM and literacy accessible and engaging, READesign helps children see the relevance of

	these skills in their daily lives, ultimately fostering increased literacy rates and technology adoption in the community. Through this unique approach, the program aims to address educational gaps, improve literacy, and inspire long-term interest in STEM.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	The READesign program is grounded in evidence that supports hands-on, integrated learning as an effective approach to improving both literacy and STEM skills. Research shows that combining literacy with interactive problem-solving can significantly enhance engagement and retention in young learners. Several "if, then" statements illustrate how this strategy will work: If children are engaged in storytelling that encourages them to identify and solve problems, then they will develop stronger literacy and comprehension skills. Studies have shown that integrating reading with real-world problem-solving improves reading comprehension by making stories more relevant and engaging. If participants are introduced to design thinking principles during their reading activities, then they will develop enhanced critical thinking and problem-solving skills. Research highlights that introducing engineering concepts at a young age fosters creativity and innovation, helping children understand how to approach challenges systematically. If children work alongside STEM volunteers who introduce them to technology and engineering, then they will be more likely to engage with and adopt technology in future learning. Evidence suggests that early exposure to STEM professionals and hands-on activities boosts confidence in using technology, increasing the likelihood of continued STEM participation. READesign will foster both literacy and STEM engagement by proven educational methods.

Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	The following resources will be invested to ensure the success of the READesign program: Staff Labor: Program coordinators will plan, organize, and facilitate each session, ensuring smooth execution and engaging activities for the participants. Volunteers: BrainSTEM Alliance volunteers, including STEM professionals and educators, will assist in guiding participants through the reading and design thinking activities, offering mentorship and support. Venue Space: The program will use accessible community venues, such as local libraries (WBRL) and community centers in Fort McMurray, Conklin, and Anzac, depending on the session format (in-person or virtual). Materials and Supplies: Storybooks, building materials, craft supplies, and design tools will be required for the hands-on problem-solving activities. Technology: Laptops, tablets, or other devices will be used to help facilitate the design thinking process, allowing children to explore creative solutions to the problems in the storybooks. Curriculum/Program Plan: A structured curriculum combining literacy and STEM through design thinking principles will guide the activities and ensure alignment with the program's goals. These inputs will provide the foundation for delivering the READesign program, ensuring participants can fully engage in both the literacy and STEM components.
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The READesign program will consist of the following key activities:

	Storybook Reading Sessions: Participants will read a selected storybook alongside BrainSTEM Alliance volunteers. During these sessions, the group will identify the problems faced by the characters in the story, laying the foundation for the problem-solving activities. Problem Identification and Design Thinking Workshops: Following the reading sessions, participants will be guided through design thinking principles. Volunteers will help the children brainstorm and identify creative solutions to the problems encountered in the story, introducing basic engineering and problem-solving concepts. Hands-on Building and Prototyping: Using craft materials and design tools, participants will work to build or prototype their designed solutions. These hands-on activities will allow the children to apply the design thinking and problem-solving skills they've learned in a tangible, engaging way. Collaboration and Teamwork Exercises: Throughout the program, participants will collaborate in small groups, enhancing their teamwork and communication skills as they work together to solve the problems and develop creative solutions. Mentorship and Feedback: Volunteers will mentor participants throughout the sessions, providing feedback on their designs and guiding them through challenges. This mentorship component is essential in helping participants build confidence in both their reading and problem-solving abilities.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	The READesign program will deliver the following measurable outputs: Storybook Reading Sessions: Number of Sessions: 1-3 reading sessions.

	Number of Participants: 30 preschoolers and 10 children (for a total of 40 participants). Number of Books Read: 1 storybook per session, aligned with the design thinking activities. Problem Identification and Design Thinking Workshops: Number of Workshops: 1-3 workshops, depending on the session structure (virtual or in-person). Number of Participants Engaged: 40 participants (30 preschoolers and 10 children) involved in identifying problems and applying design thinking principles. Hands-on Building and Prototyping: Number of Building Activities: 1 hands-on prototyping activity per session. Number of Participants Engaged: 40 participants working on building and prototyping their designs. Collaboration and Teamwork Exercises: Number of Team Projects: 1 collaborative project per session, involving small groups of participants. Number of Participants: 40 participants will work in teams to develop their solutions. Mentorship and Feedback: Number of Volunteers: 5 volunteers.

	Number of Volunteer Hours: 25 volunteer hours contributed across the program's sessions. Overall, the READesign program will deliver 1-3 sessions, engaging a total of 40 participants with a focus on literacy and STEM through hands-on, collaborative activities.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. **Improved Literacy Skills**	a. Participants demonstrate improved reading comprehension and the ability to identify key problems in stories.	i. Pre- and post-program assessments to measure growth in reading comprehension, as well as participant feedback on their ability to engage with story content.
		ii.
	b.	i.
		ii.
2. Increased Problem-Solving Skills	a. Participants use design thinking to solve problems identified in the storybooks, showing	i. Project-based assessments where participants design solutions to story problems, with facilitator feedback on

	increased ability to apply critical thinking and creativity.	creativity and practical problem-solving approaches.
		ii.
	b.	i.
		ii.
3. **Greater Interest in STEM and Reading**	a. Participants express increased enthusiasm for both reading and STEM activities.	i. Post-program surveys assessing participants' interest in continuing to explore STEM concepts and engage with storybooks independently.
		ii.
	b.	i.
		ii.

Intermediate outcomes: *Changes in behaviours and actions***.** *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	**1. Increased Engagement with Reading and STEM Activities:** • **Behavior Change**: Participants independently seek out more books and STEM-related activities, applying their newfound skills in literacy and problem-solving.

	• **Measure**: Follow-up surveys with parents and teachers to track participants' reading habits and involvement in school-based or community STEM activities in the months following the program. **2. Application of Design Thinking in Everyday Problem Solving:** • **Behavior Change:** Participants begin using the design thinking process learned in the program to solve real-life problems at home, in school, or during play. • **Measure:** Post-program interviews or surveys with participants, parents, or teachers that assess how often participants apply critical thinking and creativity to everyday challenges. 3. **Collaboration with Peers on Creative Projects:** • **Behavior Change:** Participants engage in group or peer-led projects that combine reading and STEM concepts, showcasing their ability to collaborate and innovate. • **Measure:** Observation of group projects in school or community settings where participants use STEM tools and literacy skills to work collaboratively.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**1. Improved Literacy and Academic Performance:** • **Impact:** Over time, participants show improved literacy skills, leading to better academic performance and a stronger foundation for future learning. This outcome will contribute to long-term educational success and achievement in school.

	• **Measure:** Monitor participants' reading levels and academic progress through school assessments and reports over several years. 2. **Increased Interest in STEM Education and Careers:** • **Impact:** Participants develop a sustained interest in STEM subjects, leading to future enrollment in STEM courses and consideration of STEM-related careers. By combining reading with STEM, participants gain a holistic approach to learning that inspires them to pursue further STEM education. • **Measure:** Track participant enrollment in STEM-related extracurricular activities, high school courses, and, eventually, post-secondary programs focused on STEM fields. **3. Enhanced Problem-Solving and Critical Thinking Skills:** • **Impact:** Participants will consistently apply problem-solving and critical thinking skills learned through READesign to a variety of challenges, both academic and personal. This will lead to better decision-making and creative thinking in the long term. • **Measure:** Assess long-term application of problem-solving skills through participant feedback, parent/teacher reports, and observed behaviors in various life situations.

Logic Model Template

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

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Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**BrainSTEM Alliance**
Organization Mission Statement:	To collaborate with community partners across Canada to create accessible programming that fosters awareness, increases engagement, and inspires the use of STEM in our daily lives.

Program/Event Name:	**Careers in STEM Conference**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	The **Careers in STEM Conference** is designed to support **high school girls** (grades 7-12) from across **Canada**, with a specific focus on reaching girls in **Fort McMurray** and the surrounding areas within the **Regional Municipality of Wood Buffalo**, including rural and underserved communities. This program is particularly aimed at girls who are underrepresented in STEM fields, providing them with opportunities for career exploration, mentorship, and hands-on learning experiences in STEM.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	The **Careers in STEM Conference** addresses the significant underrepresentation of girls in STEM fields within the **Regional Municipality of Wood Buffalo** and beyond. Despite growing opportunities in STEM, girls, particularly in rural areas like Fort McMurray, face barriers such as limited access to programs, role models, and mentorship. Women currently make up less than 25% of the STEM workforce in Canada, with even fewer represented in fields like engineering and technology (**Statistics Canada**). By high school, many girls lose interest in STEM due to a lack of exposure and support, leading to a wider gender gap in these fields. The **Careers in**

	STEM Conference seeks to bridge this gap by offering access to accomplished women in STEM, hands-on STEM activities, and mentorship opportunities. The event will inspire girls to pursue STEM careers by providing them with real-world insights and skills, helping to close the gender gap in STEM fields.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The **Careers in STEM Conference** will address the underrepresentation of girls in STEM by combining **role model exposure**, **hands-on learning**, and **mentorship**. The conference will feature accomplished women in STEM as speakers and panelists, providing participants with relatable role models. **Hands-on workshops** like 3D modeling and prototyping will engage participants in practical STEM activities, building their confidence and skills. Mentorship sessions will connect girls with women in STEM, offering guidance and networking opportunities. This comprehensive approach aims to inspire, educate, and empower girls to pursue STEM careers, helping to close the gender gap in these fields.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	Research consistently shows that targeted programs aimed at increasing girls' exposure to STEM through **role models, hands-on learning, and mentorship** have a positive impact on their likelihood of pursuing STEM careers. Studies from the **National Girls Collaborative Project** highlight the importance of connecting girls with successful women in STEM, as it increases their interest and confidence in STEM fields. 1. **If** the **Careers in STEM Conference** provides **role models**, **hands-on workshops**, and **mentorship** opportunities for high school girls, **then** participants will gain confidence, skills, and motivation to pursue further STEM education and careers. 2. **If** participants engage in **interactive STEM learning** and connect with accomplished women in the field, **then** they are more likely to see themselves as capable of succeeding in STEM. 3. **If** the program offers ongoing support and networking opportunities, **then** participants will maintain their interest and involvement in STEM-related activities, eventually leading to more women pursuing STEM careers.

	This approach, supported by research, is proven to help bridge the gender gap in STEM fields.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	To deliver the **Careers in STEM Conference**, we will need various resources including **staff labor** for event coordination, workshop facilitation, and technical support. We will secure **venue space** in Fort McMurray for the in-person component and engage **volunteers**, particularly STEM professionals, as mentors and guest speakers. Additionally, we will require **technology** such as video conferencing software and 3D modeling tools for virtual delivery. Lastly, **STEM kits** will be provided for hands-on activities, ensuring all participants, both virtual and in-person, are fully equipped.
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	For the **Careers in STEM Conference**, we will host **keynote speeches** and **themed panel discussions** featuring accomplished women in STEM, providing participants with inspiration and insights. **Interactive workshops** on **3D modeling and prototyping** will give participants hands-on STEM experience. **Mentorship sessions** will connect participants with STEM professionals for personalized guidance. Finally, **networking sessions** will allow participants to build connections with mentors, speakers, and peers, fostering a supportive STEM community.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	The **Careers in STEM Conference** will deliver the following outputs: 1. **Keynote Speeches**: 1 keynote session featuring a distinguished woman in STEM. 2. **Themed Panel Discussions**: 3-4 panels with STEM professionals, providing insights on various STEM careers. 3. **Interactive Workshops**: 2 hands-on workshops on **3D modeling** and **prototyping** for 150 participants. 4. **Mentorship Sessions**: 3 small group mentorship sessions with **25 women in STEM** providing personalized guidance.

	5. **Networking Sessions**: 2 networking opportunities (1 virtual, 1 in-person), connecting participants with mentors and peers.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. **Increased Knowledge of STEM Career**	a. Participants gain awareness of diverse career opportunities in STEM fields.	i. Pre- and post-event surveys will assess participants' understanding of different STEM careers and their interest in pursuing STEM education.
		ii.
[redacted]	b. Participants demonstrate new STEM skills gained from hands-on workshops (e.g., 3D modeling and prototyping).	i. Workshop assessments and participant self-reports on their ability to apply skills learned during the event.
		ii.
2. **Improved STEM Skills**	a.	i.
		ii.

	b.	i.
		ii.
3. **Enhanced Confidence and Attitude Toward STEM**	a. Participants express greater confidence in their ability to succeed in STEM.	i. Post-event surveys and participant feedback will measure changes in confidence and attitudes towards pursuing STEM careers.
		ii.
	b.	i.
		ii.

Intermediate outcomes: *Changes in behaviours and actions***.** *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	**Increased Engagement in STEM Activities and Education:** • **Behavior Change:** Participants actively seek out additional STEM learning opportunities, such as enrolling in STEM courses, joining clubs, or participating in further STEM-related workshops. • **Measure:** Follow-up surveys tracking participants' enrollment in STEM programs, workshops, or extracurricular activities post-conference. **Pursuit of STEM Mentorship and Networking:**

	• **Behavior Change:** Participants continue to engage with STEM mentors and networks established during the conference to seek advice and opportunities in STEM fields. • **Measure:** Tracking of ongoing communication and mentorship connections through post-event check-ins with mentors and participants. **Application of STEM Skills in Academic and Personal Projects:** • **Behavior Change**: Participants apply the STEM skills gained during the conference, such as 3D modeling and prototyping, in school projects, extracurricular activities, or personal endeavors. • **Measure:** Surveys and feedback forms from participants about how they've applied their STEM skills in school or personal projects in the months following the event.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**Increased STEM Career Participation Among Women:** • **Impact:** More women from the Regional Municipality of Wood Buffalo and across Canada will enter and thrive in STEM careers, contributing to the overall diversification of the workforce in STEM industries. • **Measure:** Tracking participants' career choices and involvement in STEM fields over time, as well as industry-wide data showing increased female participation in STEM-related jobs.

	Broader Community Support for Girls in STEM: • **Impact**: Increased collaboration between schools, community organizations, and businesses to support and encourage girls in pursuing STEM education and careers, creating a supportive ecosystem. • **Measure:** The establishment of more community programs, partnerships, and resources focused on promoting STEM opportunities for young women, tracked through program development and community initiatives. **Economic and Social Advancement of Women:** • **Impact:** Greater access to high-paying, in-demand STEM jobs will lead to the economic empowerment of women, reducing gender inequality and fostering financial independence. • **Measure:** Long-term economic indicators such as income levels, career advancement, and participation in leadership roles within STEM industries.

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Logic Model Template

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Organization Name:	**BrainSTEM Alliance**
Organization Mission Statement:	To collaborate with community partners across Canada to create accessible programming that fosters awareness, increases engagement, and inspires the use of STEM in our daily lives.

Program/Event Name:	**Community Code Day**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	The **Community Code Day** program is designed to support **youth (ages 13-18)** and **adults** in **Fort McMurray**, with a specific focus on individuals from **racialized and underserved communities**. The program aims to provide access to coding and technology skills, empowering participants to develop innovative solutions through hands-on learning and collaboration.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	The Community Code Day program addresses the growing gap in technology adoption and digital skills in the Wood Buffalo region. As the world becomes more digitized, many community members still feel overwhelmed by technology and lack the skills to innovate or engage with it meaningfully. This gap is particularly evident in the low number of local professionals and businesses focused on creating technology-based solutions, which limits opportunities for innovation and entrepreneurship. Census data and community reports indicate that access to hands-on technology education in the region is limited, especially in areas like coding, app development, and entrepreneurship. Without access to these skills, residents are missing out on key opportunities to thrive in a

	technology-driven world. The absence of hackathon-style events in Fort McMurray further highlights the need for a program that can provide immersive, community-centered experiences in coding, technology, and product development. Community Code Day aims to fill this gap by empowering participants to engage with technology through coding workshops, innovation challenges, and mentorship, helping them build the skills needed to participate in the digital economy and contribute to local innovation.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The Community Code Day program will address the gap in technology skills by offering a hands-on, inclusive approach to coding and digital innovation. Through a series of workshops, participants will learn various coding languages, engage in problem-solving challenges, and work on creating their own projects around a specific theme. This process will introduce participants to the full product development cycle, from idea generation to pitching their solutions, which helps demystify technology and makes it more accessible to everyone. The program will feature guidance from experienced STEM professionals, who will mentor participants throughout the event. This approach ensures that participants have the support they need to explore technology in a comfortable, encouraging environment. By giving participants the opportunity to collaborate, create, and pitch ideas, the program reduces the barriers to technology adoption and fosters an entrepreneurial spirit within the community. By promoting teamwork and creativity, the program will help participants see how technology can be a tool for innovation, entrepreneurship, and problem-solving in their daily lives. This comprehensive strategy will build participants' confidence in using technology, ultimately increasing digital literacy and tech engagement within the Wood Buffalo region.

Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	Research supports the effectiveness of hands-on learning in building technology skills and reducing barriers to technology adoption. The Community Code Day strategy is built on proven educational approaches that demonstrate clear outcomes: If participants engage in hands-on coding workshops, then they are more likely to understand and retain the coding languages and skills being taught. Research shows that active learning methods, particularly in technology education, improve both engagement and retention of knowledge. If participants are guided through the product development process and given opportunities to apply their skills in real-world challenges, then they will gain confidence in their ability to innovate and solve problems using technology. Studies show that experiential learning, where learners actively apply knowledge, leads to greater confidence and skill development. If participants collaborate in teams and pitch their ideas, then they will develop stronger communication, teamwork, and entrepreneurial skills, which are essential for success in today's digital economy. Hackathon-style events have been shown to foster collaboration and creativity, leading to new ideas and potential business ventures.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	To achieve the goals of Community Code Day, the following resources will be invested: Staff Labor: A dedicated team of program coordinators and facilitators will manage event logistics, participant support, and workshop facilitation to ensure smooth operations. STEM Professionals and Volunteers: Skilled STEM professionals and tech volunteers will act as mentors, offering guidance during coding workshops, project development, and the pitch process. These mentors will provide

	hands-on expertise and real-world industry insights. Venue Space: The event will be held at Keyano College or conducted virtually, providing participants with a professional, accessible space for collaboration. The venue will be equipped with technology to support coding workshops and project development. Technology Resources: Computers, laptops, tablets, and software licenses (such as coding platforms and development tools) will be provided to participants, ensuring everyone has access to the necessary tools to develop their coding projects. Project Materials: Additional resources, such as project kits and prototyping tools, will be provided to allow participants to build tangible solutions during the hackathon-style event. Collaborating Organizations: Three collaborating organizations, including BrainSTEM Alliance, will offer support in areas such as recruitment, mentorship, and logistics to enhance the event's success.
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The Community Code Day program will consist of the following key activities: Coding Workshops: Participants will attend workshops to learn coding languages and techniques, such as Python, JavaScript, or HTML. These workshops will introduce foundational coding skills, providing the technical knowledge needed to build projects. Project Development Sessions: After the workshops, participants will work on creating their own projects based on the event's theme. They will apply their coding skills to solve a specific problem, guided by mentors and STEM professionals.

	Mentorship and Coaching: Throughout the event, STEM professionals and tech volunteers will offer guidance to participants. These mentors will help with troubleshooting, providing advice on coding, project development, and problem-solving. Pitch Preparation: Participants will be coached on how to present and pitch their project ideas effectively. This session will focus on communication skills, product development insights, and how to pitch to potential investors or stakeholders. Pitch Presentation: At the end of the event, participants will pitch their projects to a panel of judges or peers, receiving feedback on their ideas and presentations. Networking Opportunities: Participants will have the chance to connect with local professionals, businesses, and other attendees, fostering community engagement and future collaboration.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	Coding Workshops: Number of Sessions: 2-3 coding workshops held throughout the day, covering different coding languages or topics. Number of Participants: All 50 participants (40 youth and 10 adults) will attend the workshops, with each session accommodating the full group or smaller breakout groups. Project Development: Number of Projects Created: Participants will form teams to work on 8-10 projects throughout the day, applying the skills learned in the workshops to solve the problem posed by the event's theme. Number of Teams: 8-10 teams, each consisting of at least 5 participants.

	Mentorship and Coaching: Number of Mentors: 5-8 STEM professionals and volunteers will mentor participants throughout the day, providing guidance on coding, project development, and problem-solving. Number of Mentorship Hours: Approximately 30 mentorship hours (mentors available throughout the event). Pitch Presentations: Number of Pitches: 8-10 teams will present their projects at the end of the event to a panel of judges or peers. Number of Participants Pitching: 50 participants will contribute to their team's pitch. Networking Opportunities: Number of Networking Sessions: 1 networking session or informal meet-and-greet, allowing participants to connect with mentors, judges, and peers. Number of Organizations Involved: 3 collaborating organizations supporting the event and providing resources or mentorship.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Logic Model Template

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. **Increased Coding and Technology Skills**	a. Participants demonstrate a basic understanding of coding languages and technology tools introduced during the program.	i. Pre- and post-program assessments to evaluate participants' coding knowledge and skills, as well as their ability to complete coding tasks.
		ii.
[redacted]	b.	i.
		ii.
2. **Improved Problem-Solving and Critical Thinking Skills**	a. Participants use coding and technology to solve challenges presented during the program, showcasing their problem-solving abilities.	i. Project evaluations and facilitator feedback on the creativity and effectiveness of participants' coding projects, such as the solutions they develop during the hackathon.
		ii.
[redacted]	b.	i.
		ii.
3. Positive Attitudes Toward Technology and Coding	a. Participants express increased interest and confidence in pursuing technology and coding-related learning opportunities.	i. Post-event surveys and feedback forms assessing participants' attitudes toward coding and their willingness to continue learning or exploring technology-related topics.

		ii.
[redacted]	b.	i.
		ii.

Intermediate outcomes: *Changes in behaviours and actions.* *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	1. **Application of Coding Skills in Personal and Academic Projects:** o **Behavior Change:** Participants use the coding and technology skills learned during the program to develop personal projects or contribute to school assignments, showing confidence in applying their knowledge. o **Measure:** Follow-up surveys or interviews with participants and their teachers to assess the use of coding skills in academic or extracurricular activities within 6-12 months after the program. 2. **Increased Engagement in Technology and Coding Opportunities:** o **Behavior Change:** Participants actively seek out additional coding workshops, hackathons, or technology-based learning opportunities in the community or online.

	○ **Measure:** Track participant enrollment in follow-up coding programs, clubs, or tech-related extracurricular activities through school or community-based data. **3. Collaboration on Coding and Technology Projects:** ○ **Behavior Change:** Participants collaborate with peers on coding and technology projects, either in school, at home, or within the community, fostering teamwork and innovation. ○ **Measure:** Reports from participants, teachers, or community facilitators on the number and quality of collaborative projects initiated after the program. These behavior changes help participants continue developing their coding skills, seek new learning opportunities, and collaborate with others, setting the stage for long-term success in technology fields.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**1. Increased Representation in Technology Fields:** ○ **Impact:** Over time, participants from racialized and underserved communities will pursue careers or advanced education in technology fields, contributing to a more diverse and inclusive tech workforce. ○ **Measure:** Track participants' enrollment in technology-related post-secondary programs, vocational training, or career paths over several years. **2. Enhanced Technological Literacy in the Community:**

	o **Impact:** Participants will demonstrate advanced technological proficiency, leading to a broader increase in technological literacy and digital skills in the Fort McMurray community. o **Measure:** Community surveys and feedback from educators, parents, or employers to assess the long-term application of coding and technology skills in personal, academic, and professional contexts. **3. Community-Led Technology Innovation:** o **Impact:** The program fosters a culture of innovation, where participants contribute to community-based technology projects and collaborate with local organizations to solve real-world problems using technology. o **Measure:** Track the number of community-led technology initiatives and collaborative projects involving program alumni, as well as the impact of these projects on the community. These long-term outcomes reflect broader systemic change, achieved through collaboration with local schools, organizations, and industry partners, empowering participants and their communities to succeed in the digital world.

Logic Model Template

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BRAINSTEM ALLIANCE LTD.

Statement of Revenues and Expenditures

December 31, 2023

Revenue Category	***2023***
Grant	$50,920.00
Sponsorship	$26,408.00
Donation	$5,141.76
In-Kind	$86,000.00
Grand Total	**$168,469.76**

Expense Category	***2023***	
Bank Fees	$496.37	
Meals and Refreshments	$2,411.52	
Postage and Printing	$1,129.13	
Program Materials	$6,441.43	
Promotion	$4,130.99	
Services	$29,016.28	
STEM Facilitators	$65,000.00	In kind
Software	$4,667.07	
Training	$1,438.16	
Venue	$23,108.04	In kind
Volunteer Appreciation	$4,988.28	
Other Expenses	$1,085.00	
Grand Total	**$143,912.27**	

Deficiency of Revenue over Expenses	**$24,557.49**

Verified by:

Board Member

October 26th, 2024

Date

D'Andre Wilson-Ihejirika
President, BrainSTEM Alliance

BRAINSTEM ALLIANCE LTD.

Statement of Financial Position

December 31, 2023

	2023	2022	2021	2020	2019
Assets					
CURRENT					
Cash	$51,119.79	$23,592.00	$14,338.00	$15,289.00	$24,150.00
Prepaid Expenses	$0.00	$0.00	$0.00	$856.00	$0.00
	$51,119.79	**$23,592.00**	**$14,338.00**	**$16,145.00**	**$24,150.00**
Equipment	$0.00	$0.00	$1,703.00	$3,785.00	$0.00
	$51,119.79	**$23,592.00**	**$16,041.00**	**$19,930.00**	**$24,150.00**
Liabilities and Net Assets					
CURRENT					
Accounts Payable	$0.00	$0.00	$1,900.00	$2,617.00	$0.00
Due to Members	$147.00	$147.00	$147.00	$147.00	$147.00
	$147.00	**$147.00**	**$2,047.00**	**$2,764.00**	**$147.00**
NET ASSETS	$57,815.63	$33,257.63	$13,994.00	$17,166.00	$24,003.00
	$57,962.63	**$33,404.63**	**$16,041.00**	**$19,930.00**	**$24,150.00**

Verified by:

Board Member

October 26th, 2024

Date

BRAINSTEM ALLIANCE LTD.

Statement of Changes in Net Assets

December 31, 2023

	2023	2022	2021	2020	2019
Net Assets - Beginning of Year	$33,257.63	$13,994.00	$17,166.00	$24,003.00	$10,462.00
Deficiency of Receipts over Expenses	$24,558.00	$19,263.63	-$3,172.00	-$6,837.00	$13,541.00
Net Assets - End of Year	**$57,815.63**	**$33,257.63**	**$13,994.00**	**$17,166.00**	**$24,003.00**

Verified by:

Board Member

October 26th, 2024

Date

Application Summary: 2025 - 3100 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3100 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Big Brothers Big Sisters Association of Wood Buffalo
202-604 Signal Road
Fort McMurray, AB, T9H 4Z4

Primary Contact

Hanna Fridhed
202-604 Signal Road
Fort McMurray
Phone: (780) 791-2447
Email: edwb@bigbrothersbigsisters.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Big Brothers Big Sisters Wood Buffalo mission is to enable life-changing mentoring relationships to ignite the power and potential of young people in the Wood Buffalo Region.

Brief Summary of the Proposed Program(s) and/or Project(s)

Big Brothers Big Sisters of Wood Buffalo provides evidence-based mentoring services to young people ages 6 through 18 years of age within the Wood Buffalo region who are in need of an additional developmental relationship. Big Brothers Big Sisters of Wood Buffalo helps children reach their full potential through our community based, one-to-one mentoring program, site-based group mentoring and specialized Indigenous mentoring programs.

Since 1979, Big Brothers Big Sisters has been creating impactful relationships in our region. Research has shown that the positive relationships between youth and their mentors have a direct measurable and lasting impact on children's lives..

Big Brothers Big Sisters (BBBS) will provide mentors the ability to create a developmental relationship with their mentee that expresses care, challenges growth, provides support, shares power and expands possibilities.
The Community based program - mentors and mentee are matched in a one-to-one relationship. Matches spend quality time together participating in community activities that are developmental, educational, leisurely, recreational, and or/cultural. BBBS staff support each match to ensure the young person is building developmental assets.

Site-based Mentoring - mentors and mentees are matched in one-to-one and group relationships. This site based program is in partnership with the schools where school staff refer a young person to these programs.

Indigenous mentoring - The purpose of the program is to provide meaningful group mentoring experience that strengthens cultural awareness and pride among Indigenous children and youth in the Wood Buffalo region. The customized program design is to serve children and youth who are not typically served by mainstream mentoring programs.

Please note any restrictions on participating in your organization's programs or services.

Our agency has no restrictions to young people participating in our programs and services. Our agency ensures that we are also serving our rural communities in our region and providing them with our programs. All mentoring programs are provided free to young people in our region, which sets us apart form that other agencies that provide youth mentoring programs at a cost to the client.

Minimum number of board members according to the organization's bylaws:

6

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Trevor Butler	Board Chair	2.5
Rita Dizak	Vice Chair	2
Shania Cassell	Secretary	Less then 1 year
Tammy Russell	Director	1
Julieta Miranda	Director	Less then 1 year
Monica Ball	Treasurer	Less then 1 year
Judy Dredge	Director	Less then 1 year

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Our board representatives do have lived experience or expertise that is reflective to the demographics our organization serves which is youth mentoring. All members have had valued mentors in their lives that have helped shaped who they are today and the work that they do. All members are easily connected to the cause as because of a positive adult role model that they had in their lives they were able to succeed and see the power and potential that they have within themselves. Many members on our board our mentors in respect to their career and job titles and mentor their staff and co-workers on a daily basis. Within the board itself board mentoring happens where each member is paired with another member for mentorship.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Mentoring Programs 1:1 and Group Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$78,787.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$500,210.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Adjustments were made to the fund development plan with hopes of increasing revenues from our yearly fundraising events and secure new funders to support service delivery.

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table.

Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Casinos/Bingos	Casino Funds	$33,635.00
Other	Wine Auction	$45,000.00
Other	Bowl For Kids Sake	$41,075.00
Other	BBBS Canada	$10,300.00
Other	Jump Start	$5,200.00
		$135,210.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Materials & Supplies	Mentor/Mentee Activites	$8,000.00	$3,500.00
Program Staff wages & Benefits	Service Delivery Staff, Oversee program execution	$160,000.00	$60,000.00
Food Costs	Food for program participants	$7,000.00	$1,750.00
Other (Provide Detail)	Program Insurance	$15,000.00	$1,500.00
Transportation and Delivery	Mileage , program participant transportation	$6,000.00	$3,000.00
Advertising/Marketing	Marketing of programs and services	$5,500.00	$1,000.00
Administration Costs 15% Maximum	Admin Costs	$15,000.00	$8,500.00
Volunteer Appreciation		$2,500.00	$750.00
		$219,000.00	**$80,000.00**

Shortfall

	Total

(Total Secured Revenue - Total Expenses)	-$83,790.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$219,000.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

37%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Volunteer time, in kind partnership contributions (space, volunteer facilitators/mentors)

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

BBBS_2023_Financial_Statment.pdf
2.3 MB - 09/26/2024 10:48 AM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

BBBS_Theory_of_Change.pdf
666 KB - 09/23/2024 11:51 AM

Mentoring_Logic_Model.pdf
575.9 KB - 09/23/2024 11:50 AM

Total Files: 2

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Suzette Mckell

Position/Title

Interim Executive Director

Date: 10/11/2024

Project Summary
Mentoring Programs 1:1 and Group

Program, Project or Service Name

Mentoring Programs 1:1 and Group

Beginning Date

01/02/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Big Brothers Big Sisters of Wood Buffalo believes all youth should have access to mentorship, we offer this at no cost which removes any financial barrier.
We provide mentorships to male, female, transgender, and non-binary youth who face challenges like bullying, isolation, poverty, abuse, social anxiety, low self-esteem. We are committed to providing a safe, inclusive environment for all individuals. Through our Indigenous mentoring programs we are ensuring that young people build cultural awareness and pride so they can be mentors to young people in the generations to follow.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	250
Youth (13-18)	55
Adults	50
Seniors (65+)	10
Families	275
Community	10
Total	650

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

We have seen an on average 17.6 - 21 percent increase in children and youth served each since 2018 to current year. Our waitlist times for services have remained consistent at 3-6 months with some kids waiting up to a year or more for a mentor. Our waitlist has grown to its capacity meaning young people wait longer to get a mentor, ultimately showing the need for our programs and services. In 2023 73% of our clients served in the region are Indigenous young people who reside in then municipality. Our last national needs assessment from Big Brothers Big Sisters was conducted in 2021 and shows us that 68% of young people identified as not having a role model, 56% lacked self-esteem, and 51% identified as have mental health struggles. With a positive adult role model, mentor, this statistic changes significantly for young people who face adversity. Search Institute states that only one in five youth have access to a web of developmental relationships. Through our mentoring programs youth are 17% more likely to gain employment, 50% more likely to volunteer, 60% feel consistently happy, and 50% have a strong social network. For every dollar investment it returns $18-$23 to society.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Our work is driven by research, outlined in our theory of change that our programs support: social emotional competencies (relationship skills, social awareness, responsible decision making, self-management), mental health and wellbeing (positive identity, mental wellness, social inclusion and empowerment) and educational engagement and employment readiness (school connectedness, commitment to learning and enhanced constructive use of time).
The ACEs (Adverse Childhood Experiences) study has a profound impact on youth services as it scientifically proves the need for intervention between children and adverse childhood experiences in order to increase the likelihood of positive youth development. There is extensive research showing how young people's social emotional competence, mental health, and educational engagement & employment readiness is at risk when they experience prolonged exposure to adversities listed in our Need Registry. 2020 insights into the National NR tells us over 65% of Mentees are living with 3 or more childhood adversities and 78% live with 2 or more.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

As our mission is to enable life changing mentoring relationships to ignite the power and potential of young people.
Big Brothers Big Sisters, services young people who face adversity and are in need of a supportive developmental relationship. We ignite these young peoples potential by intentionally recruiting based on on the needs of a community young people. By matching young people with a professionally screened volunteer, by monitoring and supporting the match with a professional caseworker, by training and supporting the mentor, mentee and the family. By building a developmental relationship between the mentor and the mentee that expresses care, challenges growth, provides support, shares power, and expands possibilities.
Young people graduate our programs with measurable outcomes including:
1. Social emotional competence-relationship skills, social awareness, responsible decision making, self management, self awareness.
2. Mental Health and Wellbeing-positive identity, mental wellness, social inclusion & empowerment
3. Educational Engagement & Employment Readiness-School connectedness, commitment to learning and enhanced constructive use of time.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Some of the resources that will be invested to achieve our goals are staff labor including a program manager, mentoring coordinator as well as facilitators, with staff labor includes staffing costs including salaries, benefits, recruitment and training. Volunteers to facilitate mentorship is required. Facilities and facility expenditures including rent where applicable, utilities, insurance, and maintenance. Program Supplies: which include food, recreation, program materials. Office expenditures including office supplies, communications, computers, printing costs, cell phones, handouts and brochures. Administrative support including human resources, admin, finance, fund development and leadership. Accreditation from Big Brothers Big Sisters National.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The activities required to facilitate mentorship include firstly for the families (parents and caregivers) parent permission in the form of an application, information about the program, follow up support, providing information on community resources, and co-creation of evaluation.
For the children and youth (mentees): Referral review, interview, mentor matching, child/youth training (what is mentorship, what does the program look like, safety), monitoring matches-phone calls, in person check in. Follow up support when needed, match closure (when the mentorship has completed, including an in person meeting)
Reassessment and or referral to other programs.
For the volunteers (mentors) recruitment-application, interview. prescreen-criminal record check, references, home check, drivers abstract, insurance check. Training-Big Brothers Big Sisters trainings. Acceptance placement. Ongoing support and supervision, including access to various trainings, resources and support from staff. For Supervision, volunteers will be contacted by phone call as well will be required to have in person visit.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

During the 2023 year, Big Brothers Big Sisters of Wood Buffalo served a total of 852 young people with 729 being supported by this grant. The 729 young people received 4,270 hours of mentorship. 36 Full Circle Mentoring Programs and 16 site-based mentoring programs were administered. 29 matches were active in our 1-1 community-based mentoring program (Traditional Big Brother, Big Sister and couple program). 42 young people remain on our waitlist for the Community-based 1-1 mentoring program. 7 Big and Little group activities happened during the 2023 year. 75 mentors assisted with enabling these life-changing mentoring relationships.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

1) Individuals develop positively (Children and youth experience quality developmental relationships)
2) Improved Social Well-being of Community (Young people build cultural awareness and pride for Indigenous Culture)
3) Individuals are connected to others (Children and youth maintain healthy relationships, a healthy lifestyle and are positively engaged in their community)

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Mentoring preserves a way of life based on spirituality, sacredness, reciprocity, education, and social responsibility by helping to integrate cultural factors that preserve and protect the health and wellbeing of the young. Through our Indigenous mentoring programs we are ensuring that young people build cultural awareness and pride so they can be mentors to young people in the generations to follow. We aim to provide programs that promote the following Calls to Action from the TRC #7, 57, 66 and 92. To promote these Calls to Actions through the following measures: the inclusiveness of our programs, the training of our volunteers in Indigenous Awareness and first-hand learning from Indigenous mentee's/FNMI liaisons; the continued efforts to run the Full Circle Mentoring Program, our staff are equipped with Indigenous Awareness training and cultural competency training, ensuring the proper respectful treatment of all clients, families, volunteers and community partners and the respectful structure of culturally themed activities; In partnership with FMPSD, FMCSD and Northlands School Division to provide consistent youth programming to the Indigenous children and youth in our region.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

We pride ourselves on being the leaders in evidence-based mentoring programming. We are the only mentoring organization in Wood Buffalo that serves young people, boys, girls, non-gender ages 6-18 years of age. We work closely with other organization in our region that do administer mentoring programs however the service delivery approach and outcomes differ from our agency. An example of this is a large part of our mentoring work is done by volunteers not paid staff. Our programs serve all genders and all ages. Our programs are free of charge unlike other agencies who provide youth mentoring services, which makes it even more accessible for families to utilize our services when our economy and communities are struggling economically, financially and mentally. We also ensure that we are offering our programs to our rural communities in the municipality and working with them to provide the correct mentoring service that is needed for their community. BBBS uses evidence-based child intake process so that we can build a collective view of who BBBS agencies are reaching so we can validate that we are reaching the children who need us the most. BBBSC's Need Registry is grounded by the 'Adverse Childhood Experiences' (ACEs) study.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
FMPSD	Referrals, Program Support
FMCSD	Referrals, Program Support
Northlands School Division	Referrals, Program Support
Parkland School Division	Referrals, Program Support
Northeast Child and Family Services	Referrals
AHS	Referrals
Indigenous Liaisons-Community and Schools	Referrals, community liaisons and program staff
Community Committees: Our Children Our Youth (OCOY), Volunteer Managers Roundtable, Newcomers Interagency Network (NIN), Collaborative Community Outreach Team (CCOT), Rural Sharing Network, Family Violence Coordinating Council (FVCC), BBBS AB Service Delivery Team	Program promotion, connection, collaborative community agencies, working groups
Other Community Partnerships (ATC, Careers Next Generation, BGC Fort McMurray, Keyano College, YMCA, Pride YMM, CMHA, Nistawoyou Friendship Centre, JSYF, Fuse Social)	Referrals, program supports, space, summer students, community liaisons, volunteers

1:1 Mentoring Logic Model – Big Brothers Big Sisters of Wood Buffalo

Stakeholders	Program Plan			Outcome Plan			Measurement
Group	Inputs	Activities	Outputs	Short-Term (within 1 year)	Mid-Term (1-3 years)	Long-Term	Tools
Families (Parents and Caregivers) Of children and youth aged 6-18 who have a mentor	**Staff**: 1 Executive Director, 2 Mentoring Coordinators, 10 facilitators, support staff **Staffing costs**: salaries, benefits, recruitment, training, travel **Volunteers**: Adult and Youth **Knowledge expertise**: Social and Emotional Learning, Positive youth development, Indigenous awareness and diversity training, suicide prevention, First Aid/CPR, Hi-Five, LGBTQ **Facilities and facility expenditures**: rent where applicable, utilities, insurance, maintenance **Program supplies**: food, recreation, program materials and supplies **Transportation**: buses/ taxi's for mentoring programs **Partnerships and collaboration** **Office expenditures**: office supplies, communications, computers, printing costs, cell phones, handouts and brochures **Administrative support**:	Parent permission Provide information about program Follow-up support Provide information on community resources Co-creation of evaluation components	# Families served # Single parent/caregiver families # Parent follow-ups # Amount and type of contact with staff # Surveys attempted and completed	**1.** Develop trusting relationships with BBBSWB staff members **2.** Access referrals to resources for community services/supports	**1.** Increased capacity to create healthy and safe environments **2.** Increased engagement with agency	**1.** Integration/engagement of families in agency programming	Parent/Caregiver Survey Qualitative Data: Focus Groups

Children and Youth (Mentees)
Aged 6-18 identified as vulnerable due to social and economic disadvantages
		Referral review
		
		Interview
		
		Mentor Matching
		
		Child/youth training
		
		Monitoring Matches
		
		Follow-up support
		
		Match closure
		
		Re-assessment and/or referral to other programs
		
		Co-creation of evaluation components
			# Children/youth served
			  # Unique individuals served
			  # By gender
			  # By age
			  # By ethnicity
			  # By geography
			
			# Matches closed
			
			# Re-matched/re-assessed
			
			# External referrals
			
			# Surveys attempted and completed
				1. Academic Support: *Children and youth receive academic support related to literacy, math, and other areas as needed.*
				
				Children and youth experience developmental relationships evidenced by the following elements:
				
				2. Express Care: *Children and youth know that they matter to their mentor*
				
				3. Challenge Growth: *Mentors inspire children and youth to be their best*
				
				4. Provide Support: *Mentors help children and youth complete tasks and achieve goals*
				
				5. Share Power: *Mentors treat children and youth with respect and give them a say*
					1. Self-Awareness.: *Accurately assessing one's feelings, interests, values, and strengths; maintaining a well-grounded sense of self-confidence.*
					
					2. Self-Management: *Regulating one's emotions to handle stress, controlling impulses, and persevering in addressing challenges; expressing emotions appropriately; and setting and monitoring progress toward personal and academic goals.*
					
					3. Social Awareness: *Being able to take the perspective of and empathize with others; recognizing and appreciating individual and group similarities and differences; and recognizing and making the best use of family, school, and community resources.*
						1. Resiliency: *Children and youth have increased resiliency and can successfully cope with adversarial situations*
						
						2. Transition Successfully to Adulthood: *Children and youth have improved life skills for transitioning to adulthood*, such as *resisting negative influences, making positive choices, understanding consequences, and achieving academic potential.*
						
						3. Healthy and Active Participants in Society: *Children and youth maintain healthy relationships, a healthy lifestyle, and are positively engaged in their communities.*
							Child/Youth Survey
							Parent Survey
							Teacher Survey
							Qualitative Data:
							Success Stories
							Interviews
							Focus Groups
							Other Creative

	human resources, admin, finance, fund development, leadership **Funding**: RMWB, Red Cross, Gov't of AB. **Accreditation**: BBBS Canada			**6. Expand Possibilities**: *Mentors encourage mentees to seek out people and/or places that could broaden their world*	**4. Relationship Skills:** *Establishing and maintaining healthy and rewarding relationships based on cooperation; resisting inappropriate social pressure; preventing, managing, and resolving interpersonal conflict, and seeking help when needed.* **5. Responsible Decision Making:** *Making decisions based on consideration of ethical standards, safety concerns, appropriate social norms, respect for others, and likely consequences of various actions; applying decision-making skills to academic and social situations; and contributing to the well-being of one's school and community.*		
Volunteers (Mentors)		Recruitment Prescreen Interview Training Acceptance/Placement Support/Supervision Recognition Re-engagement	# Applications # Pre-screens # Interviews # Trained # Matched # Volunteers # Volunteer hours # By gender # By age # By ethnicity # By geography # By school # Closed # Surveys attempted and completed	**1. Learn:** *about mentor role and leadership* **Build developmental relationships with mentees as evidenced by the following elements:** **2. Express Care**: *Mentors let mentees know that they matter* **3. Challenge Growth**: *Mentors inspire mentees to be their best* **4. Provide Support**: *Mentors help mentees complete tasks and achieve goals* **5. Share Power**: *Mentors treat mentees with respect and give them a say* **6. Expand Possibilities**: *Mentors encourage mentees to seek out people and/or places that could broaden their world*	**1. Competence/Career Development:** *Increase leadership and interpersonal skills and work effectively with children/youth*	**1. Ongoing Community Engagement:** *Maintain involvement in community and develop a sense of giving back to community*	Volunteer Survey

Staff		Training (onboarding and ongoing) Matching Provide follow-up support to matches Staff meetings Supervisions and performance reviews	# Staff # Matches per staff # Staff turnover	**1. Healthy Relationships:** *establish healthy relationships with children/youth, families, and volunteers*	**1. Competence/Career Development:** *Increase leadership and interpersonal skills and work effectively with children/youth, families, and volunteers*	**1. Contribution to BGCBigs:** *Support BGCBigs vision and mission and contribute to agency effectiveness, well-being, positive reputation, and impact*	Staff survey Supervisions and performance Reviews

*The short term outcomes are adapted from the Developmental Relationships Framework by the Search Institute.

*The mid-term outcomes are adapted from social emotional competencies identified by CASEL and FCSS.

Big Brothers
Big Sisters

OUR MISSION

To enable life-changing mentoring relationships to ignite the power and potential of young people

THEORY OF CHANGE

WHO DO WE SERVE?

Young people who face adversity AND
are **in need of** an additional consistent and supportive **Developmental Relationship**[1]

HOW DO WE IGNITE POTENTIAL?

- By intentionally **recruiting** based on the needs of a community's young people
- By **matching** young people with a **professionally screened** volunteer mentor
- By **monitoring and supporting** that match with a professional caseworker
- By **training and supporting** the mentor, the mentee and the family
- By **building a Developmental Relationship** between the mentor and the mentee that: Expresses Care; Challenges Growth; Provides Support; Shares Power; and Expands Possibilities
- By **graduating** the match relationship towards natural support

WHAT IS THE IMPACT?

Young people graduate our programs with **measurable outcomes**:

SOCIAL EMOTIONAL COMPETENCE

- Relationship skills
- Social awareness
- Responsible decision-making
- Self-management
- Self-awareness

MENTAL HEALTH & WELLBEING

- Positive identity
- Mental wellness
- Social inclusion & empowerment

EDUCATIONAL ENGAGEMENT & EMPLOYMENT READINESS

- School connectedness
- Commitment to learning
- Enhanced constructive use of time

1 "Developmental Relationships Framework." © 2018 Search Institute, Minneapolis, MN. www.search-institute.org

OUR VISION

All young people realize their full potential

BIG BROTHERS BIG SISTERS OF WOOD BUFFALO

Financial Statements

Year Ended December 31, 2023

BIG BROTHERS BIG SISTERS OF WOOD BUFFALO
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Year Ended December 31, 2023

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INDEPENDENT AUDITOR'S REPORT

To the Members of Big Brothers Big Sisters of Wood Buffalo

Opinion

We have audited the financial statements of Big Brothers Big Sisters of Wood Buffalo (the association), which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the association as at December 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the association in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

(continues)

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

King + Company

Edmonton, AB
May 17, 2024

CHARTERED PROFESSIONAL ACCOUNTANTS

BIG BROTHERS BIG SISTERS OF WOOD BUFFALO

Statement of Financial Position

As at December 31, 2023

	2023	2022
ASSETS		
CURRENT		
Cash *(Note 2)*	$ 477,604	$ 562,713
Investments	69,070	67,058
Amounts receivable	3,009	10,429
Prepaid expenses	13,320	3,250
	$ 563,003	$ 643,450
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities *(Note 3)*	$ 56,768	$ 30,865
Deferred contributions related to operations *(Note 4)*	97,448	141,352
Current portion of long-term debt	-	40,000
	154,216	212,217
COMMITMENTS *(Note 5)*		
NET ASSETS		
Internally restricted *(Note 6)*	330,000	330,000
Unrestricted	78,787	101,233
	408,787	431,233
	$ 563,003	$ 643,450

ON BEHALF OF THE BOARD

Director

Director

BIG BROTHERS BIG SISTERS OF WOOD BUFFALO

Statement of Operations

Year Ended December 31, 2023

	2023	2022
REVENUE		
Donations and fundraising	$ 260,435	$ 310,254
Grants	181,676	165,882
Casino	33,493	37,086
Interest	2,160	1,685
	477,764	514,907
EXPENSES		
Salaries and benefits	266,744	301,889
Fundraising costs	63,953	66,816
Rent	39,975	39,975
Dues and memberships	30,040	7,449
Office	22,782	9,215
Insurance	20,262	8,115
Advertising and promotion	12,795	12,896
Utilities	12,596	13,439
Professional fees	10,786	11,195
Big N' Littles activities	9,864	11,962
Goods and services tax	3,597	4,144
Training and education	2,591	6,070
Telephone	2,536	3,192
Volunteer appreciation	1,689	4,206
	500,210	500,563
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	$ (22,446)	$ 14,344

BIG BROTHERS BIG SISTERS OF WOOD BUFFALO

Statement of Changes in Net Assets

Year Ended December 31, 2023

	Internally Restricted (Note 6)	Unrestricted	2023	2022
NET ASSETS - BEGINNING OF YEAR	$ 330,000	$ 101,233	$ **431,233**	$ 416,889
Excess (deficiency) of revenue over expenses	-	(22,446)	**(22,446)**	14,344
NET ASSETS - END OF YEAR	$ 330,000	$ 78,787	$ **408,787**	$ 431,233

BIG BROTHERS BIG SISTERS OF WOOD BUFFALO

Statement of Cash Flows

Year Ended December 31, 2023

	2023	2022
OPERATING ACTIVITIES		
Cash receipts from donations and fundraising	$ 260,435	$ 310,254
Cash receipts from grants, government subsidies, and casino	178,684	270,034
Interest received	150	154
Cash paid for program service expenses	(484,378)	(495,991)
Cash flow from (used by) operating activities	(45,109)	84,451
FINANCING ACTIVITY		
Repayment of long term debt	(40,000)	-
INCREASE (DECREASE) IN CASH	(85,109)	84,451
CASH - BEGINNING OF YEAR	562,713	478,262
CASH - END OF YEAR	$ 477,604	$ 562,713

NATURE OF OPERATIONS

Big Brothers Big Sisters of Wood Buffalo (the "association") was incorporated under the Alberta Societies Act. The association is a registered not-for-profit organization and therefore is exempt from income taxes under 149(1)(l) of the Income Tax Act (Canada).

The association is operated for the benefit of youth aged 6-17 in the Wood Buffalo region and is dependant on the support of volunteers to continue operations.

1. SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Revenue Recognition

Big Brothers Big Sisters of Wood Buffalo follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Casino revenue is recognized when approval is received from Alberta Gaming, Liquor and Cannabis Commission (AGLC).

Revenue from all other sources is included in revenue in the year in which it is received or receivable.

Contributed Services

The operations of the association depend on both the contribution of time by volunteers to carry out its' services and fundraising activities. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

Cash and cash equivalents

Cash and cash equivalents are comprised of funds held in financial institutions. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

Allocation of expenses

The association engages in fundraising and program activities. The costs of each program include the costs of personnel and other expenses that are directly related to providing the program.

The association also incurs a number of general support expenses that are common to the administration of the association as well as each of its' programs. General support expenses include rent, utilities, dues and memberships, professional fees, and insurance. General support expenses are allocated to programs according to use.

Goods and Services Tax

Contributed materials and services are recoverable at 50% as a rebate. The unrecoverable portion is recorded as an expense with the rebate treated as a receivable.

(continues)

1. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial Instruments

Initial Measurement

The association initially measures its financial assets and liabilities originated or exchanged in arm's length transactions at fair value. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the association is in the capacity of management, are initially measured at cost.

The cost of a financial instrument in a related party transaction depends on whether the instrument has repayment terms. If it does, the cost is determined using its undiscounted cash flows, excluding interest and dividend payments, less any impairment losses previously recognized by the transferor. Otherwise, the cost is determined using the consideration transferred or received by the association in the transaction.

Subsequent Measurement

The association subsequently measures all its financial assets and liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in earnings in the period incurred.

Financial assets measured at amortized cost using the straight-line method include cash, investments, and accounts receivable. Financial liabilities measured at amortized cost using the straight-line method include accounts payable and accrued liabilities.

Transaction Costs

Transaction costs attributable to financial instruments subsequently measured at fair value and to those originated or exchanged in a related party transaction are recognized in earnings in the period incurred. Transaction costs related to financial instruments originated or exchanged in an arm's length transaction that are subsequently measured at cost or amortized cost are recognized in the original cost of the instrument. When the instrument is measured at amortized cost, transaction costs are recognized in earnings over the life of the instrument using the straight-line method.

Impairment

For financial assets measured at cost or amortized cost, the association determines whether there are indications of possible impairment. When there are, and the association determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in earnings. If the indicators of impairment have decreased or no longer exist, the previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may be no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in earnings.

Measurement Uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period.

Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

2. CASH

Cash is restricted for the following:

	2023	2022
Externally restricted for operating grants (Note 4)	$ 43,168	$ 87,226
Externally restricted for expenses approved by the Alberta Gaming, Liquor and Cannabis Commission (casino funds) (Note 4)	54,280	54,126
Internally restricted for future operations (Note 6)	330,000	330,000
	427,448	471,352
Unrestricted	50,156	91,361
	$ 477,604	$ 562,713

3. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2023	2022
Trade	$ 52,265	$ 18,796
Wages	4,503	12,069
	$ 56,768	$ 30,865

4. DEFERRED CONTRIBUTIONS RELATED TO OPERATIONS

	Opening balance	Amounts received	Recognized as revenue	Ending balance
Big possibilities mentoring	$ 2,880	$ 14,295	$ (10,823)	$ 6,352
Community based mentoring	-	62,598	(43,534)	19,064
Full circle mentoring	-	64,908	(64,908)	-
In-school mentoring	-	39,917	(39,917)	-
BBBS community services project	-	-	-	-
Conco Phillips corporate mentoring	-	-	-	-
Game On / Go Girls	4,346	35,900	(22,494)	17,752
Sunbelt Rentals and Ledcor Golf Cup donation	80,000	(80,000)	-	-
Casino	54,126	33,647	(33,493)	54,280
	$ 141,352	$ 171,265	$ (215,169)	$ 97,448

5. LEASE COMMITMENTS

The association is committed to a long term lease with respect to its premises until June 30, 2026. Future minimum lease payments as at December 31, 2023, are as follows:

2024	$ 39,000
2025	39,000
2026	19,500
	$ 97,500

6. INTERNALLY RESTRICTED NET ASSETS

The Board has internally restricted $330,000 (2022 - $330,000) of net assets for future operations. The funds cannot be utilized without Board authorization.

7. NET FUNDRAISING REVENUES

Included in donations and fundraising revenues and expenses are the following events hosted by the association:

	Bowl for Kids Sake	Duck Race	Wine Auction	2023	2022
Revenue	$ 41,417	$ 8,211	$ 192,928	$ **242,556**	$ 279,449
Expenses	(940)	(350)	(59,782)	**(61,072)**	(68,332)
	$ 40,477	$ 7,861	$ 133,146	$ **181,484**	$ 211,117

8. FINANCIAL INSTRUMENTS

The association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the association's risk exposure and concentration as of December 31, 2023.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the association manages exposure through its normal operating and financing activities. The association is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

Application Summary:
2025 - 3075 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3075 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Association Canadienne Francaise de l'Alberta, Regionale de Wood Buffalo
100-312 Abasand Drive
Fort McMurray, AB, T9J 1B2

Primary Contact

Maryse Champagne
100-312 Abasand Drive
Fort McMurray
Phone: (780) 791-7700
Email: administration.woodbuffalo@acfa.ab.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The ACFA régionale de Wood Buffalo mission is to promote cultural, intellectual, social and economical wellbeing to all Francophones through French-language services, resources and other supports since 1980.

Brief Summary of the Proposed Program(s) and/or Project(s)

The ACFA régionale de Wood Buffalo has designed a program that promotes leisure and cultural activities that support the well-being of Francophone adults, youth and families:
-Fitness Program Wellness: Family fitness classes with qualified French instructors. We propose three (3) fitness classes that are held on different days of the week in different places, depending of the availabilities: the Barre Above class that focuses on varied stretching flows with full-body exercises that strengthen the body and mind; the energetic High Fitness that uses old-school aerobics with intense fitness-based movements with music from all genres and decades; and the danse class with Country Fusion® Dance which is a total body fitness workout designed for all levels and integrates music, country dancing and line dancing.
-French Indoor Soccer Program for children ages 6-12: This indoor soccer training and skills program with a qualified French soccer coach will allow participants to socialize in a group, develop their motor skills, endurance and coordination while having fun, learn soccer training techniques and purchase soccer equipment.
- Workshops focused on mental health and self-care: in recent years, the community of Fort McMurray has suffered disasters such as wildfires and floods. Wildfires caused the complete evacuation of the city. Added to this, the COVID-19 pandemic and the recent wildfires this year 2024 which led to the partial evacuation of the city of Fort McMurray, have also had considerable effects on the mental health of the population, increasing the need for support in the field of mental health. The ACFA régionale de Wood Buffalo has therefore set up workshops to support the mental health and well-being of the Francophone and Francophile population of the Wood Buffalo region.

Please note any restrictions on participating in your organization's programs or services.

We help everybody that needs help, and who are new to the community. For our members, we share informations about our activities/events in the community by a newsletter each month. The ACFA régionale de Wood Buffalo has a vision to help, educate and provide networking for all francophones and francophiles, no mater where there country of origin.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Erin Parent	President	25
Marie-Pier Tailly	Vice-president	3
Debbie Savage	Secretary Treasurer	1 an
Patrick Ferdinand Novella	Director	4
Rahul Paul	Director	4

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

They are Francophone in minority language community.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Promotion of health and well-being for our Francophone Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

03/31/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

$164,074.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$658,575.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We have received more registrations for our childcare program and after-school care services. We have worked on improving our financial strategies to optimize resource allocation and ensure sustainability.

> ### Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table.

Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Canada GrantGrant	Canadian Heritage	$1,500.00
Other	ACFA régionale de Wood Buffalo	$3,000.00
Casinos/Bingos		$1,000.00
In-Kind Donation	Gymnasium Boréale School	$2,250.00
		$7,750.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Program/Project Income (Ticket sales, admission, etc.)	Program fee	$3,600.00
		$3,600.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	AdminHR/Wages/Salaries and volunteer	$3,800.00	$3,000.00
Rent - Venue/Facility/Room/Equipment	Facility rental/Equipement	$7,250.00	$5,000.00
Program Staff wages & Benefits	Fitness Instructors, Coachs Soccer, Psychologist	$11,000.00	$9,500.00
Other (Provide Detail)	Insurance/ Entandem	$1,000.00	$500.00
Food Costs	Snacks and drinks	$1,000.00	$0.00
Advertising/Marketing	Visibility	$500.00	$300.00
Other (Provide Detail)	Childminding	$500.00	$0.00
Other (Provide Detail)	Cleaning	$1,000.00	$0.00
		$26,050.00	**$18,300.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$18,300.00

Total RMWB Grant Request

	Amount
Total	$18,300.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$26,050.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$18,300.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

70%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Boreal School has given us the in-kind contribution to receive rental of the community hall and gymnasium free of charge for Indoor Soccer program, Barre above and mental health workshops.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

États_financiers_2023-2024_-_Signé.pdf
421.9 KB - 10/04/2024 3:08 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_Template.docx
56.5 KB - 10/11/2024 4:10 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Maryse Champagne

Position/Title

Executive Director

Date: 10/14/2024

Project Summary
Promotion of health and well-being for our Francophone

Program, Project or Service Name

Promotion of health and well-being for our Francophone

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

In the Wood Buffalo community, we do not see many activities that are entirely in French. To fill this gap, our projects aim to meet these local needs and improve services in French, by offering services and activities in French with French-speaking professionals and instructors. The needs of French-language projects are considered an asset by the governments of Canada (Official Languages and Canadian Heritage) and Alberta (Francophone Secretariat of the Government). It's why they are committed to improving services and supporting the vitality of the Francophonie in Alberta in a targeted and sustainable manner, to the extent that resources allow.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	20
Youth (13-18)	20
Adults	70
Seniors (65+)	10
Families	60
Community	200
Total	380

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The ACFA régionale de Wood Buffalo aims to address a significant gap in French-language services and activities in the region. Currently, opportunities for the Francophone community to participate in cultural, educational, and community events in French are limited, which negatively impacts their well-being and cultural vitality. This situation leads to linguistic isolation for residents, especially newcomers, families, and youth.
A survey of our members highlighted the growing demand for French-language activities and services. The governments of Canada and Alberta also recognize this need and have prioritized enhancing French-language services to support Francophone minority communities. The lack of accessible French services limits social and cultural participation, bother the integration and well-being of Francophones in the region.
To address this gap, our program offers a variety of activities, including wellness workshops, cultural events, and educational programs. These initiatives aim to strengthen social inclusion, foster a sense of belonging, and celebrate Francophone identity while meeting the specific needs of the local community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The program will address the social problem of limited French-language services and cultural engagement by providing a range of targeted activities designed to foster inclusion, community building, and well-being among the Francophone and Francophile populations.
-Inclusive programming: We are offering French-language workshops, fitness classes, cultural events, and educational programs. These activities create accessible spaces where Francophones can participate in community life without language barriers, promoting social interaction and cultural pride.
-Multigenerational approach: The program caters to all ages—youth, adults, and families. This ensures that everyone in the community, from children to seniors, can engage and benefit from activities that promote cultural identity, language retention, and social integration.
-Partnership and collaboration: We are working closely with local schools, cultural organizations, and government agencies to ensure that the program addresses community needs and reaches a wider audience. By collaborating with stakeholders, we increase visibility and participation.
-Well-being and mental health focus: Through wellness and self-care workshops, including mindfulness and art therapy, we aim to support the mental health of residents, particularly those affected by past crises (wildfires, floods, and the pandemic).
This comprehensive strategy promotes community connection, strengthens cultural identity, and addresses the isolation many Francophones face.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Our strategy is based on research and community feedback, showing the effectiveness of culturally tailored, language-specific programs in fostering engagement, well-being, and inclusion. Here how we anticipate the strategy will work:
-Language-specific programming: Studies demonstrate that offering services in a person first language significantly increases participation and social inclusion. By providing programs in French, we create an environment where Francophones feel welcomed and understood, helping to reduce their social isolation in Wood Buffalo.
-Multigenerational and diverse activities: Research shows that programs involving multiple age groups strengthen community bonds. Offering activities for children, youth, and adults allows families to engage together, fostering a stronger, more connected community.
-Well-being and mental health focus: Evidence from psychology and mental health research highlights that mindfulness, creative arts, and physical activity reduce anxiety and improve overall well-being. By including workshops on mindfulness, art therapy, and fitness, we expect better mental health outcomes, particularly for those recovering from the impact of wildfires, floods, and the pandemic.
-Partnership and collaboration: Cross-sector collaboration improves program outcomes. By partnering with schools, local organizations, and governments, we aim to effectively meet community needs.
Implementing this strategy will enhance social inclusion, well-being, and cultural pride in Wood Buffalo Francophone community.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve our goal, we will invest a variety of resources, including:
-Staff: Our dedicated team will manage and coordinate the program, including outreach, planning, and participant engagement. This includes full-time staff as well as part-time facilitators for specific workshops and activities.
-Meeting space: We will utilize our community hall, gymnasium of the school, and other public spaces to host events, ensuring accessibility for participants.
-Volunteers: Community volunteers will assist with event logistics, participant support, and promotion, providing vital manpower to help effectively execute programs.
-Materials and equipment: We will provide necessary materials such as art supplies for creative workshops, fitness equipment for wellness classes, and soccer equipment for youth programs.
-Technology and computers: Computers and other digital tools will be essential to coordinate online registration, marketing,survey and communication with participants, as well as to support any hybrid programming.
-Partnerships: Collaboration with schools, local Francophone organizations, and structures offering French-language services will provide additional resources such as expertise, additional locations, and outreach channels.
These combined contributions will support the successful implementation of our programs, helping us meet the needs of the community and achieve our goals.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The program consists of several key activities designed to address the needs of the Francophone community in Wood Buffalo. These activities include:
-Workshops on mental health and wellness: Participants will engage in sessions focused on mindfulness through some creativity workshops. Each workshops will be held once in the winter, spring and fall for 2 hours.
-Family fitness classes: Fitness sessions like Barre Above (focused on various stretching flows with full body workouts that strengthen the
body and mind), High Fitness (is energetic it uses the old school aerobics and simplifies the moves ; adds intense fitness based moves; and made it more fun with fun with music of all genre and decades), and Country Fusion® Dance (a total body fitness workout designed for all levels and integrates music, country dancing and line dancing). All will offer physical wellness opportunities for all ages, improve physical and mental health through guided exercises.
-French indoor soccer program: A structured soccer program for children ages 6-12 will be held by a qualified French-speaking coach, aimed at developing motor skills, teamwork, and coordination.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

We deliver:
1.Workshops: Number of workshops organized: 3 workshops organized (mindfulness, art therapy, fitness) one session per seasons (winter, spring and fall).
2.Fitness Program:
-Number of fitness classes delivered: 3 fitness classes (Barre Above, High Fitness, Country Fusion) adapted to the age, level and needs of the participants. They are offered in different locations like YMCA Eagle Ridge for High fitness and Boréal gymnasium for Barre above and Country fusion, from September to June.
-Number of participants per class: 10 to 20 persons.
-Number of locations offering fitness classes: outside of our fitness classes, there are no fitness classes provided in French.
3.Indoor Soccer Program:
-Number of soccer training sessions organized: 12 sessions (from September to December).
-Number of children registered (ages 6-12): 20 children.
-Number of qualified coaches involved: 2 qualified coaches, 1 main and 1 assistant.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

We hope to see participants in the proposed program based on our organization logic model, positive participation, increased involvement and commitment, as well as positive development of individuals and connections with others in the community.The program aims to generate several positive changes for participants. First, social inclusion will be strengthened. By participating in activities in French, participants will strengthen their ties with other members of the community, including newcomers, reduce their isolation and create intergenerational links within the community. Next, mental well-being will improve through workshops focused on mindfulness, physical exercise, and creative expression. These activities will help reduce stress and anxiety among participants: adults, youth, and families. Cultural pride will also be reinforced. By engaging in Fancophone events, participants will develop a deeper sense of pride in their culture and identity, contributing to the vitality of the Francophone community in Wood Buffalo. Finally, physical health will improve through fitness programs that promote strength, flexibility, and overall wellness.These outcomes will be monitored through surveys, observations, feedback forms, and participation analysis. Continuous evaluation during the grant period will ensure that the program effectively addresses the community needs.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Project Summary
Promotion of health and well-being for our Francophone

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Our office has a federal mandate to organize and lead events that highlight the truth of Canada residential school system and provide a platform for Indigenous Elders to share their stories and cultures. These events are a vital opportunity to acknowledge the history and ongoing impacts of this system on Indigenous communities. Each year, on September 30, we commemorate the National Day for Truth and Reconciliation, honoring the children who were lost, the survivors, and their families. Through these events, we seek to foster understanding, healing, and recognition of the resilience of Indigenous peoples and cultures.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The ACFA régionale de Wood Buffalo will develop French-language activities that appeal to all Francophones and their families. These programs will have a significant positive effect on the Francophone community, helping to build a more multicultural and inclusive environment. According to the Office of the Commissioner of Official Languages, in Wood Buffalo, 4,380 people are able to hold a conversation in French, representing 6.1% of the total population. This initiative will enable the ACFA to expand services and better meet the needs of this French-speaking community.
When services are not available in their first language, it creates barriers for Francophones, impacting their health, well-being, and participation in community life. By offering more programs in French, the ACFA will ensure that Francophones can engage more fully, reducing isolation and promoting a stronger sense of belonging.
These programs will cater to different generations, encouraging family participation and fostering connections within the community. In doing so, the ACFA will provide essential support to the Francophone population, helping them thrive while contributing to the cultural richness of the region. Access to French-language services is crucial for the well-being of individuals, and this initiative is a key step toward addressing this need in Wood Buffalo.

Project Summary
Promotion of health and well-being for our Francophone

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
École Boréale	French school
La Frap pase Fort McMurray	Immigration/Newcomers
YMCA Employment Link	Employment

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**ACFA régionale de Wood Buffalo**
Organization Mission Statement:	The ACFA régionale de Wood Buffalo mission is to promote cultural, intellectual, social and economical wellbeing to all Francophones through French-language services, resources and other supports. ACFA has been in operations for over 40 years (created in 1980) and has a proven track record in the management and development of an association. ACFA regionale de Wood Buffalo encourages, facilitates and develops education in French, supports and furthers the economic development of the Francophone community in Wood Buffalo, establishes and maintains contacts with other French-speaking communities and upholds amicable relations with other special interest groups.

Program/Event Name:	**Promotion of health and well-being for our Francophone Community**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Families, Adults, youths
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Some francophones are more attracted to activities in their own language and even sometimes they will avoid activities they don't understand. The activity brings all Francophone together and do the things they love in their native tongue.

Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	Offering this activity in French
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	We will offer the activity with a French speaking instructor
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	ACFA staff Key partners Clients
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	Fitness program – Barre Above 1 hours, Tuesday morning, Wednesday night with a French speaking instructor Fitness program -High Fitness: 1 hours, Monday night, Saturday morning with a French speaking instructor Fitness program -Country Dance Fusion: 1 hours, During the week, with a French speaking instructor

	Indoor Soccer Program: 2 hours, Saturday with a French speaking instructor Fall 2025 Wellness/Mental Health Workshops:1 hour X 4 sessions took place with a French keynote speaker
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	Fitness programs offered in French mostly every Monday, Wednesday, and Saturday from January until mid- December 2025. # sessions took place, XX participants youths, adults, families Indoor Soccer Program: offered in French every Saturday from mid-September until mid- December 2025. # 12 sessions took place, XX participants kids, youths, adults, families. Wellness/Mental Health Workshops: offered in French in Winter, Spring and Fall 2025-2026. #X sessions took place, XX participants youths, adults, families

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Individuals develop positively	a. Increased involvement of individuals in community activities	i.Did attending the fitness program, positively increase your personal well-being?

		ii.Pourcentage of participants by activities,survey
	b.Development of the ability to interact with others in their native tongue	i.Where you motivated to participate to the French workshops?
		ii.Group interaction assessments, Survey
2.Increased positive participation in the community	a.Increased event participation	i.Did attending the fitness program, positively increase your personal well-being?
		ii.Survey
	b.Children improve oral communication	i. How satisfied are you with the coach's French communication with your children
		ii.Survey
3.Individuals are connected to others	a.Individuals connecting in class and getting together outside of class	i.This Class allowed me to increase my level of well-being and meet new people
		ii.Survey, Instructor feedbak
	b.Social engagement to others within their community	i.What motivated you to involve your children in the francophone indoor soccer program
		ii. Instructor feedback

Intermediate outcomes: *Changes in behaviours and actions.* *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	Increased participation: Participation in health and wellness programs, such as physical fitness classes, mental health workshops, and indoor soccer program, increased participation within the community.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	Outcomes: By promoting well-being and health as a community priority, there will be stronger social connections, reduced isolation among vulnerable populations (e.g., seniors, newcomers), and an enhanced sense of belonging. Impact: The promotion of health in French will strengthen the cultural identity of Francophones, reinforcing the use of the language and ensuring that services and activities offered contribute to the vitality of the francophone community in Wood Buffalo.

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

ASSOCIATION CANADIENNE-FRANÇAISE DE L'ALBERTA
RÉGIONALE DE WOOD BUFFALO

ÉTATS FINANCIERS

31 mars 2024

Bergeron &Co. CHARTERED PROFESSIONAL ACCOUNTANTS
COMPTABLES PROFESSIONNELS AGRÉÉS

ASSOCIATION CANADIENNE-FRANÇAISE DE L'ALBERTA
RÉGIONALE DE WOOD BUFFALO

ÉTATS FINANCIERS

31 mars 2024

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Bergeron &Co. CHARTERED PROFESSIONAL ACCOUNTANTS
COMPTABLES PROFESSIONNELS AGRÉÉS

Pierre Bergeron CPA,CGA*
Simon Belzile CPA,CGA*
Mathieu Lepage CPA,CGA*
* Professional Corporation

RAPPORT DE L'AUDITEUR INDÉPENDANT

Aux membres de l'Association canadienne-française de l'Alberta Régionale de Wood Buffalo

Opinion
Nous avons effectué l'audit des états financiers du Association canadienne-française de l'Alberta Régionale de Wood Buffalo, qui comprennent l'état de la situation financière au 31 mars 2024, et les états des résultats, de l'évolution de l'actif net, et des flux de trésorerie pour l'exercice clos à cette date, ainsi que les notes complémentaires, y compris le résumé des principales méthodes comptables.

À notre avis, les états financiers ci-joints donnent, dans tous leurs aspects significatifs, une image fidèle de la situation financière du Association canadienne-française de l'Alberta Régionale de Wood Buffalo au 31 mars 2024, ainsi que des résultats de ses activités et de ses flux de trésorerie pour l'exercice clos à cette date conformément aux normes comptables canadiennes pour organismes sans but lucratif

Fondement de l'opinion
Nous avons effectué notre audit conformément aux normes d'audit généralement reconnues du Canada. Les responsabilités qui nous incombent en vertu de ces normes sont plus amplement décrites dans la section « Responsabilités de l'auditeur à l'égard de l'audit des états financiers » du présent rapport. Nous sommes indépendants de l'entité conformément aux règles de déontologie qui s'appliquent à l'audit des états financiers au Canada et nous nous sommes acquittés des autres responsabilités déontologiques qui nous incombent selon ces règles. Nous estimons que les éléments probants que nous avons obtenus sont suffisants et appropriés pour fonder notre opinion d'audit.

Responsabilités de la direction et des responsables de la gouvernance pour les états financiers
La direction est responsable de la préparation et de la présentation fidèle de ces états financiers conformément aux normes comptables canadiennes pour organismes sans but lucratif, ainsi que du contrôle interne qu'elle considère nécessaire pour permettre la préparation d'états financiers exempts d'anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs.

Lors de la préparation des états financiers, c'est à la direction qu'il incombe d'évaluer la capacité de l'entité à poursuivre son exploitation, de communiquer, le cas échéant, les questions relatives à la continuité de l'exploitation et d'appliquer le principe comptable de continuité d'exploitation, sauf si la direction a l'intention de liquider l'entité ou de cesser son activité ou si aucune autre solution réaliste ne s'offre à elle.

Il incombe aux responsables de la gouvernance de surveiller le processus d'information financière de l'entité.

Responsabilités de l'auditeur à l'égard de l'audit des états financiers
Nos objectifs sont d'obtenir l'assurance raisonnable que les états financiers pris dans leur ensemble sont exempts d'anomalies significatives, que celle-ci résultent de fraudes ou d'erreurs, et de délivrer un rapport de l'auditeur contenant notre opinion. L'assurance raisonnable correspond à un niveau élevé d'assurance, qui ne garantit toutefois pas qu'un audit réalisé conformément aux normes d'audit généralement reconnues du Canada permettra toujours de détecter toute anomalie significative qui pourrait exister. Les anomalies peuvent résulter de fraudes ou d'erreurs et elles sont considérées comme significatives lorsqu'il est raisonnable de s'attendre à ce que, individuellement ou collectivement, elles puissent influer sur les décisions économiques que les utilisateurs des états financiers prennent en se fondant sur ceux-ci. Dans le cadre d'un audit réalisé conformément aux normes d'audit généralement reconnues du Canada, nous exerçons notre jugement professionnel et faisons preuve d'esprit critique tout au long de cet audit. En outre :

- Nous identifions et évaluons les risques que les états financiers comportent des anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs, concevons et mettons en oeuvre des procédures d'audit en réponse à ces risques, et réunissons des éléments probants suffisants et appropriés pour fonder notre opinion. Le risque de non-détection d'une anomalie significative résultant d'une fraude est plus élevé que celui d'une anomalie significative résultant d'une erreur, car la fraude peut impliquer la collusion, la

falsification, les omissions volontaires, les fausses déclarations ou le contournement du contrôle interne;

- Nous acquérons une compréhension des éléments du contrôle interne pertinents pour l'audit afin de concevoir des procédures d'audit appropriées aux circonstances, et non dans le but d'exprimer une opinion sur l'efficacité du contrôle interne de l'entité.
- Nous apprécions le caractère approprié des méthodes comptables retenues et le caractère raisonnable des estimations comptables faites par la direction, de même que des informations y afférentes fournies par cette dernière;
- Nous tirons une conclusion quant au caractère approprié de l'utilisation par la direction du principe comptable de continuité d'exploitation et, selon les éléments probants obtenus, quant à l'existence ou non d'une incertitude significative liée à des événements ou situations susceptibles de jeter un doute important sur la capacité de l'entité à poursuivre son exploitation. Si nous concluons à l'existence d'une incertitude significative, nous sommes tenus d'attirer l'attention des lecteurs de notre rapport sur les informations fournies dans les états financiers au sujet de cette incertitude ou, si ces informations ne sont pas adéquates, d'exprimer une opinion modifiée. Nos conclusions s'appuient sur les éléments probants obtenus jusqu'à la date de notre rapport. Des événements ou situations futurs pourraient par ailleurs amener l'entité à cesser son exploitation.
- Nous évaluons la présentation d'ensemble, la structure et le contenu des états financiers, y compris les informations fournies dans les notes, et apprécions si les états financiers représentent les opérations et événements sous-jacents d'une manière propre à donner une image fidèle.

Nous communiquons aux responsables de la gouvernance notamment l'étendue et le calendrier prévu des travaux d'audit et nos constatations importantes, y compris toute déficience importante du contrôle interne que nous aurions relevée au cours de notre audit.

Bergeron & Co

Edmonton, AB
3 juin 2024

Bergeron & Co. Comptables Professionnels Agréés

ASSOCIATION CANADIENNE-FRANÇAISE DE L'ALBERTA
RÉGIONALE DE WOOD BUFFALO
ÉTAT DES RÉSULTATS
Pour l'exercice se terminant le 31 mars 2024

	2024	2023
PRODUITS		
Inscriptions garderie/cafétéria	$ 420,637	$ 419,091
Patrimoine Canadien	114,750	102,000
Alberta Children and Youth Services	89,737	83,482
Revenus bingo et casino	45,782	29,395
Autres revenus	14,263	10,049
Municipalité de Wood Buffalo	9,090	10,425
Intérêts	4,057	-
Fédération culturelle canadienne-française	2,000	2,000
Cotisations et dons	1,401	1,245
Amortissement contributions reportés (Note 10)	556	-
Fédération de la jeunesse canadienne-française	-	7,617
Croix-rouge Canadienne	-	9,967
Alberta Foundation for the Arts	-	572
	702,273	675,843
CHARGES		
Salaires et charges sociales	520,825	437,240
Dépenses d'activités	38,110	37,506
Location de bureau (Note 11)	20,800	19,600
Achats et matériel à revendre	20,121	14,588
Dons	9,500	10,500
Formation pratique	8,599	4,154
Déplacements	7,751	5,776
Assurances	7,689	7,293
Frais de bureau	6,859	6,357
Honoraires professionnels	6,150	6,096
Dépenses casino	2,567	-
Cotisations, abonnements et dons	2,171	1,043
Frais bancaires	2,087	1,772
Amortissement des immobilisations corporelles	1,863	2,660
Publicité et promotion	1,737	1,615
Honoraires	1,241	15,482
Téléphone	505	884
	658,575	572,566
EXCÉDENT DES PRODUITS SUR LES CHARGES	**$ 43,698**	**$ 103,277**

Les notes complémentaires ci-jointes font partie intégrante des états financiers.

ASSOCIATION CANADIENNE-FRANÇAISE DE L'ALBERTA
RÉGIONALE DE WOOD BUFFALO
ÉTAT DE L'ÉVOLUTION DE L'ACTIF NET
Pour l'exercice se terminant le 31 mars 2024

ACTIF NET	Investi en immobilisations	Grevé d'affectation	Non-grevé d'affectation	Total 2024	Total 2023
Solde, au début de l'exercice	$ 2,237	$ 175,000	$ 149,069	$ 326,306	$ 223,030
Excédent des produits sur les charges	(1,307)	-	45,005	43,698	103,277
Affectation d'origine interne (Note 7)	-	30,000	(30,000)	-	-
Solde à la fin de l'exercice	**$ 930**	**$ 205,000**	**$ 164,074**	**$ 370,004**	**$ 326,307**

Les notes complémentaires ci-jointes font partie intégrante des états financiers.

ASSOCIATION CANADIENNE-FRANÇAISE DE L'ALBERTA
RÉGIONALE DE WOOD BUFFALO
ÉTAT DE LA SITUATION FINANCIÈRE
31 mars 2024

	2024	2023
ACTIF		
ACTIF À COURT TERME		
Encaisse (Note 4)	$ 302,190	$ 361,979
Créances (Note 5)	8,747	35,102
TPS à recevoir	2,418	1,160
Tranche des placements échéant à moins d'un an (Note 4)	175,000	-
Frais payés d'avance	2,642	2,511
TOTAL ACTIF À COURT TERME	490,997	400,752
IMMOBILISATIONS CORPORELLES (Note 6)	3,739	2,237
TOTAL DE L'ACTIF	**$ 494,736**	**$ 402,989**
PASSIF		
PASSIF À COURT TERME		
Comptes fournisseurs et charges à payer	$ 13,553	$ 9,398
Salaires et cotisations sociales à payer	37,903	-
Revenus reportés (Note 9)	70,467	67,285
TOTAL DU PASSIF À COURT TERME	121,923	76,683
APPORTS REPORTÉS (Note 10)	2,809	-
TOTAL DU PASSIF	124,732	76,683
ACTIF NET		
Actif net investi en immobilisations	930	2,237
Actifs nets grévé d'affectation (Note 7)	205,000	175,000
Actif net non-grevé d'affectation	164,074	149,069
TOTAL DE L'ACTIF NET	370,004	326,306
TOTAL DU PASSIF ET DE L'ACTIF NET	**$ 494,736**	**$ 402,989**

Approuvé par les administrateurs:

L. L. Paré, Administrateur

Debbie Savage, Administrateur

Les notes complémentaires ci-jointes font partie intégrante des états financiers.

Bergeron&Co.

ASSOCIATION CANADIENNE-FRANÇAISE DE L'ALBERTA
RÉGIONALE DE WOOD BUFFALO
ÉTATS DES FLUX DE TRÉSORERIE
Pour l'exercice se terminant le 31 mars 2024

	2024	2023
ACTIVITÉS D'EXPLOITATION		
Excédent des produits sur les charges	$ 43,698	$ 103,277
Additionner (déduire):		
Éléments sans effet sur la trésorerie		
Amortissement des immobilisations	1,863	2,660
Amortissement des apports reportés	(556)	-
Changement net des éléments sans effet sur la trésorerie	45,005	105,937
Variations des éléments hors trésorerie du fonds de roulement		
Comptes clients	5,355	(5,935)
Subventions à recevoir	24,121	1,006
Intérêts à recevoir	(3,120)	-
Frais payés d'avance	(131)	(54)
Comptes fournisseurs et charges à payer	4,154	(5,571)
Salaires et cotisations sociales à payer	37,903	-
Taxes sur les produits et services	(1,258)	483
Revenus reportés	3,182	(7,476)
	115,211	88,390
ACTIVITÉS DE FINANCEMENT		
Apports Reportés	3,364	-
ACTIVITÉS D'INVESTISSEMENT		
Achats d'immobilisations corporelles	(3,364)	(908)
	(175,000)	-
(Diminution) Augmentation nette de l'encaisse	(59,789)	87,482
Encaisse au début de l'exercice	361,979	274,497
Encaisse à la fin de l'exercice	**$ 302,190**	**$ 361,979**

Les notes complémentaires ci-jointes font partie intégrante des états financiers.

ASSOCIATION CANADIENNE-FRANÇAISE DE L'ALBERTA
RÉGIONALE DE WOOD BUFFALO
NOTES COMPLÉMENTAIRES
31 mars 2024

1. OBJECTIF DE L'ORGANISME

L'Association canadienne-française de l'Alberta - régionale de Wood Buffalo est incorporée sous la Loi des Sociétés de la province de l'Alberta et oeuvre à représenter et à regrouper tous les francophones de la région.

L'Association est reconnue comme un organisme à but non-lucratif et elle est donc exonérée d'impôt sur les revenus.

L'Association retire 29% (2023 - 27%) de ces revenus de deux bailleurs de fonds.

2. MÉTHODES COMPTABLES

Les états financiers de l'Association ont été préparés conformément aux normes comptables canadiennes pour organismes sans but lucratif et les principales méthodes comptables suivantes ont été appliquées:

Comptabilisation des produits

a) L'association a recours à la méthode du report pour comptabiliser les apports (subventions et contributions). Selon cette méthode, les apports affectés à des charges des périodes futures sont reportés et comptabilisés en produits de la période où sont engagées les charges connexes.

Les apports affectés à l'achat d'immobilisations corporelles qui seront amorties sont reportés. Ils seront comptabilisés en produits selon la même méthode que celle suivie pour l'amortissement des immobilisations corporelles acquises.

Les inscriptions sont constatées à titre de produits au moment où elles sont reçues ou à recevoir, si le montant à recevoir peut faire l'objet d'une estimation raisonnable et que sa réception est raisonnablement assurée.

Les autres revenus et de cotisations et dons sont constatés au moment où ils sont reçus.

Trésorerie et équivalents de trésorerie

b) Les équivalents de trésorerie comprennent les soldes bancaires et les dépôts à terme très liquides qui sont facilement convertibles en trésorerie et ont une échéance inférieure à trois mois à compter de leur date d'acquisition.

Instruments financiers

c) Les actifs et passifs financiers sont évalués à la juste valeur. L'Association évalue ultérieurement tous ses actifs et ses passifs financiers au coût après amortissement.

Les actifs financiers évalués au coût après amortissement comprennent l'encaisse, les comptes clients et les subventions à recevoir.

Les passifs financiers évalués au coût après amortissement comprennent les comptes fournisseurs et charges à payer.

Les coûts de transaction relatifs à des instruments financiers évalués ultérieurement au coût après amortissement sont comptabilisés au coût initial de l'actif ou du passif financier et comptabilisés aux résultats sur la durée de l'instrument selon la méthode de l'amortissement linéaire.

Apports reçus sous forme de biens et services

d) Les bénévoles consacrent plusieurs heures par année à aider l'Association à assurer la prestation de ses services. En raison de la difficulté à déterminer la juste valeur des apports reçus sous forme de services, ceux-ci ne sont pas comptabilisés dans les états financiers. Les apports sous forme de biens sont évalués à leur juste valeur, si celle-ci peut faire l'objet d'une évaluation raisonnable et s'ils sont utilisés dans le cours normal des activités de l'Association.

Utilisation d'estimations

e) Dans la préparation des états financiers, conformément aux normes comptables canadiennes pour les organismes sans but lucratif, la direction doit procéder à des estimations telles que la durée de vie utile et l'amortissement des immobilisations ainsi que sur les montants des revenus et des charges de l'exercice. Les résultats réels peuvent différer de ces estimations.

Immobilisations corporelles

f) Les immobilisations corporelles sont comptabilisées au coût. Elles sont amorties annuellement sur leur durée de vie utile estimative à l'aide des taux et méthodes présentés ci-dessous, à l'exception de l'année d'acquisition où le taux est réduit de moitié.

Matériel informatique	3 ans	Amortissement linéaire
Matériel garderie	5 ans	Amortissement linéaire
Matériel de bureau	5 ans	Amortissement linéaire
Améliorations locatives	5 ans	Amortissement linéaire

Lorsqu'une immobilisation corporelle n'a plus aucun potentiel de service à long terme pour l'Association, l'excédent de sa valeur comptable nette sur sa valeur résiduelle doit être comptabilisé en charges dans l'état des résultats.

Dépréciation

g) Les actifs financiers évalués au coût après amortissement sont soumis à un test de dépréciation s'il existe des indications possibles de dépréciation. Le montant de réduction de valeur est comptabilisé aux résultats. La moins-value déjà comptabilisée peut faire l'objet d'une reprise de valeur dans la mesure de l'amélioration soit directement, soit par l'ajustement du compte provision, sans être supérieure à ce qu'elle aurait été à la date de reprise si la moins-value n'avait jamais été comptabilisée. Cette reprise est comptabilisée aux résultats.

3. RISQUES FINANCIERS

L'Association, par le biais de ses instruments financiers, est exposée à divers risques.

Risque de crédit :
L'Association est exposée à un risque de crédit principalement lié aux comptes clients et subventions à recevoir.

Risque de liquidité :
L'Association est exposée au risque de liquidité relativement à ses comptes fournisseurs et charges à payer.

4. ENCAISSE ET INVESTISSEMENT AFFECTÉE

	2024	2023
Encaisse grevée d'affectations externes - Casino	$ 60,122	$ 63,415
Encaisse grevée d'affectations externes - Subventions	10,345	3,870
Total de l'encaisse grevée d'affectations externes	70,467	67,285
Encaisse grevée d'affectations internes (Note 7)	205,000	175,000
Encaisse non-grevée d'affectations	201,723	119,694
Total de l'encaisse et investissement	$ 477,190	$ 361,979

5. CRÉANCES

	2024	2023
Comptes clients	$ 882	$ 6,236
Subventions à recevoir	4,745	28,866
Intérêts à recevoir	3,120	-
	$ 8,747	$ 35,102

6. IMMOBILISATIONS CORPORELLES

	Coût	Amortissement Cumulé	Valeur comptable nette 2024	2023
Matériel informatique	$ 27,595	$ 24,328	$ 3,267	$ 758
Matériel garderie	49,270	48,798	472	1,479
Matériel de bureau	10,313	10,313	-	-
Améliorations locatives	72,899	72,899	-	-
	$ 160,077	$ 156,338	$ 3,739	$ 2,237

7. ACTIFS NETS GREVÉS D'AFFECTATIONS INTERNES

Le conseil d'administration a adopté la création d'un fonds d'éventualité. Cette réserve est présentée sur le rapport d'évolution de l'actif net comme fonds grevé d'affectation. En date du 31 mars 2024 le solde du fonds est de 175 000$ (2023 - 175 000$).

Le conseil d'administration a aussi adopté cette année, la création d'un fonds pour l'aménagement éventuel du nouveau site des espaces de la société et la garderie pour un montant de 30 000$.

8. FACILITÉ DE CRÉDIT

La société a une carte de crédit avec une limite total autorisé jusqu'à 5 000$ ayant un taux d'intérêts de 12.19%.

9. REVENUS REPORTÉS

	Solde au début	Fonds reçus	Fonds utilisés	Solde à la fin
Casino	$ 63,415	$ 45,855	$ 49,147	$ 60,123
Municipalité Wood Buffalo	3,870	10,494	9,090	5,274
Alberta Foundation for the Arts	-	3,070	-	3,070
Fédération jeunesse canadienne-française	-	2,000	-	2,000
	$ 67,285	$ 61,419	$ 58,237	$ 70,467

10. APPORTS REPORTÉS LIÉS AUX IMMOBILISATIONS

Les apports reportés liés aux immobilisations corporelles représentent les apports affectés à laquelle des équipements de l'Association ont été achetés. Les changements dans le solde des apports reportés liés aux immobilisations pour la période sont comme suit:

	2024	2023
Apports reçu au cours de l'exercice	$ 3,365	$ -
Montants amortis au revenu	(556)	-
Balance de fermeture	$ 2,809	$ -

11. ENGAGEMENTS

L'Association s'est engagée en vertu d'un bail pour location d'espace échéant en août 2025 pour un montant total de 31 875$. Conformément au terme du bail, les montants annuels jusqu'à l'échéance sont les suivants.

2025	$ 22,500
2026	9,375
	$ 31,875

12. CHIFFRES CORRESPONDANTS DE L'EXERCICE PRÉCÉDENT

Certains chiffres correspondants de l'exercice précédent, présentés à des fins de comparaison, ont été reclassés afin d'être conforme à la présentation adoptée de l'exercice considéré.

Application Summary:
2025 - 3152 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3152 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Anzac Recreation And Social Society
105B - 1 Christina Drive
Anzac, AB, T0P 1J0

Primary Contact

Vanessa Hodgson
105B-1 Christina Drive
Anzac
Phone: s.17(1)
Email: s.17(1)

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The Anzac Recreation and Social Society's mission is to provide recreational, health, wellness and cultural opportunities in a positive, creative environment to promote individual well being while enhancing our community.

Brief Summary of the Proposed Program(s) and/or Project(s)

Anzac Recreation and Social Society (AR&SS) offers a variety of monthly programming, including family skates (like Zombie and Ugly Sweater themes), Youth Hockey Camp, Halloween Boo Bash, Easter Eggstravaganza, movie nights, tubing, and fun days at MacDonald Island. For the past 36 years, AR&SS has organized Winterfest and Anzac Daze projects, with the Alberta Oil Sands Classic Dog Sled races being a highlight for the last five years. This year, traditional programming such as snowshoe races, kindling making, log sawing, wood chopping, bannock making, and toboggan racing/pulling were added.

Additionally, AR&SS has partnered with Anzac and Bill Woodward schools to facilitate “Letters to Santa” for several years. For the past two years, they have also organized “Christmas in Anzac,” a program previously run by Willow Lake Tiny Tots. This festive program includes Letters to Santa, the Sugar Plum Ball, Breakfast with Santa, and the Family Ugly Sweater Skate.

Please note any restrictions on participating in your organization's programs or services.

There are no restrictions on participating in the Anzac Recreation and Social Society's programs, activities or events.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Chelsey VanEe	President	6
Ryan VanEe	Secretary	3
Eileen Jensen	Treasurer	6
Andrew Belsheim	Vice President	6
Robin Leil	Director	2
Miranda Belsheim	Director	2

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

s.17(1) [redacted] have deep roots in the Anzac community, having grown up there and now raising their own family. Their lived experiences span childhood, youth, and adulthood, providing valuable insights into the community's needs across all age groups.

s.17(1) [redacted], the Anzac and Bill Woodward school representative on the board, brings a wealth of educational expertise. As the current principal of Anzac School, his experience is crucial in addressing the educational needs of the community's children and youth.

s.17(1) [redacted], born and raised in Anzac, is now raising her adolescent children in the same community. As a member of the Fort McMurray 468 First Nation, she offers a unique perspective and extensive experience in both Anzac and the Gregoire Lake Reserve, enriching the board with her deep understanding of the local culture and community dynamics.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Children and Youth Programming Status: Completed

Program/Project: Anzac Daze Project Status: Completed

Program/Project: Winterfest/Alberta Oil Sands Classic Dog Sled Races Project Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$0.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$226,098.68

What efforts have been made in the past fiscal year to increase the financial support for your organization?

The Anzac Recreation and Social Society (AR&SS) continues to complete community investment applications with Industry for funding. AR&SS also has been success in receiving support from the Fort McMurray 468 First Nation and their partner companies such as CIVEO. AR&SS is able to hold a casino every 18 months with the last casino scheduled in December 2023 and another one scheduled for March 2025. AR&SS has also held raffles throughout the year to raise funds.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	Industry	$32,500.00
Program/Event Income (Ticket sales, admission, etc.)	Income from Program Sales	$5,947.35
Casinos/Bingos	Rental of venue for programming/off set entertainment expense	$39,350.00
		$77,797.35

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Please Select		$0.00
		$0.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Part Time Employees Programming and Administration	$42,900.00	$42,900.00
Administration Costs 15% Maximum		$6,435.00	$3,020.00
Advertising/Marketing	For All programs and projects	$2,500.00	$1,000.00

Rent - Venue/Facility/Room/Equipment	Ice rental for family skates/Youth Hockey Camp	$3,097.61	$0.00
Rent - Venue/Facility/Room/Equipment	Rental for Programs/Projects	$11,147.50	$0.00
Program Materials & Supplies	Anzac Daze/Winterfest	$28,366.51	$12,867.18
Program Materials & Supplies	All Programs	$38,182.92	$12,235.32
Other (Provide Detail)	Race Marshall/Timer Winterfest	$4,435.71	$0.00
Other (Provide Detail)	Sub Contractor Dog Sled Races	$15,000.00	$0.00
Other (Provide Detail)	Traditional Indigenous Activities	$13,544.75	$3,545.00
Other (Provide Detail)	Permits Anzac Daze/Winterfest	$460.00	$0.00
Other (Provide Detail)	Fuel generators/light plants	$670.75	$0.00
Other (Provide Detail)	snacks/drinks all programs	$1,444.08	$1,444.08
Food Costs	Pancake Breakfast with Santa/Winterfest	$2,330.00	$0.00
Other (Provide Detail)	Labor for set up and tear down	$11,568.75	$2,988.42
		$182,083.58	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$104,286.23

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$182,083.58

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

44%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Anzac Recreation and Social Society relies heavily on volunteers to assist with Anzac Daze, Winterfest, Easter Eggstravagnza, Halloween Boo Bash, Christmas in Anzac, Youth Hockey Camp, Fun Fab February. This year for the Halloween Boo Bash AR&SS is partnering with the Fort McMurray First Nation who will facilitate a talent show and provide transportation for their members to Anzac. AR&SS also partners with Anzac FCSS who facilitate the crib tournaments and Adult Bingos, Willow Lake Community Association who facilitate the Anzac Daze BBQ kick off and Volunteer Fire Department for Anzac Daze and Winterfest activities.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Event_Expenses_.xlsx
37.8 KB - 10/11/2024 5:08 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

ARSS_Balance_Sheet.pdf
1 MB - 10/30/2024 11:22 AM

ARSS_profit_loss_statement.pdf
727.5 KB - 10/30/2024 11:21 AM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

Logic_model_2025.docx
21 KB - 10/29/2024 3:23 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Chelsey VanEe

Position/Title

President

Date: 10/11/2024

Project Summary
Children and Youth Programming

Program, Project or Service Name

Children and Youth Programming

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Anzac Recreation and Social Society facilitates the following programs for youth, children and families; Halloween Boo Bash including Family Zombie Skate , Christmas in Anzac including "Letters to Santa", Sugar Plum Ball, Breakfast with Santa, and Ugly Sweater skate, Youth Hockey Camp, Fun Fab February, Easter Eggstravaganza, additional monthly programming includes paint nights, teen movie nights, kids bingo and craft nights, family skate nights, family movie nights.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	85
Preschoolers (4-5 years)	115
Children (6-12 years)	120
Youth (13-18)	100
Adults	40
Seniors (65+)	8
Families	50
Community	0
Total	518

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The programming offered by he Anzac Recreation and Social Society (AR&SS) has consistently attracted children, youth, families, and seniors from the Anzac Recreation Area and surrounding First Nation communities. The programming addresses a vital need for inclusive, community-oriented activities that foster social participation and strengthen rural and Indigenous relationships. The programming addresses several social gaps such as social isolation, lack of inclusive activities, youth engagement and community support. By delivering a diverse range of programming the AR&SS aims to reduce social isolation and provide regular opportunities for community members to connect and build relationships. The "Letters to Santa" helps with literacy skills. The Youth Hockey Camp aims to address the lack of access to organized sports and skill development for children and youth in rural and Indigenous communities. Fun Fab February program aims to address access to recreational and enrichment activities in the Urban Center for Fort McMurray as many families in rural areas face financial and transportation barriers that limit their access to facilitates such as swimming pools, rock climbing centers, entertainment venues like bowling alleys and laser tag arenas.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The AR&SS programming addresses several social problems by fostering community engagement, promoting inclusivity, and strengthening relationships between rural and Indigenous communities. By bringing together children, youth, families, and seniors, the programming provides a platform for social interaction and community bonding, reducing feelings of isolation. In rural areas, access to diverse recreational activities can be limited. AR&SS offers inclusive programming that fosters a sense of belonging and community, encourages social interaction as the programming is designed to bring children, youth and families together, promoting social participation and collaboration among community members. The programming provides Family Centered Activities that cater to all age groups to promote family unity and strengthen community bonds. Community partnerships are strengthened by collaborating with local organizations, volunteers and businesses to help create a diverse and supportive network, enhancing the overall impact of the programs. By implementing these strategies, the AR&SS programing aims to create an inclusive, engaging and collaborative environment that address the social problems identified.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

The strategy for AR&SS programming is supported by evidence and research indicating that inclusive, community focused programs lead to positive social outcomes. Research shows that inclusive programming helps children and youth with diverse needs feel more accepted and integrated into the community. Studies indicate that community programs that promote social interaction can reduce feelings of isolation and increase community cohesion. Family - oriented programs that involve all family members can improve family relationships and create lasting memories, contributing to a stronger more connected community.
Collaborative efforts between different community groups, such as the partnership between AR&SS and the Fort McMurray 468 First Nation, are crucial for the success of community programs. These partnerships build trust, enhance resource sharing, and create a more cohesive community. Research supports that community-engaged approaches, which involve collaboration and partnership, lead to more effective and sustainable outcomes.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

Staff Labor - organizers and coordinators will be essential for planning and executing the programming.
Venue Space - the Anzac Recreation Center provides kitchen space, ice surface and the field house required for programming. Bill Woodward School for Letters to Santa.
Volunteers - play a crucial role in assisting with programming set up, managing the various activities and ensuring smooth operations.
Materials and Supplies - craft materials, decorations, skates, helmets (for children who do not have these items), and other items required to facilitate specific programming.
Transportation - required for Fun Fab February and Youth Hockey Camp
Local Partnerships - collaboration with local businesses, and organizations to provide additional resources.
Market and Promotion - programming is promoted through social media, posters send home with students through the schools, community newsletter and community bulletin board.
Funding - Financial resources will be allocated to cover costs of venue rentals, transportation, materials and supplies and other operational expenses. Funding may come from grants, donations and community partnerships.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Halloween Boo Bash, Christmas in Anzac, "Letters to Santa, Easter Eggstravaganza, and monthly programming features a variety of programming activities designed to engage, celebrate diversity, inclusion, promote social participation and community. Family Skates such as Zombie and Ugly Sweater are themed skating programs for families. Programming encourages artistic expression (crafts), creativity, games designed to be accessible to all participants to foster a sense of community and shared experience.
The youth hockey camp includes a variety of activities designed to develop hockey skills, promote physical fitness and foster community engagement. Team building exercises to build trust, communication and camaraderie among participants are built into this programming.
Fun Fab February includes a variety of engaging activities designed to cater to diverse interests and promote socialization among children and youth. This program incorporates venues in Fort McMurray (mainly MacDonald Island) that children and youth may not have access to.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

The AR&SS programs delivers several key outputs that benefit the community. Community Engagement, fostering a sense of community and belonging. Cultural exchange, the talent show in partnership with the Fort McMurray 468 First Nation (Halloween Boo Bash) promotes cultural understanding and appreciation, enhancing the programs diversity and inclusivity. Social Participation as programming provides a platform for social interaction, helps reduce feelings of isolation and encourages community members to connect and engage with one another. Programming such as "Letter to Santa" and the Elves Workshop supports food bank donations.
The collaboration between AR&SS and the Fort McMurray First Nation strengthens rural and Indigenous relationships, fostering a spirit of partnership and mutual support.
These outputs help measure the success and impact of programming ensuring that it contributes to the community's cultural and social fabric.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Support for diversity and inclusion, creating an inclusive environment where all community members, regardless of age or background, can participate and feel valued.
Increased social participation, encouraging active involvement from children, youth, families and seniors, thereby reducing social isolation and fostering a sense of belonging. Promote and encourage active engagement in the community, foster a sense of belonging, promote social inclusion and enhance access to social support.
Strengthened community partnerships with collaboration among community organizations, volunteers and local businesses, leading to stronger community ties and support networks.
Youth Hockey Camp we aim to achieve enhanced hockey skills, increased self esteem and confidence and a stronger sense of belonging and inclusion within their communities.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Improved cultural understanding, promoting cultural exchange and appreciation through the inclusion of the talent show in partnership with the Fort McMurray 468 First Nation, leading to greater cultural awareness and respect. Fort McMurray 468 First Nation's sponsorship of Breakfast with Santa, Easter Eggstrvaganza, Youth Hockey Camp ensures these programs are accessible and inclusive for Indigenous families in the Anzac area. The Fort McMurray 468 First Nation recently provided busing services from the Gregoire Lake Reserve to Anzac to ensure that transportation is not a barrier to their children, youth and families who want to attend programming.
Strengthened Rural and Indigenous Relationships, enhancing collaboration and mutual support between the Anzac community and the Fort McMurray 468 First Nation, fostering long- term partnerships.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There are no other programs in the community that offer a Halloween event, Christmas in Anzac, Letters to Santa, Fun Fab February, Youth Hockey Camp, Easter Eggstravaganza, and monthly programming for children, youth and families.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Fort McMurray 468 First Nation	Partnership
Anzac FCSS	Assistance with decorating for the Boo Bash
Anzac Recreation Center	Provides Equipment skates/ helmets/ venue for programming
Anzac Community School/Bill Woodward School	Provides venue and manpower for ' Letters to Santa"
Fort Mac Hockey Bros (Wahkohtowin Sports Circle)	Provides equipment for the hockey camp
Sekweha Youth Center	Transportation for Youth from Janvier, volunteered to help put equipment on and tie skates
CP Services	Provides Transportation for Fun Fab February at reduced rate
Fort McMurray Minor Hockey Coaches	Facilitate Hockey Camp Skill Development

Project Summary
Anzac Daze Project

Program, Project or Service Name

Anzac Daze Project

Beginning Date

04/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

08/24/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

For the past 36 years, the AR&SS has proudly facilitated Anzac Daze, celebrating our community's heritage and culture. This project highlights diversity and inclusion, fostering relationships with rural and Indigenous communities. Offering Teepee teachings, bannock on a stick, hide stretching, jigging lessons, face painting, kids' crafts, circus performers, science demonstrations, crib tournaments, foam pits, bouncy castles, Build a Bear, petting zoos, and children and adult bingos. Anzac Daze is dedicated to creating an inclusive environment, celebrating the diversity of our community, and promoting social participation for all. Planning for this project starts in April.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	30
Preschoolers (4-5 years)	40
Children (6-12 years)	120
Youth (13-18)	50
Adults	150
Seniors (65+)	20
Families	150
Community	0
Total	560

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Anzac Daze aims to address the social gap of cultural awareness and community engagement in rural and Indigenous communities. By offering diverse cultural activities and fostering inclusive relationships, Anzac Daze promotes social participation, cultural exchange, and community unity, helping to bridge these gaps and create a more cohesive and inclusive community.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Anzac Daze will address the social problem of cultural awareness and community engagement through a multifaceted approach:
Cultural Education: By incorporating Indigenous traditions such as Teepee teachings, bannock on a stick, and hide stretching, the event educates participants about Indigenous heritage and fosters respect and understanding.
Inclusive Activities: Offering a variety of activities like jigging lessons, face painting, and kids' crafts ensures that all community members, regardless of age or background, can participate and feel included.
Community Bonding: Events like the crib tournament, bingos, and Build a Bear workshops encourage social interaction and strengthen community ties.
Showcasing Diversity: Highlighting the diverse cultural components and rural lifestyles promotes appreciation and celebration of the community's rich heritage.
By creating an inclusive and engaging environment, Anzac Daze aims to bridge social gaps, enhance cultural awareness, and foster a sense of unity and belonging within the community.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Research and evidence support the effectiveness of cultural and community engagement projects in fostering social cohesion and cultural awareness.
Programs that incorporate cultural education, such as Indigenous teachings and traditional activities, enhance participants' understanding and respect for different cultures.
Inclusive community projects that offer diverse activities promote higher levels of social participation and engagement. These activities help break down social barriers and create a sense of belonging among participants.
Projects that encourage social interaction, such as tournaments and group activities, strengthen community ties and build social networks. This results in a more connected and supportive community.
Highlighting and celebrating cultural diversity through community projects fosters a greater appreciation for different cultural backgrounds and traditions. This can lead to a more inclusive and harmonious community environment.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve the goals of Anzac Daze, the following resources will be invested:
Staff Labor: Manpower to organize and manage activities.
Venue Space: Outdoor and indoor spaces in Anzac to host various events and activities.
Volunteers: Community members to assist with setup, activities, and event management.
Materials and Supplies: Craft materials, educational resources, and equipment for activities like hide stretching and jigging lessons.
Cultural Artifacts: Items such as Teepees, traditional foods, and instruments for cultural demonstrations.
Entertainment: Performers for circus acts, science demonstrations, and other entertainment activities.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Anzac Daze features a diverse range of components designed to engage and educate participants of all ages:
Cultural Workshops: Teepee teachings, bannock on a stick, and hide stretching to showcase Indigenous traditions.
Dance and Music: Jigging lessons and competitions to celebrate traditional dance forms.
Arts and Crafts: Face painting, kids' crafts, and Build a Bear workshops for creative expression.
Entertainment: Circus surreal performers, silly science demonstrations, and a petting zoo for family fun.
Games and Competitions: Crib tournaments, foam pits, bouncy castles, and kids' and adult bingos to encourage social interaction.
Community Engagement: Activities that promote social participation and community bonding, such as group games and interactive sessions.
These components aim to foster cultural awareness, community engagement, and social inclusion.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Outputs:

For each activity at Anzac Daze, we aim to deliver the following measurable outputs:
Cultural Workshops:
Teepee Teachings: 3 sessions with 20 participants each.
Bannock on a Stick: 6 sessions with 25 participants each.
Hide Stretching: 2 sessions with 15 participants each.
Dance and Music:
Jigging Lessons: 3 sessions with 20 participants each.
Jigging Competition: 1 event different age groups with 5 participants per age category
Arts and Crafts:
Face Painting: 100 children over the course of the event.
5 sessions with 20 participants each.
Entertainment:
Circus Surreal Performers: 6 shows with 15 attendees each.
Silly Science Demonstrations: 2 sessions with 25 participants each.
Crib Tournament: 1 tournament with 30 participants.
Foam Pit and Bouncy Castles: 150 children over the event duration.
Kids' and Adult Bingos: 2 sessions with 40 participants each.
These outputs will help us measure the success of Anzac Daze in terms of participation and engagement, ensuring we meet our goals of fostering cultural awareness and community unity.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

By facilitating Anzac Daze, we aim to achieve the following outcomes for participants:
Increased Cultural Awareness: Participants will gain a deeper understanding and appreciation of Indigenous traditions and rural lifestyles.
Enhanced Community Engagement: There will be a noticeable increase in social participation and interaction among community members.
Strengthened Community Bonds: The project will foster stronger relationships within the community.
Inclusive Environment: Participants will feel a greater sense of inclusion and belonging.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Anzac Daze is deeply committed to celebrating Indigenous culture and serving Indigenous communities through various dedicated activities and initiatives:
Cultural Education and Restoration:
Teepee Teachings: These sessions provide participants with insights into Indigenous traditions, stories, and ways of life, fostering a deeper understanding and respect for Indigenous culture.
Bannock on a Stick and Hide Stretching: These traditional practices allow participants to engage directly with Indigenous culinary and craft traditions, promoting cultural restoration and appreciation.
Jigging Lessons and Competitions: These activities celebrate Indigenous dance forms, providing a platform for cultural expression and community pride.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There are no other groups or organizations in the community that offer Anzac Daze.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Anzac FCSS	Crib Tournament and Adult Bingo
Willow Lake Community Association	Kick Off Barbecue
Anzac Volunteer Fire Department	Pancake Breakfast
Anzac Recreation Center	Provides space at a discounted rate

Project Summary
Winterfest/Alberta Oil Sands Classic Dog Sled Races Project

Program, Project or Service Name

Winterfest/Alberta Oil Sands Classic Dog Sled Races Project

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

03/16/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Anzac Recreation and Social Society's annual Winterfest, held for 36 years, features the Alberta Oil Sands Classic Dog Sled Races, now in its 5th year. This regional project attracts residents from across the RMWB region. Activities include family dog sled rides, teepee teachings, log sawing, wood chopping, bannock making, toboggan racing/pulling, snow creations, a crib tournament, children and adult bingos, a petting zoo, outdoor fire pits, and crafts. This project event emphasizes family enjoyment of the area's outdoor amenities. Planning for the project held in March, 2025 starts in November, 2024.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	50
Preschoolers (4-5 years)	100
Children (6-12 years)	200
Youth (13-18)	80
Adults	75
Seniors (65+)	20
Families	100
Community	0
Total	625

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors, Women and/or girls, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The Winterfest initiative aims to address the social isolation and community engagement in the RMWB region, particularly during the long winter months. Additionally, studies have shown that community initiatives can significantly improve mental health and social cohesion. By offering a variety of outdoor activities and cultural experiences, Winterfest fosters a sense of belonging and encourages residents to enjoy the natural beauty of their surroundings together.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Winterfest initiative addresses social isolation and community engagement by creating a welcoming environment where residents can connect and participate in diverse activities. Our approach includes:
Inclusive Activities: Offering a range of activities that cater to all age groups and interests, ensuring everyone feels included.
Cultural Integration: Incorporating local traditions and teachings, such as teepee teachings and bannock making, to celebrate and preserve cultural heritage.
Family Focus: Emphasizing family-oriented activities to strengthen family bonds and create lasting memories.
Community Engagement: Encouraging volunteerism and local participation to foster a sense of ownership and pride in the community.
Outdoor Enjoyment: Promoting outdoor activities to help residents appreciate and utilize the natural amenities.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Research and evidence supporting the effectiveness of community initiatives like Winterfest include:
Social Cohesion: Studies show that community initiatives enhance social bonds and reduce feelings of isolation.
Participating in community activities can reduce stress, anxiety, and depression by fostering a sense of belonging and purpose.
Research indicates that cultural activities help preserve traditions and strengthen community identity.
The inclusion of local traditions like teepee teachings and bannock making can enhance cultural pride and continuity.
Family-oriented events have been shown to strengthen family relationships.
Outdoor activities promote physical health.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve the goals of Winterfest, the following resources will be invested:
Staff Labor to manage and oversee the event.
Venue Space: Outdoor areas for activities, including designated spaces for dog sled races, teepee setups, and craft stations.
Volunteers: Community members to assist with various activities, setup, and cleanup.
Equipment and Supplies: Dog sleds, toboggans, log sawing and wood chopping tools, craft materials, and bingo supplies.
Cultural Resources: Teepees, traditional cooking supplies for bannock making, and materials for cultural teachings.
Safety and Comfort: Outdoor fire pits, seating areas, and first aid stations to ensure participant safety and comfort.
Marketing and Promotion: Flyers, social media campaigns, and local advertisements to attract attendees.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Winterfest comprises a variety of engaging components designed to foster community spirit and enjoyment, including:
Dog Sled Races: Featuring the Alberta Oil Sands Classic Dog Sled Races.
Family Dog Sled Rides: Offering rides for families to experience dog sledding.
Teepee Teachings: Cultural sessions inside traditional teepees.
Log Sawing and Wood Chopping: Competitions and demonstrations.
Bannock Making: Hands-on workshops for making traditional bannock.
Toboggan Racing/Pulling: Fun races and pulling contests.
Snow Creations: Building snow sculptures and creations.
Crib Tournament: A friendly cribbage competition.
Bingo: Separate sessions for children and adults.
Petting Zoo: An interactive area with various animals.
Outdoor Fire Pits: Areas for warmth and socializing.
Crafts: Craft stations for children and adults to create and enjoy.
These activities are designed to be inclusive and enjoyable for all ages, promoting community engagement and outdoor fun.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Here are the expected outputs for Winterfest:
Dog Sled Races:
4 major race events
10-15 participating teams
Family Dog Sled Rides:
50-80 family rides provided
Teepee Teachings:
2 sessions
50 - 80 participants
Log Sawing and Wood Chopping:
2 competitions
10 - 20 participants

Bannock Making:
2 - 4 workshops
30 - 40 participants
Toboggan Racing/Pulling:
3-4 races (teams of 3 - one on toboggan, one pulling and one pushing)
30 - 40 participants
Snow Creations:
1 snow sculpture contest
20 - 35 participants
Crib Tournament:
1 tournament
20-30 participants
Bingo:
2 sessions (1 for children, 1 for adults)
50-70 participants
Petting Zoo:
1 petting zoo area
100-150 visitors
Outdoor Fire Pits:
2 fire pits
100 visitors
Crafts:
4-6 craft stations
50 - 100
These outputs will help measure the success and impact of Winterfest, ensuring it meets the community's needs and fosters engagement.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The desired outcomes for Winterfest include:
Increased Community Engagement: Participants will feel more connected to their community.
Strengthened Family Bonds: Families will experience stronger relationships and increased quality time together.
Cultural Awareness and Preservation: Participants will gain a deeper understanding and appreciation of local traditions and cultural practices.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Winterfest celebrates Indigenous culture and serves Indigenous communities through several key initiatives:
Cultural Integration: The event features teepee teachings and Bannock making workshops, which are integral to Indigenous traditions. These activities provide an opportunity for participants to learn about and appreciate Indigenous cultural practices.
Reviving Traditions: Dog sledding is a traditional practice among many Indigenous communities, used historically for transportation and hunting. By featuring Dog Sled races, Winterfest helps revive and honor this important cultural tradition.
Family dog sled rides allow families to experience this cultural practice together, strengthening family bonds and creating shared memories

Project Summary
Winterfest/Alberta Oil Sands Classic Dog Sled Races Project

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There are no other groups or organizations that provides Winterfest and the Alberta Dog Sled races in the community.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Anzac FCSS	Crib Tournament and Adult Bingo
Fort McMurray 468 First Nation	Support for Mushers
Willow Lake Metis Nation	Support for Ice Fishing Activity
Anzac Volunteer Fire Department	Support for pancake breakfast/ tour of fire truck for children.

	A	B	C
1	Winterfest Revenue		Expenses
2	Industry	15,000.00	
3	RMWB Grant	10,000.00	
4	Fort McMurray 468 First Nation	2500	
5	Casino Account	12,875.00	
6	Total	40,375.00	
7			
8	Venue Rental	1600	
9	Race Marshall/Timer	4,435.71	
10	Sub contractor Dog Sled Trails	15,000.00	
11	Indigenous Activities	7277.5	
12	Family Dog Sled Rides	3225	
13	Program Supplies and Materials	16806.51	
14	Adversting	1000	
15	Fuel generators/lights	479.75	
16	Pancake Breakfast	800	
17	Casual Labor	3871.5	
18	Total	54,495.97	

	A	B	C
1	Revenue Fun Fab Febuary		Expenses
2	Industry	2500	
3			
4			
5			
6			
7			
8			
9			
10			
11	Expenses		
12	Venue Rental		1355.9
13	Transportation		650
14	Program Materials and Supplies		1930.23
15	Casual Labor		480
16	Total		4416.13

	A	B	C
1	Revenue Youth Hockey School		Expenses
2	RMWB Snacks & Drinks	295	
3	Fort McMurray First Nation	2500	
4	Casino account	2975	
5		5770	
6			
7	Ice Rental		2644.26
8	Venue Rental		683.25
9	Hockey Equipment		1567.81
10	Snacks/Drinks/ lunch		960.68
11	YMM Puck Skills		420
12			6276

	A	B	C
1	Revenue Easter		Expenses
2	RMWB Grant	4047.5	
3	Industry	1500	
4	Casino	1000	
5		6547.5	
6			
7	Expenses		
8	Venue Rental		712.5
9	Program Supplies and Materials		6714.3
10	Advertising		250
11	Causal Labor		1881.5
12	Total		9,558.30

	A	B	C
1	Revenue Anzac Daze		Expenses
2	RMWB Grant	10,000.00	
3	Industry	7,500.00	
4	Fort McMurray 468 First Nation	500	
5	Casino Account	10500	
6			
7		28,500.00	
8			
9			
10			
11	Expenses		
12	Bouncy Castles/Foam Pit		6431.25
13	Tent and Venue Rental		4369.81
14	Supplies and Materials		11,560.52
15	Indigenous Activities		6227.25
16	Casual Labor Set up/tear down		2241.25
17	Advertising		500
18	Fuel Generators		191.00
19			31,521.08

	A	B	C
1	Revenue Halloween		Expenses
2	RMWB Grant	4047.5	
3	Industry	2500	
4	Casino Account	2000	
5	Total	8047.5	
6			
7	Venue Rental		346.75
8	Program Materials /Supplies		5101.72
9	Casual Labor		3094.5
10	Ice Rental		266.68
11	Advertising		250
12	Total		9059.65

	A	B	C
1	Revenue Christmas		Expenses
2	RMWB Grant (Letterrs To Santa)	3210	
3	Industry	2500	
4	Casino	8000	
5		16,210.00	
6			
7			
8			
9	Expenses		
10	Venue Rental		1657.5
11	Pancake Breakfast		1530
12	Advertising		500
13	Supplies and Material		12,876.67
14	Casual Labor		4240
15	Ice Rental		226.68
16	Total		21030.85

	A	B	C
1	Revenue		Expenses
2	Casino Account	2000	
3			
4	Venue Rental		421.79
5	Snacks and Drinks		484
6	supplies and Materials		1094.21
7			2000

Program/Project Title:	**Anzac Recreation and Social Society** **Various Activities, Programs and Projects**
Target Population: Who exactly are we trying to support?	Children, youth families and Seniors in the Anzac Recreation area and Fort McMurray 468 First Nation. Children, Youth and Families within the RMWB.
Statement of Need: ***What*** community social problem are we responding to?	Individual are supported, engaged and connected to others in the community and within the RMWB where diversity, inclusion and accessibility are paramount.
Outcomes: *What change do we want to see for the participants?*	Community individuals are connected and engaged. Diversity is recognized and celebrated. Individuals are connected to others. Individuals experience personal well being.
Broad Strategy: ***How*** will we address social problem?	The Anzac Recreation and Social Society will provide programming, and projects that support well-being, facilitate individuals being connected to others and experience an increased sense of belonging that increases positive participation in the community and respects and celebrates diversity and enhances rural and Indigenous communities and relationships
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement***	If the Anzac Recreation and Social Society provides programming and projects that are easily accessible, engaging, supportive and fun then it is more likely that individuals, families, and community members, RMWB residents will attend and participate in the programs and projects to enhance their well-being, sense of connectedness and belonging.
Inputs: Resources invested to achieve our goal	Anzac Recreation and Social Society volunteer Board members, community volunteers, partnerships with other nonprofit organizations within the community and RMWB, partnership with the Fort McMurray 468 First Nation. Additional inputs include time, money, supplies and materials, equipment and appropriate venues for the activities and projects.
Activities: What turns our inputs into outputs?	AR&SS monthly programs and projects are well planned, organized and easily accessible for children, youth, adults, and seniors to attend and participate AR&SS programs and projects showcase our community's heritage, traditional way of life and culture.

	.
Outputs: - What do we deliver? e.g., # of total participants trained, # of organizations, # of sessions, etc.	AR&SS delivers monthly programming and projects in partnership with 5 other non-profits organizations in the community, 3 nonprofit organizations within the RMWB and the Fort McMurray 468 First Nation and community volunteers. These programs and projects are very well attended with participant numbers increasing yearly.

The Intended Outcomes of this Program/Project:	
1	Individuals are connected to others
2	Diversity is recognized and celebrated
3	Rural and Indigenous communities and Relationships are strengthened

Anzac Recreation and Social Society
Profit & Loss
January through December 2023

	Jan - Dec 23
Ordinary Income/Expense	
Income	
Fund Raising	7,914.78
GOA Grant	25,024.00
Raffle Tickets	5,283.64
Registration Dog sled	1,075.00
Revenue from Program Sales	5,947.35
1205 · WBHD Contract	5,950.00
1206 · RMWB Grant	86,631.00
4230 · Charitable Donations	5,050.00
4255 · Investments	6,476.00
4480 · Casino Revenue	2,439.60
4900 · Other Types of Income	
4433 · Miscellaneous Revenue	381.50
4900 · Other Types of Income - Other	44,375.79
Total 4900 · Other Types of Income	44,757.29
Total Income	196,548.66
Expense	
Casino Expenses	3,234.61
Casual Labour	27,442.50
Workers Compensation Install	663.67
5620 · Anzac Daze	25,619.51
5625 · ARSS Community Events	39,196.13
5630 · Bank Service Charges	952.05
5655 · Christmas	28,776.90
5730 · Insurance - Liability, D and O	5,097.79
5753 · Maintenance & Repairs	1,457.62
5755 · Rent	67.50
5790 · Office Supplies	824.54
5791 · Shipping	121.44
5800 · Operations	
5801 · Postage, Mailing Service	67.92
5806 · Supplies	4.24
5807 · Telephone, Telecommunications	1,275.90
5800 · Operations - Other	620.41
Total 5800 · Operations	1,968.47
5825 · Youth Programming	693.75
5839 · Training	77.50
5870 · Winterfest	54,647.85
62100 · Contract Services	
62150 · Outside Contract Services	14,620.10
Total 62100 · Contract Services	14,620.10
65100 · Other Types of Expenses	
65100 · Other Costs	233.95
65100 · Other Types of Expenses - Other	760.00
Total 65100 · Other Types of Expenses	993.95
66000 · Payroll Expenses	19,642.80
Total Expense	226,098.68
Net Ordinary Income	-29,550.02
Net Income	**-29,550.02**

I have reviewed and approve this financial statement.

Chelsey Vanée, President

Anzac Recreation and Social Society
Balance Sheet
As of 31 December 2023

	31 Dec 23
ASSETS	
Current Assets	
Chequing/Savings	
ARSS Visa	-3,505.96
1050 · ARSS Petty Cash	2,251.50
1065 · ARSS New Operating Account	89,176.51
1080 · Casino Account	270,500.09
1090 · Winterfest Account	13,295.37
Total Chequing/Savings	371,717.51
Accounts Receivable	
1200 · Account Recievable	-400.01
Total Accounts Receivable	-400.01
Other Current Assets	
1322 · Prepaid Expenses	2,549.25
Total Other Current Assets	2,549.25
Total Current Assets	373,866.75
Fixed Assets	
1816 · Equipment	35,848.35
1817 · Accum. Amort - Equipment	-22,633.21
1820 · Furniture and Equipment	13,675.52
1825 · Accum Depr - Furn and Equip	-9,524.61
1850 · Mircomatic Scrubber	4,349.80
1851 · Winterfest Assets	32,587.20
1852 · 20 X 40 Tent	26,029.23
1854 · Acc. Amort. Micromatic Scrubber	-3,437.58
1855 · Accum. amort. Winterfest	-31,302.70
1856 · Acc.um Amor t. 20 x40 Tent	-17,976.10
1870 · Seacan	18,943.50
1875 · Accum Amort Seacan	-3,046.06
1910 · Computer Equipment	1,551.45
1911 · Accum Amort Computer Equipment	-1,505.33
Total Fixed Assets	43,559.46
TOTAL ASSETS	**417,426.21**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	64.92
Total Accounts Payable	64.92
Other Current Liabilities	
2110 · Accrued Liabilities	1,955.00
2185 · CPP Payable	-2,279.20
2191 · Payroll Liabilities	9,509.75
2460 · Prepaid Sales/Deposits	396,462.44
25500 · GST/HST Payable	-16,577.20
Total Other Current Liabilities	389,070.79
Total Current Liabilities	389,135.71
Total Liabilities	389,135.71

I have reviewed and approve this financial statement

Chelsey VanEe, President

Anzac Recreation and Social Society
Balance Sheet
As of 31 December 2023

	31 Dec 23
Equity	
3560 · Retained Earning- previous year	121,676.93
3565 · Unrestricted Net Assets	-121,344.19
3600 · Investment in Tangible Capital	57,507.78
Net Income	-29,550.02
Total Equity	28,290.50
TOTAL LIABILITIES & EQUITY	**417,426.21**

I have reviewed and approve this financial Statement.

Chelsey Vanée, President

Application Summary:
2025 - 3117 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3117 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Anzac Family Community Support Society
2-232 Stony Mountain Road
Anzac, AB, T0P 1J0

Primary Contact

Karen Janvier
2-232 Stony Mountain Road
Anzac
Phone: s.17(1) [redacted]
Email: execdir@anzacfcss.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Supporting a sense of community for residents of Anzac, Gregoire Lake Estates, and Fort McMurray #468 First Nation through programming, services, and events that respond to the community's needs. Working along side other organizations we focus on social programs that enhance residents' quality of life, well-being, and strengthen the community.

Brief Summary of the Proposed Program(s) and/or Project(s)

Our social wellness program features a diverse range of activities, including cribbage, crafts, book clubs, bingo, and luncheons, which provide residents with opportunities to engage in the community, connect with one another, and socialize.
The youth program offers a safe and inclusive environment where young people can acquire new skills, build relationships, and enhance their sense of belonging and self-esteem, fostering positive development. Participants can attend workshops such as Babysitting, First Aid, and Home Alone, as well as engage in cooking healthy meals and snacks. Additionally, outdoor activities provide opportunities for youth to learn practical skills.
The Anzac Seniors program caters to the needs of senior residents through various activities. Drop-in days allow seniors to enjoy tea and coffee while socializing. Activity and craft days enable them to participate in gardening, beading, and cooking. Furthermore, our home support initiatives, including Meals on Wheels and the Snow Helpers program, offer essential assistance to seniors requiring additional support.
This year if we are able to secure funding from other sources we will be adding to our seniors program. 1) workshops, such as fraud awareness, technology help, and healthy eating. 2) monthly town trips where we will take seniors into Fort McMurray for appointments, shopping, luncheons and other activities 3) light housekeeping for our home supports 4) Mentorship program with the local school

Please note any restrictions on participating in your organization's programs or services.

We ask that participants reside in Anzac, Gregoire Lake Estates or Fort McMurray 468 First Nations

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
June Catton	president	12 +
Stephanie Burtenshaw	vice president	4
Trudy Cockrill	Treasurer	4
Amber Brown	Director	1
Tara Cassell	Director	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Both s.17(1) [redacted] and s.17(1) [redacted], seniors who have resided in Anzac for over 20 years, embody the lived experiences of our senior demographic in a rural community. Similarly, s.17(1) [redacted], s.17(1) [redacted], and s.17(1) [redacted] also call Anzac home and bring valuable insights from their experiences in a rural setting. Together, these individuals represent the diverse perspectives of the communities we serve.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

Yes

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Seniors Program Status: Completed

Program/Project: Anzac Youth Program Status: Completed

Program/Project: Social Wellness Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$72,258.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$207,873.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We have applied for the New Horizon Seniors Grant as well as a grant through Healthy Aging Alberta. We have applied for funding through industry and large corporations such as ATCO, Air Canada, ATB, Canada Post, ConocoPhillips, CNOOC, Cenovous, CNRL, CN, Chevron, Enbridge, EnMax, Finning, Imperial, Interpipeline, MEG Energy, FM468FN, Servus Credit Union and TD. We have also held numerous raffles for the programs.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	Conocophillips for seniors	$2,500.00
		$2,500.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Canada Grant	New Horizon for Seniors Grant	$22,300.00
Other	Healthy Aging Alberta	$25,000.00
Sponsorship	CN for social wellness	$5,000.00
Other	West jet ticket and 50/50 raffle for youth	$7,000.00
Sponsorship	Chevron for youth	$5,000.00
Sponsorship	FM468FN for social wellness	$2,000.00
Sponsorship	ATCO for youth	$3,000.00
Sponsorship	Cenovous for social wellness	$5,000.00
Sponsorship	ATB youth	$3,000.00
Sponsorship	enbridge for youth	$5,000.00
Sponsorship	Finning for youth	$5,000.00
Sponsorship	Keyera social wellness	$5,000.00
Sponsorship	Imperial for social wellness	$5,000.00
Other	50/50 raffles for venue and admin costs	$5,000.00

	$102,300.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	Accounting, insurance, office supplies, office rental, utilities	$25,000.00	$8,000.00
Food Costs	For youth, seniors and social wellness programs	$16,185.00	$5,000.00
Program Staff wages & Benefits	employees to plan and facilitate all programs	$108,055.00	$67,000.00
Rent - Venue/Facility/Room/Equipment	Space to hold workshops, luncheons and activities	$18,770.00	$0.00
Transportation and Delivery	Transportation in Fort McMurray for seniors	$15,000.00	$0.00
Program Materials & Supplies	Supplies for activities, crafts, cooking, prizes	$21,975.00	$0.00
Other (Provide Detail)	Home Supports (Meals on Wheels, snowhelpers & light housekeeping)	$14,240.00	$0.00
Gifts for Elders / Honorariums	elder gifts for bingo and honorarium for crafts	$1,800.00	$0.00
		$221,025.00	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$218,525.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$221,025.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

36%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

The Bill Woodward School offers a venue space for the youth for free.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

2025_budget_for_RMWB_-_Social_Wellness_new.pdf
59.4 KB - 10/17/2024 7:50 PM

2025_budget_for_RMWB_-_seniors.pdf
37.8 KB - 10/11/2024 4:20 PM

2025_budget_for_RMWB_-_youth.pdf
39.1 KB - 10/11/2024 4:20 PM

Total Files: 3

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

financials.pdf
71.2 KB - 10/14/2024 7:08 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2025_Logic_Model_seniors.pdf
244.8 KB - 10/11/2024 4:47 PM

2025_Logic_Model_social_wellness.pdf
242 KB - 10/11/2024 4:36 PM

2025_Logic_Model_youth.pdf
263.5 KB - 10/11/2024 4:57 PM

Total Files: 3

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Karen

Position/Title

Janvier

Date: 10/14/2024

Project Summary
Seniors Program

Program, Project or Service Name

Seniors Program

Beginning Date

01/02/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

"Diversity, Inclusion and Accessibility" is applicable to our program in that we service seniors' with disabilities, promote more social inclusivity, and provide information about events and activities. "Rural and Indigenous Communities and Relations" priority is applicable to our program in that 50% of the seniors we provide services and programs to are indigenous and all of them live in a rural community. "Social Participation" is applicable to our program as seniors have a variety of opportunities to gather, socialize, develop relationships and improve sense of belonging.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	0
Seniors (65+)	80
Families	0
Community	0
Total	80

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, First Nations, Métis, and/or Inuit Peoples, Seniors, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

After a seniors engagement session was held in Anzac it was determined that seniors in our community would like to see a program that meets a variety of their needs. They are looking for local workshops to provide information and training, mental health chat time where there are opportunities to socialize and chat about topics of their choosing, a convenient place to have access to information regarding activities and services, as well as transportation to take them to Fort McMurray to access services and activities not available in Anzac. Seniors also expressed the need for more opportunities to get together to do crafts and activities such as cooking and beading.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Our seniors' program will address the need of a local place to get information and training by providing workshops specific to their needs. The need for socialization, gathering and more social inclusivity will be addressed by having activities they can attend such as cooking and beading. The need for transportation for activities will be meet by hiring a busing company to bring seniors to activities. We plan to make all of our activities
accessible to those with disabilities to address the need for activities for seniors' with disabilities. Being able to provide seniors with calendars, reminders and a central place for information about the community will address the need for effective communication of information to and within the community.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Over the past year, we have provided a variety of programming for seniors, including coffee chats, crafts, cooking classes, and home support services such as Meals on Wheels and the Snow Helpers program. Participants consistently express their appreciation for these initiatives, highlighting the benefits of socialization and engagement.

While seniors value the existing home support programs, many have expressed a desire for opportunities to participate in activities in Fort McMurray. Additionally, there is a demand for workshops on topics such as financial literacy and technology assistance.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

1 full time and 1 part time staff member
Coffee, tea and snacks
supplies for crafts and activities
Venue space (Anzac Rec Centre, Camp Yogi and AFCSS board room)
Volunteers (snow removal, senior steering committee and Meals on Wheels)
Meals (for Meals on Wheels)
Workshop presenters
Charter bus

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Anzac Seniors program is an initiative designed to offer a diverse range of activities for seniors. This year we plan to add workshops that cover essential topics such as fraud awareness, technology assistance, and healthy eating. Additionally, we will organize monthly excursions to Fort McMurray, so seniors can go to appointments, luncheons, and various activities.
Monthly drop-in days provide seniors with an opportunity to enjoy tea, socialize, and access information about available activities and services. We also host activity and craft days where seniors can engage in various creative pursuits.
To further support our senior community, we offer the Meals on Wheels and Snow Helpers programs for those requiring additional assistance. To enhance accessibility, we will provide a monthly calendar of events in both hard copy and online formats, as well as phone calls to individuals who prefer direct communication regarding upcoming activities.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

50 seniors engaged
6 workshops attended
10 town days (Fort McMurray)
10 coffee chat days
10 activity days

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Seniors will feel connected to others because they have increased positive participation in the community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Over 50% of our program participants are FNMI. Some being from Fort McMurray 468 First Nations, Willow Lake Metis Nation or FNMI living off reserve. We like to celebrate Indigenous culture by inviting indigenous artists to teach workshops such as beading, moose tufting, and moss bags. During our senior coffee chats we talk about what it was like to live in the area in the past and this often includes traditions passed down from generation to generation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There are no other programs in Anzac that provide services to seniors. Fort McMurray 468 First Nations does do some activities for seniors and will often invite the seniors from Anzac. This partnership with both communities is very important however there is no type of regularly scheduled program that will address all of the needs stated above.

The Regional Municipality of Wood Buffalo does provide some busing however there are limitations. There is only pickup and drop off available and it is limited in how often it comes. Seniors would have to get their own transportation to the one bus stop in Anzac for the one time it pick up then once in Fort McMurray if they would have to bus wherever they wanted to go making sure not to miss that one bus that would bring them back to Anzac, then they would have to walk or get a ride from the one bus stop in Anzac.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Alberta Health Services	Bring workshops and information sessions to Anzac for seniors.
Bill Woodward School	Work with the seniors to create a mentorship program with the youth in the school. Provide a venue and help advertise for youth programs
Fort McMurray 468 First Nations	Provide a venue for some activities, promote activities, and provide workers when possible. Reimburse volunteers for fuel used in snow removal for members
Willow Lake Metis Nation	Promote activities and reimburse volunteers for fuel used in snow removal for members.
St Aiden's Society	Bring workshops and information sessions to Anzac for seniors.

Project Summary
Anzac Youth Program

Program, Project or Service Name

Anzac Youth Program

Beginning Date

01/06/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/19/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The youth program aligns with "Diversity, Inclusion and accessibility" and "social participation" by providing a safe inclusive space where youth can learn new skills, develop relationships and improve their sense of belonging and self-esteem helping them develop positively. The program aligns with "Rural and Indigenous Communities and Relationships" in that all of our youth live in rural RMWB and over 50% of those who participated last year were indigenous.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	125
Youth (13-18)	75
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	200

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Youth, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

In order for the youth in the community to access workshops such as Home Alone, Babysitting and or structured activities such as cooking, crafts and outdoor experiences they would have to travel into Fort McMurray. We offer the youth these opportunities in their own community where they can improve their sense of belonging and self-esteem helping them develop positively.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Our youth program addresses the social problem of limited access to valuable activities for youth in the community by bringing essential workshops and structured activities directly to them. By offering workshops like Home Alone and Babysitting, along with engaging activities such as cooking, crafts, and outdoor experiences, we create a supportive environment where youth can learn new skills and interact with peers.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

When we have offered these valuable workshops in the past we have had anywhere between 10-15 (10%) youth participate. They have benefited from the opportunity to learn with peers and build relationships. Their parents and guardians appreciated the convenience and affordability of the workshops. Our cooking classes were also a big hit last year. We had 71 (35%) distinguishable youth participate. From discussion with both youth and parents they were very happy to have the chance to do more out of school activities locally with cooking being a favorite. Not only were they enjoying themselves they were learning life skills while increasing their sense of belonging and self-esteem helping them develop positively.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

1 full time staff
1 part time staff
Venue - Bill Woodward School
Trainers - workshops such as babysitting and first aid
Meals - for youth during workshops and activities
Supplies - for activities
Partners
computer

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The youth program will provide a safe inclusive space where youth can learn new skills, develop relationships and improve their sense of belonging and self-esteem helping them develop positively. The program will offer opportunities for youth to attend workshops such as Babysitting, First Aid and Home Alone. There will be opportunities for youth to learn to cook healthy meals and snacks as well as outdoor days where they will learn new skills. We will also have activity/hobby days where youth can work on their hobbies or crafts with others.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

30 youth trained at workshops
100 youth engaged in activities
4 organizations partnering

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Participants will feel connected to others because they increase their participation in the community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Our youth program partners with FM468FN to develop programs, provide transportation and promote programs.
We have partnered with Bill Woodward School and Athabasca Tribal Council in bringing ribbon skirt making to youth in Anzac.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

There are currently no regularly scheduled youth programs in our community.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Bill Woodward School	Provide a venue for some activities, promote activities, and provide workers when possible
Fort McMurray 468 First Nations	Youth workers for activities, provide supplies for cooking classes.

Project Summary
Social Wellness

Program, Project or Service Name

Social Wellness

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The social wellness program effectively addresses the need for social participation by offering numerous opportunities for members to engage, meet, and socialize within their own environment. This initiative promotes inclusivity within our rural and Indigenous community, allowing residents to participate in local programming without the need to travel to Fort McMurray.

Recognizing that socialization is a critical component of positive mental health and wellness, this program is vital for fostering sustainable healthy living. It encourages participation from a diverse range of residents, including those from rural areas, Indigenous backgrounds, those with disabilities and seniors, ensuring all voices are heard.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	20
Youth (13-18)	20
Adults	150
Seniors (65+)	75
Families	0
Community	0
Total	265

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, 2SLGBTQIA+, First Nations, Métis, and/or Inuit Peoples, Seniors, Women and/or girls, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

AFCSS is hoping to address the need of social participation in our rural and indigenous community along with the need for diverse voices to feel heard. We conducted surveys in the beginning of 2024 and our residents expressed the need for opportunities for people to socialize. Not only do residents fell connected to each other they also feel like they belong in the community. This along with comments such as: "Winter is long and cold and it is easy to isolate but with lunches and evening events I definitely get out more." show a strong need for this type of programming.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Our Social Wellness Program will address the need of social participation in our rural community by providing activities that residents are interested in attending. By offering crib, luncheons, book club, crafts and a photo contest we create an inclusive environment where residents can interact with peers and develop relationships.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

In the past we have provided social wellness activities to the community. Participants consistently express their appreciation for these initiatives, highlighting the benefits of socialization and engagement. Some comments from surveys done include: "This is a great way for community to get together and enjoy time together. Living in a small community we need more activity and more things are definitely needed for the seniors. Without this it would mean having to drive to fort mcmurray to do any activities."

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

1 part time staff
1 full time staff
Venue space at Anzac Rec Centre, AFCSS boardroom, WLCA board room and Camp Yogi
computers for online crib

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Anzac FCSS offers monthly programing for residents of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations. These programs consist of: an in house cribbage tournament, an online cribbage tournament, crafting workshops, a crafters circle, book club, Radio bingo, community luncheons and a yearly photo contest. These activities allow residents the chance to get out in the community, meet others and socialize, something that is lacking in our rural community. Because socialization is a key component to positive mental health and wellness we feel this program is essential to the well being of our community

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

200 lunches served
200 residents socializing
100 crafts created
10 books read
60 amateur photographers celebrated
30 crib players engaged

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Individuals are connected to others through increase participation in the community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation, Other:

Other:

Social media comments

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Our monthly crafting workshops will often be indigenous crafts led by indigenous artists. We have made crow boots, done beading and moose tufting. This year we plan to make willow baskets and medicine bags. Approximately 40% of the residents who come to our social wellness program are indigenous so we make it a priority to make sure they feel celebrated and welcome.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Currently there are no other regularly scheduled programs that offer residents an opportunity to get together and socialize.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Arts Council Wood Buffalo	Crafting workshops: instructors, advertising, some materials and supplies, registration and facilitation. Crafters circle: provide a newsletter and facilitator
Wood Buffalo Regional Library	Book Club: facilitator, 1/2 of the books and 1/2 of the crafts (we provide the other half)
Camp Yogi Society	Provide venue at a discounted rate

Youth 6 - 12					
Wages					
	hours	days	hr wage	total	
12 outdoor days	s.17(1)	12	s.17(1)	$1,500.00	
14 craft days		14	s.17(1)	$1,400.00	
14 activity days		14	s.17(1)	$1,400.00	
12 cooking days		12	s.17(1)	$1,200.00	
planning/adverti		52	s.17(1)	$5,200.00	
			sub total	$10,700.00	
			15%	$1,605.00	
			Total	**$12,305.00**	**$12,305.00**
Food/snacks					
	days	per meal	# of meals		
28 days snacks fo	28	$5.00	20	$2,800.00	
				$ -	
				$2,800.00	**$2,800.00**
Travel to Fort McMurray for supplies					
	days	milage cost			
once per month	7	$70	**$490**		**$490**
materials/supplies					
	days	per activity	# of participants		
7 outdoor days	7	$5.00	20	$700.00	
7 craft days	7	$10.00	20	$1,400.00	
7 activity days	7	$5.00	20	$700.00	
7 cooking days	7	$10.00	20	$1,400.00	
				$4,200.00	**$4,200.00**
				Total 6-12	**$19,795.00**

Youth 13-18					
Wages					
	hours	days	hr wage	total	
12 outdoor days	s.17(1)	12	s.17(1)	$1,500.00	
8 workshop days		8		$1,600.00	
20 activity days		20		$2,000.00	
12 cooking days		12		$1,200.00	
planning/adverti		52		$5,200.00	
			sub total	$11,500.00	
			15%	$1,725.00	
			Total	**$13,225.00**	**$13,225.00**
Food/snacks					
	days	per meal	# of meals		
6 workshop days	6	$20.00	15	$1,800.00	
21 days snack for	21	$5.00	15	$1,575.00	
				$3,375.00	**$3,375.00**
Training / transporation to Anzac					
	days	cost / workshop			
6 workshop days	6	$1,000	**$6,000**		**$6,000**
materials/supplies					
	days	per activity	# of participants		
12 outdoor days	7	$10.00	15	$1,050.00	
20 activity days	7	$5.00	15	525	
12 cooking days	7	$10.00	15	1050	
				$ -	
				$2,625.00	**$2,625.00**
				Total 13-17	**$25,225.00**

Sub-Total	$45,020.00	
admin	$6,000.00	
Total	**$51,020.00**	

program facilitator wages (includes 2 hours planning per day of programming)				
	hours	days	hr wage	total
10 town days	s.17(1) [redacted]	10	s.17(1) [redacted]	$2,250.00
9 mentorship days		9	s.17(1) [redacted]	$900.00
6 workshop day		6	s.17(1) [redacted]	$1,050.00
10 coffee chat days		10	s.17(1) [redacted]	$1,500.00
10 activity days		10	s.17(1) [redacted]	$1,500.00
			sub total	$7,200.00
			15%	$1,080.00
			Total	**$8,280.00**

Senior worker wages (includes 2 hours planning per day of programming)				
	hours	days	hr wage	total
10 town days	s.17(1) [redacted]	10	s.17(1) [redacted]	$1,890.00
9 mentorship days		9	s.17(1) [redacted]	$756.00
6 workshop day		6	s.17(1) [redacted]	$882.00
10 coffee chat days		10	s.17(1) [redacted]	$1,260.00
10 activity days		12	s.17(1) [redacted]	$1,512.00
		10	sub total	$6,300.00
			15%	$945.00
			Total	**$7,245.00**
			Total Wages	**$15,525.00**

Venue Rental				
	hours	days	hr rate	total
6 workshop days	s.17(1) [redacted]	6	s.17(1) [redacted]	$2,700.00
10 activity days		12	s.17(1) [redacted]	$4,320.00
				$7,020.00

Food/snacks				
	days	per meal	# of meals	
10 town days - lunch	10	$30.00	10	$3,000.00
9 mentorship - refreshment	9	$5.00	10	$450.00
6 workshop day - lunch	6	$20.00	15	$1,800.00
10 coffee chat - refreshment	10	$5.00	10	$500.00
10 activity days - refreshment	10	$5.00	10	$500.00
				$6,250.00

Busing for Town Days	days	per trip		
to Fort McMurray	10	$1,500.00		**$15,000.00**

materials/supplies				
	days	per activity	# of seniors	
9 mentorship days	9	$15.00	10	$1,350.00
10 activity days	10	$20.00	10	$2,000.00
				$3,350.00
Home Support				
Meals on Wheels				$5,000.00
Light house keeping				$6,240.00
Snowhelpers				$3,000.00
				$14,240.00
			Total	**$61,385.00**

BREAKDOWN							Social Wellness	
Radio Bingo (4)		**Radio Total**	**Daily (10)**	**DailyTotal**	**Grand total**		**Food**	
Food	$250.00	$1,000.00	$0.00	$0.00	$1,000.00		Radio Bingo	$1,000.00
Materials	$100.00	$400.00	$0.00	$0.00	$400.00		Comunity Luncheon	$2,000.00
Rentals	$250.00	$1,000.00	$0.00	$0.00	$1,000.00		activity	0
Elders	$200.00	$800.00	$0.00	$0.00	$800.00			$3,000.00
					$3,200.00			
							Snacks	
inperson (10)		**inperson total**	**virtual (12)**	**virtual total**	**Grand Total**		Crib	$200.00
snacks	$20.00	$200.00	$0.00	$0.00	$200.00		Activity day	$400.00
material	$150.00	$1,500.00	$150.00	$1,500.00	$3,000.00		book club	$160.00
rental	$250.00	$2,500.00	$0.00	$0.00	$2,500.00			$760.00
		$4,200.00		$1,500.00	$5,700.00			
							Materials	
days (10)			crafters circle (10)				Radio Bingo	$400.00
snacks	$20	$200.00	$20.00	$200.00	$400.00		Crib	$3,000.00
material	$360	$3,600.00	$0.00	$0.00	$3,600.00		photo contest	$1,700.00
rentals	$250	$2,500.00	$250.00	$2,500.00	$5,000.00		luncheon	$1,500.00
honorarium	$100	$1,000.00	$0.00	$0.00	$1,000.00		activity	$3,600.00
		$7,300.00		$2,700.00	$10,000.00		book club	$1,600.00
								$11,800.00
luncheons (5)								
food	$400.00	$2,000.00					Venue rental	
materials	$300.00	$1,500.00					office	
rentals	$250.00	$1,250.00					Radio Bingo	$1,000.00
		$4,750.00					crib	$2,500.00
							luncheon	$1,250.00
Book Club (8)							activity	$5,000.00
snacks	$20.00	$160.00					book club	$2,000.00
materials	$200.00	$1,600.00						$11,750.00
venue	$250.00	$2,000.00						
		$3,760.00					Elder gifts	
							Bingo	$800.00
							Hororaium	
							activity day	$1,000.00
							Wages	**$67,000**
							Rental	**$7,560**
							Admin	**$8,800.00**

Logic Model Template

What is a Logic Model?

A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Anzac Family Community Support Society**
Organization Mission Statement:	**Supporting a sense of community for residents of Anzac, Gregoire Lake Estates, and Fort McMurray #468 First Nation through programming, services, and events that respond to the community's needs and wants. Anzac FCSS focuses on social programs that enhance residents' quality of life, well-being, and strengthen the community. Anzac FCSS works alongside other local and regional organizations to build partnerships and a stronger sense of community.**

Program/Event Name:	**Social Wellness Program**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Adults and youth photographers in Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations

Logic Model Template

Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	AFCSS is hoping to address the need of social participation in our rural and indigenous community along with the need for diverse voices to feel heard. We conducted surveys in the beginning of 2024 and our residents expressed the need for opportunities for people to socialize. Not only do residents fell connected to each other they also feel like they belong in the community. This along with comments such as: "Winter is long and cold and it is easy to isolate but with lunches and evening events I definitely get out more." show a strong need for this type of programming.
Broad Strategy: ***How*** will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	Our Social Wellness Program will address the need of social participation in our rural community by providing activities that residents are interested in attending. By offering crib, luncheons, book club, crafts and a photo contest we create an inclusive environment where residents can interact with peers and develop relationships.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	In the past we have provided social wellness activities to the community. Participants consistently express their appreciation for these initiatives, highlighting the benefits of socialization and engagement. Some comments from surveys done include: "This is a great way for community to get together and enjoy time together. Living in a small community we need more activity and more things are definitely needed for the seniors. Without this it would mean having to drive to fort McMurray to do any activities."
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	1 part time staff 1 full time staff Venue space at Anzac Rec Centre, AFCSS boardroom, WLCA board room and Camp Yogi computers for online crib

Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	Anzac FCSS offers monthly programing for residents of Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations. These programs consist of: an in house cribbage tournament, an online cribbage tournament, crafting workshops, a crafters circle, book club, Radio bingo, community luncheons and a yearly photo contest. These activities allow residents the chance to get out in the community, meet others and socialize, something that is lacking in our rural community. Because socialization is a key component to positive mental health and wellness, we feel this program is essential to the well being of our community.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	200 lunches served 200 residents socializing 100 crafts created 10 books read 60 amateur photographers celebrated 30 crib players engaged

Logic Model Template

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
Increased participation in the community	a. 80% of participants will report feeling connected and engaged	i. Because of the social wellness program I feel connected to others in my community
		ii.Because of the social wellness program I feel a sense of belonging to my community
[redacted]	b.	i.
		ii.
	a.	i.
		ii.
[redacted]	b.	i.
		ii.
	a.	i.
		ii.
[redacted]	b.	i.
		ii.

Intermediate outcomes: *Participants will feel connected to others because they increase their participation in the community.*	
Long-term outcomes/Impact: *Participants will feel a sense of belonging.*	

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

Logic Model Template

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Organization Name:	**Anzac Family Community Support Society**
Organization Mission Statement:	**Supporting a sense of community for residents of Anzac, Gregoire Lake Estates, and Fort McMurray #468 First Nation through programming, services, and events that respond to the community's needs and wants. Anzac FCSS focuses on social programs that enhance residents' quality of life, well-being, and strengthen the community. Anzac FCSS works alongside other local and regional organizations to build partnerships and a stronger sense of community.**

Program/Event Name:	**Youth Program**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Youth in Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations

Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	In order for the youth in the community to access workshops such as Home Alone, Babysitting and or structured activities such as cooking, crafts and outdoor experiences they would have to travel into Fort McMurray. We offer the youth these opportunities in their own community where they can improve their sense of belonging and self-esteem helping them develop positively.
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	Our youth program addresses the social problem of limited access to valuable activities for youth in the community by bringing essential workshops and structured activities directly to them. By offering workshops like Home Alone and Babysitting, along with engaging activities such as cooking, crafts, and outdoor experiences, we create a supportive environment where youth can learn new skills and interact with peers. Our approach focuses on accessibility and community engagement. Instead of requiring youth to travel to Fort McMurray, we provide these opportunities locally, reducing barriers such as transportation costs and time constraints. By creating a safe and inclusive space for youth to explore their interests, we aim to enhance their overall well-being and promote positive development.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	When we have offered these valuable workshops in the past we have had anywhere between 10-15 (10%) youth participate. They have benefited from the opportunity to learn with peers and build relationships. Their parents and guardians appreciated the convenience and affordability of the workshops. Our cooking classes were also a big hit last year. We had 71 (35%) distinguishable youth participate. From discussion with both youth and parents they were very happy to have the chance to do more out of school activities locally with cooking being a favorite. Not only were they

	enjoying themselves they were learning life skills while increasing their sense of belonging and self-esteem helping them develop positively.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	1 full time staff 1 part time staff Venue - Bill Woodward School Trainers - workshops such as babysitting and first aid Meals - for youth during workshops and activities Supplies - for activities Partners computer
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The youth program will provide a safe inclusive space where youth can learn new skills, develop relationships and improve their sense of belonging and self-esteem helping them develop positively. The program will offer opportunities for youth to attend workshops such as Babysitting, First Aid and Home Alone. There will be opportunities for youth to learn to cook healthy meals and snacks as well as outdoor days where they will learn new skills. We will also have activity/hobby days where youth can work on their hobbies or crafts with others. .

Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	30 youth trained at workshops 100 youth engaged in activities 4 organizations partnering

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
Increased participation in the community	a. 80% of participants will report feeling connected and engaged	i. Because of the youth program I feel connected to others in my community
		ii. Because of the youth program I feel a sense of belonging to my community
[redacted]	b.	i.
		ii.
	a.	i.
		ii.

Regional Municipality of Wood Buffalo

	b.	i.
		ii.
	a.	i.
		ii.
	b.	i.
		ii.

Intermediate outcomes: *Participants will feel connected to others because they increase their participation in the community.*	
Long-term outcomes/Impact: *Participants will feel a sense of belonging*	

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

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Organization Mission Statement:	**Supporting a sense of community for residents of Anzac, Gregoire Lake Estates, and Fort McMurray #468 First Nation through programming, services, and events that respond to the community's needs and wants. Anzac FCSS focuses on social programs that enhance residents' quality of life, well-being, and strengthen the community. Anzac FCSS works alongside other local and regional organizations to build partnerships and a stronger sense of community.**

Program/Event Name:	**Seniors Program**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Seniors in Anzac, Gregoire Lake Estates and Fort McMurray 468 First Nations

Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	After a seniors engagement session was held in Anzac it was determined that seniors in our community would like to see a program that meets a variety of their needs. They are looking for local workshops to provide information and training, mental health chat time where there are opportunities to socialize and chat about topics of their choosing, a convenient place to have access to information regarding activities and services, as well as transportation to take them to Fort McMurray to access services and activities not available in Anzac. Seniors also expressed the need for more opportunities to get together to do crafts and activities such as cooking and beading.
Broad Strategy: ***How*** will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	Our seniors' program will address the need of a local place to get information and training by providing workshops specific to their needs. The need for socialization, gathering and more social inclusivity will be addressed by having activities they can attend such as cooking and beading. The need for transportation for activities will be meet by hiring a busing company to bring seniors to activities. We plan to make all of our activities accessible to those with disabilities to address the need for activities for seniors' with disabilities. Being able to provide seniors with calendars, reminders and a central place for information about the community will address the need for effective communication of information to and within the community.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	Over the past year, we have provided a variety of programming for seniors, including coffee chats, crafts, cooking classes, and home support services such as Meals on Wheels and the Snow Helpers program. Participants consistently express their appreciation for these initiatives, highlighting the benefits of socialization and engagement. While seniors value the existing home support programs, many have expressed a desire for opportunities to participate in activities in Fort

	McMurray. Additionally, there is a demand for workshops on topics such as financial literacy and technology assistance.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	1 full time and 1 part time staff member Coffee, tea and snacks supplies for crafts and activities Venue space (Anzac Rec Centre, Camp Yogi and AFCSS board room) Volunteers (snow removal, senior steering committee and Meals on Wheels) Meals (for Meals on Wheels) Workshop presenters Charter bus
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The Anzac Seniors program is an initiative designed to offer a diverse range of activities for seniors. This year we plan to add workshops that cover essential topics such as fraud awareness, technology assistance, and healthy eating. Additionally, we will organize monthly excursions to Fort McMurray, facilitating appointments, luncheons, and various activities. Monthly drop-in days provide seniors with an opportunity to enjoy tea, socialize, and access information about available activities and services. We also host activity and craft days where seniors can engage in various creative pursuits. To further support our senior community, we offer the Meals on Wheels and Snow Helpers programs for those requiring additional assistance. To enhance accessibility, we will provide a monthly calendar of events in both hard copy and online formats, as well as phone calls to individuals who prefer direct communication regarding upcoming activities.

Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	50 seniors engaged 6 workshops attended 10 town days (Fort McMurray) 10 coffee chat days 10 activity days

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
Increased participation in the community	a. 80% of participants will report feeling connected and engaged	i. Because of the seniors program I feel connected to others in my community
		ii.Because of the seniors program I feel a sense of belonging to my community
[redacted]	b.	i.
		ii.
	a.	i.

		ii.
	b.	i.
		ii.
	a.	i.
		ii.
	b.	i.
		ii.

Intermediate outcomes: *Participants will feel connected to others because they increase their participation in the community.*	
Long-term outcomes/Impact: *Participants will feel a sense of belonging.*	

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

COMPILATION ENGAGEMENT REPORT

To the Management of Anzac Family Community Support Society

On the basis of information provided by management, we have compiled the statement of financial position of Anzac Family Community Support Society as at December 31, 2023, and the statements of revenues and expenditures and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Fort McMurray, Alberta
October 7, 2024

Bazylo & Dunn Chartered Professional Accountants LLP

ANZAC FAMILY COMMUNITY SUPPORT SOCIETY
Statement of Financial Position
December 31, 2023

	2023	2022
ASSETS		
CURRENT		
Cash	**$ 59,333**	$ 99,872
Goods and services tax recoverable	**11,632**	9,801
	70,965	109,673
PROPERTY AND EQUIPMENT *(Net of accumulated amortization)*	**3,594**	7,986
	$ 74,559	$ 117,659
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	**$ 2,301**	$ 2,436
Deferred income	**-**	40,000
	2,301	42,436
NET ASSETS	**72,258**	75,223
	$ 74,559	$ 117,659

This statement has been reviewed and approved by on behalf of the board.

Jane Catton
President Anzac FCSS.
Oct. 11, 2024.

VP Anzac FCSS
Oct 11/24

See notes to financial information

ANZAC FAMILY COMMUNITY SUPPORT SOCIETY
Statement of Revenues and Expenditures
Year Ended December 31, 2023

	2023	2022
REVENUES		
Grants	**$ 138,373**	$ 135,874
Donations	**35,805**	33,150
Fundraising	**20,754**	2,486
Raffle	**5,885**	-
Office rental	**3,600**	3,600
Interest	**491**	297
	204,908	175,407
EXPENSES		
Accounting fees	**-**	1,900
Advertising and promotion	**150**	247
Amortization	**4,392**	3,029
Business taxes and licenses	**195**	195
Insurance	**1,801**	1,426
Interest and bank charges	**360**	396
Meetings and conventions	**303**	125
Office	**4,600**	3,008
Rental	**7,200**	7,280
Repairs and maintenance	**1,260**	2,800
Salaries and wages	**101,637**	72,070
Supplies	**83,595**	78,787
Telephone	**1,130**	1,930
Travel	**1,250**	1,130
	207,873	174,323
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (2,965)**	$ 1,084

This statement has been reviewed and approved by on behalf of the board.

June Catton
President Anzac FCSS
Oct 11, 2024

VP Anzac FCSS
Oct 11/24

ANZAC FAMILY COMMUNITY SUPPORT SOCIETY
Statement of Changes in Net Assets
Year Ended December 31, 2023

	2023	2022
NET ASSETS - BEGINNING OF YEAR	**$ 75,223**	$ 74,139
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**(2,965)**	1,084
NET ASSETS - END OF YEAR	**$ 72,258**	$ 75,223

This Statement has been reviewed and approved by on behalf of the board.

President Anzac FCSS
Oct 11, 2024

VP Anzac FCSS
Oct 11/24

See notes to financial information

Application Summary:
2025 - 3106 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3106 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

2506955 ALBERTA LTD.
203 Woodward Ln
Fort McMurray, AB, T9H 5K9

Primary Contact

Tayla Malott
203 Woodward Ln
Fort McMurray
Phone: (780) 531-4456
Email: birth@lunadea.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Luna Dea is set up to provide a safe and comfortable environment that promotes natural birth physiology with low intervention for low risk birthing people. We aim to provide a culturally supportive space for marginalized families.

Brief Summary of the Proposed Program(s) and/or Project(s)

Luna Dea Birth center provides a safe and comfortable space for families and care providers to use as an out of hospital birth choice. The space is setup similar to that of a home birth setting with additional birth aids and equipment. We are looking to fund 3 spots per month for the evacuees of neighboring indigenous communities. The cost associated with supporting 3 families during this time of vulnerability is $3000 per month equal to $36000 for the year. This fee will cover the cost of their stay during early labour, birth and immediate postpartum stage. The birth center DOES NOT provide medical care. The center is a space that is used by families under the care of their medical provider. It is notable that all birthing centers in the province of Alberta are not regulated, governed or funded provincially or federally.

Please note any restrictions on participating in your organization's programs or services.

There aren't any

Minimum number of board members according to the organization's bylaws:

3

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Tayla Malott	President	2
Madelaine Amyotte	director	2
Sheena Bradley	director	2

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

75% of the board members are indigenous birth workers who have directly worked with the indigenous communities within the RMWB and have been witness to the current crisis the communities are currently facing. In addition to the current state within these communities all board members have been involved in the birthing community for many years and have supported both out of hospital and in hospital birth. Through this lived experience all board members have directly witnessed the lack of support and culturally appropriate care giving to families while in the Northern Lights Regional Health Center.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Birthing in ceremony Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2024-04-30

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 04/30/2024

$0.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 04/30/2024

$65,000.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Over the past year we have applied to the RMWB CIP grant. It was denied due to "the misconception that birthing centers are considered healthcare and thus should be funded and governed by the government". I presented letters of support from elders, our member of parliament Laila Goodridge as well as AHS board members and other birthing center owners. I was told that now the RMWB has a better understanding and was encourage to apply again next year.

We have been maintaining our partnerships with the indigenous and birthing community to bridge gaps and provide support through donations from community members and volunteering our services and time.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
In-Kind Donation	s.17(1) [redacted]	$3,600.00
In-Kind Donation	FORD	$15,000.00
Program/Event Income (Ticket sales, admission, etc.)	anticipated rental fees	$18,000.00
		$36,600.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Program/Project Income (Ticket sales, admission, etc.)	anticiapted renatal fees	$18,000.00
		$18,000.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	admin assistant, accountant, insurance	$10,000.00	$10,000.00
Advertising/Marketing		$15,000.00	$0.00
Other (Provide Detail)	cleaning costs. cleaning and sanatization of entire center	$12,000.00	$10,000.00

Food Costs	breakfast and snacks provided to birthing family	$2,000.00	$0.00
Gifts for Elders / Honorariums	elder honorariums as required	$2,000.00	$2,000.00
Other (Provide Detail)	equiptment such as labour comfort aids, bassinet, linens,	$7,000.00	$5,000.00
Program Materials & Supplies	bakeware, cooking equiptment, dissposal	$5,000.00	$5,000.00
Program Staff wages & Benefits	program director	s.17(1) [redacted]	$4,000.00
Rent - Venue/Facility/Room/Equipment	space rental	$24,000.00	$0.00
Training	cultral awarness training	$1,500.00	$1,500.00
		s.17(1) [redacted]	**$37,500.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	s.17(1) [redacted]

Total RMWB Grant Request

	Amount
Total	$37,500.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$37,500.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

58%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

The community has been extremely involved in the start up of this project as well as specifically fundraising for indigenous communities and other marginalized individuals who want to use the space, but cannot afford the associated cost. Personal monetary donations, business donations, Bottle drives, fundraisers, social media sharing and physical donations of supplies and food are ongoing.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Screenshot_(5).png
149.6 KB - 2024-10-14 2:37 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Luna_Dea_Birth_Centre_(2)-3_pdf(2).png
225.9 KB - 2024-10-14 2:26 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_Template.docx
46.3 KB - 2024-10-13 3:48 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Tayla Malott

Position/Title

President

Date: 2024-10-14

Project Summary
Birthing in ceremony

Program, Project or Service Name

Birthing in ceremony

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-31

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Offering a culturally, safe and supportive space to these marginalized community members during a time of vulnerability is the answer to a direct call of action from the ATC. They are looking for wellness supports and providing this space as a birthing option meets the need.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	36
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	36
Seniors (65+)	0
Families	36
Community	5
Total	113

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls, People experiencing poverty and/or homelessness, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The healthcare system in our region continues to show significant disparities in access and quality of care for Indigenous families. These disparities have created gaps in culturally appropriate maternity services, contributing to health inequities. Indigenous families often struggle to access safe, culturally sensitive birthing spaces, hindering their ability to embrace cultural practices.

The Luna Dea Birth Centre addresses these gaps by offering a culturally inclusive and respectful birthing environment. It provides a safe space for families to welcome newborns while respecting their cultural practices and preferences. Registered midwives trained in culturally competent care ensure the unique needs and traditions of Indigenous families are acknowledged in the birthing experience.

By promoting a model of care that respects the cultural diversity of Indigenous families, the Birth Centre strives for equitable and accessible maternity services. It aims to ensure that Indigenous families receive the comprehensive care they deserve.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Our board consists of 75% indigenous people. This allows for voice of this undeserved population to be recognized. In collaboration with our partner organizations, we meet regularly to discuss ongoing social gaps and ways our organization can work to improve them.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Studies have shown that the forced relocation of pregnant women can lead to increased anxiety, stress, and feelings of isolation. This, combined with limited prenatal care in their home communities, exacerbates the risks for adverse birth outcomes, such as preterm labor, lower birth weights, and complications during delivery. The inability to have family present during labor and postpartum also impacts the mental health and bonding experience for mothers and newborns.

Evidence supports that having voices of undeserved people directly representing those affected by social gaps provides the most culturally appropriate resolutions.

Indigenous maternal and infant outcomes and women's experiences of midwifery care: A mixed-methods systematic review' Outlines the benefits of having culturally appropriate support people and birth spaces for Indigenous families.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

- Venue space (2000.00/month)
- Cleaning staff (1500.00/month)
- Operational staff (500/month)

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

- Out of hospital birth experience
- perinatal education
- community cultural awareness training

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

- 5 births per month
- 3 indigenous cost free spots available
- cultural awareness training for staff, birth workers and other community support people

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The program wants and expects to see indigenous and other marginalized birthing families reporting that they experienced a culturally safe and supportive birth while using the birthing center for their out of hospital birth. We want families to incorporate traditional birth practices that are best supported out of hospital.

The following is a review from a Family from Fort Chipewyan,

"I felt so lucky when we heard of a birth suite opening in Fort McMurray. Luna Dea was perfect. It was cozy, clean and I had access to a variety of material to help me cope during labor. We couldn't have hope for a better environment to welcome our son. We definitely recommend the Luna Dea birth suite to anyone who is considering an out of hospital birth and we hope to be able to use it again in the future."

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Birthing families from indigenous communities within the RMWB are forced to travel from their home to Fort McMurray to give birth to their babies (regularly). Recently, there has been a call to action as these indigenous communities are under crisis. The Athabaska tribal council has specifically called for additional supports for families that are being evacuated under birth evacuation policies.

Traditionally, indigenous birth is low intervention and is often done so in a sacred space. Historically the hospital has not been supportive of indigenous practices and has not provided a culturally respective environment. Having an out of hospital birth option for indigenous families will provide cultural safety and support. Luna dea birth center does not provide medical care, but does provide the space in which families can use while under the supervision of their registered midwife.

The birth evacuation policy echoes broader colonial policies that disrupted Indigenous family structures and traditional ways of life. The long-term effects of this policy resonate deeply in Indigenous communities, contributing to ongoing mistrust of the healthcare system. As part of reconciliation efforts, there are calls to provide more culturally safe birthing options.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Luna Dea is the only birthing centre in Fort McMurray. The next closest birthing centre is in Plamondon. Unfortunately, hospital birth is not always a first choice for families and often does not meet cultural needs.

Expectant mothers from our regions indigenous communities are typically evacuated at 36-38 weeks of gestation, often weeks before labor begins. This separation causes emotional strain as they leave behind family, support networks, and children. This is especially significant for single parents or those without partners, as they lose critical familial and social support during a vulnerable period.

These families do not have the option of birthing in their own homes in their communities with their supports. While being forced to leave, having the option to have an out of hospital birth in a space that is culturally supportive and free of cost is an option that has not be available to these communities until now.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
ATC	Partner
Fort Mcmurray Midwives	Partner
IHKAPASKWA Collective	Partner

Luna Dea Birth Centre (2506955 Alberta Ltd.)

Statement of Activities

For the Year End of April 30th 2024

Support and Revenue:		**Total: $ 33,893**
Contributions:		$5770.00
In Kind Donations:		18,600
Program Service Revenue:		$9,523.00

Expenses:		**Total: $33689**
Program Services:		33,189
General and Administrative:		$0.00
Elder Honorariums:		$0.00
Net profit/loss:		**loss 204.00**

Application Summary: 2025 - 3148 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3148 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Alzheimer Society of Alberta and Northwest Territories
306 - 10430 61 AVE NW
EDMONTON, AB, T6H2J3

Primary Contact

April Grindheim
306 - 10430 61 AVE NW
EDMONTON
Phone: (780) 761-0036
Email: agrindheim@alzheimer.ab.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The Alzheimer Society of Alberta and Northwest Territories brings awareness to Alzheimer's disease and other dementias; helps alleviate the personal social consequences of the disease; provides education and support programs; and, promotes and funds research into the cause, prevention and cure.

Brief Summary of the Proposed Program(s) and/or Project(s)

In 2025, we will host a speaker series of specialists in dementia care who will share their expertise with healthcare workers, persons living with dementia, care partners, families, friends, executives and anyone in the community who has an interest in learning more about the disease and how to be more inclusive to those living with dementia and their care partners. The goal is to raise awareness about dementia, reduce stigma, and explore ways to support people affected by Alzheimer's and other related dementias. Speakers would be geriatricians, geriatric psych nurses, care of elderly physicians, neuropsychiatrists, etc.
Fort McMurray is a young community; we want the community to recognize young-onset and other dementias and raise awareness about our services that can support people who are born and raised in the area as well as those who are there from across the world for work and may be experiencing the dementia journey as a care partner or person living with dementia. Session one will focus on the business community (managers, hr, etc.) and speak to dementia in the workplace and the resources we provide.
The AS AB/NT - Fort McMurray office provides services to 83 people in the Wood Buffalo region, a 15% increase from the previous year. We believe bringing awareness and education to the area will connect and support a significant number of families by starting conversations about dementia-supportive communities and reducing the stigma around the disease.
These sessions will be broken down into the following topics:
Dementia in the Workplace - audience: human resources, manager, CEO, directors
Understanding the Dementia Diagnosis & What is Dementia - audience: afternoon session-healthcare professionals, evening: general public, PLWD, CP
Understanding Expressions of Feelings and Unmet Needs - audience: general public, PLWD, CP
Preparing for Changes Ahead & Maintaining the Connection - audience: general public, PLWD, CP

Please note any restrictions on participating in your organization's programs or services.

Our services are offered in person and virtually. A poor internet connection could limit access to online courses and webinars.

Minimum number of board members according to the organization's bylaws:

7

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Marc Poulin	Chair	5
Jane Davidson	Vice Chair & Treasurer	3
Alan Tennant	Director	7
Michael Keyes	Director	3
Dallas Seitz	Director	3
Michael Thompson	Director	3
Adrienne Breakwell	Director	1
Barry Strader	Director	1
Brian Mulawka	Director	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

The Board of Directors represents communities across Alberta. We are currently recruiting additional board members. In the past, we have had members who are care partners for someone living with dementia or are living with dementia; at this time, none of our board members have identified as such. Our board members have lived experience as friends or family members of someone who is or was living with dementia.
Members lead research exploring the relationship between exercise, cerebral blood flow, and cognition in older adults at increased risk of Alzheimer's Disease and related dementias and the role that exercise might play in preventing cognitive decline. They also conduct research focused on mental health and dementia that examines the utilization of health services by older adults with psychiatric disorders, the evaluation of the safety and efficacy of treatments for geriatric mental health conditions, and knowledge translation in geriatric mental health.
They have experience as leads for provincial dementia capacity planning committees and work closely with the Canadian Academy of Geriatric Psychiatry.
They also actively develop health system strategies, guidelines, and policies related to seniors and mental health at the provincial and national levels and work with organizations representing retired groups.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Empowering Our Community: Navigating Dementia Together Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2024-07-31

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 07/31/2024

$26,730.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 07/31/2024

$5,073,413.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

In fiscal 2023-2024, we increased the number of grant applications submitted, implemented a direct mail campaign and are diversifying our revenue streams as most of our funding has come from events in the past. We hired a dedicated person to focus on major and planned giving.
**numbers provided above are from the fiscal ending in 07/31/2023 as the audited financial statement for 2024 has not been prepared or approved by our board.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Unrestricted funds	$7,767.50
Sponsorship	Title Sponsor for each event	$10,000.00
		$17,767.50

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	Finance, invoicing, comms, grant reporting, RSVP tracking	$9,270.00	$0.00
Advertising/Marketing	Promotion of speaker series	$9,000.00	$6,375.00
Food Costs	Catering (4 events)	$6,300.00	$6,300.00
Gifts for Elders / Honorariums	Land Acknowledgement	$1,400.00	$1,400.00
Program Materials & Supplies	Promotional items, printing, resources	$6,000.00	$6,000.00
Program Staff wages & Benefits	FM staff, additional CS staff support	$6,000.00	$0.00

Rent - Venue/Facility/Room/Equipment	Venue/Audio/Technology Streaming	$7,200.00	$7,200.00
Travel	Speaker travel & accomodation	$7,920.00	$7,920.00
Travel	Staff travel & accomodation	$11,280.00	$8,782.50
Volunteer Appreciation		$400.00	$400.00
Other (Provide Detail)	Speaker fees	$6,300.00	$6,300.00
Travel	Subsizing participant travel	$3,000.00	$3,000.00
Other (Provide Detail)	Audio visual recording	$7,500.00	$7,500.00
		$81,570.00	**$61,177.50**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$81,570.00

Total RMWB Grant Request

	Amount
Total	$61,177.50

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$81,570.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$61,177.50

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

75%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

In the past, some speakers have waived their speaker fee, but this is not guaranteed to budget the cost.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

2024_Speaker_Series_Budget.ods
6.1 KB - 2024-10-10 9:35 AM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

2022-23_Audited_Statement.pdf
433.7 KB - 2024-10-10 9:32 AM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_ASABNT.docx
65 KB - 2024-10-15 12:21 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

April Grindheim

Position/Title

Major Gift & Planned Giving Officer

Date: 2024-10-15

Project Summary
Empowering Our Community: Navigating Dementia Together

Program, Project or Service Name

Empowering Our Community: Navigating Dementia Together

Beginning Date

2025-03-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-31

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort Fitzgerald, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

This series aligns with the above priorities:
Filling an educational Deficit: There is a significant need for up-to-date, reliable information about dementia, which is often hard to access in remote areas.
Support for Care Partners: Caregivers often lack the support and resources available in more urban settings. This series will provide practical tools and a supportive network.
Professional Development: HCWs will benefit from advanced training and insights from specialists, improving the quality of care within the community.
Community Awareness: Increasing awareness and understanding of dementia within the broader community can foster a more inclusive and supportive environment for those affected.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	0
Adults	110
Seniors (65+)	90
Families	0
Community	0
Total	200

Please identify the equity deserving population the program, project, service or event will serve.

Seniors, First Nations, Métis, and/or Inuit Peoples, Seniors, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Municipality of Wood Buffalo, including Fort McMurray, is a remote community that faces unique challenges in accessing specialized healthcare resources and educational opportunities. We know that caregivers of people living with dementia experience more distress than caregivers of people with any other health condition experience distress: 37.1% vs. 18.9% in 2019-2020 (A Dementia Strategy for Canada: Together We Achieve - 2021 Annual Report). Being with peers who have shared experiences gives the caregiver a safe place to share frustrations and ask for help, which will help alleviate some of the loneliness, guilt, and isolation caregivers face.
This speaker series will support members of the community and provide information and resources to industry on how they can support people in the workforce who may be living with dementia or supporting someone living with dementia. These employees could be providing this support from afar as they are in the region for work but have a primary address in a different area or province. Caring for someone with dementia is also more time-consuming. On average, caregivers for people with dementia spend 26 hours a week providing care compared to 17 hours a week caring for seniors without dementia (Canadian Institute for Health Information, 2018).

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The speaker series will not only provide access to dementia experts but will help build a stronger community for those impacted by dementia. It will also promote and enhance the services provided by the Alzheimer Society of Alberta and Northwest Territories—Fort McMurray office.
Empowering Our Community: Navigating Dementia Together speaker series will help to show those experiencing the dementia journey that they are not alone. This event is a step in creating a more Dementia Supportive/Inclusive community.
The goal is to raise awareness about dementia, reduce stigma, and explore ways to support people affected by Alzheimer's and other related dementias.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

This will support both health professionals and community professionals in helping to support people living with dementia. It will provide care partners and people living with dementia with knowledge, understanding, and support. For the general public, it will create awareness so that they can recognize the signs and symptoms of dementia and know how to support neighbours, family, and friends.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

- Staff labour & expertise
- Speaker/presenter time
- Volunteers
- Venue space

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Speaker Series:
Dementia in the Workplace
Brain Health
Understanding Expressions of Feelings and Unmet Needs
Preparing for Changes Ahead & Maintaining the Connection

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Dementia in the Workplace
# of participants 60
# of organizations represented 30

Brain Health
# of participants 30
# of HCW 20

Understanding Expressions of Feelings and Unmet Needs
# of participants 30

Preparing for Changes Ahead & Maintaining the Connection
# of participants 60

Communities represented:
We will be extending an invitation to industry and community members from across the MWB region. We will also be advertising the event in local media.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Objectives:
Dementia in the Workplace
Differentiate Cognitive Issues
Know numbers of PLWD in Alberta.
Describe the progression of dementia.
Understand whether an employee with dementia can continue working.
Learn about Alberta's laws supporting continued employment for individuals with dementia, with

necessary adjustments.
Identify resources for employees showing signs of or diagnosed with dementia.

Brain Health
Healthy habits for brain health
Types of Dementia
Diagnostic Tests
Risk Factors
Know dementia statistics in Canada and Alberta.
Disease Progression
Treatment Options
Associated Conditions
Where to access Medical Expertise
Caregiver Health

Understanding Expressions of Feelings and Unmet Needs
Recognize behaviour as a form of communication for feelings or unmet needs.
Understand how the environment affects PLWD expressions.
Respond appropriately to expressed feelings and unmet needs using problem-solving.
Describe and implement strategies to address expressions of feelings and unmet needs.

Preparing for Changes Ahead & Maintaining the Connection
Know and adapt to expected changes in late-stage dementia.
Plan to avoid crises as care needs increase.
Recognize the ongoing role of family and friends in care.
Identify ways to support the person in a care home.
Develop activities for family visits to enhance quality of life.
Understand differences between cognitive and sensory-based communication.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys

Project Summary
Empowering Our Community: Navigating Dementia Together

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

There will be a land acknowledgement to start each presentation. Our staff in Fort McMurray will reach out via the relationships they have built with Indigenous leaders to extend invitations. We will continue to promote Indigenous culture when caring for someone with dementia. We will discuss emotional memories to help educate healthcare professionals to recognize past emotional and traumatic events that can be triggered during the speaker series.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

The services provided by the Alzheimer Society of Alberta and Northwest Territories - Fort McMurray augment the services provided by Alberta Health Services. Over the last year, we have experienced a 15% increase in clients requesting help from our organization in the Wood Buffalo region. This speaker series will provide a place for executives, healthcare workers, care partners, people living with dementia, and the general public to learn more about dementia, its prevention and treatment, and how they can support people in their community impacted by the disease.

REGIONAL MUNICIPALITY OF WOOD BUFFALO

Project Summary
Empowering Our Community: Navigating Dementia Together

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Primary Care Network	HCW attendees
Alberta Heatlh Services	Presenter, Attendees
Willow Square Continuing Care Centre	HCW, residents and family attendees
St. Aidan's Society	Attendees
Nistawoyou Association Friendship Center	Attendees
Golden Years Society	Attendees
Rotary House Lodge	HCW, residents and family attendees
Smith's Landing First Nation	Attendees
Mikisew Cree First Nation	Attendees
Fort McKay First Nation	Attendees
Fort McMurray 468 First Nation	Attendees
Chipewyan Prairie First Nation	Attendees
Chard Metis Nation	Attendees
Conklin Metis Local	Attendees
Athabasca Chipewyan First Nation	Attendees
Fort Chipewyan Metis Nation	Attendees
Fort McKay Metis Nation	Attendees
McMurray Metis Local #1935	Attendees
Willow Lake Metis Nation	Attendees

Guest Speaker		
Attendees - Companies, HR, CEO, Managers		
Cost Categories	2 Speaker	
Venue	800	
Audio/Technology/streaming	4000	
Accommodations for Speakers	600	
Accommodations for Staff	2000	
Speaker Travel	2040	
Staff Travel	4200	
Catering estimate 60 attending	3600	
Advertising Expense	1500	
Speaker fee	2300	
Branded Promotional items	500	
Printing/Resources	2000	
Indigenous - Land Acknowledgment	500	
Misc	100	
Event Total	24140	

Learning objectives

Guest Speaker			
Community /Health Professionals - afternoon and evening			
Cost Categories	1 Person		
Venue	500		
Audio/Technology	300		
Accommodations for Speakers	420		
Accommodations for Staff	370		
Speaker Travel	900		
Staff Travel	900		
Catering	900		
Advertising Expense	3500		
Speaker fee	1000		
Branded Promotional items	500		
Printing/Resources	500		
Indigenous - Land Acknowledgement	300		
Misc	100		
Event Total	10190		

Guest Speaker			
Community /Health Professionals			
Cost Categories	1 Person		
Venue	500		
Audio/Technology/streaming	300		
Accommodations for Speakers	420		
Accommodations for Staff	370		
Speaker Travel	900		
Staff Travel	900		
Catering estimate 60 attending	900		
Advertising Expense	2000		
Speaker fee	1000		
Branded Promotional items	500		
Printing/Resources	500		
Indigenous - Land Acknowledgment	300		
Misc	100		
Event Total	8690		

Guest Speaker			
Community /Health Professionals			
Cost Categories	2 Person		
Venue	500		
Audio/Technology/streaming	300		
Accommodations for Speakers	840		
Accommodations for Staff	740		
Speaker Travel	1800		
Staff Travel	1800		
Catering estimate 60 attending	900		
Advertising Expense	2000		
Speaker fee	2000		
Branded Promotional items	500		
Printing/Resources	500		
Indigenous - Land Acknowledgment	300		
Misc	100		
Event Total	12280		

Total Cost for Project

Cost Categories	Q1	Q2	Q3	Q4	Totals
Venue	800	500	500	500	**2300**
Audio/Technology/streaming	4000	300	300	300	**4900**
Accommodations for Speakers	600	420	420	840	**2280**
Accommodations for Staff	2000	370	370	740	**3480**
Speaker Travel	2040	900	900	1800	**5640**
Staff Travel	4200	900	900	1800	**7800**
Catering estimate 60 attending	3600	900	900	900	**6300**
Advertising Expense	1500	3500	2000	2000	**9000**
Speaker fee	2300	1000	1000	2000	**6300**
Branded Promotional items	500	500	500	500	**2000**
Printing/Resources	2000	500	500	500	**3500**
Indigenous - Land Acknowledgment	500	300	300	300	**1400**
Misc	100	100	100	100	**400**
Event Total	**24140**	**10190**	**8690**	**12280**	**55300**

Logic Model

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Alzheimer Society of Alberta and Northwest Territories**
Organization Mission Statement:	The Alzheimer Society of Alberta and Northwest Territories brings awareness to Alzheimer's disease and other dementias; helps alleviate the personal social consequences of the disease; provides education and support programs; and, promotes and funds research into the cause, prevention and cure.

Program/Event Name:	**Empowering Our Community: Navigating Dementia Together**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	People living with dementia, care partners, healthcare workers, employers, older adults, families impacted by dementia and community members from the region.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Municipality of Wood Buffalo, including Fort McMurray, is a remote community that faces unique challenges in accessing specialized healthcare resources and educational opportunities. We know that caregivers of people living with dementia experience more distress than caregivers of people with any other health condition experience distress: 37.1% vs. 18.9% in 2019-2020 (A Dementia Strategy for Canada: Together We Achieve - 2021 Annual Report). Being with peers who have shared experiences gives the caregiver a safe place to share frustrations and ask for help, which will help alleviate some of the loneliness, guilt, and isolation caregivers face. This speaker series will support members of the community and provide information and resources to industry on how they can help people in the

	workforce who may be living with dementia or supporting someone living with dementia. These employees could be providing this support from afar as they are in the region for work but have a primary address in a different area or province. Caring for someone with dementia is also more time-consuming. On average, caregivers for people with dementia spend 26 hours a week providing care compared to 17 hours a week caring for seniors without dementia (Canadian Institute for Health Information, 2018).
Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The speaker series will help build a stronger community for those impacted by dementia. It will also promote and enhance the services provided by the Alzheimer Society of Alberta and Northwest Territories—Fort McMurray office. Empowering Our Community: Navigating Dementia Together, a speaker series, will help to show those experiencing the dementia journey that they are not alone. This event is a step in creating a more Dementia Supportive/Inclusive community. The goal is to raise awareness about dementia, reduce stigma, and explore ways to support people affected by Alzheimer's and other related dementias.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	This will support both health professionals and community professionals in helping to support people living with dementia. It will provide care partners and people living with dementia with knowledge, understanding, and support. For the general public, it will create awareness so that they can recognize the signs and symptoms of dementia and know how to support neighbours, family, and friends.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	- Staff labour & expertise - Speaker/presenter time - Volunteers - Venue space

Logic Model

Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	Speaker Series: Dementia in the Workplace Understanding the Dementia Diagnosis & What is Dementia Understanding Expressions of Feelings and Unmet Needs Preparing for Changes Ahead & Maintaining the Connection
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	Dementia in the Workplace # of participants 60 # of organizations represented 30 Brain Health Presentation #Participants 60 Understanding the Dementia Diagnosis & What is Dementia # of participants 30 # of HCW 20 Understanding Expressions of Feelings & Unmet Needs and Maintaining the Connection # of participants 30 Communities represented: We will invite industry and community members from the MWB region and advertise the event in local media.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Logic Model

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Companies will have knowledge and skills that will help support a person living with dementia in the workplace.	a. Companies report they have gained knowledge and know where to go for additional information.	i. Increased traffic to the Dementia in the Workplace website.
		ii. Evaluation done at the event shows positive results.
[redacted]	b. Confidence in supporting a person living with dementia when the situation arises.	i. Evaluation done at the event shows positive results.
2. People in the Wood Buffalo region gain an understanding of brain health and risk reduction of dementia.	a. People report they have gained knowledge regarding brain health and how to reduce their risks.	i. Evaluation done at the event shows positive results
		ii. 3-month post-evaluation
[redacted]	b. People express they have a positive opinion regarding brain health	i. Evaluation done at the event shows positive results
		Ii.3-month post-evaluation
3. People in the Wood Buffalo region gain an understanding of dementia and how to support someone living with dementia, whether it is a family member, friend, neighbour or colleague	a. Increase in the number of clients in the Wood Buffalo region wanting support.	i. Using our database, we will track the number of clients before and at the end of the project
		ii. Positive evaluations from the sessions

	b. Increase referrals from the Wood Buffalo region from health care and community professionals.	I. Using our database, we will track the number of people being referred before and at the end of the project.
		ii. Increase in program attendance in the Wood Buffalo region.

Intermediate outcomes: *Changes in behaviours and actions***.** *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions), what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	Changes and Behaviours we hope to see include: - decreased stigma towards people living with dementia and dementia in general; - be more supportive of community members living with dementia; - have people make positive brain health decisions; Community Awareness of dementia will move us toward the broader, longer-term impacts.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	Knowing that dementia is progressive, people living with dementia and their care partners can live well and have a supportive and inclusive community.

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

Logic Model

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

Financial Statements

Year Ended July 31, 2023

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES
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Year Ended July 31, 2023

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INDEPENDENT AUDITOR'S REPORT

To the Members of Alzheimer Society of Alberta and Northwest Territories

Qualified Opinion

We have audited the financial statements of Alzheimer Society of Alberta and Northwest Territories (the Society), which comprise the statement of financial position as at July 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at July 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Society derives revenue from fundraising activities and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising and donation revenues, excess of revenues over expenses, and cash flows from operations for the year ended July 31, 2023, current assets and net assets as at July 31, 2023.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

(continues)

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

King + Company

Edmonton, AB
December 2, 2023

CHARTERED PROFESSIONAL ACCOUNTANTS

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

Statement of Financial Position

As at July 31, 2023

	2023	2022
ASSETS		
CURRENT		
Cash *(Note 2)*	**$ 6,183,289**	$ 6,923,900
Accounts receivable *(Note 8)*	**182,375**	40,480
Goods and services tax recoverable	**28,374**	26,918
Prepaid expenses	**92,573**	58,196
	6,486,611	7,049,494
INVESTMENTS *(Note 3)*	**1,505,932**	1,449,543
EQUIPMENT AND LEASEHOLD IMPROVEMENTS *(Note 4)*	**475,287**	345,896
	$ 8,467,830	$ 8,844,933
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	**$ 750,139**	$ 143,029
Current portion of deferred lease inducement *(Note 5)*	**36,739**	36,739
Current portion of deferred rent *(Note 5)*	**6,935**	6,935
Current portion of deferred contributions related to operations *(Note 6)*	**470,140**	975,402
	1,263,953	1,162,105
DEFERRED LEASE INDUCEMENT *(Note 5)*	**180,069**	216,808
DEFERRED RENT *(Note 5)*	**66,515**	59,580
	1,510,537	1,438,493
NET ASSETS		
Investment in equipment and leasehold improvements	**475,287**	345,896
Operating reserve *(Note 7)*	**1,600,000**	1,600,000
Internally restricted for research *(Note 7)*	**3,900,000**	1,900,000
Externally restricted for research *(Note 7)*	**659,054**	1,085,613
Innovation reserve *(Note 7)*	**190,815**	22,879
Capital replacement reserve *(Note 7)*	**105,407**	71,896
Unrestricted	**26,730**	2,380,156
	6,957,293	7,406,440
	$ 8,467,830	$ 8,844,933

ON BEHALF OF THE BOARD

Alan Tennant (Dec 13, 2023 19:39 MST) _____ *Director*

Jane Davidson (Dec 14, 2023 07:18 MST) _____ *Director*

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

Statement of Operations

Year Ended July 31, 2023

	2023	2022
REVENUES		
Schedule of Contributions *(Schedule 1)*	**$ 2,958,245**	$ 3,706,624
Grants	**801,280**	865,513
Alzheimer Society of Canada *(Note 8)*	**487,751**	544,242
Investment income (loss)	**318,118**	(68,963)
Lease inducement *(Note 5)*	**36,739**	35,864
Other revenues	**22,133**	90,080
	4,624,266	5,173,360
EXPENSES		
Programs and services *(Schedule 3)*	**2,247,615**	1,900,408
Fund development *(Schedule 3)*	**1,316,441**	1,154,299
General and administration *(Schedule 3)*	**959,129**	810,180
Research *(Note 9)*	**550,228**	88,950
	5,073,413	3,953,837
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (449,147)**	$ 1,219,523

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

Statement of Changes in Net Assets

Year Ended July 31, 2023

	Investment in equipment and leasehold improvements	Operating reserve	Internally restricted for research	Externally restricted for research	Innovation reserve	Capital replacement reserve	Unrestricted	**2023**	2022
NET ASSETS - BEGINNING OF YEAR	$ 345,896	$ 1,600,000	$ 1,900,000	$ 1,085,613	$ 22,879	$ 71,896	$ 2,380,156	**$ 7,406,440**	$ 6,186,917
Excess (deficiency) of revenues over expenses	(72,619)	318,118	-	(550,228)	(18,931)	-	(125,487)	**(449,147)**	1,219,523
Transfers *(Note 7)*	-	(318,118)	2,000,000	123,669	350,000	72,388	(2,227,939)	**-**	-
Purchase of equipment and leasehold improvements	202,010	-	-	-	(163,133)	(38,877)	-	**-**	-
Disposal of equipment and leasehold improvements	-	-	-	-	-	-	-	**-**	-
NET ASSETS - END OF YEAR	$ 475,287	$ 1,600,000	$ 3,900,000	$ 659,054	$ 190,815	$ 105,407	$ 26,730	**$ 6,957,293**	$ 7,406,440

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

Statement of Cash Flows

Year Ended July 31, 2023

	2023	2022
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	**$ (449,147)**	$ 1,219,523
Items not affecting cash:		
Amortization of equipment and leasehold improvements	**72,388**	62,437
Deferred rent	**6,935**	6,935
Loss (gain) on disposal of equipment and leasehold improvements	**231**	2,200
Amortization of deferred lease inducement	**(36,739)**	(35,864)
	(406,332)	1,255,231
Changes in non-cash working capital:		
Accounts receivable	**(141,895)**	187,672
Goods and services tax recoverable	**(1,456)**	(16,787)
Prepaid expenses	**(34,377)**	42,308
Accounts payable and accrued liabilities	**607,110**	27,264
Current portion of deferred contributions related to operations	**(505,262)**	612,565
Long-term portion of deferred contributions related to operations	**-**	(483,635)
Lease inducement paid	**-**	7,500
	(75,880)	376,887
Cash flow from operating activities	**(482,212)**	1,632,118
INVESTING ACTIVITIES		
Purchase of investments, net	**(56,389)**	114,573
Purchase of equipment and leasehold improvements	**(202,010)**	(46,260)
Cash flow from (used by) investing activities	**(258,399)**	68,313
INCREASE (DECREASE) IN CASH	**(740,611)**	1,700,431
CASH - BEGINNING OF YEAR	**6,923,900**	5,223,469
CASH - END OF YEAR	**$ 6,183,289**	$ 6,923,900

NATURE OF OPERATIONS

The Alzheimer Society of Alberta and Northwest Territories ("AS AB/NT" or the "Society") was formed under the Societies Act of Alberta by an amalgamation on May 24, 2004 of the separately incorporated Alzheimer Societies of Alberta, Edmonton, Grande Prairie, Lethbridge, Medicine Hat and Red Deer. The Society is also affiliated with the Alzheimer Society of Canada as these organizations each have the same goals and objectives.

The mission of Alzheimer Society of Alberta and Northwest Territories is to heighten the awareness about Alzheimer's disease and related dementia, to provide support services to those impacted by the disease and to fund research.

The Society is a registered charity for income tax purposes and accordingly is exempt for income tax purposes.

1. SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Revenue Recognition

Alzheimer Society of Alberta and Northwest Territories follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Casino revenue is recognized as the funds are expended in accordance with Alberta Gaming, Liquor, and Cannabis Commission guidelines.

Restricted grant funding used for acquiring equipment and leasehold improvements are recorded as deferred revenues and amortized on the same basis as the related assets.

Government assistance for current expenses is recorded as current revenue.

Revenue from all other sources is included in revenue in the year in which it is received or receivable and collection is reasonably assured.

Allocation of Expenses

The society allocates expenses based on a review and assessment made by management. The allocation of these costs are based on the usage of the resources by the respective program.

(continues)

1. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Contributed Services and Gifts In Kind

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Gift in kind for which a fair market value can be reasonably obtained and which have been receipted for income tax purposes are recorded at the receipted amounts as unrestricted contributions. Gifts in kind not receipted for income tax purposes have not been recorded in these financial statements.

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Cash

Cash and restricted cash is comprised of cash held in financial institutions.

Investments

Investments for which there are quoted prices in an active market are carried at fair value. Unrealized gains or losses are reported as part of net income. Investments for which there is not an active market are carried at amortized cost except when it is established that their value is impaired. Impairment losses, or reversal of previously recognized impairment losses, are reported on the statement of operations.

Equipment and leasehold improvements

Equipment and leasehold improvements are stated at cost or deemed cost less accumulated amortization. Equipment and leasehold improvements are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

Computer equipment	3 - 5 years	straight-line method
Computer software	5 years	straight-line method
Furniture and fixtures	5 years	straight-line method
Leasehold improvements	5 - 10 years	straight-line method

The society regularly reviews its equipment and leasehold improvements to eliminate obsolete items.

Measurement Uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in revenues in the period in which they become known. Actual results could differ from these estimates.

2. CASH

Cash is restricted for the following:

	2023	2022
Funds for Deferred Contributions Related to Operations		
Externally restricted for operating grants (Note 6)	**$ 210,976**	$ 645,630
Internally restricted for Alzheimer Walk (Note 6)	**165,568**	-
Externally restricted for expenses approved by the Alberta Gaming, Liquor, and Cannabis Commission (Note 6)	**71,014**	199,545
Externally restricted by the Government of Alberta (Note 6)	**21,582**	119,767
Internally restricted for Hockey Tournament (Note 6)	**1,000**	10,460
	470,140	975,402
Funds for Restricted Net Assets		
Internally restricted for research (Note 7)	**3,900,000**	1,900,000
Internally restricted for operating reserve (Note 7)	**1,600,000**	1,600,000
Externally restricted for research (Note 7)	**659,054**	1,085,613
Internally restricted for innovation reserve (Note 7)	**190,815**	22,879
Internally restricted for capital replacement reserve (Note 7)	**105,407**	71,896
	6,455,276	4,680,388
Unrestricted (deficit)	**(742,127)**	1,268,110
	$ 6,183,289	$ 6,923,900

The deficit of $742,127 represents a shortfall in available cash to meet the Organization's internally restricted fund requirements. The Organization manages the cash requirements to ensure all externally restricted fund requirements are met.

3. INVESTMENTS

Investments consist of the following funds held for the benefit of the organization.

	2023	2022
Mutual funds	**$ 1,505,932**	$ 1,449,543

4. EQUIPMENT AND LEASEHOLD IMPROVEMENTS

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Leasehold improvements	$ 433,029	$ 181,382	**$ 251,647**	$ 294,674
Computer software	163,133	-	**163,133**	-
Computer equipment	193,674	135,889	**57,785**	48,117
Furniture and fixtures	31,920	29,198	**2,722**	3,105
	$ 821,756	$ 346,469	**$ 475,287**	$ 345,896

5. DEFERRED RENT AND LEASE INDUCEMENT

The Society entered into a lease agreement on October 26, 2018 to lease the Edmonton office space for a 10-year term. As part of this agreement, the Society received free rent for the fixturing period of 120 days plus free rent for the first month of each of the first 5 years. The value of this free rent is being amortized over the total lease period of 124 months. As of July 31, 2023, $73,450 (2022 - $66,515) has been recorded as deferred rent. This is broken down into the current portion of $6,935 (2022 - $6,935) and the long-term portion of $66,515 (2022 - $59,580).

As part of the above lease, the Society also received a lease inducement of $364,134 to cover leasehold improvements made. Similarly to the above, the lease inducement is being amortized over the 124-month term of the lease. As of July 31, 2023, the deferred lease inducement is $211,433 (2022 - $246,672). This is broken down into the current portion of $35,239 (2022 - $35,239) and the long-term portion of $176,194 (2022 - $211,433).

The Society also entered into a lease agreement on February 1, 2022 to lease the Red Deer office space for a 5-year term and received a lease inducement of $7,500 to cover leasehold improvement made. The lease inducement is being amortized over the 60 month term of the lease. As of July 31, 2023, the deferred lease inducement is $5,375 (2022 - $6,875). This is broken down into the current portion of $1,500 (2022 - $1,500) and the long-term portion of $3,875 (2022 - $5,375).

6. DEFERRED CONTRIBUTIONS RELATED TO OPERATIONS

Deferred contributions related to operations consist of unspent contributions externally restricted for expenses approved by the Society's funders and restricted bingo and casino proceeds from Alberta Gaming, Liquor, and Cannabis Commission (AGLC). Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made. Changes in the deferred contributions related to operations for the year are as follows:

	Gaming	Operational	**2023**	2022
Balance, beginning of year	$ 119,767	$ 855,635	**$ 975,402**	$ 846,472
Funding received	151,642	288,234	**439,876**	1,355,805
Revenue recognized	(200,395)	(744,743)	**(945,138)**	(1,226,875)
	$ 71,014	$ 399,126	**$ 470,140**	$ 975,402

7. RESTRICTED NET ASSETS

The Board of Directors may choose to establish internal restrictions which govern the use of asset held by the Society.

As of July 31, 2023 the Board has internally restricted an operating reserve of $1,600,000 (2022 - $1,600,000). This reserve was establish to ensure the Society has funds to cover operating expenses for a 6-month period. Any surplus in excess of the Society's operating requirements may be designated to the operating reserve by the Board of Directors. In addition to the surplus amounts, the Board of Directors have allocated any earnings on the investment accounts to the operating reserve, which was $318,118 for the year ending July 31, 2023 (2022 - $nil).

As of July 31, 2023, the Board has internally restricted an additional $2,000,000 for a total of $3,900,000 (2022 - $1,950,000) for research purposes related to the prevention and treatment of Alzheimer's disease. In the current year, $nil (2022 - $50,000) of this fund was spent on research.

During the year ending July 31, 2023, the Society received donations externally restricted for research of $123,669 (2022 - $1,111,884) and had $1,085,613 ($2022 - $12,679) remaining from the prior year. Of this amount, $550,228 (2022 - $38,950) was spent on research during the year, leaving $659,054 (2022 - $1,085,613) restricted for future research expenditures.

As of July 31, 2023 the Board has internally restricted an innovation reserve for the purpose of funding the exploration and pursuit of opportunities, ideas, and innovations that will further the mission of the organization. In the current year, an additional $350,000 (2022 - $nil) was internally restricted to this fund and $22,879 (2022 - $50,000) remained from prior year. Of this, $18,931 was spent on an in house direct response marketing campaign and $163,133 was spent on software upgrades (2022 - $14,690 was spent on capital additions and $12,431 was spent on software upgrades).

As of July 31, 2023 the Board has internally restricted a capital asset replacement reserve for the purpose of replacing capital assets. In the current year, an amount equal to amortization of $72,388 (2022 - $62,437) has been allocated to this reserve, offset by capital purchases of $38,877 (2022 - $46,260).

8. RELATED PARTY TRANSACTIONS

During the fiscal year, the Society was involved in the following transactions with the Alzheimer Society of Canada.

	2023	2022
REVENUES		
Direct mail campaign	**$ 734,690**	$ 835,031
Bequests	**187,550**	49,488
Donations	**125,265**	215,940
Memorials	**86,654**	111,688
Other	**15,344**	16,377
	1,149,503	1,228,524
EXPENSES		
Direct mail campaign	**(556,497)**	(509,759)
Operating	**(104,265)**	(112,794)
Research	**(990)**	(61,729)
	$ 487,751	$ 544,242

(continues)

8. RELATED PARTY TRANSACTIONS *(continued)*

Included in accounts receivable balance is $170,441 (2022 - $39,546) receivable from the Alzheimer Society of Canada.

The Society is related to the Alzheimer Society of Canada, by virtue of its membership in the national organization. While control and ownership does not exist between or among either of these entities, the two levels of societies (national and provincial) work closely together to achieve their common goals of alleviating the personal and social consequences of Alzheimer disease and to promote the search for a cause and a cure.

Transactions with related parties all arise from commitments to distribute a portion of contributions received which are to fund the various objectives of the national and provincial levels of the Societies. Accordingly, all transactions are valued and recorded at their cash amounts. These transactions are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

During the fiscal year, there was an additional amount of $476,756 of research directed gifts. Research direct gifts from Alberta donors are retained by the Alzheimer Society of Canada and are directed to fund the Alzheimer Society Research Program (ASRP) as well as for research operations at the Alzheimer Society of Canada.

9. RESEARCH FUNDING

The society regularly commits to funding various research grants. These grants are provided to eligible research scientists whose projects address research focused on Alzheimer disease and related dementia's in areas covering the understanding the fundamental mechanisms of the disease and improving the quality of life of those with Alzheimer's disease.

During the year, the society issued grants to the University of Alberta totaling $5,000 (2022 - $33,950) and to the University of Calgary totaling $36,200 (2022 - $nil).

The society also issued $503,127 for the Hope for Tomorrow research program, which was part of a commitment to provide $5,000,000 over a 5 year period beginning on July 1, 2023 until June 30, 2026. This funding will be for the purpose of funding research into the cause, prevention, and cure of Alzheimer's disease and other dementia's. As part of this grant, the society has committed to payment of an additional $503,127 over the next two years.

The Society also issued a payment to NeurAlbertaTech of $5,000 (2022 - $5,000) and other amounts of $901.

10. COMMITMENTS

The society has signed a five year commitment with the Campus Alberta Neuroscience for the Hope for Tomorrow research program. During the fiscal year, the society has committed to payments over the next two years as shown below.

The society entered into leases for office space in Edmonton, Lethbridge, Grande Prairie, Fort Curacy, Yellowknife, and Red Deer. The lease terms vary from monthly tenancy to 15 years. Commitments related to rental agreements are as follows:

	Hope for Tomorrow grant	Lease agreements	Total
2024	$ 267,002	$ 301,503	$ 568,505
2025	236,125	267,607	503,732
2026	-	267,607	267,607
2027	-	259,249	259,249
2028	-	247,547	247,547
Thereafter	-	232,375	232,375
	$ 503,127	$ 1,575,888	$ 2,079,015

11. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of July 31, 2023.

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The society is exposed to this risk mainly in respect of its receipt of funds from its funders and donors, and other related sources including and accounts payable and accrued liabilities.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the society manages exposure through its normal operating and financing activities. The society is exposed to interest rate risk primarily through its interest rates on investments.

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

Schedule of Contributions ***(Schedule 1)***

Year Ended July 31, 2023

	2023	2022
CONTRIBUTIONS		
Hockey Tournament *(Schedule 2)*	**$ 1,465,615**	$ 1,326,069
General Donations	**547,086**	1,529,120
General Fundraising	**339,023**	365,171
Bequests	**322,046**	291,902
Memorials	**275,230**	194,362
Client Services	**9,245**	-
	$ 2,958,245	$ 3,706,624

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

Schedule of Hockey Tournament *(Schedule 2)*

Year Ended July 31, 2023

	2023	2022
REVENUES	**$ 1,465,615**	$ 1,326,069
EXPENSES		
Alumni	**284,329**	225,348
Event	**222,719**	216,315
Consulting	**104,606**	138,064
Salaries and benefits	**98,740**	73,790
Advertising	**51,298**	43,641
Other	**31,932**	26,293
	793,624	723,451
EXCESS OF REVENUES OVER EXPENSES	**$ 671,991**	$ 602,618

ALZHEIMER SOCIETY OF ALBERTA AND NORTHWEST TERRITORIES

Schedule of Expenses *(Schedule 3)*

Year Ended July 31, 2023

	Programs and Services	Fund Development	General and Administration	**2023**	2022
Human Resources					
Salaries and benefits	$ 1,591,709	$ 411,911	$ 654,743	**$ 2,658,363**	$ 2,171,599
Contract services	130,572	415,946	6,165	**552,683**	528,298
Staff training and volunteer development	50,640	8,665	12,217	**71,522**	52,587
	1,772,921	836,522	673,125	**3,282,568**	2,752,484
Travel and Meetings					
Board and executive	-	-	35,512	**35,512**	36,898
Staff	11,678	4,873	1,124	**17,675**	22,611
	11,678	4,873	36,636	**53,187**	59,509
Office Facilities					
Rent, repairs and utilities	250,676	36,993	77,162	**364,831**	330,559
Insurance	-	-	9,041	**9,041**	10,476
	250,676	36,993	86,203	**373,872**	341,035
Operating					
Program materials	47,067	263,367	13,704	**324,138**	316,167
Office supplies	57,682	9,012	25,932	**92,626**	75,073
Advertising	4,794	51,821	31,786	**88,401**	100,946
Bank charges	-	67,680	20,107	**87,787**	75,219
Amortization of equipment and leasehold improvements	46,434	10,652	15,302	**72,388**	62,437
Professional fees	4,162	6,891	37,779	**48,832**	15,375
Telecommunications	24,571	4,219	12,059	**40,849**	36,216
Printing	4,586	16,598	966	**22,150**	3,780
Postage and courier	6,684	6,916	1,396	**14,996**	8,886
Repairs and maintenance	9,692	-	929	**10,621**	6,866
Equipment rentals	4,121	908	1,780	**6,809**	8,438
Registration and subscriptions	2,547	(11)	473	**3,009**	1,528
Director's liability insurance	-	-	952	**952**	928
	212,340	438,053	163,165	**813,558**	711,859
Total	$ 2,247,615	$ 1,316,441	$ 959,129	**$ 4,523,185**	$ 3,864,887

Application Summary:
2025 - 3167 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3167 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Athabasca Watershed Council
PO BOX 1058 STN MAIN
ATHABASCA, AB, T9S2A8

Primary Contact

Sarah Shortt
PO BOX 1058 STN MAIN
ATHABASCA
Phone: s.17(1) [redacted]
Email: science@awc-wpac.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

To demonstrate leadership and facilitate informed decision-making in the Athabasca watershed by bringing stakeholders and Indigenous peoples together to achieve our shared vision.

Brief Summary of the Proposed Program(s) and/or Project(s)

The Athabasca Watershed Council (AWC) is one of eleven Watershed Planning and Advisory Councils in Alberta that works towards the Water for Life Strategy goals (Government of Alberta, 2003) in the Athabasca watershed. The AWC acknowledges and respects the First Nation, Métis, Inuit, and original caregivers who have lived in and cared for these lands for generations. Formed in 2009, the AWC has a multi-stakeholder board that guides watershed management initiatives like state of the watershed reporting, collaborative watershed management planning and implementation, and education and outreach. A major program for the AWC over the last 5-years has been the Healthy Shorelines Initiative. This initiative has a four-step process of producing information about watershed health, communicating via outreach events/meetings, engaging interested community members, and supporting local groups. Over 500 acres of riparian and wetlands have been conserved and/or restored under this initiative and over 5000 km (about the width of the United States) of riparian (shoreline) habitat has been assessed. Fort McMurray First Nation produced a State of the Watershed Report for Gregoire Lake that states "complete riparian health assessments and associated ground-truthing for the watershed, especially for Gregoire Lake and Surmont Creek, to determine the level of riparian area impairment." The RMWB Municipal Development Plan also mentions the importance of riparian areas in Section 5.1 Protecting Healthy Ecosystems. Therefore, the AWC is requesting financial support to assess the riparian areas of Gregoire Lake and Surmont Creek that will be shared with the community via an outreach event, and all data will be made available to the public, RMWB, FMFN, and any interested organization and/or community member. Interested community members will have the opportunity to provide feedback about watershed concerns and have the opportunity to participate in riparian restoration and/or conservation at a priority area for the community.

Please note any restrictions on participating in your organization's programs or services.

No restrictions in participating with the organization's program or services. Riparian restoration initiatives may pose some physical challenges; however, AWC can accommodate those that may have physical restrictions.

Minimum number of board members according to the organization's bylaws:

8

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Dean Litzenberger	Federal or Provincial Government	1
Abdi Siad-Omar	Alberta Environment and Protected Areas	3
Curtis Brock	Alberta Environment and Protected Areas	2
Robb Minns	Municipal (Athabasca County)	2
Gary Cromwell	Municipal	2
Sterling Johnson	Municipal (Lac La Biche)	4
Dan Moore	Forestry	15
Jennifer Knievel	Forestry	2
Janice Linehan	Oil & Gas	15
Amanda Buchanan	Mining or Utilities	2
Cleo Reece	Indigenous (Fort McMurray First Nation)	10
Alyssa-Mae Laviolette	Indigenous (Athabasca Chipewyan First Nation)	3
Julie Hink	Environment	3
Brian Daheer	Environment	12
Kendra Gilbert	Stewardship	3
Danna Shock	Stewardship	1
Monica Dahl	Stewardship	1
Scott Ketcheson	Academia	5
Laura Pekkola	Member-at-large	3
Paul Belanger	Member-at-large	1
Ida Edwards	Member-at-large	2

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

All our board members are involved in watershed management to some degree and have lived expertise and experience reflective of the demographics the AWC serves. We have a representative from Fort Chipewyan that encounters watershed management challenges with the Peace-Athabasca Delta. We have other representatives from stewardship groups that conduct on-the-ground projects around their watershed. We have various board members involved in water management from a industry perspective. Those board members represent the oils sands region, coal mining along the Eastern Slopes, and forestry activity in Alberta. Alberta Environment and Protected Areas is an important board member that contributes to watershed management in Alberta. The AWC also has an academic representative working on Stoney Mountain hydrology in the RMWB. AWC board members represent Indigenous communities, industry, governments, members-at-large, agriculture, and non-government organizations in the Athabasca watershed.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Gregoire Lake/Surmont Creek Riparian Assessment, Engagement, and Restoration
Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2024-03-31

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

$75,000.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$440,000.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

The Government of Alberta provides the AWC with a core operations budget each year. This core budget provides financial support for four full-time staff and those staff apply for grants and corporate donations. For example, AWC staff has received corporate donations from Pembina Pipeline Corporation to complete a 2-year water quality monitoring program in the Pembina River watershed for 2023-2024. Another example is that staff were successful applying to to Alberta Conservation Association Community, Education, and Conservation Grant to fund biomonitoring in the headwaters of the Athabasca watershed, along with education and outreach activities with community members and youth. AWC has also been successful with the Watershed Resiliency and Restoration Program that funded 5 successful years of riparian and wetland assessment, restoration, and conservation leading to over 500 acres of riparian habitat conserved and/or restored in the Athabasca watershed.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Alberta Grant	Core Operations Grant	$25,000.00
		$25,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Government of Alberta Grant	Watershed Resiliency and Restoration Program Grant	$10,000.00
		$10,000.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	Project oversight/project accounting	$15,000.00	$0.00
Rent - Venue/Facility/Room/Equipment	Meeting to communicate project findings	$500.00	$500.00
Food Costs	Catering for meeting/event	$500.00	$500.00
Other (Provide Detail)	Consultant to conduct riparian assessment	$70,000.00	$70,000.00
Program Materials & Supplies	Print materials to assist with communications and outreach	$3,000.00	$3,000.00

Volunteer Appreciation	For community members that share information	$500.00	$500.00
Gifts for Elders / Honorariums	For Indigenous community members that join meeting and/or outreach	$500.00	$500.00
Program Materials & Supplies	On-the-ground project expenses	$10,000.00	$0.00
		$100,000.00	**$75,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$75,000.00

Total RMWB Grant Request

	Amount
Total	$75,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$100,000.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$75,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

75%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

In-kind contributions to this project will come from collaborative partners and interested local community members near Gregoire Lake. In-kind support will also come from presenters that join the workshop to discuss environmental projects near Gregoire Lake and Surmont Creek. In-kind support may also come from technical advice provided by board members and/or members of the AWC and/or partners located in the Athabasca watershed with a specific focus on partners local in RMWB and Gregoire Lake.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

AWC_2023-24_Financial_Stmts_-_signed.PDF
1.4 MB - 2024-10-30 6:32 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_Template_AWC.docx
50.6 KB - 2024-10-15 3:02 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Sarah Shortt

Position/Title

Watershed Science Coordinator

Date: 2024-10-15

Project Summary
Gregoire Lake/Surmont Creek Riparian Assessment, Engagement, and Restoration

Program, Project or Service Name

Gregoire Lake/Surmont Creek Riparian Assessment, Engagement, and Restoration

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-31

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Fort McMurray, Gregoire Lake Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

Gregoire Lake is the most widely used recreational lake in the Regional Municipality of Wood Buffalo. It is important to keep this valuable resource ecologically intact for the local communities and visitors that enjoy the lake. The AWC will collaborate with Indigenous Communities, partners, and local communities near Gregoire Lake and Surmont Creek on this project. This project is in rural RMWB. At the end of the riparian area assessment an event will take place for the local community, Indigenous Communities, and partners. Data collected from this project will be shared with all interested parties.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	100
Adults	2000
Seniors (65+)	50
Families	500
Community	1800
Total	4450

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Seniors, Women and/or girls, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Riparian areas are known to enhance water quality, provide shading for fish habitat, filter sediment, maintain biodiversity, and recharge aquifers. In the Gregoire Lake State of the Watershed Report developed by Fort McMurray First Nation it states "there is an insufficient level of information currently available to characterize the pressures associated with recreational uses" and recommends "complete riparian health assessments and associated ground-truthing for the watershed, especially for Gregoire Lake and Surmont Creek, to determine the level of riparian area impairment." The RMWB Municipal Development Plan states that "the Municipality will support provincial and federal government efforts to identify riparian and wetlands areas throughout the Region. Emphasis will be placed on identifying areas that contribute most to managing flooding, reducing erosion, protecting water quality, contributing to natural beauty, and providing food and shelter for wildlife." Therefore, the AWC sees the value in assessing, protecting, and restoring the riparian areas around Gregoire Lake and Surmont Creek. The AWC also sees the importance of sharing and communicating the data collected from this project with partners that rely on the health of Gregoire Lake.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

Gregoire Lake is 35 km south of Fort McMurray. It is a popular area for hiking, camping, and relaxing at the beach. There are also firepits, boat launches, and a playground. In the winter, locals enjoy ice-fishing and snowmobiling. 1,180 people live on the lake with thousands of visitors each year. Unfortunately, Blue-green Algae blooms on Gregoire Lake have been a health risk for humans, pets, and wildlife every year. Warming temperatures and human activity may also affect the lake's ecological integrity. Therefore, protecting and conserving important riparian habitat along Gregoire Lake and Surmont Creek is vital for future generations. With a riparian area assessment of Gregoire Lake and Surmont Creek, key areas for restoration and conservation can be identified to maintain water quality, biodiversity, and watershed health. Having an event to highlight this project and other important environmental initiatives will engage the community members in watershed health. This will give local community members an opportunity to share information about watershed health around Gregoire Lake. If enough interested members of the community would like to discuss watershed management and stewardship opportunities, the AWC will host a meeting on next steps for the project and conduct riparian restoration with the community.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

The AWC has been successful using the Healthy Shorelines Initiative four step process in three sub-watersheds in the Athabasca watershed. Starting with the Pembina River watershed, the AWC conducted riparian area assessments then shared the assessments with local organizations to form a technical advisory committee for the Pembina River watershed. This group is made up of 14 members from governments, First Nation, Métis, not-for-profits, and local community members. This group successfully leveraging additional financial support for a water quality program in the Pembina River watershed built from sharing riparian area assessments. After a riparian area assessment of the Tawatinaw River that flows into the Town of Athabasca, the AWC hosted a meeting, and local members decided a watershed stewardship working group would be valuable to address watershed management opportunities. That is when the Tawatinaw Watershed Working Group was formed. Since then, members have leveraged additional funding and volunteered their time to monitor water quality, restore riparian habitat with native species planting, conducted a Christmas bird count, and installed data loggers to monitor water temperature and dissolved oxygen.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

The resources that will be invested to achieve the goals of this project will be AWC staff labor, in-kind support from partners and volunteers, venue space for an event/meeting about the riparian area assessments and other environmental initiatives, food for the meeting, project materials for riparian restoration, and a consultant to conduct the riparian area assessment.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

First, a riparian area assessment of Gregoire Lake and Surmont Creek (January-June). Then, a workshop will be held to present the information found in the riparian area assessment for interested community members and Indigenous communities around Gregoire Lake (August/September). Guest speakers involved with the Gregoire Lake watershed will be invited to the workshop to discuss environmental projects in the Gregoire Lake watershed. First Nation, Métis, Inuit, and original caregivers, partners, collaborators, local groups, and local community members will be invited to the workshop to discuss watershed management projects and opportunities in the Gregoire Lake watershed. A sign-up sheet will be available at the workshop for the people in the local community and organizations interested in discussing and addressing watershed management opportunities in the Gregoire Lake watershed (August/September). A possible next step for this group could be to provide feedback on riparian restoration and/or conservation priorities in the Gregoire Lake watershed. An area for a restoration project will be identified through the riparian area assessment and with local input. Then, restoration activities will take place and will be open to the public in October/November. This could include native species planting/staking and educational signage.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Under this project, the AWC will deliver riparian area assessments, number of organizations involved, number of attendees at Gregoire Lake watershed workshop, number of sign-ups for the Gregoire Lake watershed working group, number and value of in-kind support, number of additional financial supports, number of meetings with Gregoire Lake watershed working group, # of species planted, and # of kilometers restored and/or conserved.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Local communities near the Gregoire Lake watershed and the people that value Gregoire Lake and its watershed are informed about the state of riparian areas. The water quality and ecological integrity of Gregoire Lake is important for visitors, local communities, and future generations. A multi-stakeholder group to collaborate on watershed management opportunities would be a great goal for the end of this project to work collaboratively on watershed management of Gregoire Lake and Surmont Creek. Overall, the AWC aims to increase awareness of the health of Gregoire Lake to address watershed management opportunities so that future generations can also enjoy the valuable resource.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Gregoire Lake is a key area for Indigenous communities. Plenty of visitors enjoy the lake each year and may not always be aware of the local habitat and community. Therefore, protecting the ecological integrity of the lake is important for communities around the lake and for future generations. Fort McMurray First Nation developed a State of Gregoire Lake Report due to the pressures on the water body. As human activity continues to increase, it is important to be proactive to protect the Gregoire Lake watershed before an increase in human activity inhibits the quality of the lake. Implementing projects from the recommendations made by FMFN State of Gregoire Lake report is important because they live on the lake and know what is best for the lake. Local communities know best what their local water sources need.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Many programs in north-east Alberta have been focused on oil sands and little about the important recreational area of Gregoire Lake. A riparian area assessment has not been completed at Gregoire Lake and Surmont Creek. A watershed approach to managing the area is also how this project differs from other community services being offered. Community members value the Gregoire Lake watershed and having a place to talk about environmental opportunities for the watershed is important to preserve the vital resource that is valued by so many visitors, Indigenous communities, and community members. Watershed management is a collaborative effort that needs input from all interested parties.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Fort McMurray First Nation	Will be provided raw data, report, and shapefiles from riparian assessment and will be invited to event that showcases data.
Regional Municipality of Wood Buffalo	Will be provided raw data, report, and shapefiles from riparian assessment and will be invited to event that showcases data.
Community of Anzac	The outreach information event will be hosted in Anzac and open to community members. Access will be available for download of riparian area assessments and report.
Community of Gregoire Lake Estates	Information will be available to members of Gregoire Lake Estates about the riparian area assessment.
Fort McMurray residents	Will have access to riparian area assessments, open to join the workshop, and restoration events

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Athabasca Watershed Council**
Organization Mission Statement:	**To demonstrate leadership and facilitate informed decision-making in the Athabasca watershed by bringing stakeholders and Indigenous peoples together to achieve our shared vision.**

Program/Event Name:	**Gregoire Lake/Surmont Creek Riparian Assessment, Engagement, and Restoration.**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Local communities near Gregoire Lake, First Nation, Métis, and original caregivers of the land near Gregoire Lake and those that value Gregoire Lake, and the visitors of Gregoire Lake that value its recreational importance to RMWB.
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	Gregoire Lake is the most visited lake in all RMWB, and experiences blue-green algae blooms each year that poses as a heath risk for residence and visitors. Fort McMurray First Nation developed a State of Gregoire Lake report that states "there is an insufficient level of information currently available to characterize the pressures associated with recreational uses" and recommends "complete riparian health assessments and associated ground-truthing for the watershed, especially for Gregoire Lake and Surmont Creek, to determine the level of riparian area impairment." The RMWB Municipal Development Plan mentions the importance of riparian areas in Section 5.1, Section 5.2., and Section 6.1.

Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	Conducting riparian area assessment and informing local communities, First Nation, Métis, Inuit, and original caregivers of the land, and interested stakeholders will enhance watershed management opportunities in the Gregoire Lake watershed to help protect the lake for future generations. Proactive watershed management is key to protecting the ecological integrity of the lake.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If my organization does a riparian area assessment of Gregoire Lake and Surmont Creek and shares that information with local people, then local people around Gregoire Lake will be informed about the watershed health of Gregoire lake to implement watershed management opportunities.
Inputs: What resources do we need to deliver the program/event? *(e.g., staff labour, venue space, volunteers, computers, etc.)*	The resources that will be invested to achieve the goals of this project will be AWC staff labor, in-kind support from partners and volunteers, venue space for an event/meeting about the riparian area assessments and other environmental initiatives, a consultant to conduct the riparian area assessment, and materials for riparian restoration.

Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	First, a riparian area assessment of Gregoire Lake and Surmont Creek (January-June). Then, a workshop will be held to present the information found in the riparian area assessment for interested parties around Gregoire Lake (August/September). Guest speakers will be invited to the workshop to discuss environmental projects in the Gregoire Lake watershed. First Nation, Métis, Inuit, and original caregivers, partners, collaborators, local groups, and local community members will be invited to the workshop to discuss watershed management projects in the Gregoire Lake watershed. A sign-up sheet will be available at the workshop for local people and organizations interested in discussing and addressing watershed management opportunities in the Gregoire Lake watershed (August/September). A possible next step for this group could be to provide feedback on riparian restoration and/or conservation priorities in the Gregoire Lake watershed. An area for a restoration project identified through the riparian area assessment and with local input. Then, restoration activities will take place and will be open to the public and will take place in October/November. This could include native species planting/staking.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs.*	Under this project, the AWC will deliver riparian area assessments, number of organizations involved, number of attendees at Gregoire Lake watershed workshop, number of sign ups for the Gregoire Lake watershed working group, number and value of in-kind support, number of additional financial supports, number of meetings with Gregoire Lake watershed working group.

Outcomes: What **change** do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s)	Indicator(s)	Measure(s)
1. Riparian Area Assessment of Gregoire Lake and Surmont Creek	a. A riparian Area Assessment is complete for Gregoire Lake and Surmont Creek	i. # of kilometers of riparian area assessed
		ii. Priority areas for conservation and restoration have been identified.
[redacted]	b. A riparian Area Assessment report and data has been delivered to partners and interested community members.	i. # of partners that received the report
		ii. # of partners that received the data
2. A workshop about environmental initiatives and the riparian area assessment was made publicly available.	a. A workshop was held about environmental initiatives and the riparian area assessment	i. # of attendees
		ii. 1 workshop was held
[redacted]	b. A workshop was held with presentations about environmental initiatives at Gregoire Lake and a sign-up sheet was made available for those that would like to work on watershed management opportunities.	i. # of sign ups to continue working on watershed management initiatives.
		ii. # of feedback from survey and those results are made available to the public and interested parties.
3. Riparian restoration		i. Riparian area for restoration has been identified

	a. A riparian area has been identified for riparian restoration from local knowledge and the riparian area assessment.	ii. # of community members involved in identifying riparian area for restoration
[redacted]	b. Restoration of riparian habitat that was impaired has been completed	i. # of kilometers restored
		ii. # of plants planted.

Intermediate outcomes: *Changes in behaviours and actions.* *Once people have short-term outcomes (changes in knowledge, skills, attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	The health of the Gregoire Lake watershed is prioritized and local community members know more about the state of riparian areas in the Gregoire Lake watershed. By providing local communities with more information on their local habitat, they will have important information to be able to contribute more to by-law reviews and environmental projects in the region. Recreational activity has been impacting the watershed, but it is hard to know how much it is impacting the watershed without robust data.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	The AWC will provide the necessary tools for communities to work together on watershed management opportunities. Some people just don't know where to start with water quality and watershed health. With this project, local community members will have the tools to be able to stay informed about the ecological integrity of their local watershed.

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

ATHABASCA WATERSHED COUNCIL

Financial Statements

Year Ended March 31, 2024

(Unaudited)

ATHABASCA WATERSHED COUNCIL
Index to Financial Statements
Year Ended March 31, 2024
(Unaudited)

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KRP | KINGSTON ROSS PASNAK LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

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August 13, 2024
Edmonton, Alberta

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Athabasca Watershed Council

We have reviewed the accompanying financial statements of Athabasca Watershed Council (the Society) that comprise the statement of financial position as at March 31, 2024, and the statements of changes in net assets, revenues and expenditures and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Athabasca Watershed Council as at March 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Kingston Ross Pasnak LLP

Kingston Ross Pasnak LLP
Chartered Professional Accountants

ATHABASCA WATERSHED COUNCIL

Statement of Financial Position

March 31, 2024

(Unaudited)

	2024	2023
ASSETS		
CURRENT		
Cash	$ 302,367	$ 337,114
Term deposit *(Note 3)*	10,180	10,180
Accounts receivable	5,005	5
Goods and Services Tax recoverable	2,981	-
	320,533	347,299
EQUIPMENT *(Note 4)*	8,704	-
	$ 329,237	$ 347,299
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	$ 21,735	$ 2,999
Goods and Services Tax payable	-	486
Withholdings payable	6,495	4,831
Deferred income *(Note 5)*	193,901	237,557
	222,131	245,873
NET ASSETS		
General fund	98,402	101,426
Invested in equipment	8,704	-
	107,106	101,426
	$ 329,237	$ 347,299

ON BEHALF OF THE BOARD aug. 8, 2024

Ida Edwards *Director*

Petra Rowell *Director*

ATHABASCA WATERSHED COUNCIL

Statement of Changes in Net Assets

Year Ended March 31, 2024

(Unaudited)

	General Fund	Invested in Equipment	**2024**	2023
NET ASSETS - BEGINNING OF YEAR	$ 101,426	$ -	**$ 101,426**	$ 79,324
Excess (deficiency) of revenues over expenditures	7,422	(1,742)	**5,680**	22,102
Purchase of equipment	(10,446)	10,446	**-**	-
NET ASSETS - END OF YEAR	$ 98,402	$ 8,704	**$ 107,106**	$ 101,426

ATHABASCA WATERSHED COUNCIL

Statement of Revenues and Expenditures

Year Ended March 31, 2024

(Unaudited)

	2024	2023
REVENUES		
Grant revenue	**$ 440,031**	$ 283,692
Donations	**975**	1,847
Miscellaneous revenue	**176**	2,144
Fee for service	**-**	23,540
	441,182	311,223
EXPENDITURES		
Salaries and wages	**270,588**	206,598
Consulting fees	**81,835**	37,421
Office	**29,557**	11,603
Travel	**20,863**	12,332
Rental	**8,706**	5,750
Professional fees	**5,500**	5,000
Training	**4,105**	2,702
Meetings and conventions	**3,932**	730
Telephone	**3,376**	2,730
Insurance	**3,238**	3,087
Goods and Services Tax	**2,981**	691
Amortization	**1,741**	-
Advertising and promotion	**1,567**	330
Honorariums *(Note 6)*	**1,150**	1,050
Interest and bank charges	**172**	109
Business taxes, licenses and memberships	**-**	633
	439,311	290,766
EXCESS OF REVENUES OVER EXPENDITURES FROM OPERATIONS	**1,871**	20,457
OTHER INCOME		
Interest income	**3,809**	1,645
EXCESS OF REVENUES OVER EXPENDITURES	**$ 5,680**	$ 22,102

ATHABASCA WATERSHED COUNCIL

Statement of Cash Flow

Year Ended March 31, 2024

(Unaudited)

	2024	2023
OPERATING ACTIVITIES		
Excess of revenues over expenditures	**$ 5,680**	$ 22,102
Item not affecting cash:		
Amortization of equipment	**1,741**	-
	7,421	22,102
Changes in non-cash working capital:		
Accounts receivable	**(5,000)**	995
Accounts payable and accrued liabilities	**18,737**	-
Goods and Services Tax payable	**(3,467)**	4,233
Withholdings payable	**1,664**	291
Deferred income	**(43,656)**	149,908
	(31,722)	155,427
Cash flow (used by) from operating activities	**(24,301)**	177,529
INVESTING ACTIVITIES		
Purchase of equipment	**(10,446)**	-
Purchase of term deposit	**(10,180)**	(10,180)
Proceeds on redemption of term deposit	**10,180**	10,000
Cash flow used by investing activities	**(10,446)**	(180)
(DECREASE) INCREASE IN CASH	**(34,747)**	177,349
CASH - BEGINNING OF YEAR	**337,114**	159,765
CASH - END OF YEAR	**$ 302,367**	$ 337,114

1. MAJOR OBJECTIVES OF THE SOCIETY

Athabasca Watershed Council (the "Society") is a registered charity incorporated provincially under the Societies Act of Alberta on August 21, 2009. As a registered charity the Society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act (Canada). Accordingly there is no provision for income taxes in these financial statements.

The major objectives of the Society are to provide timely, credible information about the Athabasca Watershed and to promote plans for a healthy watershed.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Significant accounting policies observed in the preparation of the financial statements are summarized below.

Revenue recognition

Athabasca Watershed Council follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Donations are recorded on the date they are received by the Society.

Financial instruments

All arm's length financial instruments are initially measured at fair value, and, unless otherwise noted, the Society subsequently measures its financial instruments at amortized cost.

The measurement basis for related party financial instruments is disclosed in Note 6.

(continues)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Equipment

Equipment is stated at cost or deemed cost less accumulated amortization and is amortized over its estimated useful life at the following rates and methods:

Website	three years	straight-line method
Computer equipment	three years	straight-line method
Furniture and fixtures	three years	straight-line method

Equipment acquired during the year but not placed into use are not amortized until they are available for use.

Contributed services

The operations of the Society depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Significant estimates pertain to amortization of equipment and deferred revenue.

3. TERM DEPOSIT

The term deposit representing a one year cashable Guaranteed Investment Certificate (GIC) that bears interest at 4.40% per annum matures on October 19, 2024. The GIC is required as security over the Society's credit card, therefore is externally restricted until this requirement is waived.

4. EQUIPMENT

	Cost	Accumulated amortization	**2024 Net book value**	2023 Net book value
Website	$ 17,255	$ 8,551	**$ 8,704**	$ -
Computer equipment	15,588	15,588	**-**	-
Furniture and fixtures	5,774	5,774	**-**	-
	$ 38,617	$ 29,913	**$ 8,704**	$ -

5. DEFERRED INCOME

The deferred income amounts relate to unspent grant monies received from both industry and the Alberta Government to support core operations and program costs. Unspent monies received generally result in a reduction of grant funding for the subsequent year. As such, these contributions will be recognized as revenue once the Society incurs the related expenses.

Due to uncertainties related to the grant expected to be received in the subsequent year there may be adjustments in future periods and such adjustments may be material to the Society.

	2024	2023
Balance, beginning of year	$ **237,557**	$ 87,649
Funds received	**75,000**	213,500
Revenue recognized	**(118,656)**	(63,592)
Balance, end of year	$ **193,901**	$ 237,557

The deferred contributions have been received from both industry and the Province of Alberta, as represented by the Minister of Environment and Protected Areas, and are restricted towards expenses related to human resources, administrative and communication and outreach activities and are required to be utilized during the 2025 fiscal period.

6. RELATED PARTY TRANSACTIONS

The following is a summary of the Society's transactions with related parties, all related through Board membership:

	2024	2023
s.17(1) Honorarium	$ s.17(1)	
s.17(1) Honorarium	s.17(1)	
s.17(1) Honorarium	s.17(1)	-
s.17(1) Honorarium	s.17(1)	
s.17(1) Honorarium	-	s.17(1)
s.17(1) Honorarium	-	s.17(1)
s.17(1) Honorarium	-	s.17(1)
	$ s.17(1)	

The transactions with related parties are initially measured at the exchange amount which is equal to the undiscounted cash flows paid, or expected to be paid, less any previous recognized impairment losses.

7. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments. The following analysis provides information about the Society's risk exposure and concentration as of March 31, 2024. Unless otherwise noted, the Society's risk exposure has not changed from the prior year.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its receipt of funds from its grant and donation providers.

8. ECONOMIC DEPENDENCE

The Society relies heavily on monies provided by the Provincial Government. Should the Government decide to cease its funding of the Society, it would be unlikely that the Society would continue to function.

9. CHARITABLE FUNDRAISING ACT (ALBERTA)

The Society does not have any employees primarily involved in fundraising and does not uttilize any fundraising organizations for solicitation of contributions.

Application Summary: 2025 - 3107 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3107 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Community Futures Wood Buffalo
Suite 105 - 9912 Franklin Avenue 105-9912 Franklin Avenue
Fort McMurray, AB, T9H 2K5

Primary Contact

Pamela Ramrup
105-9912 Franklin Avenue
Fort McMurray
Phone: (780) 791-0330
Email: cfwbmanager@albertacf.com

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Our mission: Strengthening the economy of the Wood Buffalo region through loans, training, and projects.

Brief Summary of the Proposed Program(s) and/or Project(s)

The proposed program is a 5-week after-school program for Youth aged children from 7 - 16 years of age. The purpose of the program is to develop the skills and creativity of the participants by enabling them to build an entrepreneurial mindset and develop them into good community citizens at a young age. The program will be delivered within the communities of Anzac, Conklin, Draper, Fort Chipewyan, Fort McKay, Fort McMurray, Janvier, and Saprae Creek.

The program enables participants to learn about key topics such as entrepreneurship, business planning, money management, marketing, and customer service. Each session will combine theory and hands-on activities, so participants can really understand and apply what they learn. By providing both types of learning, it enables the participants to imagine what it would be like to be their own boss! It also allows them to understand the benefits of managing money wisely and being creative to identify how they can earn money for example by tutoring, creating crafts, baking goods or babysitting, saving this money, or reinvesting the money to further their understanding of small business principles.

In addition, a supportive learning environment boosts confidence and resilience in young entrepreneurs. Participants not only learns about business, but they also gain life skills and develops relationships with other like-minded participants who share common interests. Overall, this program is a valuable investment in our community's future, empowering youth to contribute positively to the local economy and fostering a spirit of innovation and entrepreneurship in the Regional Municipality of Wood Buffalo.

Please note any restrictions on participating in your organization's programs or services.

The only restriction on participating in the Entrepreneurs of Tomorrow Program is that the program is open to Youth aged 7-16 years of age. This age requirement ensures the program content is appropriate for those who participate and coordinates with their level of understanding of program materials.

Our initiative is designed to be inclusive by offering classes both online and in-person sessions. We remove the barriers of transportation and distance issues from participants who cannot come to a "live" session and ensures everyone can participate, no matter where they live in the Regional Municipality of Wood Buffalo.

We want to create a welcoming and supportive space where all participants can thrive, feel included, and learn from each other. There are no restrictions based on background or income, but we encourage early registration because space is limited. This helps us manage the number of participants and ensure everyone gets the attention and resources they need to succeed.

Our ultimate goal is to empower young people to develop important entrepreneurial skills and confidence, helping them become innovators who will make a positive impact in their respective community. By making it easier to participate and providing flexible learning options, we hope to inspire a culture of innovation and entrepreneurship throughout the region.

Minimum number of board members according to the organization's bylaws:

6

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Jason Vargo	Board Chair	7
Patricia Scantlebury-MacInnis	Board Vice-Chair	2
Kamal Preet Kaur	Board Treasurer	4 months
Senay Yemane	Board Member	6
Matt Pate	Board Member	4
Yonis Libah	Board Member	4
Warren Borysuk	Board Member	2
Martin Wright	Board Member	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Yes, some of our board members have real-life experience and knowledge that closely match the community we serve. These individuals are business owners in the Wood Buffalo area, which gives us valuable insights into local economic issues and the challenges entrepreneurs face. The first-hand experience of board members supports CFWB in ensuring the programs we develop, and implement are effective, relevant and meaningful to the broader community.

For example, one board member owns a successful cleaning business in the Wood Buffalo area. They have a lot of practical knowledge about starting and running a business, including managing operations, customer service, and marketing. Their journey from starting out to growing their business provides important lessons for the participants in our program, offering real-world examples of entrepreneurship.

Another board member works as an independent mortgage specialist, adding even more expertise to our organization. This member knows a lot about financial literacy, which is a key part of our program. Their understanding of funding options, budgeting, and responsible credit use is essential for helping young entrepreneurs manage the financial side of starting a business.

Together, these board members represent the diverse entrepreneurial spirit of the Wood Buffalo region. Their experiences not only guide our organization but also inspire the community we serve. By having leaders who are closely connected to the community as entrepreneurs, we ensure that our programs effectively empower participants and meet their specific needs. This connection between our board's expertise and the community we serve strengthens our mission to promote economic diversity and encourage a culture of entrepreneurship throughout the region.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: The Entrepreneurs of Tomorrow Program Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

03/31/2024

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

$39,066.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$533,362.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Our organization has been successful in 2024-2025 in being approved for two additional grants to support our mandate. We applied to Northern Regional Economic Development for a Grant of $200,000 to support Keyano College in the development of a Technology Centre which was approved, and most recently, we have been successful in our application to the Federal Government Rural Opportunities Fund for $300,000 for the 4Pillars of Innovation and Entrepreneurship Grant we applied for in 2024 for work which will begin in November 2024 to March 2026.

In addition, we will be applying for several other grants which we believe our mandate is best aligned to. We have already begun discussions with the Province of Alberta for additional funding to support the communities of Fort Chipewyan and Conkli/Anzac with business and youth programming for business startup.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Sponsorship	CFWB	$16,000.00
In-Kind Donation	CFWB	$10,000.00
		$26,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Grant	RMWB	$80,000.00
		$80,000.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	Accounting/Insurance/Project Management	$12,000.00	$12,000.00
Advertising/Marketing	Radio Advertisiments/Social Media Boost	$4,000.00	$4,000.00
Food Costs	Snacks for In-person classes	$1,000.00	$1,000.00
Program Materials & Supplies	Printing/Vyond/supplies	$3,000.00	$3,000.00
Travel	Mileage/Airfare/Car Rental/Accomodations	$5,000.00	$5,000.00

Program Staff wages & Benefits	2 Staff Persons	$71,000.00	$55,000.00
Rent - Venue/Facility/Room/Equipment	In-kind Space	$10,000.00	$0.00
		$106,000.00	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$80,000.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$106,000.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

75%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Expected in-kind contributions for this program include the use of CFWB office space.

Local business leaders and community members are also offer their time and expertise as mentors, enriching the program with their experience. This volunteer support enhances the learning environment for participants and demonstrates strong community backing for our initiative. By leveraging these non-financial resources, we maximize the impact of our program and ensure it meets the needs of youth in the Regional Municipality of Wood Buffalo.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

2025_CIP_Grant_Budget.xlsx
12.9 KB - 10/16/2024 1:49 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

20241029-CIP-CPP-CFWB-Letter_of_Corporate_Search.pdf
278.6 KB - 10/29/2024 4:09 PM

2024_-_Final_Audited_Financial_Statements.pdf
901.8 KB - 10/15/2024 1:03 PM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_October.docx
51 KB - 10/15/2024 2:02 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Pamela Ramrup

Position/Title

Executive Director

Date: 10/15/2024

Project Summary
The Entrepreneurs of Tomorrow Program

Program, Project or Service Name

The Entrepreneurs of Tomorrow Program

Beginning Date

01/01/2025

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

12/31/2025

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Draper, Fort Chipewyan, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [x] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The Entrepreneurs of Tomorrow Program aligns with key priorities in several ways. It promotes diversity, inclusion, and accessibility by offering both virtual and in-person options, allowing participants from all backgrounds to engage. In addition, the program supports community wellness by empowering participants with interpersonal skills by boosting their self-confidence and fostering connections among like-minded peers.

Finally, this program is delivered in rural communities, and we have been able to develop relationships with local service providers to strengthen this program and garner support to ensure that the program meets the unique needs of the participants.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	68
Youth (13-18)	92
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	160

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls, People experiencing poverty and/or homelessness, People living with disabilities, People living in rural communities, Other

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The social problem or gap this program addresses are:
1. Feeling of loneliness amongst young people and lack of a support system amongst peers to engage.
2. Mental Health challenges such as PTSD.
3. Participants are unsure on how to begin the journey of self-employment.
4. Participants do not have basic financial literacy skills or understanding of money and credit.

According to the 2021 Junior Achievement study, it found that over 60% of local Youth express a strong interest in starting their own businesses, yet there are insufficient programs available to support this ambition. Indigenous Youth also face unique challenges, including limited access to funding and training, which contributes to their higher unemployment rates compared to their peers. As of 2023, the Indigenous Services Canada report indicated that the unemployment rate for Indigenous youth was approximately 30%, compared to around 10% for non-Indigenous youth.

By providing a tailored program focusing on entrepreneurship education, we fill this gap. Our initiative offers essential skills training while fostering a sense of community and collaboration. This approach empowers youth to envision business ownership as a viable career path, ultimately contributing to job creation, increased economic activity, and a more vibrant local economy.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The program focuses on building and supporting participants to start small businesses in the RMWB. We will assist youth in starting and growing their own businesses by teaching them essential skills from a young age. Our approach will include lessons on how to manage a business, create a business plan, handle finances, market and promote their products or services, and ensure customer satisfaction, all of which will equip them to open and operate effectively.

This strategy helps participants achieve their entrepreneurial dreams by building their confidence, enables them to build lasting relationships with other like-minded peers and supports the creation of small businesses within the region. As businesses thrive, the economic health of the region is developing, contributing to job opportunities, economic activity, and benefits the community as a whole.

Finally, this program addresses the social problems which exists in our community's Youth. By providing entrepreneurial and financial literacy training amongst this age group, we are setting up these participants for success by providing a supportive environment where they can envision entrepreneurship as a viable and rewarding career path and developing their intrinsic skill set.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

Research shows that targeted entrepreneurship training greatly increases the chances of young people starting their own businesses. For instance, a report from the Canadian Youth Business Foundation reveals that youth who participate in entrepreneurship programs are 50% more likely to launch their ventures than those who do not receive such training.

If our organization implements the Entrepreneurs of Tomorrow Business Program, then we expect to see a significant increase in the number of youth in the region who feel motivated and confident in pursuing entrepreneurship as a viable career path.

We recognize that young people, particularly in Indigenous communities, face specific challenges, such as limited access to resources. By offering tailored support and mentorship, we aim to create a nurturing environment that builds their confidence and demonstrates how they can transform their passions into successful business ventures.

Ultimately, our goal is to ignite excitement about entrepreneurship among youth, paving the way for new businesses in the region. This will not only create new jobs but also stimulate economic growth. We anticipate that the positive effects of this program will extend beyond the participants to benefit the wider community.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

The resources which will be invested to achieve the Program goals are:
1. Staffing: 2 Staff Members
2. Office Space
3. Vyond License (Technology)
4. Computer Lab
5. Volunteers
6. Marketing/Communications
7. Travel/Accommodations

Staff dedicated to the success of the Program will manage the Marketing/Advertising and Promotion of the Program, and dedicated staffing for program delivery. Our team consists of two dedicated staff members: a Community Programs Coordinator, who handles the planning and implementation of our initiatives, and a Marketing and Communications Officer, who focuses on promoting the program and maintaining communication with participants and stakeholders.

We are using technology to support program delivery and will have to renew our annual license for Vyond which enables animation for program delivery. Lastly, we are investing in Vyond software to develop and create engaging video content for the program. This resource is helping participants visualize key concepts and enhancing their overall learning experience. By combining these tools, we are creating a supportive and effective learning environment for everyone involved.

We also use the CFWB Boardroom for program delivery in addition to various other venues within the region for program delivery. For example, Anzac Community Centre, Fort McKay Youth Centre.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Entrepreneurs of Tomorrow Program will include a variety of engaging activities designed to enhance the learning experience and build entrepreneurial skills among participants.

Key activities:

In-Person Sessions: Delivered in Anzac, Janvier, and Fort McKay, these sessions will provide hands-on training and interactive learning opportunities.

Virtual Sessions: In addition to in-person meetings, we will offer virtual sessions to ensure accessibility for all participants, allowing them to engage from different locations.

Pre and Post Surveys: To measure the effectiveness of the program, we will conduct surveys before and after the sessions. These surveys will assess the participants' knowledge and understanding of entrepreneurship, helping us track their progress.

Hands-On Assignments: Each cohort of a five-week rotation schedule, will include practical assignments related to the weekly topic. These assignments will encourage them to apply what they've learned, fostering a deeper understanding of entrepreneurial concepts.

Together, these activities will create a dynamic learning environment that not only equips youth with essential skills but also fosters confidence and encourages them to explore their entrepreneurial aspirations.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

In the Entrepreneurs of Tomorrow Program, we will deliver significant outputs that demonstrate our impact. We will train a total of 400 participants, equipping them with essential entrepreneurial skills that are crucial for their future success. The program will consist of 10 series, each containing 5 sessions, which will add up to a total of 50 sessions. These sessions will offer hands-on training and provide insights into a multitude of business topics, including marketing, customer service, cash flow, and business planning.

To ensure we reach youth from all over the Wood Buffalo region, we will be holding in-person sessions in Fort McKay, Anzac, and Janvier. This outreach will be vital for making our program accessible and inclusive.

Additionally, we partner with other like-minded organizations that will support our initiative. These organizations will help by advertising and promoting our program to their local community.

By delivering these outputs, we will not only provide training but also foster a sense of community and opportunity for the participants involved. Our program will help build confidence, ignite entrepreneurial spirit, and create pathways for success, ultimately contributing to the growth of the Wood Buffalo economy.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

The Entrepreneurs of Tomorrow Program aims to make a meaningful difference in participants' life by developing their skills, confidence, and involvement in the community. Our primary goal will be for at least 75% of participants to demonstrate increased confidence in their financial literacy and entrepreneurial knowledge, which we will measure through surveys conducted before and after the program.

Outcome statements:

1. Participants will deepen their understanding of entrepreneurship, equipping them to launch their own businesses with confidence.
2. Participants Mental Health will improve by having a sense of belonging and shared purpose.
2. Participants will build stronger connections to their communities through collaborative learning experiences.
3. Community partnerships will thrive, as diverse perspectives from local organizations will enrich the program and enhance the support available to youth.

A supportive environment fosters connections among participants, and young entrepreneurs can make a positive impact in the Wood Buffalo region. This initiative is aligned to our corporate mission and ensure we achieve clear, measurable outcomes that promote community growth and raise awareness about entrepreneurship.

It also fills the social gap of Youth unemployment and address the pressing need for building, supporting, and sustaining small businesses in the Regional Municipality of Wood Buffalo.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Focus Groups, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The Entrepreneurs of Tomorrow program celebrates Indigenous culture by offering high-quality entrepreneurship education tailored for Indigenous Youth. Through consultation with the program participants, we will proceed to highlight of incorporating cultural elements into their ventures, allowing participants to draw on their unique heritage. For example, we will help them explore how their passions, such as traditional beading, can be turned into viable businesses. This approach will not only promote economic independence but also value and elevate Indigenous traditions within the Wood Buffalo region.

Our curriculum will include workshops on business planning, marketing, and customer service, all while highlighting the importance of Indigenous identity and culture. We will collaborate with local Indigenous leaders and community members to ensure our program is meaningful and respectful. To strengthen this connection, we will visit the communities, creating a two-way learning experience where we can learn from them as they learn from us.

By fostering an inclusive learning environment, we aim to build confidence and resilience in participants, encouraging them to share their cultural stories through entrepreneurship. Ultimately, our initiative will align with Call to Action #7, equipping Indigenous youth with the skills they need to succeed and contributing to reconciliation efforts in the community.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Community Futures Wood Buffalo's initiative stands out from other services in the community through several key factors:

Tailored and Accessible Education: Our program is designed to cater to a diverse range of participants, ensuring that the content is relevant and engaging for everyone involved. This customization helps participants develop a deep understanding of the material and its practical applications.

Empowering Indigenous Youth: A distinctive aspect of our initiative is its commitment to addressing the specific learning barriers faced by Indigenous youth. By recognizing these challenges and actively working to overcome them, we promote inclusivity and equality within our program.

Community Engagement and Needs Assessment: We prioritize active engagement with key stakeholders, including school administrators, youth center coordinators, and employment counselors. This ongoing dialogue allows us to stay attuned to the evolving needs of the Regional Municipality of Wood Buffalo, ensuring our program remains responsive and adaptable to the unique challenges faced by various communities.

By tailoring content, addressing specific barriers, and maintaining strong community engagement, we not only meet the needs of youth but also enhance the overall learning experience, making our program truly distinct from others in the region.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
StartUp YMM	Program Support & Advertising
Fort McKay Youth Centre	Program Support & Advertising
Keyano College	Program Support & Advertising
Northland School Division	Partner to Support Implementation of Programs to subsidize curriculum
Fort McMurray Catholic School Divison	Partner to Support Implementation of Programs to subsidize curriculum
Fort McMurray Islamic School	Partner to Support Implementation of Programs to subsidize curriculum
Fort McMurray Public School Division	Partner to Support Implementation of Programs to subsidize curriculum
Anzac Community Centre	Program Support & Advertising
Sekweha Youth Centre - Janvier	Program Support & Advertising
Fort McMurray Chamber of Commerce	Program Support & Advertising
NAABA	Program Support & Advertising

Community Investment Program Budget	Fiscal Year 2025												
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Revenue													
CIP Grant (RMWB)	$6,666.00	$6,666.00	$6,666.00	$6,666.00	$6,667.00	$6,667.00	$6,667.00	$6,667.00	$6,667.00	$6,667.00	$6,667.00	$6,667.00	$80,000.00
CFWB	$1,333.00	$1,333.00	$1,333.00	$1,333.00	$1,337.00	$1,333.00	$1,333.00	$1,333.00	$1,333.00	$1,333.00	$1,333.00	$1,333.00	$16,000.00
In-Kind Contribution	$833.33	$833.33	$833.33	$833.33	$833.33	$833.34	$833.34	$833.34	$833.34	$833.33	$833.33	$833.33	$10,000.00
Total Revenue	**$8,832.33**	**$8,832.33**	**$8,832.33**	**$8,832.33**	**$8,837.33**	**$8,833.34**	**$8,833.34**	**$8,833.34**	**$8,833.34**	**$8,833.33**	**$8,833.33**	**$8,833.33**	**$106,000.00**
Expenses													
Program Administration	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$12,000.00
Advertising/Marketing	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$300.00	$300.00	$300.00	$300.00	$0.00	$4,000.00
Program Materials & Supplies	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$3,000.00
Regional Travel & Accomodations	$400.00	$400.00	$400.00	$500.00	$500.00	$500.00	$500.00	$400.00	$400.00	$500.00	$250.00	$250.00	$5,000.00
Food Costs	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$75.00	$75.00	$50.00	$50.00	$50.00	$1,000.00
Rent Cost/Venue	$833.33	$833.33	$833.33	$833.33	$833.33	$833.34	$833.34	$833.34	$833.34	$833.33	$833.33	$833.33	$10,000.00
Staff Wages: Inc. Benefits/CPP/EI	s.17(1)												
Staff Wages: Inc. Benefits/CPP/EI													
Total Expenses	**$8,900.00**	**$8,900.00**	**$8,900.00**	**$9,000.00**	**$9,000.00**	**$9,000.00**	**$9,000.00**	**$8,775.00**	**$8,775.00**	**$8,850.00**	**$8,600.00**	**$8,300.00**	**$106,000.00**
Net Income/Loss	**-$67.67**	**-$67.67**	**-$67.67**	**-$167.67**	**-$162.67**	**-$166.66**	**-$166.66**	**$58.34**	**$58.34**	**-$16.67**	**$233.33**	**$533.33**	**$0.00**

2023 RMWB Logic Model Template

A logic model is a visual representation of the links between what our organization works toward, what resources go into the programs, projects or events we deliver, and what change we want to see as a result of implementing or hosting our event, program or project.

What are logic models used for?
Logic models are commonly used to identify the outcomes or change an organization hopes to achieve for the target population they're serving, and how the things we do relate to those outcomes we hope to see. We all develop and implement different programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**Community Futures Wood Buffalo**
Organization Mission Statement:	Our Mission: To strengthen the economy of the Wood Buffalo Region through Loans, Training, and Projects.
Program/Project/Event Title:	**Entrepreneurs of Tomorrow Business Program**
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	The target population is youths 7-16 in the Wood Buffalo Region. With a focus on Indigenous youth living in Anzac, Conklin, Draper, Fort Chipewyan, Fort McKay, Fort McMurray, Gregoire Lake Estates, Janvier, Saprae Creek Estates. Our target population also includes: - 2SLGBTQIA+ - Immigrants - Refugees and/or newcomers - Women and/or girls - People experiencing poverty and/or homelessness - People living with disabilities
Statement of Need: What is the **social problem or gap** you hope to address?	The social problem or gap this program addresses are: 1. Feeling of loneliness amongst young people and lack of a support system amongst peers to engage. 2. Mental Health challenges such as PTSD. 3. Participants are unsure on how to begin the journey of self-employment. 4. Participants do not have basic financial literacy skills or understanding of money and credit.

Broad Strategy: *How* will we address social problem? *(e.g., What approach are we taking that we hope will lead our program/event to support the social problem?)*	The program focuses on building and supporting participants to start small businesses in the RMWB. We will assist youth in starting and growing their own businesses by teaching them essential skills from a young age. Our approach will include lessons on how to manage a business, create a business plan, handle finances, market and promote their products or services, and ensure customer satisfaction, all of which will equip them to open and operate effectively. This strategy helps participants achieve their entrepreneurial dreams by building their confidence, enables them to build lasting relationships with other like-minded peers and supports the creation of small businesses within the region. As businesses thrive, the economic health of the region is developing, contributing to job opportunities, economic activity, and benefits the community as a whole.
Rationale: What evidence do we have that this strategy will work? Research? ***if/then statement*** *If [my organization] does 'x' program, then [this] change will happen for the target population.*	If Community Futures Wood Buffalo implements the Entrepreneurs of Tomorrow Business Program, then we expect to see a significant increase in the number of Youth in the region who feel motivated and confident in pursuing entrepreneurship as a viable career path.
Inputs: Resources invested to achieve our goal *(e.g., staff labour, venue space, volunteers, computers, etc.)*	To achieve our goal Community Futures Wood Buffalo (CFWB) will invest in: 1. Staffing: 2 Staff Members 2. Office Space 3. Vyond License (Technology) 4. Computer Lab 5. Volunteers 6. Marketing/Communications 7. Travel/Accommodations
Activities: What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	The activities included in the Entrepreneurs of Tomorrow Business Program are: 1. **In-Person Sessions:** Delivered in Anzac, Janvier, and Fort McKay, these sessions will provide hands-on training and interactive learning opportunities. 2. **Virtual Sessions**: In addition to in-person meetings, we will offer virtual sessions to ensure accessibility for all participants, allowing them to engage from different locations.

	3. **Pre and Post Surveys**: To measure the effectiveness of the program, we will conduct surveys before and after the sessions. 4. **Hands On Assignments**: Each cohort of a five-week rotation schedule, will include practical assignments related to the weekly topic.
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.*	In the Entrepreneurs of Tomorrow Business Program, we will train a total of 400 participants across 10 series, each containing 5 sessions, totaling 50 sessions. Additionally, we will hold weekly classes in Fort McKay, Anzac, and Janvier, which will be included in our overall total.
Outcomes: What **change** do we want to see for the participants by running our program/project/event?	The Entrepreneurs of Tomorrow Program aims to make a meaningful difference in participants' life by developing their skills, confidence, and involvement in the community. Our primary goal will be for at least 75% of participants to demonstrate increased confidence in their financial literacy and entrepreneurial knowledge, which we will measure through surveys conducted before and after the program. **Outcome statements:** 1. Participants will deepen their understanding of entrepreneurship, equipping them to launch their own businesses with confidence. 2. Participants Mental Health will improve by having a sense of belonging and shared purpose. 3. Participants will build stronger connections to their communities through collaborative learning experiences. 4. Community partnerships will thrive, as diverse perspectives from local organizations will enrich the program and enhance the support available to youth.

	Program/Event Name	Intended Outcomes:
1	*Entrepreneur Essentials*	Participants will increase their skills and confidence in entrepreneurship, leading to a greater likelihood of starting and sustaining their own business.

2	*Writing a Business Plan*	Participants will strengthen their ability to create an effective business plan, increasing their chance of successfully launching and sustaining their business.
3	*Money Management*	Participants will improve their skills in budgeting and financial planning, enabling them to make informed financial decisions to manage and operate their business.
4	*Marketing Basics*	Participants will enhance their understanding of marketing strategies, empowering them to effectively promote their products and reach their target audience.
5	*Customer Service*	Participants will improve their customer service skills, enabling them to build positive relationships with clients and enhance customer satisfaction.

Community Futures Wood Buffalo

Financial Statements

March 31, 2024

Community Futures Wood Buffalo

Financial Statements

March 31, 2024

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Management Responsibility Statement

The management of Community Futures Wood Buffalo is responsible for preparing the financial statements, the notes to the financial statements and other financial information contained in this annual report.

Management prepares the financial statements in accordance with Canadian generally accepted accounting principles. The financial statements are considered by management to present fairly the financial position and results of operations.

The Organization, in fulfilling its responsibilities, has developed and maintains a system of internal accounting controls designed to provide reasonable assurance that management assets are safeguarded from loss or unauthorized use, and that the records are reliable for preparing the financial statements.

The financial statements have been reported on by Crowe MacKay LLP, Chartered Professional Accountants, the auditors. Their report outlines the scope of their examination and their opinion on the financial statements.

Executive Director
June 18, 2024

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Independent Auditors' Report

To the Members of Community Futures Wood Buffalo

Qualified Opinion
We have audited the financial statements of Community Futures Wood Buffalo, which comprise the statement of financial position as at March 31, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion
The Organization issued loans as part of the Regional Relief and Recovery Fund ("RRRF") program. Due to the associated terms and conditions, the valuation of the RRRF loans is not susceptible to satisfactory audit verification. Accordingly, verification of the RRRF loans was limited to their existence based on the amounts recorded in the records of the Organization. Therefore, we were not able to determine whether any adjustments might be necessary to loan impairment provision and excess (deficiency) of revenues over expenses for the years ended March 31, 2024 and 2023, and loans receivable and repayable RRRF loans as at March 31, 2024 and 2023 and net assets as at April 1 and March 31 for both the 2024 and 2023 years. The audit opinion on the financial statements for the year ended March 31, 2023 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other Matter
The financial statements of the Organization for the year ended March 31, 2023 were audited by another auditor who expressed a qualified opinion on those financial statements on June 16 2023.

Responsibilities of Management and Those Charged with Governance for the Financial Statements
Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Independent Auditors' Report (continued)

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Edmonton, Canada
June 18, 2024

Chartered Professional Accountants

Community Futures Wood Buffalo

Statement of Operations

For the year ended March 31,	General Fund	PrairiesCan Conditionally Repayable Investment Fund	PrairiesCan Non-repayable Investment Fund	PrairiesCan Conditionally Repayable EDP Fund	Loan Investment Fund - WBRLPP	RRRF Loan Fund	Capital growth Fund	Capital Fund	2024 Total	2023 Total
Revenue										
Business support program grants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 71,650
PrairiesCan contribution (Note 12)	**319,963**	-	-	-	-	-	-	-	**319,963**	319,963
Interest income	**3,347**	-	**26,366**	**4,444**	**93,151**	**7,929**	**4,491**	-	**139,727**	120,356
Other income	**11,302**	-	**6,621**	-	**525**	-	**2,125**	-	**20,572**	26,812
RMWB - Community Impact Grant	**105,160**	-	-	-	-	-	-	-	**105,160**	91,177
	439,772	-	**32,986**	**4,444**	**93,676**	**7,929**	**6,616**	-	**585,423**	629,958
Expenses										
Advertising and promotion	**5,060**	-	-	-	-	-	-	-	**5,060**	8,125
Amortization	-	-	-	-	-	-	-	**7,169**	**7,169**	6,265
Bank charges and interest	**1,801**	-	**837**	-	**701**	**1,727**	**44**	-	**5,110**	4,231
Insurance	**4,499**	-	-	-	-	-	-	-	**4,499**	4,902
Loan impairment provision (Note 5)	-	-	-	-	-	-	-	-	-	45,507
Meals	**6,768**	-	-	-	-	-	-	-	**6,768**	2,506
Office	**32,973**	-	-	-	-	-	-	-	**32,973**	23,473
Professional fees	**111,702**	-	-	-	**16,488**	-	-	-	**128,190**	141,105
Rent	**38,194**	-	-	-	-	-	-	-	**38,194**	38,129
Repairs and maintenance	**15,881**	-	-	-	-	-	-	-	**15,881**	16,075
Salaries and benefits	**293,999**	-	-	-	**94,528**	-	-	-	**388,527**	405,700
Training and education	**7,505**	-	-	-	**30,367**	-	-	-	**37,872**	11,645
Telephone	**3,357**	-	-	-	-	-	-	-	**3,357**	9,849
Travel	**11,625**	-	-	-	-	-	-	-	**11,625**	15,246
	533,362	-	**837**	-	**142,084**	**1,727**	**44**	**7,169**	**685,225**	732,758
Excess (deficiency) of revenue over expenses	**(93,591)**	-	**32,149**	**4,444**	**(48,409)**	**6,201**	**6,572**	**(7,169)**	**(99,802)**	(102,800)

Community Futures Wood Buffalo

Statement of Changes in Net Assets

For the year ended March 31,	General Fund	PrairiesCan Conditionally Repayable Investment Fund	PrairiesCan Non-repayable Investment Fund	PrairiesCan Conditionally Repayable EDP Fund	Loan Investment Fund - WBRLPP	RRRF Loan Fund	Capital growth Fund	Capital Fund	2024 Total	2023 Total
Fund Balance, beginning of year	**(295,421)**	**15,416**	**842,912**	**152,599**	**1,358,858**	**(3,724)**	**(20,530)**	**19,167**	**2,069,277**	2,172,077
Excess (deficiency) of revenue over expenses	**(93,591)**	**-**	**32,149**	**4,444**	**(48,409)**	**6,201**	**6,572**	**(7,169)**	**(99,802)**	(102,800)
Transfer between funds (note 10)	**200,000**	**-**	**-**	**-**	**(200,000)**	**-**	**-**	**-**	**-**	-
Purchase of capital asset	**(1,025)**	**-**	**-**	**-**	**-**	**-**	**-**	**1,025**	**-**	-
Fund Balance, end of year	**$ (190,037)**	**$ 15,416**	**$ 875,061**	**$ 157,043**	**$ 1,110,449**	**$ 2,477**	**$ (13,958)**	**$ 13,023**	**$ 1,969,475**	$ 2,069,277

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Community Futures Wood Buffalo

Statement of Financial Position

March 31,	General Fund	PrairiesCan Conditionally Repayable Investment Fund	PrairiesCan Non-repayable Investment Fund	PrairiesCan Conditionally Repayable EDP Fund	Loan Investment Fund - WBRLPP	RRRF Loan Fund	Capital growth Fund	Capital Fund	2024 Total	2023 Total
ASSETS										
Current Assets										
Cash and cash equivalents (note 2)	$ 39,066	$ -	$ 473,645	$ 113,449	$ 227,919	$ 56,014	$ 20,800	$ -	$ 930,894	$ 979,288
Marketable securities (note 3)	-	-	633,196	-	-	-	-	-	633,196	600,210
Accounts receivable	8,601	-	67	768	3,955	-	205	-	13,596	37,433
Prepaid expenses	6,136	-	-	-	-	-	-	-	6,136	3,655
Inter-fund receivable	-	315,416	-	175,403	-	111,509	6,325	-	608,653	174,496
	53,803	315,416	1,106,908	289,620	231,874	167,523	27,331	-	2,192,475	1,795,082
Property and equipment (note 4)	-	-	-	-	-	-	-	13,023	13,023	19,167
Loans receivable (note 5)	-	-	39,685	67,424	1,060,473	1,964,954	92,044	-	3,224,579	5,287,693
	$ 53,803	$ 315,416	$ 1,146,593	$ 357,043	$ 1,292,347	$ 2,132,477	$ 119,375	$ 13,023	$ 5,430,077	$ 7,101,942
LIABILITIES										
Current liabilities										
Accounts payable and accruals (note 6)	39,885	-	-	-	-	-	-	-	39,885	43,802
Deferred revenue (note 9)	48,731	-	-	-	-	-	-	-	48,731	69,367
Inter-fund payable	155,224	-	271,531	-	181,898	-	-	-	608,653	174,496
Investment funds repayable (note 7)	-	300,000	-	200,000	-	-	-	-	500,000	500,000
	243,840	300,000	271,531	200,000	181,898	-	-	-	1,197,269	787,665
Repayable loans (note 8)	-	-	-	-	-	2,130,000	133,333	-	2,263,333	4,245,000
	243,840	300,000	271,531	200,000	181,898	2,130,000	133,333	-	3,460,602	5,032,665
FUND BALANCES										
General Fund	(190,037)	-	-	-	-	-	-	-	(190,037)	(295,421)
Loan Investment Fund (note 10)	-	15,416	875,061	157,043	1,110,449	2,477	(13,958)	-	2,146,489	2,345,531
Capital Fund	-	-	-	-	-	-	-	13,023	13,023	19,167
	(190,037)	15,416	875,061	157,043	1,110,449	2,477	(13,958)	13,023	1,969,475	2,069,277
	$ 53,803	$ 315,416	$ 1,146,593	$ 357,043	$ 1,292,347	$ 2,132,477	$ 119,375	$ 13,023	$ 5,430,077	$ 7,101,942

Approved on behalf of the Board:

DocuSigned by:
70AE3B9B879AA48...
Director

DocuSigned by:
Patricia Scantlebury-Mackenzie
6B25E4E2BE3E4DF...
Director

Community Futures Wood Buffalo

Statement of Cash Flows

For the year ended March 31,	2024	2023
Cash provided by (used for)		
Operating activities		
Deficiency of revenues over expenditures	**$ (99,802)**	$ (102,800)
Items not affecting cash		
Amortization	**7,169**	6,265
Loan impairment provision	**-**	45,507
Unrealized gain (loss) on marketable securities	**6,621**	11,783
	(86,012)	(39,245)
Change in non-cash working capital items		
Accounts receivable	**23,839**	6,079
Prepaid expenses	**(2,481)**	(806)
Accounts payable and accrued liabilities	**(3,918)**	14,018
Deferred revenue	**(20,636)**	31,704
Goods and services tax receivable	**-**	(527)
	(89,208)	11,223
Financing activities		
Proceed from repayable loans	**33,333**	100,000
Repayments of repayable loans	**(1,945,000)**	(20,000)
	(1,911,667)	80,000
Investing activities		
Purchase of capital assets	**(1,025)**	(10,679)
Purchase of marketable securities	**(39,607)**	(19,728)
Advances of loans receivable	**(526,226)**	(832,000)
Repayment of loans receivable	**2,519,339**	932,067
	1,952,481	69,660
Increase (decrease) in cash	**(48,394)**	160,883
Cash, beginning of year	**979,288**	818,405
Cash, end of year	**$ 930,894**	$ 979,288

Nature of operations

Community Futures Wood Buffalo (the "Organization") was incorporated under the authority of the Business Corporations Act of Alberta as a not-for-profit organization and is exempt from income taxes under Section 149 of the Income Tax Act.

The Organization provides a wide range of small business services and business management tools including access to loans and other financial services that small businesses may otherwise be unable to obtain from other financial institutions. The Organization also runs specialized business programs and actively works with community and business leaders to foster rural economic growth.

1. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

(a) Revenue recognition

Restricted contributions and other revenues are recognized in the fund corresponding to the purpose for which they were contributed or earned. Restricted contributions and other revenues contributed to the general fund are deferred and recognized in the year in which the related expenses are incurred.

Unrestricted contributions, consisting mainly of interest income are recognized as revenue in the general fund in the period in which they are earned.

Revenue from the sale of services is recognized upon provision of the services to the customer.

1. Significant accounting policies (continued)

(b) Fund accounting

The Organization follows the restricted fund method of accounting for contributions, and maintains three funds: the General Fund, the Loan Investment Fund, and the Capital Fund.

The General Fund reports the Organization's accounts for the operating costs and general revenues. This fund reports unrestricted resources and restricted operating grants.

The Loan Investment Fund reports the Organization's restricted resources that are to be used for assistance to small businesses and entrepreneurs in the form of loans and loan guarantees and includes the following:

(i) The PrairiesCan Conditionally Repayable EDP Fund reports the Organization's resources provided to businesses owned and operated by disabled persons.

(ii) The PrairiesCan Non-repayable Investment Fund reports the Organization's resources provided to businesses through its non-repayable funding.

(iii) The PrairiesCan Conditionally Repayable Investment Fund reports the Organization's resources provided to businesses through its repayable funding.

(iv) The Loan Investment Fund - Wood Buffalo Recovery Loan Partnership Program ("WBRLPP"), reports the Organization's resources provided to businesses primarily through its funding provided by Regional Municipality of Wood Buffalo ("RMWB").

(v) The PrairiesCan RRRF Fund reports the Organization's resources provided to businesses as part of the Regional Relief and Recovery Fund program.

The Capital Fund reports all contributions and expenditures relating to capital assets.

(i) The Capital Growth Fund reports the Organization's activities and resources provided by Community Futures Network of Alberta ("CFNA") as part of Alberta Women's Economic Recovery Capital Growth Initiative destined to benefit women entrepreneurs residing and operating SMEs in the province of Alberta.

The Organization is restricted in the types of loans that can be made according to its agreements with Prairies Economic Development Canada ("PrairiesCan"), Community Futures Network of Alberta ("CFNA"), and RMWB.

(c) Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and bank deposits.

1. Significant accounting policies (continued)

(d) Property and equipment

Property and equipment are recorded at cost. The Organization provides for amortization using the declining balance and straight-line methods at rates designed to amortize the cost of the assets over their estimated useful lives, as set out below.

Leasehold improvements are amortized on a straight-line basis over the shorter of the lease term or their estimated useful lives.

When property and equipment are sold or retired, the related cost and accumulated amortization are removed from the accounts and any gain or loss is charged against earnings in the period.

One half of the year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal.

Computer equipment	30% Declining balance
Office equipment	20% Declining balance
Computer software	5 years Straight-line

(e) Impairment of long-lived assets

The Organization tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected undiscounted future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent carrying value exceeds its fair value.

(f) Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known.

1. Significant accounting policies (continued)

(g) Financial instruments

Initial measurement
Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction are initially measured at their fair value. In the case of a financial asset or financial liability not subsequently measured at its fair value, the initial fair value is adjusted for financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption. Such fees and costs in respect of financial assets and liabilities subsequently measured at fair value are expensed.

Financial assets or liabilities originated or exchanged in related party transactions except for those that involve parties whose sole relationship with the Organization is in the capacity of management, are initially measured at cost. The cost of a financial instrument in a related party transaction depends on whether the instrument has repayment terms. If the instrument does, the cost is determined using the instruments undiscounted cash flows, excluding interest and dividend payments, less any impairment losses previously recognized by the transferor. Otherwise cost is determined using the consideration transferred or received by the Organization in the transaction.

Transactions, with parties whose sole relationship with the Organization is in the capacity of management, are accounted for as arm’s length transactions.

Subsequent measurement
The Organization subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value without any adjustment for transaction costs. Changes in fair value are recognized in net income in the period in which they occur.

Financial assets measured at amortized cost include cash, accounts receivable, and loans receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, investment funds repayable and repayable loans.

The Organization subsequently measures marketable securities at fair value, without adjustment for transaction costs and with changes in fair value recognized in operations in the period in which they occur:

Transaction costs
Transaction costs attributable to financial instruments subsequently measured at fair value and to those originated or exchanged in a related party transaction are recognized in income in the period incurred. Transaction cost for financial instruments originated or exchanged in an arm’s length transaction that are subsequently measured at amortized cost are recognized in the original cost of the instrument and recognized in income over the life of the instrument using the straight-line method.

1. Significant accounting policies (continued)

Impairment

At the end of each reporting period, management assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired. If there is an indication of impairment, management determines whether a significant adverse change has occurred in the expected timing or the amount of future cash flows from the asset, in which case the asset's carrying amount is reduced to the highest expected value that is recoverable by either holding the asset, selling the asset or by exercising the right to any collateral. The carrying amount of the asset is reduced directly or through the use of an allowance account and the amount of the reduction is recognized as an impairment loss in operations. Previously recognized impairment losses may be reversed to the extent of any improvement. The amount of the reversal, to a maximum of the related accumulated impairment charges recorded in respect of the particular asset, is recognized in operations.

All significant financial assets, financial liabilities and equity instruments of the Organization are either recognized or disclosed in the financial statements together with other information relevant for making a reasonable assessment of future cash flows, interest rate risk and credit risk. Where practicable the fair values of financial assets and financial liabilities have been determined and disclosed; otherwise only available information pertinent to fair value has been disclosed.

2. Cash and cash equivalents

	2024	2023
Unrestricted cash	**$ 39,066**	$ 57,396
Restricted cash	**891,828**	921,892
	$ 930,894	$ 979,288

3. Marketable securities

Marketable securities consist investment funds held in trust and managed by Community Futures Network of Alberta. Interest earned is distributed to members based on their pro-rata share of the investment fund.

	2024 Market	**2024 Cost**	2023 Market	2023 Cost
	$ 633,196	**$ 626,575**	$ 600,210	$ 611,993

4. Property and equipment

	2024			2023
	Cost	Accumulated amortization	Net book value	Net book value
Leasehold improvements	$ 76,645	$ 70,636	$ 6,009	$ 7,511
Computer equipment	125,670	121,189	4,481	8,307
Office equipment	66,325	63,792	2,533	3,166
Computer software	5,474	5,474	-	183
	$ 274,114	$ 261,091	$ 13,023	$ 19,167

5. Loans receivable

Loans, other than RRRF loans and Capital Growth loans, are interest bearing at fixed rates varying from 4% to 12% with monthly principal and interest repayments generally amortized for terms between 12 and 84 months. Security is taken on these loans as appropriate to the situation, and includes personal guarantees, general security agreements covering business assets and mortgages on land and building. This security is usually subordinated to those of a primary lender.

RRRF loans were non-interest bearing and had no principal payments due until March 28, 2024. If the outstanding balance was repaid on or before March 28, 2024 the following percentage of each loan was forgiven:
(i) 25% on the first $40,000
(ii) 50% on amounts above $40,000 and up to $60,000

The remaining balance reflects loans not repaid by March 28, 2024, these balance were converted to a two-year term loan with interest rates up to 5% and with the total accrued loan balance requiring repayment by December 31, 2026.

Capital Growth loans are interest bearing at variable rates of 4.5% for a five year term. If the outstanding balance is repaid on or before the five year term, 25% of the loan amount is forgiven.

5. Loans receivable (continued)

	2024	2023
PrairiesCan Conditionally Repayable EDP Fund	**$ 67,424**	$ 80,104
Loan Investment Fund - WBRLPP	**1,177,533**	1,046,817
Allowance for doubtful accounts	**(117,060)**	(117,060)
	1,060,473	929,757
PrairiesCan Non-repayable Investment Fund	**39,685**	79,217
Allowance for doubtful accounts	**-**	(22,698)
	39,685	56,519
RRRF Loan Fund	**1,964,953**	4,145,000
Allowance for doubtful accounts	**-**	-
Capital Growth fund	**114,544**	98,813
Allowance for doubtful accounts	**(22,500)**	(22,500)
	92,044	76,313
	$ 3,224,579	$ 5,287,693

	Beginning balance	Provisions	Recovery	Write off	2024
Loan Investment Fund - WBRLPP	$ 117,060	$ -	$ -	$ -	**$ 117,060**
PrairiesCan Non-repayable Investment Fund	22,698	-	-	(22,698)	**-**
RRRF Loan Fund	-	20,000	(20,000)	-	**-**
Capital Growth Initiative	22,500	-	-	-	**22,500**
	$ 162,258	$ 20,000	$ (20,000)	$ (22,698)	**$ 139,560**

Included in the loan impairment provision are provisions, write-offs and reversals of $Nil (2023 - $43,677).

6. Accounts payable and accrued liabilities

	2024	2023
Accounts payable	**$ 32,139**	$ 36,356
Government remittances	**7,746**	7,447
	$ 39,885	$ 43,803

7. Investment funds repayable

	2024	2023
Prairies Economic Development Canada Conditionally Repayable Contribution, non-interest bearing, unsecured, repayable upon 30 days notice in an event of default as defined in the contribution agreement.	**$ 200,000**	$ 200,000
Prairies Economic Development Canada Conditionally Repayable Contribution, non-interest bearing, unsecured, repayable upon 30 days notice in an event of default as defined in the contribution agreement.	**300,000**	300,000
	$ 500,000	$ 500,000

Prairies Economic Development Canada Conditionally Repayable Contributions are subject to certain conditions as stipulated in the contribution agreement. As at March 31, 2024, management believes the Organization is in compliance with all such conditions required in this agreement.

8. Repayable loans

Repayable RRRF and Capital Growth loans owing to the Community Futures Network of Alberta ("CFNA") are non-interest bearing and are repayable as the RRRF and Capital Growth loans receivable (Note 5) are collected. Any loan losses on the RRRF and Capital Growth loans receivable reduce the amount to be repaid to CFNA.

9. Deferred revenue

	Balance, beginning of year	Received	Recognized	**Balance, end of year**
RMWB - Community Impact Grant	$ 69,367	$ 84,524	$ (105,160)	**$ 48,731**
Prairies Economic Development Canada	-	319,963	(319,963)	**-**
	$ 69,367	$ 404,487	$ (425,123)	**$ 48,731**

10. Fund balances - loan investment funds

Included in net assets - loan investment funds is a Prairies Economic Development Canada Non-Repayable Contribution in the amount of $1,300,000 (2023 - $1,300,000). The amount is non-interest bearing, unsecured and is non-repayable to the extent that the Organization is not in default of the Contribution Agreement. As at March 31, 2024, management believes the Organization is in compliance with the agreement.

Included in net assets - loan investment funds is a RMWB non-repayable contribution in the amount of $2,000,000 (2023 - $2,000,000). During the 2018 year, RMWB approved the Wood Buffalo Recovery Loan Partnership Program starting June 1, 2017 and ending May 31, 2022 and contributed $2,000,000 to the Organization to be used for this purpose. At the sole discretion of RMWB, the program may be extended for an additional five year period. The program was extended to December 31, 2023. The amount is non-interest bearing, unsecured and is non-repayable to the extent that the Organization is not in default of the Contribution Agreement. As at March 31, 2024, management believes the Organization has been in compliance with the agreement.

During the year $200,000 has been transferred as a net asset transfer from the Loan Investment Fund - WBRLPP to deliver the Business Support Program in the General Fund.

11. Commitments

The Organization has entered into rental lease agreements with estimated minimum annual payments as follows:

Estimated principal repayments are as follows:

2025	$ 48,000
2026	48,000
2027	48,000
2028	48,000
2029	32,000
	$ 224,000

12. Economic dependence

The Organization receives the majority of its revenue through a funding agreement from Prairies Economic Development Canada. The Organization's continued operations are dependent on this funding agreement and on satisfying the terms of the agreement.

During the 2021 year, an agreement was signed covering the period of April 1, 2021 to March 31, 2026 that will provide annual funding of $319,963 to the Organization.

13. Financial instruments

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments.

(a) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting its obligations associated with financial liabilities. The Organization's exposure to liquidity risk relates to accounts payable and accrued liabilities, investment funds repayable, and repayable loans and arises from the possibility that the timing and amount of its cash inflows will not be sufficient to enable it to meet its financial obligations as they become due. The organization enters into transactions to borrow funds from financial institutions or other creditors for which repayment is required at various maturity dates. The Organization's exposure to liquidity risk is dependent on the collection of loan receivable to meet commitments and sustain operations. The Organization reduces its exposure to liquidity risk by ensuring that it meets the loan conditions and repays interest and principal as they become due.

Liquidity risk is the risk that an entity will encounter difficulty in meeting its obligations associated with financial liabilities. The Organization's exposure to liquidity risk relates to accounts payable and accrued liabilities and arises from the possibility that the timing and amount of its cash inflows will not be sufficient to enable it to meet its financial obligations as they become due. The Organization reduces its exposure to liquidity risk by ensuring that it documents when authorized payments become due.

There has not been any changes to the Organization’s exposure to liquidity risk from the prior year.

(b) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization's exposure to credit risk relates to loans receivable and arises from the possibility that a debtor does not fulfil its obligations. The Organization obtains collateral and other security to support the loans receivable subject to credit risk and records allowances for potentially uncollectible amounts.

There has not been any changes to the Organization’s exposure to credit risk from the prior year.

(c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: interest rate risk, currency risk and other price risk. The Organization is exposed to market risk as follows:

13. Financial instruments (continued)

(i) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Organization's interest-bearing financial instruments include fixed rate loans receivable and variable rate marketable securities. The fair values of fixed rate financial instruments fluctuate as market rates of interest change. The cash flows resulting from variable rate financial instruments fluctuate as interest rates applicable to the instruments change. The Organization does not employ derivative financial instruments to hedge its exposure to interest rate risk.

Increased economic uncertainty and changing inflation rates due to a range of economic factors has resulted in a change in interest rate risk from the prior year. Uncertain economic conditions including events may result in a change in interest rates both nationally and internationally. The Organization cannot predict changes in interest rates.

(ii) Price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices, other than those arising from interest rate risk or foreign currency risk, whether those changes are caused by factors specific to the individual financial instrument or issuer, or factors affecting all similar financial instruments or issuers. The Organization's marketable securities expose the entity to price risks as these instruments are subject to price changes in an open market for a variety of reasons including investor sentiment and expectations, changes in market rates of interest, general economic indicators and restrictions of credit markets

There has not been any changes to the Organization’s exposure to price risk from the prior year.

14. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

Application Summary:
2025 - 3115 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3115 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Fort McMurray Yemeni Canadian Association
312-7 CLEARWATER CRES
FORT MCMURRAY, AB, T9H 3Z9

Primary Contact

Yasser Al-Farah
312-7 Clearwater Crescent
Fort McMurray
Phone: s.17(1)
Email: s.17(1)

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

The FYCA is dedicated to preserving and promoting Yemeni culture, heritage, and values within the local community. We strive to provide support, unity, and resources for Yemeni families and individuals, while fostering cross-cultural understanding and integration with the broader Canadian society.

Brief Summary of the Proposed Program(s) and/or Project(s)

Yemeni Community Integration and Heritage Preservation Program

This program supports Yemeni men, women, and children in Fort McMurray by promoting community integration while preserving Yemeni cultural heritage. Through educational, cultural, and social activities, it fosters engagement with Canadian society and nurtures a sense of cultural pride, acting as a bridge between communities.

1. Community Integration & Culture:
This component encourages Yemeni community to connect with Canadian culture through language classes, cultural exchange workshops, community gatherings, and shared celebrations. It promotes mutual understanding, reduces isolation, and builds a sense of belonging within the broader community.

2. Heritage Preservation and Cultural Education:
Focused on celebrating Yemeni heritage, this program teaches language, arts, and traditions to the younger generation and shares Yemeni culture with the broader community. Activities include Arabic language classes, dance workshops, arts and crafts, music, and sports, helping maintain cultural identity and fostering pride in heritage.

3. Educational Advancement and Skills Development:
This part of the program supports the growth of our members through tutoring, life-skills training, and educational workshops. It empowers participants with knowledge and skills, promoting confidence, independence, and active social engagement.

Beneficiaries:
The program primarily supports Yemeni community members who may face challenges integrating into Canadian society, while also enhancing cross-cultural understanding in Fort McMurray. It also allows all the members of the community to come and engage with us.

Long-Term Goal:
The program aims to strengthen social integration, cultural preservation, and educational success, ultimately fostering a resilient and inclusive community where all members can thrive.

Please note any restrictions on participating in your organization's programs or services.

NO RESTRICATION

Minimum number of board members according to the organization's bylaws:

9

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Yasser Al-farah	President	5
mohammed al-dhaby	VP	5
Bushra Al-sanani	board member	5
Fathia Bana	board member	5
Mohammed Al-Gerbl	board member	5
HAMZA AL-RADI	Secretary	3
MAGED SALEH	VP and Treasurer	3
Omar Al-Ashar	board member	3
Hakim Alhakim	board member	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Yes, the board representatives of the Fort McMurray Yemeni Association have lived experience and expertise that reflect the demographics we serve. Many of our board members are first-generation Yemeni-Canadians or immigrants who have firsthand experience navigating the challenges of settling in a new country, maintaining cultural identity, and fostering community cohesion. Their personal experiences allow them to relate to the needs of the Yemeni community in Fort McMurray, such as language barriers, cultural preservation, and integration into Canadian society. This lived experience enables our leadership to effectively advocate for and support our members in meaningful ways.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: FYCA PROGRAMS Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

12/31/2023

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2023

$600.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 12/31/2023

$28,000.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

in the past fiscal year, the Fort McMurray Yemeni Association has made several efforts to increase financial support through member donations:

1. Community Fundraising Events: We organized cultural events, community dinners, and social gatherings where members were encouraged to contribute to support the association's initiatives. These events served as both fundraising opportunities and community-building efforts.
2. Direct Donation Campaigns: The association launched targeted donation campaigns through social media, email newsletters, and direct outreach to encourage members to make financial contributions. These campaigns highlighted specific needs and projects, such as community programs or youth initiatives, which inspired members to donate.
3. Membership Fee Adjustments: We restructured the membership program, offering various levels of membership with suggested donation amounts. This allowed members to contribute based on their ability, while still feeling a part of the community.
4. Donation Pledges: We introduced a pledge system where members could commit to monthly or annual donations, ensuring a steady stream of financial support throughout the year.
5. Collaborations with Local Businesses: We partnered with Yemeni and local businesses in Fort McMurray to promote donation drives and match member contributions, thereby increasing overall financial support.

> ## Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)

Sponsorship	Sponsorships	$10,000.00
In-Kind Donation	In-Kind Donations	$6,000.00
Program/Event Income (Ticket sales, admission, etc.)	Admissions	$5,000.00
		$21,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Administration Costs 15% Maximum	Admin 15%	$12,000.00	$3,750.00
Rent - Venue/Facility/Room/Equipment		$6,000.00	$2,000.00
Food Costs		$12,000.00	$9,000.00
Other (Provide Detail)	Hired labour	$3,000.00	$2,250.00
Volunteer Appreciation		$5,000.00	$3,750.00
Advertising/Marketing	Advertising and marketing	$2,000.00	$1,500.00
Gifts for Elders / Honorariums		$2,000.00	$1,500.00
Program Materials & Supplies		$5,000.00	$5,000.00
Travel		$4,000.00	$1,250.00
		$51,000.00	**$30,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$30,000.00

Total RMWB Grant Request

	Amount
Total	$30,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$51,000.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$38,250.00

Other Funding Sources

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

75%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

we have memberships and some events community members they like to daonate

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

budget_table_-_programs.pdf
114.7 KB - 10/14/2024 9:37 AM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Financial_statement__2023–2024_10-12-2024_12-05-25.pdf
169.7 KB - 11/03/2024 6:42 PM

community_(1).pdf
635.7 KB - 10/14/2024 9:41 AM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

2024_Logic_Model_Template_(1).docx
46.2 KB - 10/14/2024 10:30 AM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Yaseer Al fareh

Position/Title

Presdent

Date: 10/14/2024

Project Summary
FYCA PROGRAMS

Program, Project or Service Name

FYCA PROGRAMS

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-31

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort McMurray

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [ ] Rural and Indigenous Communities and Relationships
- [x] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

(F.Y.C.A) aligns its programs with the seven funding priorities identified by the council. Our initiatives focus on community support services through targeted workshops that enhance cultural integration and provide essential information on local resources.

Our commitment to diversity, inclusion, and accessibility is evident in our programs designed for all community members, regardless of background. We foster partnerships and collaboration with local organizations to expand resources and support.

Additionally, we celebrate the value of culture and heritage through cultural events, enhancing regional pride and fostering social participation by encouraging active engagement within the community.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	15
Preschoolers (4-5 years)	10
Children (6-12 years)	8
Youth (13-18)	38
Adults	46
Seniors (65+)	15
Families	45
Community	1
Total	178

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, Immigrants, refugees and/or newcomers, Youth, Seniors, Women and/or girls

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The Fort McMurray Yemeni Canadian Association (F.Y.C.A) aims to address several pressing social issues through its programs, projects, and events. One key area is cultural integration, as many Yemeni immigrants face challenges adapting to Canadian society while maintaining their heritage. To tackle this, the association organizes cultural exchange programs and language workshops to help members navigate Canadian systems and foster mutual understanding between communities. Another area is social isolation, particularly among women and youth. The association strives to create a stronger sense of community through social events, such as sports activities and cultural celebrations, that bring people together and promote engagement.

Additionally, many in the Yemeni community may not know how to navigate through basic systems including finding healthcare profession, women and children needs and etc. F.Y.C.A offers informational sessions on public health, education, and legal rights, along with bilingual support. To address employment challenges, F.Y.C.A also provides job-readiness workshops and partners with local businesses to help Yemeni immigrants improve their job prospects by offering guidance on resume building, certification, and connecting them with potential employers. These initiatives are essential in bridging gaps, fostering inclusion, and empowering the Yemeni community in Fort McMurray.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The Board strategy of (F.Y.C.A) revolves around a holistic approach to addressing key social programs through its initiatives. The core objective is to empower the Yemeni community while promoting integration and inclusivity.

The approach begins with community needs assessments, which identify pressing issues such as cultural adaptation, social isolation, and access to essential services. Based on these findings, the board develops targeted programs. For instance, cultural workshops and language support classes help immigrants better understand Canadian systems and laws, fostering smoother integration.

To combat social isolation, the board organizes community engagement events, such as sports competitions and cultural festivals, creating spaces for interaction between different demographics within the community and with local Canadians. These events strengthen community bonds and promote inclusion, particularly for women and youth.

The F.Y.C.A also takes a proactive approach to addressing employment challenges by offering career workshops, partnering with local businesses to connect members with job opportunities, and providing access to training and certification programs.

The ultimate hope is that these efforts will lead to a more self-sufficient and socially integrated community, with better access to opportunities and services, and a stronger sense of unity among members. This strategy ensures long-term impact

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."

(F.Y.C.A) strategy is grounded in evidence from successful community development models and research highlighting the importance of social support systems for immigrants. Studies indicate that culturally relevant programs significantly enhance the adaptation process for newcomers. For instance, research shows that language proficiency is crucial for successful integration, and community-led language programs have proven effective in improving communication skills, leading to increased community engagement.

Evidence suggests that social isolation is a common challenge for immigrants, among women and youth. Programs that foster social interaction—such as community events and cultural exchanges—have been shown to reduce feelings of isolation and promote a sense of belonging. For example, initiatives that create safe spaces for cultural expression and social gatherings facilitate connections and networks among participants, thereby strengthening community ties.

The integration of employment-focused workshops has demonstrated success in improving job readiness and facilitating employment opportunities for immigrants. Research indicates that targeted support in job search skills and access to local labor markets enhances the employability of newcomers.

By leveraging these evidence-based strategies, F.Y.C.A aims to create a supportive environmt that effectively addresses the challenges faced by the Yemeni community in Fort McMurray, ultimately leading to positive outcomes in integration, social cohesion, and economic stability.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

To achieve its goals, the Fort McMurray Yemeni Canadian Association (F.Y.C.A) will invest in several key resources. This includes hiring qualified staff for program coordination and community outreach, ensuring effective implementation of services.

Funding will also support the training and development of volunteers, compensating them for their time to enhance community engagement.

Additionally, resources will be allocated for venues to host events and workshops, creating accessible spaces for gatherings.

Finally, investment in technology, such as computers and software for program management and communication, will streamline operations and facilitate better service delivery to the community.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

The Fort McMurray Yemeni Canadian Association's (F.Y.C.A) program will encompass a variety of activities designed to support the Yemeni community. Key activities include workshops focused on cultural adaptation, language skills, and legal rights awareness.

Mentorship sessions will pair newcomers with established community members to foster personal and professional development.

Additionally, the program will host social events, such as cultural festivals and sports competitions, to strengthen community bonds and promote inclusivity.

Health and wellness seminars will address physical and mental health, while employment readiness training will equip participants with job search skills and resources for successful integration into the workforce.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

The Fort McMurray Yemeni Canadian Association (F.Y.C.A) plans to deliver a comprehensive program comprising several key components.

1. Workshops: A total of 10 workshops will be organized annually, each focusing on topics such as cultural adaptation, language skills, and legal rights, with an expected participation of 30-50 individuals per session.

2. Mentorship Sessions: We aim to facilitate 6 mentorship sessions throughout the year, pairing 20-30 newcomers with established community members to provide guidance and support.

3. Social Events: The program will include 6 major cultural festivals and 5 mini events annually, promoting community engagement and interaction among 100+ participants.

4. Health and Wellness Seminars: We will conduct 2 health seminars focusing on mental and physical well-being, targeting 30-40 attendees each.

5. Employment Readiness Training: There will be 2 training sessions per year, with the goal of preparing 20-25 individuals for job readiness and networking opportunities.
These activities aim to foster integration, support personal development, and build a cohesive community.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

By running the Fort McMurray Yemeni Canadian Association's (F.Y.C.A) programs, we aim to achieve significant outcomes for participants, specifically increased community integration and enhanced awareness of social rights. We expect that 80% of participants will report improved knowledge of Canadian systems and legal rights through pre- and post-program surveys.

Additionally, we anticipate a measurable increase in social connections, with at least 70% of attendees expressing a greater sense of belonging and community ties following workshops and events. Ultimately, these outcomes will contribute to participants' overall well-being and successful integration into Canadian society, fostering a supportive environment for the Yemeni community.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

(F.Y.C.A) distinguishes its programs from other community services through several features designed to meet the specific needs of the Yemeni community.

Cultural Relevance: F.Y.C.A focuses explicitly on the cultural and values of the Yemeni community. Unlike general programs that may not address cultural nuances, our workshops, events, and mentorship opportunities incorporate Yemeni traditions, languages, and social practices, fostering a sense of belonging and identity among participants.

Integrated Support Structure: Our holistic approach combines educational, social, and health services into one cohesive program. This integration contrasts with other services that often tackle these aspects in isolation. F.Y.C.A's model ensures that participants receive comprehensive support that addresses multiple facets of their lives, including cultural adaptation, social interaction, and access to resources.

Community Engagement and Mentorship: The mentorship program uniquely pairs newcomers with established members of the Yemeni community, creating personalized support systems that facilitate smoother integration and connection. This one-on-one support is often missing from broader community services.

Affordability and Accessibility: F.Y.C.A prioritizes accessibility by offering programs at little to no cost, ensuring that financial barriers do not prevent community members from participating and benefiting from our services. This commitment makes F.Y.C.A an essential resource for the Yemeni community in Fort McMurray.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Revenue

Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31Please include all anticipated sources of revenue for the program, project or event and whether or not it is in progress (applied for but not yet confirmed) or secured (confirmed).Please list all sources of funding separately and name the sources in the space provided.Do not include this grant application as a source of revenue.If there is no revenue for the program, project, or event being applied for please enter "0" in the Revenue section of the budget.

Secured Revenue

Please include all sources of revenue for the program, project or event.

Revenue Sources	Description	Revenue (Jan-Dec)
In-Kind Donation	RMWB	$6,500.00
		$6,500.00

Revenue in Progress

Please include all anticipated sources of revenue for the program, project or event.

Revenue Sources	Description	Revenue (Jan-Dec)
Please Select		$0.00
Please Select		$0.00
		$0.00

Expenses

Please be advised that regardless of the organization's fiscal year, the funding period of the Community Impact Grant is January to December. As such, the following content must: - Include only expenses related to the program, project or event contained in this grant request; and - Only include anticipated expenses to be incurred from January to December.Please include all of the expense related to this program, project or event, even if it is fully funded by other funders.Total Grant Request:

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Other (Provide Detail)	Book keeping, Accounting, payroll, Lawyer Fee	$1,000.00	$800.00
Please Select	Insurance	$1,000.00	$700.40
Administration Costs 15% Maximum	Admin 15%	$10,000.00	$1,500.00
Rent - Venue/Facility/Room/Equipment		$4,000.00	$3,000.00
Food Costs		$10,000.00	$8,000.00
Other (Provide Detail)	Hired labour	$3,000.00	$2,400.00
Volunteer Appreciation		$3,000.00	$2,000.00
Advertising/Marketing	Advertising and marketing	$2,000.00	$1,500.00
Gifts for Elders / Honorariums		$2,000.00	$1,600.00
Program Materials & Supplies		$5,000.00	$4,000.00
Travel		$4,000.00	$2,000.00
Please Select		$0.00	$0.00
		$45,000.00	$27,500.40

Shortfall

Total Grant Request cannot be higher than projected shortfall

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$38,500.00

Requested RMWB Grant

Total RMWB Grant Request Amount

Total	$27,500.40

FORT MCMURRAY YEMENI CANADIAN ASSOCIATION

Statement of Financial Position

July 13, 2024

	2024	2023
ASSETS		
CURRENT		
Cash	$ 97	$ 9,573
NET ASSETS	$ 97	$ 9,573

ON BEHALF OF THE BOARD

_____ Director

mohammed aldhby _____ Director

See notes to financial information

FORT MCMURRAY YEMENI CANADIAN ASSOCIATION
Statement of Revenues and Expenditures
Year Ended July 13, 2024

	2024	2023
REVENUES	$ -	$ 15,000
EXPENSES		
Direct program costs	9,476	5,527
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	$ (9,476)	$ 9,473

See notes to financial information

FORT MCMURRAY YEMENI CANADIAN ASSOCIATION
Statement of Changes in Net Assets
Year Ended July 13, 2024

	2024	2023
NET ASSETS - BEGINNING OF YEAR	**$ 9,573**	**$ 100**
DEFICIENCY OF REVENUES OVER EXPENSES	(9,476)	9,473
NET ASSETS - END OF YEAR	**$ 97**	**$ 9,573**

See notes to financial information

FORT MCMURRAY YEMENI CANADIAN ASSOCIATION
Notes to Compiled Financial Information
Year Ended July 13, 2024

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Fort McMurray Yemeni Canadian Association as at July 13, 2024, and the statements of revenues and expenditures and changes in net assets for the year then ended is on the historical cost basis and reflects cash transactions with the addition of:

- accounts payable and accrued liabilities

Donated services from members have not been reflected in the financial statements.

Application Summary:
2025 - 3170 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3170 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

Nipîy Tu Research and Knowledge Centre
300 MacKenzie Blvd
Fort McMurray, AB, T9H 4C4

Primary Contact

Tammy Riel
s.17(1)
Phone: s.17(1)
Email: executivedirector@nipiytu.org

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

Improve, promote and preserve the ecological integrity of the Peace-Athabasca Delta and contribute to the health and vibrancy of the traditional ways of life of the region's Indigenous communities through the coordination and implementation of open and transparent research, knowledge translation, capacity-building and support for cultural and community-based economic activities

Brief Summary of the Proposed Program(s) and/or Project(s)

Nipîy Tu Research & Knowledge Centre (NTRKC), an Indigenous-led non-profit in Fort Chipewyan, Alberta, seeks support from the Community Investment Program to launch an environmental awareness and education initiative. The project will strengthen both local and external connections to the Peace-Athabasca Delta (PAD) by developing and promoting educational resources that highlight its environmental and cultural significance, as well as the challenges it faces from its downstream position relative to oil sands extraction. The initiative aims to engage the broader community in environmental and cultural stewardship, as well as promote eco-tourism for regional economic development.

- Commission a professional videographer to produce short films that highlight the PAD's beauty, cultural significance, and its critical role for its Indigenous communities. These films will invite viewers to explore the PAD and take actions to help preserve it. The videos will be made available for public use through NTRKC's Knowledge Hub.

- Engage local Indigenous artists to create educational materials showcasing the PAD's flora, fauna, and ecological features, including practical information relevant to those who live in and rely on the PAD. These materials will be featured on collectible cards, stickers, and other items distributed at community events to foster environmental awareness. NTRKC will also host a workshop to teach aspiring local artists how to utilize Indigenous designs in their art, building artistic capacity within the community.

- Install a digital display at Fort Chipewyan Airport to introduce visitors to the PAD's landscapes, histories, and Indigenous heritage, featuring both existing and new content. The digital display will also be available for community groups to promote their initiatives, encouraging collaboration and engagement.

- Develop permanent exterior signage highlighting unique aspects of the PAD to be displayed at NTRKC, featuring high-resolution images of lesser-known areas (contributed in-kind by FCMN) to inspire connection to the land and foster environmental and cultural stewardship.

Please note any restrictions on participating in your organization's programs or services.

Nipîy Tu Research & Knowledge Centre (NTRKC) aims to actively engage those who live in and rely on the PAD, as well as all individuals and groups interested in learning about the PAD and supporting its protection. There are no formal restrictions on participation.

Minimum number of board members according to the organization's bylaws:

3

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Lori Cyprien	Chair	3
Carmen Wells	Director	3
Melody Lepine	Director	3

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Yes, Nipîy Tu Research & Knowledge Centre (NTRKC) has board representatives whose lived experiences and expertise reflect the demographics they serve. As an Indigenous-led organization, NTRKC's Board of Directors includes representatives from each of the Indigenous communities of Fort Chipewyan: the Athabasca Chipewyan First Nation (ACFN), the Fort Chipewyan Métis Nation (FCMN), and the Mikisew Cree First Nation (MCFN). These representatives bring deep cultural knowledge and a strong connection to the Peace-Athabasca Delta (PAD), ensuring that the board's governance is aligned with the community's environmental, cultural, and social priorities.

This structure highlights NTRKC's commitment to ensuring that its governance reflects the lived experiences of the people and communities most impacted by its work.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: Enhancing Cultural and Environmental Awareness of Peace-Athabasca Delta
Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2024-03-31

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 03/31/2024

$336,392.11

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 03/31/2024

$795,743.47

What efforts have been made in the past fiscal year to increase the financial support for your organization?

NTRKC has worked with Parks Canada Agency to secure funding for its ongoing work (PCA has been a supporter of NTRKC since its inception, with annual contributions of approximately $1M/year) as well as submitted funding applications for select programs through the Government of Alberta, Natural Resources Canada and others.

> Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Application Summary: 2025 - 3170 - Community Impact Grant - Community Programs and Projects

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Funding provided by NTRKC	$76,750.00
In-Kind Donation	In-kind support from WBAC - Project management support for working with artists	$24,000.00
In-Kind Donation	In-kind support from RMWB - Lease space at Fort Chipewyan Airport	$1,000.00
		$101,750.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Other	Funding requested from RMWB	$76,750.00
		$76,750.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Materials & Supplies	Purchasing of digital display for Fort Chipewyan Airport	$1,000.00	$500.00
Program Materials & Supplies	Purchasing of exterior signage at NTRKC	$5,000.00	$2,500.00
Program Materials & Supplies	Installation of signage	$500.00	$250.00
Other (Provide Detail)	Lease space at Fort Chipewyan Airport	$1,000.00	$0.00
Other (Provide Detail)	Contracting of professional videographer (s.17(1) s.17(1)	$72,000.00	$36,000.00
Travel	Travel and other expenses for professional videographer - includes 4 trips to Fort Chipewyan	$20,000.00	$10,000.00

Gifts for Elders / Honorariums	Artist fees for local Indigenous artists	$40,000.00	$20,000.00
Rent - Venue/Facility/Room/Equipment	Event fees for workshop	$10,000.00	$5,000.00
Advertising/Marketing	Printing and distribution of materials	$5,000.00	$2,500.00
Gifts for Elders / Honorariums	Project management support for working with artists	$24,000.00	$0.00
		$178,500.00	**$76,750.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$76,750.00

Total RMWB Grant Request

	Amount
Total	$76,750.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

$178,500.00

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$76,750.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

43%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

In-kind contributions have been secured from the Regional Municipality of Wood Buffalo (RMWB) and the Wood Buffalo Arts Council (WBAC) for this project. Contributions are as follows:
1. In-kind support from RMWB - Lease space at Fort Chipewyan Airport - Valued at $1,000 per year
2. In-kind support from WBAC - Project management support for working with artists - Valued at $24,000 per year ([redacted] s.17(1))

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Project_Costs_-_Enhancing_Cultural_Education_and_Environmental_Awareness_of_the_Peace-Athabasca_Delta_Project_-_Nipîy_Tu_Research_and_Knowledge_Centre.xlsx
16.7 KB - 2024-10-15 4:26 PM

Updated_Project_Costs_-_Enhancing_Cultural_Education_and_Environmental_Awareness_of_the_Peace-Athabasca_Delta_Project_-_Nipîy_Tu_Research_and_Knowledge_Centre.xlsx
20.9 KB - 2024-10-31 4:20 PM

Total Files: 2

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Balance_Sheet_and_Profit_Loss_Statement_-_NTRKC_2024.pdf
307.7 KB - 2024-10-31 4:25 PM

Profit___Loss_by_Class_2024.pdf
380.6 KB - 2024-10-15 4:26 PM

Total Files: 2

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Tammy Riel

Position/Title

Executive Director

Date: 2024-10-15

Project Summary
Enhancing Cultural and Environmental Awareness of Peace-Athabasca Delta

Program, Project or Service Name

Enhancing Cultural and Environmental Awareness of Peace-Athabasca Delta

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-31

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Fort Chipewyan

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [ ] Community support services and wellness
- [ ] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [x] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [x] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

The proposed initiative aligns closely with the priorities of Partnership and Collaboration by engaging Indigenous artists, local communities, and organizations to develop educational materials and host workshops, fostering collaboration. It strengthens Rural and Indigenous Communities and Relationships by highlighting the cultural and environmental significance of the Peace-Athabasca Delta (PAD) and empowering community members to take part in its preservation. Through celebrating Indigenous knowledge and promoting environmental stewardship, the project enhances regional pride, while emphasizing the value of culture and heritage as integral to the protection and sustainability of the PAD for future generations.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	0
Youth (13-18)	20
Adults	10
Seniors (65+)	10
Families	0
Community	960
Total	1000

Please identify the equity deserving population the program, project, service or event will serve.

Youth, Seniors, First Nations, Métis, and/or Inuit Peoples, Youth, Seniors

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

The proposed initiative seeks to address the lack of awareness and engagement in preserving the environmental and cultural heritage of the Peace-Athabasca Delta (PAD) among both local and external communities. There is a significant gap in accessible educational resources that inform the public about the PAD's environmental and cultural significance, as well as the challenges it faces due to its downstream position relative to oil sands extraction and other industrial activities. This gap leaves many people unaware of the need for action to protect the PAD and its ecosystems.

As older generations age, vital cultural knowledge about the PAD risks being lost, leaving many disconnected from the land and unaware of the extent of its importance. The need to preserve and pass on knowledge about the PAD is urgent, as it fosters a deeper connection to the PAD for members of the community and facilitates an understanding of the significance of the PAD and how individuals can contribute to its protection.

This program will create educational materials and involve local Indigenous artists to raise awareness and encourage action. It aims to bring together community, fostering a collective sense of responsibility and cultural preservation to protect the PAD for future generations.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

The proposed initiative addresses the social problem of disconnection from the Peace-Athabasca Delta (PAD) and the lack of awareness about its environmental and cultural significance through a community-centered, educational approach. By creating engaging materials—including short films, art, and signage—the project will raise awareness of the PAD's ecosystem and cultural knowledge, emphasizing the importance of environmental stewardship and cultural heritage, encouraging active community participation in its preservation.

A key strategy involves engaging local Indigenous artists and others in developing educational resources that resonate with residents and visitors. For example, art cards and stickers will feature practical knowledge, like when to gather select and/or guidelines on identifying and avoiding harvesting plants affected by environmental contamination. This strategy aims to reconnect people with their Indigenous roots while protecting and preserving the ecosystem. Additionally, the project will support capacity-building by hosting a workshop where local artists share skills, empowering participants and fostering cultural and artistic empowerment.

By integrating these educational materials into public spaces, such as digital displays and signage, the project ensures ongoing engagement with residents and visitors alike, fostering a long-term cultural and environmental connection to the PAD.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

Nipîy Tu Research & Knowledge Centre (NTRKC) has conducted extensive community consultations during its development, revealing that the local community strongly believes in the urgent need to preserve the Peace-Athabasca Delta (PAD). This feedback underscores the importance of not only raising awareness about the issues but also providing knowledge in a way that is engaging and meaningful to the community.

Our strategy emphasizes community-centered education and cultural engagement, ensuring that learning about the PAD is interactive and impactful, rather than simply presenting the challenges. Visual storytelling through short films and art-based materials is a proven method for effectively raising awareness and inspiring action on environmental issues. This approach ensures that we're not just talking to people about the PAD's significance but actively engaging them through compelling, culturally relevant content.

Additionally, workshops and capacity-building programs have shown success in both preserving traditional knowledge and empowering individuals to share and apply that knowledge in their communities. By combining these methods, our strategy aligns with the community's desire for PAD preservation, fostering a deeper connection and encouraging active stewardship of the land and its heritage.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

The following resources will be invested in the project:

Staff labor: Project managers and coordinators will oversee the execution of the project, including the development of environmental materials, the installation of the digital display and signage, and community outreach to encourage participation in project activities. This is estimated to be a contribution of 10 hours a week from NTRKC's project manager and project coordinator.

Local Indigenous artists: Their expertise will be critical in designing educational materials such as stickers and art cards that reflect the cultural and environmental significance of the PAD. 4 Indigenous artists will be engaged for a total of 80 workdays.

Professional videographer: A videographer will produce short films highlighting the beauty and challenges of the PAD. Days filming and days editing are estimated at a total of 48.

In-kind support: The Regional Municipality of Wood Buffalo will provide free lease space at Fort Chipewyan Airport for the digital display, while the Wood Buffalo Arts Council will provide project management support for artist collaboration.

Venue space: Workshop venues will be needed for artist-led capacity-building sessions aimed at teaching Indigenous art techniques.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Workshops: Host capacity-building workshop led by local Indigenous artists to teach aspiring artists Indigenous art techniques, fostering cultural and artistic empowerment.

Art Creation: Indigenous artists will design and create educational materials, such as art cards and stickers, highlighting the flora, fauna, and cultural significance of the PAD. These materials will be used for public engagement and awareness-raising.

Videography: A professional videographer will produce short films showcasing the beauty and cultural importance of the PAD, as well as actions individuals can take to help preserve it.

Signage and Display Installation: Install exterior signage at NTRKC and a digital display at Fort Chipewyan Airport. These will feature the educational content developed through the project, including videos, art, and informational materials.

Public Engagement Events: Distribute the educational materials (e.g., art cards, stickers) at community events to raise environmental awareness and connect individuals with their Indigenous roots.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

Workshops:

3 workshops hosted by local Indigenous artists.
15-20 aspiring artists trained in Indigenous art techniques.
4 Indigenous artists leading workshops and mentoring participants.

Art Creation:

80 unique art cards and stickers featuring the PAD's flora, fauna, and cultural elements.
1,000+ art cards and stickers produced for distribution at events and community engagements.
Videography:

16 short films created highlighting the PAD's environmental and cultural significance.
3+ platforms displaying the films, including NTRKC's Knowledge Hub, social media, and digital displays at the airport.

Signage and Display Installation:

1 digital display installed at Fort Chipewyan Airport featuring educational content.
5 exterior signs installed at NTRKC showcasing key aspects of the PAD's ecosystem and cultural heritage.

Public Engagement Events:

5+ community events attended to distribute educational materials and raise awareness.
500+ community members engaged through events, educational content, and distributed materials.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Increased Cultural Awareness:

Participants, particularly Indigenous community members, will gain a deeper connection to their cultural heritage, especially knowledge tied to the Peace-Athabasca Delta (PAD), such as traditional uses of plants, environmental stewardship, and the cultural importance of the PAD. This will be measured through participant feedback from workshops and community events.
Strengthened Environmental Stewardship:

Community members will develop a greater understanding of the environmental challenges facing the PAD and be inspired to take action to protect the region. Success will be measured through surveys at events and digital engagement data from the educational materials distributed (e.g., short films, signage).
Capacity Building Among Indigenous Artists:

Aspiring artists will improve their skills and knowledge through workshops, increasing their ability to create and share culturally significant art. Progress will be tracked by measuring the number of artists participating in workshops and the development of new artistic works.
Increased Public Engagement:

A broader audience of residents and visitors will engage with the educational materials, increasing awareness of the PAD's significance and the need for its preservation. This will be measured through event attendance, the number of educational materials distributed, and digital display interactions.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Interviews, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

The project is designed to celebrate Indigenous culture by preserving and promoting the cultural and environmental knowledge of the region. By engaging local Indigenous artists and targeting local Indigenous populations, the project will promote:

Culturally Relevant Educational Materials: Indigenous artists will create educational materials that highlight traditional knowledge, such as the use of medicinal plants and cultural practices related to environmental stewardship. These materials, including art cards and stickers, will help reconnect community members with their Indigenous roots, encouraging them to take an active role in preserving their heritage and the land.

Capacity Building: The project will empower local Indigenous artists by offering a workshop where experienced artists share their skills and cultural knowledge with aspiring artists. This not only fosters artistic capacity but also strengthens cultural transmission, ensuring that traditional Indigenous art forms and knowledge continue to thrive within the community.

Reconnection: The project will promote cultural healing by encouraging community members to reconnect with the PAD, which is central to their identity and well-being. By raising awareness of environmental threats and sharing knowledge on how to protect the land, the project fosters a sense of collective responsibility and healing for both people and the environment.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Our program stands out because there are limited educational materials currently available that focus specifically on the Peace-Athabasca Delta (PAD), and very few organizations are dedicated to PAD-specific work. While some efforts address general environmental education, our initiative is unique in its focus on both cultural and environmental preservation tied directly to the PAD.

This project will develop tailored educational resources—such as art cards, stickers, and short films—that highlight the traditional knowledge, flora, fauna, and ecological challenges of the PAD. These materials are being created with direct involvement from local Indigenous artists and Knowledge Keepers, ensuring the content is culturally relevant and deeply rooted in Indigenous heritage.

Additionally, we are combining visual storytelling with hands-on engagement through workshops that not only teach about the PAD but also provide skills development for local artists. This ensures that the knowledge shared is not only preserved but also passed down in a way that strengthens the community. Our use of digital displays and public signage offers ongoing engagement opportunities that are PAD-specific, providing consistent access to education about this critical region. This combination of cultural, educational, and environmental work makes our project distinct and crucial for PAD preservation.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Regional Municipality of Wood Buffalo	Contributing free lease space at Fort Chipewyan Airport
Wood Buffalo Arts Council	Contributing project management support for artists
Fort Chipewyan Metis Nation	Contributing images/videos of the PAD and support through BOD participation through NTRKC
Athabasca Chipewyan First Nation	Support through BOD participation through NTRKC

Enhancing Cultural Education and Environmental Awareness of the Peace-Athabasca Delta - Project Expenses

Nipīy Tu Research and Knowledge Centre (Nipīy Tu)

Revenue	Amount ($)		Notes
In-kind support from WBAC - Project management support for working with artists	$	24,000.00	Valued at $24,000 s.17(1) [redacted]
In-kind support from RMWB - Lease space at Fort Chipewyan Airport	$	1,000.00	Valued at $1000/year
Funding provided by NTRKC	$	76,750.00	
Funding requested from RMWB	$	76,750.00	
Total	**$**	**178,500.00**	

Expense	Amount ($)		Notes
Signage & Display Installation			
Purchasing of digital display for Fort Chipewyan Airport	$	1,000.00	
Purchasing of exterior signage at NTRKC	$	5,000.00	
Installation of signage	$	500.00	
Lease space at Fort Chipewyan Airport	$	1,000.00	Valued at $1000/year
Videography			
Contracting of professional videographer s.17(1) [redacted]	$	72,000.00	Includes 16 days of filming and 32 days of editing
Travel and other expenses for professional videographer - includes 4 trips to Fort Chipewyan	$	20,000.00	Includes 4 trips ofapproximately 6 days each
Educational Materials			
			s.17(1) [redacted]. This is the
Artist fees for local Indigenous artists	$	40,000.00	going rate in Fort Chipewyan for Indigenous engagement
Event fees for workshop	$	10,000.00	Includes fees for participating artists, venue expenses and promotional materials
Printing and distribution of materials	$	5,000.00	
Project management support for working with artists	$	24,000.00	Valued at $24,000 (s.17(1) [redacted]
	$	**178,500.00**	
Balance (+/-)	$	-	

Note: All amounts are inclusive of taxes

11974068 Canada Institute

Profit and Loss by Class

April 2023 - March 2024

	PARKS CANADA - GC1651	ANIMATE	GOVERNANCE	INFORM & ENGAGE	INFRASTRUCTURE	KNOWLEDGE HUB	PAD MONITORING	PROJECT MANAGEMENT	RESOURCE / PARTNERSHIPS	TOTAL PARKS CANADA - GC1651	TOTAL
INCOME											
Federal Grant	1,132,135.58									1,132,135.58	$1,132,135.58
Total Income	**$1,132,135.58**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$1,132,135.58**	**$1,132,135.58**
GROSS PROFIT	**$1,132,135.58**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$1,132,135.58**	**$1,132,135.58**
EXPENSES											
Accounting								9,975.00		9,975.00	$9,975.00
Animate Expenses											$0.00
Bylaws		14,193.06								14,193.06	$14,193.06
Total Animate Expenses		**14,193.06**								**14,193.06**	**$14,193.06**
Bank charges	41.41									41.41	$41.41
Bookkeeping								5,446.07		5,446.07	$5,446.07
Governance Expenses											$0.00
Board & Operational Policy & Procedures			32,718.00							32,718.00	$32,718.00
Total Governance Expenses			**32,718.00**							**32,718.00**	**$32,718.00**
Inform & Engage Expenses											$0.00
Community Engagement				31,251.64						31,251.64	$31,251.64
Total Inform & Engage Expenses				**31,251.64**						**31,251.64**	**$31,251.64**
Infrastructure Expenses											$0.00
Garage Materials & Construction					2,715.70					2,715.70	$2,715.70
Total Infrastructure Expenses					**2,715.70**					**2,715.70**	**$2,715.70**
Loan interest								9,951.44		9,951.44	$9,951.44
PAD Monitoring											$0.00
Field Equipment							329,201.65			329,201.65	$329,201.65
Total PAD Monitoring							**329,201.65**			**329,201.65**	**$329,201.65**
Project Management Expenses							s.17(1) [redacted]				
Legal								60,000.00		60,000.00	$60,000.00
Project & Admin Support						s.17(1) [redacted]					
Project Mgmt / Acting ED											
Travel								3,247.25		3,247.25	$3,247.25
Total Project Management Expenses						**8,505.00**	**13,141.41**	**338,070.73**		**359,717.14**	**$359,717.14**
Resource / Partnerships Expenses											$0.00
Infrastructure & Operating - Prospectus									532.36	532.36	$532.36
Total Resource / Partnerships Expenses									**532.36**	**532.36**	**$532.36**
Total Expenses	**$41.41**	**$14,193.06**	**$32,718.00**	**$31,251.64**	**$2,715.70**	**$8,505.00**	**$342,343.06**	**$363,443.24**	**$532.36**	**$795,743.47**	**$795,743.47**
PROFIT	**$1,132,094.17**	**$ -14,193.06**	**$ -32,718.00**	**$ -31,251.64**	**$ -2,715.70**	**$ -8,505.00**	**$ -342,343.06**	**$ -363,443.24**	**$ -532.36**	**$336,392.11**	**$336,392.11**

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11974068 Canada Institute

Profit and Loss

April - October, 2024

	APR. 2024	MAY 2024	JUN. 2024	JUL. 2024	AUG. 2024	SEP. 2024	OCT. 2024	TOTAL
EXPENSES								
Bank charges	4.10	4.00		22.10	3.00	5.20	1.14	$39.54
Infrastructure Expenses								$0.00
Garage Materials & Construction	2,858.63							$2,858.63
Total Infrastructure Expenses	**2,858.63**							**$2,858.63**
Loan interest		268.85						$268.85
PAD Monitoring								$0.00
Field Equipment	38,426.84	23,721.04	30,844.80	16,406.25	18,031.60	33,271.88		$160,702.41
Total PAD Monitoring	**38,426.84**	**23,721.04**	**30,844.80**	**16,406.25**	**18,031.60**	**33,271.88**		**$160,702.41**
Project Management Expenses								$0.00
Project & Admin Support	s.17(1)							
Project Mgmt / Acting ED								
Total Project Management Expenses	**7,621.71**	**26,922.82**	**67,022.57**	**51,275.42**	**92,096.83**	**25,417.42**	**40,386.76**	**$310,743.53**
Total Expenses	**$48,911.28**	**$50,916.71**	**$97,867.37**	**$67,703.77**	**$110,131.43**	**$58,694.50**	**$40,387.90**	**$474,612.96**
PROFIT	**$ -48,911.28**	**$ -50,916.71**	**$ -97,867.37**	**$ -67,703.77**	**$ -110,131.43**	**$ -58,694.50**	**$ -40,387.90**	**$ -474,612.96**

Tammy Riel

Executive Director

Tammy Riel

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11974068 Canada Institute

Profit and Loss by Class

April 2024 - March 2025

	PARKS CANADA - GC1651	PARKS CANADA 2023/2024	PARKS CANADA 2024/2025	NOT SPECIFIED	TOTAL
EXPENSES					
Bank charges			39.54		$39.54
Infrastructure Expenses					$0.00
Garage Materials & Construction				2,858.63	$2,858.63
Total Infrastructure Expenses				**2,858.63**	**$2,858.63**
Loan interest				268.85	$268.85
PAD Monitoring					$0.00
Field Equipment		918.75	98,220.97	61,562.69	$160,702.41
Total PAD Monitoring		**918.75**	**98,220.97**	**61,562.69**	**$160,702.41**
Project Management Expenses					$0.00
Project & Admin Support	s.17(1) [redacted]				
Project Mgmt / Acting ED					
Total Project Management Expenses	**74,502.79**		**162,532.11**	**73,708.63**	**$310,743.53**
Total Expenses	**$74,502.79**	**$918.75**	**$260,792.62**	**$138,398.80**	**$474,612.96**
PROFIT	**$ -74,502.79**	**$ -918.75**	**$ -260,792.62**	**$ -138,398.80**	**$ -474,612.96**

Tammy Riel

Executive Director

Tammy Riel

11974068 Canada Institute

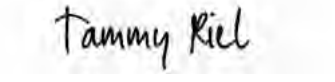
Balance Sheet

As of March 31, 2024

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
Chequing	1,535.18
Total Cash and Cash Equivalent	**$1,535.18**
Prepaid Expenses	6,457.34
Total Current Assets	**$7,992.52**
Total Assets	**$7,992.52**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	381,900.10
Total Accounts Payable (A/P)	**$381,900.10**
Accrued Liabilities	0.00
Total Current Liabilities	**$381,900.10**
Non-current Liabilities	
Deferred Revenue 2021/2022	-3.00
Deferred Revenue 2022/2023	11.41
Deferred Revenue 2023/2024	-645,263.12
FCMN Loan agreement	57,000.00
Total Non-current Liabilities	**$ -588,254.71**
Total Liabilities	**$ -206,354.61**
Equity	
Opening Balance Equity	0.00
Retained Earnings	118,465.36
Profit for the year	95,881.77
Total Equity	**$214,347.13**
Total Liabilities and Equity	**$7,992.52**

Tammy Riel

Executive Director



Application Summary:
2025 - 3129 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3129 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

The Apple Schools Foundation
#206A,12227 107 Ave NW
Edmonton, AB, T5M 1Y9

Primary Contact

Cari Foster
12227 107 Ave NW suite 206 a
Edmonton
Phone: s.17(1) [redacted]
Email: cari.foster@appleschools.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

APPLE Schools will inspire and empower school communities to lead, choose, and be healthy by recommending and supporting measurable and sustainable changes.

Brief Summary of the Proposed Program(s) and/or Project(s)

APPLE Schools improves health outcomes for more than 15,000 children and youth in the Wood Buffalo region by promoting healthy eating, physical activity, and mental wellness. Through an innovative model, we empower children to make healthy choices in a safe, familiar environment. By using the school setting, we ensure that all kids can benefit without the need for parents to navigate additional costs, transportation, or external services.

The healthy environment becomes a culture that surrounds each child. They see health-focused bulletin boards, lead announcements, and organize recess and classroom activities. They gain access to healthy foods and snacks, drink more water, and take part in activities that promote physical and mental well-being. This transformation not only improves their academic achievement but also enhances their mental health and overall quality of life.

APPLE Schools is a charitable organization entirely funded by donors. We raise the necessary resources to ensure every child has access to the support they need to prioritize their health, regardless of socioeconomic barriers or gender bias. Our impact extends especially to marginalized communities, including Indigenous and newcomer populations, ensuring that every child is given the opportunity to thrive.

Please note any restrictions on participating in your organization's programs or services.

Our program has no barriers or restrictions to participation because we work in a school setting. We provide support to children and youth from preschool through grade 12, and even beyond in outreach learning centers. Additionally, all of our expert resources, health themes, and the complete APPLE Schools Implementation Guide are freely accessible on our website.
We extend our impact beyond the school setting through the APPLE Slice newsletters, which deliver advice and resources directly to parents, educators, and community members. Most importantly, our services are provided at no cost - children, families, and schools are never required to make a financial contribution. We fundraise every dollar necessary to support children and families in the Wood Buffalo region, ensuring access for all without financial barriers.

Minimum number of board members according to the organization's bylaws:

2

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Dr. Lory Lang	Board Chair	8
Mr. Ellery Lew	Secretary	8
Ms. Josée Devaney	Treasurer	1
Mr Matt Jeneroux	Director	8
Ms Marg Schwartz	Director	8
Dr. Paul Veugelers	Director	8
Ms. Jody Kootenay	Director	1
Ms. Margaret Barron	Director	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

One of our directors is Cree from the Alexander First Nation where s.17(1) was born and raised, and now is raising s.17(1) family and grandchildren in the community. s.17(1) has been the Director of Education with s.17(1) Nation for the last 16 years and has direct experience with APPLE in the community since 2011.

Multiple board members have direct experience in the health and education sectors, both on the ground in schools and communities, and at the school board level, and one director has lived in a northern, remote community promoting wellness activities on the ground.

Program/Projects Details

Are you applying for more than one program or project?

> If you are unsure, please contact CIP@rmwb.ca for clarification.

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s).

Step 2: Click on the Save Draft button at the bottom of the screen.

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form.

Program/Project: APPLE Schools Status: Completed

Finances

Organization's most recent Fiscal Year End date

> Please click Save Draft to update the following two questions with this date.

2024-08-31

Unrestricted Net Assets

> Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 08/31/2024

$0.00

Total Operating Expenses

> Total Expenses from your Financial Statements Ending: 08/31/2024

$951,918.00

What efforts have been made in the past fiscal year to increase the financial support for your organization?

We are making strides to diversify funding sources, create financial stability while enhancing stakeholder engagement. Here is a summary our strategies and efforts made:

Diversification of Funding Streams:
Expanded beyond a single long-term donor and a few corporate sponsors.
Increased the number of annual funding requests, attracting new donors.

Strengthening Major Donor Relationships:
Successfully retained and renewed commitments from major donors.
Elevated support from single-year to multi-year commitments.

New Partnership Opportunities:
Developed fee-for-service partnerships that align with the organization's vision.
Created additional revenue streams while adding value to programming.

Growing Donor Base:
Engaged over 30 corporate and individual donors through robust relationship-building efforts.
Participated in third-party fundraising initiatives to enhance visibility and support.

Strategic Engagement and Stewardship:
Ongoing evaluation of engagement plans to connect stakeholders with project impacts.
Fostered a deep connection among stakeholders with the positive effects on children and youth in the communities served.

Enhanced Communication and Marketing:
Implemented a user-friendly website and launched health-focused newsletters.
Increased presence at community events and utilized social media for outreach.

These efforts not only bolster financial sustainability but also deepen community connections, ensuring we can continue making a meaningful impact on children and youth. (193)

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities.

Administration Costs (included in the 15%) - Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)
Other	InterPipeline	$180,000.00
Other	Canadian Natural	$80,000.00
Other	Keyera	$25,000.00
Other	CEDA	$5,000.00
Other	CNOOC	$10,000.00
Other	ConocoPhillips	$10,000.00
Other	Acera Insurance	$1,500.00
Other	Leacross Foundation	$16,500.00
		$328,000.00

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Other	EPCOR	$50,000.00
Other	Shell	$25,000.00
Other	Mikisew Group of Companies	$5,000.00
		$80,000.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant

Program Staff wages & Benefits	School Health Mentor (SHM) to provide professional one-on-one mentorship, expert advice, professional development, school community engagement and on demand service.	s.17(1) [redacted]	$70,000.00
Program Materials & Supplies	school program tools, resources and training - Materials, best practice resources, and tools to develop and support each unique school community in their health journey.	$57,120.00	$10,000.00
Training	School Health Facilitators and School Health Champions participation in Knowledge Exchange events for professional development	$40,800.00	$0.00
Other (Provide Detail)	Mini grant funding and fund administration to every APPLE School community to directly support their autonomous action plan.	$65,280.00	$0.00
Other (Provide Detail)	Program Development - ongoing assessments, expert resource development, innovative programming and support,	$48,960.00	$0.00
Administration Costs 15% Maximum		$32,640.00	$0.00
		s.17(1) [redacted]	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	-$80,000.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

> Total cost includes all costs of the entire program, project or service.

s.17(1) [redacted]

Total Grant Request

> Up to 75% of total program, project cost up to maximum of $80,000.

$80,000.00

Grant request as percentage of total cost of program, project or service

> Click on the Save Draft button to calculate the percentage.

20%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

We have not expecting and in-kind contributions or other non-financial resources.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Budget_2024_-_RMofWB_CIP_application.pdf
80.1 KB - 2024-10-10 4:08 PM

Total Files: 1

Financial Statements of most recent fiscal year end

> Year end date must fall between July 1st of last year and June 30th of this year.

Copy_of_20230831_-_Financial_Statements.pdf
138.3 KB - 2024-10-10 4:09 PM

Total Files: 1

Please upload a relevant Logic Model(s).

> Please see the >Logic Model Template attachment if you require a Logic Model Template.

APPLE_Schools_Logic_Model_2024.pdf
361.4 KB - 2024-10-10 4:09 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Cari Foster

Position/Title

Philanthropy & Donor Relations Officer

Date: 2024-10-10

Project Summary
APPLE Schools

Program, Project or Service Name

APPLE Schools

Beginning Date

2025-01-01

Completion Date

> Note: The term of the grant is January 1 - December 31. The program, project, service or event and all expenditures must occur during this term.

2025-12-31

Location services will be provided:

> Note: If the grant is approved, the communities served will be included in the Grant Agreement and data collection from all communities will be required.

Anzac, Conklin, Fort Chipewyan, Fort McMurray, Janvier

Council approved plans identify seven funding priorities. Please indicate which funding priority/priorities are applicable to this application.

> Please select at least 3 funding priorities for the Community Sustaining and Subsidiary Grant applications. Please select at least 1 funding priority for the Community Impact Grant (Community Programs and Projects or Community Events) application.

- [x] Community support services and wellness
- [x] Diversity, inclusion and accessibility
- [ ] Hosting events/new business and visitors
- [ ] Partnership and collaboration
- [x] Rural and Indigenous Communities and Relationships
- [ ] Social participation
- [ ] Value of culture, heritage and regional pride

Describe how the proposed program, project, service or event align with these priorities.

We deliver positive health outcomes to nearly 15,000 children and youth annually in the Wood Buffalo region. Starting in 2010, we supported 4,000 kids with direct initiatives in healthy eating, physical activity, and mental wellness. Over the past 14 years, community demand has driven our growth and significantly expanded our reach in the region, to communities like Anzac, Janvier, and Conklin. We ensure children, including those from marginalized groups like Indigenous and newcomer populations, have access to the health support they need. We also honour cultural traditions while supporting children and families in rural and Indigenous communities.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/Toddlers (0-3 years)	0
Preschoolers (4-5 years)	2000
Children (6-12 years)	7200
Youth (13-18)	5800
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	15000

Please identify the equity deserving population the program, project, service or event will serve.

Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Métis, and/or Inuit Peoples, Other racialized communities, Youth, Women and/or girls, People living with disabilities, People living in rural communities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?

Children in Canada are facing a growing health crisis, with increasing challenges in physical activity, nutrition, and mental well-being. Without the necessary education and access to resources, this crisis will worsen, leading to higher rates of obesity and chronic diseases.

According to the Alberta Health, Primary Health Care - Community Profiles for Fort McMurray and Wood Buffalo, these regions, located in the North Zone, face distinct health challenges that warrant attention. The reports compile demographic, socio-economic, and health-related indicators, offering a comprehensive overview of the communities' current and future health needs.

Notably, both Fort McMurray and Wood Buffalo exhibit higher-than-average rates of adult obesity and chronic diseases, particularly hypertension, compared to the provincial averages. These concerning trends highlight the need for targeted health interventions aimed at healthy eating, physical activity, and mental wellness.

APPLE Schools directly addresses this need by delivering expert-led programming, resources, and education to children and youth, focusing on improving nutrition, increasing physical activity, and enhancing mental wellness. Our initiatives are grounded in research and have a proven track record of changing health outcomes, equipping children with the tools they need to lead healthier lives now and into adulthood.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)

We address these negative health trends by using the school setting to empower children and youth to make healthy choices that improve their lives today and safeguard their future. They gain confidence to take control of their well-being, building a foundation for a healthier tomorrow and break free from the health challenges that threaten their generation.

Our APPLE health mentors work directly with each school community, listening to students, staff, and families to understand their needs. We provide education, resources, equipment, and expertise to help schools set new health goals each year. We also develop partnerships with local organizations, connect schools with support services, and identify grant opportunities to ensure success in meeting their health objectives.

The culture of health we create doesn't stop at the school doors. Students carry the lessons they learn home, influencing their families' choices in nutrition, physical activity, and well-being. As a result, the health culture extends into the broader community, changing how families grocery shop, spend time together, and prioritize their health.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does 'x' program, project, service or event, then [this] change will happen for the target population."

APPLE is an evidence-based program, scientifically proven to improve the health behaviours of children and youth. The evaluation, conducted by the University of Alberta's School of Public Health, informs activities and strategies to create healthy environments for children. We are nationally and internationally recognized as a proven health intervention, publications are listed on our website.

A recent study conducted in the Wood Buffalo region shows that APPLE has a far reaching impact to children's health and well-being both in the school setting and outside school walls. Results show APPLE impacts the community and results in health promoting changes. Community partners value what is best for children and recognize the importance of creating equitable healthy school communities, shared by the Executive Director of the local Food Bank:
"I think that overall, if you can continue to have healthy kids, as healthy as you can get them in school, they're gonna learn better … I think the beauty of something like APPLE Schools is it's
a great equalizer at that child level when they are young … if you can get them young in that equalized thing, so they have the energy to keep up with their friends, the longstanding social impact."

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)

An APPLE Health Mentor who lives and works in the Regional Municipality of Wood Buffalo has a far more profound understanding of the community needs than someone who is not an existing community member. The APPLE Health Mentor provides ongoing support through action plan development, expertise, resources and on-demand mentorship to ensure that the school health champion is empowered to drive the school community-led initiatives.

We provide program specific resources, monthly health campaigns, equipment and daily physical activity (DPA) bins, access to community partnerships and services and mini grant-funding. This provides the children with experiences they may not have been able to access otherwise, including taste tests, snack carts, culturally specific learning opportunities, and sports such as swimming lessons, ice skating or curling.

Because we use the school setting to reach and impact children and youth, there are no overhead costs for additional facilities, allowing us to keep the overall cost of the project low at an average of $12,000 annually per school. This also reduces the stress and challenges for parents and families as they do not have to take children to another location, or worry about transportation or program and registration fees.

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)

Our program centers around the school community-led action plan focused: healthy eating, physical activity, and mental well-being. Each school creates its own unique plan, with our ongoing support and expertise to guide them. We provide schools with the time, resources, and solutions needed to ensure success in achieving their health goals.

Leadership opportunities are an essential part, empowering children and youth to take active roles in health initiatives. From leading health-focused announcements and recess games to organizing reading partners and mindfulness teams, they become champions of wellness within their communities.

Twice a year, we meet with school community leadership; once to discuss and develop their action planning and once to discuss and assist with reviewing the action plan activities and prioritize new goals for the coming year.

Knowledge exchange events are hosted three times per year, for school health champions (SHC) to meet with all the APPLE health mentors to share health focused ideas and discuss challenges happening in their own school communities to learn from each other.

By intervening early, APPLE Schools helps children and youth develop lifelong habits that improve their physical and mental health, equipping them with the tools they need for a healthy future.

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.). Note, each activity should have outputs.

> Note: If the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

In 2025, APPLE Schools will deliver expert health programming and support to:
Number of school settings: 34
Number of trained health champions: 40
Number of impacted staff: 1,394

We will see the follow outputs based on the activities and programming delivered to the children and youth in the school setting:
-Over 90% of schools will build, execute, and celebrate an autonomous action plan.
-Over 90% of schools will assess their school environment, plan using a variety of APPLE tools and resources, and share the results.
-Over 90% of schools will create at least one partnership to accomplish their action plan goals.
-Over 95% of schools will share school stories that demonstrate the impact on students' health.
-Over 90% of schools will meet with their APPLE health mentor at least once a year to ensure support and sustainability are intact.
- 100% of school communities will request the valued support and partnership of APPLE Schools for the next year.
-APPLE Schools will host three knowledge exchange events during the year, and at least 80% of schools will attend at least one - professional development session during the year.
-95% of Knowledge Exchange attendees will indicate the events increased their knowledge, skills, and attitudes.

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program, project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

In delivering our program, we aim to achieve several key outcomes:

Improved health behaviours for children and youth, which include physical activity, healthy eating, and mental well-being habits

Enhanced culture of wellness in school-settings, with the adoption and continuation of a focus on wellbeing, integrating practices into daily routines for both students and staff.

Increased knowledge and understanding of healthy habits among school community members
Sustained health initiatives for children and youth

Through these outcomes, we aspire to create a healthier, more vibrant school community that supports the well-being of every child and youth in it.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.

APPLE Schools is committed to building relationships between Indigenous and non-Indigenous people and celebrates Indigenous culture alongside our school communities. Gathering voices of the students, staff, and community ensures that cultural lessons, stories, and experiences are incorporated in the school's action plan initiatives. Children gain experience through fishing, gathering, honouring wild game by cleaning,tanning hides, preparing and cooking, cultural dress and beading. Sessions are led by elders to share their knowledge and teach both traditional ways. Community members are often invited into the school environment to facilitate these learning opportunities. An example of this is Father R Perin School, in Janvier. Students participate in Fish Camp, a traditional week where they learn about fishing, setting the nets and removing the fish. This event brings lots of parents and partners to Winifred Lake, andis a great opportunity for children to gain knowledge and share this tradition with parents and community. This is an excellent example of meeting a goal from their action plan:

Create a positive learning environment that supports the social, emotional, physical and academic growth of staff and students throughout the coming school year with a specific focus on cultural activities for the students.

Please provide details of how your program, project, service or event differs from other services being offered in the community.

Unlike other programs offered for children and youth, APPLE Schools requires no membership or registration fees to participate and receive services. We include and value the voices of the children and youth, school community and families to ensure that the programming is valued and meaningful to provide participants the support they need to prioritize a healthy future for themselves.

Our services are provided within the school setting, so parents do not have to make arrangements for travel to after school programs or other locations. This keeps the overall cost of the program and services low and reduces barriers to participation.

APPLE Schools works to garner support and build partnerships with like-minded organizations who want to change health outcomes for children and youth in areas we all care about like the Regional Municipality of Wood Buffalo. The children, youth and families incur no direct cost to receive our services and support.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Fort McMurray School Division	to ensure alignment with APPLE schools programming connecting to district policies and district level health goals
Fort McMurray Catholic Schools Division	to ensure alignment with APPLE schools programming connecting to district policies and district level health goals
Northland School District	to ensure alignment with APPLE schools programming connecting to district policies and district level health goals
Parkland School Division	to ensure alignment with APPLE schools programming connecting to district policies and district level health goals
Safe Community Wood Buffalo	Delivers in person vaping awareness presentation to grade 6 students
Wood Buffalo RCMP	Provides youth with health education on a variety of topics, supporting action plan goals
Alberta Health Services	Provides support and resources to meet school action plans on healthy eating, physical activity and mental wellness
Wood Buffalo Food Bank	Provides nutritious snack through "snack attack" for periodically hungry children, which supports action plan goals
Sport3	Provides a unique game play that focuses on fairplay, gender equity, teamwork and respect - all aligning with the action plans

Project Budget	2024-25		
APPLICATION	Regional Municipality of Wood Buffalo		
REGION	Wood Buffalo		
Number of Schools	34		
Number of Students	14896		
Number of Staff	1394		
Project Revenues			
Committed			
Inter Pipeline	$180,000.00		
Canadian Natural	$80,000.00		
Keyera	$25,000.00		
CEDA	$5,000.00		
CNOOC	$10,000.00		
ConocoPhillips	$10,000.00		
Acera Insurance	$1,500.00		
Leacross Foundation	$16,500.00		
Pending			
EPCOR	*$50,000.00*		
Shell	*$25,000.00*		
Mikisew	*$5,000.00*		
Total committed and pending project revenue	**$408,000.00**		

Annual Project Expenses

	Annual Total of Region	**Your Annual Contribution**	
APPLE Health Mentor	s.17(1)	$ 70,000.00	Customized support from APPLE Schools staff, School Health Mentor (SHM) to provide professional one-on-one mentorship, expert advice, professional development, school community engagement and ondemand service. Including mileage and travel for school visits and meetings. 1FTE
school program tools, resources and training	$57,120.00	$ 10,000.00	Materials, best practice resources, and tools to develop and support each unique school community in their health journey.
school participation in Knowledge Exchange	$40,800.00	$ -	Two APPLE Schools Knowledge Exchange Events per year, where School Health Facilitators (SHF) and School Health Champions (SHC) gather for a day of learning and collaboration to enhance their confidence and competence in driving change in their unique school community.
mini grants to support school action plans	$65,280.00	$ -	Mini grant funding and fund administration to every APPLE School community to direclty support their autonomous action plan.
program development	$48,960.00	$ -	Ongoing asessments, expert resource development, innovative programming and support, adminitrative costs, planning and communications.
administrative expenses	$32,640.00	**$ -**	adminstrative fees: professional services, rent, utliites, etc
Total annual expense	s.17(1)	**$ 80,000.00**	

APPLE SCHOOLS LOGIC MODEL

MISSION: APPLE Schools will inspire and empower school communities to lead, choose and be healthy by recommending and supporting measurable and sustainable change.

SITUATION

- Rates of mental illness and obesity among children in Canada continue to rise, showing no sign of slowing down

- Child obesity, which is associated with mortality and chronic disease, has increased by 30% in the last 3 decades

- 1 in 5 children are affected by mental illness but only 1 receives the necessary support they need

PRIORITIES

-improve students healthy living habits

-create health promoting school environments

-improving knowledge, skills and attitudes of school community members to implement comprehensive school health

INPUTS

WHAT WE INVEST

- on average $36.66 per student annually

- a total of over $25M invested in vulnerable school communities since 2007

ACTIVITIES & PARTICIPATION

WHAT WE DO

- provide time, support, and ongoing expertise to create each school's own unique action plan

- funding and resources to increase physical activity, healthy eating, and mental health

- Early intervention for the development of lifelong learning and physical and mental health habits

REACH

- over 30,000 vulnerable students each year, in 97 school communities

- 19 school divisions and First Nation Education Councils engaged and supported in Alberta, British Columbia, Manitoba, and NWT

-over 3,400 school staff, over 68,000 family members, and communities beyond the school walls

OUTCOMES

PRIMARY

-strengthen capacity, knowledge, skills, and attitudes for school community members to implement comprehensive school health

-improved nutritional, physical activity, and mental health habits of students

-implementation strategies analyzed to determine most effective approach

SECONDARY

-enhanced academic achievement of students

-established resources to support implementation

-improved social behaviours of students

-improved well-being of students

-improved attendance in schools

-decreased the likelihood of mental health visits

LONG TERM

-creating lifelong health habits

-reduced prevalence of overweight and obesity in children

-reduced public health burden of chronic disease

-facilitate a healthy workforce and community

-avoided health care costs – every dollar invested in APPLE Schools saves $8.60 in future healthcare spending and indirect cost savings associated with avoided chronic disease

-establish capacity for comprehensive school health

EVALUATION

Data collection – Analysis – Interpretation – Reporting – Adjust practices

APPLE Schools

Healthy Kids in Healthy Schools

The APPLE Schools Foundation

Financial Statements

August 31, 2023

The APPLE Schools Foundation

Financial Statements

August 31, 2023

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Independent Auditors' Report

To the Members of The APPLE Schools Foundation

Opinion
We have audited the financial statements of The APPLE Schools Foundation, which comprise the statement of financial position as at August 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at August 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion
We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements
Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

Independent Auditors' Report (continued)

Auditors' Responsibilities for the Audit of the Financial Statements
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Edmonton, Canada
November 15, 2023

Chartered Professional Accountants

The APPLE Schools Foundation

Statement of Operations

For the year ended August 31,	2023	2022
Revenues		
Donations	**$ 693,300**	$ 628,095
Allies project	**195,000**	-
Government grants	**34,997**	-
Recoveries	**13,115**	8,000
Interest income	**1,886**	-
Government assistance	**-**	19,699
	938,298	655,794
Expenditures		
School salaries	**378,113**	455,100
Salaries and benefits	**335,811**	314,459
Materials	**131,822**	110,292
Travel	**34,196**	16,097
Financial services and resource development	**32,250**	40,242
Rent and utilities	**14,724**	2,774
IT services	**13,657**	12,802
Office	**6,901**	4,303
Insurance	**3,401**	2,361
Interest and bank charges	**1,043**	1,194
	951,918	959,624
Deficiency of revenues over expenditures	**$ (13,620)**	$ (303,830)

The APPLE Schools Foundation

Statement of Changes in Net Assets

For the year ended August 31,	2023	2022
Surplus, beginning of year	**$ 446,774**	$ 750,604
Deficiency of revenues over expenditures	**(13,620)**	(303,830)
Surplus, end of year	**$ 433,154**	$ 446,774

The APPLE Schools Foundation

Statement of Financial Position

August 31,	2023	2022
Assets		
Current		
Cash	$ 464,998	$ 618,912
Short-term investment (note 3)	101,886	-
Accounts receivable (note 4)	40,416	6,056
Prepaid expenses	924	1,399
	$ 608,224	$ 626,367
Liabilities		
Current		
Accounts payable and accrued liabilities (note 5)	$ 40,070	$ 41,260
Deferred contributions (note 6)	135,000	138,333
	175,070	179,593
Net Assets		
Unrestricted	433,154	446,774
	$ 608,224	$ 626,367

Approved on behalf of the Board:

Director

Director

The APPLE Schools Foundation

Statement of Cash Flows

For the year ended August 31,	2023	2022
Cash provided by (used for)		
Operating activities		
Deficiency of revenues over expenditures	**$ (13,620)**	$ (303,830)
Change in non-cash working capital items		
Short-term investment	**(101,886)**	-
Accounts receivable	**(34,360)**	43,821
Prepaid expenses	**475**	(924)
Accounts payable and accrued liabilities	**(1,190)**	13,208
Deferred contributions	**(3,333)**	(58,334)
Decrease in cash	**(153,914)**	(306,059)
Cash, beginning of year	**618,912**	924,971
Cash, end of year	**$ 464,998**	$ 618,912

1. Nature of operations

The APPLE Schools Foundation was incorporated under the Alberta Companies Act as a non-profit organization in 2002.

The objective of the Foundation is to promote health within schools.

The Foundation is a registered charity under the Income Tax Act of Canada and as long as it continues to meet the requirements of the Act, is not taxable.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

(a) Revenue recognition

The Foundation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Government grants are recognized as income in the year that the grants are designated. Program funding is recognized as income in the year that the programming is performed.

Donated materials and services received by the Foundation that would normally be purchased are recorded at the fair market value where possible. The Foundation is dependent on the voluntary services of its members and others. As the services rendered by members and volunteers would not normally be purchased by the Foundation and because of the difficulty in determining fair market value, these donated services are not recognized in these financial statements.

Interest income is recognized on an accrual basis.

(b) Cash and cash equivalents

Cash and cash equivalents consist of cash on hand and bank deposits.

(c) Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known.

2. Significant accounting policies (continued)

(d) Financial instruments

Initial measurement
Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction are initially measured at their fair value. In the case of a financial asset or financial liability not subsequently measured at its fair value, the initial fair value is adjusted for financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption. Such fees and costs in respect of financial assets and liabilities subsequently measured at fair value are expensed.

Financial assets or liabilities originated or exchanged in related party transactions except for those that involve parties whose sole relationship with the Foundation is in the capacity of management, are initially measured at cost. The cost of a financial instrument in a related party transaction depends on whether the instrument has repayment terms. If the instrument does, the cost is determined using the instruments undiscounted cash flows, excluding interest and dividend payments, less any impairment losses previously recognized by the transferor. Otherwise cost is determined using the consideration transferred or received by the Foundation in the transaction.

Transactions, with parties whose sole relationship with the Foundation is in the capacity of management, are accounted for as arm’s length transactions.

Subsequent measurement
The Foundation subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in debt instruments, equity instruments and forward exchange contracts that are quoted in an active market, which are measured at fair value without any adjustment for transaction costs. Changes in fair value are recognized in net income in the period in which they occur.

Financial assets measured at amortized cost include cash, short-term investments and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Transaction costs
Transaction costs attributable to financial instruments subsequently measured at fair value and to those originated or exchanged in a related party transaction are recognized in income in the period incurred. Transaction costs for financial instruments originated or exchanged in an arm’s length transaction that are subsequently measured at amortized cost are recognized in the original cost of the instrument and recognized in income over the life of the instrument using the straight-line method.

2. Significant accounting policies (continued)

Impairment

At the end of each reporting period, management assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired. If there is an indication of impairment, management determines whether a significant adverse change has occurred in the expected timing or the amount of future cash flows from the asset, in which case the asset's carrying amount is reduced to the highest expected value that is recoverable by either holding the asset, selling the asset or by exercising the right to any collateral. The carrying amount of the asset is reduced directly or through the use of an allowance account and the amount of the reduction is recognized as an impairment loss in operations. Previously recognized impairment losses may be reversed to the extent of any improvement. The amount of the reversal, to a maximum of the related accumulated impairment charges recorded in respect of the particular asset, is recognized in operations.

3. Short-term investment

Short-term investment consists of a short-term deposit totaling $100,000 (2022: nil) accruing interest at prime less 2.45% maturing March 2024.

4. Accounts receivable

		2023		2022
Trade receivables	**$**	**37,524**	$	-
Government remittances		**2,892**		1,003
Government assistance		**-**		5,053
	$	**40,416**	$	6,056

5. Accounts payable and accrued liabilities

		2023		2022
Trade payables	**$**	**31,443**	$	30,930
Government remittances		**8,627**		10,330
	$	**40,070**	$	41,260

6. Deferred contributions

Deferred contributions represent funds received for the program and will be recognized as revenue in the fiscal year in which the related expenses are incurred. Changes in deferred contributions balances are as follows:

	Balance, beginning of year	Received	Recognized	**Balance, end of year**
Donations	$ 138,333	$ 674,967	$ (693,300)	**$ 120,000**
Allies project	-	210,000	(195,000)	**15,000**
	$ 138,333	$ 884,967	$ (888,300)	**$ 135,000**

7. Financial instruments

Transacting in and holding of financial instruments exposes the Foundation to certain financial risks and uncertainties. These risks include:

(a) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Foundation's exposure to credit risk relates to its accounts receivable and arises from the possibility that a debtor does not fulfil its obligations. Management believes this risk is minimized through the Foundation performing continuous evaluation of its financial assets and recording impairment in accordance with the stated policy. There have been no changes to credit risk from the prior year.

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting its obligations associated with financial liabilities. The Foundation's exposure to liquidity risk relates to its accounts payable and accrued liabilities and arises from the possibility that the timing and amount of its cash inflows will not be sufficient to enable it to meet its financial obligations as they become due. Management believes this risk is minimized by forecasting its requirements to determine whether sufficient funds will be available to meet its obligations. There have been no changes to liquidity risk from the prior year.

(c) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Foundation's interest-bearing financial instruments include a variable rate short-term investment. The cash flows resulting from variable rate financial instruments fluctuate as interest rates applicable to the instruments change. The introduction of interest-bearing financial instruments has resulted in an increase in interest rate risk. The Foundation does not employ derivative financial instruments to hedge its exposure to interest rate risk.

8. Comparative amounts

The financial statements have been reclassified where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

Application Summary:
2025 - 3125 - Community Impact Grant - Community Programs and Projects

Application ID

2025 - 3125 - Community Impact Grant - Community Programs and Projects

Applicant Information

Organization Information

The Fort McMurray Boys' and Girls' Club
20 Riedel Street
Fort McMurray, AB, T9H3E1

Primary Contact

Caitlin Clarke
20 Riedel Street
Fort McMurray
Phone: s.17(1) [redacted]
Email: caitlin.clarke@fmbgc.ca

Is the organization a registered non-profit?

> Applicants must be a registered non-profit organization or a community group in partnership with a registered non-profit organization. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

Has the organization operated within the Regional Municipality of Wood Buffalo for at least one year?

> Applicants must have resided or operated within the Regional Municipality of Wood Buffalo for at least one year prior to applying. If you have any questions regarding grant eligibility, please contact cip@rmwb.ca to book a pre-application meeting.

Yes

What is your organization's Mission Statement?

To provide safe, supportive, inclusive spaces where children and youth in the Wood Buffalo region can experience new opportunities, overcome barriers, build positive relationships, and develop confidence and skills for life

Brief Summary of the Proposed Program(s) and/or Project(s)

The Limitless Youth Program at BGC Fort McMurray is a youth-centered initiative focused on providing a safe, inclusive, and supportive environment where young people can learn, grow, and form meaningful connections. Aimed at youth ages 10-18, and up to age 23, the program empowers participants by helping them develop essential life skills, explore leadership opportunities, and foster positive mental health. Through a variety of programs and activities, youth can discover their passions, contribute to their community, and cultivate leadership abilities in a welcoming space. Limitless Youth is part of BGC Fort McMurray's commitment to creating a nurturing and secure environment for youth in the region.

Please note any restrictions on participating in your organization's programs or services.

The only restriction for our programs is age. However, our services cater to individuals from 12 months into adulthood. Our Limitless Youth programs specifically focus on youth ages 10 to 18, as well as older participants who require inclusive care or have special circumstances.

Minimum number of board members according to the organization's bylaws:

5

Please list your current Board of Directors in the table:

Board of Directors

Name	Board Position	Years on Board
Matthew Porter	Chair	1
Danny Tolli	Director	1
Roslyn Hanson	Secretary	1
Jordan Tibbo	Director	1
Shelby Hutchison	Director	1
Yann Boulais	Director	1

Do one or more board representatives have lived experience or expertise reflective of the demographics your organization serves?

Yes

If Yes; Please briefly explain the lived experience or expertise.

Yes, one of our Board members works with Alberta Children and Family Services, which gives them a deep understanding of the challenges and needs faced by children and families in our community. Their expertise in child welfare and support services helps inform our programs and initiatives. Additionally, another Board member serves as a principal at a local high school. This role allows them to stay connected with the educational landscape and understand the unique experiences of youth in our community. Their insights into the needs of youth and families are invaluable, helping us create programs that are responsive and relevant to the youth that we serve through our programs at BGC. Together, their experiences ensure that our organization is well-equipped to support the diverse needs of our community

Program/Projects Details

Are you applying for more than one program or project?

If you are unsure, please contact CIP@rmwb.ca for clarification

No

Program/Projects

Step 1: Click on the button below to enter the name of your program(s) or project(s)

Step 2: Click on the Save Draft button at the bottom of the screen

Step 3: Click on the "Program/Project Details" button below to complete the details of each Program/Project. Please be sure to submit the current program/project information form before moving onto the next project information form

Program/Project: Limitless Youth Status: Completed

Finances

Organization's most recent Fiscal Year End date

Please click Save Draft to update the following two questions with this date.

12/31/2024

Unrestricted Net Assets

Unrestricted Net Assets (accumulated net assets/surplus that the organization has not set aside for a particular purpose or earmarked by a donor for a specific program or project) from your Financial Statements ending: 12/31/2024

$0.00

Total Operating Expenses

Total Expenses from your Financial Statements Ending, 12/31/2024

$2,587,100.42

What efforts have been made in the past fiscal year to increase the financial support for your organization?

Fundraising Initiatives: The club organized various community-focused fundraising/raffle campaigns to boost local donations and corporate sponsorships.

Grant Applications: Applied for several grants from government agencies, private foundations, and corporate sponsors.

Partnership Development: The organization focused on strengthening relationships with businesses and community groups to secure long-term sponsorships and in-kind support.

National Support from BGC Canada: BGC Canada provided a generous financial package to help BGC Fort McMurray navigate immediate financial challenges.

Cost Management: The club implemented effective cost-saving measures, such as eliminating 11 staff positions and adjusting operating hours. These changes helped maintain program delivery and significantly improved our financial sustainability, giving stakeholders confidence in our future. Payroll was reduced by over $500,000 annually.

Rental Income Initiatives: A new leasing arrangement was implemented to generate additional rental income, creating a more stable revenue stream. The increase in rental revenue has been substantial, now covering the full salary of the Executive Director and a portion of the Operations Director's salary. The new income allows for more money to go towards programs and less to cover administrative costs.

Administration Costs (included in the 75%): Accounting; Bookkeeping; Executive Wages & Salaries; Freight/Courier/Postage; Insurance; Legal Costs; Office Supplies; Printing; Office Rent and Utilities

Please complete the following budget table: If there are multiple programs, projects, services or events included in this application, please provide the total budget for all requests in the budget table. Additionally, attach a detailed breakdown of the budget by program, project, service or event on the Attachment tab.

Regional Municipality of Wood Buffalo

Application Summary: 2025 - 3125 - Community Impact Grant - Community Programs and Projects

Secured Revenue

Revenue Sources	Description	Revenue (Jan-Dec)

Revenue in Progress

Revenue Sources	Description	Revenue (Jan-Dec)
Casinos/Bingos	2025 Casino	$10,000.00
Grant	BRC Canada Grants	$75,000.00
In Kind Donation	Program Donations	$3,500.00
Sponsorship	Program Sponsorships	$15,000.00
		$59,500.00

Expenses

Type of Expense	Description	Total Expenses	Requested RMWB Grant
Program Staff wages & Benefits	Child and Youth Worker	[redacted]	$30,000.00
Program Staff wages & Benefits	Youth Program Director	[redacted]	$30,000.00
Food Costs	Snacks, meals, drinks	$4,500.00	$1,500.00
Program Materials & Supplies	Supplies and materials for all programs	$8,000.00	$8,000.00
Administration Costs 15% Maximum	Utilities, insurance, office supplies, accounting, printing	$12,000.00	$5,500.00
		$139,017.00	**$80,000.00**

Shortfall

	Total
(Total Secured Revenue - Total Expenses)	$139,017.00

Total RMWB Grant Request

	Amount
Total	$80,000.00

Total Cost of Program, Project, or Service

Total cost includes all costs of the entire program, project or service

$139,500.00

Total Grant Request

Up to 75% of total program, project cost up to maximum of $80,000

$80,000.00

Grant request as percentage of total cost of program, project or service

Click on the Save Draft button to calculate the percentage

57%

Outline any expected in-kind contributions or other non-financial resources being leveraged for this program, project, service or event to demonstrate community support.

Partnerships and Community Support: BGC Fort McMurray partnered with the Autism Society of Fort McMurray for the Wednesday night Go-Rec-IT program. The Autism Society helps supervise youth, reducing staff costs, while parents provide food for attendees. The Music Room YMM donated five new guitars for the music program, and All Nations Church contributed a keyboard. Additionally, the Suncor team painted the youth drop-in center, and Cummins maintained a community garden, using the produce for the club's graduation ceremony. Community members also provided bouncy castles and a swimming pool for a fun day with the children.

Attachments

Please attach a budget breakdown for each program, project, service or event if there are multiple requests included in this application.

Financial Statements of most recent fiscal year end

Year end date must fall between July 1st of last year and June 30th of this year.

Balance_Sheet_year_end_2023.xls
26 KB - 10/09/2024 4:09 PM

Income_Statement_Year_End_2023.xls
27 KB - 10/09/2024 4:09 PM

Signed_Balance_Sheet_year_end_2023.pdf
154.3 KB - 10/19/2024 10:21 PM

Signed_Income_Statement_Year_End_2023.pdf
134.6 KB - 10/19/2024 10:21 PM

Total Files: 4

Please upload a relevant Logic Model(s).

Please see the >Logic Model Template attachment if you require a Logic Model Template

2024_Limitless_Youth_Logic_Model.docx
51.5 KB - 10/08/2024 1:52 PM

Total Files: 1

Declaration

Declaration: In making this application, I, the undersigned, confirm:

- that I have read the appropriate Grant Guidelines;
- that I understand that this application form and all required attachments must be completed in full and received before 2024-10-15 4:30 p.m. MT;
- that I understand that this application form and any attachments shall be part of the Community Investment Program Approval Committee (CIPAC, Council Appointed) meeting agenda and accessible through all methods that the public meeting agenda is available;
- that I understand the term of the Grant is January 1 to December 31, 2025 and that all expenditures must happen during this term; and
- that I am authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.
- that I understand the personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Partnerships and Initiatives, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (587)919-5522.

Acknowledgement

I do hereby certify that to the best of my knowledge, this application contains a full and correct account of all matters stated herein.

Applicant Name

Caitlin Clarke

Position/Title

Director of Operations

Date: 10/09/2024

Regional Municipality of Wood Buffalo

Project S mmary
lmit e s outh

P ag am, Pro ect or Servic Name
Limitless Youth

Beginning Date
01/01 2025

Compl tio Dat

No e he te m f the g a t is Janua y 1 - D cember 3 . The pr gram, p oj ct s rvi e onevent and l ex endit res mu t oc ur during this term

12/ 1/2025

Lo atio s rvices will be pr vid d

Not f the gra t approved, he com unit es served w ll be nclud d in the ran Agreement and data oll ction from ll c mm nities will b required.

Fort cMurray

C uncil approved plans identit seven fund ng pri rities lease indicat which funding priorit /priorite ar app icable to this app icatio

P ease e ect at east 2 fun ing pri rities fo the Commu ty Sustaining and S bsidiary Grant appl cation P ease e ect at east 1 f ndi g p iority fo the C mmuni y Impact G ant (Com uni y Programs and Proje ts or Co munity Events) applic tion

- Co munity s ppo t services and wel ness
- Diver ity inclusion and acces ibility
- Hos ing even s/n w business and visi ors
- artnership and col abo ation
- Rural and Indigen us ommunities and Rela ionships
- Social par ic pation
- Va ue of cu tur , herita e and region l pride

Describe how the proposed program, project, service or event align with these priorities
Limitless Youth promotes social participation by offering opportunities for youth to engage in community service, volunteer work, and collaborative projects. Through leadership training and group activities, the program helps participants build skills that enable them to contribute meaningfully to their community and develop a strong sense of belonging.

The program also supports community wellness by prioritizing mental health and emotional well-being. It provides a safe, inclusive environment where youth can access resources, reduce stress, and build resilience. By addressing both mental health and community involvement, the program ensures youth have the support they need to thrive.

In the table below, please identify the total number of unique participants that you anticipate will access the funded program, project, service or event.

Target Population

Age	Target Population
Infants/ toddlers (0-3 years)	0
Preschoolers (4-5 years)	0
Children (6-12 years)	150
Youth (13-18)	200
Adults	0
Seniors (65+)	0
Families	0
Community	0
Total	350

Please identify the equity deserving population the program, project, service or event will serve.
Youth, 2SLGBTQIA+, Immigrants, refugees and/or newcomers, First Nations, Metis, and/or Inuit Peoples, Youth, Women and/or girls, People living with disabilities

Logic Model

Statement of Need: What social problem or gap do you hope to address by delivering the program, project, service or event? What evidence do you have that this problem or gap exists?
Fort McMurray faces a significant gap in recreational and skill-building opportunities for youth, which limits their ability to build meaningful relationships, develop life skills, leadership, and career readiness. This gap can leave youth feeling unprepared on both a personal and professional level. Research from Youth Employment Services (YES) shows that 58% of Alberta youth feel unprepared to enter the workforce, and 43% lack basic employment skills. The Government of Alberta's 2021 Youth Engagement Report further highlights that 60% of youth in rural areas feel disconnected from meaningful programs, with many seeking more leadership opportunities. Additionally, our national body, Boys and Girls Clubs of Canada (BGCC), has done research across clubs and has found that 77% of youth who participated in leadership programs reported improved self-esteem, and 65% showed greater job readiness. These findings demonstrate the need for comprehensive youth programs in Fort McMurray to address these gaps and equip youth with the skills they need for both personal and professional success.

Broad Strategy: How will the program, project, service or event address the social problem? (e.g., What approach are you taking that you hope will lead your program, project, service or event to support the social problem?)
Our Limitless Youth program addresses these gaps by providing leadership development, career readiness, and recreational activities for youth in Fort McMurray. By offering mentorship, job readiness workshops (internships, resume building, interview prep), and career exploration, the program helps youth transition into the workforce. YES research shows that youth who participate in career development programs are 50% more likely to secure employment. Leadership training and mentorship are a key component of our program, as BGCC reports that 77% of youth in leadership programs experience an increase in self-confidence. Our daily recreational activities also foster positive relationship building, social skills, teamwork, and improve youth mental health , responding to the 60% of rural youth who report wanting more community engagement, as noted by the Government of Alberta. These activities also promote positive mental health, which has been a key concern amongst Fort McMurray youth. The Limitless Youth program ensures that youth are connected to positive role models, empowering them to navigate challenges and pursue their futures with confidence. By combining recreation with skill-building, leadership, and social engagement, the Limitless Youth Program equips youth with the tools for success in all areas of their lives.

Rationale: What evidence or research do we have that this strategy will work? To demonstrate for example, "If [my organization] does ‘x’ program, project, service or event, then [this] change will happen for the target population."
If BGC's Limitless Youth Program is implemented in Fort McMurray, then youth will experience improved leadership skills, greater community engagement, increased career readiness, and enhanced mental health. The program’s focus on recreational activities will foster teamwork and social connections, while its leadership and job readiness training will help prepare youth for successful futures, ultimately reducing the risk of disengagement or underachievement.

Inputs: What resources will be invested to achieve your goal? (e.g., staff labour, venue space, volunteers, computers, etc.)
1. Staff and Labour (Youth Program Manager, Youth Worker)
2.Facilitators and Program Experts (For example, Leadership speakers, Career planners, etc.)
3. Volunteers (Youth and community volunteers to assist with programming, mentorship, events, etc.)
4. Technology and Equipment (Laptops for resume building and career programming, video games for recreational programming, projectors and AV equipment)
5. Sport and recreation equipment (Basketballs, dodgeballs, hockey nets, etc.)

Activities: What activities make up the program, project, service or event? (e.g., workshops, mentorship sessions, etc.)
1. Daily Youth Drop-In: Open to youth ages 11-16, the drop-in will run daily from 3-8 p.m., providing a space for youth to connect, access mentorship, and participate in activities that promote both physical and mental well-being.
2. Leadership Programming: Opportunities like the Keystone Youth Council and youth internships will empower young people, developing leadership, decision-making, and community engagement skills.
3. Career Development Programs: Career Launch will target youth ages 14-18, focusing on employment skills such as resume building, interview preparation, goal setting, and career exploration to prepare youth for future job opportunities.
4. Music and Arts Programming: Free guitar lessons and art and photography workshops will offer youth a creative outlet to express themselves while developing new skills in a supportive environment.
5. Go Rec It: A Wednesday evening drop-in for pre-teens (ages 10-15), Go Rec It provides a safe, fun space for youth who have outgrown traditional out-of-school care programs but still desire social connection and recreation.
6. Cooking and Life Skills Program: Youth will gain practical skills through hands-on cooking classes and life skills workshops focused on budgeting, time management, and problem-solving, helping them build independence and prepare for adult responsibilities.
7. Tutoring and Homework Help

Outputs: What do you deliver? (e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.) Note, each activity should have outputs

> Note: if the program, project, service or event is approved, your outputs may be included in the Grant Agreement and data collection on the outputs is required.

1. Daily Youth Drop-In: 100 participants served, 250 sessions annually, 148 recreational and Wellness activities that focus on physical, social, and mental well-being
2. Leadership Programming: 50 participants served, 20 leadership workshops/sessions offered, 20 Club volunteer internships provided
3. Career Development Programs: 50 participants served, 16 career development workshops/sessions offered, 10 job-shadowing opportunities provided
4. Music and Arts Programming: 60 youth participants served, 20 guitar lessons offered, 16 photography sessions offered, 2 creative showcase events
5. Go Rec It: 90 participants served, 45 sessions offered
6. Cooking and Life Skills: 30 youth participants served, 24 cooking and life skills sessions offered, 2 cooking showcase events
7. Homework and Tutoring Help: 50 participants served, 80 sessions offered

Outcomes: What change do you want to see for the participants by running your program, project, service or event? Organizations are required to identify at least one outcome, that will be measured through the grant period, should the application be approved.

> Note: If the program/ project, service or event is approved, your outcomes will be included in the Grant Agreement and data collection on the outcomes is required.

Through our Limitless Youth program, we aim to achieve the following outcomes:

1. Increased Career Readiness:
Youth will develop essential employment skills such as resume building, interview preparation, and career exploration. We aim for 75% of participants to report increased confidence in their job-searching abilities.

2. Enhanced Leadership and Personal Growth:
Through leadership training, mentorship, and community involvement, participants will strengthen their decision-making, confidence, and self-esteem. We aim for 80% of youth to report improved leadership skills and a stronger connection to their community.

3. Improved Social Connections and Mental Well-Being:
Through recreational activities, arts programs, and social events, youth will build positive relationships and enhance their mental health. We aim for 90% of participants to report feeling more connected to peers and experiencing better mental well-being.

4. Development of Life Skills:
Youth will gain practical skills, including cooking, time management, budgeting, and communication, preparing them to be successful, responsible adults. We aim for 85% of participants to report enhanced life skills and increased readiness for adult responsibilities.

5. Homework Help and Tutoring:
Youth will be more engaged in their studies, with a greater desire to pursue post-secondary education and improve academic outcomes.

What tools will you use to measure the outcomes of the program, project, service or event?

> Note: If your organization is approved for funding, copies of the measurement tools selected will be requested.

Surveys, Observation

Please explain how your program, project, service or event celebrates Indigenous culture, serves Indigenous communities and/or promotes Indigenous healing, language, cultural restoration, or reconciliation.
While the Limitless Youth Program does not have a core focus on Indigenous culture, we are committed to celebrating and supporting our Indigenous communities through various initiatives. We recognize the importance of Truth and Reconciliation and actively participate in events like Orange Shirt Day, which raises awareness about the impacts of residential schools and the need for healing. This encourages youth to reflect on Canada's history and engage in conversations about reconciliation. We also partner with local Indigenous organizations to provide programs such as tutoring, resources, and supports for the Indigenous youth that access our programs. These partnerships ensure that Indigenous youth feel connected to their heritage and have access to community-services. Through these efforts, the Limitless Youth Program creates an inclusive environment where both Indigenous and non-Indigenous youth can learn from each other, fostering mutual respect and understanding. Our goal is to contribute to reconciliation by celebrating Indigenous culture, supporting healing, and providing opportunities for positive youth engagement and growth.

Please provide details of how your program, project, service or event differs from other services being offered in the community.
The Limitless Youth Program differs in the community through the unique, long-term support model of BGC's (formerly Boys and Girls Clubs). At BGC, we serve youth from infancy to adulthood, providing continuous support at every stage of their development. Unlike many programs that focus on specific age groups or short-term interventions, our approach offers ongoing nurturement and guidance, ensuring that youth grow and thrive in a safe, supportive environment. Our programs are meaningful because they combine recreational activities with skill-building opportunities, providing a balanced approach to youth development. While recreational programs promote physical health, teamwork, and social connections, our leadership training, career readiness, and life skills programs equip youth with essential tools for their futures. This integration of fun and learning ensures that participants not only enjoy their time with us but also gain valuable skills to succeed in all areas of their lives. In addition to fostering mental well-being and positive social relationships, the Limitless Youth Program focuses on preparing youth for adult responsibilities. By offering career exploration, mentorship, and life skills training, we help them build confidence and become capable, responsible members of society. This holistic, multi-faceted approach differentiates us from other services in the community.

This grant is intended to promote an allied social profit sector within the Municipality. List the community groups or organizations that will be actively involved in the program, project, service or event delivery.

Community Organization or Group	Role
Nistawoyou Association Friendship Centre	Partner for youth tutoring program
Dan Talk Music	Partner for music/guitar lessons
Public School Board	Resource sharing, youth outreach
Catholic School Board	Resource sharing, youth outreach
Frank Spragins Highschool	Resource sharing, youth outreach, program support
Autism Society of the RMWB	Resources, program referrals, parent support
Northern Lights Cornhole League	Youth activity support, fundraising

Logic Model Template

What is a Logic Model?
A logic model is a tool that can be used as a roadmap to lay out what is needed to see the social change we want to see. We develop and implement programs and services because we want them to have a positive impact, and this tool helps us tell that story with clarity.

Organization Name:	**BGC Fort McMurray**
Organization Mission Statement:	To provide safe, supportive, inclusive spaces where children and youth in the Wood Buffalo region can experience new opportunities, overcome barriers, build positive relationships, and develop confidence and skills for life.

Program/Event Name:	
Target Population: Who exactly are we trying to support? *(e.g., youth in Fort McMurray, seniors and elders in Anzac, etc.)*	Youth in Fort McMurray (Ages 10-18 and up to age 23 depending on program)
Statement of Need: What is the **social problem or gap** we hope to address by delivering the program/event? What **evidence** do we have that this problem or gap exists?	**Social Gap:** Lack of recreational and skill-building opportunities for youth, which limits their ability to build meaningful relationships, develop life skills, leadership, and career readiness. **Evidence:** Research from Youth Employment Services (YES) shows that 58% of Alberta youth feel unprepared to enter the workforce, and 43% lack basic workplace skills. The Government of Alberta's 2021 Youth Engagement Report further highlights that 60% of youth in rural areas feel disconnected from meaningful programs, with many seeking more leadership opportunities. Additionally, our national body, Boys and Girls Clubs of Canada (BGCC), has done research across clubs and has found that 77% of youth who participated in leadership programs reported improved self-esteem, and 65% showed greater job readiness.

Logic Model Template

Broad Strategy: ***How*** will we address social problem? *(e.g. What approach are we taking that we hope will lead our program/event to support the social problem?)*	-LY addresses these gaps by providing leadership development, career readiness, and recreational activities for youth in Fort McMurray. By offering mentorship, job readiness workshops (internships, resume building, interview prep), and career exploration, the program helps youth transition into the workforce. -Daily recreational activities will foster positive relationship building, social skills, teamwork, and improve youth mental. Mental health and the need for meaningful programming has been a key concern amongst Fort McMurray youth. -Youth will be connected to positive role models, empowering them to navigate challenges and pursue their futures with confidence. -We will combine recreation with skill-building, leadership, and social engagement, equipping youth with the tools for success in all areas of their lives.
Rationale: What evidence do we have that this strategy will work? Research? ***If/then statement*** *If (my organization) does 'x' program, then (this) change will happen for the target population*	If BGC's Limitless Youth Program is implemented in Fort McMurray, then youth will experience increased career readiness, improved leadership skills, greater community engagement, and enhanced mental health. The program's focus on recreational activities will foster teamwork and social connections, while its leadership and job readiness training will help prepare youth for successful futures, ultimately reducing the risk of disengagement or underachievement.
Inputs: What resources do we need to deliver the program/event?	1. Staff and Labour (Youth Program Manager, Youth Worker)

Logic Model Template

(e.g., staff labour, venue space, volunteers, computers, etc.)	2.Facilitators and Program Experts (For example, Leadership speakers, Career planners, etc) 3. Volunteers (Youth and community volunteers to assist with programming, mentorship, events, etc) 4. Technology and Equipment (Laptops for resume building and career programming, video games for recreational programming, projectors and AV equipment) 5. Sport and recreation equipment (Basketballs, dodgeballs, hockey nets, etc)
Activities: What do we ***do***? What turns our inputs into outputs? *(e.g., workshops, mentorship sessions, community event, etc.)*	1. Daily youth drop-in program 2. Leadership programs 3. Career development programs 4. Music and arts programs 5. Go Rec It, pre-teen recreation program 6. Cooking and life skills program 7. Tutoring and homework help
Outputs: - What do we deliver? *(e.g., # of total participants trained, # of organizations, # of sessions, # of events, etc.)* *Note, you should have the same number of outputs as activities – each activity should deliver outputs*	1. Daily Youth Drop-In: 100 participants served, 250 sessions annually, 148 recreational and wellness activities that focus on physical, social, and mental well-being 2. Leadership Programming: 50 participants served, 20 leadership workshops/sessions offered, 20 Club volunteer internships provided 3. Career Development Programs: 50 participants served, 16 career development workshops/sessions offered, 10 job-shadowing opportunities provided 4. Music and Arts Programming: 60 youth participants served, 20 guitar lessons offered, 16 photography sessions offered, 2 creative showcase events 5. Go Rec It: 90 participants served, 45 sessions offered

	6. Cooking and Life Skills: 30 youth participants served, 34 cooking and life skills sessions offered, 3 cooking showcase events 7. Homework and Tutoring Help: 50 participants served, 80 sessions offered

Outcomes: What change do we want to see for the participants by running our program/event?

Short term outcomes: changes in knowledge, skills, attitudes, and opinions.

Short Term Outcome(s):	Indicator(s)	Measure(s):
1. Improved social connections & Mental well-being	a. Participants build positive relationships with peers through recreational and skill building activities	i. Participants report feeling more connected to peers
[redacted]	b. Participants experience improvements in their mental health due to program activities	i. Participants report feeling better mentally and emotionally
2. Increased career readiness	a. Participants develop essential job searching skills (resume building, interview prep)	i. Participants report increased confidence in job searching abilities

	b. Participants know how to explore various career paths and gain knowledge of employment opportunities	i. Participants report a clearer understanding of potential career options
3. Enhanced leadership and personal growth	a. Participants develop leadership qualities through training and mentorship	i. Participants report an increase or improvement in their leadership skills
	b. Participants have increased self-esteem and a stronger connection to their community	i. Participants report feeling more connected to their community

Intermediate outcomes: *Changes in behaviours and actions.* *Once people have short-term outcomes (changes in knowledge, skills attitudes and opinions) what changes in behaviours and actions do you hope to see? What changes are needed to move toward the broader, longer-term impacts?*	-**Proactive Career Engagement:** Participants actively apply for jobs, internships, or volunteer opportunities, and seek out career exploration activities. -**Leadership & Community Involvement:** Youth take on leadership roles in their communities or schools and engage in ongoing volunteer work. -**Strengthened Social Connections:** Participants build lasting relationships and apply healthy coping mechanisms for managing stress and emotions. -**Increased Responsibility:** Youth apply life skills (e.g., cooking, budgeting, time management) in their daily lives, demonstrating greater independence -**Improved Study Habits:** Participants develop consistent study routines and seek academic support to improve their school performance.

	-Long-Term Educational and Career Progression: Youth pursue post-secondary education or career opportunities, showing sustained academic and professional growth.
Long-term outcomes/Impact: *Changes in status or life conditions. Often long-term outcomes are higher level outcomes that are achieved through the actions of many community actors and partners.*	**-Career Success:** Participants secure meaningful employment and advance in their careers. **-Community Leadership:** Youth take on leadership roles and contribute to community development. **-Mental Well-Being:** Participants maintain strong relationships and effectively manage the stress in their lives. **-Independence:** Youth are able to independently manage adult responsibilities. **-Higher Education Achievement:** Participants complete post-secondary education and pursue skilled careers. **-Self-Sufficiency:** Youth become self-reliant, responsible adults, thriving in personal and professional life.

*Once your logic model is complete, read through it with an "if-then" approach, I.e., "**If** we have these inputs, **then** we can run our activities". Do all components of the logic model logically link together? Can you follow the path from your inputs to your intended long-term outcomes/impact?*

If you have any questions about completing this logic model template or updating your logic model from past years, please contact us at CIP@rmwb.ca.

Fort McMurray Boys & Girls Club
Balance Sheet As at Dec 31, 2023

ASSET		
Current Assets		
Petty Cash	2,223.97	
ATB - Casino Account	5,112.75	
ATB - Chequing Account	-130,145.40	
ATB T-Bill Savings Account	0.13	
Scotiabank Chequing	-2,193.95	
Bank Accounts		-125,002.50
Prepaid Childcare Fees		-26,648.05
Accounts Receivable		12,703.31
Child Care Subsidy Receivable - Gov		-1,700.38
Prepaid Expenses		15,575.07
Prepaid Accounts Payable		20,475.00
Total Current Assets		-104,597.55
Capital Assets		
Project Kids Building	836,314.61	
Acc. Amortization-Kids building	-32,197.89	
Office Furniture & Equipment	89,291.65	
Accum. Amort. -Furn. & Equip.	-37,914.18	
Net - Furniture & Equipment		855,494.19
Acc. Amort. - Vehicle	539.33	
Net - Vehicle		539.33
Building	441,485.28	
Accum. Amort. -Building	-44,289.73	
Net - Building		397,195.55
Accum. Mort - Playground	-2,985.38	
Renovations - YMM	520,537.71	
Accum. Amort - Bldg Renovations YMM	-3,059.21	
Net - Renovations		514,493.12
Total Capital Assets		1,767,722.19
TOTAL ASSET		1,663,124.64
LIABILITY		
Current Liabilities		
Accounts Payable		132,288.32
Business Loan - Revolving		265,000.00

MasterCard		542.90
Scotia Visa		-1,813.04
ATB - Mastercard 0092		8,344.42
Accrued Liabilities		17,000.00
Vacation payable		27,530.81
EI Payable	752.86	
CPP Payable	51,524.46	
Payroll Tax payable	3,903.18	
Total Receiver General		56,180.50
Wage subsidy payable		7,462.25
RRSP Contr butions		-22,545.77
Wages payable		34,523.32
Benefits		2,592.53
GST Pd on Purch 50% - 100%refundabl	-28,425.18	
GST Owing (Refund)		-28,425.18
Deferred Revenue - Casino	3,773.37	
Deferred Revenue - General	55,529.86	
Deferred Revenue - Insurance	52,276.62	
Deferred Grants from B&G Canada	-13,157.71	
Total Deferred Revenue		98,422.14
Total Current liabilities		597,103.20
Long Term liabilities		
ATB Business Loan		326,262.59
Total Long Term liabilities		326,262.59
TOTAL LIABILITY		923,365.79
EQUITY		
Equity		
Equity in Capital assets, open		1,126,386.12
UDCC		103,580.60
Retained Earnings -		-191,118.69
Current Earnings		-299,089.18
Total Equity		739,758.85
TOTAL EQUITY		739,758.85
LIABILITIES AND EQUITY		1,663,124.64

Fort McMurray Boys & Girls Club
Income Statement Jan 01, 2023 to Dec 31, 2023

REVENUE

Revenue	
Wage Subsidy	256,233.88
Insurance - Flood	0.00
Revenue from Programs and Services	843,410.35
Government Fee Subsidy	149,583.84
Affordability Grant (GOA)	1,437.50
ELCC Government Subsidy	1,017.92
Van Fees	0.00
United Way	4,632.00
Fundraising	34,798.26
AGLC - Casino And Bingo	33,648.81
AGLC - Raffles	0.00
Grants	727,828.85
Donations	146,952.88
Donations - tax receipts given	19,778.31
Rental Income	63,375.00
Gym Rental	5,000.00
Gain (loss) on disposal of Capital	0.00
Amortization DCC	0.00
Interest Income	313.64
Total Revenue	2,288,011.24
TOTAL REVENUE	2,288,011.24

EXPENSE

Program Expenses	
Supplies	18,093.40
Equipment (under $1,000)	1,922.59
Equipment (over $1,000)	18,560.21
Programs and Events	3,151.13
Parent Engagement	0.00
Fundraising costs	14,225.94
Food	28,128.82
Program Fees not Recoverable	1,243.92
Gifts in kind Expenses	100.00
Total Programs Expenses	85,426.01

Payroll Expenses	
Wage Subsidy	0.00
Wages & Salaries	1,757,731.67
Employee RRSP Contribution	11,271.06
Stat pay on LA and Accr	0.00
EI Expense	35,157.30
CPP Expense	88,843.07
WCB Expense	21,705.52
Employee Benefits	94,035.90
Professional Development	19,164.03
Professional Development - Travel	3,829.90
Staffs Incentives	5,873.96
Total Payroll Expense	2,037,612.41
General & Administrative Exp./ Prog	
Accounting & Legal	75,447.02
Advertising & Promotions	3,109.98
Board and other meeting expenses	527.12
Courier & Postage	124.16
Insurance	69,891.30
Payroll Expense	413.80
Fees and Interest - Bank Loan	18,763.59
Interest & Bank Charges	39,063.72
Renovation Expenses	20,753.96
Janitorial Labour	8,736.00
Janitorial Supplies	12,348.81
Membership fees & Strategic Plannin	25,777.62
IT/Computer Software	37,670.34
Office Supplies	4,781.11
Photocopier Contracts	6,147.04
Facility repairs & maintenance	77,830.80
Rental Expense	26,649.80
Telephone, fax and internet	8,803.14
PD Travel	0.60
Vehicle Insurance	0.00
Vehicle Repairs and Maintenance	476.76
Vehicle Fuel	282.73
Utilities	26,449.75
Miscellaneous	-0.70
Operational Contingency Fund	0.00
CCRA Penalty	13.55
GOA Clearing Account	0.00
Impairment Loss	0.00
Total General & Admin. Exp./Prog	464,062.00

TOTAL EXPENSE	2,587,100.42
NET INCOME	-299,089.18

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Matthew Parlee
Board Chair

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