



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**

**Regional Municipality of Wood Buffalo
Fire Prevention Branch
Underground Fuel Storage Tank Removal Permit Application**

Permit Location: _____

Applicant Name: _____

Company Name: _____

Address: _____

Email: _____

Phone Number: _____

Size of Tank(s), Contents, Design Standard, Serial No.:

Tank Remover: _____

Company Name: _____

Certification No.: _____

Engineering Firm: _____

Email: _____

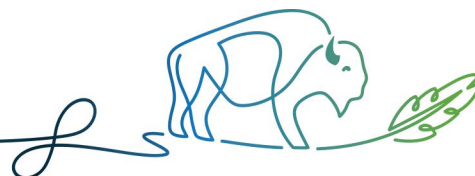
Phone Number: _____

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**Regional Municipality of Wood Buffalo
Regional Emergency Services**

200 Sapræ Creek Trail
Fort McMurray, Alberta T9H 4P1
Phone: 780-792-5519

RESFire.PreventionBranch@rmwb.ca



Application Checklist

The following is a permit application checklist for the removal and disposal of underground fuel storage tank systems (USTs) in accordance with Division B, subsection 4.3.17 of the National Fire Code – 2023 Alberta Edition [NFC(AE)] and the Regional Municipality of Wood Buffalo permit process.

The permit application shall be accompanied by:

1. One site diagram showing the location of the UST(s) in reference to structures and property lines.
2. Written safety procedures and a fire safety plan for removing the UST(s).
3. Proof of retention of an engineering firm to monitor environmental considerations during and after the tank removal process.

Only approved persons are considered qualified to remove USTs. The following shall be submitted with the permit application: Name of contractor, name of company, and installer certification number. The following are the only acceptable qualifications:

1. Canadian Petroleum Contractors Association (CPCA)
2. Technical Standards and Safety Authority (TSSA)
3. Petroleum Tank Management Association of Alberta (PTMAA)*
*Only valid until December 31, 2025

Safety procedures and the fire safety plan for the removal of the UST(s) shall address the following:

1. All flammable/combustible liquids shall be removed from the tank(s) and deposited into an approved storage container.
2. All flammable vapours shall be purged from the tanks by a method acceptable to the Fire Prevention Branch.
3. All openings shall be sealed where possible once the tanks have been purged of flammable vapours.
4. All associated piping shall be purged of vapours and capped or plugged.
5. Soil contamination sample process and testing agency, including site contamination and remediation procedures.
6. Site remediation may require development approval and Alberta Environment approval.
7. Tanks, once removed, shall be identified as to their previous contents while in transport to their final place of disposal.

The Fire Prevention Branch may choose to be on site for the removal of the UST(s). It is the permit holder's responsibility to notify the Fire Prevention Branch of the removal date.

Applicant Signature:

Date:

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